



## Board Report

File #: 2021-0307, File Type: Contract

Agenda Number: 19.

### PLANNING AND PROGRAMMING COMMITTEE JUNE 16, 2021

**SUBJECT: METRO FREEWAY SERVICE PATROL**

**ACTION: APPROVE RECOMMENDATIONS**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to:

A. INCREASE Contract Modification Authority (CMA) to 27 existing Freeway Service Patrol (FSP) contracts as delineated below for an aggregate amount of \$5,580,000, thereby increasing the CMA amount from \$28,919,130 to \$34,499,130 and extend the periods of performance as follows:

- Beat no. 3: Hollywood Car Carrier Contract No. FSP3469400B3/43, for \$245,000 for up to 9 months
- Beat no. 5: Sonic Towing, Inc. Contract No. FSP3469500B5/17, for \$455,000 for up to 9 months
- Beat no. 6: Neighborhood Towing 4 U Contract No. FSP3469600B6, for \$320,000 for up to 9 months
- Beat no. 7: Girard & Peterson Contract No. FSP3469900B7/11, for \$195,000 for up to 9 months
- Beat no. 10: Neighborhood Towing 4 U Contract No. FSP3848100FSP1410, for up to 4 months
- Beat no. 11: Girard & Peterson Contract No. FSP3469900B7/11, for \$195,000 for up to 9 months
- Beat no. 12: Tip Top Tow Contract No. FSP2826700FSP14, for \$140,000 for up to 4 months
- Beat no. 17: Sonic Towing, Inc. Contract No. FSP3469500B5/17, for \$265,000 for up to 9 months
- Beat no. 18: Bob & Dave's Towing, Inc. Contract No. FSP2690300FSP1418, for \$365,000 for up to 9 months
- Beat no. 20: Bob's Towing Contract No. FSP2836600FSP1420, for \$340,000 for up to 9 months
- Beat no. 21: Bob's Towing Contract No. FSP2839000FSP1421, for \$25,000 for up to 4 months
- Beat no. 24: T.G. Towing, Inc. Contract No. FSP2833200FSP1424, for \$130,000 for up to 9 months

- Beat no. 27: Hovanwil, Inc. dba Jon's Towing Contract No. FSP3470400B27/39, for \$440,000 for up to 9 months
- Beat no. 28: Hadley Tow Contract No. FSP3847300FSP1428, for \$80,000 for up to 9 months
- Beat no. 29: Platinum Tow & Transport, Inc. Contract No. FSP3470600B29, for \$175,000 for up to 9 months
- Beat no. 31: Navarro's Towing Contract No. FSP3470700B31/50, for \$110,000 for up to 9 months
- Beat no. 33: Mid Valley Towing Contract No. FSP2851900FSP1433, for \$280,000 for up to 9 months
- Beat no. 34: South Coast Towing, Inc. Contract No. FSP2839600FSP1434, for \$170,000 for up to 4 months
- Beat no. 36: Hadley Tow Contract No. FSP2841400FSP1436, for \$235,000 for up to 9 months
- Beat no. 37: Reliable Delivery Service Contract No. FSP3696000FSP1437, for \$210,000 for up to 9 months
- Beat no. 38: Steve's Towing Contract No. FSP38468001438, for \$205,000 for up to 9 months
- Beat no. 39: Hovanwil, Inc. dba Jon's Towing Contract No. FSP5966400FSPB39, for \$335,000 for up to 9 months
- Beat no. 42: Platinum Tow & Transport Contract No. FSP2842100FSP1442, for \$205,000 for up to 9 months
- Beat no. 43: Hollywood Car Carrier Contract No. FSP3469400B3/43, for \$250,000 for up to 9 months
- Beat no. 50: Navarro's Towing Contract No. FSP3470700B31/50, for \$130,000 for up to 9 months
- Beat no. 70: Tip Top Tow Contract No. FSP3471300B70, for \$30,000 for up to 4 months
- Beat no. 71: Bob & Dave's Towing, Inc. Contract No. FSP3471500B71, for \$50,000 for up to 4 months

## **ISSUE**

Recommendation A authorizes increasing contract modification authority (CMA) in the aggregate amount of \$5,580,000 to execute contract modifications to existing FSP light duty tow service contracts and extend periods of performance.

## **BACKGROUND**

FSP is a congestion mitigation program managed in partnership with Metro, CHP and Caltrans serving motorists on all major freeways in Los Angeles County. The Los Angeles County FSP program has the highest benefit to cost ratio of all the statewide FSP programs.

The program utilizes a fleet of roving tow and service trucks designed to reduce traffic congestion by efficiently rendering disabled vehicles operational or by quickly towing those vehicles from the freeway to a designated safe location. Quick removal of motorists and their disabled vehicles from the freeway reduces the chances of further incidents caused by onlookers and impatient drivers. FSP helps save fuel and reduces air polluting emissions by reducing stop-and-go traffic. The service

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is free to motorists and operates seven days a week during peak commuting hours.

Metro contracts with independent tow service providers for light duty tow service on general purpose lanes on all major freeways in Los Angeles County, 2 light duty contracts on the ExpressLanes (I-110 and I-10), and 2 heavy duty (Big Rig) contracts (I-710 and SR-91).

The annual benefit of the program is as follows:

- For individual beats, an annual Benefit to Cost Ratio of 10:1 - For every \$1 spent, there is a \$10 benefit to motorists.
- 325,000 motorist assists
- 9,727,671 hours motorists saved from sitting in traffic
- 16,721,867 gallons of fuel savings
- Approximately 147,000,000 kg of CO2 reductions
- The average motorist wait time for FSP service is 7 minutes (the average wait time for other roadside service is over 30 minutes)
- The Los Angeles County FSP program generates one-half of the cumulative benefits of the 14 FSP programs in the state.

## **DISCUSSION**

On April 1, 2020, the FSP program reduced tow service on all beats in response to the COVID-19 pandemic and its impact on funding and freeway congestion levels. In FY20 Q4, FSP's operating budget was reduced by 40% (the reduction continued thru FY21). At that time, the decision was made to delay operations of seven FSP contracts awarded in February 2020 and delay the procurement of additional new contracts, which were anticipated to have higher operating costs since with each procurement, hourly rates have increased. These actions were taken to ensure that the program continued to operate at necessary service levels and within budget. Staff also decided to pursue contract extensions, in lieu of initiating scheduled new solicitations, which enabled continued provision of this vital service to Los Angeles County motorists at the required levels and at a reasonable cost.

Recently the decision was made to have the seven contracts (awarded Feb 2020) begin operations in FY22 Q1. In addition, due to the recent cancellation of an IFB for twenty-two FSP beats, a subsequent IFB is expected to be released this month. Staff expects to return to the Board at the appropriate time for authorization to award twenty-two contracts. The contracts are anticipated to begin service in FY22 Q3. Authorizing increased contract modification authority and extending the periods of performance will ensure seamless and efficient operation of the FSP program until the seven contracts start in Q1 and extend twenty-two beats to provide sufficient time to reissue the IFB and award new contracts. Increased CMA will also provide funds to address operating costs not recovered by contractors due to the reduction in service levels, increased insurance premiums, major maintenance expenses, fluctuating fuel prices, and will also replenish funding to contracts that provide support to Caltrans construction projects through a Cooperative Agreement which reimburses Metro for FSP support.

### **DETERMINATION OF SAFETY IMPACT**

The FSP Program enhances safety on Los Angeles County freeways by assisting motorists with disabled vehicles, towing vehicles from freeway lanes to prevent secondary accidents and removing debris/obstacles from lanes that can be a hazard to motorists.

### **FINANCIAL IMPACT**

The amount of \$5,580,000 for CMA is included in the FY22 budget in cost center 3352, Metro Freeway Service Patrol.

#### **Impact to Budget**

The FSP program is funded through a combination of dedicated state funds, SB1 funding and Proposition C 25% sales tax. These funds are not eligible for Metro Bus and Rail Operating and Capital expenses. Metro is also reimbursed for the services provided to support Caltrans construction projects.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The FSP Program aligns with Strategic Goal 1: Provide high quality mobility options that enable people to spend less time traveling. The program mitigates congestion on all major freeways in Los Angeles County.

### **ALTERNATIVES CONSIDERED**

The Board may decide not to authorize the increase in contract modification authority. This alternative is not recommended as it will adversely impact the existing contracts and the level and quality of FSP service provided in Los Angeles County.

### **NEXT STEPS**

Upon Board approval, staff will execute the necessary contract modifications to assure efficient and seamless delivery of the FSP program. Staff will work on new procurements to address needs beyond FY22. Barring additional unforeseen impacts, staff will return to the Board at the appropriate time to secure approval for new contracts with services to commence in January 2022.

### **ATTACHMENTS**

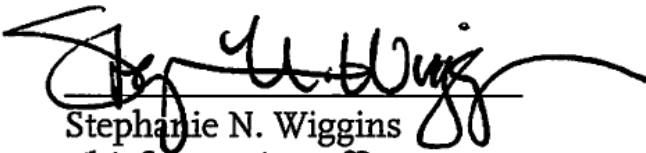
Attachment A - Procurement Summary  
Attachment B - Contract Modification Authority (CMA) Summary  
Attachment C - Contract Modification/Change Order Log

Attachment D - FSP Beat Map

Attachment E - DEOD Summary

Prepared by: John Takahashi, Senior Highway Operations Manager, (213) 418-3271

Reviewed by: Shahrzad Amiri, Executive Officer, Congestion Reduction, (213) 922-3061  
Debra Avila, Chief Vendor/Contract Management, (213) 418-3051



Stephanie N. Wiggins  
Chief Executive Officer

## PROCUREMENT SUMMARY

## METRO FREEWAY SERVICE PATROL/VARIOUS BEATS

1.	<b>Contract Number:</b> Various, See Attachment B			
2.	<b>Contractor:</b> Various, See Attachment B			
3.	<b>Mod. Work Description:</b> General Redeployment Support, Caltrans Construction, Special Event Support, Service Coverage			
4.	<b>Contract Work Description:</b> Freeway Service Patrol			
5.	<b>The following data is current as of:</b> May 10, 2021			
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>	
	<b>Contract Awarded:</b>	Various	<b>Contract Award Amount:</b>	Various, See Attachment C
	<b>Notice to Proceed (NTP):</b>	N/A	<b>Total of Modifications Approved:</b>	Various, See Attachment C
	<b>Original Complete Date:</b>	N/A	<b>Pending Modifications (including this action):</b>	Various, See Attachment C
	<b>Current Est. Complete Date:</b>	Various	<b>Current Contract Value (with this action):</b>	Various, See Attachment C
7.	<b>Contract Administrator:</b> DeValory Donahue		<b>Telephone Number:</b> (213)-922-4726	
8.	<b>Project Manager:</b> John Takahashi		<b>Telephone Number:</b> (213)-418-3271	

**A. Procurement Background**

This Board Action is to approve an increase in Contract Modification Authority (CMA) for multiple, firm fixed unit rate contracts (see Attachment B – Contract Modification Authority (CMA) Summary) for towing services in support of the Metro Freeway Service Patrol (FSP) program.

These Contract Modifications will be processed in accordance with Metro's Acquisition Policy and the contract type is a firm fixed unit price.

The proposed CMA increase for 27 FSP general purpose lanes and ExpressLane contracts in the amount of \$5,580,000 will continue required towing services for the FSP program and extend the period of performance to support unanticipated events, redeployment, and support during freeway construction work, and service delivery until successor contracts are put in place.

Attachment B – Contract Modification Authority (CMA) Summary provides the list of contracts that require an increase in CMA and the CMA amounts needed for each.

Attachment C – Contract Modification/Change Order Log shows the modifications that have been issued to date for each contract, and that no contract modifications are currently in negotiations or pending.

**B. Cost/Price Analysis**

The recommended unit rates have been determined to be fair and reasonable based upon price analysis, technical evaluation, and fact finding.

ATTACHMENT B  
CONTRACT MODIFICATION AUTHORITY (CMA) SUMMARY  
METRO FREEWAY SERVICE PATROL  
TOWING SERVICES FOR GENERAL PURPOSE LANES

Beat	Contractor	Contract No.	Original Contract Value	Approved CMA	Requested CMA Increase	Revised Total CMA
3	Hollywood Car Carrier	FSP3469400B3/43	\$1,915,326.00	\$1,490,532.00	\$ 245,000.00	\$1,735,532.00
5	Sonic Towing, Inc.	FSP3469500B5/17	\$1,808,057.00	\$1,050,000.00	\$ 455,000.00	\$1,505,000.00
6	Neighborhood Towing 4 U	FSP3469600B6	\$1,760,238.00	\$1,018,000.00	\$ 320,000.00	\$1,338,000.00
7	Girard & Peterson	FSP3469900B7/11	\$2,891,301.00	\$245,000.00	\$ 195,000.00	\$440,000.00
10	Neighborhood Towing 4 U	FSP3848100FSP1410	\$1,717,924.00	\$1,541,792.00	\$ -	\$1,541,792.00
11	Girard & Peterson	FSP3469900B7/11	\$2,891,301.00	\$270,000.00	\$ 195,000.00	\$465,000.00
12	Tip Top Tow	FSP2826700FSP14	\$2,312,650.00	\$1,381,000.00	\$ 140,000.00	\$1,521,000.00
17	Sonic Towing, Inc.	FSP3469500B5/17	\$1,782,209.00	\$946,000.00	\$ 265,000.00	\$1,211,000.00
18	Bob & Dave's Towing, Inc.	FSP2690300FSP1418	\$2,486,760.00	\$1,290,000.00	\$ 365,000.00	\$1,655,000.00
20	Bob's Towing	FSP2836600FSP1420	\$2,292,530.00	\$871,000.00	\$ 340,000.00	\$1,211,000.00
21	Bob's Towing	FSP2839000FSP1421	\$2,292,530.00	\$798,000.00	\$ 25,000.00	\$823,000.00
24	T.G. Towing, Inc.	FSP2833200FSP1424	\$1,753,911.00	\$1,770,391.00	\$ 130,000.00	\$1,900,391.00
27	Hovanwil, Inc. dba Jon's Towing	FSP3470400B27/39	\$2,594,126.00	\$650,000.00	\$ 440,000.00	\$1,090,000.00
28	Hadley Tow	FSP3847300FSP1428	\$2,293,737.00	\$689,000.00	\$ 80,000.00	\$769,000.00
29	Platinum Tow & Transport, Inc.	FSP3470600B29	\$3,012,024.00	\$170,000.00	\$ 175,000.00	\$345,000.00
31	Navarro's Towing	FSP3470700B31/50	\$2,909,952.00	\$735,000.00	\$ 110,000.00	\$845,000.00
33	Mid Valley Towing	FSP2851900FSP1433	\$1,671,437.00	\$1,318,143.00	\$ 280,000.00	\$1,598,143.00
34	South Coast Towing, Inc.	FSP2839600FSP1434	\$1,724,050.00	\$1,544,405.00	\$ 170,000.00	\$1,714,405.00
36	Hadley Tow	FSP2841400FSP1436	\$1,932,125.00	\$1,446,212.00	\$ 235,000.00	\$1,681,212.00
37	Reliable Delivery Service	FSP3696000FSP1437	\$1,898,072.00	\$1,220,000.00	\$ 210,000.00	\$1,430,000.00
38	Steve's Towing	FSP38468001438	\$2,263,556.00	\$796,000.00	\$ 205,000.00	\$1,001,000.00
39	Hovanwil, Inc. dba Jon's Towing	FSP5966400FSPB39	\$2,152,353.00	\$893,000.00	\$ 335,000.00	\$1,228,000.00
42	Platinum Tow & Transport, Inc.	FSP2842100FSP1442	\$1,765,665.00	\$1,206,566.00	\$ 205,000.00	\$1,411,566.00
43	Hollywood Car Carrier	FSP3469400B3/43	\$1,915,326.00	\$1,368,000.00	\$ 250,000.00	\$1,618,000.00
50	Navarro's Towing	FSP3470700B31/50	\$3,283,230.00	\$500,000.00	\$ 130,000.00	\$630,000.00
70	Tip Top Tow	FSP3471300B70	\$3,885,770.00	\$1,828,577.00	\$ 30,000.00	\$1,858,577.00
71	Bob & Dave's Towing, Inc.	FSP3471500B71	\$5,455,123.12	\$1,882,512.00	\$ 50,000.00	\$1,932,512.00
	Totals			\$28,919,130.00	\$ 5,580,000.00	\$34,499,130.00



## CONTRACT MODIFICATION/CHANGE ORDER LOG

**METRO FREEWAY SERVICE PATROL**  
**TOWING SERVICES FOR GENERAL PURPOSE LANES AND EXPRESS LANES**

	Contract No. FSP3469400B3/43	Beat No. 3		
Mod No	Description	Status (Approved or Pending)	Date	Amount
1	Modified contract start date	Approved	5/23/2016	\$ -
2	Add funding and period of performance	Approved	5/19/2019	\$ 191,532.00
3	Add funding and period of performance	Approved	7/25/2019	\$ 849,000.00
4	Service reduction	Approved	4/3/2020	\$ -
5	Add funding and period of performance	Approved	5/21/2020	\$ 240,000.00
6	Add funding and period of performance	Pending	Pending	\$ 245,000.00
	<b>Modification Total:</b>			<b>\$ 1,525,532.00</b>
	<b>Original Contract:</b>			<b>\$ 1,915,326.00</b>
	<b>Total:</b>			<b>\$ 3,440,858.00</b>

	CONTRACT No. FSP3469500B5/17	Beat No. 5		
Mod No.	Description	Status (approved or pending)	Date	Amount
1	Period of Performance	Approved	6/27/2019	\$ -
2	Add funding and period of performance	Approved	7/25/2019	\$ 320,000.00
3	Service Reduction	Approved	4/3/2020	\$ -
4	Add funding and period of performance	Approved	5/21/2020	\$ 490,000.00
5	Add funding and period of performance	Pending	Pending	\$ 455,000.00
	<b>Modification Total:</b>			<b>\$ 1,265,000.00</b>
	<b>Original Contract:</b>			<b>\$ 1,808,057.00</b>
	<b>Total:</b>			<b>\$ 3,073,057.00</b>

	CONTRACT No. FSP346960B6	Beat No. 6		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Period of Performance	Approved	6/27/2019	\$ -
2	Add funding and extend period of performance	Approved	7/25/2019	\$ 338,000.00
3	Service reduction	Approved	4/3/2020	\$ -
4	Add funding and extend period of performance	Approved	5/21/2020	\$ 500,000.00
5	Add funding and extend period of performance	Pending	Pending	\$ 320,000.00
	<b>Modification Total:</b>			<b>\$ 1,158,000.00</b>
	<b>Original Contract:</b>			<b>\$ 1,760,238.00</b>
	<b>Total:</b>			<b>\$ 2,918,238.00</b>

	CONTRACT No. FSP3469900B7/11	Beat No. 7		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add period of performance	Approved	4/3/2020	\$ -
2	Service reduction	Approved	4/14/2020	\$ -
3	Add funding and extend period of performance	Pending	Pending	\$ 195,000.00
	<b>Modification Total</b>			<b>\$ 195,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,891,301.00</b>
	<b>Total</b>			<b>\$ 3,086,301.00</b>

	CONTRACT No. FSP3848100FSP1410	Beat No. 10		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add period of performance	Approved	8/20/2018	\$ -
2	Add fundign and period of performance	Approved	12/27/2018	\$ 171,792.00
3	Add funding and period of performance	Approved	7/25/2019	\$ 610,000.00
4	Service reduction	Approved	4/3/2020	\$ -
5	Service reduction	Approved	7/6/2020	\$ -
6	Add funding and period of performance	Approved	7/21/2020	\$ 320,000.00
7	Extend period of performance by 4 months	Pending	Pending	\$ -
	<b>Modification Total:</b>			<b>\$ 1,101,792.00</b>
	<b>Original Contract:</b>			<b>\$ 1,717,924.00</b>
	<b>Total:</b>			<b>\$ 2,819,716.00</b>

## CONTRACT MODIFICATION/CHANGE ORDER LOG

**METRO FREEWAY SERVICE PATROL**  
**TOWING SERVICES FOR GENERAL PURPOSE LANES AND EXPRESS LANES**

	CONTRACT No. FSP3469900B7/11	Beat No. 11		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add period of performance	Approved	4/3/2020	\$ -
2	Service reduction	Approved	4/14/2020	\$ -
3	Add funding and extend period of performance	Pending	Pending	\$ 195,000.00
	<b>Modification Total</b>			<b>\$ 195,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,891,301.00</b>
	<b>Total:</b>			<b>\$ 3,086,301.00</b>

	CONTRACT No. FSP2826700FSP14	Beat No. 12		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and period of performance	Approved	7/25/2019	\$ 796,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add funding and period of performance	Approved	7/21/2020	\$ 125,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 140,000.00
	<b>Modification total:</b>			<b>\$ 1,061,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,312,650.00</b>
	<b>Total:</b>			<b>\$ 3,373,650.00</b>

	CONTRACT No. FSP3470200B17	Beat No. 17		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and period of performance	Approved	7/18/2018	\$ 241,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add funding and period of performance	Approved	5/21/2020	\$ 475,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 265,000.00
	<b>Modification Total:</b>			<b>\$ 981,000.00</b>
	<b>Original Contract:</b>			<b>\$ 1,782,209.00</b>
	<b>Total:</b>			<b>\$ 2,763,209.00</b>

	CONTRACT No. FSP2690300FSP14-18	Beat No. 18		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Period of performance	Approved	4/18/2015	\$ -
2	Period of performance	Approved	5/16/2019	\$ -
3	Period of performance	Approved	6/14/2019	\$ -
4	Add funding and period of performance	Approved	8/1/2019	\$ 695,000.00
5	Service reduction	Approved	4/3/2020	\$ -
6	Service reduction	Approved	7/20/2020	\$ -
7	Add funding and period of performance	Approved	7/23/2020	\$ 280,000.00
8	Add funding and extend period of performance	Pending	Pending	\$ 365,000.00
	<b>Modification Total:</b>			<b>\$ 1,340,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,486,760.00</b>
	<b>Total:</b>			<b>\$ 3,826,760.00</b>

	CONTRACT No. FSP2836600FSP14-20	Beat No. 20		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and period of performance	Approved	7/18/2019	\$ 211,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add period of performance	Approved	7/29/2020	\$ 200,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 340,000.00
	<b>Modification Total:</b>			<b>\$ 751,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,292,530.00</b>
	<b>Total:</b>			<b>\$ 3,043,530.00</b>

## CONTRACT MODIFICATION/CHANGE ORDER LOG

**METRO FREEWAY SERVICE PATROL**  
**TOWING SERVICES FOR GENERAL PURPOSE LANES AND EXPRESS LANES**

	CONTRACT No. FSP2839000FSP14-21	Beat No. 21		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and period of performance	Approved	7/25/2019	\$ 153,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add funding and period of performance	Approved	7/29/2020	\$ 110,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 25,000.00
	<b>Modification Total:</b>			<b>\$ 288,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,292,530.00</b>
	<b>Total:</b>			<b>\$ 2,580,530.00</b>

	CONTRACT No. FSP2833200FSP14-24	Beat No. 24		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Period of performance	Approved	5/11/2018	\$ -
2	Period of performance	Approved	8/3/2018	\$ -
3	Add funding and period of performance	Approved	12/21/2018	\$ 175,391.00
4	Add funding and period of performance	Approved	5/17/2019	\$ 330,000.00
5	Period of performance	Approved	8/30/2019	\$ -
6	Period of performance	Approved	9/27/2019	\$ -
7	Period of performance	Approved	10/31/2019	\$ -
8	Period of performance	Approved	11/27/2019	\$ -
9	Add funding and period of performance	Approved	12/6/2019	\$ 275,000.00
10	Service reduction	Approved	4/3/2020	\$ -
11	Add funding and period of performance	Approved	5/12/2020	\$ 580,000.00
12	Add funding and extend period of performance	Pending	Pending	\$ 130,000.00
	<b>Modification Total:</b>			<b>\$ 1,490,391.00</b>
	<b>Original Contract:</b>			<b>\$ 1,753,911.00</b>
	<b>Total:</b>			<b>\$ 3,244,302.00</b>

	CONTRACT No. FSP3470400B27/39	Beat No. 27		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and period of performance	Approved	2/27/2020	\$ 355,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add funding and extend period of performance	Pending	Pending	\$ 440,000.00
	<b>Modification Total:</b>			<b>\$ 795,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,594,126.00</b>
	<b>Total:</b>			<b>\$ 3,389,126.00</b>

	CONTRACT No. FSP3847300FSP1428-28	Beat No. 28		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and period of performance	Approved	7/18/2019	\$ 99,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add funding and period of performance	Approved	7/31/2020	\$ 145,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 80,000.00
	<b>Modification Total:</b>			<b>\$ 324,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,293,737.00</b>
	<b>Total:</b>			<b>\$ 2,617,737.00</b>

	CONTRACT No. FSP3470600B29	Beat No. 29		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Service reduction	Approved	4/3/2020	\$ -
2	Period of performance	Approved	4/17/2020	\$ -
3	Service reduction	Approved	7/2/2020	\$ -
4	Add funding and extend period of performance	Pending	Pending	\$ 175,000.00
	<b>Modification Total:</b>			<b>\$ 175,000.00</b>
	<b>Original Contract:</b>			<b>\$ 3,012,024.00</b>
	<b>Total:</b>			<b>\$ 3,187,024.00</b>

## CONTRACT MODIFICATION/CHANGE ORDER LOG

**METRO FREEWAY SERVICE PATROL**  
**TOWING SERVICES FOR GENERAL PURPOSE LANES AND EXPRESS LANES**

	<b>CONTRACT No. FSP3470700B31/50</b>	<b>Beat No. 31</b>		
<b>Mod No.</b>	<b>Description</b>	<b>Status (Approved or Pending)</b>	<b>Date</b>	<b>Amount</b>
1	Service reduction	Approved	4/3/2020	\$ -
2	Add funding and extend period of performance	Approved	5/21/2020	\$ 375,000.00
3	Service reduction	Approved	7/6/2020	\$ -
4	Add funding and extend period of performance	Pending	Pending	\$ 110,000.00
	<b>Modification Total:</b>			<b>\$ 485,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,909,952.00</b>
	<b>Total:</b>			<b>\$ 3,394,952.00</b>

	<b>CONTRACT No. FSP2851900FSP14-33</b>	<b>Beat No. 33</b>		
<b>Mod No.</b>	<b>Description</b>	<b>Status (Approved or Pending)</b>	<b>Date</b>	<b>Amount</b>
1	Period of performance	Approved	6/12/2018	\$ -
2	Add funding and extend period of performance	Approved	1/9/2019	\$ 167,143.00
3	Add funding and extend period of performance	Approved	5/17/2019	\$ 380,000.00
4	Add funding and extend period of performance	Approved	7/25/2019	\$ 266,000.00
5	Service reduction	Approved	4/3/2020	\$ -
6	Add funding and extend period of performance	Approved	7/23/2020	\$ 180,000.00
7	Add funding and extend period of performance	Pending	Pending	\$ 280,000.00
	<b>Modification Total</b>			<b>\$ 1,273,143.00</b>
	<b>Original Contract:</b>			<b>\$ 1,671,437.00</b>
	<b>Total:</b>			<b>\$ 2,944,580.00</b>

	<b>CONTRACT No. FSP2839600FSP1434</b>	<b>Beat No. 34</b>		
<b>Mod No.</b>	<b>Description</b>	<b>Status (Approved or Pending)</b>	<b>Date</b>	<b>Amount</b>
1	Period of performance	Approved	6/12/2018	\$ -
2	Add funding and extend period of performance	Approved	12/19/2018	\$ 172,405.00
3	Add funding and extend period of performance	Approved	7/25/2019	\$ 607,000.00
4	Service reduction	Approved	4/3/2020	\$ -
5	Add funding and extend period of performance	Approved	7/24/2020	\$ 270,000.00
6	Add funding and extend period of performance	Pending	Pending	\$ 170,000.00
	<b>Modification Total:</b>			<b>\$ 1,219,405.00</b>
	<b>Original Contract:</b>			<b>\$ 1,724,050.00</b>
	<b>Total:</b>			<b>\$ 2,943,455.00</b>

	<b>CONTRACT No. FSP2841400FSP14-36</b>	<b>Beat No. 36</b>		
<b>Mod No.</b>	<b>Description</b>	<b>Status (Approved or Pending)</b>	<b>Date</b>	<b>Amount</b>
1	Period of performance	Approved	6/12/2018	\$ -
2	Add funding and extend period of performance	Approved	12/20/2018	\$ 193,212.00
3	Add funding and extend period of performance	Approved	7/18/2019	\$ 638,000.00
4	Service reduction	Approved	4/3/2020	\$ -
5	Add funding and extend period of performance	Approved	7/31/2020	\$ 105,000.00
6	Add funding and extend period of performance	Pending	Pending	\$ 235,000.00
	<b>Modification Total:</b>			<b>\$ 1,171,212.00</b>
	<b>Original Contract:</b>			<b>\$ 1,932,125.00</b>
	<b>Total:</b>			<b>\$ 3,103,337.00</b>

	<b>CONTRACT No. FSP363600FSP1437</b>	<b>Beat No. 37</b>		
<b>Mod No.</b>	<b>Description</b>	<b>Status (Approved or Pending)</b>	<b>Date</b>	<b>Amount</b>
1	Add funding and extend period of performance	Approved	7/18/2019	\$ 690,000.00
2	Service reduction	Approved	4/30/2020	\$ -
3	Add funding and extend period of performance	Approved	7/23/2020	\$ 200,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 210,000.00
	<b>Modification Total:</b>			<b>\$ 1,100,000.00</b>
	<b>Original Contract:</b>			<b>\$ 1,898,072.00</b>
	<b>Total:</b>			<b>\$ 2,998,072.00</b>

## CONTRACT MODIFICATION/CHANGE ORDER LOG

**METRO FREEWAY SERVICE PATROL**  
**TOWING SERVICES FOR GENERAL PURPOSE LANES AND EXPRESS LANES**

	CONTRACT No. FSP38468001438	Beat No. 38		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and extend period of performance	Approved	7/18/2019	\$ 106,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add funding and extend period of performance	Approved	7/29/2020	\$ 215,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 205,000.00
	<b>Modification Total:</b>			<b>\$ 526,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,263,556.00</b>
	<b>Total:</b>			<b>\$ 2,789,556.00</b>

	CONTRACT No. FSP5966400FSP39	Beat No. 39		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and extend period of performance	Approved	7/18/2019	\$ 253,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add funding and extend period of performance	Approved	5/26/2020	\$ 470,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 335,000.00
	<b>Modification Total:</b>			<b>\$ 1,058,000.00</b>
	<b>Original Contract:</b>			<b>\$ 2,152,353.00</b>
	<b>Total:</b>			<b>\$ 3,210,353.00</b>

	CONTRACT No. FSP2842100FSP14-42	Beat No. 42		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Period of performance	Approved	7/10/2018	\$ -
2	Add funding and extend period of performance	Approved	12/18/2018	\$ 176,566.00
3	Add funding and extend period of performance	Approved	7/18/2019	\$ 585,000.00
4	Service reduction	Approved	4/3/2020	\$ -
5	Add funding and extend period of performance	Approved	7/31/2020	\$ 100,000.00
6	Add funding and extend period of performance	Pending	Pending	\$ 205,000.00
	<b>Modification Total:</b>			<b>\$ 1,066,566.00</b>
	<b>Original Contract:</b>			<b>\$ 1,765,665.00</b>
	<b>Total:</b>			<b>\$ 2,832,231.00</b>

	CONTRACT No. FSP3469400B3/43	Beat No. 43		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and extend period of performance	Approved	7/18/2019	\$ 828,000.00
2	Service reduction	Approved	4/3/2020	\$ -
3	Add funding and extend period of performance	Approved	5/21/2020	\$ 300,000.00
4	Add funding and extend period of performance	Pending	Pending	\$ 250,000.00
	<b>Modification Total:</b>			<b>\$ 1,378,000.00</b>
	<b>Original Contract:</b>			<b>\$ 1,915,326.00</b>
	<b>Total:</b>			<b>\$ 3,293,326.00</b>

	CONTRACT No. FSP3470700B31/50	Beat No. 50		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Service reduction	Approved	4/3/2020	\$ -
2	Add funding and extend period of performance	Approved	5/21/2020	\$ 220,000.00
3	Add funding and extend period of performance	Pending	Pending	\$ 130,000.00
	<b>Modification Total:</b>			<b>\$ 220,000.00</b>
	<b>Original Contract:</b>			<b>\$ 3,283,230.00</b>
	<b>Total:</b>			<b>\$ 3,503,230.00</b>

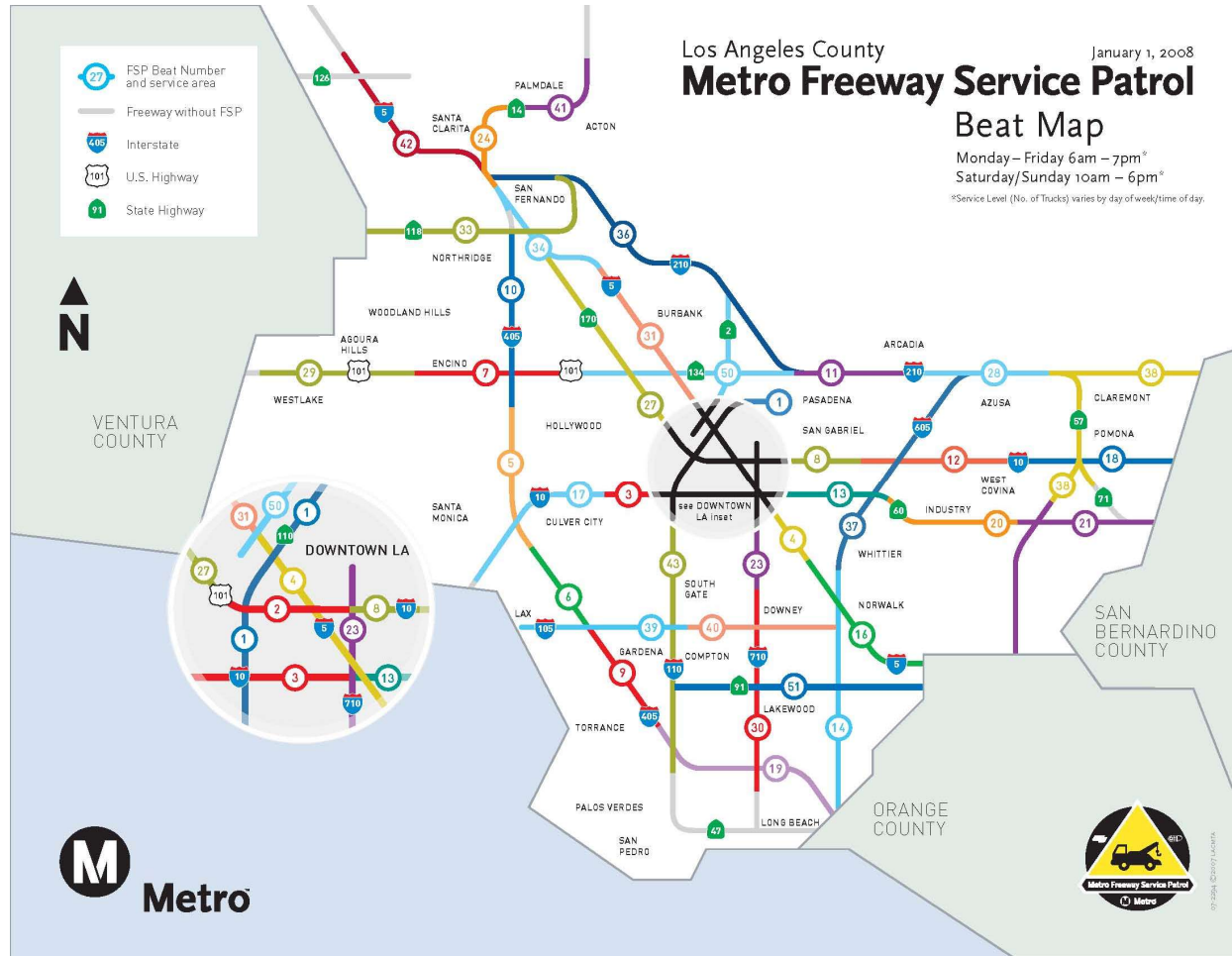
	CONTRACT No. FSP3471300B70	Beat No. 70		
Mod No.	Description	Status (Approved or Pending)	Date	Amount
1	Add funding and extend period of performance	Approved	12/18/2018	\$ 388,577.00
2	Add funding and extend period of performance	Approved	7/18/2019	\$ 920,000.00
3	Service reduction	Approved	4/3/2020	\$ -
4	Add funding and extend period of performance	Approved	7/27/2020	\$ 260,000.00
5	Add funding and extend period of performance	Pending	Pending	\$ 30,000.00
	<b>Modification Total:</b>			<b>\$ 1,598,577.00</b>
	<b>Original Contract:</b>			<b>\$ 3,885,770.00</b>
	<b>Total:</b>			<b>\$ 5,484,347.00</b>

## CONTRACT MODIFICATION/CHANGE ORDER LOG

**METRO FREEWAY SERVICE PATROL  
TOWING SERVICES FOR GENERAL PURPOSE LANES AND EXPRESS LANES**

	<b>CONTRACT No. FSP3471500B71</b>	<b>Beat No. 71</b>		
<b>Mod No.</b>	<b>Description</b>	<b>Status (Approved or Pending)</b>	<b>Date</b>	<b>Amount</b>
1	Add funding and extend period of performance	Approved	12/18/2018	\$ 480,512.00
2	Add funding and extend period of performance	Approved	7/18/2019	\$ 932,000.00
3	Service reduction	Approved	4/3/2020	\$ -
4	Add funding and extend period of performance	Approved	7/24/2020	\$ 250,000.00
5	Add funding and extend period of performance	Pending	Pending	\$ 50,000.00
	<b>Modification Total:</b>			<b>\$ 1,712,512.00</b>
	<b>Original Contract:</b>			<b>\$ 5,455,123.12</b>
	<b>Total:</b>			<b>\$ 7,167,635.12</b>

# Attachment D



**DEOD SUMMARY****METRO FREEWAY SERVICE PATROL/VARIOUS BEATS****A. Small Business Participation – Various Beats**

Of the 27 FSP contracts included in this modification, Contractors made Small Business Enterprise (SBE) commitments for 22 Beats, 13 of which are meeting or exceeding their SBE commitment(s) and 10 of which are SBE Primes.

The FSP Contractors for Beats 27, 33, 38, 39 and 71 did not make SBE commitments and have no SBE participation. These contracts were procured prior to the 2016 legislative change to the Public Utilities Code that authorized meeting the SBE goal as a condition of award for non-federal IFB procurements.

The FSP Contractors for Beats 3, 7, 11, 12, 31, 34, 43, 50, and 70 have participation levels below their respective commitment levels and are in shortfall.

For Beats 3 and 43, Disco Auto Sales dba Hollywood Car Carrier, made a 10.20% SBE commitment on each, which are 86% and 100% complete, respectively. Current SBE participation is 0.11% and 0.10%, representing shortfalls of 10.09% and 10.10%. Disco explained that their shortfall is the result of their SBE firm being decertified prior to the execution of a sub agreement. Disco has submitted a shortfall mitigation plan demonstrating their plans to reduce the shortfall. DEOD will continue to monitor the contract to ensure compliance.

For Beats 7 and 11, Girard & Peterson, Inc., made a 4.03% SBE commitment on each, which are 82% and 80% complete, respectively. Current SBE participation is 1.84% and 1.95%, representing shortfalls of 2.19% and 2.08%, respectively. Girard explained that their shortfall is the result of their SBE firm being decertified prior to the execution of a sub agreement. Girard has submitted a shortfall mitigation plan demonstrating their efforts to reduce the shortfall by adding an additional certified firm to the contract. DEOD will continue to monitor the contract to ensure compliance.

For Beats 12 and 70, Classic Tow, Inc., dba Tip Top Tow made a 10.20% SBE commitment for each beat, which are 86% complete for both beats. Current SBE participation is 2.09% and 0.01%, representing shortfalls of 8.11% and 10.19%, respectively. Tip Top Tow explained that their listed SBEs had been decertified prior to subcontract execution for Beat 70 but they have added two (2) SBE subcontractors, as well as reaching out to additional vendors to mitigate their shortfall for both beats. DEOD will continue to monitor the contract to ensure compliance.



For Beats 31 and 50, Navarros Towing, made a 6.00% SBE commitment on each, which are 95% and 82% complete, respectively. Current SBE participation is 0.00% on each, representing a shortfall of 6.00% for each beat. Navarros explained that their shortfall is the result of their SBE firm being decertified prior to executing a sub agreement. Navarros has submitted a shortfall mitigation plan demonstrating their efforts to reduce the shortfall by adding an additional certified fuel supplier/broker. DEOD will continue to monitor the contract to ensure compliance.

For Beat 34, South Coast Towing made an 11.31% SBE commitment. The project is 77% complete. As a result of a correction to its supplier crediting, South Coast Towing has a current SBE participation of 8.29%, representing a shortfall of 3.02%. However, South Coast Towing has indicated that they will increase their spend with the certified supplier, as well as adding an additional certified subcontractor to ensure compliance in meeting their SBE commitment.

Notwithstanding, Metro Project Managers and Contract Administrators will meet bi-monthly with DEOD to review participation levels to ensure that the FSP Contractors are on schedule to meet or exceed their SBE commitments. Additionally, key stakeholders associated with the contract have been provided access to Metro's online monitoring system to ensure that all parties are actively tracking Small Business progress.

### **Beat 3 – Disco Auto Sales dba Hollywood Car Carrier**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc. dba California Fuels	10.20%	0.00%
2.	Hunter Tires	Added	0.11%
	<b>Total</b>	<b>10.20%</b>	<b>0.11%</b>

### **Beat 5 – Sonic Towing, Inc.**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	Casanova Towing Equipment	16.70%	0.00%
2.	Sonic Towing, Inc. (SBE Prime)	-	74.00%
	<b>Total</b>	<b>16.70%</b>	<b>74.00%</b>

### **Beat 6 – Neighborhood Towing 4U**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	Casanova Towing Equipment	16.70%	0.00%
2.	Neighborhood Towing 4U, Inc. (SBE Prime)	-	50.37%
	<b>Total</b>	<b>16.70%</b>	<b>50.37%</b>

### **Beat 7 – Girard & Peterson, Inc.**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc.	1.45%	0.00%
2.	Buchanan & Associates	1.20%	1.37%
3.	Casanova Towing Equipment	1.38%	0.46%
4.	Oasis Fuels	Added	0.01%
	<b>Total</b>	<b>4.03%</b>	<b>1.84%</b>

#### **Beat 10 – Neighborhood Towing 4 U**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	Neighborhood Towing 4 U (SBE Prime)	10.02%	43.72%
2.	AAA Oils, Inc.	Added	4.45%
	<b>Total</b>	<b>10.02%</b>	<b>48.17%</b>

#### **Beat 11 – Girard & Peterson, Inc.**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc.	1.45%	0.00%
2.	Buchanan & Associates	1.20%	1.39%
3.	Casanova Towing Equipment	1.38%	0.55%
4.	Oasis Fuels	Added	0.01%
	<b>Total</b>	<b>4.03%</b>	<b>1.95%</b>

#### **Beat 12 –Tip Top Tow**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc.	10.20%	2.06%
2.	Hunter Tires	Added	0.00%
3.	JCM & Associates	Added	0.03%
	<b>Total</b>	<b>10.20%</b>	<b>2.09%</b>

#### **Beat 17 – Sonic Towing, Inc.**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	Casanova Towing Equipment	16.70%	0.00%
2.	Sonic Towing (SBE Prime)	-	72.53%
	<b>Total</b>	<b>16.70%</b>	<b>72.53%</b>

**Beat 18 – Bob & Dave’s Towing**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	Deborah Dyson Electrical	4.95%	8.31%
2.	JCM & Associates	0.07%	0.43%
	<b>Total</b>	<b>5.02%</b>	<b>8.74%</b>

**Beats 20 and 21 – Safeway Towing Services, Inc. dba Bob’s Towing**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	Bob’s Towing (SBE Prime)	100%	100%
	<b>Total</b>	<b>100%</b>	<b>100%</b>

**Beat 24 – T.G. Towing, Inc.**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	T. G. Towing, Inc. (SBE Prime)	100%	100%
	<b>Total</b>	<b>100%</b>	<b>100%</b>

**Beat 28 – Hadley Tow**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc.	18.83%	17.88%
2.	Manatek Insurance	2.62%	9.18%
	<b>Total</b>	<b>21.45%</b>	<b>27.06%</b>

**Beats 29 and 42 – Platinum Tow & Transport**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	Platinum Tow & Transport (SBE Prime)	100%	100%
	<b>Total</b>	<b>100%</b>	<b>100%</b>

**Beat 31 – Navarro’s Towing, LLC**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc. dba California Fuel	6.00%	0.00%
	<b>Total</b>	<b>6.00%</b>	<b>0.00%</b>

**Beat 34 – South Coast Towing, Inc.**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc. dba California Fuel	11.31%	8.29%
	<b>Total</b>	<b>11.31%</b>	<b>8.29%</b>

**Beat 36 – Hadley Tow**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc. dba California Fuel	16.77%	17.22%
2.	Manatek Insurance	2.33%	8.03%
	<b>Total</b>	<b>19.10%</b>	<b>25.25%</b>

**Beat 37 – Reliable Delivery Service**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	Reliable Delivery Service (SBE Prime)	100%	100%
	<b>Total</b>	<b>100%</b>	<b>100%</b>

**Beat 43 – Disco Auto Sales dba Hollywood Car Carrier**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc. dba California Fuel	10.20%	0.00%
2.	Hunter Tires	Added	0.10%
	<b>Total</b>	<b>10.20%</b>	<b>0.10%</b>

**Beat 50 – Navarro’s Towing, LLC**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc.	6.00%	0.00%
	<b>Total</b>	<b>6.00%</b>	<b>0.00%</b>

**Beat 70 – Tip Top Tow Service**

	SBE Subcontractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc.	10.20%	0.00%
2.	Hunter Tires	Added	0.00%
3.	JCM & Associates	Added	0.01%
	<b>Total</b>	<b>10.20%</b>	<b>0.01%</b>

<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to DBE firms ÷ Total Actual Amount Paid-to-date to Prime.

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy (LW/SCWRP) is applicable to this contract/modification. Metro staff will monitor and enforce the policy guidelines to ensure that applicable workers are paid at minimum, the current Living Wage rate of \$20.15 per hour (\$14.60 base + \$5.55 health benefits), including yearly increases. The increase may be up to 3% of the total wage, annually. In addition, contractors will be responsible for submitting the required reports for the

Living Wage and Service Contract Worker Retention Policy and other related documentation to staff to determine overall compliance with the policy.

**C. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.