



**Board Report**

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**File #:** 2021-0608, **File Type:** Minutes

**Agenda Number:** 2.

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**REGULAR BOARD MEETING  
SEPTEMBER 23, 2021**

**SUBJECT: MINUTES**

**RECOMMENDATION**

APPROVE Minutes of the Regular Board Meeting held July 22, 2021.



## **MINUTES**

**Thursday, July 22, 2021**

**10:00 AM**

### **Board of Directors - Regular Board Meeting**

**DIRECTORS PRESENT:**

**Hilda L. Solis, Chair  
Ara Najarian, 1st Vice Chair  
Jacquelyn Dupont-Walker, 2nd Vice Chair  
Kathryn Barger  
Mike Bonin  
James Butts  
Fernando Dutra  
Eric Garcetti  
Janice Hahn  
Paul Krekorian  
Sheila Kuehl  
Holly Mitchell  
Tim Sandoval  
Tony Tavares, non-voting member**

**Stephanie Wiggins, Chief Executive Officer**

**CALLED TO ORDER: 10:01 A.M.**

**ROLL CALL**

1. APPROVED Consent Calendar Items: 2, 5, 6, 7, 8, 9, 40, 11, 12, 16, 17, 22, 25, 29, 30, 31, and 33\*\*.

Consent Calendar items were approved by one motion except Item 10 which was held by a Director for discussion and/or separate action.

\*\* ITEM REQUIRED 2/3 VOTE OF THE BOARD

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y

2. **SUBJECT: MINUTES**

2021-0492

APPROVED ON CONSENT CALENDAR Minutes of the Regular Board Meeting held June 24, 2021.

3. **SUBJECT: REMARKS BY THE CHAIR**

2021-0493

RECEIVED remarks by the Chair.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
P	P	P	P	P	P	A	P	P	P	P	P	P

4. **SUBJECT: REPORT BY THE CHIEF EXECUTIVE OFFICER**

2021-0494

RECEIVED report by the Chief Executive Officer.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
P	P	P	P	P	P	A	P	P	P	P	P	P

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KB = K. Barger	FD = F. Dutra	SK = S. Kuehl	HS = H. Solis
MB = M. Bonin	EG = E. Garcetti	HM = H. Mitchell	
JB = J. Butts	JH = J. Hahn	AN = A. Najarian	
JDW = J. Dupont Walker	PK = P. Krekorian	TS = T. Sandoval	

LEGEND: Y = YES, N = NO, C = CONFLICT, ABS = ABSTAIN, A = ABSENT, P = PRESENT

**5. SUBJECT: LOS ANGELES COUNTY RAIL NETWORK INTEGRATION STUDY 2021-0338**

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer (CEO) to award a 24-month, firm fixed price Task Order, No. AE74716-5433000 under Countywide Planning and Development Bench Contract No. PS54330007, to Chen Ryan Associates for the Los Angeles County Rail Network Integration Study in an amount of \$1,680,301. Board approval of task order award is subject to resolution of all properly submitted protest(s), if any.

<b>AN</b>	<b>JDW</b>	<b>KB</b>	<b>MB</b>	<b>JB</b>	<b>FD</b>	<b>EG</b>	<b>JH</b>	<b>PK</b>	<b>SK</b>	<b>HM</b>	<b>TS</b>	<b>HS</b>
Y	Y	C	Y	C	Y	A	C	Y	Y	C	Y	Y

**6. SUBJECT: MEASURE R HIGHWAY SUBREGIONAL PROGRAM SEMI-ANNUAL UPDATE 2021-0347**

APPROVED ON CONSENT CALENDAR:

- A. \$80,034,000 in additional programming within the capacity of the Measure R Highway Subregional Programs and funding changes via the updated project list shown in Attachment A for:
  - Highway Operational Improvements in Arroyo Verdugo
  - Highway Operational Improvements in Las Virgenes Malibu
  - I-405, I-110, I-105, SR-91 Interchange Improvement (South Bay)
  - I-605 Corridor "Hot Spots" Interchange Improvements in Gateway Cities
  - I-710 South Local Streets and Community-Benefiting Early action Projects in Gateway Cities
- B. deobligation of \$640,000 of previously approved Measure R Highway Subregional Program funds for re-allocation to Caltrans for I-105 ICM required reviews and the City of South Gate for two projects (MR306.58 and MR306.63); and
- C. AUTHORIZING the CEO or her designee to negotiate and execute all necessary agreements for the Board-approved projects.

**7. SUBJECT: COUNTYWIDE CALL FOR PROJECTS**

2021-0407

**APPROVED ON CONSENT CALENDAR:**

- A. RECERTIFYING \$12.78 million in existing Fiscal Year (FY) 2021-22 commitments from previously approved Countywide Call for Projects (Call) and AUTHORIZING the expenditure of funds to meet these commitments;
- B. DEOBLIGATING \$12.47 million of previously approved Call funding and hold in RESERVE;
- C. AUTHORIZING the Chief Executive Officer (CEO) or their designee to:
  - 1. negotiate and execute all necessary agreements and/or amendments for previously awarded projects; and
  - 2. amend the FY 2021-22 budget, as necessary, to include the 2021 Countywide Call Recertification and Extension funding in the Subsidies budget;
- D. changes to the scope of work for:
  - 1. City of Glendale - Purchase of Alternative Fuel Buses for Glendale Beeline (#F9435)
  - 2. City of Lawndale - Redondo Beach Boulevard Improvements (#F9101)
  - 3. City of Los Angeles - Stocker/MLK Crenshaw Access to Expo LRT Station (#F3409)
  - 4. City of Los Angeles - Interactive Bicycle Board Demo Project (#F7708)
  - 5. City of Los Angeles - LADOT Streets for People: Parklets and Plazas (#F7814); and
  - 6. City of Los Angeles - Slauson Avenue: Western Avenue to Crenshaw Boulevard Project (#F9204); and
- E. RECEIVING AND FILING:
  - 1. time extensions for 66 projects; and
  - 2. reprogram for nine projects.



**8. SUBJECT: METRO VANPOOL PROGRAM**

**2021-0315**

APPROVED ON CONSENT CALENDAR:

- A. the Chief Executive Officer (CEO) to execute financial incentives and updates to vehicle criteria guidelines in support of the Metro Vanpool Program Post-COVID Initiatives; and
- B. the CEO to execute Modification No. 3 to the Vanpool Vehicle Supplier Bench Contract Nos. PS10754400051491 for Airport Van Rental, PS10754300051491 for Green Commuter, and PS10754500051491 for Enterprise Rideshare (a division of Enterprise Holdings) to exercise the second, one-year option in an amount not to exceed \$9 million increasing the total contract value from \$27 million to \$36 million, and extending the period of performance from October 1, 2021 to September 30, 2022.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	C	Y	A	Y	Y	Y	C	Y	Y

**9. SUBJECT: VERMONT/SANTA MONICA JOINT DEVELOPMENT PROJECT**

**2021-0380**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer (CEO) to execute an amendment to the Purchase and Sale Agreement with SMV Housing, L.P., an affiliate of LTSC Community Development Corporation (LTSC) to amend the purchase price of approximately 33,682 square feet of real property (Metro Property) adjacent to the Vermont/Santa Monica B (Red) Line Station from \$7,140,000 to \$5,100,000, subject to Federal Transit Administration (FTA) concurrence.

**10. SUBJECT: EXPO/CRENSHAW STATION FIRST/LAST MILE PLAN**

**2021-0235**

ADOPTED the Expo/Crenshaw First/Last Mile Plan.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y

**11. SUBJECT: LONE HILL TO WHITE DOUBLE TRACK FINAL DESIGN, PLANS SPECIFICATIONS & ESTIMATES** **2021-0370**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer (CEO) to:

- A. REPROGRAM \$769,688 in project savings from Lone Hill to White (LHW) Preliminary Engineering to LHW Final Design and establish Life of Project Final Design budget of \$8,269,688 inclusive of all third-party and design-related costs;
- B. AWARD and EXECUTE a firm fixed price Contract No. AE73891000 with Moffatt and Nichol, for engineering services for the LHW Final Design Plans, Specifications and Estimates (PS&E) project, in an amount of \$6,498,899 subject to resolution of protest(s), if any; and
- C. ENTER INTO and EXECUTE all contracts, task orders and agreements within the Life of Project budget including third party agreements necessary to complete the LHW Final Design project.

<b>AN</b>	<b>JDW</b>	<b>KB</b>	<b>MB</b>	<b>JB</b>	<b>FD</b>	<b>EG</b>	<b>JH</b>	<b>PK</b>	<b>SK</b>	<b>HM</b>	<b>TS</b>	<b>HS</b>
Y	Y	C	Y	C	Y	A	C	Y	Y	C	Y	Y

**12. SUBJECT: VMT MITIGATION PROGRAM GRANT AWARD RESOLUTION** **2021-0471**

APPROVED ON CONSENT CALENDAR:

- A. the Chief Executive Officer (CEO) or her designee to execute Resolution in Attachment A and all Grant Agreements and any amendments thereto to claim funds awarded through the Fiscal Year (FY) 2021-22 California Department of Transportation (Caltrans) Sustainable Transportation Planning Grant Program; and
- B. PROGRAMMING \$90,692 in Proposition C (25%) Highway funds to meet the Sustainable Transportation Planning Grant Program local match requirements.

**14. SUBJECT: GROUP INSURANCE PLANS**

**2021-0426**

AUTHORIZED the Chief Executive Officer to renew existing group insurance policies covering Non-Contract and AFSCME employees, including the life and disability coverage for Teamster employees, for the one-year period beginning January 1, 2022.

<b>AN</b>	<b>JDW</b>	<b>KB</b>	<b>MB</b>	<b>JB</b>	<b>FD</b>	<b>EG</b>	<b>JH</b>	<b>PK</b>	<b>SK</b>	<b>HM</b>	<b>TS</b>	<b>HS</b>
Y	Y	C	Y	Y	Y	C	C	Y	Y	C	C	C

**16. SUBJECT: GLASS REPLACEMENT AND INSTALLATION SERVICES** **2021-0404**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer to execute Modification No. 2 to Contract No. OP1405120003367 with Los Angeles Glass Company, Inc. for Glass Replacement and Installation services in the amount of \$900,000, increasing the contract four-year base term authority from \$995,911 to \$1,895,911.

**17. SUBJECT: NEXTRIP BUS AND RAIL ARRIVAL INFORMATION SYSTEM UPGRADE** **2021-0376**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer (CEO) to award a firm fixed price Contract No. PS70644-2000 to Swiftly Inc. for the Nextrip Bus and Rail Arrival Information System, in the total amount of \$350,510.41 for the one-year base term, and \$325,000 for the one-year option, for a combined amount of \$675,510.41 subject to the resolution of protest(s), if any.

**22. SUBJECT: PUBLIC SAFETY ADVISORY COMMITTEE (PSAC) QUARTERLY UPDATE** **2021-0443**

APPROVED ON CONSENT CALENDAR:

- A. RECEIVING AND FILING Public Safety Advisory Committee (PSAC) quarterly update; and
- B. the recommended compensation for members of the public serving on the PSAC.



**25. SUBJECT: ENVIRONMENTAL SERVICES AND CONSTRUCTION SUPPORT**

**2021-0267**

APPROVED ON CONSENT CALENDAR:

- A. The Chief Executive Officer (CEO) to award and execute a three (3) year contract, Contract No. AE70151EN085, with Arcadis US, Inc. for Environmental Services and Construction Support on Task Orders, inclusive of the three years with a not-to-exceed amount of \$37,825,000;
- B. The CEO to award and execute individual Contract Work Orders and Task Orders within the total approved not-to-exceed funding limit of \$37,825,000; and
- C. Contract Modification Authority (CMA) in the amount of \$3,782,500 (10% of the not-to-exceed contract amount) and authorize the CEO to award and execute individual task order changes and/or modifications within the CMA amount.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	C	Y	A	Y	Y	Y	Y	Y	Y

**29. SUBJECT: MARKETING RESEARCH & BRANDING SERVICES**

**2021-0408**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer to award Contract No. PS74537000 to Sensis, Inc. to provide marketing research and branding services for a three-year base term in an amount not-to-exceed \$1,126,200, and \$375,400 for each of the two, one-year option terms, for a combined not-to-exceed amount of \$1,877,000, effective August 1, 2021, subject to resolution of protest(s), if any.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	Y	Y	A	Y	Y	Y	C	Y	Y

**30. SUBJECT: 2021 RECORDS RETENTION SCHEDULE**

**2021-0344**

APPROVED ON CONSENT CALENDAR:

- A. the 2021 Records Retention Schedule; and
- B. DELEGATING administrative authority to the CEO to eliminate obsolete records categories or to reduce retention periods as necessary due to changes in law or business requirements.

**31. SUBJECT: PARTNERSHIP FOR HOUSING ACCELERATION**

**2021-0409**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer to execute a Memorandum of Understanding between the Southern California Association of Governments and Metro for reimbursement of up to \$1,600,000 for work associated with the implementation of the updated Joint Development Policy, the proposed Housing Lab, and accelerating the production of housing through the Joint Development program.

**33. SUBJECT: MEASURE R ORDINANCE AMENDMENT**

**2021-0377**

APPROVED ON CONSENT CALENDAR BY TWO-THIRDS VOTE:

- A. the Measure R Ordinance Amendment;
- B. the Measure R Transit Program Guidelines;
- C. PROGRAMMING of projects in the Measure R South Bay Transit Investments program, as shown in Attachment C; and
- D. AUTHORIZING the CEO or their designee to negotiate and execute all necessary agreements and/or amendments for approved projects, including:
  - 1. the potential future reassignment to the Inglewood Transit Connector Joint Exercise of Powers; and
  - 2. advancement of \$1.9 million in working capital funds as part of the funding agreement.

**37. SUBJECT: AMERICAN RESCUE PLAN ACT (ARPA) FUNDING**

**2021-0463**

APPROVED:

- A. the allocation of \$1.483 billion of Los Angeles County's share of Federal Transit Administration (FTA) Section 5307 ARPA funds to transit operators, inclusive of about \$1.465 billion from Los Angeles County's share of apportionments to the Los Angeles-Long Beach-Anaheim Urbanized Area (UZA), \$16.028 million apportioned to the Santa Clarita UZA, and \$1.666 million apportioned to the Lancaster-Palmdale UZA;

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- B. AUTHORIZING the Chief Executive Officer (CEO) or her designee to solicit proposals and allocate about \$1.327 million from Los Angeles County's share of FTA Section 5310 ARPA funds to Metro's existing subrecipients of Federal Section 5310 funds for operating expenses;
- C. AUTHORIZING the CEO to allocate Los Angeles County's share of FTA Section 5311 ARPA funds for transit service in rural areas upon notification by the California Department of Transportation (Caltrans), for operating expenses;
- D. exchanges of ARPA funding allocations, as appropriate, with other local or eligible State or Federal funds to accelerate grant approval and disbursement of funds by the FTA;
- E. DELEGATING to CEO or her designee the authority to administratively approve minor changes to the allocations to reflect any revisions made by the FTA and/or Caltrans that may impact Los Angeles County's share of ARPA funds; and
- F. AUTHORIZING the CEO or her designee to negotiate and execute all necessary agreements to implement Board approved support of transit programs in Los Angeles County.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**38. SUBJECT: FARELESS SYSTEM INITIATIVE (FSI) UPDATE JULY 2021 2021-0497**

RECEIVED oral report on Fareless System Initiative (FSI) Update.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
P	P	P	P	P	P	P	P	P	P	P	P	P



**39. SUBJECT: G LINE GRADE SEPARATION AND CROSSING GATES CONSTRUCTION SUPPORT SERVICES**

**2021-0362**

APPROVED UNDER RECONSIDERATION the Chief Executive Officer to:

- A. AWARD and EXECUTE a five-year cost plus fixed fee contract, Contract No. PS70129 with PMA Consultants LLC to provide Construction Support Services for the Metro G Line Grade Separation and Crossing Gates Project (Project), for an amount not-to-exceed \$17,273,075.56, with two (2) one-year options, \$3,498,933.58 for Option 1 and \$3,498,933.75 for Option 2 for a combined not-to-exceed amount of \$24,270,942.89, subject to the resolution of any timely protest; and
- B. EXECUTE individual Contract Modifications within the Board approved Life of Project Budget.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	C	Y	C	Y	Y	C	C	Y	C	Y	Y

**FOURTH VOTE TAKEN**

**APPROVED MOTION BY DUTRA TO RECONSIDER STAFF RECOMMENDATION:**

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	C	Y	C	Y	Y	C	C	Y	C	Y	Y

**THIRD VOTE TAKEN**

**FAILED MOTION TO APPROVE STAFF RECOMMENDATION:**

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
N	Y	C	Y	C	N	Y	C	C	Y	C	Y	Y

**SECOND VOTE TAKEN**

**FAILED MOTION BY DIRECTORS NAJARIAN & DUTRA TO REBID THE CONTRACT:**

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	N	C	N	C	Y	C	C	C	N	C	N	N

**FIRST VOTE TAKEN**

**FAILED AMENDING MOTION TO APPROVE STAFF RECOMMENDATION:**

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
N	Y	C	Y	C	N	C	C	C	Y	C	Y	Y



**40. SUBJECT: EXPANDING METRO'S EAT SHOP PLAY PROGRAM TO SUPPORT ECONOMIC RECOVERY AND RESTORE RIDERSHIP** **2021-0500**

APPROVED Motion by Directors Solis, Butts, Najarian, Dupont-Walker, and Sandoval that the Board of Directors direct the Chief Executive Officer or her designee to provide a report back in November 2021 that includes recommendations to expand the Eat Shop Play program to support small businesses in communities that have been most impacted by the COVID-19 pandemic. The report should consider the following:

- A. Focusing on small businesses located near existing major transit stops in communities who have been disproportionately impacted by the pandemic. Communities should be identified by referencing factors including, but not limited to, number of COVID-19 cases and deaths, economic impacts, household income, transit dependency, pollution burden, and race/ethnicity, and other resources such as redlining maps;
- B. Developing additional strategies to assist small businesses through recovery including, but not limited to, developing walking maps that showcase destinations near transit lines, creating promotional videos for businesses, and supporting businesses' online presence; and
- C. Potential funding sources such as American Rescue Plan Act funding.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**41. SUBJECT: DEVELOPING A BUSINESS UTILIZATION SCORECARD TO ENCOURAGE DBE, SBE, AND DVBE PARTICIPATION** **2021-0501**

APPROVED Motion by Directors Solis, Butts, Najarian, Dupont-Walker, and Sandoval that the Board of Directors direct the Chief Executive Officer or her designee to report back in November 2021 with the following:

- A. A certified Small, Disadvantaged, and Disabled Veteran business utilization scorecard framework for applicable primes and first-tier subcontractors doing business with Metro that demonstrates how often the firms have met their previous Disadvantaged Business, Small Business, and Disabled Veteran Business Enterprise participation commitments on Metro contracts (certified in accordance with Metro standards);
- B. Feasibility of considering a proposer's/bidder's business utilization scorecard as part of evaluation criteria for future contract awards; and

(continued on next page)

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- C. Any additional recommendations to encourage better utilization of Disadvantaged Business, Small Business, and Disabled Veteran Business Enterprises, as well as recommendations to increase disadvantaged and female worker participation as part of Metro contracts.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**42. SUBJECT: MEMORIAL TO THE 1871 ANTI-CHINESE MASSACRE** **2021-0502**

APPROVED Motion by Directors Garcetti, Solis, Dupont-Walker, Hahn, and Sandoval that the Board adopt as policy full support for temporary and permanent commemorations to the 1871 Anti-Chinese Massacre.

WE FURTHER MOVE that the Board direct the CEO to:

- A. Designate Metro representatives to participate in and advise the Civic Memory Group's 1871 Steering Committee in its efforts to commemorate the 1871 Anti-Chinese Massacre;
- B. Begin identifying Metro-owned land at or near Union Station that may be used as a potential memorial site;
- C. Collaborate and work with the City of Los Angeles Civic Memory Working Group and the 1871 Steering Committee to implement a memorial, should the steering committee identify Metro-owned land as a potential location for a temporary and/or permanent memorial;
- D. Develop recommendations related to a permanent marker of the history of Old Chinatown to be placed on Metro property at Union Station;
- E. Recommend strategies and consider additional opportunities to mark important historical events and historical locations throughout the Metro system, on Metro property, or otherwise related to Metro and its predecessors and the racial history of the region; and
- F. Report to the Board within 90 days on all the above.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**ADJOURNED AT 2:40 P.M.**

Prepared by: Jessica Vasquez Gamez  
Administrative Analyst, Board Administration



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Collette Langston, Board Clerk

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