



Board Report

File #: 2021-0684, File Type: Contract

Agenda Number: 6.

PLANNING AND PROGRAMMING COMMITTEE NOVEMBER 17, 2021

SUBJECT: METRO FREEWAY SERVICE PATROL

ACTION: APPROVE RECOMMENDATIONS

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to:

- A. AWARD a firm fixed unit rate Contract No. FS73888-2000 to Navarro's Towing, the lowest responsive & responsible bidder, for Metro Freeway Service Patrol (FSP) towing services in the amount of \$7,530,460 for Beat 3 & Beat 43 for 56 months, subject to resolution of protest(s), if any;
- B. AWARD a firm fixed unit rate Contract No. FS73888-2001 to Classic Tow, dba Tip Top Tow, the lowest responsive & responsible bidder, for FSP towing services in the amount of \$7,581,984.20 for Beat 5 & Beat 17 for 56 months, subject to resolution of protest(s), if any;
- C. AWARD a firm fixed unit rate Contract No. FS73888-2002 to Neighborhood Towing 4U, the lowest responsive & responsible bidder, for FSP towing services in the amount of \$7,926,007.32 for Beat 6 & Beat 39 for 56 months, subject to resolution of protest(s), if any;
- D. AWARD a firm fixed unit rate Contract No. FS73888-2004 to Bob & Dave's Towing, the lowest responsive & responsible bidder, for FSP towing services in the amount of \$8,243,687.38 for Beat 18 & Beat 38 for 56 months, subject to resolution of protest(s), if any;
- E. AWARD a firm fixed unit rate Contract No. FS73888-2005 to Safeway Towing Services, Inc., dba Bob's Towing, the lowest responsive & responsible bidder, for FSP towing services in the amount of \$6,949,125 for Beat 20 & Beat 37 for 56 months, subject to resolution of protest(s), if any;
- F. AWARD a firm fixed unit rate Contract No. FS73888-2006 to Hovanwil, Inc., dba Jon's Towing, the lowest responsive & responsible bidder, for FSP towing services in the amount of \$5,418,511.17 for Beat 31 for 56 months, subject to resolution of protest(s), if any; and,
- G. INCREASE Contract Modification Authority (CMA) to 19 existing FSP contracts for an aggregate amount of \$7,250,000 thereby increasing the CMA amount from \$21,750,632 to

\$29,000,632 and extend periods of performance for the following contracts to assure no gap in service as follows:

- Beat 3: Hollywood Car Carrier Contract No. FSP3469400B3/43, for \$565,000 for up to 5 months
- Beat 5: Sonic Towing, Inc. Contract No. FSP3469500B5/17, for \$365,000 for up to 5 months
- Beat 6: Neighborhood Towing 4 U Contract No. FSP3469600B6, for \$670,000 for up to 5 months
- Beat 17: Sonic Towing, Inc. Contract No. FSP3469500B5/17, for \$505,000 for up to 5 months
- Beat 18: Bob & Dave's Towing, Inc. Contract No. FSP2690300FSP1418, for \$605,000 for up to 5 months
- Beat 20: Bob's Towing Contract No. FSP2836600FSP1420, for \$480,000 for up to 5 months
- Beat 24: T.G. Towing, Inc. Contract No. FSP2833200FSP1424, for \$460,000 for up to 5 months
- Beat 27: Hovanwil, Inc. dba Jon's Towing Contract No. FSP3470400B27/39, for \$195,000 for up to 5 months
- Beat 29: Platinum Tow & Transport, Inc. Contract No. FSP3470600B29, for \$350,000 for up to 5 months
- Beat 31: Navarro's Towing Contract No. FSP3470700B31/50, for \$300,000 for up to 5 months
- Beat 33: Mid Valley Towing Contract No. FSP2851900FSP1433, for \$320,000 for up to 5 months
- Beat 37: Reliable Delivery Service Contract No. FSP3696000FSP1437, for \$600,000 for up to 5 months
- Beat 38: Steve's Towing Contract No. FSP38468001438, for \$245,000 for up to 5 months
- Beat 39: Hovanwil, Inc. dba Jon's Towing Contract No. FSP5966400FSPB39, for \$325,000 for up to 5 months
- Beat 42: Platinum Tow & Transport Contract No. FSP2842100FSP1442, for \$350,000 for up to 5 months
- Beat 43: Hollywood Car Carrier Contract No. FSP3469400B3/43, for \$635,000 for up to 5 months
- Beat 50: Navarro's Towing Contract No. FSP3470700B31/50, for \$280,000 for up to 5 months
- Beat 60: Freeway Towing, Inc. Contract No. FSP5768900B60, for up to 16 months
- Beat 61: All City Tow Service Contract No. FSP5769100B61, for up to 16 months.

ISSUE

The award of 6 FSP light duty tow service contracts (11 beats) in Recommendations A, B, C, D, E, and F is intended to replace expired or expiring contracts.

Recommendation G authorizes Contract Modification Authority (CMA) in the aggregate amount of

\$7,250,000 to execute contract modifications to existing FSP light and heavy-duty tow service contracts and extend periods of performance.

BACKGROUND

In March 2020, the COVID-19 pandemic caused Los Angeles County to shut down due to the stay-at-home order. The impact to LA County's freeways was swift and unprecedented. Some of the worst congestion in the world had disappeared in a matter of days resulting in a need to modify service delivery for the FSP program. As a congestion mitigation program, there was no justification to maintain service levels that were designed to address severe congestion levels. Additionally, due to the impact of COVID on the Agency's revenues, the program's budget was decreased resulting in a service reduction of 40% on April 1, 2020. Since that time, FSP has continued to operate at reduced service levels. However, as commuters have begun to return to their normal driving patterns, congestion has increased along many freeway segments requiring service increases toward a return to pre-pandemic levels.

FSP is managed in partnership with Metro, CHP and Caltrans serving motorists on all major freeways in Los Angeles County. Metro's FSP program has the highest benefit to cost ratio of all FSP programs within California.

The program utilizes a fleet of roving tow and service trucks designed to reduce traffic congestion by efficiently rendering disabled vehicles operational or by quickly towing those vehicles from the freeway to a designated safe location. Quickly removing motorists and their disabled vehicles from the freeway reduces the chances of further incidents caused by onlookers and impatient drivers. FSP helps save fuel and reduce air polluting emissions by reducing stop-and-go traffic through the provision of free services to motorists and operates seven days a week during peak commuting hours.

Metro contracts with independent tow service providers for light duty tow service on general purpose lanes on all major freeways in Los Angeles County, 2 light duty contracts on the ExpressLanes (I-110 and I-10), and 2 heavy duty (Big Rig) contracts (I-710 and SR-91) to assist and remove trucks. Each weekday, 138 tow and service trucks are normally deployed during peak commuting hours.

The annual benefit of the program is as follows:

- For individual beats, an annual Benefit to Cost Ratio of 9:1 - For every \$1 spent there is a \$9 benefit to motorists.
- 300,000 motorist assists
- 5,175,845 hours motorists saved from sitting in traffic
- 8,897,277 gallons of fuel savings
- Approximately 78,296,040 kg of CO2 reductions
- The average motorist wait time for FSP service is 7 minutes (the average wait time for other roadside service is over 30 minutes)
- The Los Angeles County FSP program generates one-half of the cumulative benefits of the 14 FSP programs in the state.

DISCUSSION

Award of contracts for beats 3, 5, 6, 17, 18, 20, 31, 37, 38, 39, and 43 will replace expiring contracts. The beats are comprised of a total of 114 centerline miles of freeway using a combination of 40 tow and service trucks.

Beats not awarded as a result of IFB No. FS73888-2 will be included in the next solicitation for FSP light duty tow service. In the interim, recommendation G provides CMA and extensions to periods of performance to extend contracts and redeploy service to ensure there are no gaps in service. Also, contractors recommended for award as a result of this solicitation may currently possess contracts for beats that were not included this solicitation. The combination of existing contracts and new awarded contracts creates a temporary situation where a contractor exceeds the program's two beat cap policy. This normally occurs during the transition period for all new FSP contracts. If all beats included in this solicitation had been awarded, the temporary overlap causing contractors to exceed the beat cap policy would be approximately 3 to 4 months before the new contracts could mobilize and replace the older contracts. However, due to the lack of responsive and responsible bidders for this solicitation, several contracts were not awarded and will be included in a subsequent solicitation. This creates an extended temporary overlap of the beat cap policy, for contractors, for approximately 8 to 10 months until a new solicitation can be released, and contracts awarded. Without this overlap period, it would not be possible for an existing contractor with 2 beats to bid on new contracts. The alternative is for contractors to wait for their contracts to expire before bidding on new contracts. This alternative is not recommended as it may not be possible to fill all of the gaps in service created by the vacant contracts while waiting for new contracts to be solicited, awarded and mobilization activities completed.

Once contracts are awarded, Contractors will have a mobilization period to complete the required startup activities to begin service. The following list summarizes the major activities that must be completed in order to provide FSP service:

- Purchase vehicle chassis and beds
- Build vehicles to FSP specifications (6-8 weeks)
- Metro Radio Shop installation of communications equipment (2-3 weeks)
- Hire and train prospective FSP drivers
- CHP testing and certification of FSP drivers
- Obtain program supplies
- CHP inspection and certification of contract vehicles

Authorizing contract modification authority and extending the period of performance for the light duty contracts will ensure seamless and efficient operation of the FSP program while the new contractors conduct mobilization activities and the next solicitation for FSP tow service can be issued. Increased CMA will also provide funds to address increased operating costs such as insurance and fuel and will also replenish funding to contracts that provide support to Caltrans through a Cooperative Agreement. The FSP program expends up to \$75,000 each month to support Caltrans construction projects for which Caltrans reimburses Metro.

Authorizing extending the period of performance for heavy duty tow service contracts Beats 60 & 61 will allow these contracts to expend surplus of funding not utilized due to pandemic related service

reductions. These two contracts were awarded in September 2016 and will expire in March and February 2022 respectively. The funds remaining in these contracts will support extensions of 16 months. The heavy-duty vehicles purchased for these contracts have significantly longer life than the vehicles purchased for the FSP light duty beats so there should be no service reliability issues to extend the period of performance.

As motorists return to their normal driving patterns, congestion is increasing in LA County. Currently operating at over 80% of pre-pandemic service levels, CMA will provide funds to return service to normal where and when needed.

Due to the global computer chip shortage and its impact on truck manufacturers to deliver new vehicles, Contractors may experience difficulties purchasing the required number of vehicles for each contract which will in turn delay the start of service. To anticipate this possibility, funding is included to extend and replenish the existing contracts beyond the normal mobilization period. If the Contractors are able to purchase their vehicles and begin service within the normal mobilization period, the existing contracts will end and the remaining contract funds will not be used.

Increased Program Costs

Within the past 6 years, the towing industry has been greatly impacted by rising operating costs. Liability insurance premiums, in some cases have increased over 300%, the cost of new tow trucks has increased 50% due to the global chip shortage, fuel (which is a major expenditure of FSP contractors) is near its highest levels for diesel, and the implementation of Living Wage Standards has almost doubled the cost of labor. Vehicle maintenance costs have also increased due to changing emissions standards and the lack of availability of replacement parts (supply chain issues) allows parts suppliers to increase prices. These increased industry costs translate into higher hourly rates bid for FSP contracts. Between 2015 and 2019 hourly rates awarded increased approximately 49%, in 2020 hourly rates awarded increased an additional 7% and for contracts recommended for award in this report, the hourly rates increased an additional 5%.

Cost Reduction Efforts

Over the years, staff have implemented strategies to reduce program costs through a variety of methods.

- Introduction of the FSP Regions - Consolidating 6 beats into a single contract and reducing the number of required backup trucks.
- Outreach efforts to increase the number of firms bidding on FSP contracts to increase competition.
 - o FSP management attend annual towing industry convention sponsored by the California Tow Truck Association. A booth is staffed by FSP agencies throughout the state to increase awareness of the FSP program and the contracting opportunities.
 - o DEOD sponsored training seminars to provide potential bidders a better understanding of the bid submittal requirements.
 - o FSP Staff outreach to local tow firms to increase awareness of FSP program and encourage firms to bid on contracts.

- o outreach to former FSP contractors to obtain feedback and encourage competition.
- o Staff have created a bidders list of firms contacted at the annual convention, local outreach, and unsolicited requests for information about the FSP program from various tow firms. This list is used as a supplement to the firms that are registered with VC/M when releasing solicitations.
- Five of the contracts recommended for award in this report are two beat contracts. For the purposes of this solicitation, two beat contracts were offered to reduce the number of backup trucks in an effort to reduce program costs. Normally each beat will have its own backup truck, but due to the shortage of new truck chassis (chip shortage) and the higher cost, two beats were combined into a single contract and one backup truck was eliminated to reduce program costs. A reduction of one tow truck (each cost approximately \$120,000) for each of the five contracts should create a savings opportunity of approximately \$600,000.

Program Funding

Each year Caltrans allocates and manages funding dedicated to FSP programs statewide from two funding sources. The first is through legislation (state highway funds) provided when the program was established.

The second source of funding comes through Senate Bill 1 (SB-1) passed in 2017. Metro staff worked proactively to assure a discrete funding source for FSP as part of SB-1 development and upon passage of SB-1, worked collaboratively in the development of guidelines for funding allocation.

LA County has the worst congestion in the nation and Metro's FSP program is the largest in the state. In comparison to the state's other FSP programs, it consistently performs at the highest B/C ratio, generates approximately 50% of the state's performance metrics (number of assists, emissions/fuel/motorist delay savings), and does so while receiving only 32% of state allocated funds. While Metro is required to provide a 25% match to the state funds, due to the level of congestion and the size of the program, Metro provides over 50% of the total FSP program funding using local funds

DETERMINATION OF SAFETY IMPACT

The FSP Program enhances safety on Los Angeles County freeways by assisting motorists with disabled vehicles, towing vehicles from freeway lanes to prevent secondary accidents, and removing debris/obstacles from lanes that can be a hazard to motorists.

FINANCIAL IMPACT

The amount of \$7,250,000 for CMA, and first year startup and operational costs of approximately \$1,950,000 for beats 3, 5, 6, 17, 18, 20, 31, 37, 38, 39, and 43 is included in the FY22 budget in cost center 3352, Metro Freeway Service Patrol, under project number 300070. Since this action includes multi-year contracts, the cost center manager and Executive Officer, Congestion Reduction, will be responsible for budgeting funds in future years.

Impact to Budget

The FSP program is funded through a combination of dedicated state funds, SB1 funding and Proposition C 25% sales tax. These funds are not eligible for Metro Bus and Rail Operating and Capital expenses. Metro is also reimbursed for the services provided to support Caltrans construction projects.

EQUITY PLATFORM

Metro gathers general information from each motorist assist and provides that data to Caltrans for analysis and annual reporting. The program management team will consider what information could be collected, the method of collection and what the data might provide to inform program refinement and to analyze the impact that the FSP Program may have on low-income, marginalized and more vulnerable motorists.

The Diversity and Economic Opportunity Department (DEOD) established a 3% Small Business Enterprise (SBE) and 3% Disabled Veteran Business Enterprise (DVBE) goal for this solicitation. Of the six firms recommended for contract award, four of the firms are certified SBE contractors.

- For Beat 3 and 43, Navarro's Towing made a 97% SBE and 3% DVBE commitment.
- For Beat 5 and 17, Classic Tow, dba Tip Top Tow made a 5.98% SBE and 6.24% DVBE commitment.
- For Beat 6 and 39, Neighborhood Towing 4U made a 95% SBE and 3% DVBE commitment.
- For Beat 18 and 38, Bob & Dave's Towing made a 94% SBE and 6% DVBE commitment.
- For Beat 20 and 37, Safeway Towing Services, Inc., dba Bob's Towing made a 3.02% SBE and 3.45% DVBE commitment.
- For Beat 31, Hovanwil, Inc., dba Jon's Towing made a 94% SBE and 3.6% DVBE commitment.

DEOD has implemented a two-phased Small Business Recruitment Strategy to increase the number of SBE/DVBE certified vendors specific to the towing industry and tow service providers. Through the Metro Connect Outreach Program (DEOD), Congestion Reduction's Project Management and Contact Administration staff have scheduled two separate pre-solicitation outreach events targeting untapped SBE, DVBE and DBE-eligible firms within specific North American Industry Classification System (NAICS) codes. In addition, program management staff will continue to outreach to the towing community by attending the annual tow show sponsored by the California Tow Truck Association, contact local towing firms via phone or in person, and reach out to former FSP tow contractors.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The FSP Program aligns with Strategic Goal 1: Provide high quality mobility options that enable people to spend less time traveling. The program mitigates congestion on all major freeways in Los Angeles County.

ALTERNATIVES CONSIDERED

The Board may decide not to award the contracts or authorize the increase in contract modification authority. This alternative is not recommended as it will adversely impact the existing contracts and

the level and quality of FSP service provided in Los Angeles County.

NEXT STEPS

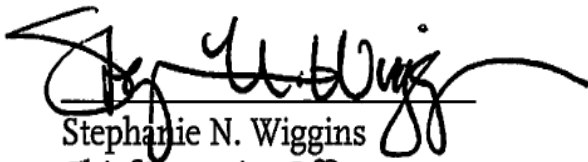
Upon Board approval, staff will execute the necessary contracts to assure efficient and seamless delivery of FSP services.

ATTACHMENTS

- Attachment A - Procurement Summary
- Attachment B - Procurement Summary (Various Beats)
- Attachment C - Contract Modification Authority Summary
- Attachment D - Contract Modification/Change Order Log
- Attachment E - DEOD Summary
- Attachment F - FSP Beat Map

Prepared by: John Takahashi, Senior Highway Operations Manager, (213) 418-3271

Reviewed by: Jim Gallagher, Chief Operations Officer, (213) 418-3108
Debra Avila Deputy Chief, Vendor/Contract Management, (213) 418-3051



Stephanie N. Wiggins
Chief Executive Officer

PROCUREMENT SUMMARY
IFB No. FS73888-2
FREEWAY SERVICE PATROL (FSP) LIGHT DUTY TOWING 2021

1.	Contract Numbers: FS73888-2000, FS73888-2001, FS73888-2002, FS73888-2004, FS73888-2005, FS73888-2006	
2.	Recommended Vendors: Navarro's Towing Classic Tow, Inc. dba Tip-Top Tow Service Neighborhood Towing 4U, Inc. Bob & Dave's Towing, Inc. Safeway Towing Services, Inc., dba Bob's Towing Hovanwil, Inc., dba Jon's Towing	
3.	Type of Procurement (check one): <input type="checkbox"/> RFP <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: May 19, 2021	
	B. Advertised/Publicized: May 24 and May 27, 2021	
	C. Pre-Bid Conference: June 8, 2021	
	D. Bids Due: June 24, 2021	
	E. Pre-Qualification Completed: September 30, 2021	
	F. Conflict of Interest Form Submitted to Ethics: July 15, 2021	
	G. Protest Period End Date: October 14, 2021	
5.	Solicitations Picked up/Downloaded: 36	Bids Received: 14
6.	Contract Administrator: DeValory Donahue	Telephone Number: (213) 922-4726
7.	Project Manager: John Takahashi	Telephone Number: (213) 418- 3271

A. Procurement Background

This Board Action is to approve FSP Light Duty Towing Contract Nos. FS73888-2000 (Navarro's Towing), FS73888-2001 (Classic Tow, Inc. dba Tip-Top Tow Service), FS73888-2002 (Neighborhood Towing 4U), FS73888-2004 (Bob & Dave's Towing, Inc), FS73888-2005 (Safeway Towing Services, Inc., dba Bob's Towing) and FS73888-2006 (Hovanwil, Inc., dba Jon's Towing) in support of the Freeway Services Patrol program for a 56-month contract term. These services will be performed on beats covering a designated area within Los Angeles County. Board approval of contract awards are subject to resolution of any properly submitted protest.

Invitation for Bids (IFB) No. FS73888-2 was released on May 19, 2021 and three amendments were issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on June 9, 2021 updated SBE/DVBE Forms.
- Amendment No. 2, issued on June 11, 2021 revised the statement of work.
- Amendment No. 3, issued on June 17, 2021 updated the DEOD compliance manual.

A pre-bid conference was held on June 8, 2021 and was attended by 28 participants representing 17 firms. Fifteen (15) questions were received, and Metro provided responses prior to the bid due date.

B. Evaluation of Bids

A total of 14 bids were received on June 24, 2021 from the firms listed below in alphabetical order to cover 22 towing beats:

1. Bob & Dave's Towing, Inc.
2. Classic Tow, Inc. dba Tip-Top Tow Service
3. Dickson Motor Service
4. F & G Towing, Inc. dba Helms ad Hill
5. Freeway Towing, Inc.
6. Hadley Tow, Inc.
7. Hovanwil, Inc. dba Jon's Towing
8. Metro Towing, Inc.
9. Mid Valley Towing, Inc.
10. Navarro's Towing
11. Neighborhood Towing 4 U, Inc.
12. Reliable Delivery Service, Inc.
13. Safeway Towing Services, Inc. dba Bob's Towing
14. T.G. Towing, Inc.

The IFB was issued requesting bids on two-beat packages. The 14 bids received from the firms above were evaluated based on the requirements of the IFB.

Six (6) of the 14 firms are being recommended for contract award to the following firms: Bob & Dave's Towing, Inc., Classic Tow, Inc. dba Tip-Top Tow Service, Hovanwil, Inc. dba Jon's Towing, Navarro's Towing, Neighborhood Towing 4 U, Inc., and Safeway Towing Services, Inc. dba Bob's Towing. The other 8 firms were deemed ineligible for contract award for not meeting the SBE/DVBE requirements, minimum eligibility criteria or passing the vehicle inspection.

C. Price Analysis

The six (6) firms that will be awarded 11 beats for a total of \$43,649,775.07 are in alphabetical order as follows:

Package A-Beats 3 & 43

BIDDER	BID AMOUNT	METRO ICE	AWARD AMOUNT
Navarro's Towing	\$7,530,460.00	\$6,439,335.98	\$7,530,460.00
Classic Tow, Inc. dba Tip Top Tow Service	\$7,646,983.96		
Neighborhood Towing 4 U, Inc.	\$7,926,007.32		

Package B-Beats 5 & 17

BIDDER	BID AMOUNT	METRO ICE	AWARD AMOUNT
Classic Tow, Inc. dba Tip-Top Tow Service	\$7,581,984.20	\$6,439,335.98	\$7,581,984.20
Neighborhood Towing 4 U, Inc.	\$7,926,007.32		

Package C- Beats 6 & 39 *

BIDDER	BID AMOUNT	METRO ICE	AWARD AMOUNT
Neighborhood Towing 4 U, Inc.	\$7,926,007.32	\$6,439,335.98	\$7,926,007.32
Classic Tow, Inc. dba Tip Top Tow Service	\$7,768,264.00		
Navarro's Towing	\$7,926,800.00		

Package F- Beats 18 & 38

BIDDER	BID AMOUNT	METRO ICE	AWARD AMOUNT
Bob & Dave's Towing, Inc.	\$8,243,687.38	\$7,080,523.84	\$8,243,687.38
Navarro's Towing	\$8,411,036.50		
Neighborhood Towing 4 U, Inc.	\$9,587,710.00		

Package G- Beats 20 & 37

BIDDER	BID AMOUNT	METRO ICE	AWARD AMOUNT
Safeway Towing Services, Inc. dba Bob's Towing	\$6,949,125.00	\$6,488,645.63	\$6,949,125.00
Navarro's Towing	\$7,588,125.00		
Bob & Dave's Towing, Inc.	\$7,711,931.25		
Classic Tow, Inc. dba Tip Top Tow Service	\$7,787,812.50		
Neighborhood Towing 4 U, Inc.	\$8,386,875.00		

Package K-Beat 31

BIDDER	BID AMOUNT	METRO ICE	AWARD AMOUNT
Hovanwil, Inc. dba Jon's Towing	\$5,418,511.17	\$4,860,858.70	\$5,418,511.17
Classic Tow, Inc. dba Tip Top Tow Service	\$5,957,757.50		
Neighborhood Towing 4 U, Inc.	\$6,650,520.00		

* For Package C (Beats 6 & 39), while Classic Tow, Inc. dba Tip Top Tow Service's bid was lower than Neighborhood Towing 4 U, Inc., Classic Tow, Inc. dba Tip Top Tow Service is not eligible for award because they would exceed the two-beat cap as they are being recommended for award on Package B (Beats 5 and 17). Therefore, Neighborhood Towing 4 U, Inc. is being recommended for award as the second lowest responsive, responsible bidder.

Pricing is deemed to be fair and reasonable based on the competitive bidding process. The towing industry has been greatly impacted by rising liability and workers compensation insurance premiums as well as a steady increase in the price of fuel, tow trucks, maintenance and repairs due to changing emissions standards. This coupled with Metro's living wage and minimum insurance limits with minimum insurer ratings requirements has resulted in some beat packages exceeding the ICE.

D. Background on Recommended Contractors

Bob & Dave's Towing, Inc.

The recommended firm, Bob & Dave's Towing has been a family-owned towing company since 1967 in Whittier, CA. Bob & Dave's has certified FSP operators and has been a Metro contractor for many years.

Classic Tow, Inc. dba Tip-Top Tow Service

The recommended firm, Classic Tow, Inc. dba Tip-Top Tow Service has been a provider of quality towing and roadside assistance in Santa Monica and surrounding communities since 1989. Classic Tow has certified FSP operators and has been a Metro contractor for many years.

Hovanwil, Inc. dba Jon's Towing

The recommended firm, Jon's Towing, located in Sun Valley, CA has been in business for 17 years, and is a leader in the towing industry. Jon's Towing has certified FSP operators and has been a Metro contractor for many years.

Navarro's Towing

The recommended firm, Navarro's Towing has served the Monterey Park, CA community since 2000. Navarro's Towing has certified FSP operators and has been a Metro contractor for many years.

Neighborhood Towing 4 U, Inc.

The recommended firm, Neighborhood Towing 4 U, Inc. has been conducting business in Los Angeles since 2000. Neighborhood Towing 4U has certified FSP operators and has been a Metro contractor for many years.

Safeway Towing, Inc. dba Bob's Towing

The recommended firm, Safeway Towing, Inc., dba Bob's Towing of La Puente, CA has been serving the community since 2001. Safeway Towing has certified FSP operators and has been a Metro contractor for many years.

PROCUREMENT SUMMARY

METRO FREEWAY SERVICE PATROL/VARIOUS BEATS

1.	Contract Number: Various, See Attachment C		
2.	Contractor: Various, See Attachment C		
3.	Mod. Work Description: General Redeployment Support, Caltrans Construction, Special Event Support, Service Coverage		
4.	Contract Work Description: Freeway Service Patrol Service		
5.	The following data is current as of: September 28, 2021		
6.	Contract Completion Status		Financial Status
	Contract Awarded:	Various	Contract Award Amount: Various, See Attachment C
	Notice to Proceed (NTP):	N/A	Total of Modifications Approved: Various, See Attachment C
	Original Complete Date:	N/A	Pending Modifications (including this action): Various, See Attachment C
	Current Est. Complete Date:	Various	Current Contract Value (with this action): Various, See Attachment C
7.	Contract Administrator: DeValory Donahue		Telephone Number: (213)-922-4147
8.	Project Manager: John Takahashi		Telephone Number: (213) 418-3271

A. Procurement Background

This Board Action is to approve an increase in Contract Modification Authority (CMA) for multiple firm, fixed unit rate contracts (see Attachment C-Contract Modification Authority Summary) for towing services in support of the Metro Freeway Service Patrol (FSP) program and to extend their periods of performance to assure no gap in service.

The proposed CMA increase for 19 FSP general purpose lane contracts in the amount of \$7,250,000.00 will continue required towing services for the FSP program and extend the period of performance to support unanticipated events, redeployment, and support during freeway construction work, and service delivery until new FSP contracts are in place.

Attachment C-Contract Modification Authority Summary shows the list of contracts that require an increase in CMA.

B. Cost

For contract modifications that are required in the future, prices will be determined fair and reasonable based upon an independent cost estimate, fact-finding, technical analysis, and cost negotiations.

ATTACHMENT C
CONTRACT MODIFICATION AUTHORITY (CMA) SUMMARY
METRO FREEWAY SERVICE PATROL
TOWING SERVICES FOR GENERAL PURPOSE LANES
October 21, 2021

Beat	Contractor	Contract No.	Original Contract Value	Approved CMA	Requested CMA Increase	Revised Total CMA
3	Hollywood Car Carrier	FSP3469400B3/43	\$1,915,326.00	\$1,735,532.00	\$565,000.00	\$2,300,532.00
5	Sonic Towing, Inc.	FSP3469500B5/17	\$1,808,057.00	\$1,505,000.00	\$365,000.00	\$1,870,000.00
6	Neighborhood Towing 4 U	FSP3469600B6	\$1,760,238.00	\$1,338,000.00	\$670,000.00	\$2,008,000.00
17	Sonic Towing, Inc.	FSP3469500B5/17	\$1,782,209.00	\$1,211,000.00	\$505,000.00	\$1,716,000.00
18	Bob & Dave's Towing, Inc.	FSP2690300FSP1418	\$2,486,760.00	\$1,655,000.00	\$605,000.00	\$2,260,000.00
20	Bob's Towing	FSP2836600FSP1420	\$2,292,530.00	\$1,211,000.00	\$480,000.00	\$1,691,000.00
24	T.G. Towing, Inc.	FSP2833200FSP1424	\$1,753,911.00	\$1,900,391.00	\$460,000.00	\$2,360,391.00
27	Hovanwil, Inc. dba Jon's Towing	FSP3470400B27/39	\$2,594,126.00	\$1,090,000.00	\$195,000.00	\$1,285,000.00
29	Platinum Tow & Transport, Inc.	FSP3470600B29	\$3,012,024.00	\$345,000.00	\$350,000.00	\$695,000.00
31	Navarro's Towing	FSP3470700B31/50	\$2,909,952.00	\$845,000.00	\$300,000.00	\$1,145,000.00
33	Mid Valley Towing	FSP2851900FSP1433	\$1,671,437.00	\$1,598,143.00	\$320,000.00	\$1,918,143.00
37	Reliable Delivery Service	FSP3696000FSP1437	\$1,898,072.00	\$1,430,000.00	\$600,000.00	\$2,030,000.00
38	Steve's Towing	FSP38468001438	\$2,263,556.00	\$1,001,000.00	\$245,000.00	\$1,246,000.00
39	Hovanwil, Inc. dba Jon's Towing	FSP5966400FSPB39	\$2,152,353.00	\$1,228,000.00	\$325,000.00	\$1,553,000.00
42	Platinum Tow & Transport, Inc.	FSP2842100FSP1442	\$1,765,665.00	\$1,411,566.00	\$350,000.00	\$1,761,566.00
43	Hollywood Car Carrier	FSP3469400B3/43	\$1,915,326.00	\$1,618,000.00	\$635,000.00	\$2,253,000.00
50	Navarro's Towing	FSP3470700B31/50	\$3,283,230.00	\$630,000.00	\$280,000.00	\$910,000.00
60	Freeway Towing, Inc.	FSP5768900B60	\$5,255,700.00	\$0.00	\$0.00	\$0.00
61	All City Tow Service	FSP5769100B61	\$4,741,020.00	\$0.00	\$0.00	\$0.00
Totals				\$21,752,632.00	\$7,250,000.00	\$29,002,632.00

CONTRACT MODIFICATION/CHANGE ORDER LOG

METRO FREEWAY SERVICE PATROL
TOWING SERVICES FOR GENERAL PURPOSE LANES

Contract No. FSP3469400B3/43		BEAT No. 3		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Change Service Start Date	Approved	5/10/2016	\$0.00
2	Add Funding and Period of Performance	Approved	5/20/2020	\$191,532.00
3	Add Funding and Period of Performance	Approved	7/19/2019	\$849,000.00
4	Service Reduction	Approved	4/3/2020	\$0.00
5	Add Funding and Period of Performance	Approved	5/20/2020	\$240,000.00
6	Add Funding and Period of Performance	Approved	10/22/2020	\$210,000.00
7	Add Funding and Period of Performance	Approved	6/24/2021	\$245,000.00
	Modification Total			\$1,735,532.00
	Original Contract:			\$1,915,326.00
	Total:			\$3,650,858.00

CONTRACT No. FSP3469500B5/17		BEAT No. 5		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Period of Performance	Approved	6/27/2019	\$0.00
2	Add Funding and Period of Performance	Approved	7/18/2019	\$320,000.00
3	Service Reduction	Approved	4/3/2020	\$0.00
4	Add Funding and Period of Performance	Approved	5/21/2020	\$490,000.00
5	Add Funding and Period of Performance	Approved	10/22/2020	\$240,000.00
6	Add Funding and Period of Performance	Approved	6/24/2021	\$455,000.00
	Modification Total			\$1,505,000.00
	Original Contract:			\$1,808,057.00
	Total:			\$3,313,057.00

CONTRACT No. FSP346960B6		BEAT No. 6		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Period of Performance	Approved	6/27/2019	\$0.00
2	Add Funding and Extend Period of Performance	Approved	7/18/2019	\$338,000.00
3	Service Reduction	Approved	4/3/2020	\$0.00

4	Add Funding and Extend Period of Performance	Approved	5/21/2020	\$500,000.00
5	Add Funding and Extend Period of Performance	Approved	10/22/2020	\$180,000.00
6	Add Funding and Extend Period of Performance	Approved	6/24/2021	\$320,000.00
	Modification Total			\$1,338,000.00
	Original Contract:			\$1,760,238.00
	Total:			\$3,098,238.00

CONTRACT No. FSP2690300FSP14-18		BEAT No. 18		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Change Start Date	Approved	5/16/2015	\$0.00
2	Extend Period of Performance	Approved	5/16/2019	\$0.00
3	Extend Period of Performance	Approved	6/14/2019	\$0.00
4	Add Funding and Extend Period of Performance	Approved	8/1/2019	\$695,000.00
5	Service Reduction	Approved	4/3/2020	\$0.00
6	Service Reduction	Approved	7/6/2020	\$0.00
7	Add Funding and Extend Period of Performance	Approved	10/22/2020	\$280,000.00
8	Add Funding and Extend Period of Performance	Approved	11/9/2020	\$315,000.00
9	Add Funding and Extend Period of Performance	Approved	6/24/2021	\$365,000.00
	Modification Total:			\$1,655,000.00
	Original Contract:			\$2,486,760.00
	Total:			\$4,141,760.00

CONTRACT No. FSP2836600FSP1420		BEAT No. 20		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Add Funding and Extend Period of Performance	Approved	7/18/2019	\$211,000.00
2	Service Reduction	Approved	4/3/2020	\$0.00
3	Add Funding and Extend Period of Performance	Approved	7/29/2020	\$200,000.00
4	Add Funding and Extend Period of Performance	Approved	10/22/2020	\$460,000.00
5	Add Funding and Extend Period of Performance	Approved	6/24/2021	\$340,000.00

	Modification Total:		\$1,211,000.00
	Original Contract:		\$2,292,530.00
	Total:		\$3,503,530.00

CONTRACT No. FSP2833200FSP1424		BEAT No. 24		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Extend Period of Performance	Approved	5/11/2018	\$0.00
2	Extend Period of Performance	Approved	8/3/2018	\$0.00
3	Add Funding and Extend Period of Performance	Approved	12/21/2018	\$175,391.00
4	Add Funding and Extend Period of Performance	Approved	5/17/2019	\$330,000.00
5	Extend Period of Performance	Approved	8/30/2019	\$0.00
6	Extend Period of Performance		9/27/2019	
7	Extend Period of Performance		10/31/2019	
8	Extend Period of Performance		11/27/2019	
9	Extend Period of Performance		12/6/2019	\$275,000.00
10	Service Reduction	Approved	4/3/2020	\$0.00
11	Add Funding and Extend Period of Performance	Approved	5/12/2020	\$580,000.00
12	Add Funding and Extend Period of Performance	Approved	11/9/2020	\$410,000.00
13	Add Funding and Extend Period of Performance	Approved	6/24/2021	\$130,000.00
	Modification Total:			\$1,900,391.00
	Original Contract:			\$1,753,911.00
	Total:			\$3,654,302.00

CONTRACT No. FSP34700400B27		BEAT No. 27		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Add Funding and Period of Performance	Approved	2/27/2020	\$355,000.00
2	Service Reduction	Approved	4/3/2020	\$0.00
3	Add Funding and Period of Performance	Approved	10/22/2020	\$295,000.00
4	Add Funding and Period of Performance	Approved	6/24/2021	\$440,000.00
	Modification Total:			\$1,090,000.00
	Original Contract:			\$2,594,126.00
	Total:			\$3,684,126.00

CONTRACT No. FSP3470600B29		BEAT No. 29		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Service Reduction	Approved	4/3/2020	\$0.00
2	Period of Performance	Approved	4/17/2020	\$0.00
3	Service Reduction	Approved	7/2/2020	\$0.00
4	Add Funding and Period of Performance	Approved	10/22/2020	\$170,000.00
5	Add Funding and Period of Performance	Approved	6/24/2021	\$175,000.00
	Modification Total:			\$345,000.00
	Original Contract:			\$3,012,024.00
	Total:			\$3,357,024.00

CONTRACT No. FSP3470700B31/50		BEAT No. 31		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Service Reduction	Approved	4/3/2020	\$0.00
2	Add Funding and Period of Performance	Approved	5/21/2020	\$375,000.00
3	Service Reduction	Approved	7/6/2020	\$0.00
4	Add Funding and Period of Performance	Approved	10/22/2020	\$360,000.00
5	Add Funding and Period of Performance	Approved	6/24/2021	\$110,000.00
	Modification Total:			\$845,000.00
	Original Contract:			\$2,909,952.00
	Total:			\$3,754,952.00

CONTRACT No. FSP2851900FSP14-33		BEAT No. 33		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Period of Performance	Approved	6/12/2018	\$0.00
2	Add Funding and Period of Performance	Approved	1/9/2019	\$167,143.00
3	Add Funding and Period of Performance	Approved	5/17/2019	\$380,000.00
4	Add Funding and Period of Performance	Approved	7/25/2019	\$266,000.00
5	Service Reduction	Approved	4/3/2020	\$0.00
6	Add Funding and Period of Performance	Approved	7/23/2020	\$180,000.00
7	Add Funding and Period of Performance	Approved	10/22/2020	\$325,000.00
8	Add Funding and Period of Performance	Approved	6/24/2021	\$280,000.00
	Modification Total:			\$1,598,143.00
	Original Contract:			\$1,671,437.00

	Total:		\$3,269,580.00
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CONTRACT No. FSP363600FSP1437		BEAT No. 37		
Mod. No.	Description	Status	Date	\$ Amount
		(approved or pending)		
1	Add Funding and Period of Performance	Approved	7/18/2019	\$690,000.00
2	Service Reduction	Approved	4/3/2020	\$0.00
3	Add Funding and Period of Performance	Approved	7/23/2020	\$200,000.00
4	Add Funding and Period of Performance	Approved	10/22/2020	\$330,000.00
5	Add Funding and Period of Performance	Approved	6/24/2021	\$210,000.00
	Modification Total:			\$1,430,000.00
	Original Contract:			\$1,898,072.00
	Total:			\$3,328,072.00

CONTRACT No. FSP38468001438		BEAT No. 38		
Mod. No.	Description	Status	Date	\$ Amount
		(approved or pending)		
1	Add Funding and Period of Performance	Approved	7/18/2019	\$106,000.00
2	Service Reduction	Approved	4/3/2020	\$0.00
3	Add Funding and Period of Performance	Approved	7/29/2020	\$215,000.00
4	Add Funding and Period of Performance	Approved	10/22/2020	\$475,000.00
5	Add Funding and Period of Performance	Approved	6/24/2021	\$205,000.00
	Modification Total:			\$1,001,000.00
	Original Contract:			\$2,263,556.00
	Total:			\$3,264,556.00

CONTRACT No. FSP5966400FSP39		BEAT 39		
Mod. No.	Description	Status	Date	\$ Amount
		(approved or pending)		
1	Add Funding and Period of Performance	Approved	7/18/2019	\$253,000.00
2	Service Reduction	Approved	4/3/2020	\$0.00
3	Add Funding and Period of Performance	Approved	5/26/2020	\$470,000.00
4	Add Funding and Period of Performance	Approved	10/22/2020	\$170,000.00
5	Add Funding and Period of Performance	Approved	6/24/2021	\$335,000.00
	Modification Total:			\$1,228,000.00
	Original Contract:			\$2,152,353.00
	Total:			\$3,380,353.00

CONTRACT No. FSP2842100FSP14-42		BEAT 42		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Period of Performance	Approved	7/10/2018	\$0.00
2	Add Funding and Period of Performance	Approved	12/18/2018	\$176,566.00
3	Add Funding and Period of Performance	Approved	7/18/2019	\$585,000.00
4	Service Reduction	Approved	4/3/2020	\$0.00
5	Add Funding and Period of Performance	Approved	7/31/2020	\$100,000.00
6	Add Funding and Period of Performance	Approved	10/22/2020	\$345,000.00
7	Add Funding and Period of Performance	Approved	6/24/2021	\$205,000.00
	Modification Total:			\$1,411,566.00
	Original Contract:			\$1,765,665.00
	Total:			\$3,177,231.00

CONTRACT No. FSP6064300FSPB43		BEAT No. 43		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Add Funding and Period of Performance	Approved	7/18/2019	\$828,000.00
2	Service Reduction	Approved	4/3/2020	\$0.00
3	Add Funding and Period of Performance	Approved	5/21/2020	\$300,000.00
4	Service Reduction	Approved	4/3/2020	\$240,000.00
5	Add Funding and Period of Performance	Approved	5/21/2020	\$250,000.00
	Modification Total:			\$1,618,000.00
	Original Contract:			\$1,915,326.00
	Total:			\$3,533,326.00

CONTRACT No. FSP3470700B31/50		BEAT No. 50		
Mod. No.	Description	Status (approved or pending)	Date	\$ Amount
1	Service Reduction	Approved	4/3/2020	\$0.00
2	Add Funding and Period of Performance	Approved	5/21/2020	\$220,000.00
3	Service Reduction	Approved	7/6/2020	
4	Add Funding and Period of Performance	Approved	10/22/2020	\$280,000.00
5	Add Funding and Period of Performance	Approved	6/24/2021	\$130,000.00
	Modification Total:			\$630,000.00
	Original Contract:			\$3,283,230.00
	Total:			\$3,913,230.00

DEOD SUMMARY

METRO FREEWAY SERVICES PATROL/VARIOUS BEATS

A. Small Business Participation (Award)

The Diversity and Economic Opportunity Department (DEOD) established a 3% Small Business Enterprise (SBE) and 3% Disabled Veteran Business Enterprise (DVBE) goal for this solicitation. For Beats 3 and 43, Navarro's Towing made a 97% SBE and 3% DVBE commitment. For Beats 5 and 17, Classic Tow, dba Tip Top Tow made a 5.98% SBE and 6.24% DVBE commitment. For Beats 6 and 39, Neighborhood Towing 4U made a 95% SBE and 3% DVBE commitment. For Beats 18 and 38, Bob & Dave's Towing made a 94% SBE and 6% DVBE commitment. For Beats 20 and 37, Safeway Towing Services, Inc., dba Bob's Towing made a 3.02% SBE and 3.45% DVBE commitment. For Beat 31, Hovanwil, Inc., dba Jon's Towing made a 94% SBE and 3.6% DVBE commitment.

Beat 3 and 43 – Navarro's Towing

Small Business Goal	SBE 3% DVBE 3%	Small Business Commitment	SBE 97% DVBE 3%
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	SBE Subcontractors	% Committed
1.	Navarro's Towing (SBE Prime)	97%
	Total SBE Commitment	97%

	DVBE Subcontractors	% Committed
1.	Hunter Tires Inc.	3%
	Total DVBE Commitment	3%

Beat 5 and 17 – Classic Tow, dba Tip Top Tow

Small Business Goal	SBE 3% DVBE 3%	Small Business Commitment	SBE 5.98% DVBE 6.24%
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	SBE Subcontractors	% Committed
1.	Hunter Tires, Inc.	3.37%
2.	JCM & Associates, Inc., dba Blue Goose Uniforms	0.60%
3.	Bob and Dave's Towing	2.01%
	Total SBE Commitment	5.98%

	DVBE Subcontractors	% Committed
1.	Oasis Fuel, Inc.	1.21%
2.	Warrior Fuel Corporation	5.03%
	Total DVBE Commitment	6.24%

Beat 6 and 39 – Neighborhood Towing 4U

Small Business Goal	SBE 3% DVBE 3%	Small Business Commitment	SBE 95% DVBE 3%
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	SBE Subcontractors	% Committed
1.	Neighborhood Towing 4U (SBE Prime)	95%
	Total SBE Commitment	95%

	DVBE Subcontractors	% Committed
1.	Oasis Fuel, Inc.	3%
	Total DVBE Commitment	3%

Beat 18 and 38 – Bob & Dave’s Towing

Small Business Goal	SBE 3% DVBE 3%	Small Business Commitment	SBE 94% DVBE 6%
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	SBE Subcontractors	% Committed
1.	Bob & Dave’s Towing (SBE Prime)	94%
	Total SBE Commitment	94%

	DVBE Subcontractors	% Committed
1.	J316 Builder	1.14%
2.	Hunter Tires Inc.	1.86%
3.	Warrior Fuel Corporation	3.00%
	Total DVBE Commitment	6.00%

Beat 20 and 37 – Safeway Towing Services, Inc. dba Bob’s Towing

Small Business Goal	SBE 3% DVBE 3%	Small Business Commitment	SBE 3.02% DVBE 3.45%
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	SBE Subcontractors	% Committed
1.	Hunter Tires Inc.	3.02%
	Total SBE Commitment	3.02%

	DVBE Subcontractors	% Committed
1.	Oasis Fuel, Inc.	3.45%
	Total DVBE Commitment	3.45%

Beat 31 – Hovanwil, Inc., dba Jon’s Towing

Small Business Goal	SBE 3% DVBE 3%	Small Business Commitment	SBE 94% DVBE 3.6%
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	SBE Subcontractors	% Committed
1.	Hovanwil, Inc, dba Jon’s Towing (SBE Prime)	94%
	Total SBE Commitment	94%

	DVBE Subcontractors	% Committed
1.	Oasis Fuel, Inc.	3.60%
	Total DVBE Commitment	3.60%

B. Small Business Participation (Modification)

Of the 19 FSP contracts included in this modification, Contractors made Small Business Enterprise (SBE) commitments for 15 Beats, 9 of which are meeting or exceeding their SBE commitment(s) and 9 of which are SBE Primes.

The FSP Contractors for Beats 27, 33, 38, and 39 did not make SBE commitments and have no SBE participation. These contracts were procured prior to the 2016 legislative change to the Public Utilities Code that authorized meeting the SBE goal as a condition of award for non-federal IFB procurements.

The FSP Contractors for Beats 3, 31, 43, 50, 60, and 61 have participation levels below their respective commitment levels and are in shortfall. Metro’s Project Manager worked closely with DEOD in reviewing corrective action plans submitted by these Contractors, and confirmed that service increases as proposed toward a return to pre-pandemic levels should significantly improve participation of small business subcontractors.

For Beats 3 and 43, Disco Auto Sales dba Hollywood Car Carrier (HCC) made a 10.20% SBE commitment on each, which are 93% and 100% complete, respectively. Current SBE participation is 0.85% and 0.72%, representing shortfalls of 9.35% and 9.48%, respectively. HCC explained that their shortfalls result from their SBE firm being decertified prior to the execution of a sub agreement. To mitigate the shortfalls, HCC added an SBE tire provider and an SBE fuel supplier/broker which increased their level of participation from 0.11% to 0.85% and 0.00 to 0.72% for both beats, respectively. As of September 23, 2021, Oasis Fuels added Fuel Wholesalers NAICS codes to their SBE certification. HCC will receive 60% SBE credit for their fuel supplies (applicable to all FSP Contractors using Oasis Fuels) and projects that it will meet its SBE commitment by the end of contract.

For Beats 31 and 50, Navarro’s Towing made a 6.00% SBE commitment on each, which are 99% and 92% complete, respectively. Current SBE participation is 2.30% and 3.46%, representing shortfalls of 3.70% and 3.46%, respectively. Navarro’s

Towing became SBE certified June 22, 2021 and is in the process of adding a certified fuel supplier, which will significantly increase their level of participation on both beats.

For Beat 60, Freeway Towing made a 7.23% SBE and 3.42% DVBE commitment. The project is 67% complete. Current SBE participation is 5.38% and DVBE participation is 3.67%, representing an SBE shortfall of 1.85% while exceeding the DVBE commitment by 0.25%. Freeway Towing explained that their SBE subcontractor, Casanova Towing Equipment, Inc.'s services were impacted by mobility restrictions due to COVID-19, which delayed post-warranty repairs for their trucks. Freeway Towing further explained that their FSP trucks are due for maintenance services and expects to meet its SBE commitment.

For Beat 61, All City Tow Service, made a 7% SBE and 3.24% DVBE commitment. The project is 45% complete. Current SBE participation is 0.00% and current DVBE participation is 0.08%, representing shortfalls of 7% SBE and 3.16% DVBE. All City Tow Service explained that their shortfall resulted from their SBE firm being decertified prior to the execution of a sub agreement. All City Tow Services is in the process of adding an SBE Insurance Broker and an additional SBE fuel supplier. All City Towing further explained that DVBE subcontractor, Arciero & Sons Inc.'s services were impacted by mobility restrictions (60% service reduction) due to COVID-19, which delayed post-warranty repairs for their trucks. The Prime also stated that while the reduction in services eliminated the need to purchase uniforms in the past 2 years, it will continue to work with DVBE subcontractor Image Gear dba Reflective Stripe to procure uniforms during the proposed contract extension.

Notwithstanding, Metro Project Managers and Contract Administrators will continue to meet bi-monthly with DEOD and the FSP Contractors in shortfall to review participation levels and ensure that they are on schedule to meet or exceed their SBE/DVBE commitments. These key stakeholders have access to Metro's online monitoring system and will make real-time recommendations to correct any future issues impeding achievement of SBE/DVBE commitments.

Beat 3 – Disco Auto Sales dba Hollywood Car Carrier

	SBE Contractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc. dba California Fuels	10.20%	0.00%
2.	Hunter Tires	Added	0.13%
3.	Oasis Fuels	Added	0.19%
4.	Manatek Commercial Insurance Services	Added	0.53%
	Total	10.20%	0.85%

Beat 5 – Sonic Towing, Inc.

	SBE Contractor(s)	% Commitment	% Participation
1.	Casanova Towing Equipment	16.70%	0.00%
2.	Sonic Towing, Inc. (SBE Prime)	-	76.33%
	Total	16.70%	76.33%

Beat 6 – Neighborhood Towing 4U

	SBE Contractor(s)	% Commitment	% Participation
1.	Casanova Towing Equipment	16.70%	0.00%
2.	Neighborhood Towing 4U, Inc. (SBE Prime)	-	54.66%
	Total	16.70%	54.66%

Beat 17 – Sonic Towing, Inc.

	SBE Contractor(s)	% Commitment	% Participation
1.	Casanova Towing Equipment	16.70%	0.00%
2.	Sonic Towing (SBE Prime)	-	74.73%
	Total	16.70%	74.73%

Beat 18 – Bob & Dave’s Towing

	SBE Contractor(s)	% Commitment	% Participation
1.	Deborah Dyson Electrical	4.95%	7.42%
2.	JCM & Associates	0.07%	0.44%
	Total	5.02%	7.86%

Beats 20 – Safeway Towing Services, Inc. dba Bob’s Towing

	SBE Contractor(s)	% Commitment	% Participation
1.	Bob’s Towing (SBE Prime)	100%	100%
	Total	100%	100%

Beat 24 – T.G. Towing, Inc.

	SBE Contractor(s)	% Commitment	% Participation
1.	T. G. Towing, Inc. (SBE Prime)	100%	100%
	Total	100%	100%

Beats 29 and 42 – Platinum Tow & Transport

	SBE Contractor(s)	% Commitment	% Participation
1.	Platinum Tow & Transport (SBE Prime)	100%	100%
	Total	100%	100%

Beat 31 – Navarro’s Towing, LLC

	SBE Contractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc. dba California Fuel	6.00%	0.00%
2.	Navarro’s Towing, LLC (SBE Prime)	Added	2.30%
	Total	6.00%	2.30%

Beat 37 – Reliable Delivery Service

	SBE Contractor(s)	% Commitment	% Participation
1.	Reliable Delivery Service (SBE Prime)	100%	100%
	Total	100%	100%

Beat 43 – Disco Auto Sales dba Hollywood Car Carrier

	SBE Contractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc. dba California Fuel	10.20%	0.00%
2.	Hunter Tires	Added	0.11%
3.	Oasis Fuels	Added	0.16%
4.	Manatek Commercial Insurance Services	Added	0.45%
	Total	10.20%	0.72%

Beat 50 – Navarro’s Towing, LLC

	SBE Contractor(s)	% Commitment	% Participation
1.	AAA Oils, Inc.	6.00%	0.00%
2.	Navarro’s Towing, LLC (SBE Prime)	Added	2.54%
	Total	6.00%	2.54%

Beat 60 – Freeway Towing, Inc.

	SBE Contractor(s)	% Commitment	% Participation
1.	Casanova Towing Equipment, Inc.	6.79%	4.93%
2.	Manatek Commercial Insurance Services, Inc.	0.44%	0.45%
	Total	7.23%	5.38%

	DVBE Subcontractor(s)	% Commitment	% Participation
1.	Oasis Fuels, Inc.	3.42%	3.67%
	Total	3.42%	3.50%

Beat 61 – All City Towing

	SBE Contractor(s)	% Commitment	% Participation
1.	Casanova Towing Equipment, Inc.	7.00%	0.00%
	Total	7.00%	0.00%

	DVBE Subcontractor(s)	% Commitment	% Participation
1.	Arciero and Sons	1.39%	0.00%
2.	Image Gear dba Reflective Stripe	0.56%	0.02%
3.	Oasis Fuels, Inc.	1.29%	0.06%
	Total	3.24%	0.08%

¹Current Participation = Total Actual amount Paid-to-Date to DBE firms ÷ Total Actual Amount Paid-to-date to Prime.

C. Living Wage and Service Contract Worker Retention Policy Applicability

The Living Wage and Service Contract Worker Retention Policy (LW/SCWRP) is applicable to this modification. Metro staff will monitor and enforce the policy guidelines to ensure that applicable workers are paid at minimum, the current Living Wage rate of \$22.67 per hour (\$17.00 base + \$5.67 health benefits), including yearly increases. The increase may be up to 3% of the total wage, annually. In addition, contractors will be responsible for submitting the required reports for the Living Wage and Service Contract Worker Retention Policy and other related documentation to staff to determine overall compliance with the policy).

D. Prevailing Wage Applicability

Prevailing wage is not applicable to this modification.

E. Project Labor Agreement/Construction Careers Policy

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

Attachment F

