



## Board Report

File #: 2024-0350, File Type: Contract

Agenda Number: 33.

### OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE JULY 18, 2024

**SUBJECT: BUS OPERATOR SEAT ASSEMBLIES**

**ACTION: AWARD CONTRACT**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award a two-year, Indefinite Delivery, Indefinite Quantity (IDIQ) Contract No. MA120707 to Gillig LLC, the lowest responsive and responsible bidder for bus operator seat assemblies in a not-to-exceed (NTE) amount of \$1,260,596, inclusive of sales tax, and subject to the resolution of any properly submitted protest(s), if any.

#### **ISSUE**

This procurement is for the acquisition of new bus operator seat assemblies, which are required for maintaining the safe and reliable operation of Metro's bus fleet. The design of bus operator seats used in transit buses are very complex, with the focus of reducing the potential for injury to bus drivers. Bus operator seats are equipped with an air suspension system, shock absorbers, lumbar supports, and several other safety features that can wear over time. Since Metro buses operate nearly all hours of the day, the bus operator seats require replacement when major seat components fail. Bus mechanics replace bus operator seats with major defects at the Divisions and during the midlife refurbishment program. The award of this contract will ensure that Bus Maintenance has an adequate inventory to repair and maintain buses according to Metro maintenance standards.

#### **BACKGROUND**

The component usage reports from Material Management concluded that nearly 80 bus operator seat assemblies were issued to Bus Maintenance on an annual basis to replace failed seat assemblies and support replacement during the bus midlife program. Metro Mechanics install the bus operator seat assemblies at the central maintenance shops and at all bus operating divisions. Buses cannot operate safely without a properly functioning operator seat assembly.

#### **DISCUSSION**

The USSC Q91 series seats purchased through this procurement are designed to reduce day-to-day operator fatigue and stress. The seat is designed so that the operator remains centered over the seat scissor suspension system at all adjustment locations, which reduces suspension torque, minimizes

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maintenance, and increases the life of the seat suspension. The operator seat belts are mounted directly to the seat frame, move with the seat, and provide a completely integrated restraint system for optimized sensitivity for operator comfort and functional use. The USSC Q91 seats have been proven in both transit and off-road applications and provide durability for extreme-use and multiple-operator environments.

The contract to be awarded is a “requirements type” agreement that commits to order only from the awardee, up to the specified quantity for a specific duration of time, but there is no obligation or commitment to order any or all of the bus operator seat assemblies that may be required. The bid quantities are estimates only, with deliveries to be ordered and released as necessary. The purchased bus operator seat assemblies are installed by Metro Mechanics.

Material Management will purchase, maintain, and manage bus operator seat assemblies in inventory. As they are issued, the appropriate budget project numbers and accounts will be charged.

### **DETERMINATION OF SAFETY IMPACT**

Award of contract will ensure that all operating divisions and the Central Maintenance Facility have an adequate inventory to maintain equipment according to Metro Maintenance standards, enhancing the safety level for bus operators.

### **FINANCIAL IMPACT**

Funding in the amount of \$630,298 for these bus operator seat assemblies is included in the FY25 budget under account 50441, Parts - Revenue Vehicle in multiple bus operating cost centers under project 306002 Operations Maintenance, and the Central Maintenance cost center 3366, under project 203050 Midlife Project.

Since this is a multi-year contract, the cost center managers and Chief Operations Officer will be accountable for budgeting costs in future fiscal years.

#### **Impact to Budget**

The current funding sources for this action include Federal Section 5307, Measure M, Measure R, PC40, and TDA. Given approved funding provisions and guidelines, this funding source currently maximizes allowable project fund allocations. It is eligible for Capital and Operating Projects.

### **EQUITY PLATFORM**

The benefits of this action are to ensure the bus drivers, many of whom come from Equity Focus Communities that operate the fleet, are protected from injury and fatigue and can safely complete their jobs. It also ensures that the fleet that serves Los Angeles County, including many Equity Focus Communities (EFCs), can provide vital transportation services to neighborhoods where disparities within the region can exist between residents' access to jobs, housing, education, health, and safety. Bus transportation provides an essential lifeline for the residents in EFCs. The Metro bus maintenance programs ensure the proper State of Good Repair of the bus fleet to provide

transportation for these communities.

The Diversity and Economic Opportunity Department (DEOD) established a two percent (2%) DBE goal and verified the successful bidder's commitment to this procurement.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Approval of this recommendation supports the following Metro Strategic Plan Goal: Provide high-quality mobility options that enable people to spend less time traveling. The new bus operator seat assemblies will help maintain safety and reliability standards in an effort to provide a world-class transportation system that enhances the quality of life for all who live, work, and play within LA County.

### **ALTERNATIVES CONSIDERED**

The alternative is not to award the Contract and procure bus operator seat assemblies on the open market on an as-needed basis, which is not recommended since it does not provide a commitment from the supplier to ensure availability and price stability.

### **NEXT STEPS**

Metro's requirements for bus operator seat assemblies will be fulfilled under the provisions of the Contract.

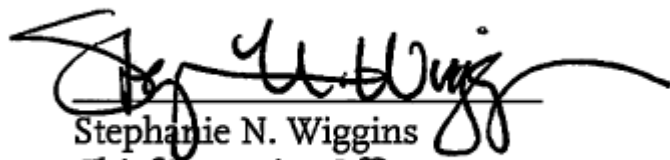
### **ATTACHMENTS**

Attachment A - Procurement Summary

Attachment B - DEOD Summary

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Stephanie N. Wiggins  
Chief Executive Officer

## ATTACHMENT A

### PROCUREMENT SUMMARY

#### BUS OPERATOR SEAT ASSEMBLIES/MA120707000

1.	<b>Contract Number:</b> MA120707000	
2.	<b>Recommended Vendor:</b> Gillig LLC., 25972 Eden Landing Road., Hayward, CA 94545	
3.	<b>Type of Procurement (check one):</b> <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates :</b>	
	<b>A. Issued:</b> 2/02/24	
	<b>B. Advertised/Publicized:</b> 2/2/24	
	<b>C. Pre-proposal/Pre-Bid Conference:</b> N/A	
	<b>D. Proposals/Bids Due:</b> 3/12/24	
	<b>E. Pre-Qualification Completed:</b> 4/22/24	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> 3/26/24	
	<b>G. Protest Period End Date:</b> 7/23/24	
5.	<b>Solicitations Picked up/Downloaded:</b> 4	<b>Bids/Proposals Received:</b> 2
6.	<b>Contract Administrator:</b> Joshua Haskins	<b>Telephone Number:</b> (213) 922-1035
7.	<b>Project Manager:</b> Harold Torres	<b>Telephone Number:</b> (213) 922-5714

#### **A. Procurement Background**

This Board Action is to approve Contract No. MA120707000 for the procurement of Bus Operator Seat Assemblies. Board approval of this contract award is subject to the resolution of any properly submitted protest(s) if any.

An Invitation for Bid (IFB) No. MA120707 was issued in accordance with Metro's Acquisition Policy and the contract type is Indefinite Delivery, Indefinite Quantity (IDIQ).

One amendment was issued during the solicitation phase of this IFB:

- Amendment No. 1 was issued on March 1, 2024 to extend the bid due date to March 12, 2024.

A total of two (2) bids were received on March 12, 2024.

#### **B. Evaluation of Bids**

This procurement was conducted in accordance and complies with Metro's Acquisition Policy for a competitive sealed bid. The two bids received are listed below in alphabetical order:

1. Gillig LLC
2. The Aftermarket Parts Co.

All firms were determined to be responsive and responsible to the IFB requirements. The recommended firm, Gillig LLC., the lowest responsive and responsible bidder, was found to be in full compliance in meeting the bid and technical requirements of the IFB.

### **C. Price Analysis**

The recommended bid price from Gillig LLC has been determined to be fair and reasonable based upon adequate price competition, the Independent Cost Estimate (ICE), and selection of the lowest responsive and responsible bidder.

Based on the offers received, Gillig LLC submitted the lowest price of \$1,260,596, which is 13.4% lower than the ICE while The Aftermarket Parts Co. price of \$1,393,874 is 4.3% lower than the ICE.

<b>Bidder Name</b>	<b>Bid Amount</b>	<b>Metro ICE</b>
Gillig LLC	\$1,260,596	\$1,456, 149
The Aftermarket Parts Co.	\$1,393,874	

### **D. Background on Recommended Contractor**

The recommended firm, Gillig, LLC is located in Hayward, CA has been in business for 133 years. Gillig, LLC provided similar products for Metro and other agencies including Transdev Services, Woodland, CA, MV Transportation, Oceanside, CA, City of Montebello, Montebello, CA, Fresno Area Express, Fresno, CA and Gold Coast Transit, Oxnard, CA. Gillig, LLC has provided satisfactory service and product to Metro on previous purchases.

**DEOD SUMMARY****BUS OPERATOR SEAT ASSEMBLIES / MA120707****A. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) established an overall 2% Disadvantaged Business Enterprise (DBE) goal for this Indefinite Delivery / Indefinite Quantity (IDIQ) solicitation. Gillig LLC made an overall 2% DBE commitment.

<b>Small Business Goal</b>	<b>DBE 2%</b>	<b>Small Business Commitment</b>	<b>DBE 2%</b>
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	<b>DBE Subcontractors</b>	<b>Ethnicity</b>	<b>% Committed</b>
1.	Say Cargo Express, Inc.	Hispanic American	2%
<b>Total Commitment</b>			<b>2%</b>

**B. Living Wage / Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

# Bus Operator Seat Assemblies



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BUS MAINTENANCE

## RECOMMENDATION

**AUTHORIZE the Chief Executive Officer to award a two-year, Indefinite Delivery, Indefinite Quantity (IDIQ) Contract No. MA120707 to Gillig LLC, the lowest responsive and responsible bidder for bus operator seat assemblies in a not-to-exceed (NTE) amount of \$1,260,596, inclusive of sales tax, and subject to the resolution of any properly submitted protest(s), if any.**





# Bus Operator Seat Assemblies

BUS MAINTENANCE

## DISCUSSION

- About 80 bus operator seats replaced annually at divisions and during the bus midlife program
- USSC Q91 series seats are designed to reduce day-to-day operator fatigue and stress

**BIDS RECEIVED** - Two vendors submitted bid proposals

**AWARDEE** - Gillig LLC

## **DIVERSITY AND ECONOMIC OPPORTUNITY DEPARTMENT (DEOD)**

- Two percent (2%) goal
- Verified commitment from successful bidder

