



Board Report

File #: 2025-0245, File Type: Contract

Agenda Number: 23.

CONSTRUCTION COMMITTEE  
JUNE 18, 2025

**SUBJECT: CEQA/NEPA & ENVIRONMENTAL COMPLIANCE SERVICES**

**ACTION: APPROVE RECOMMENDATIONS**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer (CEO) to:

- A. EXECUTE Modification No. 00003 to Contract No. PS77530000 with ICF Jones & Stokes Inc. to exercise the two, one-year options, for a Not-To-Exceed (NTE) amount of \$1,924,174.53 and \$1,760,892.27 respectively, for a total NTE amount for the options of \$3,685,066.80, increasing the total contract value from the initial NTE amount of \$14,166,384.73 to a total NTE amount of \$17,851,451.53, and extend the term of the contract from December 1, 2025 to December 1, 2027;
- B. INCREASE Contract Modification Authority (CMA) in the amount of \$368,506.68, increasing the total CMA from \$1,416,638.47 to a total of \$1,785,145.15 (10% of the not-to-exceed contract amount); and
- C. EXECUTE all individual Task Orders and Contract Modifications within the recommended contract funding amount and recommended CMA.

**ISSUE**

Nearly every capital project undertaken by Metro requires a need for California Environmental Quality Act/National Environmental Policy Act (CEQA/NEPA) and environmental compliance services. In addition, CEQA/NEPA and environmental compliance services are required to support Metro's projects in operations and on Metro-owned properties.

At its December 2022 meeting, the Board approved awarding a three-year base term contract to ICF Jones & Stokes Inc. for CEQA/NEPA and Environmental Compliance Services with two, one-year options. Due to increased and unanticipated need for support, the NTE funding limit of \$14,166,384.73 previously authorized by the Board is expected to be exhausted by June 2025. The recommended execution of the option years for the requested increase in funding, and the increase in CMA will allow staff to complete the work anticipated in the contract as described in the background below and provide support for federal partner agencies such as the FTA for Metro

projects.

## **BACKGROUND**

At its December 2022 meeting, the Board approved awarding a contract to ICF Jones & Stokes Inc. for CEQA/NEPA and Environmental Compliance Services inclusive of three base years with an initial NTE amount for the base years of \$14,166,384.73; and two, one-year options for a NTE amount of \$1,924,174.53 and \$1,760,892.27 respectively, for a total not-to-exceed amount of \$17,851,451.53. The Board authorized the Chief Executive Officer to award and execute Task Orders within the total approved NTE funding limit of \$14,166,384.73. Staff have executed, to date, Task Orders and Task Order Modifications totaling \$12,942,972.80 with \$1,223,411.93 in authorized funding remaining.

The solicitation and award of Contract No. PS77530000 was based on a five-year forecast of anticipated support for current and future projects. An increased demand for support for the projects beyond the forecasted amounts and an unanticipated demand to support priority projects has pushed this Contract to nearly committing its full contract value prior to the end of the three base contract years.

The continued implementation of Measure M, Measure R, and new regional projects in the last two years has increased the number of projects under development; including but not limited to projects such as NoHo to Pasadena BRT, G-Line Improvements, Southeast Gateway Line, East San Fernando Valley LRT, and Joint Development.

This contract modification is necessary to execute current risk, schedule, and cost critical tasks, including those that are already in the project pipeline, and to maintain momentum in supporting the delivery of current and future projects.

## **DISCUSSION**

The increased and overlapping capital programs in the last two years has also increased the level and volume of capital project requests for CEQA/NEPA and Environmental Compliance Services. With the ongoing Measure M, Measure R, and preparations for the 2028 Olympic and Paralympic Games, staff engaged the consultant under Contract No. PS77530000 to provide a broad range of related support services. The services provided under the Contract have historically saved projects money and avoided additional months of delay due to our ability to rapidly and effectively respond to unforeseen environmental issues encountered during project planning, permitting, and construction (see Tables below for notable Projects supported by this contract).

Table 1

Projects Completed or In Progress	Support Provided
Sepulveda Transit Corridor	Geotechnical and Fault Line Investigations
2028 Mobility Plan	CEQA/NEPA documentation
Eastside Transit Corridor Phase 2	CEQA/NEPA review and construction regulatory compliance
Metro C Line Extension to Torrance	CEQA/NEPA review and construction regulatory compliance
East San Fernando Valley Light Rail Transit	CEQA/NEPA documentation and construction regulatory compliance
Westside Purple Line Extension Section 3	CEQA/NEPA review and construction regulatory compliance

Table 2

Future Projects	Support to be Provided
Vermont Transit Corridor	CEQA review and regulatory compliance
North Hollywood to Pasadena Bus Rapid Transit Project	Construction regulatory compliance
Southeast Gateway Line	Construction regulatory compliance
Zero Emission Bus	CEQA/NEPA documentation and Construction regulatory compliance
Rail Operations Center/Bus Operations Center (ROC/BOC)	CEQA/NEPA documentation and Construction regulatory compliance

This contract is expected to reduce project delays and facilitate community benefits from the ecosystem services in the long term such as recordation of community sensitive artwork at West Los Angeles VA Hospital, the future location of Purple (D) Line Extension Section 3 Veterans Administration Station.

The exercise of the option years and increase in contract value, including CMA, will allow Metro staff to continue to engage this consultant to support the capital projects in performing key risk management activities and achieving critical project dates and funding commitments. The Procurement Summary for this item is included in Attachment A, and the Contract Modification/Change Order Log is included as Attachment B.

## **DETERMINATION OF SAFETY IMPACT**

This Board action will not have an adverse impact on safety standards for Metro.

## **FINANCIAL IMPACT**

Contract No. PS77530000 is an Indefinite Delivery/Indefinite Quantity (IDIQ) contract. All Task Orders are individually negotiated, and level of effort fully defined prior to the authorization and requisition of any project specific funds.

Since this is a multi-year contract, project managers, cost managers, and the Chief Program Management Officer will be responsible for budgeting costs in future years.

### Impact to Budget

Funding for the individual Task Orders is provided by the projects utilizing this service. Therefore, the funds for each task order will reflect the funding sources approved by the Board at the time of each project's Life-of-Project or annual budget adoption.

## **EQUITY PLATFORM**

This contract allows projects to prepare to be responsive, minimizing potential negative impacts while the community can benefit from the services the greater project will provide. CEQA/NEPA provides transparency and notification to the public and disadvantaged communities that have historically been disproportionately impacted by development. Environmental compliance assists the disproportionate burden disadvantaged communities may bear by analyzing and mitigating potential impacts from population and housing impacts, traffic and transportation, air quality, energy, greenhouse gas emissions, public services, parks and recreation and hazards mitigations and monitoring.

ICF Jones & Stokes (ICF) made a 28% Disadvantaged Business Enterprise (DBE), a 25% Small Business Enterprise (SBE), and a 3% Disabled Veteran Business Enterprise (DVBE) commitment on this Task Order (TO) based contract. ICF is exceeding both the DBE and DVBE commitments and experiencing a shortfall in its SBE commitment. The Contractor's mitigation plan is included in Attachment C - DEOD Summary.

## **VEHICLE MILES TRAVELED OUTCOME**

VMT and VMT per capita in Los Angeles County are lower than national averages, the lowest in the SCAG region, and on the lower end of VMT per capita statewide, with these declining VMT trends due in part to Metro's significant investment in rail and bus transit<sup>1</sup>. Metro's Board-adopted VMT reduction targets align with California's statewide climate goals, including achieving carbon neutrality by 2045. To ensure continued progress, all Board items are assessed for their potential impact on VMT.

As part of these ongoing efforts, this item is expected to contribute to further reductions in VMT. This item supports Metro's systemwide strategy to reduce VMT through investment and planning activities that will improve and further encourage transit ridership, ridesharing, and active transportation. Metro's Board-adopted VMT reduction targets were designed to build on the success of existing investments, and this item aligns with those objectives.

\*Based on population estimates from the United States Census and VMT estimates from Caltrans' Highway Performance Monitoring System (HPMS) data between 2001-2019.

## **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

This consultant contract supports Strategic Goal 2 by optimizing the delivery and performance of Metro's transportation system by incorporating environmental compliance through environmental services activities to reduce impacts to the environment and increase system efficiency.

### **ALTERNATIVES CONSIDERED**

The Board could decide not to authorize the option years and to not increase the funding for this Contract requiring Metro to solicit and award a new contract. Staff does not recommend this alternative due to schedule impacts to existing projects resulting in construction delays.

### **NEXT STEPS**

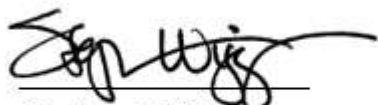
Upon Board approval, staff will execute Modification No. 00003 to Contract No. PS77530000 to exercise the options and extend the Contract end date.

### **ATTACHMENTS**

Attachment A - Procurement Summary  
Attachment B - Contract Modification/Change Order Log  
Attachment C - DEOD Summary

Prepared by: Robert Pak, Senior Director, (213) 660-6895  
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Carolina Coppolo, Deputy Chief Vendor/Contract Management Officer (213) 922-4471

Reviewed by: Tim Lindholm, Chief Program Management Officer  
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Stephanie Wiggins  
Chief Executive Officer

## PROCUREMENT SUMMARY

**CEQA/NEPA & ENVIRONMENTAL COMPLIANCE SERVICES  
CONTRACT NO. PS77530000**

1.	<b>Contract Number:</b> PS77530000			
2.	<b>Contractor:</b> ICF Jones & Stokes, Inc.			
3.	<b>Mod. Work Description:</b> Exercise of two, one-year options and increase the contract funding.			
4.	<b>Work Description:</b> CEQA/NEPA & Environmental Compliance Services			
5.	<b>The following data is current as of:</b> April 10, 2025			
6.	<b>Contract Completion Status:</b>		<b>Financial Status:</b>	
	<b>Award Date:</b>	<b>December 1, 2022</b>	<b>Board Approved NTE Amount:</b>	<b>\$14,166,384.73</b>
	<b>Notice to Proceed (NTP):</b>	<b>N/A</b>	<b>Total Contract Modification Authority (CMA):</b>	<b>\$1,416,638.47</b>
	<b>Original Completion Date:</b>	<b>December 1, 2025</b>	<b>Value of Task Orders and Mods. Issued to Date (including this action):</b>	<b>\$12,942,972.80</b>
	<b>Current Est. Complete Date:</b>	<b>December 1, 2027</b>	<b>Remaining Board Approved Amount:</b>	<b>\$1,223,411.93</b>
7.	<b>Contract Administrator:</b> <b>Stephen Tsang</b>		<b>Telephone Number:</b> <b>(213) 922-7125</b>	
8.	<b>Project Manager:</b> <b>Robert Pak</b>		<b>Telephone Number:</b> <b>(213) 660-6895</b>	

**A. Contract Action Summary**

On December 1, 2022, the Board of Directors approved the award of Contract No. PS77530000 to ICF Jones & Stokes for CEQA/NEPA and Environmental Compliance Services inclusive of three base years with an initial NTE amount for the base years of \$14,166,384.73; and two, one-year options for a NTE amount of \$1,924,174.53 and \$1,760,892.27, respectively. The Board authorized the Chief Executive Officer to award and execute Task Orders within the total approved NTE funding limit of \$14,166,384.73.

This Board Action is to authorize Modification No. 00003 to exercise the two, one-year options under Contract No. PS77530000 with ICF Jones & Stokes Inc. increasing the total authorized funding for a total five-year contract term; and increase the total Contract Modification Authority (CMA) in the amount of \$368,506.68, increasing the total CMA from \$1,416,638.47 to a total of \$1,785,145.15.

Contract No. PS77530000 is a Cost Reimbursable Plus Fixed Fee Contract.

Any Contract Modifications and Task Orders will be processed in accordance with Metro's Acquisition Policies and Procedures.

**B. Cost/Price Analysis**

The recommended price for all future Task Orders and Modifications will be determined to be fair and reasonable based upon an Independent Cost Estimate (ICE), cost analysis, technical evaluation, fact finding, and negotiations prior to award and issuance.

## CONTRACT MODIFICATION/CHANGE ORDER LOG

## CEQA/NEPA &amp; ENVIRONMENTAL COMPLIANCE SERVICES / PS77530000

<b>Mod. No.</b>	<b>Description</b>	<b>Status (approved or pending)</b>	<b>Date</b>	<b>\$ Amount</b>
00001	Updated Form of Contract (Article V and Article VII) and Special Provision SP-01	<b>Approved</b>	<b>1/31/2023</b>	<b>\$0</b>
00002	Updated Special Provision SP-01	<b>Approved</b>	<b>1/12/2024</b>	<b>\$0</b>
00003	Exercise two, one-year option terms	<b>Pending</b>	<b>Pending</b>	<b>\$3,685,066.80</b>
	<b>Modification Total:</b>			<b>\$3,685,066.80</b>
	<b>Original Contract:</b>		<b>12/1/2022</b>	<b>NTE \$14,166,384.73</b>
	<b>Total:</b>			<b>NTE \$17,851,451.53</b>

## DEOD SUMMARY

## CEQA/NEPA &amp; ENVIRONMENTAL COMPLIANCE SERVICES/PS77530

**A. Small Business Participation**

ICF Jones & Stokes (ICF) made an overall 28% Disadvantaged Business Enterprise (DBE) commitment on Task Orders (TO's) awarded with federal funds and an overall 25% Small Business Enterprise (SBE) and 3% Disabled Veteran Business Enterprise (DVBE) commitment on TO's awarded with non-federal funds. Based on payments, the project is 56% complete, and the current participation levels are 30.86% DBE, 14.75% SBE, and 4.07% DVBE, exceeding both DBE and DVBE commitments by 2.86% and 1.07%, respectively, and representing a 10.25% SBE shortfall.

To date, ICF has been awarded a total of twenty-four Task Orders (TOs), comprising twelve federally funded and twelve non-federally funded. ICF has a shortfall mitigation plan in place and asserts, as confirmed by Metro's Project team, that the SBE shortfall is primarily attributed to several non-federally funded TOs being placed on hold or delayed. Furthermore, ICF maintains that the under-utilization of certain firms is a result of Metro not issuing TOs with their respective scopes of work. These firms will, however, be engaged as relevant scopes of work are identified in future task order requests. To address the SBE shortfall, ICF has committed to reallocating additional work to SBE firms and is projecting to meet the SBE commitment by December 1, 2025.

<b>Small Business Commitment</b>	<b>28.00% DBE</b>	<b>Small Business Participation</b>	<b>30.86% DBE</b>
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<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to DBE firms ÷ Total Actual Amount Paid-to-date to Prime.

	<b>DBE Subcontractors</b>	<b>Ethnicity</b>	<b>% Committed</b>	<b>Current Participation<sup>1</sup></b>
1.	Akima Consulting, LLC	Caucasian Female	TBD	0.00%
2.	Arellano Associates	Hispanic American	TBD	0.43%
3.	Cross-Spectrum Acoustics	African American	TBD	0.00%
4.	Duke Cultural Resources Management	Hispanic American	TBD	1.51%
5.	Environmental Review Partners	African American	TBD	0.39%
6.	Galvin Preservation	Caucasian Female	TBD	3.63%

7.	GlobalASR Consulting	Asian-Pacific American	TBD	16.38%
8.	JTL Consultants	Caucasian Female	TBD	0.00%
9.	Katherine Padilla & Associates	Hispanic American	TBD	0.00%
10.	M.S. Hatch Consulting	Caucasian Female	TBD	0.00%
11.	Material Culture Consulting	Caucasian Female	TBD	0.06%
12.	PanGIS, Inc.	Caucasian Female	TBD	1.57%
13.	Parikh Consultants	Asian-Pacific American	TBD	0.00%
14.	Polytechnique Environmental	Asian-Pacific American	TBD	0.00%
15.	Terry A. Hayes Associates	African American	TBD	0.00%
16.	TransLink Consulting	Asian-Pacific American	TBD	0.00%
17.	Translutions	Asian-Pacific American	TBD	0.00%
18.	Trifiletti Consulting	Hispanic American	TBD	0.00%
19.	Value Sustainability	African American	TBD	0.00%
20.	Wire Media	Caucasian Female	TBD	0.00%
21.	Bargas Environmental Consulting, LLC	Hispanic American	Added	0.07%
22.	Kizh Nation Resources Management	Hispanic American	Added	2.50%
23.	Martini Drilling Corp.	Hispanic American	Added	4.32%
	<b>Total</b>		<b>28.00%</b>	<b>30.86%</b>

<b>Small Business Commitment</b>	<b>25.00% SBE</b>	<b>Small Business Participation</b>	<b>14.75% SBE</b>
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<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to SBE firms ÷ Total Actual Amount Paid-to-date to Prime.

	<b>SBE Subcontractors</b>	<b>% Committed</b>	<b>Current Participation<sup>1</sup></b>
1.	Akima Consulting, LLC	TBD	0.00%
2.	Arellano Associates	TBD	0.00%
3.	Cross-Spectrum Acoustics	TBD	0.00%
4.	Duke Cultural Resources Management	TBD	0.00%
5.	Environmental Review Partners	TBD	0.00%
6.	Galvin Preservation	TBD	0.00%
7.	GlobalASR Consulting	TBD	5.67%
8.	JTL Consultants	TBD	0.00%
9.	Katherine Padilla & Associates	TBD	0.00%
10	M.S. Hatch Consulting	TBD	0.00%
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11	Material Culture Consulting	TBD	0.00%
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12	PanGIS, Inc.	TBD	0.00%
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13	Parikh Consultants	TBD	1.60%
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14	Polytechnique Environmental	TBD	4.85%
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15	Terry A. Hayes Associates	TBD	0.00%
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16	TransLink Consulting	TBD	0.00%
.			
17	Translutions	TBD	0.00%
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18	Trifiletti Consulting	TBD	0.00%
.			
19	Value Sustainability	TBD	0.00%
.			
20	Wire Media	TBD	0.00%
.			
21	Bargas Environmental Consulting, LLC	Added	1.21%
.			
22	Kizh Nation Resources Management	Added	1.42%
.			
	<b>Total</b>	<b>25.00%</b>	<b>14.75%</b>

<b>Small Business Commitment</b>	<b>3% DVBE</b>	<b>Small Business Participation</b>	<b>4.07% DVBE</b>
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	<b>DVBE Subcontractors</b>	<b>% Committed</b>	<b>Current Participation<sup>1</sup></b>
1.	Environmental Review Partners	TBD	4.07%
	<b>Total</b>	<b>3.00%</b>	<b>4.07%</b>

<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to DVBE firms ÷ Total Actual Amount Paid-to-date to Prime.

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing Wage requirements are applicable to this contract. DEOD will monitor contractors' compliance with the State of California Department of Industrial Relations (DIR), California Labor Code, and, if federally funded, the U S Department of Labor (DOL) Davis Bacon and Related Acts (DBRA).

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. PLA/CCP is applicable only to construction contracts that have a construction related value in excess of \$2.5 million.



# CEQA/NEPA & Environmental Compliance Services

*Construction Committee*

*June 18, 2025*

*File No. 2025-0245*

*Tom Kefalas*

*Executive Officer, Environmental Services Department*



**Metro**

# RECOMMENDATION

## Authorize the Chief Executive Officer to:

**A. EXERCISE** Modification No. 00003 to Contract No. PS77530000 with ICF Jones & Stokes Inc. to exercise the two one year options, for a Not-To-Exceed (NTE) amount of \$1,924,174.53 and \$1,760,892.27 respectively, for a NTE amount for the options of \$3,685,066.80 increasing the total contract value from the initial NTE amount of \$14,166,384.73 to a total NTE amount of \$17,851,451.53, and extend the term of the contract from December 1, 2025 to December 1, 2027.

**B. INCREASE** Contract Modification Authority (CMA) in the amount of \$368,506.68 increasing the total CMA from \$1,416,384.73 to a total of \$1,785,145.15 (10% of the not-to-exceed contract amount).

# BACKGROUND



Purple Line Extensions Section 1- Paleontological resource recordation and recovery.

- PS77530000 currently has 6% remaining value 26 months into a 36-month base contract.
- The contract is an Indefinite Deliver, Indefinite Quantity (IDIQ) contract for local, state, and federal environmental compliance including but not limited to mitigation monitoring, noise, vibration, biology, Cultural and Native American consultation, etc. Funding requisitioned from project budgets as project support is requested.

# BACKGROUND CONT.



Union Station-Archeological Monitoring and resource evaluation

- Increased Measure R and M project support resulted in a sharp unanticipated increase in contract use and current project volume estimates over 30B by FY26.
- Contract provides dedicated support to FTA for Metro projects, increasing responsiveness from FTA.
- Support for future projects which include but not limited to 2028 Olympics, Joint Development 10K, Joint Bus/Rail Operations Center (ROC/BOC).

# NEXT STEPS

- Staff to execute MOD No. 00003 to PS77530000 upon board approval.



Thank you



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