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**Agenda - Final**

**Thursday, September 23, 2021**

**10:00 AM**

To give written or live public comment, please see the top of page 4

## **Board of Directors - Regular Board Meeting**

*Hilda L. Solis, Chair*

*Ara Najarian, 1st Vice Chair*

*Jacquelyn Dupont-Walker, 2nd Vice Chair*

*Kathryn Barger*

*Mike Bonin*

*James Butts*

*Fernando Dutra*

*Eric Garcetti*

*Janice Hahn*

*Paul Krekorian*

*Sheila Kuehl*

*Holly Mitchell*

*Tim Sandoval*

*Tony Tavares, non-voting member*

*Stephanie Wiggins, Chief Executive Officer*

**METROPOLITAN TRANSPORTATION AUTHORITY BOARD RULES**  
(ALSO APPLIES TO BOARD COMMITTEES)

**PUBLIC INPUT**

A member of the public may address the Board on agenda items, before or during the Board or Committee's consideration of the item for one (1) minute per item, or at the discretion of the Chair. A request to address the Board must be submitted electronically using the tablets available in the Board Room lobby. Individuals requesting to speak will be allowed to speak for a total of three (3) minutes per meeting on agenda items in one minute increments per item. For individuals requiring translation service, time allowed will be doubled. The Board shall reserve the right to limit redundant or repetitive comment.

The public may also address the Board on non agenda items within the subject matter jurisdiction of the Board during the public comment period, which will be held at the beginning and/or end of each meeting. Each person will be allowed to speak for one (1) minute during this Public Comment period or at the discretion of the Chair. Speakers will be called according to the order in which their requests are submitted. Elected officials, not their staff or deputies, may be called out of order and prior to the Board's consideration of the relevant item.

Notwithstanding the foregoing, and in accordance with the Brown Act, this agenda does not provide an opportunity for members of the public to address the Board on any Consent Calendar agenda item that has already been considered by a Committee, composed exclusively of members of the Board, at a public meeting wherein all interested members of the public were afforded the opportunity to address the Committee on the item, before or during the Committee's consideration of the item, and which has not been substantially changed since the Committee heard the item.

In accordance with State Law (Brown Act), all matters to be acted on by the MTA Board must be posted at least 72 hours prior to the Board meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Board may act on an item that is not on the posted agenda.

**CONDUCT IN THE BOARD ROOM** - The following rules pertain to conduct at Metropolitan Transportation Authority meetings:

**REMOVAL FROM THE BOARD ROOM** The Chair shall order removed from the Board Room any person who commits the following acts with respect to any meeting of the MTA Board:

- a. Disorderly behavior toward the Board or any member of the staff thereof, tending to interrupt the due and orderly course of said meeting.
- b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.
- c. Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Board; and
- d. Any other unlawful interference with the due and orderly course of said meeting.

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## LIMITED ENGLISH PROFICIENCY

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**323.466.3876**

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x3 *中文 (Chinese)*

x4 *한국어 (Korean)*

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x7 *русский (Russian)*

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### **Live Public Comment Instructions:**

Live public comment can only be given by telephone.

The Board Meeting begins at 10:00 AM Pacific Time on September 23, 2021; you may join the call 5 minutes prior to the start of the meeting.

Dial-in: 888-251-2949 and enter  
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***Public comment will be taken as the Board takes up each item. To give public comment on an item, enter #2 (pound-two) when prompted. Please note that the live video feed lags about 30 seconds behind the actual meeting. There is no lag on the public comment dial-in line.***

### **Instrucciones para comentarios publicos en vivo:**

Los comentarios publicos en vivo solo se pueden dar por telefono.

La Reunion de la Junta comienza a las 10:00 AM, hora del Pacifico, el 23 de Septiembre de 2021. Puedes unirte a la llamada 5 minutos antes del comienso de la junta.

Marque: 888-251-2949 y ingrese el codigo  
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***Los comentarios del público se tomara cuando se toma cada tema. Para dar un comentario público sobre una tema ingrese # 2 (Tecla de numero y dos) cuando se le solicite. Tenga en cuenta que la transmisión de video en vivo se retrasa unos 30 segundos con respecto a la reunión real. No hay retraso en la línea de acceso telefónico para comentarios públicos.***

### **Written Public Comment Instruction:**

Written public comments must be received by 5PM the day before the meeting.

Please include the Item # in your comment and your position of "FOR," "AGAINST," "GENERAL COMMENT," or "ITEM NEEDS MORE CONSIDERATION."

Email: BoardClerk@metro.net

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Board Administration

One Gateway Plaza

MS: 99-3-1

Los Angeles, CA 90012

**CALL TO ORDER**

**ROLL CALL**

1. APPROVE Consent Calendar Items: 2, 5, 6, 7, 8, 9, 10, 15, 16, 19, 20, 21, 22, 25, 29, 33, and 34.

Consent Calendar items are approved by one vote unless held by a Director for discussion and/or separate action.

All Consent Calendar items are listed at the end of the agenda, beginning on page 9.

**NON-CONSENT**

3. **SUBJECT: REMARKS BY THE CHAIR** [2021-0606](#)

**RECOMMENDATION**

RECEIVE remarks by the Chair.

4. **SUBJECT: REPORT BY THE CHIEF EXECUTIVE OFFICER** [2021-0607](#)

**RECOMMENDATION**

RECEIVE report by the Chief Executive Officer.

**PLANNING AND PROGRAMMING COMMITTEE FORWARDED THE FOLLOWING:**

11. **SUBJECT: I-710 SOUTH CORRIDOR IMPROVEMENTS ENVIRONMENTAL PROCESS STATUS UPDATE AND RESPONSE TO MOTION 47** [2021-0530](#)

**RECOMMENDATION**

RECEIVE AND FILE I-710 South Corridor Project Motion 47 Response.

- Attachments:** [Attachment A - Motion 47](#)  
[Attachment B - I-710 Conformity Technical Response by EPA 3-25-2021](#)  
[Attachment C - 710 Task Force Presentation](#)

**PLANNING AND PROGRAMMING COMMITTEE FORWARDED THE FOLLOWING:**

12. **SUBJECT: I-710 SOUTH CORRIDOR IMPROVEMENTS** [2021-0310](#)  
**ENVIRONMENTAL PROCESS STATUS UPDATE AND RESPONSE TO MOTION 48**

**RECOMMENDATION**

RECEIVE AND FILE I-710 South Corridor Project Motion 48 Response.

- Attachments:** [Attachment A - Motion 48](#)  
[Attachment B - Clean Truck Program MOU](#)  
[Attachment C - I-710 Conformity Technical Response by EPA 3-25-2021](#)  
[Attachment D - Reimagining Highway Improvements](#)  
[Attachment E - 710 Task Force Presentation](#)

**EXECUTIVE MANAGEMENT COMMITTEE MADE THE FOLLOWING RECOMMENDATION (5-0):**

35. **SUBJECT: FARELESS SYSTEM INITIATIVE (FSI)** [2021-0574](#)

**RECOMMENDATION**

CONSIDER:

- A. RECEIVING AND FILING the FSI funding plan for Phase 1 (K-14) and Phase 2 (low-income riders) pilots (Attachment A) and status report;
- B. APPROVING implementation of Phase 1 (K-14); and
- C. APPROVING Low Income Fare is Easy (LIFE) improvements (Attachment G).

- Attachments:** [Attachment A - FSI Funding Plan](#)  
[Attachment B - LACMOA Letter to Metro 8-31-21](#)  
[Attachment C - Participating Transit Agencies](#)  
[Attachment D - Participating K-12 School Districts](#)  
[Attachment E - Test Group Data](#)  
[Attachment F - FSI Phase 2 Registration Methodologies](#)  
[Attachment G LIFE Program Improvements](#)  
[Attachment H – File # 2021-0372 May 2021 Board Motion on FSI](#)  
[Attachment I - Fare Collection-Public Education Campaign Revised 9-17-2021 v Presentation](#)

**EXECUTIVE MANAGEMENT COMMITTEE FORWARDED THE FOLLOWING:**

- 36. SUBJECT: 2021 MOVING BEYOND SUSTAINABILITY- STATUS REPORT** [2021-0538](#)

**RECOMMENDATION**

RECEIVE AND FILE status report on Moving Beyond Sustainability.

Attachments: [Presentation](#)

- 39. SUBJECT: FREE TRANSIT FOR CLEAN AIR DAY ON OCTOBER 6** [2021-0626](#)

**RECOMMENDATION**

APPROVE Motion by Directors Solis, Butts, Hahn, Garcetti, Kuehl, and Mitchell that the Board of Directors:

- A. Recognize “Clean Air Day” on October 6, 2021 in Los Angeles County; and
- B. Direct the Chief Executive Officer or her designee to provide fareless transit for Metro bus, rail and bike share on Clean Air Day on October 6, 2021.

- 40. SUBJECT: AMENDMENT TO FARELESS SYSTEM INITIATIVE (FSI)** [2021-0627](#)

**RECOMMENDATION**

APPROVE Motion by Mitchell, Solis, Garcetti, Sandoval, and Bonin that the Board direct the Chief Executive Officer to:

- A. Develop a plan to double the number of LIFE Program enrollees by the end of 2022.
- B. Expedite a streamlined application system that enables on-the-spot enrollment and the immediate issuance of LIFE Program benefits through a process that allows applicants to self-certify qualification in the program. Applicants should attest that their information and eligibility in the program is accurate under penalty of fine.
- C. Ensure the fare capping pilot approved by the Board in March 2021 applies to LIFE Program participants.
- D. Expand partnerships with local, state, and federal public benefit programs to automatically enroll members in LIFE upon qualification.
- E. Partner with community-based organizations to canvass LA Metro buses and trains to enroll qualifying riders.

- F. Provide three months of fareless transit to new enrollees as an incentive to enrollment, beginning upon the resumption of fare collection.
- G. Evaluate whether qualified applicants can enroll in the LIFE Program with the next generation of touch screen TAP Vending Machines.

WE, FURTHER MOVE, that the Board direct the Chief Executive Officer to:

- H. Continue the current boarding practices until prospective participants can enroll-on-the spot and self-certify their eligibility, with no less than 90 days for promotion and 45 days for enrollment before fare collection resumes. The resumption of fare collection should also be subject to a 45-day awareness-building period that fares collection will resume as detailed in Attachment I of the September 2021 FSI report (Board File 2021-0574).
- I. Return to the Board in January 2022 with an update on LIFE Program changes.
- J. Conduct a LIFE Program evaluation - in partnership with community-based organizations -- to:
  - 1. Develop additional strategies that support the enrollment of new participants in the LIFE Program.
  - 2. Survey and convene current and prospective LIFE Program enrollees on how well the current program meets the needs of eligible applicants.
  - 3. Review current benefit levels and recommend changes, as appropriate.

## END OF NON-CONSENT

### 41. SUBJECT: CLOSED SESSION

[2021-0623](#)

- A. Conference with Legal Counsel - Existing Litigation - G.C. 54956.9(d)(1)
  - 1. Irma Perez v. LACMT, Case No. BC720506
  - 2. Jose Martinez v. LACMT, Case No. 18STCV04790
  - 3. Xiu Yin Yu v. LACMT, Case No. 18STCV03763
- B. Conference with Real Estate Negotiator - G.C. 54956.8  
Property Description: 800 N. Alameda Street, Los Angeles, CA 90012  
Agency Negotiator: Holly Rockwell  
Negotiating Party: Rye Bar, LLC. dba Traxx Restaurant and Bar  
Under Negotiation: Price and Terms
- C. Public Employee Performance Evaluations - G.C. 54957(b)(1)  
Title: Chief Executive Officer



**CONSENT CALENDAR**

2. **SUBJECT: MINUTES**

[2021-0608](#)

**RECOMMENDATION**

APPROVE Minutes of the Regular Board Meeting held July 22, 2021.

**Attachments:** [Regular Board Meeting MINUTES - July 22, 2021](#)

**PLANNING AND PROGRAMMING COMMITTEE MADE THE FOLLOWING RECOMMENDATION (4-0):**

5. **SUBJECT: MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM & MEASURE R TRANSIT INVESTMENTS PROGRAM UPDATE - SOUTH BAY SUBREGION**

[2021-0527](#)

**RECOMMENDATION**

CONSIDER:

A. APPROVING:

1. Programming of an additional \$2,157,200 within the capacity of Measure M Multi-Year Subregional Program (MSP) - Transportation System and Mobility Improvements Program (Expenditure Line 50), as shown in Attachment A;
2. Programming of an additional \$28,498,120 within the capacity of Measure M MSP - Transportation System and Mobility Improvements Program (Expenditure Line 66), as shown in Attachment C;
3. Programming of an additional \$113,230,555 within the capacity of Measure R South Bay Transit Investments Program, shown in Attachment D; and

B. DELEGATING the Chief Executive Officer (CEO) or their designee the authority to:

1. Amend Measure M MSP and Measure R Transit Investments Program funding agreements to modify the scope of work of projects and project development phases consistent with eligibility requirements;
2. Administratively extend funding agreement lapse dates for Measure M MSP and Measure R Transit Investments Program funding

agreements to meet environmental, design, right-of-way, and construction time frames; and

- C. AUTHORIZING the CEO or their designee to negotiate and execute all necessary agreements and/or amendments for approved projects.

**Attachments:**      [Attachment A - Transpo. System Mobility Imp. Prgrm \(Ex. Line 50\) Project List](#)  
[Attachment B - South Bay Highway Ops. Imp. Prgrm \(Ex. Line 63\) Project List](#)  
[Attachment C - Transpo. System Mobility Imp. Prgrm \(Ex. Line 66\) Project List](#)  
[Attachment D - Measure R Transit Investments Program Project List](#)

**PLANNING AND PROGRAMMING COMMITTEE MADE THE FOLLOWING RECOMMENDATION (4-0):**

- 6. **SUBJECT: MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM UPDATE - ARROYO VERDUGO SUBREGION** [2021-0526](#)

**RECOMMENDATION**

CONSIDER:

- A. REPROGRAMMING of projects in the Measure M Multi-Year Subregional Program (MSP) - Modal Connectivity and Complete Streets Program, as shown in Attachment A; and
- B. DELEGATING the Chief Executive Officer (CEO) or their designee the authority to:
  - 1. Amend Measure M MSP funding agreements to modify the scope of work of projects and project development phases consistent with eligibility requirements;
  - 2. Administratively extend funding agreement lapse dates for Measure M MSP funding agreements to meet environmental, design, right-of-way, and construction time frames; and
- C. AUTHORIZING the CEO or their designee to negotiate and execute all necessary agreements and/or amendments for approved projects.

**Attachments:**      [Attachment A - Modal Connectivity and Complete Streets Project List](#)  
[Attachment B - Transit Program Project List](#)  
[Attachment C - Active Transportation Project List](#)

**PLANNING AND PROGRAMMING COMMITTEE MADE THE FOLLOWING RECOMMENDATION (3-0):**

- 7. SUBJECT: CULVER CITY STATION ADJACENT DEVELOPMENT**

[2021-0449](#)

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer or their designee to execute amendments to a Perpetual Easement Agreement and Perpetual Reciprocal Easement Agreement, accept Grant Deeds and enter into other related documents with Ivy Station LLC and/or its affiliates under common control (Developer) for the mixed-use development adjacent to the Metro E Line (Expo) Culver City Station.

**Attachments:**      [Attachment A - Site Map](#)  
[Presentation](#)

**PLANNING AND PROGRAMMING COMMITTEE MADE THE FOLLOWING RECOMMENDATION (4-0):**

- 8. SUBJECT: FIRST/LAST MILE PLAN FOR PURPLE (D LINE) EXTENSION TRANSIT PROJECT - SECTION 1**

[2021-0485](#)

**RECOMMENDATION**

ADOPT First/Last Mile Plan (Plan) for Purple (D Line) Extension Transit Project Section 1 (Attachment A).

**Attachments:**      [Attachment A - First/Last Mile Plan for Purple \(D Line\) Extension Transit Project](#)  
[Presentation](#)

**PLANNING AND PROGRAMMING COMMITTEE MADE THE FOLLOWING RECOMMENDATION (4-0):**

- 9. SUBJECT: NORTH HOLLYWOOD TO PASADENA BUS RAPID TRANSIT CORRIDOR PROJECT**

[2021-0490](#)

AUTHORIZE the Chief Executive Officer to:

- A. INCREASE Contract Modification Authority (CMA) specific to Contract No. AE49369000 with Kimley-Horn and Associates, Inc. in the amount of \$580,000, increasing the total authorized CMA amount from \$676,889 to \$1,256,889 to support the additional environmental technical work needed for the Final Environmental Impact Report (EIR); and
- B. INCREASE CMA specific to the On-Call Communications Bench Contract No. PS44432010 with The Robert Group - Task Order No. 09 in the amount of \$380,000, increasing the total authorized CMA amount from

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\$100,000 to \$480,000 to implement additional community engagement activities to support the Final EIR, focusing outreach activities to better engage transit riders and equity focused communities.

- Attachments:**
- [Attachment A-1 - Procurement Summary](#)
  - [Attachment A-2 - Procurement Summary](#)
  - [Attachment B-1 - Contract Modification Change Order Log](#)
  - [Attachment B-2 - Contract Modification Change Order Log](#)
  - [Attachment C-1 - DEOD Summary](#)
  - [Attachment C-2 - DEOD Summary](#)

**PLANNING AND PROGRAMMING COMMITTEE MADE THE FOLLOWING RECOMMENDATION (4-0):**

- 10. SUBJECT: ALAMEDA CORRIDOR-EAST (ACE) PROJECT MEASURE R WORKING CAPITAL LOAN RESTRUCTURING** [2021-0531](#)

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer (CEO) or their designee to negotiate and execute a project amendment to the ACE Measure R Master Funding Agreement which will restructure the associated working capital loan by extending the loan term an additional three years and restructure the loan maturity terms to allow for adjustment based on a percentage of the outstanding loan balance, thereby allowing for additional pre-payments.

- Attachments:**
- [Attachment A - SGVCOG Letter on Loan Repayment and Request](#)
  - [Attachment B - ACE Project Equity Outreach Process Presentation](#)

**FINANCE, BUDGET, AND AUDIT COMMITTEE MADE THE FOLLOWING RECOMMENDATION (3-0):**

- 15. SUBJECT: PUBLIC LIABILITY/PROPERTY DAMAGE THIRD PARTY CLAIMS ADMINISTRATION SERVICES** [2021-0484](#)

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award an eight-year, firm fixed price Contract No. PS75821000, to Carl Warren & Company, LLC to provide Public Liability/Property Damage (PL/PD) claims administration services, in the amount of \$12,148,152 for the four-year base term, \$6,666,674 for the first, 2-year option term, and \$7,111,894 for the second, 2-year option term, for a combined amount of \$25,926,720, effective November 1, 2021, subject to resolution of protest(s), if any.

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Attachments:      [Attachment A - Procurement Summary](#)  
                                 [Attachment B - DEOD Summary](#)

**FINANCE, BUDGET, AND AUDIT COMMITTEE MADE THE FOLLOWING RECOMMENDATION (3-0):**

- 16. SUBJECT:      FIFTH AMENDMENT TO LEASE AGREEMENT WITH [2021-0383](#)  
                                 BALDWIN STOCKER, LLC, FOR THE MICROWAVE RADIO  
                                 STATION LOCATED AT LA CIENEGA BOULEVARD AND  
                                 STOCKER STREET IN LOS ANGELES**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer (CEO) or their designee to execute a ten (10)-year, Fifth Amendment to the Lease (“Amendment”) commencing January 1, 2022, with Baldwin Stocker, LLC, (“Lessor”) for the microwave radio station located at the Baldwin Hills Oil Field at La Cienega Boulevard and Stocker Street in Los Angeles at a rate of approximately \$46,465 per year with CPI escalations annually for a total of \$508,780 over the ten-year term.

Attachments:      [Attachment A - Lease Location](#)  
                                 [Attachment B - Deal Points](#)

**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE MADE THE FOLLOWING RECOMMENDATION (5-0):**

- 19. SUBJECT:      MEMBERSHIP ON METRO'S SAN FERNANDO VALLEY [2021-0399](#)  
                                 AND SOUTH BAY CITIES SERVICE COUNCILS**

**RECOMMENDATION**

APPROVE nominees for membership on Metro's San Fernando Valley and South Bay Cities Service Councils.

Attachments:      [Attachment A - New Appointment Qualifications](#)  
                                 [Attachment B - Nomination Letters](#)

**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE MADE THE FOLLOWING RECOMMENDATION (5-0):**

- 20. SUBJECT:      COMMERCIAL AND INDUSTRIAL DOOR REPAIR AND [2021-0520](#)  
                                 PREVENTIVE MAINTENANCE SERVICES**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award a firm-fixed unit rate Contract No. OP754160008370 for commercial and industrial door repair and preventive maintenance services with Steelman Build & Construction Inc., for a not-to-exceed amount of \$1,682,736 for the three-year base period, \$560,912

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for option year one, and \$560,912 for option year two, for a combined not-to-exceed amount of \$2,804,560, effective January 1, 2022.

**Attachments:**      [Attachment A - Procurement Summary](#)  
                                 [Attachment B - DEOD Summary](#)

**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE MADE THE FOLLOWING RECOMMENDATION (5-0):**

- 21. SUBJECT:      CONTRACT NO. PS51796000 - TELEPHONE SYSTEM      [2021-0523](#)**  
                                 **MAINTENANCE WITH NORSTAN COMMUNICATIONS**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to execute Contract Modification No.1 to Contract No. PS51796000 for telephone system maintenance, service, and repair to Norstan Communications, Inc., dba Black Box Network Services, for telephone system maintenance, service, and repair, to exercise the first, two-year option in an amount of \$1,037,075, increasing the total contract amount from \$1,521,764 to \$2,558,839 and extending the contract term from October 31, 2021, to October 31, 2023.

**Attachments:**      [Attachment A - Procurement Summary Norstan](#)  
                                 [Attachment B - Contract Modification Change Order Log Norstan](#)  
                                 [Attachment C - DEOD Summary Norstan](#)

**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE MADE THE FOLLOWING RECOMMENDATION (4-0):**

- 22. SUBJECT:      P3010 LIGHT RAIL VEHICLE PROCUREMENT      [2021-0499](#)**  
                                 **CONSULTING SERVICES**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to:

- A. INCREASE the Contract Modification Authority (CMA) from 10% to 15% of the total contract value through Contract Modification 32 to \$3,720,176 for Contract No. OP39602795A with LTK Engineering Services for Technical Support Services for P3010 Light Rail Vehicle Acquisition; and
- B. EXECUTE Modification No. 32 to Contract No. OP39602795A with LTK Engineering Services for Technical Support Services for P3010 Light Rail Vehicle Acquisition, to extend the Period of Performance until 2023 and increase the Not-to-Exceed Total Contract Price by \$1,513,854, from \$23,287,320 to \$24,801,174.

- Attachments:** [Attachment A - Procurement Summary](#)  
[Attachment B - Contract Modification Log](#)  
[Attachment C - DEOD Summary](#)

**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE MADE THE FOLLOWING RECOMMENDATION (5-0):**

**25. SUBJECT: ENTERPRISE ASSET MANAGEMENT SYSTEM [2020-0188](#)**

**RECOMMENDATIONS**

CONSIDER:

- A. INCREASING the phased Life of Project (LOP) budget for the Enterprise Asset Management (EAM) Project, capital project number 207155, by \$22,950,000 from \$45,800,000 to \$68,750,000 to support Phase 2; and
- B. AUTHORIZING the Chief Executive Officer to award a firm fixed price Contract No. PS75040000 to KPMG LLP for the Enterprise Asset Management System (EAMS) Implementation Services, in the amount of \$36,525,318 for the 36-month base term, and for three options for annual assessments following implementation in the amounts of \$586,974.40 for the first assessment, \$395,138.64 for the second assessment, and \$227,875.28 for the third assessment, for a combined total amount of \$37,735,306.32, subject to the resolution of protest(s), if any.

- Attachments:** [Attachment A - Procurement Summary](#)  
[Attachment B - DEOD Summary](#)  
[Attachment C - Phase 1 EAMS Board Report \(2019-0373\) \(2\) Presentation](#)

**CONSTRUCTION COMMITTEE MADE THE FOLLOWING RECOMMENDATION (4-0):**

**29. SUBJECT: THIRD PARTY ADMINISTRATION [2021-0546](#)**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to execute the annual expenditure budget plan for the FY22 Annual Work Plan for the City of Los Angeles (Attachment A).

- Attachments:** [Attachment A - FY22 Annual Work Plan for City of Los Angeles](#)

**EXECUTIVE MANAGEMENT COMMITTEE MADE THE FOLLOWING RECOMMENDATION  
(5-0):**

**33. SUBJECT: METRO EMPLOYEE ASSISTANCE PROGRAM**

[2021-0503](#)

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award a five-year, firm fixed unit rate Contract No. PS186372000 to ComPsych Corporation to provide a comprehensive Employee Assistance Program in an amount not-to-exceed \$531,103 for the three-year base term, plus \$187,761 for the first option year, and \$193,394 for the second option year, for a combined not-to-exceed amount of \$912,258, inclusive of two, one-year options effective November 1, 2021 subject to resolution of protest(s), if any.

**Attachments:**      [Attachment A - Procurement Summary](#)  
                                 [Attachment B - DEOD Summary](#)  
                                 [Presentation](#)

**EXECUTIVE MANAGEMENT COMMITTEE MADE THE FOLLOWING RECOMMENDATION  
(3-2):**

**34. SUBJECT: METRO ADVISORY BODY COMPENSATION POLICY**

[2021-0509](#)

**RECOMMENDATION**

CONSIDER:

- A. APPROVING the Metro Advisory Body Compensation Policy (ABCP) (Attachment B); and
- B. DELEGATING authority to the CEO, or CEO's designee, to compensate Metro advisory body members pursuant to Metro's ABCP Administrative Policy or as otherwise approved by the Metro Board.

**Attachments:**      [Attachment A - 2021-0187 Board Motion](#)  
                                 [Attachment B - Advisory Body Compensation Policy](#)  
                                 [Attachment C- Advisory Body Compensation Charts](#)  
                                 [Presentation](#)



## END OF CONSENT CALENDAR

**SUBJECT: GENERAL PUBLIC COMMENT**

[2021-0583](#)

RECEIVE General Public Comment

Consideration of items not on the posted agenda, including: items to be presented and (if requested) referred to staff; items to be placed on the agenda for action at a future meeting of the Committee or Board; and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Committee subsequent to the posting of the agenda.

COMMENTS FROM THE PUBLIC ON ITEMS OF PUBLIC INTEREST WITHIN COMMITTEE'S  
SUBJECT MATTER JURISDICTION

## Adjournment



## Board Report

**File #:** 2021-0530, **File Type:** Motion / Motion Response

**Agenda Number:** 11.

### PLANNING AND PROGRAMMING COMMITTEE SEPTEMBER 15, 2021

**SUBJECT: I-710 SOUTH CORRIDOR IMPROVEMENTS ENVIRONMENTAL PROCESS STATUS  
UPDATE AND RESPONSE TO MOTION 47**

**ACTION: RECEIVE AND FILE**

#### RECOMMENDATION

RECEIVE AND FILE I-710 South Corridor Project Motion 47 Response.

#### ISSUE

At the May 27, 2021, regular Board meeting, Motion 47 (Solis, Sandoval, Butts, and Garcetti) on the I-710 (South) corridor improvements environmental process was approved (Attachment A). The Motion requested a report back at the September Board meeting.

#### BACKGROUND

##### *Draft EIR/EIS Development*

The environmental studies for the I-710 corridor improvements started in 2008 to address significant traffic congestion, safety, and air quality issues resulting from increasing traffic volumes and infrastructure deficiencies. Metro, in partnership with Caltrans, Gateway Cities Council of Governments (GCCOG), Port of Los Angeles, Port of Long Beach, Southern California Association of Governments, and the I-5 Joint Powers Authority (collectively, the Funding Partners), completed scoping, alternatives analysis and other technical work in early 2011, leading to the preparation of the draft environmental document (DED) and preliminary engineering. The development of the potential improvement alternatives was guided by the stated purpose statement approved by all study Partners and regulatory and resources agencies:

- Improve air quality and public health
- Improve traffic safety
- Address design deficiencies
- Address projected traffic volume
- Address projected growth in population, employment, and economic activity related to goods movement

The development of the DED was guided by a public outreach framework.

The DED circulated on June 28, 2012, evaluated four build alternatives, three of which, in addition to

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improvements to the mainline freeway, included a grade-separated freight corridor. Close to 3,000 comments were received during the initial circulation. In early 2013, the Study Team, consisting of Metro, Caltrans, and the GCCOG, decided that reevaluation of the alternatives and re-circulation of the DED were necessary to address:

- 1) changes in the Ports' growth forecast scenarios and initial assumptions made about the future distribution of truck trips in Southern California;
- 2) significant right of way requirements for the original design that could make the project infeasible; and
- 3) a proposal by the Coalition for Environmental Health and Justice (CEHAJ) comprising community-based organizations and public health advocates to consider a new alternative to be added to those considered in the DED. This alternative was known as Community Alternative 7 and proposed the construction of a zero-emission freight corridor and significant investment in active transportation improvements and community benefits.

In response to community input regarding the need to address corridor issues beyond the freeway itself, both Build Alternatives included the following programmatic elements: the phased-in Zero Emission Truck Technology Deployment Program (a.k.a. I-710 Clean Truck Program), Community Benefits Grant Program, Congestion Relief Program and the Transit Enhancements Program. The 710 Clean Truck Program (CTP) would deploy 4,000 near zero-emission (NZE) or zero-emission (ZE) heavy duty (Class 8) trucks for use within the I-710 Corridor by 2035, assuming that such trucks would be commercially available and funds would be available to purchase those.

The Metro Board of Directors adopted Alternative 5C as the Locally Preferred Alternative (LPA) on March 1, 2018 (Legistar File #2017-0849). In addition to approving the LPA for the I-710, the Board also approved two motions - Motion 5.1 by Directors Hahn, Solis, Garcia, and Dupont-Walker (Legistar File # 2018-0053) and Motion 5.2 by Directors Solis, Garcia, Ridley-Thomas, Butts, Najarian, and Hahn (Legistar File # 2018-0068) that provided additional direction to Metro staff to follow in implementing a I-710 Early Action Program.

#### *Final EIR/EIS Development*

Completion/closure of the environmental process requires the Federal Highway Administration (FHWA) to issue a Record of Decision (ROD), which confirms the formal federal approval of the FEIR/FEIS and allows Metro and Caltrans to proceed with the final design, right-of-way acquisition, and construction of the project elements. As part of the National Environmental Protection Act (NEPA) review process, FHWA is legally required to consult with the United States Environmental Protection Agency (EPA) and other state and local agencies on the Project's ability to meet project-level air quality conformity requirements. This multi-agency consultation process begins before the DED is prepared. A final air quality conformity determination is needed before the environmental document can be finalized.

Transportation conformity is required under Clean Air Act (CAA) section 176(c) (42 U.S.C. 7506(c)) to ensure that federally supported highway and transit project activities are consistent with/conform to the purpose of a state air quality implementation plan (SIP). Under these regulations, the I-710 Project would normally be considered a "Project of Air Quality Concern" (POAQC) because of the number of diesel trucks that currently travel on the freeway, the existing traffic congestion levels, and potential for the Project to significantly increase the number of diesel trucks traveling on the freeway. The underlying assumption is that new capacity on I-710 re-distributes traffic that had previously spilled over from the increasingly congested I-710 into communities on

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local arterial streets and onto other regional freeways back onto the I-710. Although the determination of a POAQC is ultimately an FHWA decision, EPA's understanding of the benefits embedded in this Project and concurrence with Metro and Caltrans' recommendations are fundamental in supporting FHWA in their decision-making.

Because the I-710 CTP was already included as part of the I-710 investments when the DED was publicly circulated in 2017, Metro/Caltrans ascertained that there were grounds to challenge the Project's classification as a POAQC (since the Project's implementation would result in an overall reduction in diesel truck trips) thus obviating the need for a quantitative Particulate Matter (PM) "Hot Spot" analysis. This approach had never been tried before. The quantitative PM "Hot Spot" analysis methodology was a concern as preliminary tests indicated that the zero-emissions freight corridor alternative (Alternative 7) failed due to increases in particulate matter attributable to increases of roadway dust and brake/tire wear, that are created regardless of, and ultimately overwhelm, the tailpipe emission reductions expected with the deployment of cleaner truck technology. This outcome would have also been the case for the board-approved Alternative 5C or even a scenario introducing 100% zero emission trucks for the CTP. EPA has not yet established guidelines to identify and quantify potential mitigations for these entrained emission increases.

Metro and Caltrans have been coordinating with EPA throughout the environmental process. The idea of classifying the Project as "not a project of air quality concern" was initially discussed with EPA in August 2018. EPA was open to this idea but required:

- 1) a strong enough written commitment by Metro to the CTP;
- 2) more detail on the CTP program description, including funding and how the CTP would be administered, implemented, and enforced. EPA saw this approach as "legally vulnerable" because "it deviated from the standard regulatory procedures" and "could set precedent" but was open to discussions. In October 2018, EPA issued a white paper delineating all the requirements that would constitute the written commitment, including programming of funds towards program implementation.

In response to EPA's requirement for a written commitment, in July 2019, Metro, Caltrans, SCAG, and the GCCOG signed a Memorandum of Understanding (MOU) memorializing their commitment to the I-710 Clean Truck Program (Attachment B~~D~~). To address EPA's principal concern about funding for the CTP, at the January 2020 Board meeting, Directors Hahn, Solis, Butts, Garcia, and Najarian introduced Motion 8.1 (Legistar File #2020-0067) that directed staff to include the I-710 Clean Truck Program as an Early Action investment under both the Goods Movement Strategic Plan and the I-710 South Corridor Project. Following staff's response to this motion, the Metro Board also voted in March 2020 (Legistar File#2020-0129) to program \$50 million in funding from Metro-controlled sources, including but not limited to Measure R, as "seed funding" for the CTP, to be made available contingent upon a ROD issued by FHWA for the Project. The Board's action was to accomplish three important goals:

- 1) Sending a strong message of good faith and meaningful commitment by Metro to the EPA that Metro intends to fund and implement the Clean Truck Program following FHWA issuing a ROD for the I-710 Project;

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- 2) Programming the initial funding to allow Metro to develop the I-710 Clean Truck Program in partnership with regional stakeholders and regulatory agencies; and,
  - 3) Identifying local seed funding that would allow Metro to leverage matching funds from state and federal discretionary grant programs to fulfill the Board's \$200 million funding target to support the implementation of the I-710 Clean Truck Program.

Following Metro Board's approval of programming of \$50 million in I-710 Early Action funds as seed funding for the I-710 CTP, Metro led a multi-agency coordination meeting on June 9, 2020, with the goal of reaching an agreement on the project-level air quality conformity determination for the Project. This meeting included executive-level representatives from Metro, SCAQMD, FHWA, EPA, and Caltrans. The meeting was positive - all parties committed to working towards an agreement; however, EPA was not ready to agree on the conformity determination before having additional time to discuss the details of the CTP and the size of the commitment Metro/Caltrans were willing to offer (beyond the \$50 million).

Over the following three months, Metro and Caltrans staff held additional meetings with EPA, AQMD, and FHWA. The staff discussed the remaining concerns and further detail needed on both the technical and regulatory sides. Based on the information shared and the in-depth discussions held during the recent meetings, Metro/Caltrans provided the following additional information to help EPA make the final determination as recommended by Metro and Caltrans:

- Specifics of the Program Description (e.g. identification of target vehicles, tracking, reporting, auditing, incentive structures, etc.)
  - A Roles & Responsibilities document for the CTP's Steering Committee that memorialized all the important details and decisions that cannot be finalized at this time.
  - A phasing plan, including deployment years and number of trucks for the initial phase of the CTP, assuming \$50 million of initial investment. Future estimates for the remainder of the CTP deployment were also included, but only for illustrative purposes as the funding, infrastructure and technological variables are impossible to predict today.
- Justification of "back-stop" measures to guarantee the program's viability

Despite all these efforts, additional program development, and seed funding commitments, EPA continued to dispute the viability of the CTP, which presents an insurmountable barrier to applying the I-710 CTP, either as a project feature or as mitigation, as the means to reduce diesel truck trips in the I-710 Corridor and to achieve project level conformity. The EPA's final position was memorialized in their March 25, 2021 letter (Attachment B).

## **DISCUSSION**

Per Board direction, all work related to the development of a FEIR/FEIS for the I-710 Corridor Project was suspended by the end of May 2021. With the suspension of the FEIR/FEIS, Metro and Caltrans have initiated the I-710 Task Force to review the Purpose and Need for this project and to develop a multimodal set of strategies, projects, and programs that will meet the goals set forth by a community-inclusive group of stakeholders, including GCCOG, that will serve on the task force.

The goal is to identify and work with stakeholders to develop a multimodal investment strategy to improve

regional mobility, safety, and air quality in concert with fostering economic vitality (including opportunities for local hire), social equity, environmental sustainability, and access to opportunity for LA County residents—particularly for the most impacted residents that live adjacent to I-710. The focal point of Metro’s engagement strategy will be a new stakeholder committee called the I-710 South Corridor Task Force (I-710 Task Force), entrusted with the important responsibility of working collaboratively and constructively to accomplish the following outcomes: (1) review the purpose and need, (2) develop multimodal and multipurpose strategies to meet these goals in alignment with state and local policies, (3) identify projects and programs to realize these strategies, and (4) create an investment plan to implement priority projects that leverage local (Measure R/M) funding and provide benefit to local communities and the region at-large.

In partnership with Caltrans (District 7), Metro will conduct a series of workshops with the I-710 Task Force over the next six to eight months to accomplish these overarching goals. The first meeting of the I-710 Task Force is scheduled for Monday, September 13, 2021, from 6:00 pm - 8:30 pm (via Zoom). This process will be modeled upon Metro’s 2021 Goods Movement Strategic Plan (GMSP) that brought together a robust and diverse set of key stakeholders, including GCCOG, through a third-party facilitated workshop setting to develop a shared vision and set of objectives, strategies, and outcomes to advance Metro’s priorities of social equity, environmental sustainability, and economic vitality for LA County.

On July 7, 2021, the GCCOG convened a special meeting of their Board of Directors and Executive Committee to discuss current policy considerations, regulatory issues and funding opportunities for the I-710 South Corridor and other highways in the sub-region. Metro, Caltrans, SCAG, Port of Los Angeles, and Port of Long Beach participated. As a result of this discussion, the GCCOG Board and Executive Committee resolved to create an I-710 Ad Hoc Committee to return to the GCCOG with recommendations regarding the future of the project.

Metro will work with the GCCOG to share information and will host “joint sessions” at key intervals over the next six months to help receive feedback from the GCCOG I-710 Ad Hoc Committee, share discussion, and incorporate their findings into the I-710 Task Force’s recommendations. At the end of the process, the Task Force will report back to the Metro Board on its findings and make recommendations on the scope of its investment plan to realize the refreshed Purpose and Need of the I-710 South Corridor. A detailed work plan for the new I-710 Task Force is included in Attachment C.

### **DETERMINATION OF SAFETY IMPACT**

The proposed actions have no adverse impact on the safety of Metro’s patrons, employees, or users of these facilities.

### **FINANCIAL IMPACT**

This is a Receive and File report for information only with no financial impacts. Any Board direction provided on the information presented in this report could result in financial and/or schedule impacts.

### **Equity Platform**

Equitable opportunities will be incorporated into all future decision-making, budget allocation, and community engagement for the Project(s) along the I-710. Staff will continue to work with stakeholders, including residents most impacted by projects, along the corridor to gather input and develop the framework for a I-710 South Corridor investment strategic plan to implement priority multimodal projects and programs based on their suggestions and feedback. Additional Program elements proposed by stakeholders will be considered and may be advanced in support of equitable outcomes. Transparent communication with the stakeholders will

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help build consensus and trust moving forward and hopefully strengthen the communities' support for the needed improvements. Without timely investment to address the current corridor conditions, the I-710 users and corridor communities will continue to experience congestion, unsafe traffic conditions, spillage of freeway traffic onto local neighborhoods, pollution, and other negative impacts of the anticipated escalating traffic demand in the corridor.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Metro staff collaboration with local, regional, State, and Federal agencies, as well as the local communities towards the development of an Early Action Program for the I-710 Corridor and a long-term vision to improve I-710 is consistent with the following goals of the Metro Vision 2028 Strategic Plan:

Goal 1: Provide high-quality mobility options that enable people to spend less time traveling.

Goal 4: Transform LA County through regional collaboration by partnering with the GCCOG, Caltrans, impacted communities, and regional stakeholders to identify the needed improvements and take the lead in developing and implementing the Projects.

### **NEXT STEPS**

Activities in pursuit of major highway investments on I-710 are ceased until the Board provides further guidance, and we reach agreement with necessary regional, state, and federal agencies.

Metro and Caltrans will continue to lead the 710 Task Force to revisit the I-710 South Corridor project Purpose and Need, develop multimodal strategies to address these goals, identify projects that advance the multimodal strategies, and create an investment and policy strategic plan to implement the prioritized projects.

The I-710 Task Force outcomes will be presented to the Metro Board in early 2022, with updates provided periodically during this process. Staff will seek Board adoption of the I-710 Task Force investment and strategic plan at that time.

### **ATTACHMENT**

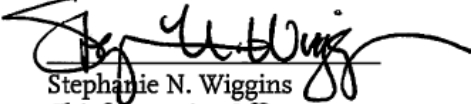
Attachment A - Motion 47 (May 21, 2021 Board Meeting)

Attachment B - March 25, 2021 Letter from EPA

Attachment C - Draft New Metro/Caltrans 710 South Corridor Task Force Engagement Strategy

Prepared by: Ernesto Chaves, Deputy Executive Officer, (213) 418-3142  
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Stephanie N. Wiggins  
Chief Executive Officer





## Board Report

**File #:** 2021-0368, **File Type:** Motion / Motion Response

**Agenda Number:** 47.

### REGULAR BOARD MEETING MAY 27, 2021

#### Motion by:

#### **DIRECTORS SOLIS, SANDOVAL, BUTTS, AND GARCETTI**

#### 710 South Corridor Project

In March of 2018, the Metro Board of Directors approved Motion 5.2 which adopted Alternative 5C as the Locally Preferred Alternative for the 710 South Corridor Project Environmental Impact Report/ Environmental Impact Statement (EIR/EIS). The Motion also directed staff to implement an Early Action Program that would quickly deliver safety, mobility, and air quality benefits to the region, and to “re-evaluate and re-validate the remaining elements of Alternative 5C” upon completion of the Early Action Program. The Early Action Program includes a slew of projects throughout the 710 South Corridor such as streets and interchange improvements, active transportation facilities, the Clean Truck Program, and the Community Health Benefit Program. These Early Action Program improvements were required for completion before any mainline freeway work began.

Since approval of Motion 5.2, Metro staff has worked towards completion of the EIR/EIS. However, in just the last few weeks, the United States Environmental Protection Agency (EPA) opined that a particulate matter hot-spot analysis would be required for the 710 South Corridor Project’s EIR/EIS transportation conformity determination. Without this hot-spot analysis, the EPA cannot determine whether or not the Project is a project of air quality concern and a record of decision cannot be issued for the EIR/EIS. Additionally, at a recent meeting of the California Transportation Commission, Caltrans Director Toks Omishakin stated that Caltrans would “put an absolute pause on this project in the format that it’s currently in,” explaining that the Project does not align with the current trajectory of California’s transportation policy.

The issues raised by our federal and state partners suggest the need to re-think the Project scope and undertake a holistic, equity-based examination of the Project to ensure Metro’s investments do not disproportionately impact communities of color, inadvertently worsen induced demand, or work against existing greenhouse gas emissions reduction goals. There are elements currently included in the EIR/EIS that support local and state transportation goals and should move forward as individual projects separate from any mainline improvements to the 710 South Corridor.

**SUBJECT: 710 SOUTH CORRIDOR PROJECT**

#### **RECOMMENDATION**

APPROVE Motion by Directors Solis, Sandoval, Butts, and Garcetti that direct the Chief Executive Officer to:

1. Immediately cease further work to advance the current 710 South Corridor Project EIR/EIS;
2. Evaluate all improvements included in the EIR/EIS that can be advanced separately from mainline 710 South infrastructure improvements including, but not limited to, projects related to active transportation, operational improvements, clean truck infrastructure, and community health;
3. Identify additional locally-supported projects that can be advanced to enhance mobility along the 710 South Corridor and complement the non-freeway projects mentioned above, including but not limited to the West Santa Ana Branch, the LA River/Rio Hondo Confluence Station, LA River Master Plan, and the Atlantic Boulevard Bus Rapid Transit;
4. Collaborate with corridor cities, local stakeholders, community based organizations, the Ports of Los Angeles and Long Beach, and the Gateway Council of Governments to conduct outreach and develop a funding plan in order to advance a revised Early Action Program that includes projects identified in Directives 2 and 3. The revised Early Action Program should emphasize shovel ready projects and prioritize partnerships with labor to advance Metro's Project Labor Agreement and Construction Careers Policy;
5. Report back on all directives in September 2021.



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**  
**REGION IX**  
**75 Hawthorne Street**  
**San Francisco, CA 94105-3901**

Tony Tavares, Director, District 7  
California Department of Transportation, District 7  
100 South Main Street, Suite 100  
Los Angeles, CA 90012

Philip A. Washington, Chief Executive Officer  
Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Los Angeles, CA 9012-2952

Re: EPA technical response for project-level transportation conformity status- Interstate 710 South

Dear Mr. Tavares and Mr. Washington:

In 2018, following publication of the Supplemental Draft EIR/EIS for the Interstate 710 (I-710) South Corridor project, Caltrans and Metro asked the EPA to consider a variation from project level transportation conformity analysis processes and requirements. Prior to this request, the transportation agencies were pursuing coordination related to required particulate matter (PM) hot-spot modeling assumptions and protocols. As an alternative, Caltrans and Metro proposed the I-710 Clean Truck Program to potentially offset the significant increase of diesel-emitting trucks that would result from the project, thereby attempting to remove the status of the project as a “Project of Air Quality Concern” and the need for a PM hot-spot analysis as part of the project-level transportation conformity determination.

The EPA recognizes the collective challenges to protecting human health while delivering transportation projects within the I-710 Corridor, an area with communities already overburdened by existing goods movement and industry in an area with the worst air quality in the United States, including some of the highest PM<sub>2.5</sub> levels in the country. After thoughtful consideration, multiple interagency meetings, and good faith efforts by EPA, Caltrans and Metro to identify a potential alternative path forward for the analysis of project-level transportation conformity, the EPA ultimately concludes that a PM hot-spot analysis is necessary for the project’s transportation conformity determination. Please see the attached Technical Response supporting this position, the details of which were also shared verbally during our November 20, 2020 senior leadership meeting with Caltrans, Metro, and the Federal Highway Administration.

EPA continues to support efforts to increase clean transportation along the corridor and we remain committed to partnering with you as you evaluate pathways to advance transportation solutions while being protective of human health. I understand that our staff are already in dialogue on possible

alternatives. If you would like to speak further, please contact me at (415) 972-3183, or your staff can contact Karina O'Connor, Project Level Transportation Conformity Lead, at (775) 434-8176 or [Oconnor.Karina@epa.gov](mailto:Oconnor.Karina@epa.gov).

Sincerely,

Elizabeth J. Adams, Director  
Air & Radiation Division

Attachment: Technical Response

cc: Vincent Mammano, Division Administrator, FHWA  
Antonio Johnson, Planning Team Leader, FHWA  
Abdollah Ansari, Senior Executive Officer, Metro  
Ron Kosinski, Deputy District Director, Caltrans

# Technical Response: Summary of Issues for the I-710 Highway Expansion Project and I-710 Clean Truck Program

## I. Introduction and Purpose

### A. Purpose of this Document

On November 20, 2020, after considerable coordination between Caltrans, Metro, Federal Highway Administration (FHWA) and EPA, EPA indicated that we would not be able to concur that the proposed I-710 highway expansion project was not a project of air quality concern under the Clean Air Act transportation conformity requirements. Caltrans and Metro requested more details regarding the specific legal and technical issues that we identified with using the I-710 Clean Truck Program to avoid completion of a particulate matter (PM) hot-spot analysis to satisfy transportation conformity requirements for the I-710 expansion project. In response, this document describes in more detail why, after careful consideration and based on the information before us, EPA does not agree that the I-710 Clean Truck Program renders the I-710 project as a project that is not of air quality concern, and describes how project sponsors should proceed with meeting conformity requirements.

### B. Summary of Findings

EPA is very supportive of using zero emissions truck technology on the I-710 freight corridor, but it is critical that public agencies develop a program that meets all of the regulatory requirements so that emissions will not increase and negatively impact public health in the future. This document describes why EPA does not agree that (1) the I-710 Clean Truck Program renders the I-710 project as a project that is not of air quality concern and (2) that the project does not need a PM hot-spot analysis. To summarize:

- The I-710 project requires a PM hot-spot analysis under the Clean Air Act (CAA) and EPA's transportation conformity regulations because it is a highway expansion project that would result in a significant increase in the number of diesel vehicles.
- The clear purpose of the hot-spot regulations are to implement the Clean Air Act's requirements that projects do not cause or contribute to violations of EPA's national ambient air quality standards (NAAQS), worsen existing violations, or delay attainment or other milestones.
- There is no current air quality modeling that demonstrates that the I-710 Clean Truck Program sufficiently reduces emissions such that the I-710 expansion project does not create PM NAAQS hot-spots. In fact, we expect increases in the severity of existing violations even if the proposed I-710 Clean Truck Program were to be fully implemented given dust, tire wear and brake wear.
- The transportation conformity regulation allows mitigation measures to be included as part of a hot-spot analysis for a project but does not permit mitigation measures to avoid a hot-spot analysis for a project of air quality concern.
- As a mitigation measure, the I-710 Clean Truck Program would need a federally enforceable written commitment to be relied upon for a project-level transportation conformity determination.
- The project sponsor has not utilized more recent travel activity assumptions for truck movement along the I-710 freight corridor.

- The I-710 Clean Truck Program does not meet EPA’s guidance that diesel replacement programs can be used in a conformity determination if the older diesel vehicles are scrapped.

### C. Background on the Los Angeles Air Quality and the Surrounding Community

The proposed project area, 18 miles of the I-710 freeway extending north from the Ports of Los Angeles and Long Beach, serves as a primary freight corridor connecting two of the busiest container ports in the country with downtown intermodal railyards and the goods movement network extending east into the Inland Valley. The greater Los Angeles area has among the worst air quality in the United States, including some of the highest PM<sub>2.5</sub> levels in the country. In 2020, EPA determined that the South Coast Air District failed to attain the 2006 PM<sub>2.5</sub> NAAQS (or standard) by its December 31, 2019 attainment date and bumped up the area to Serious for the 2012 PM<sub>2.5</sub> standard, requiring additional planning work by the South Coast Air Quality Management District.

The I-710 corridor accommodates a daily count of approximately 50,000 diesel-fueled freight trucks and 165,000 other vehicles running directly through, and adjacent to, numerous densely populated communities with environmental justice concerns. These low-income and minority communities are already heavily burdened by pollution from existing goods movement and industrial activity and experience health disparities, including asthma burdens. These communities are vulnerable to any increases in particulate matter emissions associated with the proposed I-710 expansion project, and have historically voiced strong concerns about air quality impacts from freight-related projects in this area, including ongoing engagement with the I-710 project. Environmental and community groups have expressed support for exclusively zero-emission truck technology and associated infrastructure for the I-710 project.

### D. Background on the Transportation Conformity PM Hot-spot Requirement

Transportation conformity applies to transportation plans, transportation improvement programs (TIPs), and federally-supported transportation projects (i.e., FHWA and FTA funded or approved projects) in nonattainment and maintenance areas for transportation-related pollutants, including PM, ozone, and carbon monoxide (CO).

Section 176(c)(1)(B) of the Clean Air Act (CAA) states that federally-supported transportation projects cannot:

- (i) cause or contribute to any new violation of any standard in any area;
- (ii) increase the frequency or severity of any existing violation of any standard in any area; or
- (iii) delay timely attainment of any standard or any required interim emission reductions or other milestones in any area. See CAA § 176(c)(1)(B).

To ensure that transportation projects meet these criteria, EPA’s transportation conformity regulations require a hot-spot analysis in PM<sub>10</sub> and PM<sub>2.5</sub> areas for certain highway and transit projects. To ensure that CAA requirements are met, large projects that result in “a significant increase in the number of diesel vehicles” (40 CFR 93.123(b)(1)) need a quantitative PM hot-spot analysis. Such a project is referred to as a “project of air quality concern.” A hot-spot analysis is an estimation of likely future localized pollutant concentrations with the proposed project and a comparison of those concentrations to the relevant PM NAAQS. A hot-spot analysis assesses the air quality impacts on a scale smaller than an

entire nonattainment or maintenance area, including, for example, congested highways or freight terminals.

For a project that is not of air quality concern, the project-level conformity determination consists of verifying that there is a conforming regional transportation plan and Transportation Improvement Plan (TIP) and that the project is included in that conforming transportation plan and TIP.

The interagency consultation process must be used to develop project-level conformity determinations to meet all applicable conformity requirements for a given project. Project sponsors typically make the determination whether a highway project needs a quantitative PM hot-spot analysis through an interagency consultation process with FHWA, EPA, the State DOT, and the other state and local agencies involved.

#### E. I-710 and the PM Hot-spot Requirement

The proposed I-710 transportation project is an 18-mile project to increase capacity on I-710 by adding new general purpose lanes, truck by-pass lanes, and intersection improvements along this corridor. The latest iteration of the I-710 project had been determined to be a project of air quality concern since reports developed for the project's environmental documentation (such as the June 2018 modeling protocol for hot-spot modeling) showed that the project would increase heavy-duty diesel truck traffic as much as 6,900 trucks each day for some segments of I-710 (in addition to the existing 50,000 trucks and 165,000 other vehicles that drive on this highway every day).

On August 1, 2018, Caltrans requested that the EPA reconsider the I-710 project's status as a project of air quality concern (also referred to as a "POAQC"), with Caltrans' assumption that the I-710 Clean Truck Program would reduce diesel truck traffic (by funding the replacement of diesel trucks with zero emission/near zero emission (ZE/NZE) trucks).

In October 2018, Region 9 sent an email to Caltrans with an attachment with preliminary, staff-level information for a written commitment for the I-710 Clean Truck Program. In response, in October 2019, Caltrans and Metro sent a letter to EPA indicating that they did not agree that a written commitment would be required for the I-710 Clean Truck Program. EPA responded in a letter dated March 3, 2020 that we continue to believe that a written commitment describing the program was necessary. Further information regarding implementation of the I-710 Clean Truck Program was described in the June 4, 2020 Responses to Questions from USEPA/FHWA on the I-710 Clean Truck Program and the July 27, 2020 I-710 Clean Truck Program Responses to Technical Questions documents.

Caltrans' and Metro's I-710 Clean Truck Program Project Description, dated September 18, 2020, describes the major components of the I-710 Clean Truck Program and contains some information on related programs such as the Metro Countywide Clean Truck Initiative. According to this document, the I-710 Clean Truck Program would be implemented by a program administrator at the Los Angeles County Metropolitan Transportation Authority (Metro) with direction from the Metro Board of Directors and the I-710 Steering Committee with assistance from contractors and vendors. The Metro Board would have responsibility and authority for development and implementation as well as approval for any major policy decisions related to the program.

The September 18, 2020 description further states that the I-710 Steering Committee, a multi-agency group operating under the October 2019 Memorandum of Understanding, would be tasked with developing implementation details, eligibility requirements, institutional arrangements, management and administration for the program as well as identifying and obtaining funding, creating a phasing plan and comprehensive goals, and issuing quarterly reports. These roles and responsibilities are further elaborated in Appendix C of the September 2020 program description.

EPA's regulatory analysis of the approach proposed by Caltrans to reconsider the I-710 project's status as a POAQC, with Caltrans' assumption that the I-710 Clean Truck Program would reduce diesel truck traffic (by funding the replacement of diesel trucks with ZE/NZE) trucks) is based on a careful consideration of these documents as well as the NEPA documents developed for the I-710 project and information discussed in the Technical Workgroup meetings with Caltrans, Metro and FHWA. The legal and technical issues supporting EPA's decision that the proposed I-710 highway expansion project is a project of air quality concern under the Clean Air Act transportation conformity requirements, are described in more detail below.

## II. Discussion

The Clean Air Act and EPA's transportation conformity rule require completion of a quantitative PM hot-spot analysis for the I-710 project because it is a project of air quality concern.

### A. Statutory and Regulatory Requirements

The regulatory hot-spot analysis requirement was adopted to implement the Clean Air Act requirement that federally-supported transportation projects cannot "cause or contribute to any new violation of any standard in any area; increase the frequency or severity of any existing violation of any standard in any area; or delay timely attainment of any standard of any required interim emission reductions or other milestones in any area." See CAA §176(c)(1)(B). EPA has interpreted "in any area" to include not just entire nonattainment and maintenance areas, but also the localized area surrounding a transportation project. See 75 Fed. Reg. 14260, 14274 (Mar. 24, 2010).

EPA adopted the regulatory PM hot-spot requirements in 2006, including the requirement that a hot-spot analysis be completed for expanded highway projects with a significant increase in the number of diesel vehicles. The preamble for the final rule explains that this criterion was intended to identify projects with significant PM emissions increases. See, e.g., 71 Fed. Reg. 12467, 12491 (Mar. 10, 2006) ("The final rule's criteria for hot-spot analyses targets highway and transit projects that involve a significant increase in diesel vehicle traffic, since EPA believes that directly emitted particles from diesel vehicles are the primary consideration for potential PM<sub>2.5</sub> and PM<sub>10</sub> hot-spots.") The 2006 preamble also contains a lengthy discussion of the technical basis for EPA's conclusion that projects that are not of air quality concern will not increase PM emissions. *Id.* at 12471-74 and 12490-93. We further said that PM hot-spot analyses must include emissions from re-entrained road dust. *Id.* at 12494.



The I-710 highway expansion project would result in a significant increase in the number of diesel vehicles and consequently in significant PM emissions increases. Therefore, the project meets the regulatory criterion for requiring a quantitative PM hot-spot analysis. This is particularly important in light of the factual circumstances of the project. First, the greater Los Angeles area has some of the highest PM<sub>2.5</sub> levels in the country with people living and working all along the I-710 corridor. In addition, the Ports of Los Angeles and Long Beach are the terminus of the I-710 and are the largest container ports in the country, with a significant portion of freight moving every day by diesel truck.

#### B. Need for a PM Hot-Spot Analysis for I-710

The I-710 clearly meets the relevant regulatory criterion for a PM hot-spot analysis: Caltrans' June 2018 modeling shows an additional 6,900 heavy-duty diesel vehicles per day, which is consistent with numbers EPA has concluded constitute a "significant increase" in other instances. Even if the I-710 Clean Truck Program is implemented, the project would still result in a significant increase in heavy-duty trucks, which would increase PM emissions. Consistent with SIP inventories and past conformity analyses, brake/tire wear and road dust would be significantly increased by the I-710 project, and as a result, make air quality worse in communities along the I-710 corridor.

We expect increases in the severity of existing violations even if the proposed I-710 Clean Truck Program were to be fully implemented given dust, tire wear and brake wear emissions. Given that the project would likely result in localized increases in PM in an existing nonattainment area, determining that the project is not a project of air quality concern would be inconsistent with the conformity requirement in the Clean Air Act and EPA's implementing regulations.

#### C. I-710 Clean Truck Program as a Mitigation Measure

It is possible that the I-710 Clean Truck Program could be used to mitigate the impacts of the I-710 expansion *as part of* a hot-spot analysis. See 40 C.F.R. § 93.123(c)(4): "...mitigation or control measures shall be assumed in the hot-spot analysis only where there are written commitments...". However, mitigation measures cannot be used to *avoid* a hot-spot analysis for a project of air quality concern.

Mitigation should address a project's impact on the NAAQS in the conformity determination, which can only be determined through a hot-spot analysis with measures included, per the conformity rule and guidance. EPA addressed the inclusion of new technologies in a PM hot-spot analysis in the preamble to the March 24, 2010 final rule (75 CFR 14280):

Last, it is entirely appropriate that a hot-spot analysis include the effects of new technologies and fleet turnover that is expected to occur in a future analysis year. The conformity rule has always allowed the future effects of federal vehicle emissions standards, fleet turnover, fuel programs, and other control measures to be reflected in hot-spot analyses when they are assured to occur, because including such effects provides a reasonable estimate of future emissions that is more accurate than not including such effects.

For the emission reductions of the Clean Truck Program to be relied on for conformity, significant additional work would be necessary by the project sponsor to ensure the Clean Truck Program meets the regulatory requirements for mitigation measures, including a *written commitment* to such a measure that includes, among other things, "a demonstration that funding necessary to implement the action has been authorized by the appropriating or authorizing body." See 40 C.F.R. §§ 93.101 and 93.125(a).

Furthermore, under Metro's documentation, some of the final details, commitments and funding for the Clean Truck Program would be deferred to a later date as the Steering Committee sees how well the program performs in the first few years of operation. This leaves EPA with less certainty today that diesel truck traffic would not increase significantly and would limit the program from being an enforceable mitigation measure under the transportation conformity regulations. More EPA concerns on components of the I-710 Clean Truck Program and discussion on why it is a mitigation measure is included in Section IV below.

### III. Modeling Issues

Another concern with Caltrans' and Metro's proposal is the lack of evidence that the I-710 Clean Truck Program would sufficiently reduce diesel vehicles on the I-710 expansion to the point where the project would no longer be of air quality concern. Under EPA regulations, mitigation would be included in the hot-spot analysis done for a project, so it can be demonstrated whether or not mitigation is sufficient for the project to meet the Clean Air Act and conformity requirements. In other words, it is important that the agencies involved understand how many truck replacements would be necessary to ensure that the proposed highway expansion does not negatively impact the PM NAAQS or interim milestones and that the public health of the people living along this corridor is protected. However, in this case, Caltrans and Metro are assuming the I-710 Clean Truck Program sufficiently reduces the number of diesel trucks such that the project no longer needs a hot-spot analysis, ignoring the need for an analysis that would support such an assumption.

As explained above, EPA's regulation requires Caltrans to perform a PM hot-spot analysis. In addition, even if the I-710 Clean Truck Program were improved to qualify as a mitigation measure, it is unclear to EPA at this time how many trucks would remain on the I-710 once the Clean Truck Program would be in effect and if that number would be sufficiently low to declare that there is not a significant increase in the number of trucks. In the last few years, there have been projects determined to need a hot-spot analysis where the daily increase in diesel trucks has been under 4,000 in California and elsewhere.

#### A. Review of truck travel

The estimated increases in truck traffic projected for the I-710 project is based on the I-710 travel demand forecasting model developed for the air quality analysis in the I-710 EIR/EIS, which was published in early 2017. Modeling conducted for the I-710's NEPA document estimating the number of trucks necessary to be offset is now outdated, and therefore does not satisfy the conformity requirement to use the latest planning assumptions in an analysis (40 CFR 93.110). Improved and updated modeling is needed to better understand how many trucks are still projected, both with and without the I-710 Clean Truck Program, and the air quality impacts of those levels of trucks. This analysis must be based on the latest planning assumptions, including vehicle miles traveled (VMT) per truck, to demonstrate whether or not the project would result in any new or worsened PM NAAQS violations.

The current estimate that 4,000 diesel trucks will travel two trips per day is based on a 2013 study.<sup>1</sup> We do not have more recent data on truck traffic so we do not know how many trucks currently travel an average of 42.5 miles each day on I-710 or if there would be at least 4,000 such trucks that could be targeted by the I-710 Clean Truck Program. Given the length of time to phase in the proposed program,

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<sup>1</sup> Page 17 of November 15, 2013 Key Performance Parameters for Drayage Trucks Operating at the Ports of Los Angeles and Long Beach, Prepared by Andrew Papsen and Michael Ippoliti of CALSTART.

these diesel trucks may not all be on the road at the same time, and therefore, it is possible that more than 4,000 trucks (including more trucks traveling only one trip per day) may need to be replaced by the I-710 Clean Truck Program.

#### B. No scrappage/ No requirements for replaced vehicles

There are some program design elements which do not appear to support reduction in diesel traffic and PM emissions from the project. In order to be eligible for program funding for the I-710 Clean Truck Program, owners or operators would need to own trucks that travel “frequently” on I-710. The I-710 Clean Truck Program funds could be used to purchase additional trucks that the owners or operators agree will meet average weekday VMT thresholds within the 20-mile I-710 corridor. It is unclear what the minimum threshold would be since the stated objective of the program is to reach a target of 42.5 VMT per NZE/ZE truck per weekday “in aggregate, on average.”

EPA had previously assumed that the original trucks that are envisioned to be replaced through the I-710 Clean Truck Program (i.e., those that traveled “frequently” on I-710) would no longer be operating on the I-710 once the highway expansion is open to traffic. However, the I-710 Clean Truck Program does not include contractual restrictions or requirements to scrap the original vehicle, since, in Caltrans’ view, scrappage requirements would be considered as “barriers to program entry” by some applicants.<sup>2</sup> This approach does not appear to be consistent with EPA’s Diesel Retrofit and Replacement Guidance which discusses scrappage programs in light of parties seeking conformity or SIP credit. For more information about scrappage for truck replacements in conformity analyses, see EPA’s Diesel Retrofit and Replacement Guidance.<sup>3</sup>

Assuming that the financial incentive would be sufficient for some truck owners to accept, the I-710 Clean Truck Program could potentially incentivize *more* truck travel on I-710, for example:

- Since there is no requirement for trucks being replaced to be scrapped or in any way limited in traveling I-710, trucks being replaced could continue to operate on I-710 under the proposed program. With both the new and old trucks continuing to drive on I-710, this overall fleet expansion could increase VMT and particulate matter emissions, burdening local communities and possibly the larger nonattainment area.
- Under the proposed program, instead of relying on historical travel data, any truck owner agreeing to a minimum VMT on I-710 could receive the financial incentive, and applicants could get a higher ranking in the competition for funding “for agreeing to add additional VMT on I-710.” This aspect could incentivize more travel on I-710.
- The Program is described as having check-ins every six months to provide “early warning indicators so that corrective action can be taken by recipients to get back on track before penalties are invoked.” The only type of “corrective action” that EPA can envision would be for truckers to drive more miles on I-710. If this assumption is true, such an action could incentivize more heavy-duty truck travel on I-710.

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<sup>2</sup> Pages 2-3 of July 27, 2020 I-710 Clean Truck Program Responses to Technical Questions.

<sup>3</sup> Page 9 of March 2018 Diesel Retrofit and Replacement Projects: Quantifying and Using Their Emission Benefits in SIPs and Conformity, Guidance for State and Local Air and Transportation Agencies, available at <https://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=P100U3LT.pdf>.

## IV. Technical Issues with Program Implementation and Enforceability

EPA continues to consider the I-710 Clean Truck Program to be a mitigation measure that would need to be federally enforceable as part of a conformity determination with a PM hot-spot analysis.<sup>4</sup> EPA's PM Hot-spot Guidance provides a description of the types of "mitigation and control measures that could be considered by project sponsors to reduce emissions and any predicted new or worsened PM NAAQS violations" in Section 10 of the Guidance.<sup>5</sup> The first category of mitigation and control measures discussed in this document is "Retrofitting, replacing vehicles/engines, and using cleaner fuels." The proposed I-710 Clean Truck Program belongs in this category, as it is designed to replace diesel vehicles with those that use cleaner fuels. Because this program would be a mitigation measure, a written commitment<sup>6</sup> is necessary for it to be relied upon in a conformity determination, per 40 CFR 93.125(a):

a) Prior to determining that a transportation project is in conformity, the MPO, other recipient of funds designated under title 23 U.S.C. or the Federal Transit Laws, FHWA, or FTA must obtain from the project sponsor and/or operator written commitments to implement in the construction of the project and operation of the resulting facility or service any project-level mitigation or control measures which are identified as conditions for NEPA process completion with respect to local CO, PM<sub>10</sub>, or PM<sub>2.5</sub> impacts. *Before a conformity determination is made, written commitments must also be obtained for project-level mitigation or control measures which are conditions for making conformity determinations* for a transportation plan or TIP and are included in the project design concept and scope which is used in the regional emissions analysis required by §§93.118 ("Motor vehicle emissions budget") and 93.119 ("Interim emissions in areas without motor vehicle emissions budgets") *or used in the project-level hot-spot analysis required by §93.116 [emphasis added].*

As noted above, in October 2018, Region 9 sent an email to Caltrans with an attachment with preliminary, staff-level information for a written commitment. In the Caltrans and Metro response letter of October 2019, Caltrans and Metro claimed that the I-710 Clean Truck Program "is not intended to mitigate air quality impacts. Rather, it has been designed in conjunction with the other elements that comprise the entire I-710 project – to improve air quality in general."

EPA does not see any distinction. The purpose of improving air quality in general does not change the fact that the I-710 Clean Truck Program is a mitigation or control measure. In fact, mitigation measures must necessarily improve air quality in order to offset a project's emissions. Section 10 of the PM Hot-Spot Guidance recognizes that there may be other programs not directly related to the project that improve air quality in general that are still mitigation measures. For example, in Section 10.2.5, EPA states: "Controlling emissions from other sources may sufficiently reduce background concentrations in the PM hot-spot analysis" and thus still count as mitigation measures.<sup>7</sup>

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<sup>4</sup> A written commitment can be enforced by EPA directly against project sponsors under section 113 of the Clean Air Act, which authorizes EPA to enforce the provisions of rules promulgated under the Act, and by citizens under section 304 of the Clean Air Act. See 58 FR 62199.

<sup>5</sup> *Transportation Conformity Guidance for Quantitative Hot-spot Analyses in PM<sub>2.5</sub> and PM<sub>10</sub> Nonattainment and Maintenance Areas*, EPA-420-B-15-084, November 2015, available on EPA's web site at <https://www.epa.gov/state-and-local-transportation/project-level-conformity-and-hot-spot-analyses#pmguidance>, p. 149.

<sup>6</sup> As defined in 40 CFR 93.101, "Written commitment for the purposes of this subpart means a written commitment that includes a description of the action to be taken; a schedule for the completion of the action; a demonstration that funding necessary to implement the action has been authorized by the appropriating or authorizing body; and an acknowledgment that the commitment is an enforceable obligation under the applicable implementation plan."

<sup>7</sup> Same source, Section 10.2.5, p. 152.

In the October 2019 letter, Caltrans and Metro provided several arguments, such as that the I-710 Clean Truck Program does not need a written commitment because the program is (1) a core element of the broader project, not a mitigation or control measure and (2) dependent upon a multi-agency commitment including agencies outside of Caltrans and Metro. The letter stated that if the I-710 Clean Truck Program is not successful due to future uncertainties that result in significant increases in diesel truck traffic, the program “would be subject to re-evaluation and/or supplemental documentation. Therefore the EIR/EIS is a written commitment that the Clean Truck Program is an integral part of the project.” The September 2020 document describing the Clean Truck Program contains no further discussion of a written commitment to be provided by Metro. Therefore, we assume that Caltrans and Metro’s position continues to be that they do not believe that a written commitment is necessary.

As we described in our March 3, 2020 letter, EPA’s position is that the Clean Truck Program is a mitigation measure and the EIR/EIS does not suffice as a written commitment under the requirements of EPA’s transportation conformity regulations. Caltrans’ and Metro’s proposal that the I-710 project does not need a PM hot-spot analysis depends on the I-710 Clean Truck Program reducing the number of diesel trucks. As explained above, EPA disagrees and believes the project requires a hot-spot analysis under the Clean Air Act and EPA’s implementing regulations. A program to reduce PM emissions that is necessary for a transportation project to demonstrate conformity requires a written commitment, per 40 CFR 93.125.

EPA’s October 2018 email included preliminary information for a written commitment. This paper (“Preliminary Information for the I-710 ZE/NZE Truck Deployment Program Written Commitment, October 23, 2018 – staff draft”) provided staff thoughts about the types of information that a written commitment should include per the regulatory definition in 40 CFR 93.101:

- a description of the action,
- a schedule for completion,
- a demonstration that funding has been authorized by the appropriating or authorizing body (and is surplus to what would be funded in the no-build alternative), and
- acknowledgment that the commitment is an enforceable obligation under the SIP.

We provided this document to help Caltrans consider what would be needed for the I-710 Clean Truck Program, given that at the time, there was just a mention of the program in the I-710 NEPA documentation without any detail.

To date, Caltrans and Metro have not developed a written commitment for this project. In addition, information provided to EPA thus far about the I-710 Clean Truck Program would not be sufficient to meet the regulatory definition of a written commitment as described in the following paragraphs below.

#### A. Description of the Action

A written commitment must contain a description of the program. (40 CFR 93.101). EPA’s October 2018 paper indicated that the written description of the program should be fairly detailed, and include information about the agency implementing the program, identification of potential participants, truck activity, data and assumptions relied upon to estimate VMT, tracking and enforcement and verification of the program parameters, scrappage of replaced vehicles, and information about the number and type of support facilities. Information provided to EPA thus far lacks detail as many aspects of the program are not described and are left to the Steering Committee to design, fund, and implement.

While Metro has authorized \$50 million and started defining the I-710 Clean Truck Program in its September 2020 document, many of the details of the program and the associated funding are undeveloped<sup>8</sup> and are described as evolving as the Steering Committee reviews the program performance and adjusts the program as needed. In order to be considered a mitigation measure to support a hot-spot analysis and CAA conformity determination, the program must be well-defined and fully funded with certainty that the project will not negatively impact the PM NAAQS or interim milestones.

A critical part of the I-710 Clean Truck Program, needed to ensure that the program would reduce truck traffic to levels needed to meet the CAA requirements, is the verification and compliance components of the program. The September 2020 document describes some of the overall compliance activities that Metro anticipates would be needed to support the I-710 Clean Truck Program, for example: developing a website to track trucks deployed, funding sources, funding expenditures, and ZE/NZE VMT data within the corridor. The document also describes how truck VMT data would be collected via a GIS monitoring device, based on geofencing within the I-710 corridor and that if a recipient truck does not meet the annual VMT requirement for one year, the truck owner would be required to reimburse some or all of the funding. However, it is not clear what specific targets would be required for individual truck owners. Metro has stated repeatedly that the program would target 4,000 trucks, at 42.5 VMT per weekday, in aggregate, on average. How this aggregate estimate translates to individual contracts to be verified is unclear at this time.

In addition, an important part of the program description is what technologies are targeted by a diesel truck replacement program. This level of detail is necessary to include in the written commitment to ensure successful program implementation as well as to include the effectiveness of reducing PM emissions for such truck replacements in the PM hot-spot analysis.

The September 2020 program description identifies transition to ZE trucks as a goal and indicates that the proposed I-710 Clean Truck Program includes a feature that allows for the funding of up to 20 electric charging stations and 10 hydrogen refueling stations between 2022 and 2035. However, the I-710 Clean Truck Program would only provide 4% of the initial \$50 million in funding, i.e., \$2 million, as seed funding for infrastructure and a target of 10% ZE trucks.<sup>9</sup>

While inclusion of these targets is an improvement from previous documents on the I-710 Clean Truck Program, Metro has made no specific commitment to any percentage of ZE trucks.<sup>10</sup> In fact, Metro has stated that NZE trucks satisfy the primary goal of the program to improve air quality and reduce diesel particulate matter. In addition, there is no commitment to fund electric vehicle or hydrogen refueling infrastructure since in Metro's view, it is not essential to meeting the ZE/NZE truck development

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<sup>8</sup> Page 12 of the September 2020 Program Description describes how the program will be developed in more detail in a I-710 Clean Truck Manual which would be developed by Metro and the I-710 Steering Committee and be updated for each deployment phase.

<sup>9</sup> Pages 7-8 and 26 of September 18, 2020 I-710 Clean Truck Program, Program Description.

<sup>10</sup> Page 3 of July 27, 2020 U-710 Clean Truck Program Responses to Technical Questions.

objectives. Under Metro's proposed program, infrastructure would be funded by partner agencies only after the Final EIR/EIS is deemed valid.

### B. Schedule for Completion

A written commitment must contain a schedule for completion. (40 CFR 93.101). EPA's October 2018 paper indicated that the schedule should include a detailed (month and year) for the Program's start, opening of support facilities, the schedule for program verification, and end date. Information provided thus far lacks detailed milestones by which someone could judge whether or not the project is on schedule. The September 2020 document includes some information on the major milestones for initiation of the three phases of the program and the total number of trucks to be targeted in each phase and the expected criteria for eligibility, program documentation and compliance reporting, but no additional details or milestones are provided, and there are no specific commitments to ensure compliance with planned milestones (600 trucks by 2025, 1,700 additional trucks by 2030, and 1,700 additional trucks) given to the Steering Committee.

### C. Demonstration of Funding

A written commitment must contain a demonstration that funding necessary to implement the action has been authorized by the appropriating or authorizing body (40 CFR 93.101). This criterion has not been met, given that only \$50 million of the estimated \$200 million in program funding has been identified. In addition, since it is not clear if 4,000 trucks would offset the I-710 project's impacts, additional funding may be needed.

Information on funding for the I-710 Clean Truck Program is described in multiple sections throughout the September 2020 document. First, under 2. Program Goals and Milestones, the document states that in March 2017, Metro identified \$200 million as a funding target for the I-710 Clean Truck Program and in April 2020, Metro's Board programmed \$50 million for the first phase of the project.<sup>11</sup> Section 9, Funding for the I-710 Clean Truck Program, also identified the \$200 million target, but indicated that this total may not be needed due a variety of factors related to costs, and indicated that Metro hopes to get the remaining \$150 million by leveraging the initial \$50 million with assistance from the I-710 Steering Committee. The project sponsors for the I-710 Clean Truck Program have not yet identified funding sources for the estimated funding target, haven't committed to the funding sources, and may not have estimated the full funding necessary to mitigate the additional diesel traffic anticipated by implementation of the project. There is no assurance or guarantee that other funding will be obtained.

As stated above, in the fall of 2018, EPA provided draft information on the major components needed to support a written commitment to the I-710 Clean Truck Program. For funding, we indicated that the demonstration of funding should include, but not necessarily be limited to:

- the level of funding for the program in each year the program is in effect,
- funding agencies and legal authority, and
- the sources of the funding, including a discussion of how the funding will be documented and enforced over the time that the program operates.

The funding sources that were mentioned in the September 2020 document were only a list of potential sources that Metro would expect the Steering Committee to investigate to leverage the limited funding that Metro has obtained. Funds from these potential sources are uncertain, and therefore, there is currently insufficient commitment that the funding necessary to support the program is available.

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<sup>11</sup> Page 6 of September 18, 2020 I-710 Clean Truck Program, Program Description.

The project sponsor has the responsibility for implementing the I-710 Clean Truck Program. However, Caltrans and Metro have placed responsibility for obtaining funding with a multi-agency Steering Committee. Metro has assigned this group of representatives from different agencies the task of identifying funding opportunities for the program, though the Steering Committee has no legal responsibility for the I-710 project or the associated Clean Truck Program. The anticipated roles and responsibilities identified only assign the Metro's board responsibility to approve fiscal plans, funding levels and approval of budgets and programming of the initial \$50 million as needed for the Clean Truck Program.

EPA is concerned that \$200 million may not be enough to ensure that the I-710 expansion project would not negatively impact the PM NAAQS and public health. The September 2020 document provides an average incentive estimate of \$45,000 to \$56,000 per NZE truck that is currently being considered for the I-710 Clean Truck Program.<sup>12</sup> If those costs, with the other estimated costs for the Incentive Reserve, Administration and ZE Power Infrastructure, and an assumption of 10% zero emission incentives at \$150,000 to \$188,000 are extended for replacement of the full 4,000 trucks, total costs could be closer to \$300 million. Based on these assumptions, the \$50 million that was programmed by the Metro Board is less than 20% of the total funding anticipated by extension of Metro's proposed budget for the first phase. A higher per truck funding commitment would also likely be needed to provide a realistic incentive.

#### D. Commitment is an Enforceable Obligation

A written commitment must include an acknowledgement that the commitment is an enforceable action. (40 CFR 93.101). The responsibility for the program's implementation belongs to Metro and Caltrans as the project sponsors, per 40 CFR 93.125(b). There has been no acknowledgement thus far that the I-710 Clean Truck Program would be an enforceable commitment by Metro.

The September 2020 document describes the different groups expected to implement the I-710 Clean Truck Program. The groups include the Metro Board of Directors, the I-710 Steering Committee and Metro staff with help from contractors and vendors. The Metro proposal states that the I-710 Steering Committee would be drawn from the Countywide Clean Truck Initiative (CCTI) and representatives from selected agencies and localities with a focused interest in the I-710 corridor. The roles and responsibilities of these groups are discussed in Appendix C of the September 2020 document as well as in the Memorandum of Understanding document that Metro is relying upon to create the I-710 Corridor Air Quality Steering Committee to Implement the I-710 Clean Truck Program.

The Steering Committee is tasked with obtaining funding to implement the program and is the main group to make recommendations and suggestions to improve the program, increase program applicants and participation, and optimize NZE/ZE travel within the I-710 corridor. The Metro board can authorize course corrections for the I-710 Clean Truck Program to ensure consistency with program objectives, milestone, and NZE/ZE VMT targets, but the Steering Committee must review, advise, and make the recommendations needed for these corrective actions.

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<sup>12</sup> The cost breakdown provided the September 2020 document, in section 10.5. Cost Breakdown – Initial Deployment Phase, indicates a low cost breakdown of \$45,000, and a high cost of \$56,000 per low NOx Certified emission truck.



However, the proposed multi-agency Steering Committee does not meet the regulation's requirements for mitigation measures in 40 CFR 93.125(b): "Project sponsors voluntarily committing to mitigation measures to facilitate positive conformity determinations must comply with the obligations of such commitments."

## Conclusion

As described in this document, EPA finds there are significant issues with this proposal that are in conflict with the Clean Air Act and the transportation conformity regulation. EPA continues to support using ZE truck technology on the I-710 freight corridor but does not accept the proposal that the I-710 Clean Truck Program eliminates the need for a PM hot-spot analysis for the I-710 project. It is critical that public agencies develop a program that meets all of the regulatory requirements so that emissions will not increase and negatively impact the PM NAAQS and public health in the future.

We appreciate the opportunity to outline our concerns and hope to continue working with you on a new direction for the I-710 project and I-710 Clean Truck Program.

## ATTACHMENT C

### I-710 South Corridor Task Force

*Draft document*

#### **PURPOSE:**

Metro seeks to re-engage vital stakeholders that depend upon and are impacted by the movement of people and goods along Interstate 710 (I-710) between the Ports of LA and Long Beach (San Pedro Bay [SPB] Ports) and State Route 60.

Metro's goal is to identify and work with stakeholders to develop a multimodal, multidimensional investment strategy to improve regional mobility and air quality in concert with fostering economic vitality, social equity, environmental sustainability, and access to opportunity for LA County residents—particularly for the most impacted residents that live adjacent to I-710. These residents are represented by local elected officials who serve on the Gateway Cities Council of Governments (COG). In July 2021 the COG formed an I-710 Ad Hoc Committee (AHC) composed of 14 Board members. Metro intends to work closely with the AHC to ensure locally-supported solutions emerge from the process described here.

The original I-710 project scope approved by the Metro Board (Alternative 5C) in 2018 to advance through the EIS/EIR process comprised highway, active transportation, community benefit, and clean-truck technology elements. The scope also included a recommendation to widen and modernize the freeway, generating great concern from local communities over the impending disparities created by displacement required near major freeway interchange improvements for this alternative.

As the project advanced through the EIS/EIR process over the past three years, the Metro Board and the State of California aggressively advanced new policies and executive orders in support of more equitable, climate friendly, and sustainable outcomes through transportation investment decisions.

US E.P.A.'s decision to halt the EIS/EIR process due to air quality conformity concerns has allowed Caltrans and the Metro Board to re-examine the project through this more advanced equity and environmental policy focus, leading to the withdrawal of support for Alternative 5C and suspension of the EIS/EIR process in recognition of the project's misalignment with current policy objectives.

In response to these developments, the Metro Board and Caltrans have agreed to develop a more comprehensive approach over the next six months to engage local communities and regional stakeholders in a process that will lead to improved mobility, air quality, health outcomes, and other important improvements, particularly for those residents most impacted by the movement of goods and people in, through and around the I-710 corridor.

## **ATTACHMENT C**

This process will first focus on identifying and discussing vital issues to be addressed during this process, including development of a shared understanding of priority areas of focus, with a commitment and plan for leading with equity that will allow the 710 South Corridor Task Force to conduct its work as found in the proposed goals for the task force.

### **PROPOSED GOALS FOR THE 710 TASK FORCE:**

The **I-710 South Corridor Task Force (the 710 Task Force)** will be entrusted with the important task of working collaboratively and constructively to accomplish the following outcomes by March 2022:

1. Review and re-assess the Purpose and Need of improvements to the I-710 corridor between the SPB Ports and SR-60;
2. Develop multimodal strategies to meet the Purpose and Need, in alignment with the existing regional and state policy framework;
3. Identify an array of projects and programs, prioritized in the near-term to long-term, that will realize the goals to meet the needs of stakeholders and corridor users;
4. Create a prioritized investment plan that will allow Metro and Caltrans—in partnership with 710 South Corridor Task Force members and local, regional, state, and federal agencies—to implement these projects and programs; and
5. Report to the Metro Board and State of California with the outcomes of the 710 Task Force work by March 2022.

The **710 Task Force** will also continue to meet on a regular basis (2-4 times per year), in conjunction with the COG, to help Metro and Caltrans deliver the investment plan developed by this group and to provide a recurrent forum for dialogue, input, and support regarding important mobility, air quality, equity, sustainability and economic issues affecting I-710 stakeholders.

### **ENGAGEMENT PROCESS:**

Metro in partnership with Caltrans (District 7) will convene the 710 Task Force over the course of the next six to eight months (September 2021 – February 2022) to accomplish these overarching goals. Metro will work with 710 Task Force members, particularly with the community groups, to determine what inclusive and meaningful engagement looks like.

Concurrent and in parallel to this process, the COG has convened an Ad Hoc Committee (AHC) of its Board Members to create a locally-supported approach to developing recommendations for the future of the I-710 corridor. Metro will work with the COG to share information and will host “joint sessions” at key intervals over the next six months to share discussion and help integrate recommendations from the COG 710 AHC.

## ATTACHMENT C

At the end of the six-to-eight month process, the 710 Task Force will report back to the Metro Board on its findings and make recommendations as to the scope of its investment plan that will realize the reevaluated Purpose and Need of the I-710 South Corridor.

### STAKEHOLDER ROSTER:

The Metro Board and Caltrans have stated that the investment in the I-710 must be reassessed through a process that engages local community stakeholders, especially those most impacted by the freeway corridor, in concert with the key regional stakeholders that depend upon the movement of people and goods along I-710 (i.e., the SPB Ports).

For the 710 Task Force to be effective it must represent a broad set of community and regional voices that will help this group review the Purpose and Need of the corridor and develop multimodal and multipurpose strategies, projects and programs, and investment priorities to advance social equity, environmental sustainability, economic vitality, and access to opportunity for local communities and the region.

Metro also recognizes that additional small-group discussions—particularly with community/equity-focused groups—may be necessary to ensure that the work of the larger 710 Task Force remains focused on and incorporates the needs of the local impacted communities.

### 710 TASK FORCE PROPOSED PARTICIPANTS 43 MEMBERS

Type	Number	Organization
LA County	1	LA County Department of Public Works
MPO	1	Southern California Association of Governments
Ports	2	Port of Los Angeles
		Port of Long Beach
Railroad	3	Alameda Corridor (ACTA)
		Union Pacific RR
		BNSF Railway
Trucking	3	Harbor Trucking Association
		Total Transportation Services (TTSI)
		International Brotherhood of Teamsters, Local Union 848
Air Quality	2	SCAQMD
		CARB
Academic	3	METRANS / CSULB
		USC Equity Research Institute (ERI)
		Harbor College

**ATTACHMENT C**

<b>Community Based Organizations, Equity, Health and Environmental Advocacy</b>	<b>9</b>	BREATHE Los Angeles County
		Southeast Los Angeles (SELA) Collaborative
		Communities for a Better Environment
		East Yard Communities for Environmental Justice
		Legal Aid Foundation of LA-LB (LAFLA)
		California Endowment
		Coalition for Clean Air
		Environmental Defense Fund
		Long Beach Alliance for Children with Asthma
<b>Local Jurisdictions</b>	<b>8</b>	LA County Supervisorial District 1
		LA County Supervisorial District 2
		LA County Supervisorial District 4
		City of Bell*
		City of Commerce*
		City of Cudahy*
		City of Long Beach
		LA City Council District 15 (San Pedro)
		<i>*Representing the COG Ad Hoc Committee</i>
Gateway Cities Council of Government <i>(ex officio representation by staff)</i>		
<b>Transit Agencies</b>	<b>2</b>	Long Beach Transit
		Metrolink
<b>Economic, Labor and Workforce Development</b>	<b>5</b>	LA County Economic Development Corporation
		International Longshoremen Workers Union
		Warehouse Workers Union
		Watson Land Company
		BizFed
<b>Freight Industry</b>	<b>2</b>	LA Customs Broker & Freight Forwarders Association, Inc.
		Pacific Merchant Shipping Association (PMSA)
<b>Policy</b>	<b>2</b>	Automobile Club of Southern California (AAA)
		CalStart

Page Break

**SCHEDULE OF MEETINGS:**

Metro and Caltrans will convene the 710 Task Force approximately every three weeks. This schedule will help advance the work of the group over the next six months, while allowing Metro and Caltrans to develop meeting materials, information, and opportunities for additional engagement in between meetings.

## **ATTACHMENT C**

Metro and Caltrans will develop the topics and flow of meetings for the 710 Task Force with its membership and will also work with community representatives to help develop a meaningful public comment and input process to help inform the 710 Task Force's work.



**Planning and Programming Committee**  
Presentation on Items 11 & 12  
*Response to I-710 South Corridor Project Motions 47 & 48*  
September 15, 2021

# Motion 47 Response

Work on the 710 South Corridor Project EIR/EIS has been **suspended**.

Existing Project elements in the EIR/EIS will be examined through the new 710 Task Force process, including additional locally-supported, complementary non-highway projects.



# Motion 48 Response, Item 1

## EPA and Conformity Requirements

EPA re-affirmed to Metro and Caltrans that it intends to require a Particulate Matter (PM) Hot Spot conformity analysis

- **\$50 million commitment from Board for the I-710 Clean Truck Program (CTP) helped - allowed Metro/Caltrans to re-engage EPA on conformity determination**
- Ultimately EPA would not agree to create precedent with Metro/Caltrans proposal to use the CTP as a programmatic feature to reduce diesel emissions
  - CTP would demonstrate reduction in diesel truck trips
  - CTP deemed by EPA to be non-enforceable under CEQA & NEPA
  - **EPA concerned with PM increases caused by entrained road dust and tire/break wear – not just tailpipe emissions**
  - I-710 Project held to higher standard than most highway projects
- Mitigations (e.g. CTP), while allowed as part of the Hot Spot Conformity Analysis, cannot substitute for the analysis
- EPA could not provide acceptable/quantifiable ways to fully mitigate entrained road dust and tire/break wear PM increases
- **Result: No viable way to demonstrate air quality conformity for 710 Project.**

# Motion 48 Response, Items 2 & 3

## Potential for State and Federal Support

### Current Project elements (non-freeway)

- Include the Clean Truck Program, transit enhancements, or active transportation improvements, for example
- Individually would not fully address the Project's original purpose and need
- Are eligible to be considered as part of a re-evaluation of alternatives developed through the 710 Task Force

### Ideas that were not fully vetted during the environmental process

- Some examples include conversion of existing mixed flow freeway lanes to new purposes, priced/managed lanes or dedicating lanes for ZE trucks
- To be considered as part of the 710 Task Force process

State and Federal support for the Project will ultimately require a re-evaluation of the Project, from Purpose and Need to Project Elements

# 710 Task Force: Re-envisioning the Project

The Metro Board via Motions 47 & 48 called for a new process for examining how to make improvements within the 710 Corridor that focused on collaboration with affected communities and local stakeholders.

In response, Metro and Caltrans will convene a robust set of 710 Corridor stakeholders to review the Purpose and Need for investment within the corridor.

- **Focus:** Bringing Community Based Organizations to the table
- Work together to develop effective community outreach strategies.
- Modeled after Goods Movement Strategic Plan engagement process

**Equity:** Metro will lead the reimagining of the 710 Corridor project with equity by seeking engagement with impacted communities, understanding disparities experienced, and developing multimodal approaches to delivering benefits for these communities while improving regional mobility, safety and air quality.

# 710 Task Force: Re-envisioning the Project

**Partnership:** Partner with the Gateway Cities COG to develop and deliver an investment plan developed through the 710 Task Force process that implements projects and programs designed to realize multimodal strategies that address the re-established purpose and need.

**Ultimate goal:** Develop a collaborative engagement process where local stakeholders, impacted communities and regional partners can work together to develop a new approach to investing in the 710 Corridor that will reduce disparities, increase benefits and improve mobility and safety within the corridor for local residents and the regional movement of people and goods.

**First meeting:** Took place on Monday, September 13, 2021 @ 6pm (Zoom)

# 710 Task Force: Community Outreach

Central to the 710 Task Force's work will be a **commitment to community outreach and public engagement**

**Community-Based Organizations (CBOs)** will have a seat at the table

- Metro will partner with CBOs to develop an effective strategy to inform and engage residents from impacted communities as part of process

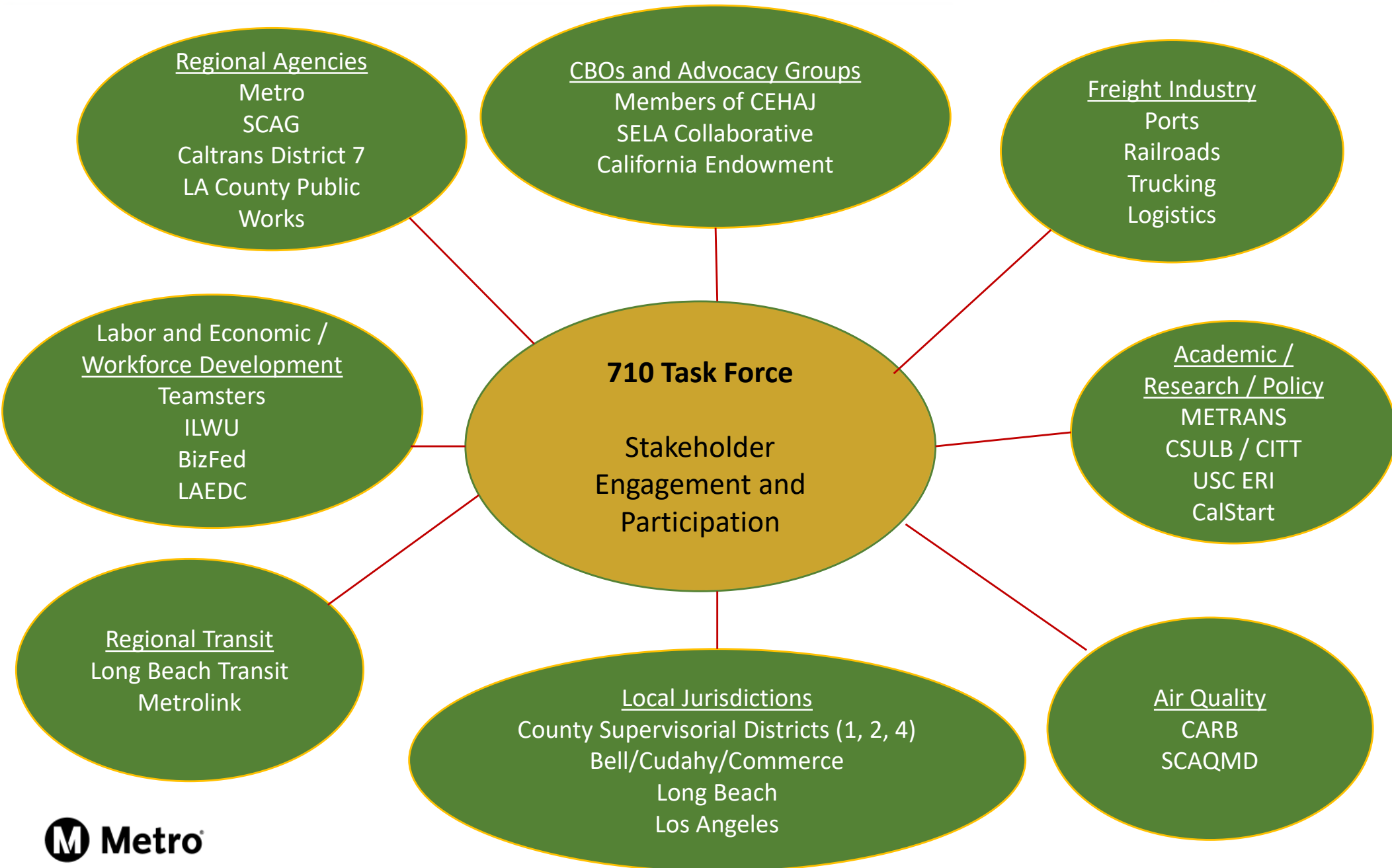
Re-engage residents **previously contacted** through the prior 710 Project process

Employ innovative outreach methods

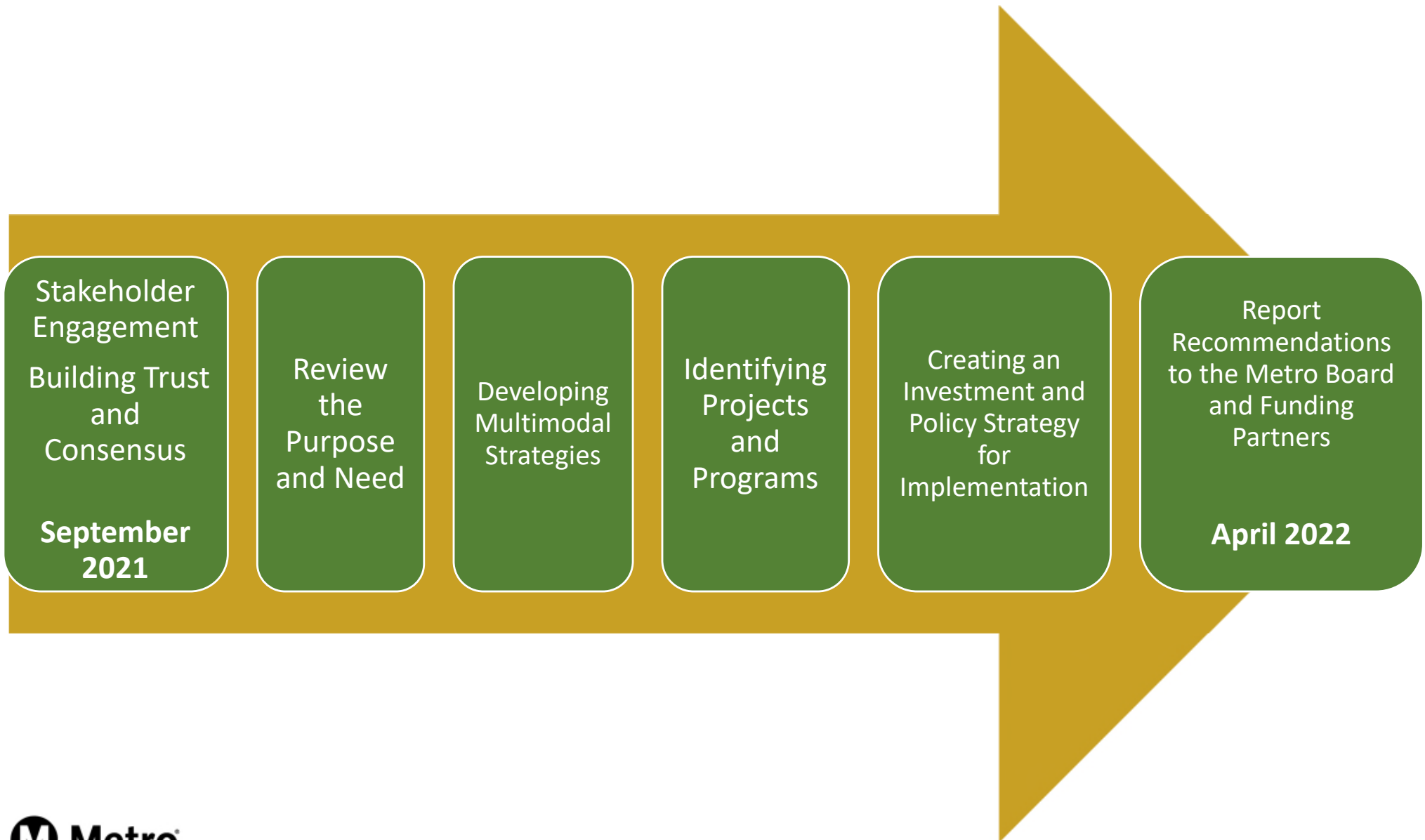
Bring outreach into local communities to meet residents where they are

Public encouraged to attend and provide comment at 710 Task Force meetings

# 710 Task Force: Stakeholder Engagement



# 710 Task Force: Process and Goals



# 710 Task Force: Meeting #1 Recap

**Attendance:** Excellent turnout – approximately 150 participants

**Topics:** Introductions and Keynote Addresses  
History of the 710 Corridor and Lessons Learned  
How the 710 Task Force Can Come Together  
How to Build an Effective Community Engagement Strategy

**What We Heard:** Build stronger outreach effort to engage corridor residents  
Create longer lead times for notices, agenda and materials  
Overcome the digital divide  
Translation services for meetings and materials  
Eliminate “jargon” and provide clear information

**Next Meeting:** Equity Assessment Tool  
Charter and Terms of Engagement  
Review Purpose and Need



# 710 Task Force: Next Steps

Work with community-based organizations to develop public engagement strategies, identify resources and plan events

Engage Task Force members to link outreach network opportunities to coordinate / build on existing engagement structures

Finalize webpage and public-facing information to meet transparency goals

- Post meeting recording, summary, additional information

Evaluate and finalize Task Force membership

Identify opportunities to create focus groups and community input opportunities before Meeting #2

Coordinate with Gateway Cities COG Ad Hoc Committee on joint meetings

**Board Report**

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**File #:** 2021-0310, **File Type:** Motion / Motion Response**Agenda Number:** 12.

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**PLANNING AND PROGRAMMING COMMITTEE  
SEPTEMBER 15, 2021****SUBJECT: I-710 SOUTH CORRIDOR IMPROVEMENTS ENVIRONMENTAL PROCESS STATUS  
UPDATE AND RESPONSE TO MOTION 48****ACTION: RECEIVE AND FILE****RECOMMENDATION**

RECEIVE AND FILE I-710 South Corridor Project Motion 48 Response.

**ISSUE**

At the May 27, 2021, regular Board meeting, Motion 48 (Hahn, Solis, Butts, and Dutra) on the I-710 (South) corridor improvements environmental process was approved. (Attachment A) Motion 48 directed the CEO to report back at the September Board Meeting.

**BACKGROUND***Draft EIR/EIS Development*

The environmental studies for the I-710 corridor improvements started in 2008 to address significant traffic congestion, safety, and air quality issues resulting from increasing traffic volumes and infrastructure deficiencies. Metro, in partnership with Caltrans, Gateway Cities Council of Governments (GCCOG), Port of Los Angeles, Port of Long Beach, Southern California Association of Governments and the I-5 Joint Powers Authority (collectively, the Funding Partners), completed scoping, alternatives analysis and other technical work in early 2011, leading to the preparation of the draft environmental document (DED) and preliminary engineering. The development of the potential improvement alternatives was guided by the stated purpose statement approved by all study Partners and regulatory and resources agencies:

- Improve air quality and public health
- Improve traffic safety
- Address design deficiencies
- Address projected traffic volume
- Address projected growth in population, employment, and economic activity related to goods movement

The development of the DED was guided by a public outreach framework.

The DED circulated on June 28, 2012, evaluated four build alternatives, three of which, in addition to improvements to the mainline freeway, included a grade-separated freight corridor. Close to 3,000 comments

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were received during the initial circulation. In early 2013, the Study Team, consisting of Metro, Caltrans, and the GCCOG, decided that reevaluation of the alternatives and re-circulation of the DED were necessary to address:

- 1) changes in the Ports' growth forecast scenarios and initial assumptions made about the future distribution of truck trips in Southern California;
- 2) significant right of way requirements for the original design that could make the project infeasible; and
- 3) a proposal by the Coalition for Environmental Health and Justice (CEHAJ) comprising community-based organizations and public health advocates to consider a new alternative to be added to those considered in the DED. This alternative was known as Community Alternative 7 and proposed the construction of a zero-emission freight corridor and significant investment in active transportation improvements and community benefits. In response to community input regarding the need to address corridor issues beyond the freeway itself, both Build Alternatives included the following programmatic elements: the phased-in Zero Emission Truck Technology Deployment Program (a.k.a. I-710 Clean Truck Program), Community Benefits Grant Program, Congestion Relief Program and the Transit Enhancements Program. The 710 Clean Truck Program (CTP) would deploy 4,000 near zero-emission (NZE) or zero-emission (ZE) heavy duty (Class 8) trucks for use within the I-710 Corridor by 2035, assuming that such trucks would be commercially available and funds would be available to purchase those.

The Metro Board of Directors adopted Alternative 5C as the Locally Preferred Alternative (LPA) on March 1, 2018 (Legistar File #2017-0849). In addition to approving the LPA for the I-710, the Board also approved two motions - Motion 5.1 by Directors Hahn, Solis, Garcia, and Dupont-Walker (Legistar File # 2018-0053) and Motion 5.2 by Directors Solis, Garcia, Ridley-Thomas, Butts, Najarian, and Hahn (Legistar File # 2018-0068) that provided additional direction to Metro staff to follow in implementing a I-710 Early Action Program.

### *Final EIR/EIS Development*

Completion/closure of the environmental process requires the Federal Highway Administration (FHWA) to issue a Record of Decision (ROD), which confirms the formal federal approval of the FEIR/FEIS and allows Metro and Caltrans to proceed with the final design, right-of-way acquisition, and construction of the project elements. As part of the National Environmental Protection Act (NEPA) review process, FHWA is legally required to consult with the United States Environmental Protection Agency (EPA) and other state and local agencies on the Project's ability to meet project-level air quality conformity requirements. This multi-agency consultation process begins before the DED is prepared. A final air quality conformity determination is needed before the environmental document can be finalized.

Transportation conformity is required under Clean Air Act (CAA) section 176(c) (42 U.S.C. 7506(c)) to ensure that federally supported highway and transit project activities are consistent with/conform to the purpose of a state air quality implementation plan (SIP). Under these regulations, the I-710 Project would normally be considered a "Project of Air Quality Concern" (POAQC) because of the number of diesel trucks that currently travel on the freeway, the existing traffic congestion levels, and potential for the Project to significantly increase the number of diesel trucks traveling on the freeway. The underlying assumption is that new capacity on I-710 re-distributes traffic that had previously spilled over from the increasingly congested I-710 into communities on local arterial streets and onto other regional freeways back onto the I-710. Although the determination of a POAQC is ultimately an FHWA decision, EPA's understanding of the benefits embedded in this Project and concurrence with Metro and Caltrans' recommendations are fundamental in supporting FHWA in their decision-making.

Because the I-710 CTP was already included as part of the I-710 investments when the DED was publicly circulated in 2017, Metro/Caltrans ascertained that there were grounds to challenge the Project's classification as a POAQC (since the Project's implementation would result in an overall reduction in diesel truck trips) thus obviating the need for a quantitative Particulate Matter (PM) "Hot Spot" analysis. This approach had never been tried before. The quantitative PM "Hot Spot" analysis methodology was a concern as preliminary tests indicated that the zero-emissions freight corridor alternative (Alternative 7) failed due to increases in particulate matter attributable to increases of roadway dust and brake/tire wear, that are created regardless of, and ultimately overwhelm, the tailpipe emission reductions expected with the deployment of cleaner truck technology. This outcome would have also been the case for the board-approved Alternative 5C or even a scenario introducing 100% zero emission trucks for the CTP. EPA has not yet established guidelines to identify and quantify potential mitigations for these entrained emission increases.

Metro and Caltrans have been coordinating with EPA throughout the environmental process. The idea of classifying the Project as "not a project of air quality concern" was initially discussed with EPA in August 2018. EPA was open to this idea but required:

- 1) a strong enough written commitment by Metro to the CTP;
- 2) more detail on the CTP program description, including funding and how the CTP would be administered, implemented, and enforced. EPA saw this approach as "legally vulnerable" because "it deviated from the standard regulatory procedures" and "could set precedent" but was open to discussions. In October 2018, EPA issued a white paper delineating all the requirements that would constitute the written commitment, including programming of funds towards program implementation.

In response to EPA's requirement for a written commitment, in July 2019, Metro, Caltrans, SCAG, and the GCCOG signed a Memorandum of Understanding (MOU) memorializing their commitment to the I-710 Clean Truck Program (Attachment B). To address EPA's principal concern about funding for the CTP, at the January 2020 Board meeting, Directors Hahn, Solis, Butts, Garcia and Najarian introduced Motion 8.1 (Legistar File #2020-0067) that directed staff to include the I-710 Clean Truck Program as an Early Action investment under both the Goods Movement Strategic Plan and the I-710 South Corridor Project. Following staff's response to this motion, the Metro Board also voted in March 2020 (Legistar File#2020-0129) to program \$50 million in funding from Metro-controlled sources, including but not limited to Measure R, as "seed funding" for the CTP, to be made available contingent upon a ROD issued by FHWA for the Project. The Board's action was to accomplish three important goals:

- 1) Sending a strong message of good faith and meaningful commitment by Metro to the EPA that Metro intends to fund and implement the Clean Truck Program following FHWA issuing a ROD for the I-710 Project;
- 2) Programming the initial funding to allow Metro to develop the I-710 Clean Truck Program in partnership with regional stakeholders and regulatory agencies; and,
- 3) Identifying local seed funding that would allow Metro to leverage matching funds from state and federal discretionary grant programs to fulfill the Board's \$200 million funding target to support the implementation of the I-710 Clean Truck Program.

Following Metro Board's approval of programming of \$50 million in I-710 Early Action funds as seed funding for the I-710 CTP, Metro led a multi-agency coordination meeting on June 9, 2020, with the goal of reaching an agreement on the project-level air quality conformity determination for the Project. This meeting included executive-level representatives from Metro, SCAQMD, FHWA, EPA, and Caltrans. The meeting was positive - all parties committed to working towards an agreement; however, EPA was not ready to agree on the conformity determination before having additional time to discuss the details of the CTP and the size of the commitment Metro/Caltrans were willing to offer (beyond the \$50 million).

Over the following three months, Metro and Caltrans staff held additional meetings with EPA, AQMD, and FHWA. The staff discussed the remaining concerns and further detail needed on both the technical and regulatory sides. Based on the information shared and the in-depth discussions held during the recent meetings, Metro/Caltrans provided the following additional information to help EPA make the final determination as recommended by Metro and Caltrans:

- Specifics of the Program Description (e.g. identification of target vehicles, tracking, reporting, auditing, incentive structures, etc.)
- A Roles & Responsibilities document for the CTP's Steering Committee that memorialized all the important details and decisions that cannot be finalized at this time.
- A phasing plan, including deployment years and number of trucks for the initial phase of the CTP, assuming \$50 million of initial investment. Future estimates for the remainder of the CTP deployment were also included but only for illustrative purposes as the funding, infrastructure and technological variables are impossible to predict today.

Justification of "back-stop" measures to guarantee the program's viability

Despite all these efforts, additional program development, and seed funding commitments, EPA continued to dispute the viability of the CTP, which presents an insurmountable barrier to applying the I-710 CTP, either as a project feature or as mitigation, as the means to reduce diesel truck trips in the I-710 Corridor and to achieve project level conformity. The EPA's final position was memorialized in their March 25, 2021 letter (Attachment C).

## **DISCUSSION**

### *EPA Response Reaffirms Requirement for a PM Hot-Spot Analysis*

After a multi-agency meeting and extensive discussions with the EPA, in their March 25, 2021 response to Caltrans and Metro (Attachment E), EPA ultimately rejected the Metro/Caltrans proposal to use the I-710 CTP, as a programmatic feature of the Project, to demonstrate how the project could help reduce trips made by diesel trucks within the corridor and thus qualify it as "Not a Project of Air Quality Concern" in order to fulfill the requirements of the Clean Air Act. EPA's position is summarized as follows:

- The I-710 project requires a PM hot-spot analysis under the Clean Air Act and EPA's transportation conformity regulations because it is a highway expansion project (in a non-attainment area and with a large percentage of truck utilization) that would result in significant increase in the number of diesel vehicles.

- The clear purpose of the hot-spot regulations is to implement the Clean Air Act's requirements that projects do not cause or contribute to violations of EPA's national ambient air quality standards (NAAQS), worsen existing violations, or delay attainment or other milestones.
- EPA expects increases in the severity of existing PM violations even if the proposed I-710 Clean Truck Program were to be fully implemented given dust, tire wear and brake wear. There is no current air quality modeling that demonstrates that the I-710 Clean Truck Program sufficiently reduces emissions such that the I-710 expansion project would not create PM NAAQS hot-spots.
- The transportation conformity regulation allows mitigation measures to be included as part of a hot-spot analysis for a project but does not permit mitigation measures to avoid a hot-spot analysis for a project of air quality concern.
- As a mitigation measure, the I-710 Clean Truck Program would need a federally enforceable written commitment to be relied upon for a project-level transportation conformity determination.
- The I-710 Clean Truck Program does not meet EPA's guidance that diesel replacement programs can be used in a conformity determination if the older diesel vehicles are scrapped.

The EPA's position is ultimately to evaluate the I-710 CTP as a project mitigation, not as a project feature, as originally described in the I-710 Corridor RDEIR/SDEIS publicly circulated in July 2017, under that premise the I-710 CTP is not enforceable under CEQA and NEPA. The CTP was included as part of the I-710 investments because it directly addressed one of the most important elements of the Purpose and Need, to improve air quality, by reducing diesel truck trips and thus cancer risk in the corridor. Reframing the program as mitigation places additional regulatory burden and requirements upon the I-710 CTP. Metro and Caltrans staff has long recognized the regulatory challenges associated with seeking project-level conformity approval for the I-710 improvements.

As stated in the Background discussions, given that EPA has not yet developed acceptable and/or quantifiable ways to fully mitigate PM increases, Metro and Caltrans did not see a reasonable ending in proceeding with the PM "hot spots" analysis and instead, offered an alternative approach, including a technical demonstration of how the I-710 CTP would help reduce the number of diesel trucks traversing the corridor. As described above, despite many months of discussion and additional program development, EPA has continued to dispute the viability of the CTP, which presents an insurmountable barrier to applying the I-710 CTP, either as a project feature or as mitigation, as the means to reduce diesel truck trips in the I-710 Corridor and to achieve project-level conformity.

### *Current Status*

Metro has been actively engaged with the California State Transportation Agency (CalSTA) in their development of the draft Climate Action Plan for Transportation Infrastructure (CAPTI) which will implement Governor Newsom's Executive Orders (EOs) on Climate Change. These EOs rest on the foundation of climate legislation such as AB 32 (2006), SB 375 (2008), and SB 743 (2013), as well as Governor Brown's EO B-30-15 (2015). EO N-19-19 calls for actions to reduce greenhouse gas (GHG) emissions by leveraging discretionary state transportation funds. EO N-79-20 requires state transportation agencies to identify near-term actions and investment strategies to improve clean transportation, sustainable freight, and transit options.

The Project was initiated before these recent pieces of legislation and EOs. However, the Project's alternatives were developed in support of its purpose statement of improving air quality and public health, along with safety, mobility, and goods movement. Over the past several years, a number of strategies and concepts were

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evaluated through the extensive alternatives development and refinement process to determine how and if, either as stand-alone or in conjunction with improvements to the I-710 freeway, each one of these would address the Project's purpose and need. Some of these ideas were included as part of the Project alternatives (e.g. Clean Truck Program, Active Transportation improvements) or incorporated in the I-710 studies in the No Build conditions (e.g. on-dock rail improvements and maximization of the Alameda Corridor capacity) based on freight rail projects in development by others. These Project elements on their own could not address the full purpose and need but can continue to be considered as part of a reevaluation of alternatives. Furthermore, other ideas such as converting existing mixed flow freeway lanes to priced/managed lanes and dedicating existing lanes only to clean trucks were not evaluated in detail during the environmental process because, at the time, it was not considered viable from an equity, legislative, mobility and/or operational standpoint. There is an opportunity now to work with our State and Federal partners, and local and regional stakeholders to evaluate these and other alternatives that can address the regional/local mobility and goods movement demands, and the need for air quality improvements.

### State and Federal Support

Considering the Governor's EOs, environmental legislations, equity considerations, and the position taken by Caltrans, the Project, as currently defined under the Locally Preferred Alternative (5C), will not gain approval from the State. Furthermore, these considerations are significant enough to suggest the need to review the Project's purpose and need. Additional discussions with State/Federal agencies are needed to determine what ideas generated by the proposed I-710 Task Force (described below) could be supported. Continued coordination and consultation with EPA and Caltrans will also be critical to an alternatives development process because the issues outlined in response to particulate matter from entrained road dust and tire/brake wear will still need to be addressed under any improvement scenario that includes additional roadway capacity, or operational enhancements that may increase vehicle miles traveled.

In May 2021, Metro's then-CEO Phil Washington issued a Board Box (Attachment D) about the need to reimagine Metro's investment in the highway system and to engage all stakeholders in an open-minded manner to explore and create a set of principles guiding future highway investment. Staff anticipates the stakeholder engagement process that will inform development of solutions for the I-710 and plans will also help inform the broader discussion with Caltrans and CalSTA about the future of highway investments, with the goal of developing a set of guiding principles that would enable both agencies to make sustainable and long-lasting improvements that benefit the communities served along the 710 South Corridor.

### Re-engaging Cities and Stakeholders Along the Corridor

Metro and Caltrans will seek to re-engage vital stakeholders that depend upon and are impacted by the movement of people and goods along the corridor. The goal is to identify and work with stakeholders to develop a multimodal investment strategy to improve regional mobility, safety, and air quality in concert with fostering economic vitality, social equity, environmental sustainability, and access to opportunity for LA County residents-particularly for the most impacted residents that live adjacent to I-710. The focal point of Metro's engagement strategy will be a new stakeholder committee called the I-710 South Corridor Task Force (I-710 Task Force), entrusted with the important responsibility of working collaboratively and constructively to accomplish the following outcomes: (1) review the purpose and need (2) develop multimodal and multipurpose strategies to meet these goals in alignment with state and local policies, (3) identify projects and programs to realize these strategies, and (4) create an investment plan to implement priority projects that leverage local (Measure R/M) funding and provide benefit to local communities and the region at-large.

Metro, in partnership with Caltrans (District 7), will conduct a series of workshops with the I-710 Task Force over the course of the next six to eight months to accomplish these overarching goals. The first meeting of the

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I-710 Task Force is scheduled for Monday, September 13, 2021, from 6:00 pm - 8:30 pm (via Zoom). This process will be modeled upon Metro's 2021 Goods Movement Strategic Plan (GMSP) that brought together a robust and diverse set of key stakeholders, including GCCOG, through a third-party facilitated workshop setting to develop a shared vision and set of objectives, strategies, and outcomes to advance Metro's priorities of social equity, environmental sustainability, and economic vitality for LA County.

On July 7, 2021, the GCCOG convened a special meeting of their Board of Directors and Executive Committee to discuss current policy considerations, regulatory issues, and funding opportunities for the I-710 South Corridor and other highways in the sub-region. Metro, Caltrans, SCAG, Port of Los Angeles, and Port of Long Beach participated at this event. As a result of this discussion, the GCCOG Board and Executive Committee resolved to create an I-710 Ad-Hoc Committee to return to the GCCOG with recommendations regarding the future of the project.

Metro will work with the GCCOG to share information and will host "joint sessions" at key intervals over the next six months to help receive feedback from the GCCOG I-710 ad hoc committee, share discussion, and incorporate their findings into the 710 Task Force's recommendations. At the end of the process, the Task Force will report back to the Metro Board on its findings and make recommendations as to the scope of its investment plan that will realize the refreshed Purpose and Need of the I-710 South Corridor. A detailed work plan for the I-710 Task Force is included in Attachment E.

#### **DETERMINATION OF SAFETY IMPACT**

The proposed actions have no adverse impact on the safety of Metro's patrons, employees, or users of these facilities.

#### **FINANCIAL IMPACT**

This is a Receive and File report for information only with no financial impacts. Any Board direction provided on the information presented in this report could result in financial and/or schedule impacts.

#### **EQUITY PLATFORM**

Equitable opportunities will be incorporated into all future decision-making, budget allocation, and community engagement for the Project(s) along the I-710. Staff will continue to work with stakeholders, including residents most impacted by projects, along the corridor to gather input and develop the framework for a I-710 South Corridor investment strategic plan to implement priority multimodal projects and programs based on their suggestions and feedback. Additional Program elements proposed by stakeholders will be considered and may be advanced in support of equitable outcomes. Transparent communication with the stakeholders will help build consensus and trust moving forward and hopefully strengthen the communities' support for the needed improvements. Without timely investment to address the current corridor conditions, the I-710 users and corridor communities will continue to experience congestion, unsafe traffic conditions, spillage of freeway traffic onto local neighborhoods, pollution, and other negative impacts of the anticipated escalating traffic demand in the corridor.

#### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Metro staff collaboration with local, regional, State and Federal agencies as well as the local communities towards the development of an Early Action Program for the I-710 Corridor and a long-term vision to improve I-710 is consistent with the following goals of the Metro Vision 2028 Strategic Plan:



Goal 1: Provide high-quality mobility options that enable people to spend less time traveling.

Goal 4: Transform LA County through regional collaboration by partnering with the GCCOG, Caltrans, impacted communities, and regional stakeholders to identify the needed improvements and take the lead in development and implementation of the Projects.

### **NEXT STEPS**

Activities in pursuit of major highway investments on I-710 are ceased until further guidance is provided by the Board and agreements are reached with necessary regional, state, and federal agencies.

Metro and Caltrans will continue to lead the 710 Task Force to revisit the I-710 South Corridor project Purpose and Need, develop multimodal strategies to address these goals, identify projects that advance the multimodal strategies, and create an investment and policy strategic plan to implement the prioritized projects.

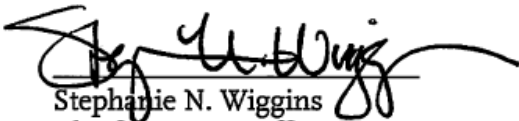
The I-710 Task Force outcomes will be presented to the Metro Board in early 2022, with updates provided periodically during this process. Staff will seek Board adoption of the I-710 Task Force investment and strategic plan at that time.

### **ATTACHMENT**

- Attachment A - Motion 48 (May 21, 2021 Board Meeting)
- Attachment B - Multi-Agency MOU for I-710 CTP
- Attachment C - March 25, 2021 Letter from EPA
- Attachment D - CEO Board Box - Reimagining Highway Improvements
- Attachment E - Draft New Metro/Caltrans I-710 South Corridor Task Force Engagement Strategy

Prepared by: Ernesto Chaves, Deputy Executive Officer, (213) 418-3142  
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Reviewed by: Bryan Pennington, Interim Chief, Program Management Officer, (213) 922-7449  
James de la Loza, Chief, Countywide Planning and Development, (213) 922-2920



Stephanie N. Wiggins  
Chief Executive Officer



**Board Report**

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**File #:** 2021-0365, **File Type:** Motion / Motion Response

**Agenda Number:** 48.

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**REGULAR BOARD MEETING  
MAY 27, 2021**

**Motion by:**

**DIRECTORS HAHN, SOLIS, BUTTS, AND DUTRA**

**I-710 South Corridor Project**

Metro, the California Transportation Agency (Caltrans), and the corridor cities have studied the I-710 South Corridor Project for over a decade, with goals of reducing goods movement congestion and improving air quality and mobility for communities along the corridor.

The Project is a high priority for goods movement, as the I-710 directly links the broader region with the Ports of Los Angeles and Long Beach, which combined account for 40% of the nation's imports.

Three years ago, the Metro Board approved Alternative 5C as the Locally Preferred Alternative, at an estimated cost of \$6 billion. The Board also voted to limit property impacts, ensure local hiring priorities, and prioritize an Early Action Program. Further, Motion 5.1 doubled the size of the Zero Emissions Truck program to \$200 million and called for a Zero Emissions truck lane. Once the Board approved the Project, staff sought Federal environmental clearance in order to be eligible for Federal funding.

The United States Environmental Protection Agency (EPA), in a letter dated March 25, 2021 and addressed to Metro CEO Phil Washington and Caltrans District 7 Director Tony Tavares, stated that "a PM [Particulate Matter] hot-spot analysis is necessary for the project's transportation conformity determination." That analysis has not yet been conducted for this Project, and the Project cannot receive Federal funding until a hot-spot analysis is conducted and meets Federal requirements.

At the California Transportation Commission's May 12, 2021 meeting, Caltrans Director Toks Omishakin stated "I don't see how we can move forward with the I-710 South Corridor Project in its current format" and that the Metro Board "may have to take another vote on this particular project."

Without Federal and State support and funding for the I-710 South Corridor Project in its current form, there is insufficient funding to proceed with Alternative 5C as approved by the Board. However, the status of the project and Metro's and Caltrans' recommended approach for addressing the ongoing goods movement, air quality, and mobility needs along this corridor remains unclear.

**SUBJECT: I-710 SOUTH CORRIDOR PROJECT**

**RECOMMENDATION**

APPROVE Motion by Directors Hahn, Solis, Butts, and Dutra that the Board direct the Chief Executive Officer to report back to the Board in July 2021 on:

1. Why the EPA concluded the project does not meet conformity requirements and why Caltrans Director Toks Omishakin stated that Caltrans cannot support the Project “in its current format”;
2. Identify what elements of the Project can either be moved forward or modified in order to get State and Federal support, including but not limited to: price-managed freeway lanes, zero emissions-only truck lanes, short- and long-haul rail, Atlantic Avenue bus rapid transit, Metrolink capital and service improvements, and State and Federal funding for near-zero and zero-emissions goods movement investments earmarked for the I-710 South Corridor;
3. If inclusion of some or all of the elements in Directive 2 above will be enough to get State and Federal support for the Project or if it needs to be reimagined entirely; and,
4. A plan for re-engaging cities and stakeholders along the corridor.

**Memorandum of Understanding  
Creating the I-710 Corridor Air Quality Steering Committee to  
Implement the I-710 Clean Truck Emissions Program**

This Memorandum of Understanding Creating the I-710 Corridor Air Quality Steering Committee to Implement the I-710 Clean Truck Emissions Program (“MOU”) is entered into between the Los Angeles County Metropolitan Transportation Authority (“Metro”), the California Department of Transportation (“Caltrans”), the Southern California Association of Governments (“SCAG”), and the Gateway Cities Council of Governments (“Gateway Cities COG”), (collectively the “Parties”). In order to implement the program contemplated herein, the Parties have voluntarily arrived at the following mutual understandings and agreements.

Recitals

WHEREAS, the I-710 Freeway is a major transportation corridor (I-710 Corridor) accommodating both daily commutes and significant freight movement to and from the Ports of Los Angeles and Long Beach.

WHEREAS, Caltrans and Metro have partnered with the Gateway Cities COG, the Ports of Los Angeles and Long Beach, the Cities along the I-710 Corridor, and community groups and worked with the California Air Resources Board (CARB), SCAG and the South Coast Air Quality Management District (SCAQMD) to identify features for the I-710 Corridor Project that improve mobility, support commerce, and address air quality and public health concerns in the corridor.

WHEREAS, Caltrans and Metro have prepared a draft Environmental Impact Statement and Environmental Impact Report (“EIS/EIR”) for the I-710 Corridor Project. On March 1, 2018, the Metro Board of Directors identified Alternative 5C as the Locally Preferred Alternative (“LPA”) for the I-710 Corridor Project. Caltrans has endorsed Metro’s recommendation to advance Alternative 5C as the Preferred Alternative through the I-710 EIS/EIR. Alternative 5C includes the I-710 Zero Emission/Near Zero Emission Truck Technology Deployment Program (also known as the I-710 Clean Truck Emissions Program or “Program” herein) as a focused I-710 incentive program for heavy-duty trucks that meet or exceed CARB’s 0.02 g/bhp-hr NOx standard (i.e., Zero Emission (“ZE”)/Near Zero Emission (“NZE”) trucks).

WHEREAS, within the greater project area, several agencies have published commitments to development of ZE/NZE trucks and understand that deployment will take a collaborative approach. The Parties will form a Steering Committee (and invite other agencies to join the Steering Committee) to implement the I-710 Clean Truck Emissions Program (which qualifies for and contributes to each agency’s plans and goals as identified and summarized below and more comprehensively described in Appendix A) in the I-710 Corridor to improve air quality for communities along the corridor.

- a. SCAQMD: [2016 Air Quality Management Plan \(“AQMP”\)](#) seeks to leverage strong federal, state, and local partnerships to secure incentive funding and supporting infrastructure for early deployment of zero and near-zero technologies, inclusive of the mobile source sector, specifically heavy-duty trucks.

- b. SCAG: [2012-2035 Regional Transportation Plan/Sustainable Communities Strategy](#) and 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy include a commitment to reduce emissions from transportation sources to comply with SB 375 by pledging to a broad deployment of zero and near zero emission transportation technologies especially in the goods movement system.
- c. Port of Long Beach: The [2017 San Pedro Bay Ports Clean Air Action Plan \("CAAP"\) Update](#) set the Port of LB on the path to zero emission goods movement, with a goal of transitioning terminal equipment to zero emissions by 2030 and on-road trucks by 2035.
- d. Port of Los Angeles: The [Zero Emission Technologies](#) effort, including the San Pedro Bay Ports CAAP, Zero Emissions Roadmap commits to finding new ways to reduce emissions from ships, trains, trucks, harbor craft, and cargo handling equipment with the goal of eliminating all pollution from port-related operations. The Port Zero-Emissions White Paper outlines a specific plan of action including expanded development and testing of zero emission technologies, identification of new strategic funding opportunities, and new planning for long-term infrastructure development.
- e. California Air Resources Board: The [CARB Mobile Source Strategy: Further Deployment of Cleaner Technologies: On-Road Heavy-Duty Vehicles](#) control measure in the 2016 AQMP and CARB's related State Implementation Plan ("SIP") submittal to USEPA commits to expanding and enhancing existing incentive funding and innovative funding programs for heavy-duty vehicles to increase the emphasis on and support for purchase of near-zero and zero emission equipment. Furthermore, full implementation of this CARB measure would require funding approximately 15,000 to 20,000 trucks per year over a seven year period, depending upon the availability of vehicles and engines certified to the ZE and/or NZE standards.
- f. USEPA: The [National ZEV Investment Plan](#) commits to \$1.2 billion (outside California) and \$800 million (within California) for a total of \$2 billion in funding over 10 years for zero emission vehicle ("ZEV") infrastructure, education, and access. The funding supports the increased adoption of ZEV technology by installing ZEV fueling infrastructure (for both electric- and hydrogen-powered cars), funding brand-neutral consumer awareness campaigns that will help grow the ZEV vehicle market, and investing in projects such as car-sharing programs that will increase access to ZEVs for all consumers in California, including those in lower-income and disadvantaged communities.

The [Clean Diesel Program](#) provides support for projects that protect human health and improve air quality by reducing harmful emissions from diesel engines. This program includes grants and rebates funded under the Diesel Emissions Reduction Act ("DERA"). The program solicited proposals nationwide for projects that achieve significant reductions in diesel emissions in terms of tons of pollution produced and exposure, particularly from fleets operating in areas designated by the Administrator as poor air quality areas. Eligible diesel vehicles, engines and equipment include school buses, class 5 – class 8 heavy-duty highway vehicles, locomotive engines, marine engines, nonroad engines, and equipment or vehicles used in construction, handling of

cargo (including at ports or airports), agriculture, mining or energy production (including stationary generators and pumps).

The Cleaner Trucks Initiative (“CTI”) is a future planned rulemaking to update standards for nitrogen oxide (“NOx”) emissions from highway heavy-duty trucks and engines. USEPA expects that heavy-duty trucks will be responsible for one-third of NOx emissions from transportation in 2025. Updating these standards will result in NOx reductions from mobile sources and could be one important way that allows areas across the U.S. to meet National Ambient Air Quality Standards for ozone and particulate matter.

WHEREAS, the Parties to this MOU wish to implement the I-710 Clean Truck Emissions Program (which qualifies for and contributes to each agency’s plans and goals discussed above) in the I-710 Corridor to improve air quality for communities along the corridor. The purpose of this MOU is to clarify the Parties’ interests, commitments, roles and responsibilities in the implementation of the I-710 Clean Truck Emissions Program.

THEREFORE, in furtherance of this MOU and incorporating by reference the above Recitals, the Parties agree as follows:

1.0 I-710 Clean Truck Emissions Program

The I-710 Phased-In Zero Emission Truck Technology Development Program (also known as the I-710 Clean Truck Emissions Program) is a component of Alternative 5C, also known as the Preferred Alternative (“PA”), for the I-710 Corridor Improvement Project. The Clean Truck Emissions Program would seek funding to assist individual owner-operators and privately owned truck fleets to subsidize the purchase of heavy duty zero or near zero emission trucks for use within the I-710 Corridor as well as seed money for electric charging stations and hydrogen refueling stations within the I-710 Corridor. The recharging/refueling stations would be constructed near locations served by heavy-duty vehicles such as intermodal terminals at the ports, rail yards, warehouses, and distribution centers. The Clean Truck Emissions Program is consistent with goals and strategies of the SCAQMD 2016 AQMP and the 2016 AQMP Funding Plan, as well as other similar clean technology incentive programs administered by the SCAQMD. The Clean Truck Emissions Program is also consistent with the plans, goals and strategies of the other Parties to this MOU as described above.

2.0 I-710 Corridor Air Quality Steering Committee

The Clean Truck Emissions Program addresses one element of the overall air quality/environmental improvement needs of the corridor. It will take a collaborative effort of all the Parties and Steering Committee members to be able to bring the Parties’ plans and goals to fruition. Therefore, the Parties agree to form the I-710 Corridor Air Quality Steering Committee (“Committee”), that will consist of the Parties to this MOU and subsequent invited agencies, funding partners and industry engine/truck providers and users. The formation of the Committee will allow for a more comprehensive approach and faster implementation of the improvements/incentives, goals, plans and the Clean Truck Emissions Program. The Parties to this MOU agree to have a representative actively serve on the Committee.

### 3.0 Responsibilities of the Committee

The Committee will:

- a. Further develop implementation details, including eligibility requirements, institutional arrangements, management, and administration for the Clean Truck Emissions Program.
- b. Explore and identify funding opportunities, financial impact, and other implementation factors along with the development of a phasing plan for the achievement of the funding target developed by Caltrans and Metro for the Clean Truck Emissions Program, and the more comprehensive goals, based on existing and new potential funding, including local, state, federal and private resources. This includes collaborating with the Port of Long Beach, the Port of Los Angeles and the South Coast Air Quality Management District in identifying funding and project/program opportunities to implement.
- c. Develop a strategy that outlines progressive transition to ZEVs in the corridor starting with the latest feasible and sustainable technologies.
- d. Identify and evaluate other potential strategies to address the air quality concerns in the corridor.
- e. Obtain or assist with obtaining funding to implement the Clean Truck Emissions Program and more comprehensive programs.
- f. Issue quarterly reports on the development and progress toward the established and agreed upon goals. The progress reports will be presented to the governing bodies of the participating agencies and those of other agencies, as necessary.

### 4.0 TERM

- 4.1. The term of this MOU will begin on the Effective Date and shall continue until Program is fully implemented or until terminated by the Parties.

### 5.0 AMENDMENT

- 5.1. Amendment of any provision of this MOU shall be effective only if in writing and signed by authorized representatives of the Parties.

### 6.0 MISCELLANEOUS

- 6.1. **Effective Date.** The date the last signatory executes the MOU.
- 6.2. **Assignment.** The Parties shall not assign rights or responsibilities under this MOU without written permission from the remaining Parties.
- 6.3. **Governing Law; Venue.** This MOU, and any claims relating to or arising out of this MOU, whether arising in contract, tort, or otherwise, shall be governed and construed in accordance with the laws of the State of California, without giving effect to conflicts of laws and principles. Any action or proceeding between the

Parties relating to this MOU shall take place in the State of California in the County of Los Angeles.

- 6.4. Notices. Any notice required or permitted hereunder shall be in writing and shall be given to each Party's Designated Representative at the address below, or at such other address as the Party may hereafter specify in writing. Such notice shall be deemed given: upon personal delivery to the appropriate address; or three (3) business days after the date of mailing if sent by certified or registered mail; or one (1) business day after the date of deposit with a commercial courier service offering next business day service with confirmation of delivery. Each Party may change the Designated Representative as needed and shall provide notice to the other Parties by email of the change.
- 6.5. Dispute Resolution. In the event of any dispute between the Parties arising out of or in connection with this MOU, the Parties shall attempt, promptly and in good faith, to resolve any such dispute. If the Parties are unable to resolve any such dispute within a reasonable time (not to exceed thirty (30) days), then either Party may submit such dispute to non-binding mediation in Los Angeles County, California. Each Party shall bear its own expenses in connection with the mediation and share equally the fees and expenses of the mediator. If the dispute cannot be resolved through mediation within a reasonable time, then the Parties shall be free to pursue any right or remedy available to them under applicable law. The requirements of this section shall not preclude a Party from pursuing equitable relief, if delay in seeking such relief may result in irreparable harm to such Party.
- 6.6. Force Majeure. Subject to the express provisions of Section 4 (Term) above, no Party will be deemed in default of this MOU to the extent that performance of its obligations or attempts to cure any breach are delayed or prevented by reason of any event beyond the reasonable control of such Party, which event was not caused by such Party's negligence and could not have been avoided by such Party's commercially reasonable efforts (including, but not limited to, any act of God, fire, earthquake, natural disaster, accident, pandemic, labor unrest, civil disobedience, acts of terrorism or act of government), and provided further that such Party gives other Parties written notice thereof promptly and, in any event, within five (5) business days of discovery thereof, and thereafter uses its best efforts to continue to so perform or cure. In the event of such a force majeure event, the time for performance or cure will be extended for a period equal to the duration of the force majeure event plus reasonable repair timeframes, but in no event more than thirty (30) days unless agreed upon by the Parties.
- 6.7. No Third Party Beneficiaries. This MOU is executed and entered into by the Parties solely for their benefit, and for no other party (including without limitation any individual employee, officer, director, contractor or agent of a Party).
- 6.8. Counterparts. This MOU may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.
- 6.9. Waiver; Modification. No amendment, modification, waiver or supplement shall be made with respect to this MOU or any provision of this MOU by course of



performance, or by the failure of a Party to object to a deviation from the terms of this MOU. Any waiver, modification or amendment of any provision of this MOU shall be effective only if in writing and signed by authorized representatives of the Parties.

- 6.10. Complete Understanding. This MOU and any attached exhibits, schedules and addenda, all of which are incorporated into this MOU by this reference, constitute the full and complete understanding and agreement of the Parties relating to the subject matter hereof and supersede all prior understandings and agreements relating to such subject matter. The provisions of this MOU shall prevail over any conflicting provisions in any purchase order, acceptance notice or other document generated by the Parties except as expressly provided in the preceding sentence.

7.0 EXECUTION

- 7.1. By their signatures below, each of the following represents that it has authority to execute this MOU and to bind the Party on whose behalf the execution is made.

IN WITNESS WHEREOF, this MOU has been executed by each of the Parties as of the date set forth next to such Party's authorized representative's signature.

[Signature Page to follow.]

Los Angeles County Metropolitan  
Transportation Authority

Phillip A. Washburn  
Printed Name of Individual

*[Signature]*  
Signature of Individual

CEO  
Title

One Gateway Plaza LA 90012  
Address

Washburn@metro.net  
Email

(213) 922-7555  
Telephone

California Department of Transportation,  
District 7

John Bulinski  
Printed Name of Individual

*[Signature]*  
Signature of Individual

DISTRICT DIRECTOR  
Title

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Address

john.bulinski@dot.ca.gov  
Email

213-897-0540  
Telephone

Gateway Cities Council of Governments

NANCY PFEFFER  
Printed Name of Individual

*[Signature]*  
Signature of Individual

EXECUTIVE DIRECTOR  
Title

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Address PARAMOUNT, CA 90723

NANCY@gatewaycog.org  
Email

562-663-6850  
Telephone

Southern California Association of  
Governments

Kome Ajise  
Printed Name of Individual

*[Signature]*  
Signature of Individual

Kome Ajise  
Title

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Address Los Angeles, CA 90017

ajise@scag.ca.gov  
Email

213-236-1835  
Telephone

## Appendix A

### Examples of Agencies Plans and Goals to Implement Clean Truck Emissions Technology

a. SCAQMD: 2016 Air Quality Management Plan (AQMP)

Page 5 Executive Summary: *Identify and secure significant funding for incentives to implement early deployment and commercialization of zero and near-zero technologies. The 2016 AQMP control strategy strongly relies on a transition to zero and near-zero emission technologies in the mobile source sector, including automobiles, transit buses, medium- and heavy-duty trucks, and off-road applications. The plan focuses on existing commercialized technologies and energy sources including their supporting infrastructure, along with newer technologies that are nearing commercialization based on recent demonstration programs and limited test markets. Prioritizing and expanding funding in Environmental Justice (EJ) areas will be sought.*

Page 4-3: *The 2016 AQMP relies strongly upon partnerships at federal, state, and local levels, seeking to expand existing collaborations and establish new coalitions. These strategies include aggressive new regulations and development of incentive funding and supporting infrastructure for early deployment of advanced control technologies... The SCAQMD will continue to support technology demonstration projects for both mobile and stationary sources and will work to create new or expanded funding opportunities for earlier deployment of cleaner technologies, thus contributing to a smooth transition to zero and near-zero emission technologies in the mobile and stationary source sectors.*

b. SCAG: 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy

Page 107: *The 2016 RTP/SCS focuses on a two-pronged approach for achieving an efficient freight system that reduces environmental impacts. For the near term, the regional strategy supports the deployment of commercially available low-emission trucks and locomotives while centering on continued investments into improved system efficiencies. For example, the region envisions increased market penetration of technologies already in use, such as heavy-duty hybrid trucks and natural gas trucks. Applying ITS solutions to improve operational efficiency is also recommended. In the longer term, the strategy focuses on advancing technologies – taking critical steps now toward the phased implementation of a zero- and near zero-emission freight system. SCAG is cognizant of the need to incorporate evolving technologies with plans for new infrastructure. These include technologies to fuel vehicles, as well as to charge batteries and provide power. The plan to develop and deploy advanced technologies includes phased implementation, during which technology needs are defined, prototypes are tested and developed, and efforts are scaled up. The phases are summarized as follows:*

- *Phase 1: Project Scoping and Evaluation of Existing Work*
- *Phase 2: Evaluation, Development and Prototype Demonstrations*
- *Phase 3: Initial Deployment and Operational Demonstration*

- *Phase 4: Full-Scale Demonstrations and Commercial Deployment*

Page 43: *The 2016 RTP/SCS Goods Movement Appendix further details an updated environmental action plan for the goods movement system that builds on regional progress to date. This includes an Action Plan for Advancement of Zero-Emission Technology. As the four phases of the updated action plan are reviewed, the text also points to progress made related to specific action steps identified in 2012. The technology development and deployment plan is inclusive of all stages of technology development and deployment: beginning from an initial definition of key operational parameters, moving through prototype development, initial demonstration and evaluation, and eventually a staged roll-out. This start-to-finish framework is useful as there are many potential technologies available, each at different stages of readiness.*

*Significant regional actions will be needed in order to realize this vision of a zero- and near zero-emission freight transportation system that meets regional objectives for long-term sustainability and can also meet the performance objectives required by industry. SCAG may act together with key partner agencies such as the Port of Los Angeles, the Port of Long Beach, the SCAQMD and the region's county transportation commissions to update and implement this plan as needed. Since SCAG adopted the 2012 RTP/SCS, the region has attracted outside funding and committed its own funding to support research and development efforts. Several studies have been conducted to date that contribute to "project scoping" by providing a greater understanding of the regional truck market and how truck use defines key performance parameters such as range and power needs. To evaluate and develop prototypes, three large-scale research and development efforts are underway to develop and test zero-emission trucks and charging infrastructure. These projects require continuing collaboration between original equipment manufacturers and public sector agencies.*

c. Port of Long Beach

*The 2017 San Pedro Bay Ports Clean Air Action Plan Update set the Port of Long Beach on the path to zero-emission goods movement, with a goal of transitioning terminal equipment to zero emissions by 2030 and on-road trucks by 2035.*

d. Port of Los Angeles: Zero Emission Technologies

*Although significant emissions reductions have been achieved under the San Pedro Bay Ports Clean Air Action Plan (CAAP), the Ports of Los Angeles and Long Beach (the San Pedro Bay Ports) continue to place great emphasis on green development, including a particular focus on zero emission technologies. Fostering the development of zero emission technologies is not only a key component of the Ports' plans to achieve their voluntary air quality goals, but it will also help to greatly reduce regional greenhouse gas emissions. To that effect, the San Pedro Bay Ports prepared a Zero-Emissions Roadmap designed to guide their actions going forward.*

- e. California Air Resources Board (CARB): 2016 AQMP Appendix IV-B CARB Mobile Source Strategy: “Further Deployment of Cleaner Technologies: On-Road Heavy-Duty Vehicles”

Page IV-B-50: Overview: *The goal of this proposed measure is to identify concepts that will further reduce NOx emissions. These concepts will include additional incentive funding and developing technologies to accelerate the penetration of near-zero and zero equipment beyond the rate of natural turnover achieved through implementation of the other proposed measures identified for on-road heavy-duty vehicles. This measure is specifically for the South Coast.*

Page IV-B-51: *Expand and enhance existing incentive and other innovative funding programs for heavy-duty vehicles to increase the emphasis on and support for purchase of near-zero and zero equipment. Funding mechanisms would target technologies that meet either lower NOx standards or are hybrid/zero-emission technologies. If incentive funding is the primary mechanism to achieve the scope of further technology deployment described above, funding would be required for approximately 15,000 to 20,000 trucks per year over a seven year period, depending upon the availability of zero-emission vehicles and engines certified to [C]ARB’s optional low-NOx standards of 0.05 g/bhp-hr and 0.02 g/bhp-hr or other advanced hybrid/zero-emission technologies. The incentive funding required for this effort would go beyond the amount currently authorized for existing programs through 2023. Continued incentive funding post-2023 to further accelerate the deployment of trucks meeting or exceeding a 0.02 g/bhp-hr standard would provide additional reductions for 2031.*

*Determination of the needed resources will be based on assessment of the incremental cost of technologies, cost effectiveness, and the type of financing mechanism employed. Funding needs and mechanisms will be identified working in collaboration with the District and other State agencies over the next several months.*

- f. USEPA: National ZEV Investment Plan

Page 3: *As required by Appendix C to the 2.0-Liter Partial Consent Decree entered by the U.S. District Court for the Northern District of California on October 25, 2016, Volkswagen Group of America is investing \$1.2 billion over the next 10 years in zero emission vehicle (ZEV) infrastructure, education, and access outside California to support the increased adoption of ZEV technology in the United States, representing the largest commitment of its kind to date. Based on figures from the Council of Economic Advisors and U.S. Department of Transportation related to highway and transit investments, the \$1.2 billion being spent here is estimated to support up to 15,000 jobs throughout the United States over the 10 year course of the investment [Dept. of Transportation, Council of Economic Advisors]. The first cycle of a separate investment of \$800 million in California is the subject of the California ZEV Investment Plan, which was submitted to the California Air Resources Board on March 8.*



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**  
**REGION IX**  
**75 Hawthorne Street**  
**San Francisco, CA 94105-3901**

Tony Tavares, Director, District 7  
California Department of Transportation, District 7  
100 South Main Street, Suite 100  
Los Angeles, CA 90012

Philip A. Washington, Chief Executive Officer  
Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Los Angeles, CA 9012-2952

Re: EPA technical response for project-level transportation conformity status- Interstate 710 South

Dear Mr. Tavares and Mr. Washington:

In 2018, following publication of the Supplemental Draft EIR/EIS for the Interstate 710 (I-710) South Corridor project, Caltrans and Metro asked the EPA to consider a variation from project level transportation conformity analysis processes and requirements. Prior to this request, the transportation agencies were pursuing coordination related to required particulate matter (PM) hot-spot modeling assumptions and protocols. As an alternative, Caltrans and Metro proposed the I-710 Clean Truck Program to potentially offset the significant increase of diesel-emitting trucks that would result from the project, thereby attempting to remove the status of the project as a “Project of Air Quality Concern” and the need for a PM hot-spot analysis as part of the project-level transportation conformity determination.

The EPA recognizes the collective challenges to protecting human health while delivering transportation projects within the I-710 Corridor, an area with communities already overburdened by existing goods movement and industry in an area with the worst air quality in the United States, including some of the highest PM<sub>2.5</sub> levels in the country. After thoughtful consideration, multiple interagency meetings, and good faith efforts by EPA, Caltrans and Metro to identify a potential alternative path forward for the analysis of project-level transportation conformity, the EPA ultimately concludes that a PM hot-spot analysis is necessary for the project’s transportation conformity determination. Please see the attached Technical Response supporting this position, the details of which were also shared verbally during our November 20, 2020 senior leadership meeting with Caltrans, Metro, and the Federal Highway Administration.

EPA continues to support efforts to increase clean transportation along the corridor and we remain committed to partnering with you as you evaluate pathways to advance transportation solutions while being protective of human health. I understand that our staff are already in dialogue on possible

alternatives. If you would like to speak further, please contact me at (415) 972-3183, or your staff can contact Karina O'Connor, Project Level Transportation Conformity Lead, at (775) 434-8176 or [Oconnor.Karina@epa.gov](mailto:Oconnor.Karina@epa.gov).

Sincerely,

Elizabeth J. Adams, Director  
Air & Radiation Division

Attachment: Technical Response

cc: Vincent Mammano, Division Administrator, FHWA  
Antonio Johnson, Planning Team Leader, FHWA  
Abdollah Ansari, Senior Executive Officer, Metro  
Ron Kosinski, Deputy District Director, Caltrans

# Technical Response: Summary of Issues for the I-710 Highway Expansion Project and I-710 Clean Truck Program

## I. Introduction and Purpose

### A. Purpose of this Document

On November 20, 2020, after considerable coordination between Caltrans, Metro, Federal Highway Administration (FHWA) and EPA, EPA indicated that we would not be able to concur that the proposed I-710 highway expansion project was not a project of air quality concern under the Clean Air Act transportation conformity requirements. Caltrans and Metro requested more details regarding the specific legal and technical issues that we identified with using the I-710 Clean Truck Program to avoid completion of a particulate matter (PM) hot-spot analysis to satisfy transportation conformity requirements for the I-710 expansion project. In response, this document describes in more detail why, after careful consideration and based on the information before us, EPA does not agree that the I-710 Clean Truck Program renders the I-710 project as a project that is not of air quality concern, and describes how project sponsors should proceed with meeting conformity requirements.

### B. Summary of Findings

EPA is very supportive of using zero emissions truck technology on the I-710 freight corridor, but it is critical that public agencies develop a program that meets all of the regulatory requirements so that emissions will not increase and negatively impact public health in the future. This document describes why EPA does not agree that (1) the I-710 Clean Truck Program renders the I-710 project as a project that is not of air quality concern and (2) that the project does not need a PM hot-spot analysis. To summarize:

- The I-710 project requires a PM hot-spot analysis under the Clean Air Act (CAA) and EPA's transportation conformity regulations because it is a highway expansion project that would result in a significant increase in the number of diesel vehicles.
- The clear purpose of the hot-spot regulations are to implement the Clean Air Act's requirements that projects do not cause or contribute to violations of EPA's national ambient air quality standards (NAAQS), worsen existing violations, or delay attainment or other milestones.
- There is no current air quality modeling that demonstrates that the I-710 Clean Truck Program sufficiently reduces emissions such that the I-710 expansion project does not create PM NAAQS hot-spots. In fact, we expect increases in the severity of existing violations even if the proposed I-710 Clean Truck Program were to be fully implemented given dust, tire wear and brake wear.
- The transportation conformity regulation allows mitigation measures to be included as part of a hot-spot analysis for a project but does not permit mitigation measures to avoid a hot-spot analysis for a project of air quality concern.
- As a mitigation measure, the I-710 Clean Truck Program would need a federally enforceable written commitment to be relied upon for a project-level transportation conformity determination.
- The project sponsor has not utilized more recent travel activity assumptions for truck movement along the I-710 freight corridor.



- The I-710 Clean Truck Program does not meet EPA’s guidance that diesel replacement programs can be used in a conformity determination if the older diesel vehicles are scrapped.

### C. Background on the Los Angeles Air Quality and the Surrounding Community

The proposed project area, 18 miles of the I-710 freeway extending north from the Ports of Los Angeles and Long Beach, serves as a primary freight corridor connecting two of the busiest container ports in the country with downtown intermodal railyards and the goods movement network extending east into the Inland Valley. The greater Los Angeles area has among the worst air quality in the United States, including some of the highest PM<sub>2.5</sub> levels in the country. In 2020, EPA determined that the South Coast Air District failed to attain the 2006 PM<sub>2.5</sub> NAAQS (or standard) by its December 31, 2019 attainment date and bumped up the area to Serious for the 2012 PM<sub>2.5</sub> standard, requiring additional planning work by the South Coast Air Quality Management District.

The I-710 corridor accommodates a daily count of approximately 50,000 diesel-fueled freight trucks and 165,000 other vehicles running directly through, and adjacent to, numerous densely populated communities with environmental justice concerns. These low-income and minority communities are already heavily burdened by pollution from existing goods movement and industrial activity and experience health disparities, including asthma burdens. These communities are vulnerable to any increases in particulate matter emissions associated with the proposed I-710 expansion project, and have historically voiced strong concerns about air quality impacts from freight-related projects in this area, including ongoing engagement with the I-710 project. Environmental and community groups have expressed support for exclusively zero-emission truck technology and associated infrastructure for the I-710 project.

### D. Background on the Transportation Conformity PM Hot-spot Requirement

Transportation conformity applies to transportation plans, transportation improvement programs (TIPs), and federally-supported transportation projects (i.e., FHWA and FTA funded or approved projects) in nonattainment and maintenance areas for transportation-related pollutants, including PM, ozone, and carbon monoxide (CO).

Section 176(c)(1)(B) of the Clean Air Act (CAA) states that federally-supported transportation projects cannot:

- (i) cause or contribute to any new violation of any standard in any area;
- (ii) increase the frequency or severity of any existing violation of any standard in any area; or
- (iii) delay timely attainment of any standard or any required interim emission reductions or other milestones in any area. See CAA § 176(c)(1)(B).

To ensure that transportation projects meet these criteria, EPA’s transportation conformity regulations require a hot-spot analysis in PM<sub>10</sub> and PM<sub>2.5</sub> areas for certain highway and transit projects. To ensure that CAA requirements are met, large projects that result in “a significant increase in the number of diesel vehicles” (40 CFR 93.123(b)(1)) need a quantitative PM hot-spot analysis. Such a project is referred to as a “project of air quality concern.” A hot-spot analysis is an estimation of likely future localized pollutant concentrations with the proposed project and a comparison of those concentrations to the relevant PM NAAQS. A hot-spot analysis assesses the air quality impacts on a scale smaller than an

entire nonattainment or maintenance area, including, for example, congested highways or freight terminals.

For a project that is not of air quality concern, the project-level conformity determination consists of verifying that there is a conforming regional transportation plan and Transportation Improvement Plan (TIP) and that the project is included in that conforming transportation plan and TIP.

The interagency consultation process must be used to develop project-level conformity determinations to meet all applicable conformity requirements for a given project. Project sponsors typically make the determination whether a highway project needs a quantitative PM hot-spot analysis through an interagency consultation process with FHWA, EPA, the State DOT, and the other state and local agencies involved.

#### E. I-710 and the PM Hot-spot Requirement

The proposed I-710 transportation project is an 18-mile project to increase capacity on I-710 by adding new general purpose lanes, truck by-pass lanes, and intersection improvements along this corridor. The latest iteration of the I-710 project had been determined to be a project of air quality concern since reports developed for the project's environmental documentation (such as the June 2018 modeling protocol for hot-spot modeling) showed that the project would increase heavy-duty diesel truck traffic as much as 6,900 trucks each day for some segments of I-710 (in addition to the existing 50,000 trucks and 165,000 other vehicles that drive on this highway every day).

On August 1, 2018, Caltrans requested that the EPA reconsider the I-710 project's status as a project of air quality concern (also referred to as a "POAQC"), with Caltrans' assumption that the I-710 Clean Truck Program would reduce diesel truck traffic (by funding the replacement of diesel trucks with zero emission/near zero emission (ZE/NZE) trucks).

In October 2018, Region 9 sent an email to Caltrans with an attachment with preliminary, staff-level information for a written commitment for the I-710 Clean Truck Program. In response, in October 2019, Caltrans and Metro sent a letter to EPA indicating that they did not agree that a written commitment would be required for the I-710 Clean Truck Program. EPA responded in a letter dated March 3, 2020 that we continue to believe that a written commitment describing the program was necessary. Further information regarding implementation of the I-710 Clean Truck Program was described in the June 4, 2020 Responses to Questions from USEPA/FHWA on the I-710 Clean Truck Program and the July 27, 2020 I-710 Clean Truck Program Responses to Technical Questions documents.

Caltrans' and Metro's I-710 Clean Truck Program Project Description, dated September 18, 2020, describes the major components of the I-710 Clean Truck Program and contains some information on related programs such as the Metro Countywide Clean Truck Initiative. According to this document, the I-710 Clean Truck Program would be implemented by a program administrator at the Los Angeles County Metropolitan Transportation Authority (Metro) with direction from the Metro Board of Directors and the I-710 Steering Committee with assistance from contractors and vendors. The Metro Board would have responsibility and authority for development and implementation as well as approval for any major policy decisions related to the program.

The September 18, 2020 description further states that the I-710 Steering Committee, a multi-agency group operating under the October 2019 Memorandum of Understanding, would be tasked with developing implementation details, eligibility requirements, institutional arrangements, management and administration for the program as well as identifying and obtaining funding, creating a phasing plan and comprehensive goals, and issuing quarterly reports. These roles and responsibilities are further elaborated in Appendix C of the September 2020 program description.

EPA's regulatory analysis of the approach proposed by Caltrans to reconsider the I-710 project's status as a POAQC, with Caltrans' assumption that the I-710 Clean Truck Program would reduce diesel truck traffic (by funding the replacement of diesel trucks with ZE/NZE) trucks) is based on a careful consideration of these documents as well as the NEPA documents developed for the I-710 project and information discussed in the Technical Workgroup meetings with Caltrans, Metro and FHWA. The legal and technical issues supporting EPA's decision that the proposed I-710 highway expansion project is a project of air quality concern under the Clean Air Act transportation conformity requirements, are described in more detail below.

## II. Discussion

The Clean Air Act and EPA's transportation conformity rule require completion of a quantitative PM hot-spot analysis for the I-710 project because it is a project of air quality concern.

### A. Statutory and Regulatory Requirements

The regulatory hot-spot analysis requirement was adopted to implement the Clean Air Act requirement that federally-supported transportation projects cannot "cause or contribute to any new violation of any standard in any area; increase the frequency or severity of any existing violation of any standard in any area; or delay timely attainment of any standard of any required interim emission reductions or other milestones in any area." See CAA §176(c)(1)(B). EPA has interpreted "in any area" to include not just entire nonattainment and maintenance areas, but also the localized area surrounding a transportation project. See 75 Fed. Reg. 14260, 14274 (Mar. 24, 2010).

EPA adopted the regulatory PM hot-spot requirements in 2006, including the requirement that a hot-spot analysis be completed for expanded highway projects with a significant increase in the number of diesel vehicles. The preamble for the final rule explains that this criterion was intended to identify projects with significant PM emissions increases. See, e.g., 71 Fed. Reg. 12467, 12491 (Mar. 10, 2006) ("The final rule's criteria for hot-spot analyses targets highway and transit projects that involve a significant increase in diesel vehicle traffic, since EPA believes that directly emitted particles from diesel vehicles are the primary consideration for potential PM<sub>2.5</sub> and PM<sub>10</sub> hot-spots.") The 2006 preamble also contains a lengthy discussion of the technical basis for EPA's conclusion that projects that are not of air quality concern will not increase PM emissions. *Id.* at 12471-74 and 12490-93. We further said that PM hot-spot analyses must include emissions from re-entrained road dust. *Id.* at 12494.

The I-710 highway expansion project would result in a significant increase in the number of diesel vehicles and consequently in significant PM emissions increases. Therefore, the project meets the regulatory criterion for requiring a quantitative PM hot-spot analysis. This is particularly important in light of the factual circumstances of the project. First, the greater Los Angeles area has some of the highest PM<sub>2.5</sub> levels in the country with people living and working all along the I-710 corridor. In addition, the Ports of Los Angeles and Long Beach are the terminus of the I-710 and are the largest container ports in the country, with a significant portion of freight moving every day by diesel truck.

#### B. Need for a PM Hot-Spot Analysis for I-710

The I-710 clearly meets the relevant regulatory criterion for a PM hot-spot analysis: Caltrans' June 2018 modeling shows an additional 6,900 heavy-duty diesel vehicles per day, which is consistent with numbers EPA has concluded constitute a "significant increase" in other instances. Even if the I-710 Clean Truck Program is implemented, the project would still result in a significant increase in heavy-duty trucks, which would increase PM emissions. Consistent with SIP inventories and past conformity analyses, brake/tire wear and road dust would be significantly increased by the I-710 project, and as a result, make air quality worse in communities along the I-710 corridor.

We expect increases in the severity of existing violations even if the proposed I-710 Clean Truck Program were to be fully implemented given dust, tire wear and brake wear emissions. Given that the project would likely result in localized increases in PM in an existing nonattainment area, determining that the project is not a project of air quality concern would be inconsistent with the conformity requirement in the Clean Air Act and EPA's implementing regulations.

#### C. I-710 Clean Truck Program as a Mitigation Measure

It is possible that the I-710 Clean Truck Program could be used to mitigate the impacts of the I-710 expansion *as part of* a hot-spot analysis. See 40 C.F.R. § 93.123(c)(4): "...mitigation or control measures shall be assumed in the hot-spot analysis only where there are written commitments...". However, mitigation measures cannot be used to *avoid* a hot-spot analysis for a project of air quality concern.

Mitigation should address a project's impact on the NAAQS in the conformity determination, which can only be determined through a hot-spot analysis with measures included, per the conformity rule and guidance. EPA addressed the inclusion of new technologies in a PM hot-spot analysis in the preamble to the March 24, 2010 final rule (75 CFR 14280):

Last, it is entirely appropriate that a hot-spot analysis include the effects of new technologies and fleet turnover that is expected to occur in a future analysis year. The conformity rule has always allowed the future effects of federal vehicle emissions standards, fleet turnover, fuel programs, and other control measures to be reflected in hot-spot analyses when they are assured to occur, because including such effects provides a reasonable estimate of future emissions that is more accurate than not including such effects.

For the emission reductions of the Clean Truck Program to be relied on for conformity, significant additional work would be necessary by the project sponsor to ensure the Clean Truck Program meets the regulatory requirements for mitigation measures, including a *written commitment* to such a measure that includes, among other things, "a demonstration that funding necessary to implement the action has been authorized by the appropriating or authorizing body." See 40 C.F.R. §§ 93.101 and 93.125(a).

Furthermore, under Metro's documentation, some of the final details, commitments and funding for the Clean Truck Program would be deferred to a later date as the Steering Committee sees how well the program performs in the first few years of operation. This leaves EPA with less certainty today that diesel truck traffic would not increase significantly and would limit the program from being an enforceable mitigation measure under the transportation conformity regulations. More EPA concerns on components of the I-710 Clean Truck Program and discussion on why it is a mitigation measure is included in Section IV below.

### III. Modeling Issues

Another concern with Caltrans' and Metro's proposal is the lack of evidence that the I-710 Clean Truck Program would sufficiently reduce diesel vehicles on the I-710 expansion to the point where the project would no longer be of air quality concern. Under EPA regulations, mitigation would be included in the hot-spot analysis done for a project, so it can be demonstrated whether or not mitigation is sufficient for the project to meet the Clean Air Act and conformity requirements. In other words, it is important that the agencies involved understand how many truck replacements would be necessary to ensure that the proposed highway expansion does not negatively impact the PM NAAQS or interim milestones and that the public health of the people living along this corridor is protected. However, in this case, Caltrans and Metro are assuming the I-710 Clean Truck Program sufficiently reduces the number of diesel trucks such that the project no longer needs a hot-spot analysis, ignoring the need for an analysis that would support such an assumption.

As explained above, EPA's regulation requires Caltrans to perform a PM hot-spot analysis. In addition, even if the I-710 Clean Truck Program were improved to qualify as a mitigation measure, it is unclear to EPA at this time how many trucks would remain on the I-710 once the Clean Truck Program would be in effect and if that number would be sufficiently low to declare that there is not a significant increase in the number of trucks. In the last few years, there have been projects determined to need a hot-spot analysis where the daily increase in diesel trucks has been under 4,000 in California and elsewhere.

#### A. Review of truck travel

The estimated increases in truck traffic projected for the I-710 project is based on the I-710 travel demand forecasting model developed for the air quality analysis in the I-710 EIR/EIS, which was published in early 2017. Modeling conducted for the I-710's NEPA document estimating the number of trucks necessary to be offset is now outdated, and therefore does not satisfy the conformity requirement to use the latest planning assumptions in an analysis (40 CFR 93.110). Improved and updated modeling is needed to better understand how many trucks are still projected, both with and without the I-710 Clean Truck Program, and the air quality impacts of those levels of trucks. This analysis must be based on the latest planning assumptions, including vehicle miles traveled (VMT) per truck, to demonstrate whether or not the project would result in any new or worsened PM NAAQS violations.

The current estimate that 4,000 diesel trucks will travel two trips per day is based on a 2013 study.<sup>1</sup> We do not have more recent data on truck traffic so we do not know how many trucks currently travel an average of 42.5 miles each day on I-710 or if there would be at least 4,000 such trucks that could be targeted by the I-710 Clean Truck Program. Given the length of time to phase in the proposed program,

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<sup>1</sup> Page 17 of November 15, 2013 Key Performance Parameters for Drayage Trucks Operating at the Ports of Los Angeles and Long Beach, Prepared by Andrew Papsen and Michael Ippoliti of CALSTART.

these diesel trucks may not all be on the road at the same time, and therefore, it is possible that more than 4,000 trucks (including more trucks traveling only one trip per day) may need to be replaced by the I-710 Clean Truck Program.

#### B. No scrappage/ No requirements for replaced vehicles

There are some program design elements which do not appear to support reduction in diesel traffic and PM emissions from the project. In order to be eligible for program funding for the I-710 Clean Truck Program, owners or operators would need to own trucks that travel “frequently” on I-710. The I-710 Clean Truck Program funds could be used to purchase additional trucks that the owners or operators agree will meet average weekday VMT thresholds within the 20-mile I-710 corridor. It is unclear what the minimum threshold would be since the stated objective of the program is to reach a target of 42.5 VMT per NZE/ZE truck per weekday “in aggregate, on average.”

EPA had previously assumed that the original trucks that are envisioned to be replaced through the I-710 Clean Truck Program (i.e., those that traveled “frequently” on I-710) would no longer be operating on the I-710 once the highway expansion is open to traffic. However, the I-710 Clean Truck Program does not include contractual restrictions or requirements to scrap the original vehicle, since, in Caltrans’ view, scrappage requirements would be considered as “barriers to program entry” by some applicants.<sup>2</sup> This approach does not appear to be consistent with EPA’s Diesel Retrofit and Replacement Guidance which discusses scrappage programs in light of parties seeking conformity or SIP credit. For more information about scrappage for truck replacements in conformity analyses, see EPA’s Diesel Retrofit and Replacement Guidance.<sup>3</sup>

Assuming that the financial incentive would be sufficient for some truck owners to accept, the I-710 Clean Truck Program could potentially incentivize *more* truck travel on I-710, for example:

- Since there is no requirement for trucks being replaced to be scrapped or in any way limited in traveling I-710, trucks being replaced could continue to operate on I-710 under the proposed program. With both the new and old trucks continuing to drive on I-710, this overall fleet expansion could increase VMT and particulate matter emissions, burdening local communities and possibly the larger nonattainment area.
- Under the proposed program, instead of relying on historical travel data, any truck owner agreeing to a minimum VMT on I-710 could receive the financial incentive, and applicants could get a higher ranking in the competition for funding “for agreeing to add additional VMT on I-710.” This aspect could incentivize more travel on I-710.
- The Program is described as having check-ins every six months to provide “early warning indicators so that corrective action can be taken by recipients to get back on track before penalties are invoked.” The only type of “corrective action” that EPA can envision would be for truckers to drive more miles on I-710. If this assumption is true, such an action could incentivize more heavy-duty truck travel on I-710.

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<sup>2</sup> Pages 2-3 of July 27, 2020 I-710 Clean Truck Program Responses to Technical Questions.

<sup>3</sup> Page 9 of March 2018 Diesel Retrofit and Replacement Projects: Quantifying and Using Their Emission Benefits in SIPs and Conformity, Guidance for State and Local Air and Transportation Agencies, available at <https://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=P100U3LT.pdf>.

## IV. Technical Issues with Program Implementation and Enforceability

EPA continues to consider the I-710 Clean Truck Program to be a mitigation measure that would need to be federally enforceable as part of a conformity determination with a PM hot-spot analysis.<sup>4</sup> EPA's PM Hot-spot Guidance provides a description of the types of "mitigation and control measures that could be considered by project sponsors to reduce emissions and any predicted new or worsened PM NAAQS violations" in Section 10 of the Guidance.<sup>5</sup> The first category of mitigation and control measures discussed in this document is "Retrofitting, replacing vehicles/engines, and using cleaner fuels." The proposed I-710 Clean Truck Program belongs in this category, as it is designed to replace diesel vehicles with those that use cleaner fuels. Because this program would be a mitigation measure, a written commitment<sup>6</sup> is necessary for it to be relied upon in a conformity determination, per 40 CFR 93.125(a):

a) Prior to determining that a transportation project is in conformity, the MPO, other recipient of funds designated under title 23 U.S.C. or the Federal Transit Laws, FHWA, or FTA must obtain from the project sponsor and/or operator written commitments to implement in the construction of the project and operation of the resulting facility or service any project-level mitigation or control measures which are identified as conditions for NEPA process completion with respect to local CO, PM<sub>10</sub>, or PM<sub>2.5</sub> impacts. *Before a conformity determination is made, written commitments must also be obtained for project-level mitigation or control measures which are conditions for making conformity determinations* for a transportation plan or TIP and are included in the project design concept and scope which is used in the regional emissions analysis required by §§93.118 ("Motor vehicle emissions budget") and 93.119 ("Interim emissions in areas without motor vehicle emissions budgets") or used in the project-level hot-spot analysis required by §93.116 [emphasis added].

As noted above, in October 2018, Region 9 sent an email to Caltrans with an attachment with preliminary, staff-level information for a written commitment. In the Caltrans and Metro response letter of October 2019, Caltrans and Metro claimed that the I-710 Clean Truck Program "is not intended to mitigate air quality impacts. Rather, it has been designed in conjunction with the other elements that comprise the entire I-710 project – to improve air quality in general."

EPA does not see any distinction. The purpose of improving air quality in general does not change the fact that the I-710 Clean Truck Program is a mitigation or control measure. In fact, mitigation measures must necessarily improve air quality in order to offset a project's emissions. Section 10 of the PM Hot-Spot Guidance recognizes that there may be other programs not directly related to the project that improve air quality in general that are still mitigation measures. For example, in Section 10.2.5, EPA states: "Controlling emissions from other sources may sufficiently reduce background concentrations in the PM hot-spot analysis" and thus still count as mitigation measures.<sup>7</sup>

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<sup>4</sup> A written commitment can be enforced by EPA directly against project sponsors under section 113 of the Clean Air Act, which authorizes EPA to enforce the provisions of rules promulgated under the Act, and by citizens under section 304 of the Clean Air Act. See 58 FR 62199.

<sup>5</sup> *Transportation Conformity Guidance for Quantitative Hot-spot Analyses in PM<sub>2.5</sub> and PM<sub>10</sub> Nonattainment and Maintenance Areas*, EPA-420-B-15-084, November 2015, available on EPA's web site at <https://www.epa.gov/state-and-local-transportation/project-level-conformity-and-hot-spot-analyses#pmguidance>, p. 149.

<sup>6</sup> As defined in 40 CFR 93.101, "Written commitment for the purposes of this subpart means a written commitment that includes a description of the action to be taken; a schedule for the completion of the action; a demonstration that funding necessary to implement the action has been authorized by the appropriating or authorizing body; and an acknowledgment that the commitment is an enforceable obligation under the applicable implementation plan."

<sup>7</sup> Same source, Section 10.2.5, p. 152.

In the October 2019 letter, Caltrans and Metro provided several arguments, such as that the I-710 Clean Truck Program does not need a written commitment because the program is (1) a core element of the broader project, not a mitigation or control measure and (2) dependent upon a multi-agency commitment including agencies outside of Caltrans and Metro. The letter stated that if the I-710 Clean Truck Program is not successful due to future uncertainties that result in significant increases in diesel truck traffic, the program “would be subject to re-evaluation and/or supplemental documentation. Therefore the EIR/EIS is a written commitment that the Clean Truck Program is an integral part of the project.” The September 2020 document describing the Clean Truck Program contains no further discussion of a written commitment to be provided by Metro. Therefore, we assume that Caltrans and Metro’s position continues to be that they do not believe that a written commitment is necessary.

As we described in our March 3, 2020 letter, EPA’s position is that the Clean Truck Program is a mitigation measure and the EIR/EIS does not suffice as a written commitment under the requirements of EPA’s transportation conformity regulations. Caltrans’ and Metro’s proposal that the I-710 project does not need a PM hot-spot analysis depends on the I-710 Clean Truck Program reducing the number of diesel trucks. As explained above, EPA disagrees and believes the project requires a hot-spot analysis under the Clean Air Act and EPA’s implementing regulations. A program to reduce PM emissions that is necessary for a transportation project to demonstrate conformity requires a written commitment, per 40 CFR 93.125.

EPA’s October 2018 email included preliminary information for a written commitment. This paper (“Preliminary Information for the I-710 ZE/NZE Truck Deployment Program Written Commitment, October 23, 2018 – staff draft”) provided staff thoughts about the types of information that a written commitment should include per the regulatory definition in 40 CFR 93.101:

- a description of the action,
- a schedule for completion,
- a demonstration that funding has been authorized by the appropriating or authorizing body (and is surplus to what would be funded in the no-build alternative), and
- acknowledgment that the commitment is an enforceable obligation under the SIP.

We provided this document to help Caltrans consider what would be needed for the I-710 Clean Truck Program, given that at the time, there was just a mention of the program in the I-710 NEPA documentation without any detail.

To date, Caltrans and Metro have not developed a written commitment for this project. In addition, information provided to EPA thus far about the I-710 Clean Truck Program would not be sufficient to meet the regulatory definition of a written commitment as described in the following paragraphs below.

#### A. Description of the Action

A written commitment must contain a description of the program. (40 CFR 93.101). EPA’s October 2018 paper indicated that the written description of the program should be fairly detailed, and include information about the agency implementing the program, identification of potential participants, truck activity, data and assumptions relied upon to estimate VMT, tracking and enforcement and verification of the program parameters, scrappage of replaced vehicles, and information about the number and type of support facilities. Information provided to EPA thus far lacks detail as many aspects of the program are not described and are left to the Steering Committee to design, fund, and implement.



While Metro has authorized \$50 million and started defining the I-710 Clean Truck Program in its September 2020 document, many of the details of the program and the associated funding are undeveloped<sup>8</sup> and are described as evolving as the Steering Committee reviews the program performance and adjusts the program as needed. In order to be considered a mitigation measure to support a hot-spot analysis and CAA conformity determination, the program must be well-defined and fully funded with certainty that the project will not negatively impact the PM NAAQS or interim milestones.

A critical part of the I-710 Clean Truck Program, needed to ensure that the program would reduce truck traffic to levels needed to meet the CAA requirements, is the verification and compliance components of the program. The September 2020 document describes some of the overall compliance activities that Metro anticipates would be needed to support the I-710 Clean Truck Program, for example: developing a website to track trucks deployed, funding sources, funding expenditures, and ZE/NZE VMT data within the corridor. The document also describes how truck VMT data would be collected via a GIS monitoring device, based on geofencing within the I-710 corridor and that if a recipient truck does not meet the annual VMT requirement for one year, the truck owner would be required to reimburse some or all of the funding. However, it is not clear what specific targets would be required for individual truck owners. Metro has stated repeatedly that the program would target 4,000 trucks, at 42.5 VMT per weekday, in aggregate, on average. How this aggregate estimate translates to individual contracts to be verified is unclear at this time.

In addition, an important part of the program description is what technologies are targeted by a diesel truck replacement program. This level of detail is necessary to include in the written commitment to ensure successful program implementation as well as to include the effectiveness of reducing PM emissions for such truck replacements in the PM hot-spot analysis.

The September 2020 program description identifies transition to ZE trucks as a goal and indicates that the proposed I-710 Clean Truck Program includes a feature that allows for the funding of up to 20 electric charging stations and 10 hydrogen refueling stations between 2022 and 2035. However, the I-710 Clean Truck Program would only provide 4% of the initial \$50 million in funding, i.e., \$2 million, as seed funding for infrastructure and a target of 10% ZE trucks.<sup>9</sup>

While inclusion of these targets is an improvement from previous documents on the I-710 Clean Truck Program, Metro has made no specific commitment to any percentage of ZE trucks.<sup>10</sup> In fact, Metro has stated that NZE trucks satisfy the primary goal of the program to improve air quality and reduce diesel particulate matter. In addition, there is no commitment to fund electric vehicle or hydrogen refueling infrastructure since in Metro's view, it is not essential to meeting the ZE/NZE truck development

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<sup>8</sup> Page 12 of the September 2020 Program Description describes how the program will be developed in more detail in a I-710 Clean Truck Manual which would be developed by Metro and the I-710 Steering Committee and be updated for each deployment phase.

<sup>9</sup> Pages 7-8 and 26 of September 18, 2020 I-710 Clean Truck Program, Program Description.

<sup>10</sup> Page 3 of July 27, 2020 U-710 Clean Truck Program Responses to Technical Questions.

objectives. Under Metro's proposed program, infrastructure would be funded by partner agencies only after the Final EIR/EIS is deemed valid.

### B. Schedule for Completion

A written commitment must contain a schedule for completion. (40 CFR 93.101). EPA's October 2018 paper indicated that the schedule should include a detailed (month and year) for the Program's start, opening of support facilities, the schedule for program verification, and end date. Information provided thus far lacks detailed milestones by which someone could judge whether or not the project is on schedule. The September 2020 document includes some information on the major milestones for initiation of the three phases of the program and the total number of trucks to be targeted in each phase and the expected criteria for eligibility, program documentation and compliance reporting, but no additional details or milestones are provided, and there are no specific commitments to ensure compliance with planned milestones (600 trucks by 2025, 1,700 additional trucks by 2030, and 1,700 additional trucks) given to the Steering Committee.

### C. Demonstration of Funding

A written commitment must contain a demonstration that funding necessary to implement the action has been authorized by the appropriating or authorizing body (40 CFR 93.101). This criterion has not been met, given that only \$50 million of the estimated \$200 million in program funding has been identified. In addition, since it is not clear if 4,000 trucks would offset the I-710 project's impacts, additional funding may be needed.

Information on funding for the I-710 Clean Truck Program is described in multiple sections throughout the September 2020 document. First, under 2. Program Goals and Milestones, the document states that in March 2017, Metro identified \$200 million as a funding target for the I-710 Clean Truck Program and in April 2020, Metro's Board programmed \$50 million for the first phase of the project.<sup>11</sup> Section 9, Funding for the I-710 Clean Truck Program, also identified the \$200 million target, but indicated that this total may not be needed due a variety of factors related to costs, and indicated that Metro hopes to get the remaining \$150 million by leveraging the initial \$50 million with assistance from the I-710 Steering Committee. The project sponsors for the I-710 Clean Truck Program have not yet identified funding sources for the estimated funding target, haven't committed to the funding sources, and may not have estimated the full funding necessary to mitigate the additional diesel traffic anticipated by implementation of the project. There is no assurance or guarantee that other funding will be obtained.

As stated above, in the fall of 2018, EPA provided draft information on the major components needed to support a written commitment to the I-710 Clean Truck Program. For funding, we indicated that the demonstration of funding should include, but not necessarily be limited to:

- the level of funding for the program in each year the program is in effect,
- funding agencies and legal authority, and
- the sources of the funding, including a discussion of how the funding will be documented and enforced over the time that the program operates.

The funding sources that were mentioned in the September 2020 document were only a list of potential sources that Metro would expect the Steering Committee to investigate to leverage the limited funding that Metro has obtained. Funds from these potential sources are uncertain, and therefore, there is currently insufficient commitment that the funding necessary to support the program is available.

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<sup>11</sup> Page 6 of September 18, 2020 I-710 Clean Truck Program, Program Description.

The project sponsor has the responsibility for implementing the I-710 Clean Truck Program. However, Caltrans and Metro have placed responsibility for obtaining funding with a multi-agency Steering Committee. Metro has assigned this group of representatives from different agencies the task of identifying funding opportunities for the program, though the Steering Committee has no legal responsibility for the I-710 project or the associated Clean Truck Program. The anticipated roles and responsibilities identified only assign the Metro's board responsibility to approve fiscal plans, funding levels and approval of budgets and programming of the initial \$50 million as needed for the Clean Truck Program.

EPA is concerned that \$200 million may not be enough to ensure that the I-710 expansion project would not negatively impact the PM NAAQS and public health. The September 2020 document provides an average incentive estimate of \$45,000 to \$56,000 per NZE truck that is currently being considered for the I-710 Clean Truck Program.<sup>12</sup> If those costs, with the other estimated costs for the Incentive Reserve, Administration and ZE Power Infrastructure, and an assumption of 10% zero emission incentives at \$150,000 to \$188,000 are extended for replacement of the full 4,000 trucks, total costs could be closer to \$300 million. Based on these assumptions, the \$50 million that was programmed by the Metro Board is less than 20% of the total funding anticipated by extension of Metro's proposed budget for the first phase. A higher per truck funding commitment would also likely be needed to provide a realistic incentive.

#### D. Commitment is an Enforceable Obligation

A written commitment must include an acknowledgement that the commitment is an enforceable action. (40 CFR 93.101). The responsibility for the program's implementation belongs to Metro and Caltrans as the project sponsors, per 40 CFR 93.125(b). There has been no acknowledgement thus far that the I-710 Clean Truck Program would be an enforceable commitment by Metro.

The September 2020 document describes the different groups expected to implement the I-710 Clean Truck Program. The groups include the Metro Board of Directors, the I-710 Steering Committee and Metro staff with help from contractors and vendors. The Metro proposal states that the I-710 Steering Committee would be drawn from the Countywide Clean Truck Initiative (CCTI) and representatives from selected agencies and localities with a focused interest in the I-710 corridor. The roles and responsibilities of these groups are discussed in Appendix C of the September 2020 document as well as in the Memorandum of Understanding document that Metro is relying upon to create the I-710 Corridor Air Quality Steering Committee to Implement the I-710 Clean Truck Program.

The Steering Committee is tasked with obtaining funding to implement the program and is the main group to make recommendations and suggestions to improve the program, increase program applicants and participation, and optimize NZE/ZE travel within the I-710 corridor. The Metro board can authorize course corrections for the I-710 Clean Truck Program to ensure consistency with program objectives, milestone, and NZE/ZE VMT targets, but the Steering Committee must review, advise, and make the recommendations needed for these corrective actions.

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<sup>12</sup> The cost breakdown provided the September 2020 document, in section 10.5. Cost Breakdown – Initial Deployment Phase, indicates a low cost breakdown of \$45,000, and a high cost of \$56,000 per low NOx Certified emission truck.

However, the proposed multi-agency Steering Committee does not meet the regulation's requirements for mitigation measures in 40 CFR 93.125(b): "Project sponsors voluntarily committing to mitigation measures to facilitate positive conformity determinations must comply with the obligations of such commitments."


## Conclusion

As described in this document, EPA finds there are significant issues with this proposal that are in conflict with the Clean Air Act and the transportation conformity regulation. EPA continues to support using ZE truck technology on the I-710 freight corridor but does not accept the proposal that the I-710 Clean Truck Program eliminates the need for a PM hot-spot analysis for the I-710 project. It is critical that public agencies develop a program that meets all of the regulatory requirements so that emissions will not increase and negatively impact the PM NAAQS and public health in the future.

We appreciate the opportunity to outline our concerns and hope to continue working with you on a new direction for the I-710 project and I-710 Clean Truck Program.

**Metro**Los Angeles County  
Metropolitan Transportation AuthorityOne Gateway Plaza  
Los Angeles, CA 90012-2952213.922.2000 Tel  
metro.net**MAY 25, 2021**

**TO: BOARD OF DIRECTORS**

**FROM: PHILLIP A. WASHINGTON**   
**CHIEF EXECUTIVE OFFICER**

**SUBJECT: REIMAGINING HIGHWAY IMPROVEMENTS**

**ISSUE**

On May 20<sup>th</sup> I met with California State Secretary of Transportation David Kim and the Director of the California State Department of Transportation Toks Omishakin to discuss our partnership with respect to the State Highway System. I have issued a statement that we need to reimagine our investment in the highway system and engage all stakeholders, including corridor communities, in an open-minded manner to explore and create a set of principles guiding future highway improvements.

**BACKGROUND**

Recently, there has been significant attention specifically on the 710 South Corridor. The issues discussed are representative of the larger concerns about the oftentimes destructive harms of the highway system, particularly in disadvantaged communities, in Los Angeles County. It is clear that we need a new way of approaching these issues. This process must include a renewed commitment to inclusive and meaningful engagement of communities as well as a steadfast commitment to address the equity, displacement, air quality, congestion and economic concerns that have plagued communities around major freeway corridors.

**NEXT STEPS**

Metro and Caltrans staff, including Metro's Executive Officer for Equity and Race, will develop a charter that outlines how we will engage stakeholders to develop a set of principles that will govern how we address highway projects in Metro's local sales tax measures. These principles must include a thoughtful approach to engaging all stakeholders in the county, especially those who are most impacted, to address congestion, air quality, health, displacement, and equity, among other issues. The intent of this document would be to provide a path forward to gain regional consensus on a viable strategy for our future highway system.

## ATTACHMENT E

### I-710 South Corridor Task Force

*Draft document*

#### **PURPOSE:**

Metro seeks to re-engage vital stakeholders that depend upon and are impacted by the movement of people and goods along Interstate 710 (I-710) between the Ports of LA and Long Beach (San Pedro Bay [SPB] Ports) and State Route 60.

Metro's goal is to identify and work with stakeholders to develop a multimodal, multidimensional investment strategy to improve regional mobility and air quality in concert with fostering economic vitality, social equity, environmental sustainability, and access to opportunity for LA County residents—particularly for the most impacted residents that live adjacent to I-710. These residents are represented by local elected officials who serve on the Gateway Cities Council of Governments (COG). In July 2021 the COG formed an I-710 Ad Hoc Committee (AHC) composed of 14 Board members. Metro intends to work closely with the AHC to ensure locally-supported solutions emerge from the process described here.

The original I-710 project scope approved by the Metro Board (Alternative 5C) in 2018 to advance through the EIS/EIR process comprised highway, active transportation, community benefit, and clean-truck technology elements. The scope also included a recommendation to widen and modernize the freeway, generating great concern from local communities over the impending disparities created by displacement required near major freeway interchange improvements for this alternative.

As the project advanced through the EIS/EIR process over the past three years, the Metro Board and the State of California aggressively advanced new policies and executive orders in support of more equitable, climate friendly, and sustainable outcomes through transportation investment decisions.

US E.P.A.'s decision to halt the EIS/EIR process due to air quality conformity concerns has allowed Caltrans and the Metro Board to re-examine the project through this more advanced equity and environmental policy focus, leading to the withdrawal of support for Alternative 5C and suspension of the EIS/EIR process in recognition of the project's misalignment with current policy objectives.

In response to these developments, the Metro Board and Caltrans have agreed to develop a more comprehensive approach over the next six months to engage local communities and regional stakeholders in a process that will lead to improved mobility, air quality, health outcomes, and other important improvements, particularly for those residents most impacted by the movement of goods and people in, through and around the I-710 corridor.

## **ATTACHMENT E**

This process will first focus on identifying and discussing vital issues to be addressed during this process, including development of a shared understanding of priority areas of focus, with a commitment and plan for leading with equity that will allow the 710 South Corridor Task Force to conduct its work as found in the proposed goals for the task force.

### **PROPOSED GOALS FOR THE 710 TASK FORCE:**

The **I-710 South Corridor Task Force (the 710 Task Force)** will be entrusted with the important task of working collaboratively and constructively to accomplish the following outcomes by March 2022:

1. Review and re-assess the Purpose and Need of improvements to the I-710 corridor between the SPB Ports and SR-60;
2. Develop multimodal strategies to meet the Purpose and Need, in alignment with the existing regional and state policy framework;
3. Identify an array of projects and programs, prioritized in the near-term to long-term, that will realize the goals to meet the needs of stakeholders and corridor users;
4. Create a prioritized investment plan that will allow Metro and Caltrans—in partnership with 710 South Corridor Task Force members and local, regional, state, and federal agencies—to implement these projects and programs; and
5. Report to the Metro Board and State of California with the outcomes of the 710 Task Force work by March 2022.

The **710 Task Force** will also continue to meet on a regular basis (2-4 times per year), in conjunction with the COG, to help Metro and Caltrans deliver the investment plan developed by this group and to provide a recurrent forum for dialogue, input, and support regarding important mobility, air quality, equity, sustainability and economic issues affecting I-710 stakeholders.

### **ENGAGEMENT PROCESS:**

Metro in partnership with Caltrans (District 7) will convene the 710 Task Force over the course of the next six to eight months (September 2021 – February 2022) to accomplish these overarching goals. Metro will work with 710 Task Force members, particularly with the community groups, to determine what inclusive and meaningful engagement looks like.

Concurrent and in parallel to this process, the COG has convened an Ad Hoc Committee (AHC) of its Board Members to create a locally-supported approach to developing recommendations for the future of the I-710 corridor. Metro will work with the COG to share information and will host “joint sessions” at key intervals over the next six months to share discussion and help integrate recommendations from the COG 710 AHC.

## ATTACHMENT E

At the end of the six-to-eight month process, the 710 Task Force will report back to the Metro Board on its findings and make recommendations as to the scope of its investment plan that will realize the reevaluated Purpose and Need of the I-710 South Corridor.

### STAKEHOLDER ROSTER:

The Metro Board and Caltrans have stated that the investment in the I-710 must be reassessed through a process that engages local community stakeholders, especially those most impacted by the freeway corridor, in concert with the key regional stakeholders that depend upon the movement of people and goods along I-710 (i.e., the SPB Ports).

For the 710 Task Force to be effective it must represent a broad set of community and regional voices that will help this group review the Purpose and Need of the corridor and develop multimodal and multipurpose strategies, projects and programs, and investment priorities to advance social equity, environmental sustainability, economic vitality, and access to opportunity for local communities and the region.

Metro also recognizes that additional small-group discussions—particularly with community/equity-focused groups—may be necessary to ensure that the work of the larger 710 Task Force remains focused on and incorporates the needs of the local impacted communities.

### 710 TASK FORCE PROPOSED PARTICIPANTS 43 MEMBERS

Type	Number	Organization
LA County	1	LA County Department of Public Works
MPO	1	Southern California Association of Governments
Ports	2	Port of Los Angeles
		Port of Long Beach
Railroad	3	Alameda Corridor (ACTA)
		Union Pacific RR
		BNSF Railway
Trucking	3	Harbor Trucking Association
		Total Transportation Services (TTSI)
		International Brotherhood of Teamsters, Local Union 848
Air Quality	2	SCAQMD
		CARB
Academic	3	METRANS / CSULB
		USC Equity Research Institute (ERI)
		Harbor College



**ATTACHMENT E**

<b>Community Based Organizations, Equity, Health and Environmental Advocacy</b>	<b>9</b>	BREATHE Los Angeles County
		Southeast Los Angeles (SELA) Collaborative
		Communities for a Better Environment
		East Yard Communities for Environmental Justice
		Legal Aid Foundation of LA-LB (LAFLA)
		California Endowment
		Coalition for Clean Air
		Environmental Defense Fund
		Long Beach Alliance for Children with Asthma
<b>Local Jurisdictions</b>	<b>8</b>	LA County Supervisorial District 1
		LA County Supervisorial District 2
		LA County Supervisorial District 4
		City of Bell*
		City of Commerce*
		City of Cudahy*
		City of Long Beach
		LA City Council District 15 (San Pedro)
		<i>*Representing the COG Ad Hoc Committee</i>
Gateway Cities Council of Government <i>(ex officio representation by staff)</i>		
<b>Transit Agencies</b>	<b>2</b>	Long Beach Transit
		Metrolink
<b>Economic, Labor and Workforce Development</b>	<b>5</b>	LA County Economic Development Corporation
		International Longshoremen Workers Union
		Warehouse Workers Union
		Watson Land Company
		BizFed
<b>Freight Industry</b>	<b>2</b>	LA Customs Broker & Freight Forwarders Association, Inc.
		Pacific Merchant Shipping Association (PMSA)
<b>Policy</b>	<b>2</b>	Automobile Club of Southern California (AAA)
		CalStart

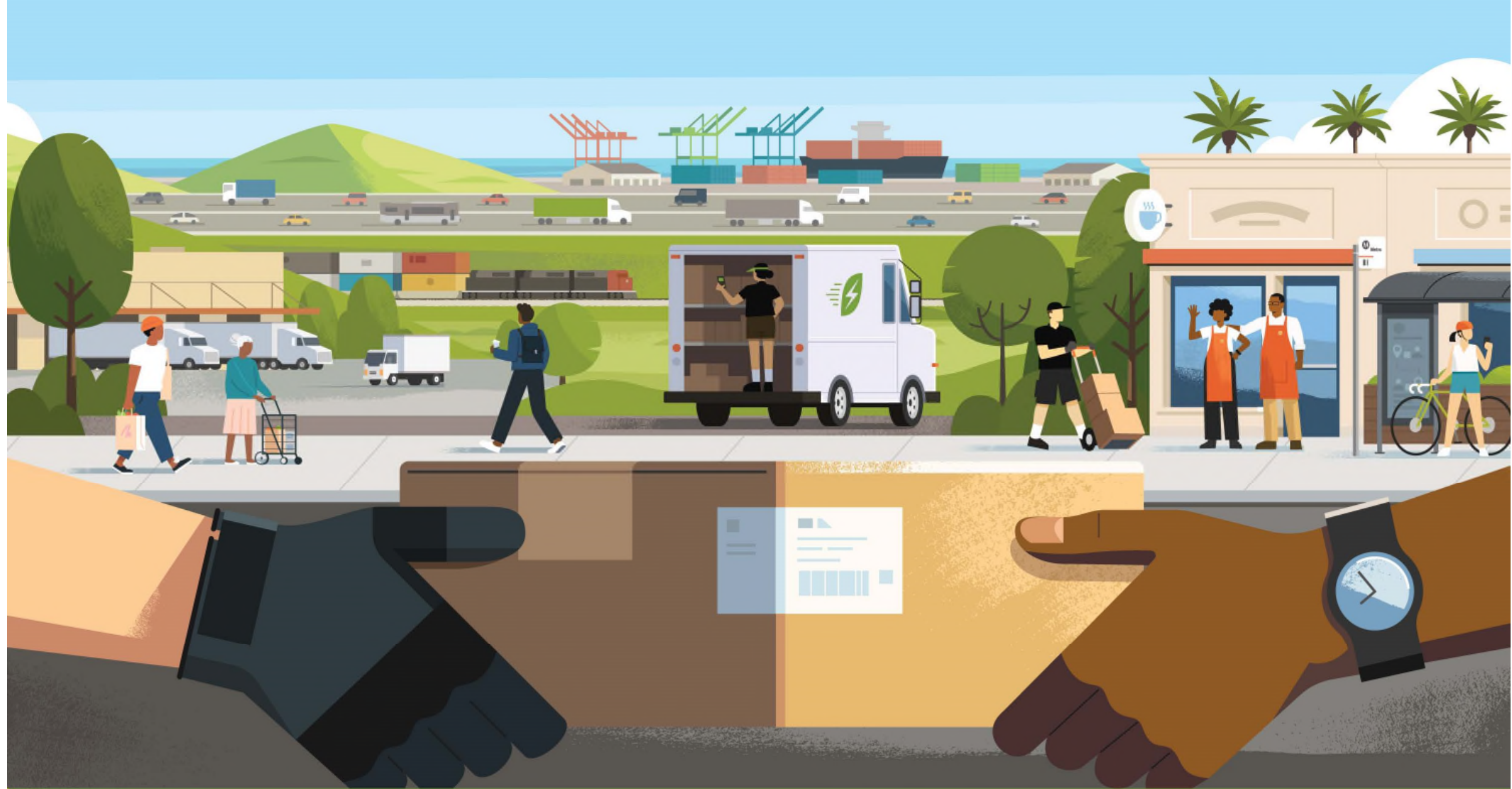
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**SCHEDULE OF MEETINGS:**

Metro and Caltrans will convene the 710 Task Force approximately every three weeks. This schedule will help advance the work of the group over the next six months, while allowing Metro and Caltrans to develop meeting materials, information, and opportunities for additional engagement in between meetings.

## **ATTACHMENT E**

Metro and Caltrans will develop the topics and flow of meetings for the 710 Task Force with its membership and will also work with community representatives to help develop a meaningful public comment and input process to help inform the 710 Task Force's work.



**Planning and Programming Committee**  
Presentation on Items 11 & 12  
*Response to I-710 South Corridor Project Motions 47 & 48*  
September 15, 2021

# Motion 47 Response

Work on the 710 South Corridor Project EIR/EIS has been **suspended**.

Existing Project elements in the EIR/EIS will be examined through the new 710 Task Force process, including additional locally-supported, complementary non-highway projects.

# Motion 48 Response, Item 1

## EPA and Conformity Requirements

EPA re-affirmed to Metro and Caltrans that it intends to require a Particulate Matter (PM) Hot Spot conformity analysis

- **\$50 million commitment from Board for the I-710 Clean Truck Program (CTP) helped - allowed Metro/Caltrans to re-engage EPA on conformity determination**
- Ultimately EPA would not agree to create precedent with Metro/Caltrans proposal to use the CTP as a programmatic feature to reduce diesel emissions
  - CTP would demonstrate reduction in diesel truck trips
  - CTP deemed by EPA to be non-enforceable under CEQA & NEPA
  - **EPA concerned with PM increases caused by entrained road dust and tire/break wear – not just tailpipe emissions**
  - I-710 Project held to higher standard than most highway projects
- Mitigations (e.g. CTP), while allowed as part of the Hot Spot Conformity Analysis, cannot substitute for the analysis
- EPA could not provide acceptable/quantifiable ways to fully mitigate entrained road dust and tire/break wear PM increases
- **Result: No viable way to demonstrate air quality conformity for 710 Project.**

# Motion 48 Response, Items 2 & 3

## Potential for State and Federal Support

### Current Project elements (non-freeway)

- Include the Clean Truck Program, transit enhancements, or active transportation improvements, for example
- Individually would not fully address the Project's original purpose and need
- Are eligible to be considered as part of a re-evaluation of alternatives developed through the 710 Task Force

### Ideas that were not fully vetted during the environmental process

- Some examples include conversion of existing mixed flow freeway lanes to new purposes, priced/managed lanes or dedicating lanes for ZE trucks
- To be considered as part of the 710 Task Force process

State and Federal support for the Project will ultimately require a re-evaluation of the Project, from Purpose and Need to Project Elements

# 710 Task Force: Re-envisioning the Project

The Metro Board via Motions 47 & 48 called for a new process for examining how to make improvements within the 710 Corridor that focused on collaboration with affected communities and local stakeholders.

In response, Metro and Caltrans will convene a robust set of 710 Corridor stakeholders to review the Purpose and Need for investment within the corridor.

- **Focus:** Bringing Community Based Organizations to the table
- Work together to develop effective community outreach strategies.
- Modeled after Goods Movement Strategic Plan engagement process

**Equity:** Metro will lead the reimagining of the 710 Corridor project with equity by seeking engagement with impacted communities, understanding disparities experienced, and developing multimodal approaches to delivering benefits for these communities while improving regional mobility, safety and air quality.

# 710 Task Force: Re-envisioning the Project

**Partnership:** Partner with the Gateway Cities COG to develop and deliver an investment plan developed through the 710 Task Force process that implements projects and programs designed to realize multimodal strategies that address the re-established purpose and need.

**Ultimate goal:** Develop a collaborative engagement process where local stakeholders, impacted communities and regional partners can work together to develop a new approach to investing in the 710 Corridor that will reduce disparities, increase benefits and improve mobility and safety within the corridor for local residents and the regional movement of people and goods.

**First meeting:** Took place on Monday, September 13, 2021 @ 6pm (Zoom)



# 710 Task Force: Community Outreach

Central to the 710 Task Force's work will be a **commitment to community outreach and public engagement**

**Community-Based Organizations (CBOs)** will have a seat at the table

- Metro will partner with CBOs to develop an effective strategy to inform and engage residents from impacted communities as part of process

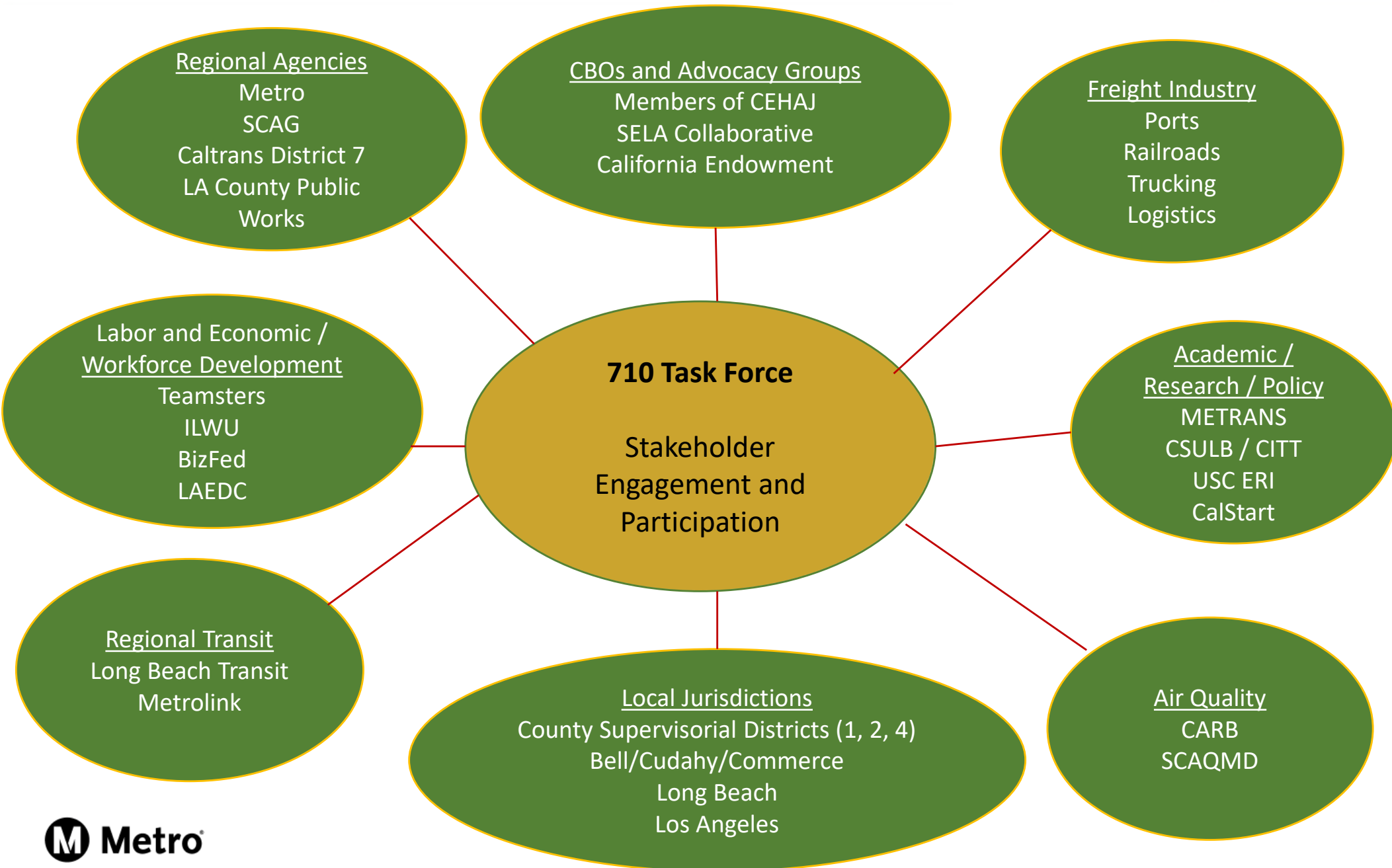
Re-engage residents **previously contacted** through the prior 710 Project process

Employ innovative outreach methods

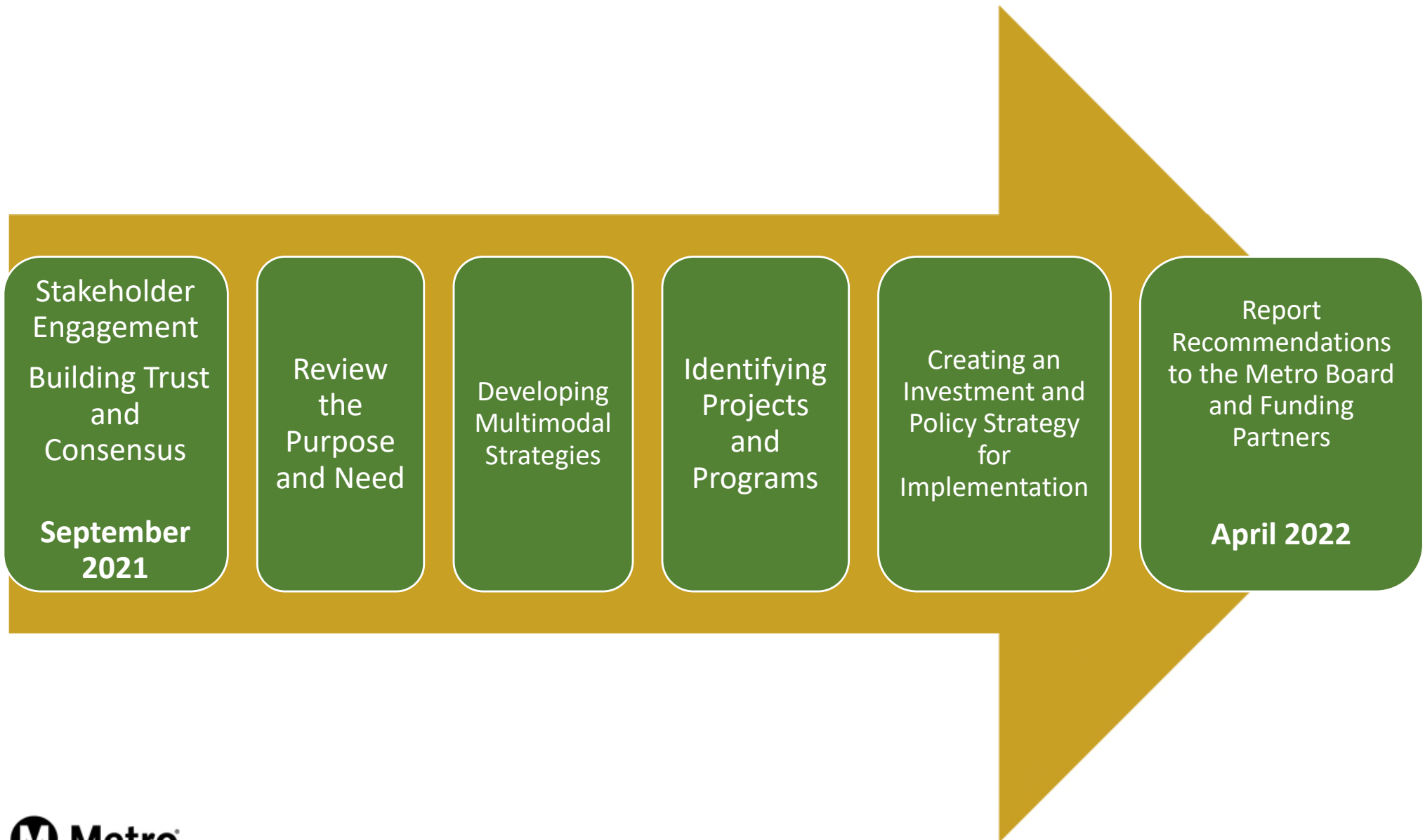
Bring outreach into local communities to meet residents where they are

Public encouraged to attend and provide comment at 710 Task Force meetings

# 710 Task Force: Stakeholder Engagement



# 710 Task Force: Process and Goals



# 710 Task Force: Meeting #1 Recap

**Attendance:** Excellent turnout – approximately 150 participants

**Topics:** Introductions and Keynote Addresses  
History of the 710 Corridor and Lessons Learned  
How the 710 Task Force Can Come Together  
How to Build an Effective Community Engagement Strategy

**What We Heard:** Build stronger outreach effort to engage corridor residents  
Create longer lead times for notices, agenda and materials  
Overcome the digital divide  
Translation services for meetings and materials  
Eliminate “jargon” and provide clear information

**Next Meeting:** Equity Assessment Tool  
Charter and Terms of Engagement  
Review Purpose and Need

# 710 Task Force: Next Steps

Work with community-based organizations to develop public engagement strategies, identify resources and plan events

Engage Task Force members to link outreach network opportunities to coordinate / build on existing engagement structures

Finalize webpage and public-facing information to meet transparency goals

- Post meeting recording, summary, additional information

Evaluate and finalize Task Force membership

Identify opportunities to create focus groups and community input opportunities before Meeting #2

Coordinate with Gateway Cities COG Ad Hoc Committee on joint meetings



## Board Report

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File #: 2021-0574, File Type: Program

Agenda Number: 35.

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**REVISION #2**  
**EXECUTIVE MANAGEMENT COMMITTEE**  
**SEPTEMBER 16, 2021**

**SUBJECT: FARELESS SYSTEM INITIATIVE (FSI)**

**ACTION: APPROVE RECOMMENDATIONS**

### **RECOMMENDATION**

CONSIDER:

- A. RECEIVING AND FILING the FSI funding plan for Phase 1 (K-14) and Phase 2 (low-income riders) pilots (Attachment A) and status report;
- B. APPROVING implementation of Phase 1 (K-14); and
- C. APPROVING Low Income Fare is Easy (LIFE) improvements (Attachment G).

### **ISSUE**

On May 27, 2021, the Board passed Motion 45 (Garcetti, Mitchell, Krekorian, Hahn, Bonin, and Solis) on implementation strategies for the Fareless Systems Initiative (FSI). The motion directed the Chief Executive Officer to implement the Fareless System Initiative, subject to a final funding plan and while pursuing cost-sharing agreements, and report to the Board monthly on the development, launch, and performance of FSI. This report requests Board approval of the funding plan for FSI Phase 1 (K-14) and Phase 2 (low-income riders), as well as provides an update on the administrative coordination and financial viability of both phases, including the participation of municipal and local operators, impact to Access Services, the cost of fare collection, changes to the existing fare subsidy program, and the feasibility of using the Federal American Rescue Plan Act (ARPA) funding for the pilot.

### **BACKGROUND**

A fareless transit system in Los Angeles County is both an investment in social mobility and an important tool to assist in the fight against income and health inequality. A fareless system makes

Metro more accessible, while providing financial relief from the ever-rising cost of living for the working poor. The cost barrier to transit disproportionately impacts low-income households. High transportation costs limit mobility and access to employment, education, medical care, and social services.

FSI will allow the State and Federal government to more quickly reach its aggressive climate goals through increasing transit ridership, and improving air quality in one of the state's largest concentration of disadvantaged communities. As a result, a funding plan for FSI that identifies expected costs and sources of potential funding must assume state and federal funding, similar to most Metro programs, projects, and initiatives.

Motion 45 requests a report back on the administrative feasibility and financial viability of implementing FSI for K-12 students, community college students, and low-income riders. Over the last 90 days, staff has met with various school districts, community college districts, Access Services, municipal and local operators, as well as researching best practices for implementation. From this outreach, it is clear that FSI provides one element of universal basic mobility for LA County residents, but it is not a substitute for providing better service.

FSI poses the following policy questions:

- Is there a way to make transit more affordable for low-income residents?
- How can the region best move towards a more consistent regional standard for fare discount policies? and
- Is there a transit affordability solution that is financially viable and administratively feasible?

## **DISCUSSION**

The FSI Funding Plan (Attachment A) is categorized by two phases. Phase 1 has identified one-time ARPA funding and the opportunity for cost-sharing with school districts. Phase 2 continues to identify potential funding, but is still contingent on securing new federal, state and local funding.

### **Phase 1 - Fareless for K-14 Students Funding Plan**

#### **Estimated Revenue Losses**

The scope of Phase 1 covers K-12 and community college students. Additional operational costs are assumed to be absorbed in the existing Metro Transit Operations budget. As shown in the table below, fare revenue losses for Metro are estimated at \$33.5 million for Metro and \$16.4 million for municipal and local operators, for a total estimated Phase 1 financial impact of \$49.9 million for FY22 and FY23.

#### **Funding Plan**

For the Phase 1 pilot period through FY23, Metro can fund K-12 revenue losses with ARPA funds. Per Attachments B and C, participating municipal operators will also use their ARPA allocations to fund Phase 1. NOTE: Per Motion 45, the Phase 1 funding plan reserves existing funding agreements between school districts and transit operators.

Revenues from school agreements will be shared among participating FSI operators based on ridership will also support Phase 1. See the full list of school districts that have expressed interest in joining the program to date in Attachment D. Staff is currently working with these school districts to finalize agreements for implementation.

NOTE: Per Motion 45, the Phase 1 funding plan does not reduce existing transit operations or state of good repair expenditures or use regional funding typically committed to bus and rail transit operations or intended for the capital program. As ARPA is a new, one-time funding source that will not extend beyond FY23, other new sustainable federal, state, or local funds must be secured to maintain the program beyond the pilot period.

## **Phase 2 - Fareless for Low-Income Riders Funding Plan**

### **Estimated Revenue Losses and Program Costs**

As shown in Attachment A, the total financial impact is estimated at \$229 million for Metro and \$210 million for municipal and local operators, for a total estimated Phase 2 financial impact of \$439 million for Year 1 and Year 2.

The bond defeasance amount includes a one-time payment of \$80 million to defease bonds for Pilot Year 1 prior to implementation and a savings of \$12 million annually on related debt service payments. Administrative costs of a new low-income verification program are estimated based on the current costs of LIFE program administration. Additional costs for municipal and local operators equal the estimates included in an April 2021 letter from LACMOA to the Metro Board Chair (Attachment B).

### **Funding Status**

NOTE: Per Motion 45, the Phase 2 funding plan does not reduce existing transit operations or state of good repair expenditures or use regional funding typically committed to bus and rail transit operations or intended for the capital program. There is not enough capacity in Metro's current Transit Operations budget for Phase 2 of the pilot. Therefore, implementation is contingent on identifying new sustainable federal, state, local, or other funding sources.

As a result, staff has pursued federal and state opportunities and legislation to fund FSI in partnership with implementation partners and key stakeholders. The infrastructure bill passed by the U.S. Senate last month includes funding increases for transit. However, it does not include dedicated funding for FSI or a pilot program for fareless transit. Nevertheless, staff will continue to advocate at the State and Federal level for funding as their participation is a critical element of the funding plan for Phase 2.

Staff will continue to seek additional potential revenue generating opportunities, such as discretionary programs, philanthropic sources, business partnerships, and opportunities created by new legislation. Staff is actively working to enhance resources to maximize new revenue and maintain return on



resource investment.

**Cost of Fare Collection**

The regional TAP fare collection system used in Los Angeles County is administered by Metro on behalf of the region. Currently, TAP is used by 26 transit agencies county-wide, plus Metro Micro, Metro Bike Share, and the Metro parking program. In addition to serving as the regional fare collection system, TAP also provides valuable ridership and demographic information used to plan routes and inform policy decisions based on how real riders use transit.

As shown in the table below, the annual cost to Metro for the administration of the TAP system is \$74 million. Metro’s annual estimated fare revenue is \$250 million. For FY22 Metro’s budgeted fare revenues are \$73.2 million per the FY22 adopted budget, including reduced fare revenue projections due to the ongoing pandemic. In FY23, fare revenues are expected to return to 95.5% of pre-pandemic levels, or approximately \$239 million. Across all 26 transit agencies in the region, annual TAP fare revenues are about \$335M annually. Therefore, the cost of fare collection represents approximately 30% of Metro’s average annual revenue and 22% of the regional revenues collected via TAP.

<b>Annual Fare Collection Costs by Department</b>	<b>Labor</b>	<b>Non-Labor</b>	<b>Total</b>	<b>%</b>
<i>TAP - Operations and Regional Payment Processing</i>	\$ 9.5	\$ 20.9	\$ 30.4	41%
<i>Security - Fare Enforcement and Cash Collections Support</i>	13.1	-	13.1	18%
<i>Revenue Collections - Cash Collection and Cash Counting</i>	11.6	0.5	12.1	16%
<i>Communications - Customer Information and Reduced Fare Admin</i>	11.2	-	11.2	15%
<i>Operations - Farebox Repair and Installation</i>	2.5	0.2	2.7	4%
<i>Other (Transit Court, ITS, Legal, Audit)</i>	0.2	4.7	4.9	7%
<b>Total Annual Fare Collection Costs by Department</b>	<b>\$ 48.1</b>	<b>\$ 26.3</b>	<b>\$ 74.4</b>	<b>100%</b>

Less than half of total fare collection costs reside in the TAP department, with the remaining 59% in Security, Revenue Collections, Communications, Operations, Transit Court, ITS, Legal, and Audit. Non-labor costs are \$26.3 million, or 35% of total fare collection costs. This non-labor amount includes the Cubic contract at \$13.4 million, or 18% of total fare collection costs. Labor costs are \$48.1 million, or 65%, with 282 total FTEs across 4 labor unions as shown in the table below.

Union	FTE	% of total FTE
TCU	119	42%
TEAMSTER	98	35%
NC	42	15%
ATU	14	5%
AFSCME	9	3%
<b>Total</b>	<b>282</b>	<b>100%</b>

Estimated Savings from Elimination of Fare Collection

If TAP were eliminated county-wide, total savings would be approximately \$26.3M, the total non-labor amount for annual fare collection costs. This assumes no change in staffing, with all 282 FTEs reallocated to other functions within the agency. (NOTE: Fare enforcement and Cash Collections Support is provided by in-house Transit Security staff.) If Metro eliminates fares, but other TAP operators continue to collect fares, Metro would continue to administer TAP on behalf of the region. In this scenario, approximately 55% of non-labor costs would remain for a potential savings of \$14.5 million, as shown in the table below.

Non-Labor Costs of Fare Collection	Universal Free	Metro Free
<i>TAP - Operations and Regional Payment Processing</i>	\$ 20.9	\$ 11.5
<i>Security - Fare Enforcement and Cash Collections Support</i>	-	-
<i>Revenue Collections - Cash Collection and Cash Counting</i>	0.5	0.3
<i>Communications - Customer Information and Reduced Fare Admin</i>	-	-
<i>Operations - Farebox Repair and Installation</i>	0.2	0.1
<i>Other (Transit Court, ITS, Legal, Audit)</i>	4.7	2.6
<b>Potential Savings</b>	<b>\$ 26.3</b>	<b>\$ 14.5</b>

One-Time Costs to Eliminate Fare Collection

If fares are eliminated county-wide, Metro would incur an estimated \$151.4 million in one-time costs to discontinue the TAP system. This amount includes penalties for early termination of contracts, refunds of stored value currently loaded to customer TAP cards, and removal of fare collection infrastructure, as shown in the table below.

One-Time Costs to Eliminate Fare Collection	Non-Labor	%
Early Termination - Remaining Value of Current Contracts	\$ 96.3	64%
Refunds of Unused Fare Products	42.8	28%
Removal of Gates, TVMs, and SAVs	12.3	8%
<b>Total One-Time Costs to Eliminate Fare Collection</b>	<b>\$ 151.4</b>	<b>100%</b>

### **FSI Phase 1 (K-14) Status**

On July 22, 2021, staff presented to the Board an update on the FSI Phase 1 program that identified a group of districts/schools for mobilization. Early mobilization efforts with these districts allowed staff to test the administrative processes of distributing and registering student cards on the new student portal for a smaller group of students and schools prior to a countywide FSI Phase 1 launch. A total of 17,397 students from 28 participating schools had access to the FSI K-12 program during the test period.

#### Schools/districts in testing phase:

- California School of the Arts - San Gabriel Valley (Duarte), 1,130 Students
- Centinela Valley Union High School District, 8 Schools, 6,657 Students
- Culver City Unified 9 schools, 7,076 students, partnership with Culver City Bus
- Los Angeles Academy of Arts and Enterprise (LAAAE - Downtown Los Angeles), 275 Students
- North Valley Military Institute - Sun Valley, 759 Students
- Youth Build Charter Schools - 10 Schools, 1,500 Students (Compton, East LA, El Monte, Hollywood, Lennox, Norwalk, Palmdale, South LA, Whittier)

As of September 7, 2021:

- 5,400 test cards have been distributed
- 1,149 cards have been registered in the portal (86% are 13 years or older vs. 14% Under 13)
- Cards have been tapped 7,046 times by 613 unique users

See detailed test group data in Attachment E.

The registration portal designed by TAP staff showed a very low error rate of less than 1%. Feedback from students and parents showed that the portal was very easy to use and accomplished our goal of streamlining the application process.

#### Los Angeles Unified School District (LAUSD)

LAUSD, the second-largest school district in the nation, has verbally committed to participate in the FSI K-12 program at the \$3 per student cost-sharing rate, and the agreement is being finalized. This will provide all 450,000 LAUSD students access to participate in the FSI K-12 program. LAUSD represents close to one-third of the 1.4 million public students in the county. This partnership is a significant step to meeting our goal through this program to eliminate mobility barriers from a student's ability to succeed.

See the complete list of school districts that have expressed interest in joining the program to date in Attachment D.

#### Community Colleges

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Staff is working with Community Colleges that have existing agreements with municipal transit agencies to transition their students from a single-agency pass to the FSI regional pass. The colleges in transition are Santa Monica College (agreement with Santa Monica Big Blue Bus), Citrus College and Mount San Antonio College (agreements with Foothill Transit).

Cerritos College has agreed to join FSI as a new participant and Rio Hondo College and Pasadena City College will be transitioning from U-Pass to FSI. Agreements are being finalized with these three schools at \$7 per student for Year 1.

NOTE: Per Motion 45, the Phase 1 funding plan reserves existing funding agreements between school districts and transit operators.

### **FSI Phase 2 (Low Income) Administration Status**

Concurrent with seeking funding for Phase 2, staff is exploring several strategies to streamline and simplify the eligibility process for participants, that can be implemented once funding is secured. Striving to remove as many barriers to entry as possible, a number of strategies are under review, including evaluating a self-attestation process for low-income riders similar to the process used by Southern California Edison. Details of strategies and registration methodologies under consideration are included in Attachment F.

#### **Access Services Impact**

Access Services provides ADA paratransit on behalf of Metro and other fixed route bus operators throughout LA County. Federal ADA law requires that Access fares be no more than two times Metro's regular base fare. Therefore, with Phase 1, there is no impact on Access fares because Metro's regular base fare would not change. With the implementation of Phase 2, the regular Metro base fare would remain, but there are potential equity concerns if low-income fixed route transit riders are able to ride free while low-income Access Services customers still pay a fare.

If Metro eliminates fares completely, Access must also eliminate fares in accordance with the federal law that indexes Access' fares to Metro's base fare. Access Services has provided an estimated range of \$180 million to \$302 million for the increased costs of providing additional service to meet increased demand in the scenario where Access does not charge a fare. This represents up to an additional \$302 million in annual costs for Metro, which funds annual operations of Access Services on behalf of the region.

### **Adjustments to Existing Fare Subsidy Programs**

As staff continues to pursue sustainable funding sources to support a low-income, fareless pilot program for Phase 2, it is recognized that it is essential to help low-income riders. As a result, staff has recently made changes to the existing Low-Income Fare is Easy (LIFE) program and identified opportunities for improvement surrounding three core areas: Easier Access, Easier Sign-Up, and Greater Affordability. Attachment G provides details on the LIFE Program and the modification now

available, currently underway, and planned for the future.

The most significant immediate improvement will be applying the Metro Board approved 50% price reduction on Metro passes that will go into effect once Metro resumes collecting fares. This will allow LIFE riders to continue receiving their full LIFE subsidy and purchase a monthly pass for \$26, a substantial discount from the \$76 they are paying now. As we emerge from this pandemic, this promotional period will allow Metro to assess the impacts of the LIFE improvements, identify additional opportunities, and consider sustainable alternatives to continue assisting our low-income riders.

### **DETERMINATION OF SAFETY IMPACT**

This program does not affect the incidence of injuries or healthful conditions for patrons or employees. Therefore, approval of this request will have no impact on safety.

### **FINANCIAL IMPACT**

The estimated revenue loss of Phase 1 of the Fareless System Initiative is \$49.9 million dollars. Funds from the school district cost-sharing and the Federal American Recovery Plan Act (ARPA) will be used to cover the program's revenue loss.

#### **Impact to Budget**

The funding source for the FSI Phase 1 is Enterprise Fund operating revenues from district cost-sharing and ARPA. The source of funds for this action, operating revenues, is eligible to fund bus and rail operating expenditures.

### **EQUITY PLATFORM**

The FSI Task Force worked with the Equity and Race Team to use the Rapid Equity Assessment Tool to analyze the impacts of the proposed FSI Pilot Program. At its core, the goal of the FSI Pilot Program is to achieve greater equity by reducing barriers and improving access to transit for all communities.

For students, access to transit increases the probability of students becoming long-term transit riders, improves school attendance and academic performance, increases participation in extracurricular activities and employment. Increased transit ridership adds social and environmental benefits to the LA region. Transportation is a basic need for the Los Angeles region, phase 1 of the FSI pilot will make Metro more accessible while providing some financial relief from transportation costs on students.

One of the considerations identified for Phase 1 is that low-income families will still need to pay fare when accompanying their minor students. The opportunity for students to participate in a fareless program may reduce the cost for the whole family to travel together.

**IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommendation supports strategic plan goal #3 Enhancing communities and lives through mobility and access to opportunity“ by reducing the cost of riding transit for K-12 and Community College Students in Phase 1 and low-income riders in Phase 2.

**ALTERNATIVES CONSIDERED**

An alternative to phasing FSI is to focus on a universal fareless system. Staff does not recommend this alternative for the following reasons below:

In addition to the estimated financial impact of Phase 1 and Phase 2, the financial impact of a fully fareless system has been estimated as part of the FSI effort. As shown in the table below, the annual financial impacts of a fully fareless system are estimated at \$804.9 million for Metro, plus an additional \$263.0 million for municipal and local operators, for a total estimated annual cost of \$1.1 billion. Additional capital costs may be necessary to meet the demands of a fully fareless system.

<b>Universal Fareless Financial Impact (\$ in millions)</b>	<b>Annual Estimate</b>
<b>Metro</b>	
Fare Revenue Loss	\$ 250.0
Increase in Transit Service to Meet Projected Demand	252.9
Annual Funding Gap Projected by Access Services	302.0
<i>Metro Subtotal</i>	<b>\$ 804.9</b>
<b>Countywide Municipal &amp; Local Operators</b>	
Fare Revenue Loss	\$ 77.7
Additional Costs	185.3
<i>Municipal and Local Operators Subtotal</i>	<b>\$ 263.0</b>
<b>Annual Impacts of Universal Fareless Program</b>	<b>\$ 1,067.9</b>

Metro fare revenue losses are based on pre-covid fare revenues of approximately \$250 million annually. The projected \$252.9 million increase in transit operations costs in a fully fareless system includes operational capacity for a 45% increase on the bus system and a 31% increase on rail. The estimated increase in ridership is based on the results of travel demand modeling at the launch of the FSI effort. Because Metro funds Access Services paratransit on behalf of the region, the additional annual costs of a fareless system on Access have been included as a cost to Metro. While it is not included here as an yearly cost, the one-time \$80 million payment to defease bonds prior to eliminating fares would also be required.

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For municipal and local operators, fare revenue losses are based on National Transit Database agency profiles. Additional costs for municipal and local operators are estimated at 30% of total operating costs per National Transit Database data, as discussed in the FSI Ad Hoc Committee for coordination with operators throughout the County.

### Regional Transit Funding Policy Issues

Material changes to formulas could require a modification to the California State statutes in which they are codified. The amount of fare revenue collected by each transit agency is a key component for allocating transit funding across the region. Regional transit funding sources distributed via established formulas include TDA, STA, Prop A, Federal Section 5307, Measure R, Measure M, and SB1. Regional transit funds are allocated based on 50% of the transit service provided and 50% of the fare units, a measure of total fares collected in relation to the base fare. While fare units are currently frozen per Board policy, the methodology does not specify what happens if an operator does not collect fares. Therefore, in a completely fareless system, regional discussion and coordination would be required to change the current allocation methodology.

### NEXT STEPS

Staff will formally launch Phase 1 of FSI and continue outreach and planning with school districts, community colleges, and regional and local transit operators.

Staff will continue advocacy efforts to secure funding for the Phase 2 funding plan. In addition, staff will finalize the administrative strategies for ease of implementation of the Phase 2 pilot.

Staff will report back on a quarterly basis on the status of Phase 1 and 2. ~~Metro will resume fare collection with 30 days notice.~~

Metro will resume fare collection beginning January 10, 2022 with ~~30~~ 90 days notice and a robust public education campaign (Attachment I).

### ATTACHMENTS

Attachment A - Funding Plan

Attachment B - LACMOA Letter to the Metro Board Chair

Attachment C - Participating Transit Agencies

Attachment D - Participating K-12 School Districts

Attachment E - K-12 Test Group Data

Attachment F - FSI Phase 2 Registration Methodologies

Attachment G - Low Income Fare is Easy (LIFE) Program Improvements

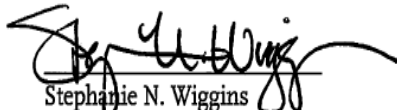
Attachment H - File # 2021-0372 Approved Motion on Fareless System Initiative (FSI) May 2021

Attachment I - Fare Collection Public Education Campaign

Prepared by: Devon Deming, Interim Deputy Executive Officer, FSI (213) 922-7957  
Anelli-Michelle Navarro, Executive Officer, OMB, (213) 922-3056

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Drew Phillips, Deputy Executive Officer - Finance, TAP, (213) 922-2109  
Armineh Saint, Director, LIFE Program, TAP, (213) 922-2369

Reviewed by: Nicole Englund, Chief of Staff, OCEO, (213) 922-7950  
Nalini Ahuja, Chief Financial Officer, OMB, (213) 922-3088

  
Stephanie N. Wiggins  
Chief Executive Officer



## FSI Funding Plan

### Phase 1 – Fareless for K-14 Students

The scope of Phase 1 is limited to K-12 and community college students, additional operational costs are assumed to be absorbed in the existing Transit Operations budget. As shown in the table below, fare revenue losses for Metro are estimated at \$33.5 million for Metro and \$16.4 million for municipal and local operators, for a total estimated Phase 1 financial impact of \$49.9 million for FY22 and FY23.

<b>Phase 1 Funding Plan (\$ in millions)</b>	<b>Pilot Year 1</b>	<b>Pilot Year 2</b>	<b>Total</b>
<b>Estimated Costs</b>			
Metro K-12 Students	\$ 7.7	\$ 25.8	\$ 33.5
Countywide Muni/Local K-12 Students	8.2	8.2	16.4
Community College Students <sup>(1)</sup>	-	-	-
<i>Total Estimated Costs</i>	<b>\$ 15.9</b>	<b>\$ 34.0</b>	<b>\$ 49.9</b>
<b>Funding Plan</b>			
<u>Secured</u>			
ARPA Funds <sup>(2)</sup>	\$ 11.7	\$ 29.8	\$ 41.5
Cost Sharing Contracts with K-12 Schools and Community Colleges <sup>(3)</sup>	2.2	2.2	4.4
<u>Unsecured</u>			
Cost Sharing Contracts with K-12 Schools and Community Colleges <sup>(4)</sup>	2.0	2.0	4.0
<i>Total Funding Plan</i>	<b>\$ 15.9</b>	<b>\$ 34.0</b>	<b>\$ 49.9</b>

<sup>(1)</sup> No changes assumed for existing cost sharing agreements with community colleges.

<sup>(2)</sup> Each participating agency will utilize their share of ARPA funding allocations as approved by the Metro Board of Directors at the July 2021 Regular Board Meeting.

<sup>(3)</sup> Ongoing current negotiations with 41 out of 87 K-12 districts interested in the program represent \$2.2 million in annual cost sharing revenues.

<sup>(4)</sup> If all K-12 districts countywide participate in the program, additional annual revenues are estimated at \$2.0 million.

Metro fare revenue losses are based on pre-covid K-12 fare revenues of \$27 million annually. For FY22, fare revenue loss estimates are based on total budgeted fare revenues of \$73.2 million per the FY22 adopted budget, including reduced fare revenue projections due to the ongoing pandemic. However, in FY23, fare revenues and ridership are expected to return to 95.5% of pre-pandemic levels. For municipal and local operators, many of which have already resumed collecting fares, estimates are based on Metro's 10.5% K-12 fare revenue share applied to county-wide fare revenue data per the National Transit Database agency profiles. All existing community college fare agreements will be maintained during the pilot period and there is no fare revenue loss assumed for the community college piece of Phase 1.

### Phase 2 – Fareless for Low-Income Riders

As shown in the table below, the total financial impact is estimated at \$229 million for Metro and \$210 million for municipal and local operators, for a total estimated Phase 2 financial impact of \$439 million for Year 1 and Year 2.

<b>Phase 2 Funding Plan (\$ in millions)</b>	<b>Pilot Year 1</b>	<b>Pilot Year 2</b>	<b>Total</b>
<b>Estimated Costs</b>			
<i>Metro</i>			
Estimated Fare Revenue Loss	\$ 22.6	\$ 147.4	\$ 170.0
Bond Defeasance	68.0	(12.0)	56.0
Administrative Costs for New Low Income Program	2.0	1.0	3.0
<i>Metro Subtotal</i>	<i>\$ 92.6</i>	<i>\$ 136.4</i>	<i>\$ 229.0</i>
<i>Countywide Municipal &amp; Local Operators</i>			
Estimated Fare Revenue Loss	\$ 24.0	\$ 48.0	\$ 72.0
Additional Costs	46.0	92.0	138.0
<i>Municipal &amp; Local Operators Subtotal</i>	<i>\$ 70.0</i>	<i>\$ 140.0</i>	<i>\$ 210.0</i>
<i>Total Estimated Costs</i>	<i>\$ 162.6</i>	<i>\$ 276.4</i>	<i>\$ 439.0</i>
<b>Funding Plan <sup>(1)</sup></b>			
<i>Secured</i>			
Redirect LIFE Program Revenues to FSI Phase 2 <sup>(2)</sup>	\$ 7.5	\$ 15.0	\$ 22.5
<i>Unsecured</i>			
General Revenues - Bond Defeasance <sup>(3)</sup>	68.0	-	68.0
Potential New Funding	87.1	261.4	348.5
<i>Total Funding Plan</i>	<i>\$ 162.6</i>	<i>\$ 276.4</i>	<i>\$ 439.0</i>

<sup>(1)</sup> Phase 2 implementation is contingent on securing \$416.5 million in new funding (\$439 million total estimated costs, less \$22.5 million for redirected LIFE Program revenues).

<sup>(2)</sup> Assumes countywide participation in FSI Phase 2, with total LIFE budget redirected to fund the pilot.

<sup>(3)</sup> Federal and state grants not eligible for bond defeasance. General revenues used for payment will impact revenues available for transit operations.

Metro fare revenue losses are based on pre-covid fare revenues of approximately \$250 million annually and a low-income ridership share of 69% per the Customer Satisfaction Survey. For Pilot Year 1, fare revenue loss estimates are based on total budgeted fare revenues of \$73.2 million per the FY22 adopted budget, including reduced fare revenue projections due to the ongoing pandemic. However, in Pilot Year 2, fare revenues and ridership are expected to return to 95.5% of pre-pandemic levels. For municipal and local operators, many of whom have already resumed collecting fares, estimates are based on Metro's 69% low-income fare revenue share applied to county-wide fare revenue data from National Transit Database agency profiles.

### General Revenue Bonds Pledged to Fares

Metro has two outstanding bond issues secured by general revenues: the General Revenue 2010-A Bonds and the General Revenue 2015 Bonds. General revenues include farebox revenues and fees, advertising revenue, revenues derived from Metro's leased properties, investment earnings, and other revenues under non-operating revenue categories of the Enterprise fund. Based on a legal opinion from Metro's bond counsel, these bonds should be defeased prior to the implementation of Phase 2 or a fully fareless system. However, this is not required for implementation of Phase 1.

## **Attachment A**

Metro would incur a one-time cost of \$80 million to defease bonds, prior to implementation of Phase 2 or a universal fareless program. If Metro as a policy matter would like to permanently cease collection of farebox revenues, the General Revenue Bonds should be legally defeased first. The cost to defease both series of General Revenue Bonds is approximately \$80 million. Annual savings in related debt service payments is approximately \$12 million annually.



**LACMOA**

Los Angeles County  
Municipal Operators Association

**Attachment B**

Antelope Valley Transit Authority  
Arcadia Transit  
Beach Cities Transit  
Claremont Dial-a-Ride  
Commerce Municipal Bus Lines  
Culver CityBus  
Foothill Transit  
City of Gardena's GTrans

La Mirada Transit  
Long Beach Transit  
Los Angeles DOT  
Montebello Bus Lines  
Norwalk Transit System  
Santa Clarita Transit  
Santa Monica's Big Blue Bus  
Torrance Transit System

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**VIA EMAIL AND REGULAR MAIL**

August 31, 2021

**REVISED**

Stephanie N. Wiggins, Chief Executive Officer  
Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Mail Stop: 99-25-1  
Los Angeles, CA 90012-2952

Re: Fareless System Initiative Pilot

Dear Ms. Wiggins:

The Los Angeles County Municipal Operators Association (LACMOA), which collectively consists of sixteen (16) municipal agencies (Munis'), would like to take this opportunity to congratulate you on your appointment as LA Metro's CEO. We look forward to working with you on building consensus and regional collaboration between Metro and LACMOA stakeholders. Previously, LACMOA submitted a proposal to the former Metro CEO, in order to establish a collaborative effort in implementation of a Countywide Fareless System Initiative (FSI) Pilot. Since the time of our initial proposal there has been various modifications to the FSI Pilot.

Therefore, LACMOA is updating our proposal to address these modifications; notwithstanding the fact that several LACMOA agencies have already agreed to participate in Phase I of the FSI Pilot, including: 1) Commerce Municipal Bus Lines; 2) Culver CityBus; 3) Montebello Bus Lines; 4) Norwalk Transit System; and 5) Santa Monica Big Blue Bus (pending Council approval 8/24/2021); and 6) GTrans (pending Council approval October 2021). Also, Foothill Transit has only agreed to participate in the FSI Phase I Community Colleges/UPass category at this point. Therefore, LACMOA proposes the following:

- LACMOA agencies that participate in the Phase I FSI Pilot agree to utilize their formula share of the American Rescue Plan Act (ARPA) funds to mitigate any fare revenue losses associated with K-12 and Community College students. This includes reaffirmation by LA Metro that LACMOA members may maintain all existing student fare reimbursement agreements that have been established with colleges and school districts.

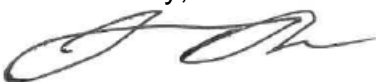
- LACMOA agencies that agree to participate in the Phase I FSI Pilot have the option to exclude their Commuter/Express Service (fares) from the Phase I FSI Pilot. This a very critical provision since it enhances the opportunity for inclusion of other LACMOA agencies, that currently provide some type of Commuter/Express service (i.e. Antelope Valley Transit Authority (AVTA), Foothill Transit, Long Beach Transit (LBT) and Torrance Transit), to participate in the FSI Phase I Pilot.
- LACMOA agencies that participate in the Phase I FSI Pilot agree to cost-sharing of revenues received from each school district (K-12 or Community College) based on percentage of total boardings by participating district on LA Metro and each FSI participating transit system.
- LACMOA agencies that participate in the Phase I FSI Pilot are requesting that any future Federal, State and local funds (i.e. Justice 40 Program, Freedom to Move Act, Congestion Pricing, etc.) received by LA Metro for subsidizing or supplanting fare revenue losses due to the FSI Pilot; or for sustainability of the FSI following completion of the pilot, be allocated through a formula allocation process to FSI participating agencies.
- LACMOA agencies that participate in the FSI are requesting that the Service and Fare Equity (SAFE) Analysis as required by Title VI are in accordance with FTA guidelines at that time, and should include the data from municipal transit operators throughout Los Angeles County, in order to show the countywide impacts of the pilot.

LACMOA is requesting and seeking reaffirmation that Metro will not use the FSI Pilot as a means to acquire regional funds outside of the terms and conditions that currently govern the distribution of regional transportation funds, including Formula Allocation Program (FAP) funds.

Additionally, the proposed FSI Pilot recommends a phased approach beginning with Phase I for K-12 and Community College students in August 2021 and then implementing the FSI Phase II Pilot to include low-income passengers in January 1, 2022. LACMOA agencies do not support implementation of FSI Phase II for low income riders without a viable guaranteed means to support lost farebox revenue.

LACMOA would appreciate your consideration of this proposal inasmuch as the FSI Pilot requires collaboration on both our parts to ensure equity for all transit passengers in the LA County region.

Sincerely,



James C. Parker  
LACMOA Chair

cc: LACMOA  
Access Services  
Devon Deming, Interim Deputy Exec. Officer-FSI

**Participating Transit Agencies - 9/3/2021**

**Yes - Already Submitted Request to Join (6)**

1. City of Commerce (Not on TAP)
2. City of Culver City Transportation
3. City of Santa Monica Department of Transportation
4. Foothill Transit (FSI Community College)
5. Montebello Bus
6. Norwalk Transit System

**Yes - Pending Board Approval (4)**

1. Arcadia Transit (Not on TAP)
2. Gardena Transit (GTrans)
3. Foothill Transit (FSI K-12)
4. Torrance Transit System

**Undecided (5)**

1. Beach Cities Transit
2. City of Glendora
3. Glendale Beeline
4. Long Beach Transit
5. Pasadena Transit

**No (2)**

1. Claremont Dial-a-Ride
2. Pomona Valley Dial-a-Ride

**Total: 17**

**FSI Participating K-12 Districts - 9/3/2021**August 2021 Testing (6)

1. California School of the Arts San Gabriel Valley
2. Centinela Valley Union High School District
3. Culver City
4. Los Angeles Academy of Arts and Enterprise (LAAAE)
5. North Valley Military Institute
6. YouthBuild Charter Schools

Contracts being finalized (13)

1. Academia Avance Charter
2. Alhambra
3. Alma Fuerte Public School (Altadena)
4. Azusa Unified
5. Baldwin Park
6. Basset
7. Claremont
8. Davinci Schools
9. El Monte Union High
10. El Rancho
11. Environmental Charter Schools (ECS)
12. Girls Athletic Leadership School Los Angeles
13. Glendora
14. Hacienda - La Puente
15. Hughes-Elizabeth Lakes Union Elementary
16. ICEF Public Schools
17. Inglewood
18. LA Alliance Charter Schools
19. LA Promise Fund
20. Larchmont Charter
21. Lawndale Elementary
22. Little Lake City Elementary
23. Los Angeles Unified
24. Monrovia Unified
25. Montebello Unified
26. Mountain View Elementary
27. Newhall
28. Palmdale Elementary
29. Pasadena Unified
30. Santa Monica-Malibu Unified
31. South Whittier Elementary
32. Time Community Schools
33. William S. Hart Union High

No (5)

1. ABC Unified (Not needed for all students and would also need companion passes)
2. Compton Unified (Cost)
3. Duarte Unified (Budget Reasons)
4. El Segundo Unified School District (Not enough students who ride transit)
5. Wilsona Elementary (Not aware of any families who use the public transportation system because of rural location)

8/8/2021

9/6/2021

# Attachment E - FSI Transactions

9/7/2021 4:41:36 AM

Earliest Last Refresh

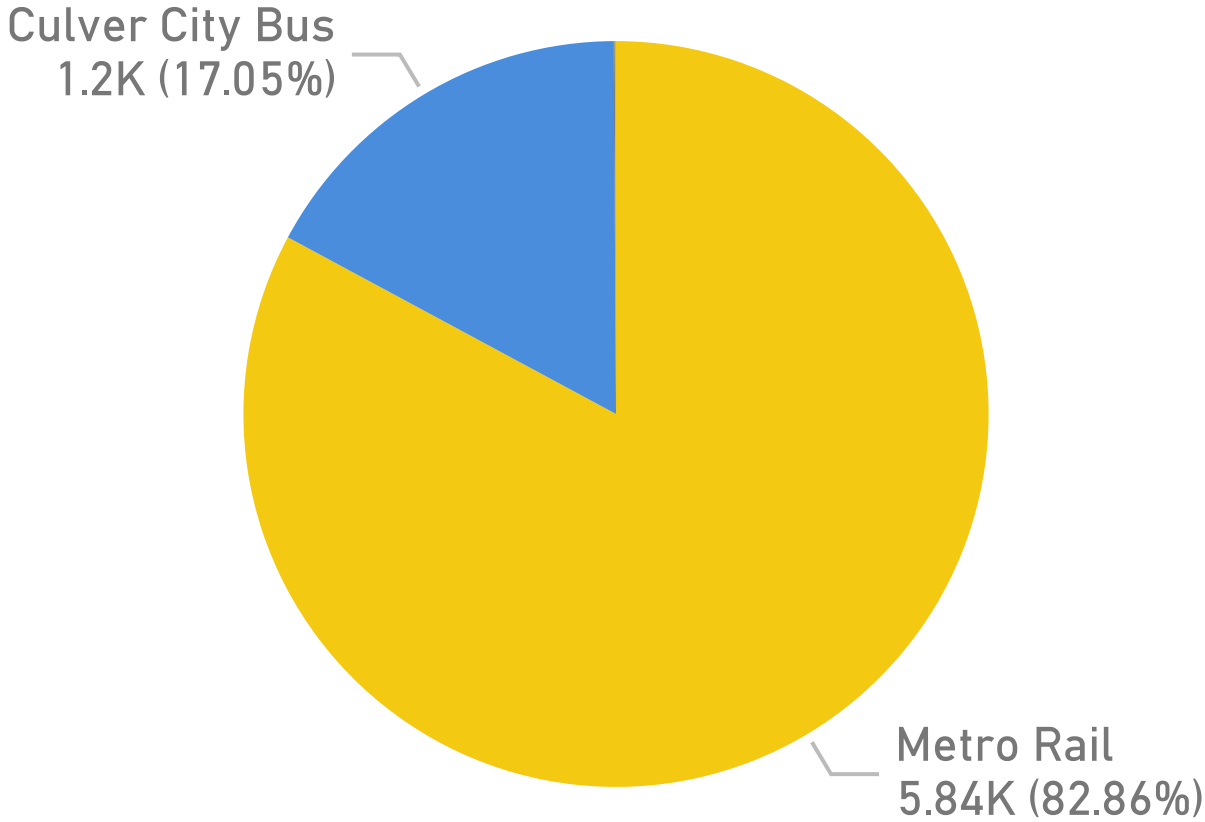
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Use Transactions

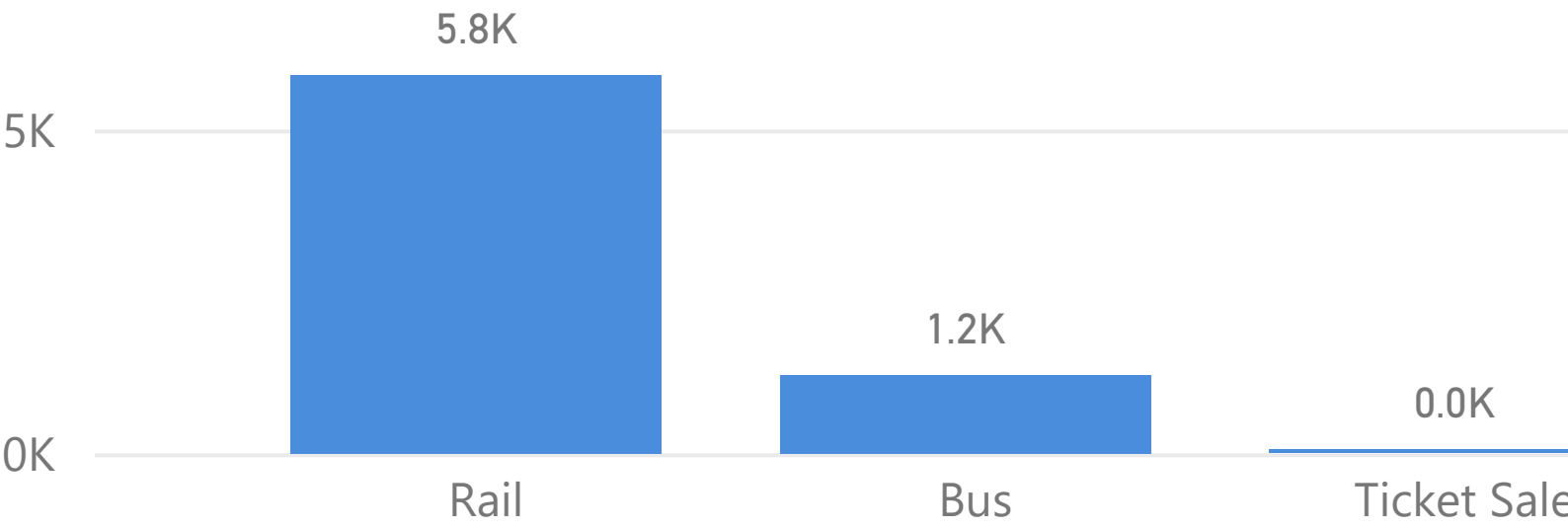
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Unique Cards with Activity

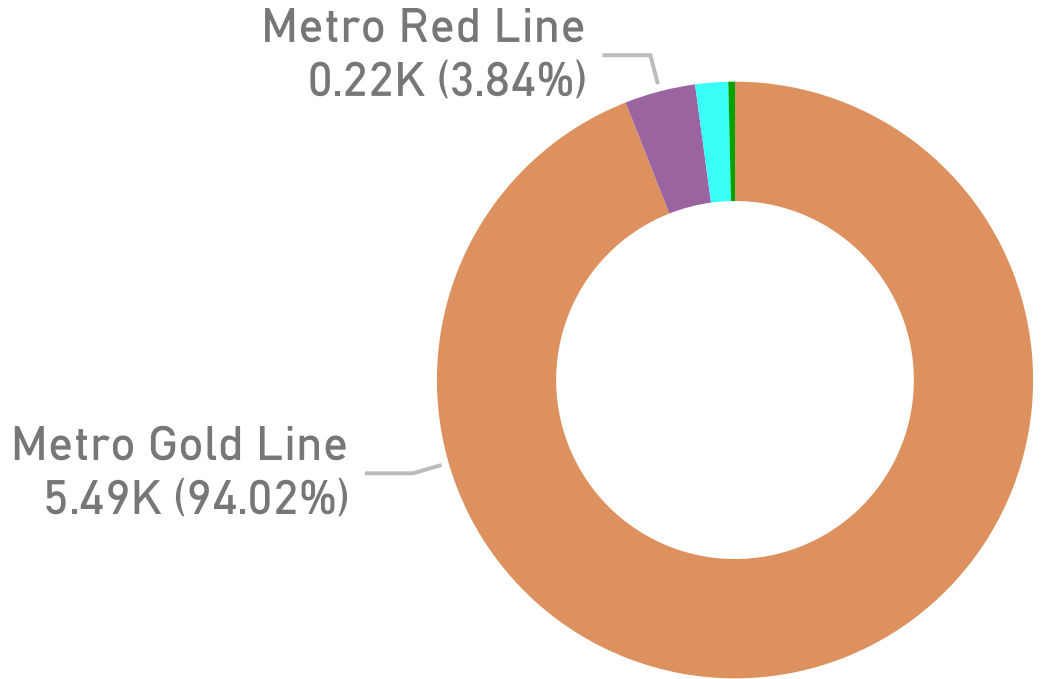
### Use Transactions by Agency



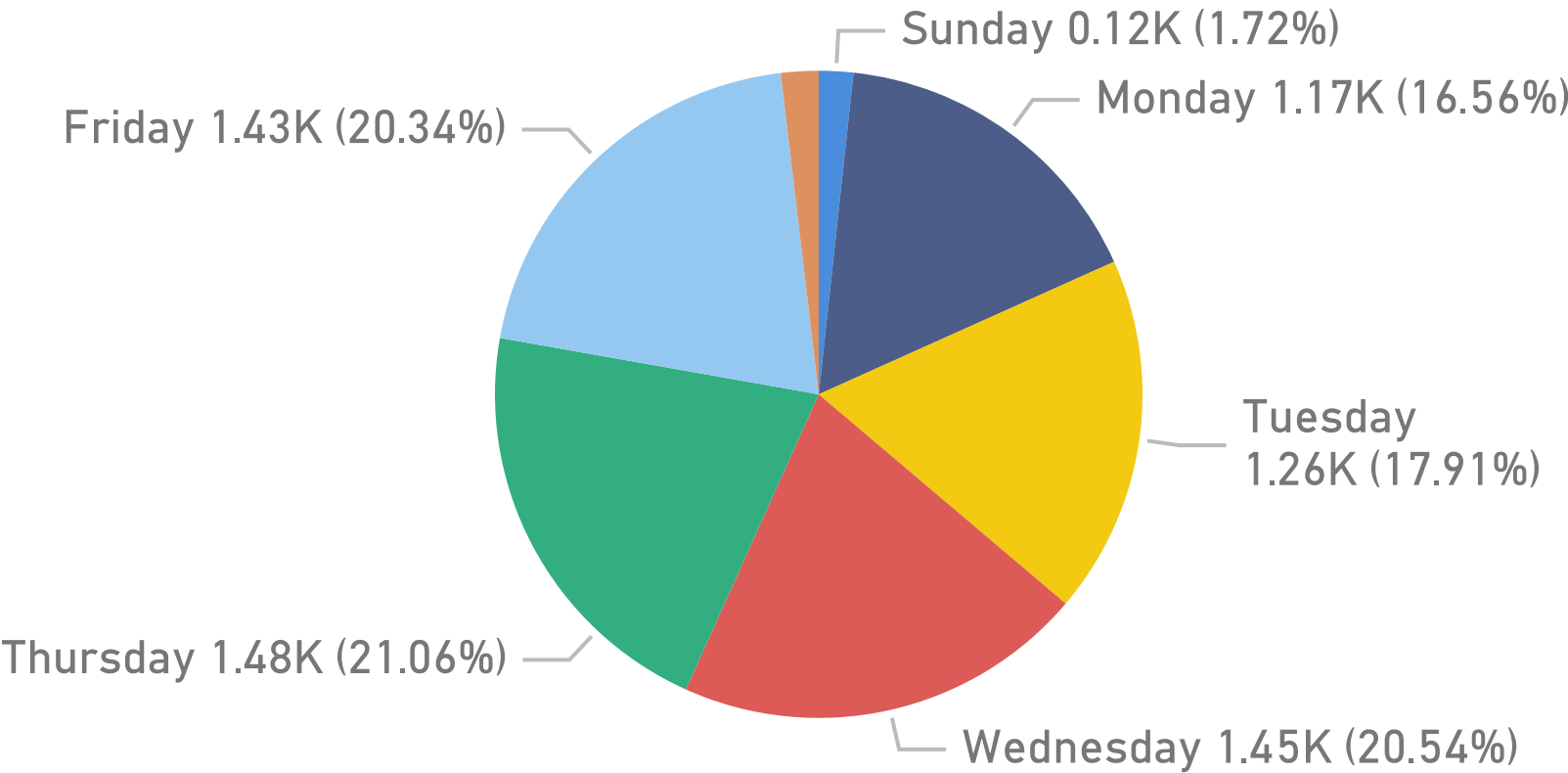
### Use Transactions by Transit Type



### Use Transactions by Rail Line

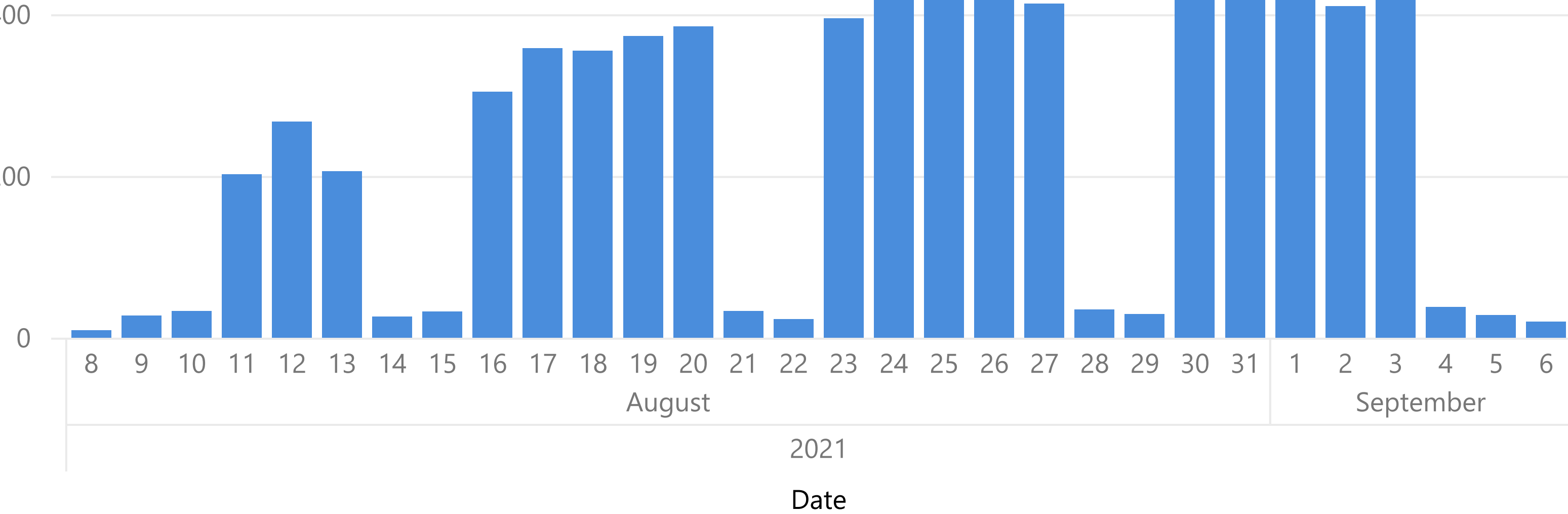


### Use Transactions by Day of Week



### Use Transactions

Fare Product ● FSI K12Student1





# FSI Transactions

8/8/2021

9/6/2021



Agency	Count
<b>Culver City</b>	<b>1201</b>
<b>Bus</b>	<b>1201</b>
Rapid 6 South	1
Route 1 East	98
Route 1 West	319
Route 2 West	6
Route 3 North	131
Route 3 South	46
Route 4 East	4
Route 4 West	3
Route 5 East	111
Route 5 West	152
Route 6 North	191
Route 6 South	119
Route 7 West	20
<b>Metro</b>	<b>5842</b>
<b>Bus</b>	<b>3</b>
Route 110	1
Route 14	1
Route 910	1
<b>Rail</b>	<b>5838</b>
Metro EXPO Line	104
Metro Gold Line	5489
Metro Green Line	21
Metro Red Line	224
<b>Ticket Sale</b>	<b>1</b>
Metro Gold Line	1
<b>Montebello</b>	<b>1</b>
<b>Bus</b>	<b>1</b>
Route 10	1
<b>Santa Monica</b>	<b>2</b>
<b>Bus</b>	<b>2</b>
Santa Monica Express	2
<b>Total</b>	<b>7046</b>



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# 1149

Total Sign Ups

# 21%

Sign Ups Percentage

# 21

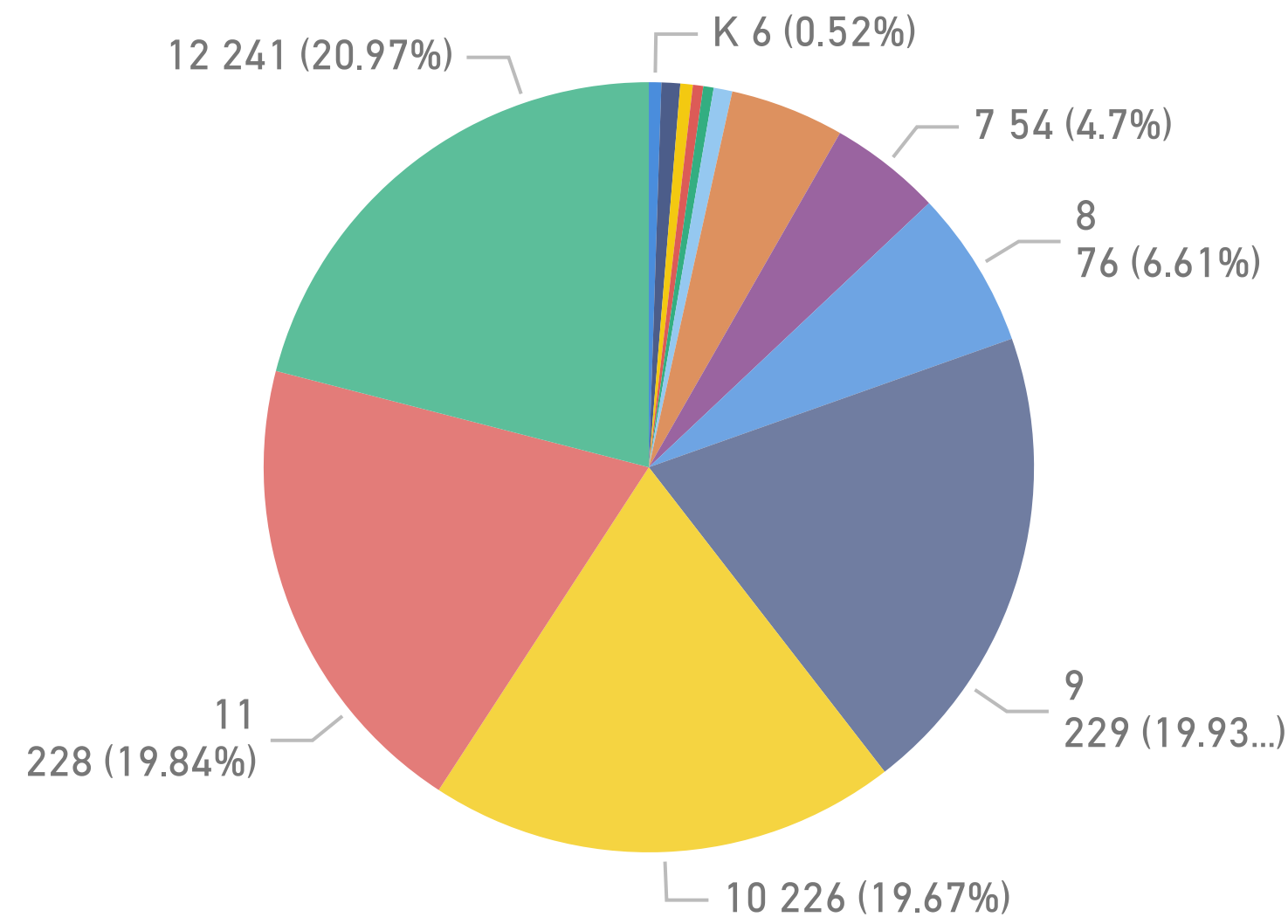
Participating Schools

# 14.59

Average Age

### Registrations by Grade

Grade ● K ● 1 ● 2 ● 3 ● 4 ● 5 ● 6 ● 7 ● 8 ● 9 ● 10 ● 11 ● 12

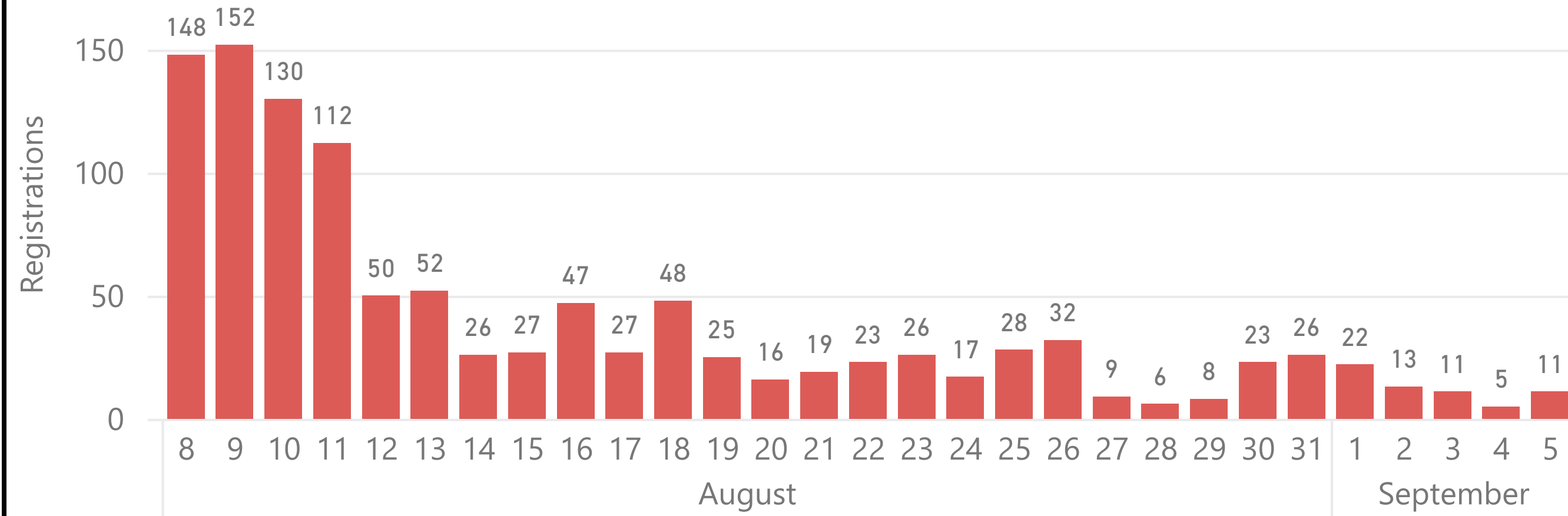


## FSI Registrations

9/7/2021 4:41:44 AM

Earliest Last Refreshed

### Registrations per day



### Participating Schools by District

Culver City Unified

8

Centinela Valley Union...

5

Duarte Unified

4

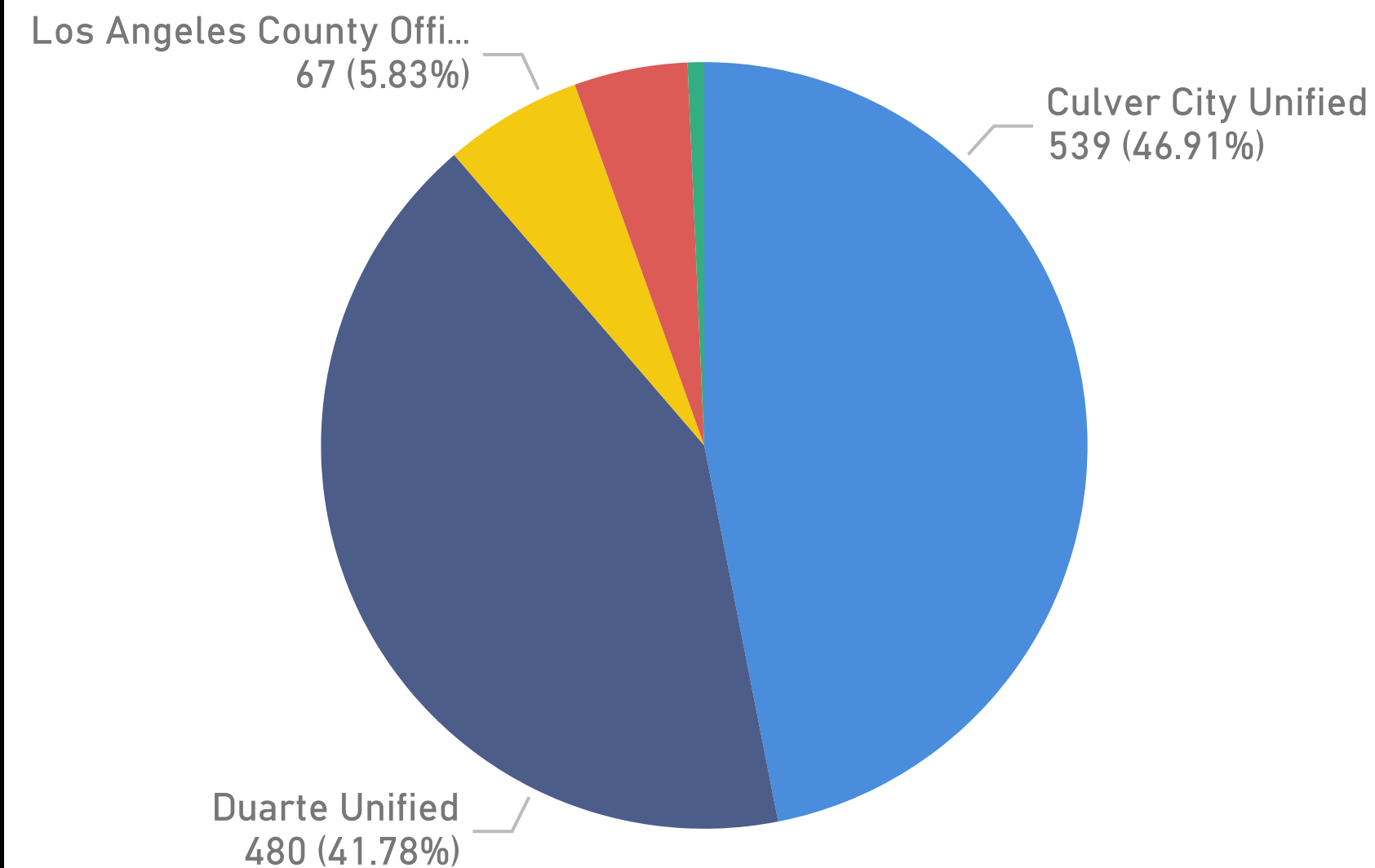
Los Angeles County O...

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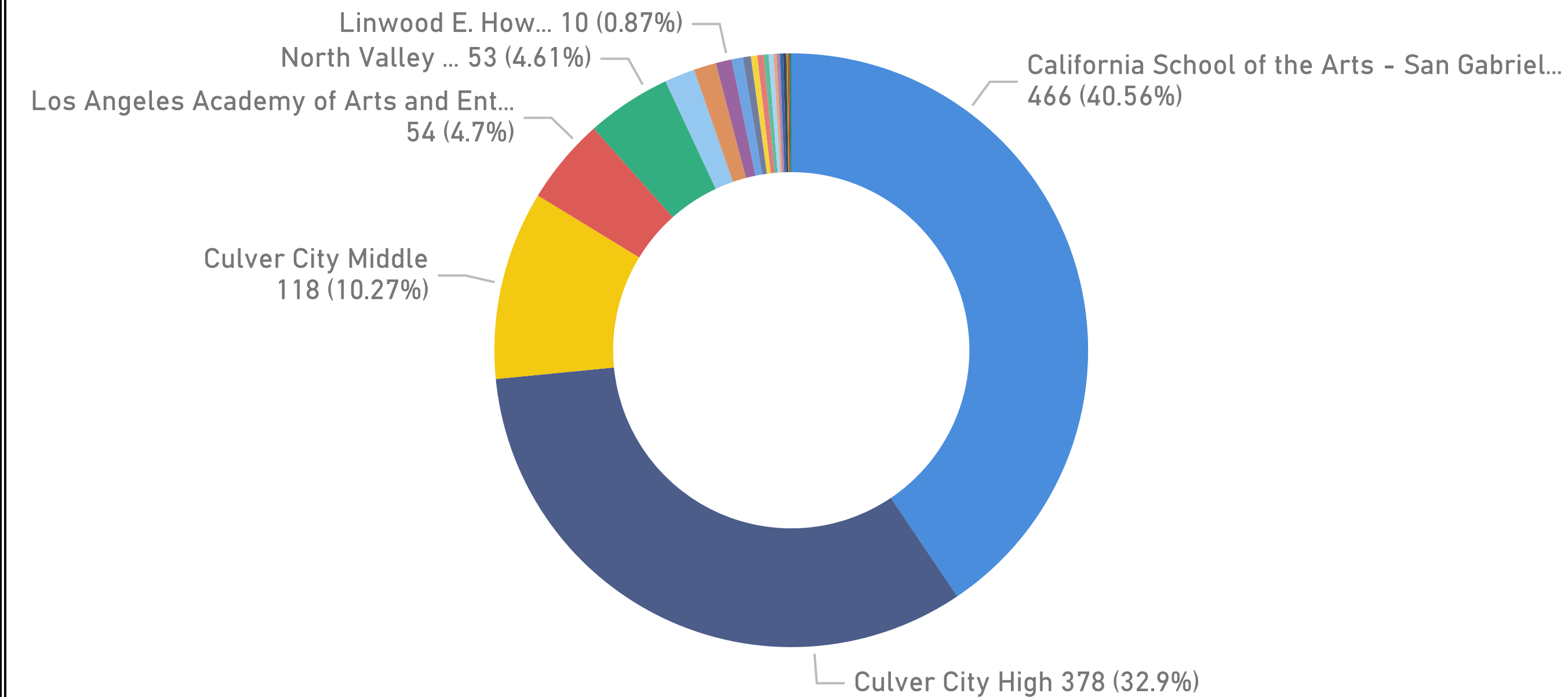
Los Angeles Unified

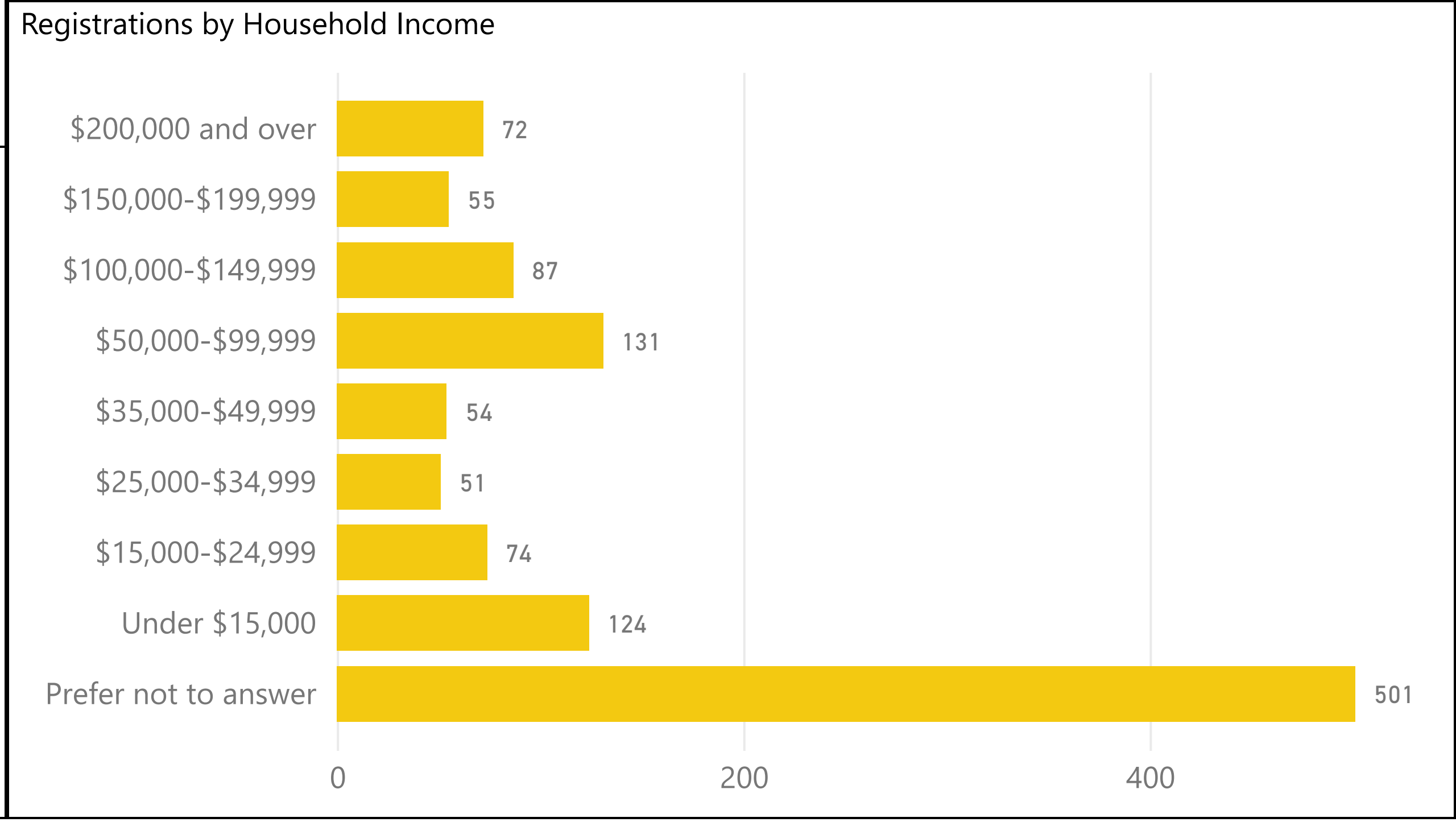
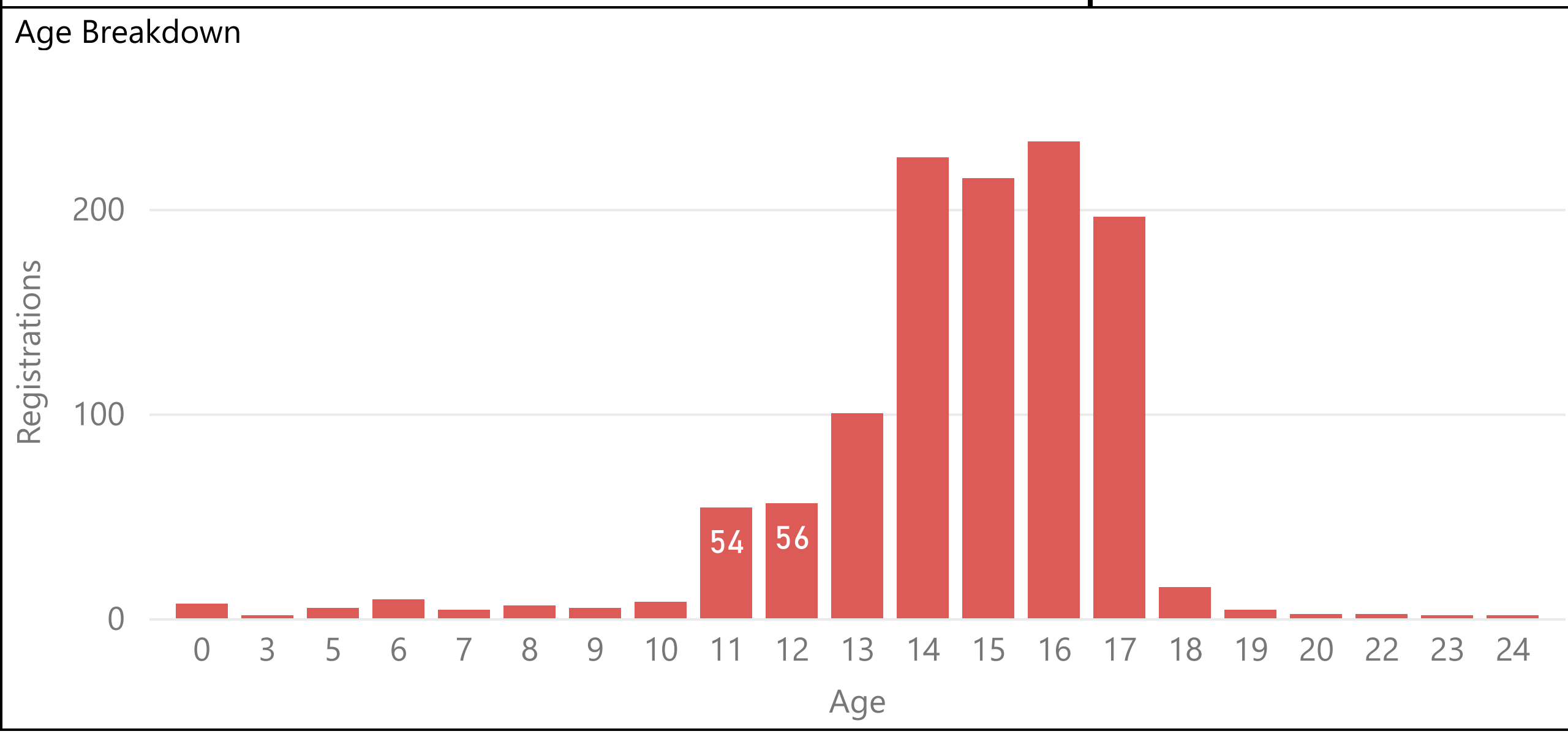
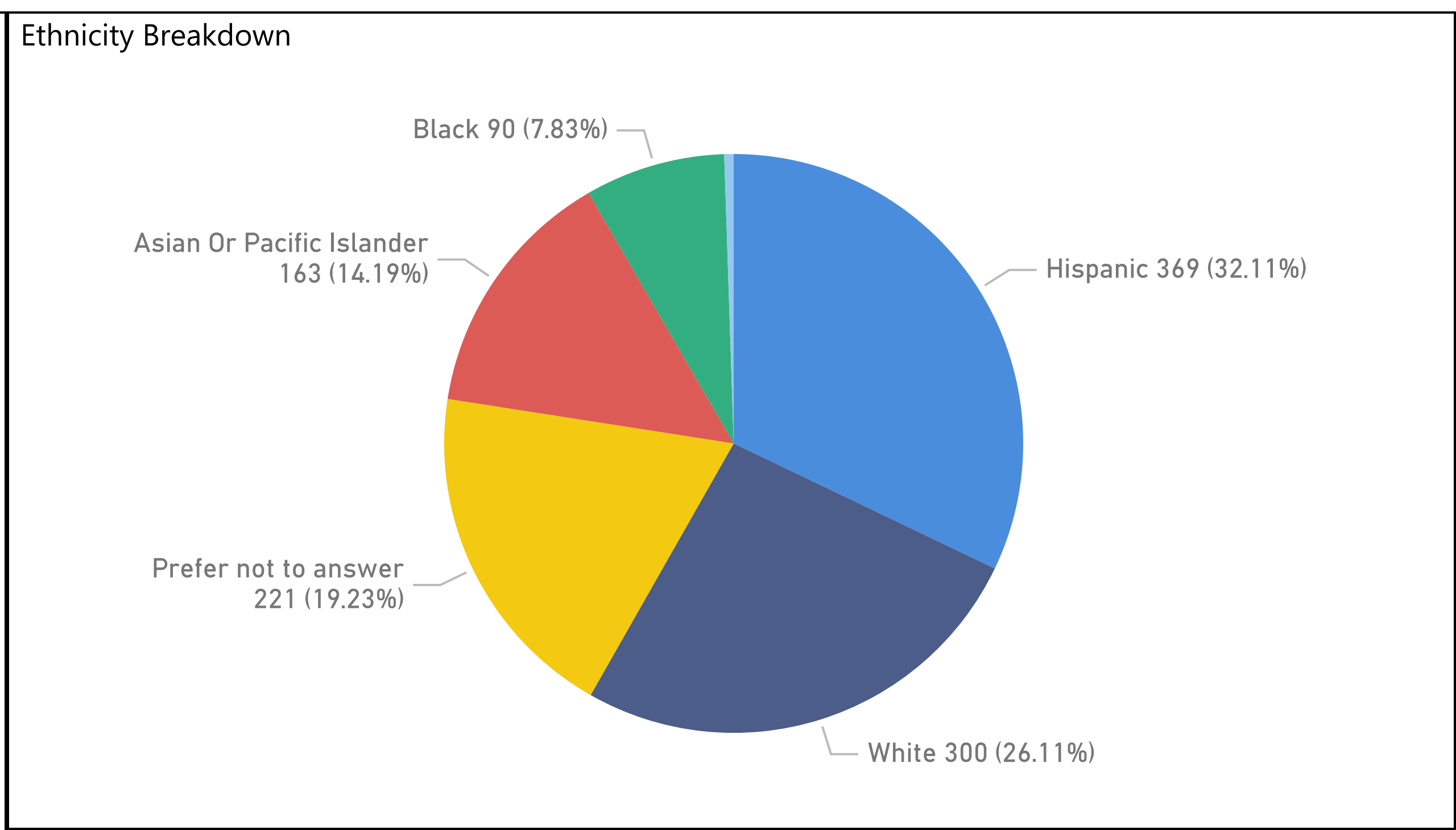
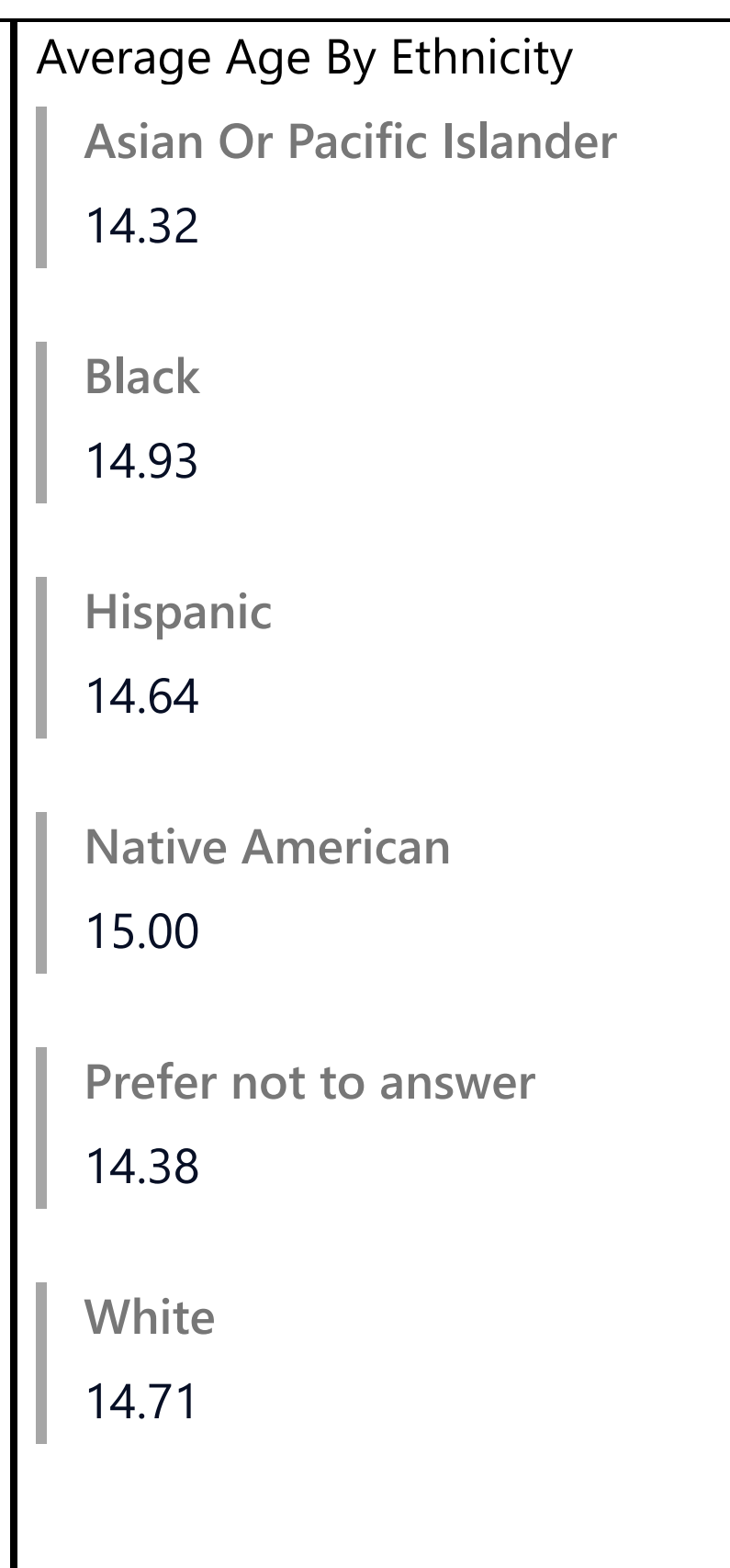
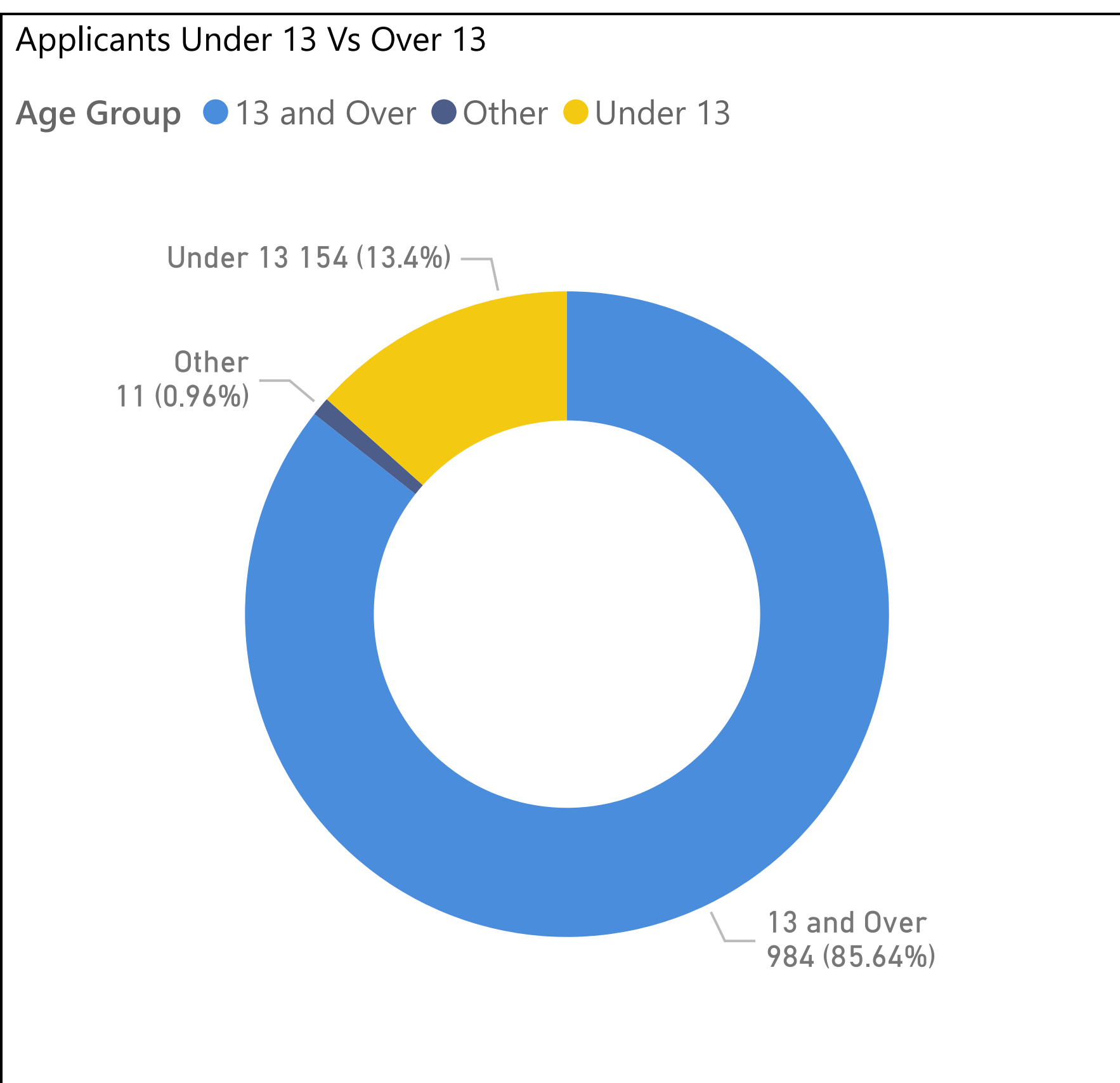
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### Registrations by School District



### Registrations by School





## **Phase 2 Low-Income Registration Methodologies**

Concurrent with seeking funding for Phase 2, staff is exploring the strategies below to streamline and simplify the eligibility process for participants, that can be implemented once funding is secured. Specific attention is being paid to include ways of reaching unhoused and undocumented communities. The costs listed below are the estimated implementation costs for each registration method being considered for Phase 2 of the FSI Program.

### **Self-Attestation**

Self-attestation would allow applicants to self-certify that they meet the requirements of the FSI program based on their income level, or their participation in another low-income benefits program, and enroll in FSI without providing any documentation of income at the time of enrollment. An annual audit would be conducted of randomly selected participants who would then be asked to provide the required documentation. If the audited participant was not able to provide the needed justification, they would be removed from the program for a pre-determined period.

As an example, Southern California Edison (SCE) has 1.5M customers enrolled in their Family Electric Rate Assistance (FERA) program – a direct bill discount of 18%, which has similar income requirements to Metro's LIFE Program. SCE allows customers to enroll without providing any documentation— just self-declaring their status. Customers are eligible if they meet the 200% federal poverty level or if they are already enrolled in a federal assistance program. Edison verifies 7% of population annually by looking for people that don't fit the profile of a low-income household (i.e. household energy consumption is very high). During this audit, if an individual is not able to provide documentation, they are removed from the program for 2 years with an option to appeal.

Per Metro's Management Audit Unit, an annual audit of participants and verification of documents would cost approximately \$100,000 per year. This method would include phone and mail options in addition to the online application process.

**Scope:** The SCE estimates that one-third of the over 10 million residents in LA County qualify for their discount, and they have 1.5 million active participants receiving the discount. The income requirement for the SCE program is similar to Metro's LIFE Program. Based on census data, it is estimated that 1.6 million residents in LA County would qualify for FSI Phase 2.

**Timeline:** Nine months from approval of implementation

**Cost:** \$500,000 for TAP Programming + \$100,000 per year for audit

Pros: Would eliminate the initial income documentation barrier from the application process

Cons: Would require annual audit

### **Cross Qualifying Participants with other Existing Low-Income Programs**

Ongoing discussions with the City of Los Angeles Angeleno Card and County of Los Angeles Department of Social Services (DPSS) General Relief (EBT and other programs) have been investigating the process of using other low-income benefits programs in LA County to cross-qualify low-income participants for Metro benefits and provide them with a unique code for registering an existing or new TAP card for Phase 2 of the FSI Program. In addition, this option is scalable to add other low-income benefits programs administered by other agencies or Community Benefits Organizations (CBOs), including those already included in the LIFE non-profit network and those who focus on providing assistance to unhoused and undocumented populations.

Scope: The County of LA estimates they have up to 3 million participants that would qualify for Phase 2 of FSI, based on the existing income requirements for the current LIFE Program. The City of LA initially plans to distribute 1 million cards, but the percentage of those that is low-income has not yet been determined. Based on census data, it is estimated that 1.6 million residents in LA County would qualify for FSI Phase 2.

Timeline: Nine months from approval of implementation

Cost: \$500,000 for TAP Programming

Pros: Quick implementation, scalable

Cons: Reliance on other agencies for distribution of TAP cards and/or registration codes

### **Fareless for Off-Peak Trips**

The implementation of fareless boardings for off-peak trips would not require riders to register. To receive the discount, riders would only need to use their TAP Cards to board a Metro bus or train Off-Peak rates for Senior Reduced Fare riders currently apply weekdays 9am – 3pm & 7pm – 5am, weekends & Federal holidays.

A UCLA study found that during peak hours low-income riders account for 42% of trips compared to the off-peak where they account for 54% based on the California Household Travel Survey from 2013. A University of Illinois study across several transit agencies in the U.S. found similar results, finding that low-income riders tend

to take a higher proportion of local bus trips, non-work trips, and short trips, all of which are more likely to occur during off-peak hours. Additionally, Metro's Understanding How Women Travel study found that women in Los Angeles are also more likely than men to travel mid-day.

Similar to the impact of dynamic express lanes or congestion pricing, fareless off-peak trips would incentivize riders to shift trips to off-peak travel times and would reduce crowding during peak commute times. This could improve customer experience, including fewer pass-ups, while also easing COVID concerns.

Due to the existing capacity available during off-peak times, Metro would likely not need to add much additional transit service, as compared to a low-income pilot across all times.

Based on TAP Data from October 2019 (Pre-COVID), off-peak boardings account for 53% of total trips.

Regional TAP Boardings Weekday By Time of Day - October 2019							
Rider Class	EarlyAM Offpeak	AM Peak	Midday Offpeak	PM Peak	Evening/Night Offpeak	Weekday Total	Weekend Total
Regular	1,359,272	2,601,380	2,384,259	3,747,102	1,100,822	11,192,835	1,791,863
Senior/Disabled	346,751	897,615	1,754,601	1,247,037	286,743	4,532,747	933,676
College	15,928	58,191	69,904	64,554	22,474	231,051	30,086
Student	80,620	261,315	136,542	350,938	29,167	858,582	69,599
GrandTotal	1,802,571	3,818,501	4,345,306	5,409,631	1,439,206	16,815,215	2,825,224
				<b>Total by Period</b>	Percent of Weekday	Percent of Total	
Total Weekday Offpeak Trips				7,587,083	45%		
Total Weekday Peak Trips				9,228,132	55%	47%	
<b>Total Weekday Trips</b>				<b>16,815,215</b>	<b>100%</b>		
Total Weekend Trips (Offpeak)				2,825,224			
Total Offpeak Trips (Weekday + Weekend)				10,412,307		53%	
<b>Total Trips (Weekday + Weekend)</b>				<b>19,640,439</b>		<b>100%</b>	

**Scope:** Would cover 53% of total boardings

**Timeline:** For a Metro-only implementation for all riders, the timeline would be 90 days from approval of implementation for TAP programming, plus additional time for testing. If off-peak fareless were implemented for low-income only, it would require an additional 3 months to create a new low-income rider class. A regional implementation would require more time for programming and testing.

**Cost:** The cost to implement off-peak ranges from \$400,000 to \$1M based on the scope of off-peak program. A regional implementation would require additional costs.

Pros: Easy to implement on TAP, lower fare revenue loss than full fareless for low-income riders, could be implemented for all riders or only those who qualify for low-income fares

Cons: Does not equitably help all low-income workers traveling during peak times; Operator/customer confrontation; Causes confusion for customers

### **Qualifying EBT Customers for Reduced Fares on TAP System**

Staff has been exploring the option of enabling the Ticket Vending Machines (TVMs) to recognize EBT cards and apply an FSI discount. Legislation would need to be passed at the state level to allow for this additional use of EBT Cards. It would also require programming on the back end of the TVMs. Staff is currently working with LA County on distribution of TAP LIFE cards upon qualifying for EBT.

Scope: According to DPSS, over 1 Million LA County residents are enrolled in the EBT program

Timeline: Estimated 2-5 years for legislation changes

Cost: Programming cost estimated at \$300,000 - \$400,000

Pros: Would provide an alternative to pre-registering for the program

Cons: Would not include anyone who is not participating in the EBT program

### **Additional Methodologies Considered But Not Recommended:**

The methods listed below were examined but are not being recommended because they do not cover all qualified riders or have been deemed too costly to implement.

#### **Equity Focused Community (EFC's) Zip Codes**

The Metro Board approved a zip code map and criteria for EFCs in 2018

<https://investinginplace.org/wp-content/uploads/2019/08/June-2019-Equity-Focus-Communities-Motion-Map.pdf>

Bar codes from photo ID cards could be scanned in as part of an online or in-app application process, or ID cards could be visually checked at Metro Customer Centers or other in-person location for a qualifying zip code. Once an individual has verified qualifying zip code, they would be eligible for low-income status for LIFE or FSI. This method would pose a challenge for people who qualify, but live outside of identified zip codes, and therefore, wouldn't be able to register using this process.

**California Integrated Travel Project (Cal-ITP)**

DMV validation of age, disability, and income integration being developed by Cal-ITP (<https://dot.ca.gov/cal-itp>). However, this is a future development without a known timeline. In addition, the technology being utilized is a credit card chip, which cannot currently be read by Metro's TAP readers, and would require significant hardware and software investment for the TAP system to become compatible.



### **Low Income Fare is Easy (LIFE) Program**

The Low Income Fare is Easy (LIFE) Program is a regional program developed to assist low income LA County residents with free or subsidized transit access. Through a countywide partnership of 13 Transit Operators, FAME Assistance Corporation (FAME) and the International Institute of Los Angeles (IILA), and over 500 non-profit Community Based Organizations (CBOs), the recently added 5 Metro Customer Centers and governmental agencies (see Exhibit 1 for network locations). The LIFE program provides a broad range of transportation support to low income families, the unhoused, undocumented, victims of domestic violence, individuals seeking return to work, those unable to use traditional transit options, and others in need of immediate or alternative transportation options.

Launched with approximately 20K participants in July 2019 and has grown to now over 92K, representing 60% of Metro's low income riders (see table below).




	Pre-COVID	Current
Total Metro Riders	300K	200K
70% Low-Income	210K	140K
Registered LIFE riders (Regional)	80K	92K
Registered LIFE riders (Metro)	72K	<b>81K</b>
% of LIFE Riders	35%	<b>60%</b>

Per a recent study by the Transportation Research Board, the LIFE program is the most expansive in the nation in terms of income eligibility. As the program moved beyond initial implementation, with feedback from agencies and riders, and experience gained during the pandemic, staff has recognized opportunities for improvements surrounding ease and accessibility of program registration, information, and use. Staff is committed to continuous improvements that support LIFE patrons and their access to vital transportation. The next page outlines the LIFE Improvements now underway.

### **Immediate Benefits: Metro 50% Promotional Pricing upon resuming fare collection**

The Metro Board adopted a motion to provide relief for current frequent riders by initiating the sale of promotional passes at 50% the cost of full-price passes for 6-months. This promotional pricing reduces fare revenue projections by \$20-\$28 million from transit operation funding, resulting in fare revenues of \$73 million for FY22.

## LIFE Program Improvements

BEFORE		AFTER	Timeline
<ul style="list-style-type: none"> <li>FAME and IILA - social service network of &gt; 500 agencies throughout LA County (<b><i>CBOs, non-profits, homeless shelters, agencies serving homeless, undocumented, hospitals, and domestic violence agencies</i></b>)</li> </ul>	 <p><b><i>Easier Access</i></b></p>	<ul style="list-style-type: none"> <li>Metro Customer Service Centers now accepting LIFE applications (<b>expanding reach to &gt;300K riders</b>)</li> <li>Improving websites (TAP/Metro/Muni) for easier access to LIFE information and sign-up</li> <li>More LIFE pre-scheduled sign-up events at major transit centers/stations</li> <li>Expanded marketing campaigns (<b>specifically to language and literacy challenged riders</b>)</li> <li>Emails to Reduced Fare riders to promote enrollment</li> </ul>	<p>8/31/2021</p> <p>9/30/2021 Ongoing</p> <p>October &amp; Ongoing</p> <p>October &amp; ongoing</p> <p>9/27/21 &amp; Ongoing</p>
<ul style="list-style-type: none"> <li>Email, mail and drop-off applications</li> <li>Auto-renewal</li> </ul>	 <p><b><i>Easier Sign-up</i></b></p>	<ul style="list-style-type: none"> <li>LIFE Online application pilot test</li> <li>LIFE Online application public launch</li> <li>Continue <b>auto-renewal</b></li> <li><b>Extend eligibility</b> (1-yr to 2-yr)</li> <li>Started effort on distribution of LIFE TAP cards through <b>county EBT</b> agencies</li> </ul>	<p>10/8/2021</p> <p>10/15/2021</p> <p>Immediate</p> <p>Immediate</p> <p>Ongoing</p>
<ul style="list-style-type: none"> <li><b>FREE 20-Trips</b> (Regional)</li> <li>FREE 4-Trips (through case workers)</li> <li>Monthly pass \$76</li> <li>Discount not enough for low-income riders</li> <li>Upfront cost for a monthly pass too high</li> </ul>	 <p><b><i>More Affordable</i></b></p>	<ul style="list-style-type: none"> <li>LIFE discounts apply to Metro promo</li> <li><b>Monthly pass \$26</b> (Metro promo)</li> <li><b>FREE 20-Trips (Regional)</b></li> </ul> <p style="text-align: center;"><u>AFTER Metro Promo*</u></p> <p><b>Sustainable &amp; Affordable options for low-income</b></p> <ul style="list-style-type: none"> <li>Consider changes to discount rates</li> <li>Explore modifications to Metro passes</li> <li>Utilize fare capping to address high upfront costs</li> </ul>	<p>11/1/2021 Resume fare collection</p> <p>6/1/2022</p>

\*Metro Promo: Board adopted motion to provide relief for current frequent riders by initiating the sale of promotional passes at 50% the cost of full-price passes for 6-months.

**Details of LIFE Program & Improvements**

**Program Benefits – Two types of benefits: immediate needs and recurring monthly benefits**

*Immediate Needs*

For those individuals who do not have access to transportation to meet their basic medical, shelter/housing and job search needs, have been discharged from the hospital, released from incarceration, or a victim of domestic violence. The 4 regional trip disposable ticket was developed at the request of homeless service providers as the type of product that would best serve their clients’ needs, is not limited and distributed at the discretion of the case managers.

*Recurring Monthly Benefits*

On a monthly basis, LIFE patrons can choose, at no cost, 20 free trips on any participating transit operator, or a discount towards the purchase of a monthly, weekly, or EZ pass, of up to \$24 per month. Depending on the price of an operator’s pass, discounts range from 24% off and up to 100% off, or free, for operators such as Los Angeles Department of Transportation (LADOT) local service operations. The table below summarizes the LIFE products and Exhibit 3 provides the regional discounts by operator.

Products	Subsidy Amount	Cost to Patron
<b>Transit Trips</b>		
20 Regional rides	\$35	FREE
4 Regional rides	\$7	FREE
<b>Discount on Monthly Passes</b>		
Full Fare rider *	up to \$24	Varies (\$0 - \$76)
Sr/Disabled, K-12, College *	\$8 - \$13	Varies (\$0 - \$30)
<b>Taxi Media</b>		
Coupon	\$11	FREE
Voucher	up to \$100	FREE

\* Cost to patron varies by operator.

**2019 Launch of LIFE Program & Improvements**

LIFE officially launched in July 2019, consolidated the two programs with:

- Movement onto TAP (elimination of paper coupons)
- Integration with the region’s Point of Sale device upgrade project – effectively doubling the available vendor network
- Introduction of a FREE 20 trip option
- Development of a disposable FREE 4 trip ticket that replaced transit tokens

**Program Eligibility & Sign-Up**

To enroll in the program, a patron may email, mail, or visit any of the 500 participating agencies throughout the county and 5 Metro Customer Centers, and present qualifying information including:

1. A valid regular or Reduced Fare TAP card
2. Any governmental issued ID, including other countries
3. Proof of Income (see Exhibit 2 for income eligibility), any of the following:

- Any government-issued card that provides cash, food or other subsidies to the recipient including EBT or Medi-Cal card
- Any government-issued award or letter that verifies recipient’s eligibility to receive cash, income, or subsidized benefits including:
  - Social Security Award
  - Unemployment letter
  - CalFresh eligibility letter
  - Free or reduced lunch letter
- Check stub or Tax return form
- Wages and tax statement form (i.e. 1099 or W-2)

State of California ID and the Medi-Cal card are the most widely used proof of ID and income by LIFE patrons.

Case managers can provide LIFE products that meet the needs of their clients that are unable to show any proof of identity or income. Distribution and frequency of LIFE products are at the discretion of the case managers, based on the needs of their clients.

**Use of LIFE Products – FREE 20-Trip**

Results indicated that while the monthly and weekly pass subsidies were popular, the free 20 trip product was loaded 39,695 times, resulting in over 541,388 free trips on Metro and participating operators. February 2020 marked the peak of the program, resulting in about 115,000 free trips and subsidies for over 24,000 monthly and weekly passes.

The free 20 trip product is proving to be a popular product and when combined with the two-hour transfer window on Metro more than 20 trips can be made by patrons. For example, in February 2020, total estimated trips utilizing the 20 trip product exceeded 200,000 free transit trips to LIFE patrons. Data also suggests that approximately 80% of those riders utilizing the 20 trip product did not have a need for additional product purchases. The table on the right illustrates demand and used of 20-Trip product.



**LIFE Program Improvements: Ease of Enrollment, Improved Accessibility, and Better Benefits**

Like most transit programs the LIFE program was significantly impacted by the onset of the COVID-19 pandemic. There was a steady growth of enrollment and utilization during the first 8 months, but enrollment slowed down with the pandemic, average pass purchases fell from 21,375 per month to 1,573. Trips taken on the 20 trip product fell from an average of 67,671 to 7,533. To address the safety concerns of both patrons and partner staff, the program initiated an auto reenrollment process, mail, and email registrations.

As the region begins emerging from the pandemic, we are seeking to focus on not only current and returning patrons, but also attracting new individuals and families to expand the program with a focus on Accessibility, Ease of Enrollment, potentially expanded Eligibility, and other opportunities to make the program more affordable.

### *Ease of Enrollment and Accessibility*

#### Initial Implemented Improvements

- Application of LIFE discounts to Metro's 50% 6-mo promo (\$76 monthly pass NOW \$26)
- Expanding access through acceptance of LIFE applications at 5 Metro Customer Service Centers (Implemented Aug 31)
- Continue mail and email COVID implemented processes
- Improving websites (TAP/Metro/Muni, Reduced Fare and Bikeshare) to make it *easier* to get LIFE information and sign-up including crosslinking among programs

#### Upcoming Activities

- Extending eligibility from 1-yr to 2-yr to make it *easier* for riders
- Exploring distribution of LIFE TAP cards through county EBT agencies to make it *easier*
- Creating new online portal to make sign-up *easier* and more *accessible*
- Pre-scheduled LIFE sign-up events at major transit centers/stations to increase *accessibility*
- Expanded marketing campaigns to make it *easier* to get information and reach more low income riders, with expanded outreach specifically to language/literacy challenged riders
- Direct messages to Reduced Fare Customers of LIFE information to see if they qualify

### *Affordability of the Program*

- Analyze the subsidy during the Board approved 50% off fares promotion
- Consider changes to the discount rate

Exhibit 1: Participating Agencies & Patron Registration

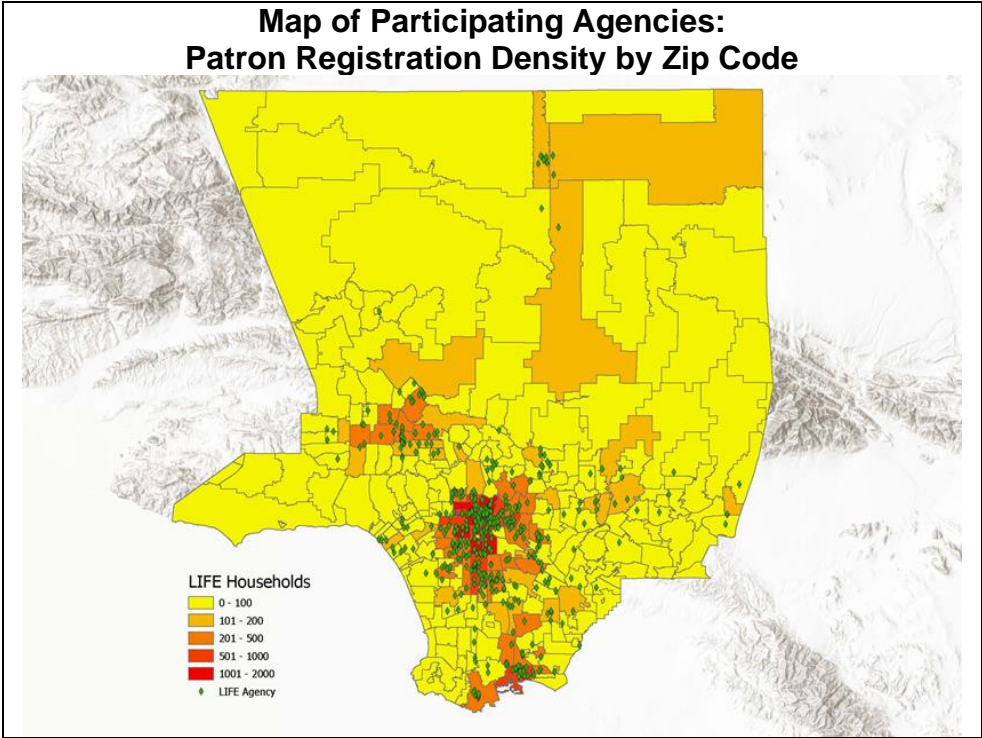


Exhibit 2: Income Qualifications

Income Qualifications 2021	
Household Size	Annual Income
1	\$41,400 or less
2	\$47,300 or less
3	\$53,200 or less
4	\$59,100 or less
5	\$63,850 or less
6	\$68,600 or less

Income levels are updated annually. Level of income qualification reflects US Department of Housing and Urban Development (HUD) Very Low Income levels defined as 50% of Median Household Income in the Los Angeles/Glendale HUD Metro area.

## Exhibit 3: LIFE Regional Discounts

<b>LIFE Program Subsidies</b>	
<b>Fare Type</b>	<b>LIFE Subsidy</b>
<b>Pass Option</b>	
Regular 30-Day/Monthly Pass	\$24.00
Regular 7-Day/Weekly Pass (up to four/mo)	\$ 6.00
Senior/Disabled 30-Day Monthly Pass	\$ 8.00
College/Vocational 30-Day/Monthly Pass	\$13.00
Student K-12 30-Day/Monthly Pass	\$10.00
Regular EZ Transit Pass (base fare)	\$24.00
Senior/Disabled EZ Transit Pass (base fare)	\$ 8.00
<b>Ride Option</b>	
20-Regional Rides: Base Fare Only. Interagency transfers are additional cost	Free for LIFE Participants
<b>Bike Share</b>	
Bike Share 30-Day Pass	\$12.00
Bike Share 365-Day Pass (\$8.33 Per month)	\$100.00
Bike Share Passes can be purchased each month in addition to the options above.	
<b>Agency Partner Distributed Options</b>	
Taxi Coupons	\$11.00
Taxi Variable Rate Vouchers	Up to \$100
4 Regional Rides	Free for LIFE Participants

<b>Percentage Discounts by Participating Operator - Monthly Pass</b>		
<b>Operator</b>	<b>Monthly Pass Price*</b>	<b>LIFE Discount (%)</b>
LADOT - Local Dash Service	\$ 18	100%
Pasadena Transit	\$ 15	100%
Santa Clarita Transit	\$ 34	71%
Torrance Transit	\$ 35	69%
AVTA	\$ 50	48%
Santa Monica Big Blue Bus	\$ 50	48%
Foothill Transit	\$ 60	40%
Long Beach Transit	\$ 65	37%
LA Metro	\$ 100	24%
<b>Operators Using EZ Pass Only</b>		
Culver City Bus	\$ 110.00	22%
Gtrans	\$ 110.00	22%
Montebello Bus Lines	\$ 110.00	22%
Norwalk Transit	\$ 110.00	22%

\* Represents Operators Monthly Base Pass Price

<b>Discounts applied to Operator Promotional Discounts</b>		
Foothill Transit - Summer Sale	\$ 30	80%
Long Beach Transit - March 2022 Sale	\$ 50	48%
LA Metro - 50% Pass reduction Promo.	\$ 50	48%



## Board Report

File #: 2021-0372, File Type: Motion / Motion Response

Agenda Number: 45.

**REVISED**  
**REGULAR BOARD MEETING**  
**MAY 27, 2021**

**Motion by:**

**DIRECTORS GARCETTI, MITCHELL, AND KREKORIAN**

Fareless System Initiative

Metro's Fareless System Initiative (FSI) is one of the most transformative efforts Metro can take to help Los Angeles County emerge from the pandemic, advance equity, reduce transportation emissions, simplify students' return to school, and increase ridership.

The pandemic has hit students hard. Once the Department of Public Health and schools deem it safe for students to fully return to in-person learning, Metro, municipal operators (munis), and school districts should do everything possible to make the transition back effortless for these families. Studies across the country have shown that the lack of access to transportation is a barrier to student attendance and, therefore, academic success.

Moreover, Metro riders' median household income is \$19,325 systemwide, with approximately 70 percent of Metro riders considered low-income under federal Department of Housing and Urban Development definitions. Many of our riders depend on Metro to reach their jobs as essential workers, and during the pandemic they suffered unavoidable financial impacts. Fareless transit would alleviate some of this burden, helping Los Angeles County get back on its feet.

As the FSI pilot has been developed, the following items remain to be finalized:

1. An efficient implementation process, as well as agreements with the school districts, needs to be put in place to distribute fareless K-12 and Community College student passes.
2. A final funding plan needs to be created.
3. A key concern of municipal operators is the continuation of existing funding agreements with community colleges. These funding agreements have, in many cases, taken years to negotiate. While FSI remains a pilot, these agreements and processes should be kept in place.
4. A mission statement and goals are necessary to help communicate the need for this program.
5. The existing FSI Task Force that developed the pilot should be re-formed to focus on implementation.

Board action is required to ensure these key areas of risk can be addressed and to provide clarity on



FSI's advancement and next steps.

**SUBJECT: FARELESS SYSTEM INITIATIVE**

**RECOMMENDATION**

APPROVE Motion by Directors Garcetti, Mitchell, and Krekorian that the Board direct the Chief Executive Officer to implement the Fareless System Initiative, subject to a final financial plan and while pursuing cost-sharing agreements.

WE FURTHER MOVE that the Board direct the Chief Executive Officer to:

*Administrative Coordination*

- A. Develop strategies to streamline and simplify the eligibility process for participants, striving to remove as many barriers to entry as possible;
  - 1. Include an evaluation of a self-attestation process for low-income riders;
- B. Partner with school districts on administrative coordination to enable availability at pilot launch to all LA County school and community college districts (based on each district's interest), including but not limited to any required Memoranda of Understanding or TAP coordination;

*Funding*

- C. In partnership with implementation partners and key stakeholders, pursue and support federal and state opportunities and legislation to fund the Fareless System Initiative, both the pilot phase and any permanent program (should the Board decide to continue past the proposed pilot period), including but not limited to the federal Freedom to Move Act;
- D. Pursue reasonable cost-sharing agreements with school districts;
  - 1. Seek to take advantage and leverage any existing student transportation fee programs (e.g., student-approved LACCD fees);
  - 2. Seek to preserve existing funding agreements between school districts and transit operators;
    - a. Wherever municipal operators have existing fareless agreements with community college districts, consider accepting muni student transit passes on Metro for the duration of the pilot;
  - 3. Seek new funding agreements for districts without any existing discounted or fareless student pass programs (e.g., U-Pass);
- E. Consider pursuing private funding opportunities, including but not limited to philanthropic partnerships;

*Follow-Up*

- F. Report to the Board monthly on the development, launch, and performance of the Fareless System Initiative. The first update should include:
1. A mission statement and goals for the FSI pilot;
  2. Lists of interested municipal operators, school districts, and community college districts;
  3. An update on the refined FSI financial plan; and
  4. Identification of a cross-departmental implementation team.

**HAHN AMENDMENT:** Direct the Chief Executive Officer to prepare a financial plan for the implementation of a Fareless System Initiative that meets the conditions provided below to the Board's satisfaction:

1. Municipal and local operators that choose to participate will be fully included and provided the same type of fare subsidy as Metro transit operations, in order to ensure a seamless rider experience regardless of geographic location or transit provider;
2. The initiative is funded without reducing existing transit operations or state of good repair expenditures or by using regional funding typically committed to bus and rail transit operations or intended for the capital program;
3. Opportunities to expand or adjust existing fare subsidy programs to maximize community benefit have been studied and presented to the Board; and,
4. An initiative can be scaled and/or targeted in a manner that best aligns with Metro's Equity Platform, adopted by the Board in March 2018.

**MITCHELL AMENDMENT:** Direct Metro CEO to Continue the current fare collection policy in perpetuity until the Metro Board is satisfied with a financial plan for Fareless.

**BONIN AMENDMENT:**

1. Report back in the financial plan with information on the costs, including administration, technology, and enforcement, of the proposed pilot program compared to a universal fare-free system.
2. Include in the overall final program evaluation:
  - a. Reach of the program, including student and low-income participation rates.
  - b. Effectiveness of the program in improving mobility, increasing student attendance and performance, shifting travel behavior, reducing automobile use, and increasing transit ridership.

- c. The net cost of the program and cost per rider.

**SOLIS AMENDMENT:** Report back on the feasibility of using the Federal American Rescue plan funding for the pilot.



## **Public Education Campaign: Back On Track: Get Ready to TAP**

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### **Goals**

- Raise broad awareness with Metro riders about systemwide changes beginning ~~November 1, 2021~~ January 10, 2022, including:
  - Fare collections resume
  - Discontinue rear-door boarding (note: all-door boarding continues to be available on Lines 720 and 745, and Silver Line)
  - More frequency and convenience with NextGen implementation - systemwide service hours restored
  - A safe and clean system
  - Improved fare options - discounted passes and LIFE program discounts
- Drive traffic to *metro.net/fares* for information on all available discounted fare programs, including the six-month half-off passes promotion
- Highlight financial relief initiatives to Metro pass buyers
- Expand LIFE pass program participants with enhanced program discounts

### **Audiences**

- Riders – general and all who qualify for discounted programs
- Community partners
- Metro Operators and staff
- Media – local and ethnic media (print, broadcast, online)

### **Strategy**

- Use existing Metro resources to inform customers of ~~Nov. 1~~ January 10, 2022 system changes, fare collection, promotional and discount programs, including ambassadors, signage at bus stops, POS locations (TVMs, Metro Customer Centers, etc.), Metro and TAP websites and social media channels.
- Recruit new community partners to share information with targeted constituencies on Metro's discounted fare programs, with targeted communication on half-off passes to LIFE participants and current pass holders.
- Ask local elected officials to amplify notices to residents via social media channels. Provide draft posts.
- Promote changes via earned and paid media channels.

## Key Messages

- As part of its continuing COVID recovery efforts, Metro returned to its pre-pandemic bus service hours on September 12, 2021.
- Metro paused fare collection longer than most major transit agencies around the country, which have resumed fare collection to hire drivers and expand service. Regionally, many agencies, including Big Blue Bus, Foothill Transit, Montebello Bus Lines, Culver CityBus and others, have already resumed fare collections.
- To make using the system more affordable, Metro is offering a variety of discounts on Metro passes, including some promotional rate discounts.
- Metro is making it even easier and less expensive to participate in the LIFE program.

## Customer-Facing Message

- We're getting back on track. Get ready to TAP.
  - Fare collection returns on Metro buses starting ~~November 1<sup>st</sup>~~ January 10, 2022.
  - A return to pre-pandemic operating hours will offer extended service on bus lines across the system.
  - LIFE: We are making it even easier to apply and receive deep discounts on your Metro rides. Now featured at ALL Metro Customer Centers.
  - Find out about discounts on fare and passes at [metro.net/fares](https://metro.net/fares).
  - Metro is offering monthly, weekly and day passes at half-price savings. Pay only \$3.50 on a day pass, \$12.50 on a weekly pass, and \$50 on a 30-day pass. (include discount price chart on *metro.net/fares*)

\$50 off a \$100 30-Day Pass

\$12.50 off a \$25 7-Day Pass

\$3.50 off a \$7 1-Day Pass

## Tactics

- Issue press release announcing changes to:
  - Dailies, weeklies and monthly hyper-local and ethnic media
- Social media
- Metro website
- Metro's *The Source* blog
- Metro Daily Brief
- Metro Friday Facts
- myMetro
- Develop and deploy graphics to accompany campaign ads, social media assets
- Develop flyers or other collateral materials to share with government partners (DPSS, health centers and housing authorities), Metro Customer Centers and community partners
- Engage communications teams in local electeds' offices to amplify changes on social channels

- Deploy campaign ads:
  - Bus car cards and rail posters
  - Paid media campaign – online banners, newspaper ads (targeting Limited English Proficiency audiences), social media
  - Metro-owned channels, including messages on hold, digital kiosks
  - *Transit* app integration
  - Information at stop level (buses)
  - Seat drops
  - Updated fares section on *metro.net*
  - Flyer/posters for Metro Customer Centers
  - Organic social media posts
  - Pop-up events at high traffic stops/transit centers and community events
    - Barber/beauty shop visits/flyer drops (Board member Dupont-Walker mentioned doing outreach in the July Ops Committee meeting)
    - Promotional giveaways for those who tap with a registered card in the first 30 days

### **Program Timeline**

- Draft press release and graphic assets – 9/17/21
- Draft outreach email to stakeholders and partners for amplification assist 9/17/21
- Campaign launch: ~~October 4~~10, 2021
  - Issue release
  - Disseminate materials
  - Post to social channels
  - TAP partner amplification
- Fare collection: ~~November 1, 2021~~ January 10, 2022
  - 30-day warning period ~~November 1, 2021~~ January 10, 2022 to ~~November 30, 2021~~ February 10, 2022

# Metro's Fareless System Initiative (FSI)

Fareless System Initiative (FSI)  
Monthly Update  
September 2021



# Recommendation

1. RECEIVE AND FILE the FSI funding plan for Phase 1 (K-14) and Phase 2 (low-income riders) pilots (Attachment A) and status report;
2. APPROVE implementation of Phase 1 (K-14); and
3. APPROVE Low Income Fare is Easy (LIFE) improvements (Attachment G).



# Phase 1 K-14 – Cost Sharing

- K-12 cost sharing is \$3 per student per year for all students in district
  - ✓ Two-year cost-sharing revenue estimated at \$4-8 million (12-24% of total)
- 41 out of 87 Districts are interested in participating in program, including LAUSD
  - ✓ Represents 1201 schools, 726,735 students, and cost-sharing revenue of \$2.18M/year
  - ✓ Full cost-sharing for revenue if all 87 districts participate = \$4.2M/year
- Community College cost sharing is \$7 per student per year for all students
- Estimated fare revenue loss for two-year pilot is \$49.9M

# Phase 1 K-14 – Funding Plan

<b>Phase 1 Funding Plan (\$ in millions)</b>	<b>Pilot Year 1</b>	<b>Pilot Year 2</b>	<b>Total</b>
<b>Estimated Costs</b>			
Metro K-12 Students	\$ 7.7	\$ 25.8	\$ 33.5
Countywide Muni/Local K-12 Students	8.2	8.2	16.4
Community College Students <sup>(1)</sup>	-	-	-
<i>Total Estimated Costs</i>	\$ 15.9	\$ 34.0	<b>\$ 49.9</b>
<b>Funding Plan</b>			
<u>Secured</u>			
ARPA Funds <sup>(2)</sup>	\$ 11.7	\$ 29.8	\$ 41.5
Cost Sharing Contracts with K-12 Schools and Community Colleges <sup>(3)</sup>	2.2	2.2	4.4
<u>Unsecured</u>			
Cost Sharing Contracts with K-12 Schools and Community Colleges <sup>(4)</sup>	2.0	2.0	4.0
<i>Total Funding Plan</i>	\$ 15.9	\$ 34.0	<b>\$ 49.9</b>

(1) No changes assumed for existing cost sharing agreements with community colleges.

(2) Each participating agency will utilize their share of ARPA funding allocations as approved by the Metro Board of Directors at the July 2021 Regular Board Meeting.

(3) Ongoing current negotiations with 41 out of 87 K-12 districts interested in the program represent \$2.2 million in annual cost sharing revenues.

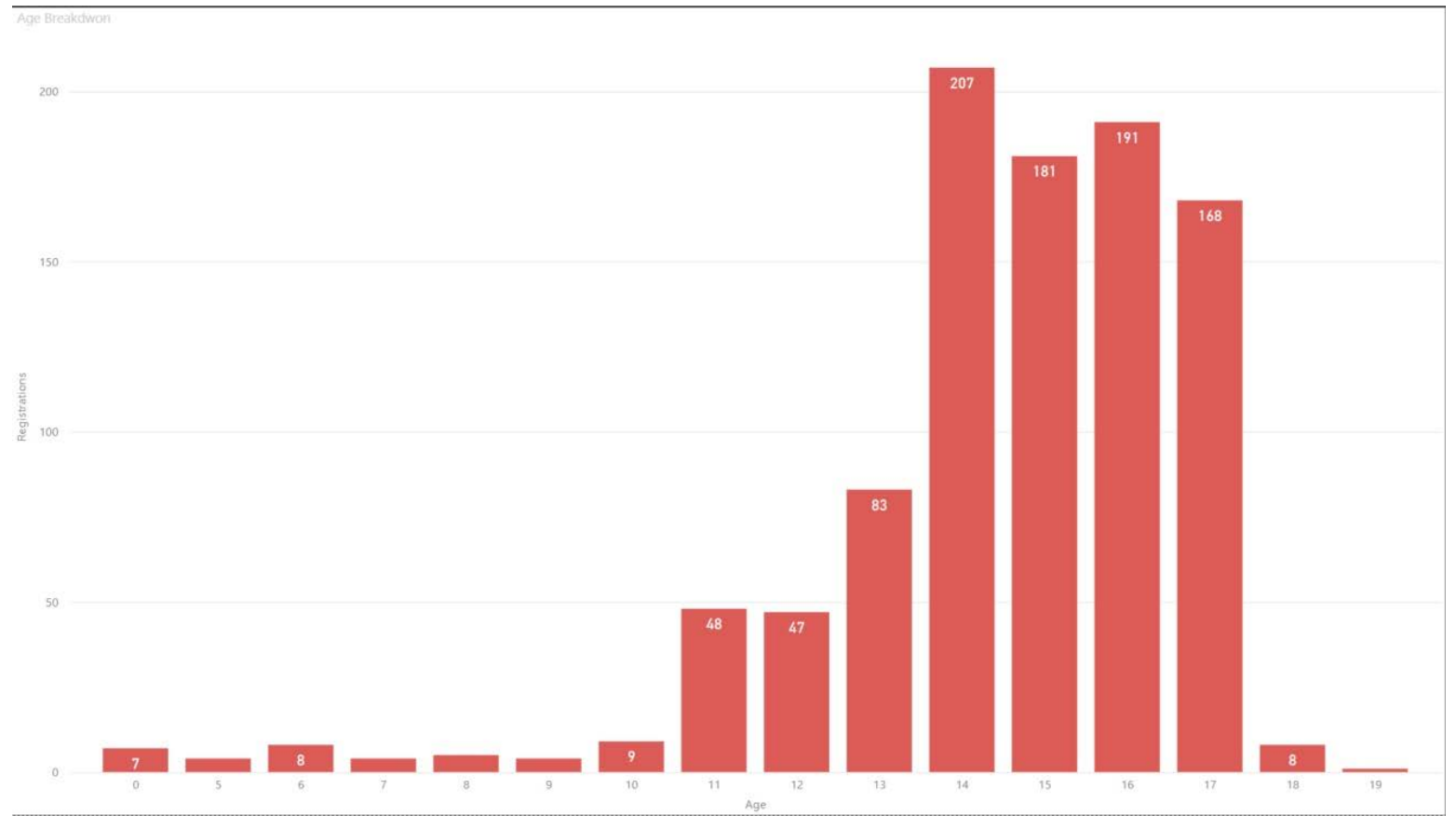
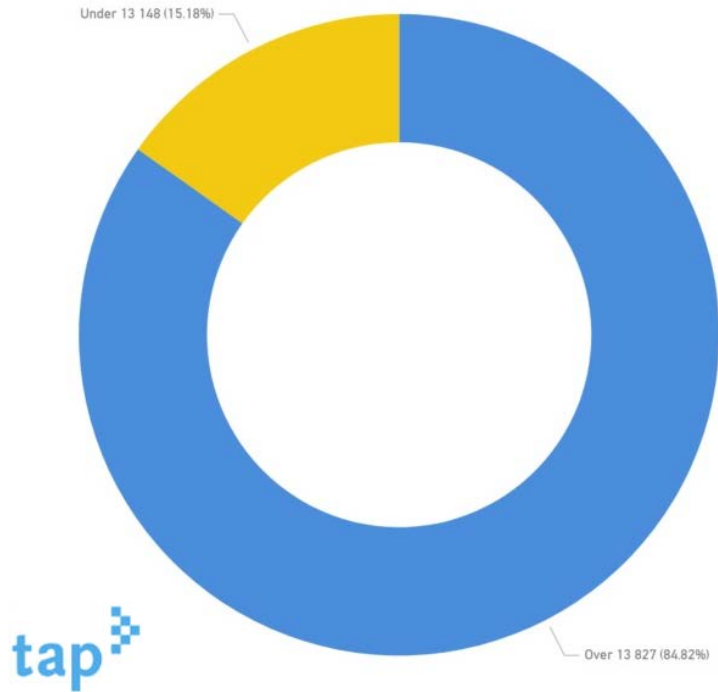
(4) If all K-12 districts countywide participate in the program, additional annual revenues are estimated at \$2.0 million.

# Phase 1 K-14 – Testing

- Since August 8<sup>th</sup>, we have launched testing through TAP portal with 3 school districts and 3 charter schools.
- As of 9/7/2021:
  - ✓ 5600 test cards have been distributed
  - ✓ 1,149 cards have been registered in the portal
  - ✓ 613 unique cards have been used on the system
  - ✓ 7,046 boardings have been recorded
- Registration portal created by TAP has run very smoothly with less than 1% errors

# Phase 1 K-14 – Testing (1149 registrants)

Over 13 = 86%  
Under 13 = 14%



Majority of registrants are in the 14-17 age range, followed by 11-13 age range

# Phase 1 K-14 – Testing (1149 registrants)

## Ethnicity Background

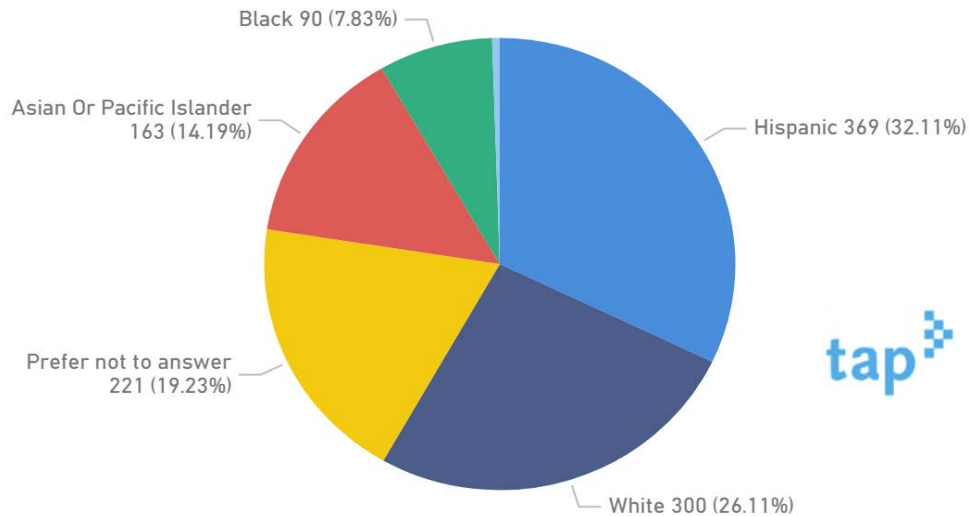
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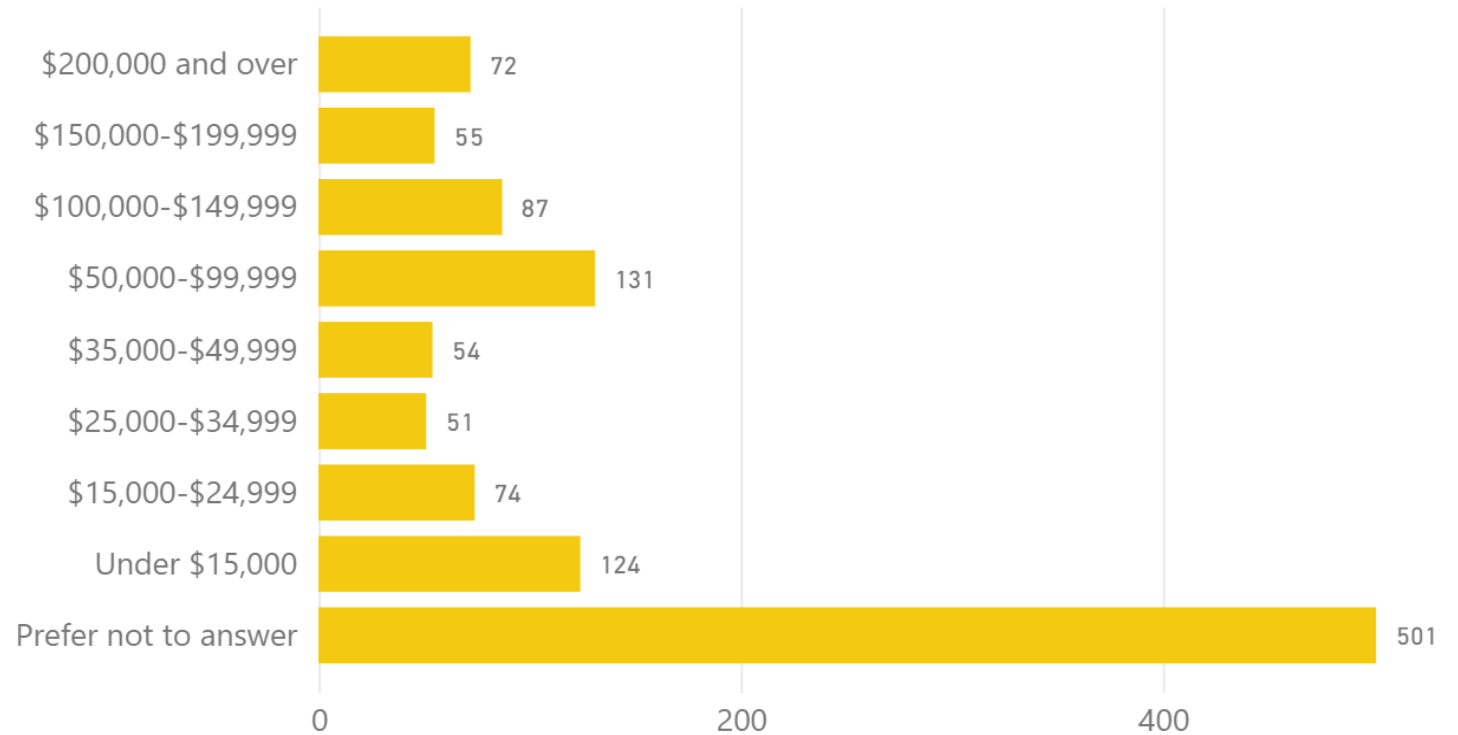
Prefer not to answer = 19%

Asian or Pacific Islander = 14%

Black = 8%



## Registrations by Household Income



Majority (44%) of registrants chose “prefer not to answer”.  
Of 648 responses, 38% under \$35K/yr. year and 47% under \$50K/yr.

# Phase 1 K-14 – Countywide Implementation

## Phase 1 Agreements

- 6 district agreements signed
- Finalizing additional 34 agreements

## Phase 1 Administration

- TAP Registration Portal functioning with very few errors
- TAP Card distribution plan in place

## Phase 1 Marketing

- Web pages updated to reflect testing
- Renaming effort / program materials ready for Oct. 1 launch pending Board approval



# Phase 2 Low-Income – Funding Plan

Phase 2 Funding Plan (\$ in millions)	Pilot Year 1	Pilot Year 2	Total
<b>Estimated Costs</b>			
<u>Metro</u>			
Estimated Fare Revenue Loss	\$ 22.6	\$ 147.4	\$ 170.0
Bond Defeasance	68.0	(12.0)	56.0
Administrative Costs for New Low Income Program	2.0	1.0	3.0
<i>Metro Subtotal</i>	<i>\$ 92.6</i>	<i>\$ 136.4</i>	<i>\$ 229.0</i>
<u>Countywide Municipal &amp; Local Operators</u>			
Estimated Fare Revenue Loss	\$ 24.0	\$ 48.0	\$ 72.0
Additional Costs	46.0	92.0	138.0
<i>Municipal &amp; Local Operators Subtotal</i>	<i>\$ 70.0</i>	<i>\$ 140.0</i>	<i>\$ 210.0</i>
<b>Total Estimated Costs</b>	<b>\$ 162.6</b>	<b>\$ 276.4</b>	<b>\$ 439.0</b>
<b>Funding Plan <sup>(1)</sup></b>			
<u>Secured</u>			
Redirect LIFE Program Revenues to FSI Phase 2 <sup>(2)</sup>	\$ 7.5	\$ 15.0	\$ 22.5
<u>Unsecured</u>			
General Revenues - Bond Defeasance <sup>(3)</sup>	68.0	-	68.0
Potential New Funding	87.1	261.4	348.5
<i>Total Funding Plan</i>	<i>\$ 162.6</i>	<i>\$ 276.4</i>	<i>\$ 439.0</i>

<sup>(1)</sup> Phase 2 implementation is contingent on securing \$416.5 million in new funding (\$439 million total estimated costs, less \$22.5 million for redirected LIFE Program revenues).

<sup>(2)</sup> Assumes countywide participation in FSI Phase 2, with total LIFE budget redirected to fund the pilot.

<sup>(3)</sup> Federal and state grants not eligible for bond defeasance. General revenues used for payment will impact revenues available for transit operations.

# Phase 2 – Administrative Strategy Status

Staff is exploring the strategies below to simplify the administrative process for low-income participants. Specific attention is being paid to ensure unhoused and undocumented communities are included:

- Self-Attestation
- Cross Qualifying Participants with other Existing Low-Income Programs
- Fareless for Off-Peak Trips
- Qualifying EBT Customers for Reduced Fares on TAP System

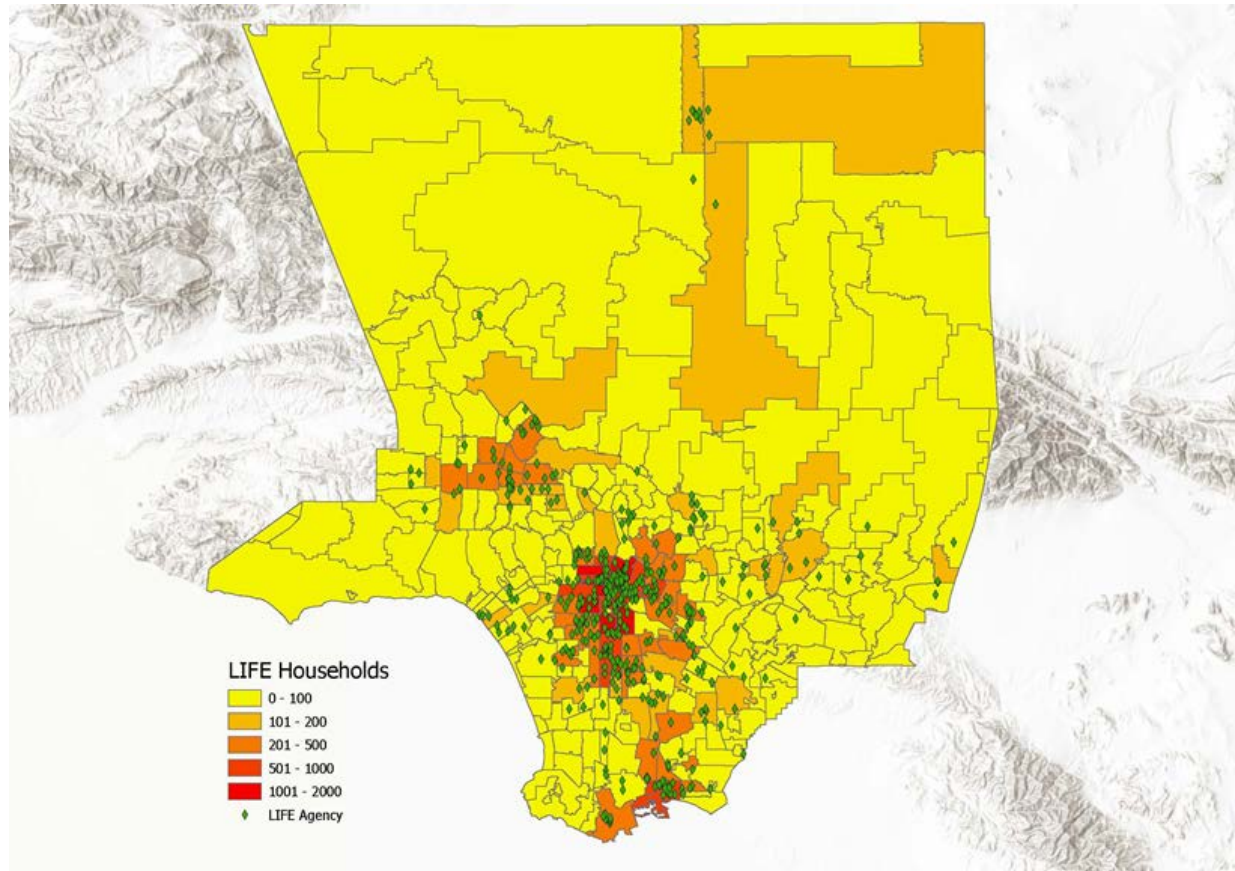


# Phase 2 Funding – Next Steps

- Not enough capacity in the current Metro Transit Operations budget for Phase 2 launch of the pilot for low-income riders
- Future implementation is contingent on new sustainable federal, state, local, or other funding sources
- Seek new funding opportunities:
  - Federal Infrastructure Investment and Jobs Act
    - ✓ Reconciliation Legislation is pending action
    - ✓ Support for funding for future phases being communicated to Congress and Leadership
  - New Digital Advertising / Sponsorships
  - Other state/federal funding, grants, philanthropy
- Interim steps to benefit low-income riders include improvements to existing LIFE Program and Fare-Capping as a bridge to a low-income fareless pilot

# Low-Income Fare is Easy (LIFE)

## LIFE Participation and Agency Locations



- Heat map illustrates LIFE participation
- Green dots depict agency locations (>500 agencies)

***LIFE is a Regional Program***  
***Transit subsidies across 13 transit operators***  
***Administered through FAME & IILA***  
***network >500 social service agencies***

	Pre-COVID	Current
Total Metro Riders	300K	200K
70% Low-Income	210K	140K
Registered LIFE riders (Regional)	80K	92K
% of Metro LIFE Riders	35%	<b>60%</b>

### Riders not enrolled in LIFE

- Other riders already receive free or subsidized passes from their employer, school or city
- 34 cities offer free or subsidized passes to their residents
- Access riders are free on Metro

# LIFE Eligibility – Immediate Needs



Immediate Need

Homeless Shelters  
Domestic Violence Agencies  
Hospitals, Jails  
Senior Centers

FREE 4-Trips (as needed)

Taxi coupons (\$11)

Taxi vouchers (<\$100)

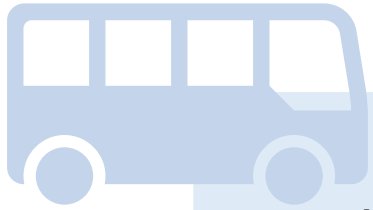
Benefits were developed based on agencies' feedback on how to best serve their clients:

- might not have any documentation to prove their identity and/or income
- not able to hold on to their TAP cards
- have a short term or immediate need and

**Agency case managers:**

- Completes attestation form for clients if missing documents
- determine eligibility and provide benefits based on the client's safety, health and frailty and travel needs
- Determine frequency of distribution and # of trips
- Metro's free transfer applies on these tickets

# LIFE Eligibility – Monthly



## Low-Income Transit Riders

Medical Service providers  
Low-Income Housing Agencies  
Educational Institutions  
Food Banks  
Faith-Based Organizations  
Senior Centers  
Other non-profits & Referral agencies

FREE 20-Trips (Regional)

Discounted passes

Recurring Transit Need



- Any valid government-issued picture ID
- Proof of Income (Medi-Cal, EBT, Social Security Award check stub, Free Lunch, Unemployment letter)
  - Any government issued card/letter proving any assistance is acceptable
  - EBT cards are used by government to provide cash aid and/or food subsidies to the eligible recipients
  - Every child residing in the county can enroll in school and receive Free lunch if low income
- Valid TAP card
- Mail, email or personally drop off their applications to the administrator or participating agency in their area

# LIFE Products

Product	Current Cost	Current LIFE PRICE	LIFE price during Metro promo
<b>Metro Products</b>			
<b>FREE</b> 20-Trips Regional (per mo)	\$35	<b>FREE</b>	<b>FREE</b>
Monthly	\$100	\$76	<b>\$26</b>
Weekly (4X per mo)	\$25	\$19	<b>\$6.50</b>
S/D Monthly	\$20	\$12	\$12
C/V Monthly (for non-participating FSI schools)	\$43	\$30	\$30
K-12 Monthly (for non-participating FSI schools)	\$24	\$14	\$14
<b>Transit Operators (LIFE discounts will apply on top of any operator promo)</b>			
LADOT/Pasadena	\$15-\$18	<b>FREE</b>	<b>FREE</b>
Santa Clarita/Torrance/Santa Monica/AVTA	\$34-\$50	\$10-\$26	\$10-\$26
Long Beach/Foothill	\$60-\$65	\$36-\$41	\$36-\$41

**Metro Promotional Pricing estimated at \$20-\$28 million for 6 months.**

# *Easier* Access & *Easier* Sign-Up

BEFORE		AFTER
<ul style="list-style-type: none"><li>FAME and IILA - social service network of &gt; 500 agencies throughout LA County (<i>CBOs, non-profits, homeless shelters, agencies serving homeless, undocumented, hospitals, and domestic violence agencies</i>)</li></ul>		<ul style="list-style-type: none"><li>Metro Customer Service Centers now accepting LIFE applications <i>Expanding our reach to over 300K riders annually they serve</i></li><li>Improving websites (TAP/Metro/Muni) for easier access to LIFE information and sign-up</li><li>More LIFE pre-scheduled sign-up events at major transit centers/stations</li><li>Expanded marketing campaigns</li><li>Emails to Reduced Fare Riders to promote enrollment</li></ul>
<ul style="list-style-type: none"><li>Email, mail and drop-off applications</li><li>Auto-renewal</li></ul>		<ul style="list-style-type: none"><li>Create NEW online application</li><li>Continue auto-renewal</li><li>Extend eligibility (1-yr to 2-yr)</li><li>Started effort on distribution of LIFE TAP cards through county agencies</li></ul>

# More Affordable

## BEFORE

- FREE 20-Trips (Regional)
- FREE 4-Trips (through case workers)
- Monthly pass \$76
- Discount not enough for low-income riders
- upfront cost for a monthly pass too high



## AFTER

- LIFE discounts apply to Metro 50% Promo
- Monthly pass \$26 (during Metro promo)
- FREE 20-Trips (Regional)

### (AFTER 6-month Metro Promo)

#### SUSTAINABLE & AFFORDABLE OPTIONS FOR LOW-INCOME

- Consider changes to discount rates
- Explore modifications to Metro passes
- Utilize fare capping to address high upfront costs

# Helping Low-Income: Next Steps

## Return to Board on LIFE Improvements & Recommendations

### While we work towards phase 2 low-income pilot we will:

- Monitor impact of LIFE improvements
  - Accessibility, eligibility and affordability*
- Assess ridership during Metro promo period
  - Impacts of higher discounts*
- Assess options/opportunities for further sustainable LIFE program modifications
- Fare capping will mitigate upfront cost of passes
  - *Day Pass Testing starts in December 2021*
  - *Integration of fare capping into fare structure*
- Collaborate with Muni Operators on a NEW Regional Low-Income Fare Product
- Expand E-Pass Program for Low-Income Riders





# Low-Income Enhancements Timeline

## Low-Income Enhancements

**2021**

**New** distribution of LIFE info through social service networks

Continue auto-renewal

**AUGUST**

Extend eligibility (one year to two years)

**New** Metro Customer Centers accept applications

**New** info on TAP, Metro and muni websites

**SEPTEMBER**

**New** notifications on TAP website promoting registration

**New** promotional emails to TAP Reduced Fare riders

**New** expanded E-Pass program to additional lower-wage industries

# Low-Income Enhancements Timeline

## Low-Income Enhancements

**2021**

Work with County Social Services to Supply LIFE flyers to low-income patrons

Launch LIFE online application

Work with County Social Services to Supply LIFE TAP cards to low-income patrons

**OCTOBER**

**NOVEMBER**

Expanded marketing campaigns

Sign-up incentives and info at major transit centers

# Increase in Low-Income Riders

## Existing Low-Income Participants = 152,629

- LIFE Participants = 92,000
- Low-Income K-12 = 44,160
- Low-Income Community College = 13,469
- Low-Income SEP/E-Pass = 3,000

## Eligible Low-income Students in FSI Phase 1

- Low-Income K-12 = 915,176\*
- Low-Income Community College = 299,589\*

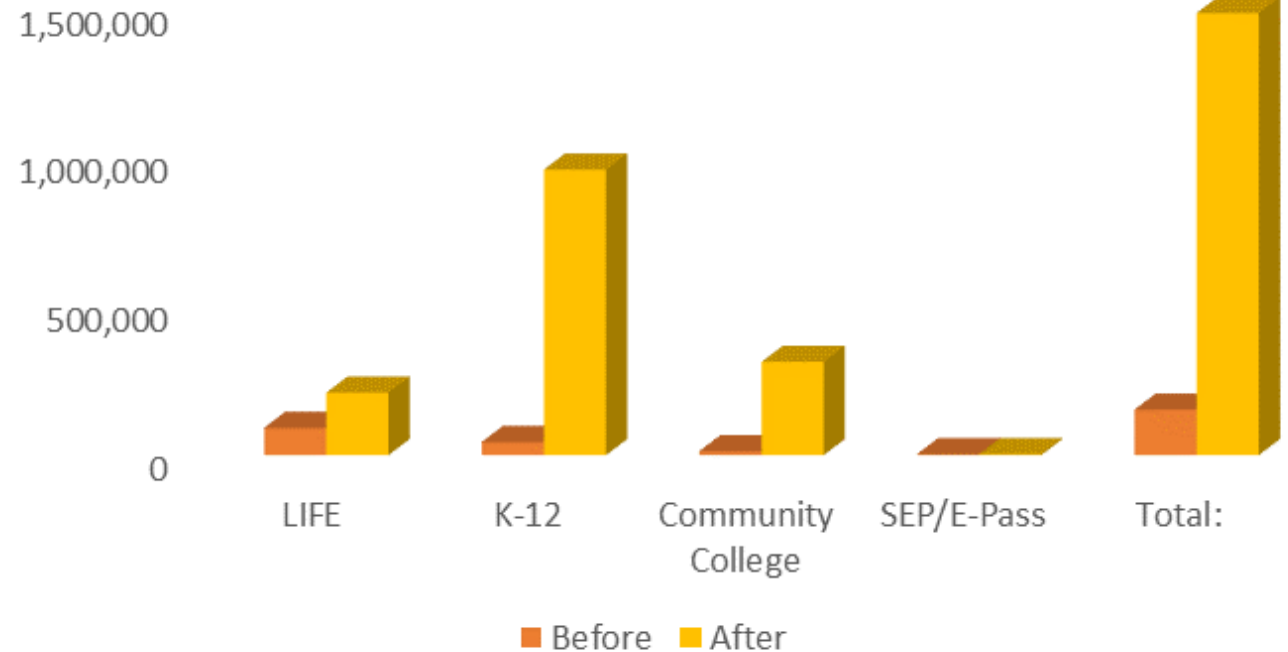
## New LIFE Participants After Enhancements

- New LIFE Participants = 118,000\*\*

Existing low-income participants	152,629
Low-income FSI Phase 1	+1,214,765
LIFE expansion	+118,000
<b>Total eligible low-income</b>	<b>= 1,485,394</b>

- \*If all eligible students participate
- \*\*If all eligible riders participate

## Low-income Participants



# Public Education Campaign: Back On Track: Get Ready to TAP

## Goals

- Raise broad awareness with Metro riders about systemwide changes beginning January 10, 2022, including:
  - Fare collections resume
  - Discontinue rear-door boarding (note: all-door boarding continues to be available on Line 720, 754, Orange and Silver Lines)
  - More frequency and convenience with NextGen implementation - Systemwide service hours restored
  - Improved fare options- discounted passes and LIFE program discounts
- Drive traffic to [metro.net/fares](https://metro.net/fares) for information on all available discounted fare programs, including the six-month half-off passes promotion
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# Public Education Campaign: Back On Track: Get Ready to TAP

## Customer-Facing Messages

We're getting back on track. Get ready to TAP

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- LIFE: We are making it even easier to apply and receive deep discounts on your Metro rides.

# Next Steps

- Staff will formally launch Phase 1 of FSI and continue outreach and planning with school districts, community colleges, and regional and local transit operators
- As a bridge to phase 2 low-income, staff will continue to expand LIFE program participants by partnering with County social service agencies to distribute program information and TAP cards
- Staff will continue advocacy efforts to secure funding for the Phase 2 financial plan, while finalizing administrative strategies for ease of implementation of the Phase 2 pilot
- Staff will report back on a quarterly basis on the status of Phase 1 and 2
- Metro will resume fare collection on January 10, 2022 with 90-days notice and a robust public education campaign



Fareless System Initiative

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Fareless System Initiative (FSI)  
Monthly Update  
September 2021



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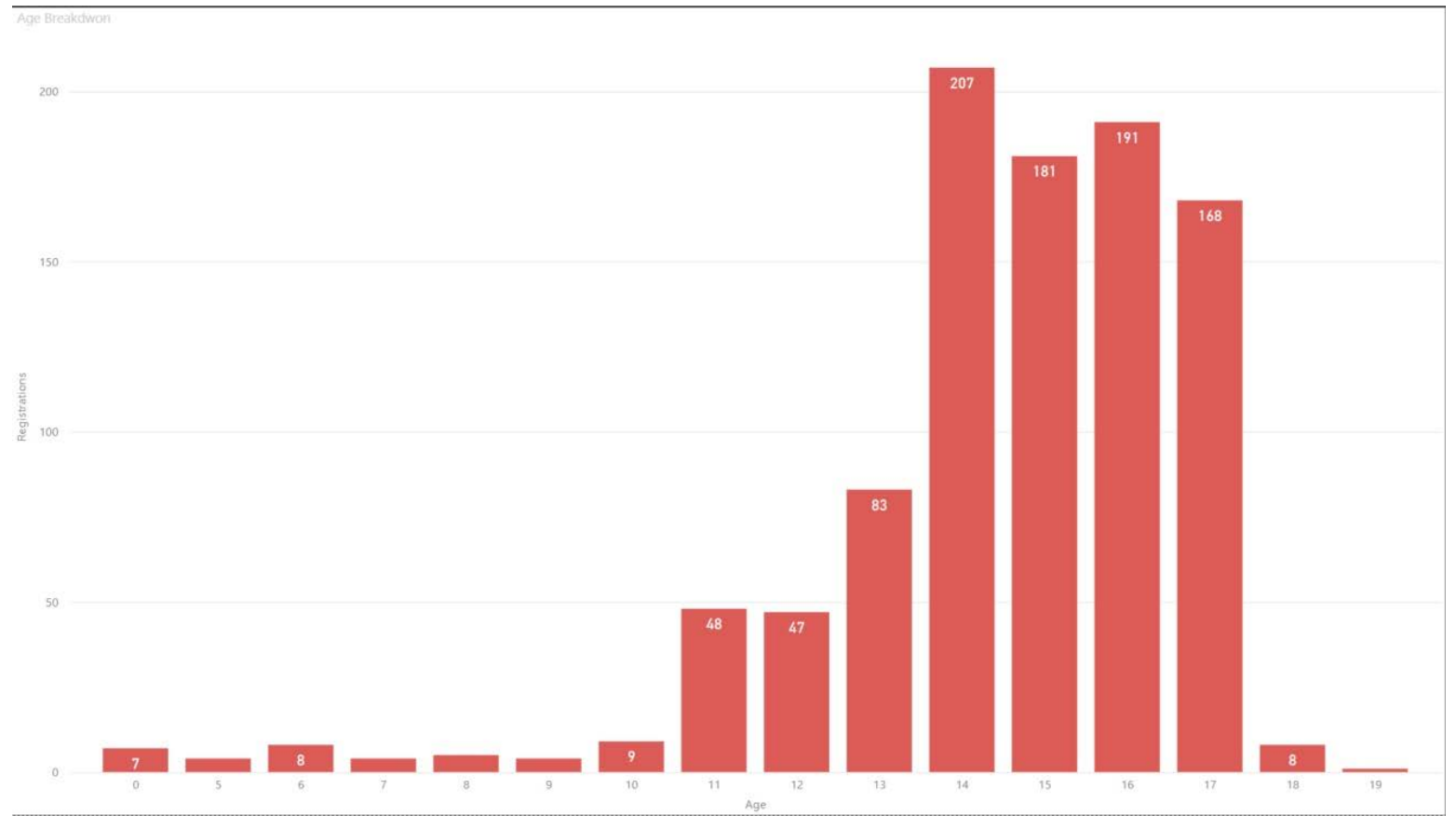
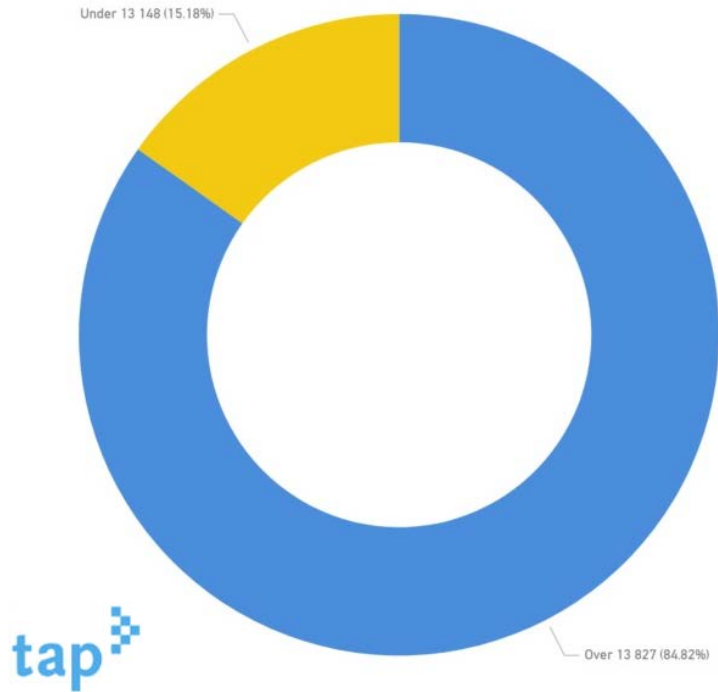
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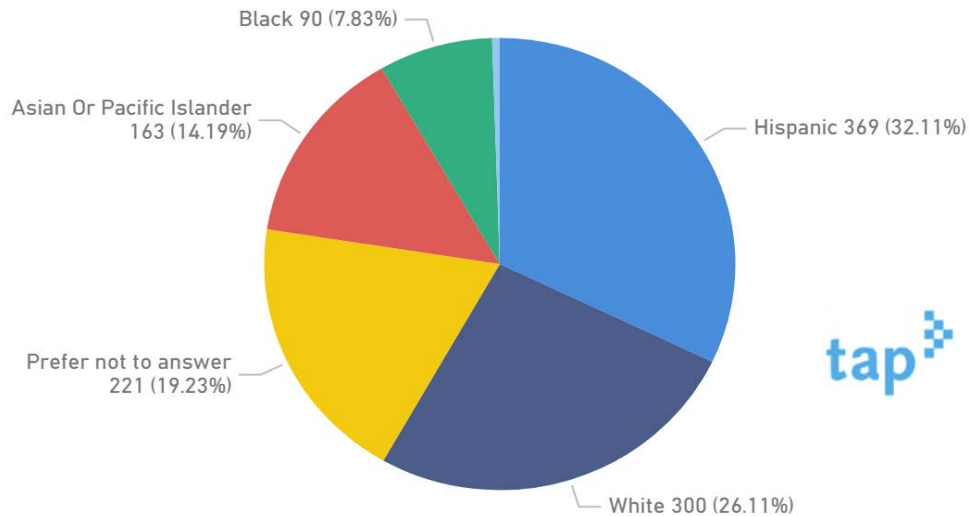
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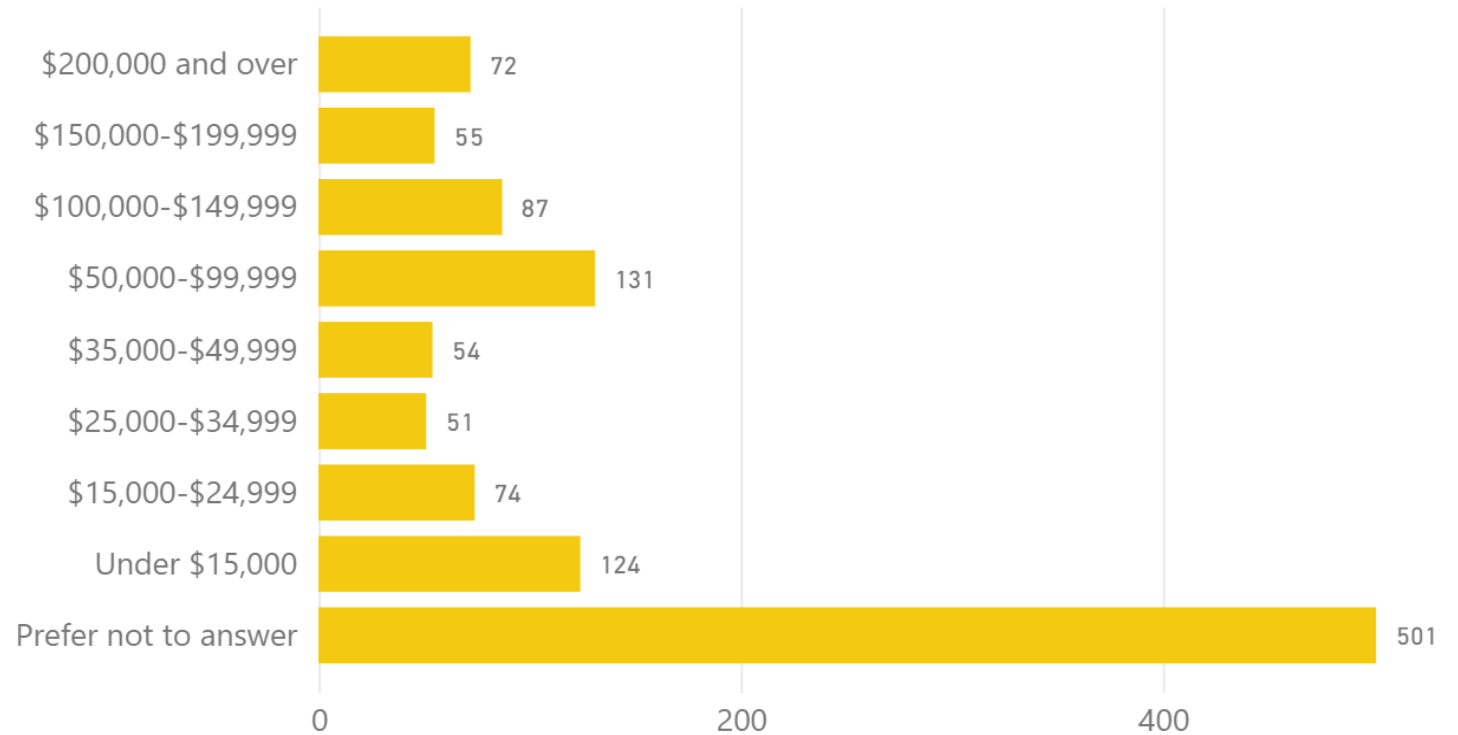
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Redirect LIFE Program Revenues to FSI Phase 2 <sup>(2)</sup>	\$ 7.5	\$ 15.0	\$ 22.5
<u>Unsecured</u>			
General Revenues - Bond Defeasance <sup>(3)</sup>	68.0	-	68.0
Potential New Funding	87.1	261.4	348.5
<i>Total Funding Plan</i>	<i>\$ 162.6</i>	<i>\$ 276.4</i>	<i>\$ 439.0</i>

<sup>(1)</sup> Phase 2 implementation is contingent on securing \$416.5 million in new funding (\$439 million total estimated costs, less \$22.5 million for redirected LIFE Program revenues).

<sup>(2)</sup> Assumes countywide participation in FSI Phase 2, with total LIFE budget redirected to fund the pilot.

<sup>(3)</sup> Federal and state grants not eligible for bond defeasance. General revenues used for payment will impact revenues available for transit operations.

# Phase 2 – Administrative Strategy Status

Staff is exploring the strategies below to simplify the administrative process for low-income participants. Specific attention is being paid to ensure unhoused and undocumented communities are included:

- Self-Attestation
- Cross Qualifying Participants with other Existing Low-Income Programs
- Fareless for Off-Peak Trips
- Qualifying EBT Customers for Reduced Fares on TAP System

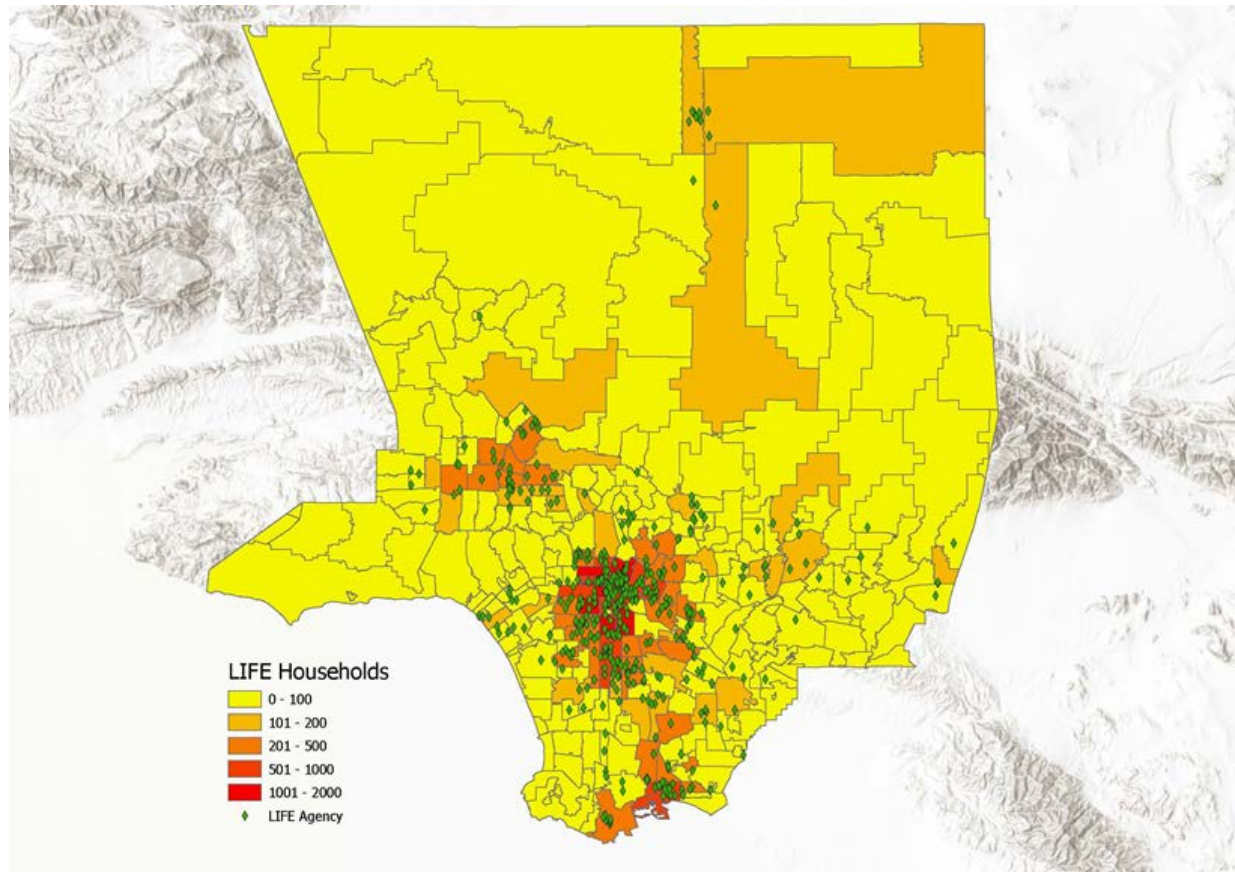


# Phase 2 Funding – Next Steps

- Not enough capacity in the current Metro Transit Operations budget for Phase 2 launch of the pilot for low-income riders
- Future implementation is contingent on new sustainable federal, state, local, or other funding sources
- Seek new funding opportunities:
  - Federal Infrastructure Investment and Jobs Act
    - ✓ Reconciliation Legislation is pending action
    - ✓ Support for funding for future phases being communicated to Congress and Leadership
  - New Digital Advertising / Sponsorships
  - Other state/federal funding, grants, philanthropy
- Interim steps to benefit low-income riders include improvements to existing LIFE Program and Fare-Capping as a bridge to a low-income fareless pilot

# Low-Income Fare is Easy (LIFE)

## LIFE Participation and Agency Locations



- Heat map illustrates LIFE participation
- Green dots depict agency locations (>500 agencies)

***LIFE is a Regional Program***  
***Transit subsidies across 13 transit operators***  
***Administered through FAME & IILA***  
***network >500 social service agencies***

	Pre-COVID	Current
Total Metro Riders	300K	200K
70% Low-Income	210K	140K
Registered LIFE riders (Regional)	80K	92K
% of Metro LIFE Riders	35%	<b>60%</b>

### Riders not enrolled in LIFE

- Other riders already receive free or subsidized passes from their employer, school or city
- 34 cities offer free or subsidized passes to their residents
- Access riders are free on Metro

# LIFE Eligibility – Immediate Needs



Immediate Need

Homeless Shelters  
Domestic Violence Agencies  
Hospitals, Jails  
Senior Centers

FREE 4-Trips (as needed)

Taxi coupons (\$11)

Taxi vouchers (<\$100)

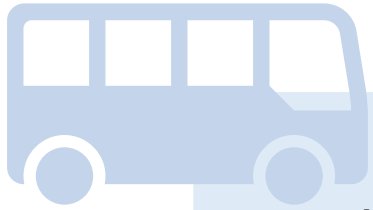
Benefits were developed based on agencies' feedback on how to best serve their clients:

- might not have any documentation to prove their identity and/or income
- not able to hold on to their TAP cards
- have a short term or immediate need and

**Agency case managers:**

- Completes attestation form for clients if missing documents
- determine eligibility and provide benefits based on the client's safety, health and frailty and travel needs
- Determine frequency of distribution and # of trips
- Metro's free transfer applies on these tickets

# LIFE Eligibility – Monthly



## Low-Income Transit Riders

Medical Service providers  
Low-Income Housing Agencies  
Educational Institutions  
Food Banks  
Faith-Based Organizations  
Senior Centers  
Other non-profits & Referral agencies

**FREE 20-Trips (Regional)**

**Discounted passes**

Recurring Transit Need



- Any valid government-issued picture ID
- Proof of Income (Medi-Cal, EBT, Social Security Award check stub, Free Lunch, Unemployment letter)
  - Any government issued card/letter proving any assistance is acceptable
  - EBT cards are used by government to provide cash aid and/or food subsidies to the eligible recipients
  - Every child residing in the county can enroll in school and receive Free lunch if low income
- Valid TAP card
- Mail, email or personally drop off their applications to the administrator or participating agency in their area

# LIFE Products

Product	Current Cost	Current LIFE PRICE	LIFE price during Metro promo
<b>Metro Products</b>			
<b>FREE</b> 20-Trips Regional (per mo)	\$35	<b>FREE</b>	<b>FREE</b>
Monthly	\$100	\$76	<b>\$26</b>
Weekly (4X per mo)	\$25	\$19	<b>\$6.50</b>
S/D Monthly	\$20	\$12	\$12
C/V Monthly (for non-participating FSI schools)	\$43	\$30	\$30
K-12 Monthly (for non-participating FSI schools)	\$24	\$14	\$14
<b>Transit Operators (LIFE discounts will apply on top of any operator promo)</b>			
LADOT/Pasadena	\$15-\$18	<b>FREE</b>	<b>FREE</b>
Santa Clarita/Torrance/Santa Monica/AVTA	\$34-\$50	\$10-\$26	\$10-\$26
Long Beach/Foothill	\$60-\$65	\$36-\$41	\$36-\$41

**Metro Promotional Pricing estimated at \$20-\$28 million for 6 months.**

# *Easier* Access & *Easier* Sign-Up

BEFORE		AFTER
<ul style="list-style-type: none"><li>FAME and IILA - social service network of &gt; 500 agencies throughout LA County (<i>CBOs, non-profits, homeless shelters, agencies serving homeless, undocumented, hospitals, and domestic violence agencies</i>)</li></ul>	 <p><i>Easier</i> Access</p>	<ul style="list-style-type: none"><li>Metro Customer Service Centers now accepting LIFE applications <i>Expanding our reach to over 300K riders annually they serve</i></li><li>Improving websites (TAP/Metro/Muni) for easier access to LIFE information and sign-up</li><li>More LIFE pre-scheduled sign-up events at major transit centers/stations</li><li>Expanded marketing campaigns</li><li>Emails to Reduced Fare Riders to promote enrollment</li></ul>
<ul style="list-style-type: none"><li>Email, mail and drop-off applications</li><li>Auto-renewal</li></ul>	 <p><i>Easier</i> Sign-Up</p>	<ul style="list-style-type: none"><li>Create NEW online application</li><li>Continue auto-renewal</li><li>Extend eligibility (1-yr to 2-yr)</li><li>Started effort on distribution of LIFE TAP cards through county agencies</li></ul>

# More Affordable

## BEFORE

- FREE 20-Trips (Regional)
- FREE 4-Trips (through case workers)
- Monthly pass \$76
- Discount not enough for low-income riders
- upfront cost for a monthly pass too high



## AFTER

- LIFE discounts apply to Metro 50% Promo
- Monthly pass \$26 (during Metro promo)
- FREE 20-Trips (Regional)

### (AFTER 6-month Metro Promo)

#### SUSTAINABLE & AFFORDABLE OPTIONS FOR LOW-INCOME

- Consider changes to discount rates
- Explore modifications to Metro passes
- Utilize fare capping to address high upfront costs

# Helping Low-Income: Next Steps

## Return to Board on LIFE Improvements & Recommendations

### While we work towards phase 2 low-income pilot we will:

- Monitor impact of LIFE improvements
  - Accessibility, eligibility and affordability*
- Assess ridership during Metro promo period
  - Impacts of higher discounts*
- Assess options/opportunities for further sustainable LIFE program modifications
- Fare capping will mitigate upfront cost of passes
  - *Day Pass Testing starts in December 2021*
  - *Integration of fare capping into fare structure*
- Collaborate with Muni Operators on a NEW Regional Low-Income Fare Product
- Expand E-Pass Program for Low-Income Riders





# Low-Income Enhancements Timeline

## Low-Income Enhancements

**2021**

**New** distribution of LIFE info through social service networks

Continue auto-renewal

**AUGUST**

Extend eligibility (one year to two years)

**New** Metro Customer Centers accept applications

**New** info on TAP, Metro and muni websites

**SEPTEMBER**

**New** notifications on TAP website promoting registration

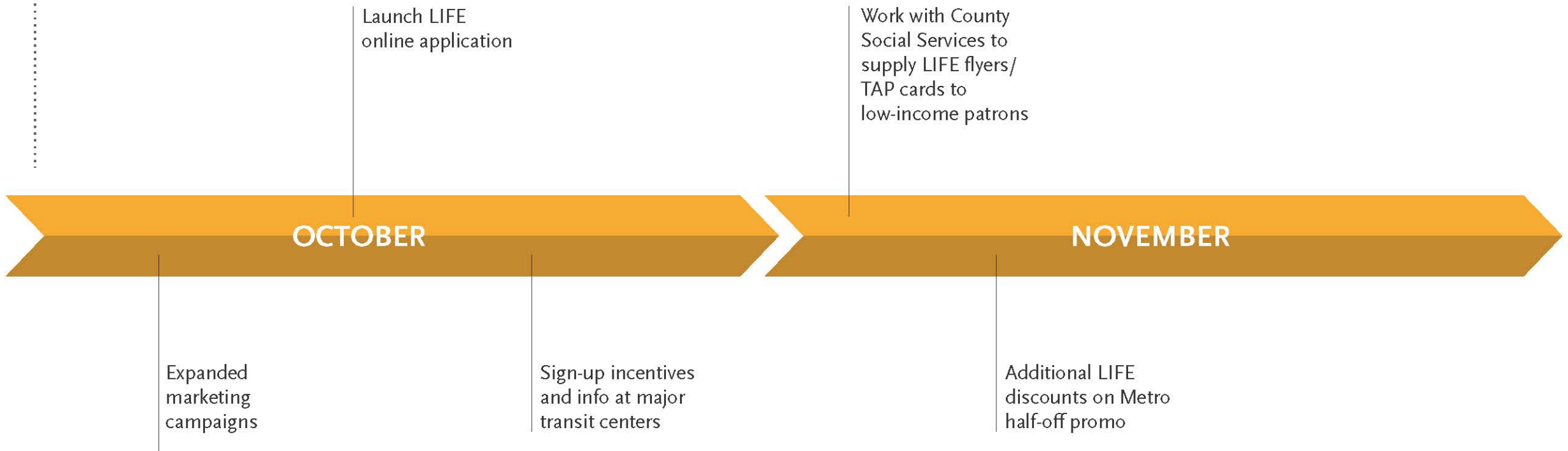
**New** promotional emails to TAP Reduced Fare riders

**New** expanded E-Pass program to additional lower-wage industries

# Low-Income Enhancements Timeline

## Low-Income Enhancements

**2021**



# Increase in Low-Income Riders

## Existing Low-Income Participants = 152,629

- LIFE Participants = 92,000
- Low-Income K-12 = 44,160
- Low-Income Community College = 13,469
- Low-Income SEP/E-Pass= 3,000

## Eligible Low-income Students in FSI Phase 1

- Low-Income K-12 = 915,176\*
- Low-Income Community College = 299,589\*

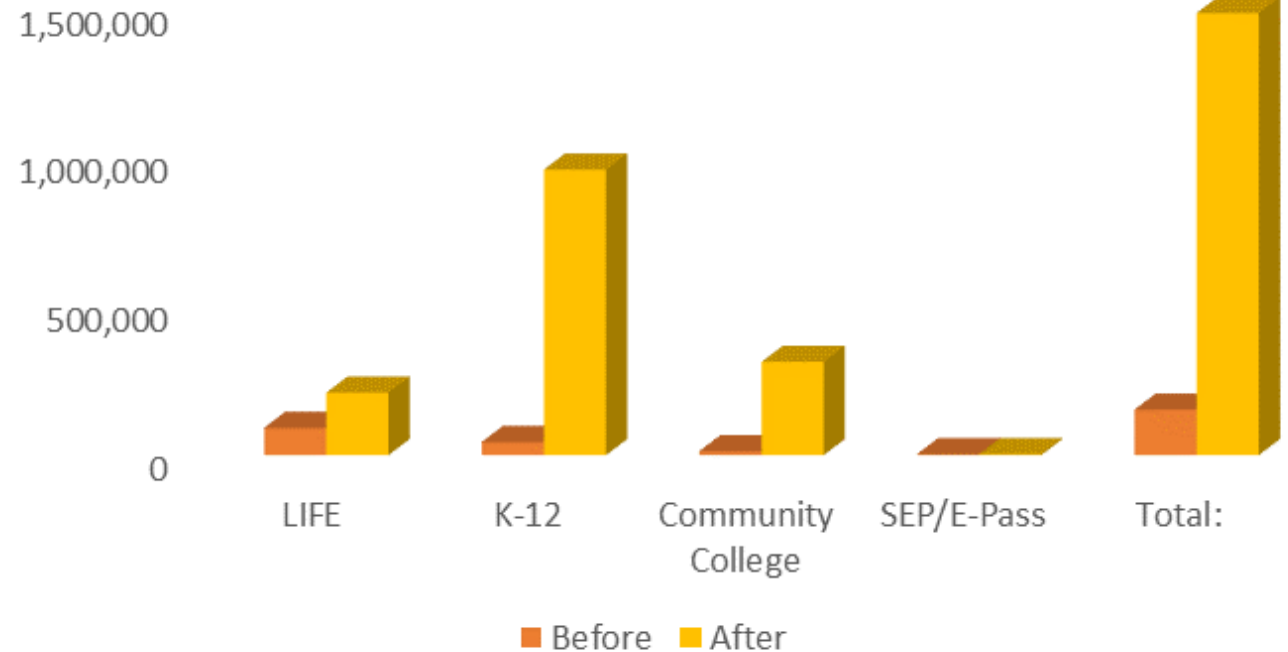
## New LIFE Participants After Enhancements

- New LIFE Participants = 118,000\*\*

<b>Existing low-income participants</b>	<b>152,629</b>
<b>Low-income FSI Phase 1</b>	<b>+1,214,765</b>
<b>LIFE expansion</b>	<b>+118,000</b>
<b>Total eligible low-Income</b>	<b>= 1,485,394</b>

- \*If all eligible students participate
- \*\*If all eligible riders participate

## Low-income Participants



# Public Education Campaign: Back On Track: Get Ready to TAP

## Goals

- Raise broad awareness with Metro riders about systemwide changes beginning November 1, 2021, including:
  - Fare collections resume
  - Discontinue rear-door boarding (note: all-door boarding continues to be available on Line 720, 745 and Silver Line)
  - More frequency and convenience with NextGen implementation - Systemwide service hours restored
  - Safe & Clean
  - Improved fare options- discounted passes and LIFE program discounts
- Drive traffic to *metro.net/fares* for information on all available discounted fare programs, including the six-month half-off passes promotion
- Highlight financial relief initiatives to Metro pass buyers
- Expand LIFE pass program participants with enhanced program discounts

# Public Education Campaign: Back On Track: Get Ready to TAP

## Customer-Facing Messages

We're getting back on track. Get ready to TAP

- Fare collection returns on Metro buses starting November 1st
- A return to pre-pandemic operating hours offers extended service on bus lines across the system.
- Find out about discounts on fare and passes at [metro.net/fares](https://metro.net/fares).
- Save on Metro passes. Buy monthly, weekly and day passes at huge savings.
- LIFE: We are making it even easier to apply and receive deep discounts on your Metro rides.

# Next Steps

- Staff will formally launch Phase 1 of FSI and continue outreach and planning with school districts, community colleges, and regional and local transit operators
- As a bridge to phase 2 low-income, staff will continue to expand LIFE program participants by partnering with County social service agencies to distribute program information and TAP cards
- Staff will continue advocacy efforts to secure funding for the Phase 2 financial plan, while finalizing administrative strategies for ease of implementation of the Phase 2 pilot
- Staff will report back on a quarterly basis on the status of Phase 1 and 2
- Metro will resume fare collection with 30-days notice and a robust public education campaign



Fareless System Initiative



## Board Report

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**File #:** 2021-0538, **File Type:** Informational Report

**Agenda Number:** 36.

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### EXECUTIVE MANAGEMENT COMMITTEE SEPTEMBER 16, 2021

**SUBJECT: 2021 MOVING BEYOND SUSTAINABILITY- STATUS REPORT**

**ACTION: RECEIVE AND FILE**

#### **RECOMMENDATION**

RECEIVE AND FILE status report on Moving Beyond Sustainability.

#### **ISSUE**

Per the Metro Board adoption of the agency's ten-year, Sustainability Strategic Plan, *Moving Beyond Sustainability* (MBS), a new bi-annual reporting framework for communicating progress toward achieving the 2030 sustainability goals and targets laid out within the Plan will be followed. This Receive and File report provides the first update summarizing Metro's performance during the 2019 and 2020 calendar years.

#### **BACKGROUND**

Metro's annual data collection and reporting process tracks critical performance metrics used to evaluate program and project effectiveness, as well as to drive efficiency and performance improvements - many of which lead to overall long-term cost savings and community improvements. In addition, Metro uses this data to inform decision making and resource allocation in support of regulatory compliance mandates, construction and operations requirements, Board commitments such as Motion 57, and planning goals via *Vision 2028*, the *Long-Range Transportation Plan* and the *Climate Action and Adaptation Plan*. The annual reporting process is also designed to transparently provide this essential data and information to the public with regard to the agency's sustainability and climate action performance.

In 2020, annual reporting on these achievements was transitioned to the Metro Sustainability Reporting Dashboard, available at [<https://sustainabilityreporting.metro.net/>](https://sustainabilityreporting.metro.net/).

#### **DISCUSSION**

##### Findings

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Despite the unprecedented challenges presented by the COVID-19 pandemic and resulting economic shutdown, Metro's work to advance sustainability, environmental equity, climate action and adaptation, and efficient operations resulted in notable achievements and programmatic improvements in calendar year 2020. Metro's efforts across these areas have yielded tangible contributions to community health through improvements in air quality, reductions in energy and water use, waste disposal and greenhouse gas emissions.

Metro's 2020 performance across all sustainability categories was impacted substantively by the COVID-19 pandemic. The pandemic impacted ridership and therefore translated to reductions in resource use. However, the data also indicates that Metro's ongoing investments in efficient resource use and management were impactful, including:

- In 2020 alone, Metro diverted over 98% of its construction waste from landfill, well exceeding our 2030 target diversion rate of 85%.
- Metro reduced total greenhouse gas emissions by over 29% in 2020, constituting a reduction of nearly 96,000 metric tons of carbon dioxide equivalent (MTCO<sub>2e</sub>). A significant component of this reduction is Metro's 100% transition to renewable natural gas for the bus fleets.
- Metro also reduced total criteria air pollutant emissions that are known to be dangerous to human health, such as nitrogen oxides (NO<sub>x</sub>) and particulate matter (PM), through the rollout of near-zero emission engines over the last two years, as well as deployment of electric buses to the Metro G Line (Orange) in 2020.
- Metro continued ensuring the projects we build are sustainable for the benefit of the region by performing climate resilience assessments to mitigate extreme heat for vulnerable communities and a renewable energy assessment to determine the feasibility of solar array installations at facilities.

*Visit the dashboard for more information about our 2020 sustainability performance, including clean energy procurement, Green Bond financing, workforce development and more.*

### Considerations

The recommended action has no direct safety impact. Annual sustainability reporting supports Metro in ensuring current and forthcoming infrastructural and programmatic investments which advance sustainability, increase resilience and enhance safety in our communities are prioritized.

Metro also recognizes the importance of its activities and transportation investments in the overall reduction of regional greenhouse gas emissions. Majority of the metrics outlined in this report are important towards continued sustainability and resiliency of our agency. Metro quantifies its GHG emissions and the benefits of its strategies using the American Public Transportation Association's *Recommended Practice for Quantifying Greenhouse Gas Emissions from Transit (APTA Protocol)*. Metrolink does the same.

The City and County of Los Angeles use the Local Government Operations Protocol and the Global Protocol for Community-Scale Greenhouse Gas Emission Inventories (GPC) to determine their emissions. They use the information to determine strategies that reduce City of LA and County of LA



overall greenhouse gas emissions.

As Metro's greenhouse gas reduction strategies impact those emissions that are beyond its control, there are also GHG considerations we will explore to ensure that our investments effectively contribute to regional GHG reduction efforts. These include:

1. Metro to continue working with City and County staff in reconciling the greenhouse gas emissions inventory and impacts of our current reduction strategies to the region, since our agency uses a transit-appropriate protocol.
2. Select or develop appropriate methods and tools to quantify the greenhouse gas emissions benefits of Metro activities other than those associated with our fleet that include, for example, construction projects, active transportation, and congestion pricing.

Metro currently reports its GHG inventory and determines the GHG reduction benefits of its strategies through VMT reduction and land-use co-benefits of its investments. Our future reports will include the outcome of the above considerations.

## **EQUITY PLATFORM**

To integrate equity more thoroughly into our planning, the 2020 sustainability performance metrics data was disaggregated, and a geographic assessment of resource use and emissions was performed to examine where resources are being used, where emissions are occurring, and where benefits are being realized. This assessment focused on identifying where benefits are being realized relative to Metro's Equity Focused Communities (EFCs). Below are highlights of Countywide sustainability metrics impacting EFCs.

- **Air Quality:** Metro's electric bus roll-out and the ongoing replacement of older bus engines with new, "near-zero" emission engines are improving air quality across our service territory.
  - The roll-out of electric buses on the G Line in July prevented 9,771 pounds of NOx emissions and 1,168 pounds of PM emissions in the San Fernando Valley in 2020. Of the G Line's 36 stops, 20 (55%) are located in or directly adjacent to EFCs across North Hollywood, Valley Village, Van Nuys, Lake Balboa, Reseda, and Canoga Park.
  - The replacement of bus engines with near-zero emission engines also significantly reduced air pollution in 2020. The two locations with the greatest reductions were Divisions 5 and 18, located in Van Ness and Carson respectively. Across the 22 bus routes served by these two Divisions, 57% of the bus stops are located in EFCs. These buses prevented 12,452 pounds of nitrogen oxide (NOx) emissions across the communities served by these buses, including but not limited to Hyde Park, Inglewood, Florence, Gardena, and Carson.
- **Greenhouse Gas Emissions:** Bus electrification and the fleetwide transition to 100% renewable natural gas (RNG) prevented greenhouse gas emissions across the region. The most significant reductions associated with these efforts were located in the following communities:
  - Reduction of 31,555 metric tons of carbon dioxide equivalent (MTCO<sub>2</sub>e) from the buses located at Division 1 in the Arts District. 53% of the bus stops served by these RNG-

powered buses are located in EFCs, including but not limited to Chinatown, portions of downtown Los Angeles and Boyle Heights.

- Reduction of 25,474 MTCO<sub>2</sub>e from the buses servicing South LA out of Division 5. Over 70% of the bus stops along routes served by Division 5 are located in EFCs, including but not limited to Hyde Park, Leimert Park and Van Ness.
  - Reduction of 20,133 MTCO<sub>2</sub>e from the buses out of Division 3. The EFCs served by these buses include Lincoln Heights, Highland Park, and Echo Park. Based on available data, 54% of the bus stops served by Division 3 are located in EFCs.
- **Sustainable Facility Design and Construction:** Thirteen of Metro's 16 facilities which have either achieved LEED certification of Silver or higher, or are currently undergoing the certification process, are located in and serve EFCs. These state-of-the-art, new facilities support efficient operations, reduce energy and water consumption, ensure continuity of service and provide local aesthetic benefits.
    - Metro's Location 64 <<https://thesource.metro.net/2019/09/30/new-location-64-maintenance-of-way-building-is-now-complete/>> LEED Gold facility located between Downtown Los Angeles and Boyle Heights is a recent success story. The iterative project development process effectively integrated community feedback into the final design by engaging passengers, local artists and community groups who contributed diverse perspectives and vision for the building façade and unique artwork displayed. This process to authentically engage and empower the local community in our work connecting LA County is a best practice.
    - Metro's Location 64 <<https://thesource.metro.net/2019/09/30/new-location-64-maintenance-of-way-building-is-now-complete/>> maintains the Metro B and D Lines, which serve EFCs across Downtown, MacArthur Park, Koreatown, Little Bangladesh, East Hollywood, Little Armenia, Thai Town, Hollywood and North Hollywood. 15 of the 22 total stations (68%) along these two lines are located in EFCs.
  - **Water:** Recent investments in bus wash efficiency upgrades and smart irrigation controllers have significantly contributed to a reduction in Metro's water usage by 11% percent in 2020. As sources for Metro's water supply generally come from outside the region, benefits to local EFCs and/or marginalized communities are indirect, and no direct harms are caused by these strategies.

Many of the areas identified above as receiving the greatest benefits from Metro's sustainability programs are also areas that have high CalEnviroScreen scores for pollution burden, and they also overlap with Equity Focused Communities (EFCs).

Staff will use the results of this assessment to target the planning and implementation of capital and operations projects and programs identified in *Moving Beyond Sustainability* within geographic areas and sociodemographic communities that have historically faced the greatest negative environmental and public health impacts.

## **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

This report supports Metro's third, fourth, and fifth Strategic Plan Goals. The strategies and actions outlined in *MBS* and highlighted in this update advocate for equitable access to opportunity in alignment with Metro's Equity Platform (Goal #3). *MBS* establishes the foundation for Metro's sustainability program, which sets the standard for the region and other transit agencies (Goal #4). *MBS* also sets quantifiable targets and timeframe for achieving sustainability along with a robust reporting program to track progress and enhance accountability (Goal #5).

### **NEXT STEPS**

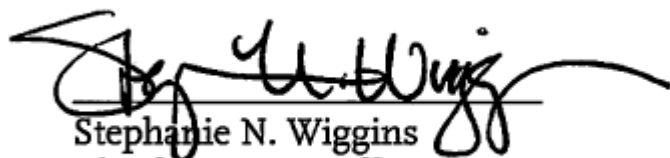
Staff will continue to monitor, evaluate and report on agency-wide sustainability performance on an annual basis in alignment with our APTA and *MBS* commitments. Our sustainability reporting will continue to utilize a data-focused approach which empowers Metro to fulfill compliance requirements and Board commitments such as those of the *CAAP*, while creating an adaptive design framework to guide our work. The resulting performance metrics from this reporting cycle will also be used to inform the prioritization of programs and projects in FY22.

Continued outreach for *MBS* reporting will be conducted through Metro's Sustainability Council and throughout the County with support from our Marketing & Communications department. Staff will also work with the CBO partnering strategy team to share reporting outcomes and foster dialogue with environmental justice communities.

Staff will report back on the steps it will undertake to determine additional regional greenhouse gas emissions benefits from its investments and programs. This includes an addendum to the *MBS* report to address regional greenhouse gas emissions by December 2021.

Prepared by: Cris B. Liban, Chief Sustainability Officer, (213) 922-2471

Reviewed by: Bryan Pennington, Chief Program Management Officer (Interim), (213) 922-7449



Stephanie N. Wiggins  
Chief Executive Officer



# LA Metro Moving Beyond Sustainability Status Report

September 16, 2021

# Status Report Highlights

**Despite the impacts of COVID-19, Metro's work to advance sustainability resulted in notable achievements:**

- Reduced total GHG emissions by over 29% from 2019.
- Reduced total criteria air pollutant emissions by 41% from 2019.
- Conducted climate resilience and renewable energy assessments on over 1,300 assets to ensure sustainability benefits to the region.
- Performed geographic assessment of resource use and emissions to examine where benefits and burdens are being realized relative to Metro's Equity Focused Communities.

# Building on Emissions Framework

- ECSD will build on emissions framework provided in Climate Action and Adaptation Plan (CAAP) and Moving Beyond Sustainability by evaluating Metro's impacts on Countywide VMTs and GHGs in relation to State and regional reduction goals
- December 2021: Emissions Framework Update will outline GHG quantification and possible reduction pathways in existing/planned investments and programs (incl. any that potentially increase GHGs)
  - Continuing inter-agency collaboration on GHG emission reduction strategies (City and County of LA, Caltrans, SCAG, Metro)
  - Alignment of Methodologies and Regional goals



**Metro**

# To be Evaluated: Emissions Impacts

## **Bus and Rail Transit Expansion**

- Measure R & Measure M expansions, expanded programs, partnerships, bold policies

## **NextGen Bus Service**

- Provide faster, more frequent and reliable service, improving transportation equity

## **Travel Pricing Policies & Transportation Demand Management**

- Changing the economics of how people travel. Express Lanes, Fareless System Initiative, Congestion Pricing. Incentives for Telecommuting and Rideshare

## **Active Transportation**

- Bike and ped infrastructure to connect shorter trips, enabling system use for longer trips. Needs a more universal network of safe streets to maximize climate impact.

## **Highways Program**

- Improve GHG and VMT assessments of Highway Projects; VMT mitigation program being developed.



**Board Report**

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**File #:** 2021-0608, **File Type:** Minutes

**Agenda Number:** 2.

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**REGULAR BOARD MEETING  
SEPTEMBER 23, 2021**

**SUBJECT: MINUTES**

**RECOMMENDATION**

APPROVE Minutes of the Regular Board Meeting held July 22, 2021.





## **MINUTES**

**Thursday, July 22, 2021**

**10:00 AM**

### **Board of Directors - Regular Board Meeting**

**DIRECTORS PRESENT:**

**Hilda L. Solis, Chair  
Ara Najarian, 1st Vice Chair  
Jacquelyn Dupont-Walker, 2nd Vice Chair  
Kathryn Barger  
Mike Bonin  
James Butts  
Fernando Dutra  
Eric Garcetti  
Janice Hahn  
Paul Krekorian  
Sheila Kuehl  
Holly Mitchell  
Tim Sandoval  
Tony Tavares, non-voting member**

**Stephanie Wiggins, Chief Executive Officer**

**CALLED TO ORDER: 10:01 A.M.**

**ROLL CALL**

1. APPROVED Consent Calendar Items: 2, 5, 6, 7, 8, 9, 40, 11, 12, 16, 17, 22, 25, 29, 30, 31, and 33\*\*.

Consent Calendar items were approved by one motion except Item 10 which was held by a Director for discussion and/or separate action.

\*\* ITEM REQUIRED 2/3 VOTE OF THE BOARD

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y

2. SUBJECT: MINUTES

2021-0492

APPROVED ON CONSENT CALENDAR Minutes of the Regular Board Meeting held June 24, 2021.

3. SUBJECT: REMARKS BY THE CHAIR

2021-0493

RECEIVED remarks by the Chair.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
P	P	P	P	P	P	A	P	P	P	P	P	P

4. SUBJECT: REPORT BY THE CHIEF EXECUTIVE OFFICER

2021-0494

RECEIVED report by the Chief Executive Officer.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
P	P	P	P	P	P	A	P	P	P	P	P	P

\*\*\*\*\*

KB = K. Barger	FD = F. Dutra	SK = S. Kuehl	HS = H. Solis
MB = M. Bonin	EG = E. Garcetti	HM = H. Mitchell	
JB = J. Butts	JH = J. Hahn	AN = A. Najarian	
JDW = J. Dupont Walker	PK = P. Krekorian	TS = T. Sandoval	

LEGEND: Y = YES, N = NO, C = CONFLICT, ABS = ABSTAIN, A = ABSENT, P = PRESENT

**5. SUBJECT: LOS ANGELES COUNTY RAIL NETWORK INTEGRATION STUDY 2021-0338**

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer (CEO) to award a 24-month, firm fixed price Task Order, No. AE74716-5433000 under Countywide Planning and Development Bench Contract No. PS54330007, to Chen Ryan Associates for the Los Angeles County Rail Network Integration Study in an amount of \$1,680,301. Board approval of task order award is subject to resolution of all properly submitted protest(s), if any.

<b>AN</b>	<b>JDW</b>	<b>KB</b>	<b>MB</b>	<b>JB</b>	<b>FD</b>	<b>EG</b>	<b>JH</b>	<b>PK</b>	<b>SK</b>	<b>HM</b>	<b>TS</b>	<b>HS</b>
Y	Y	C	Y	C	Y	A	C	Y	Y	C	Y	Y

**6. SUBJECT: MEASURE R HIGHWAY SUBREGIONAL PROGRAM SEMI-ANNUAL UPDATE 2021-0347**

APPROVED ON CONSENT CALENDAR:

- A. \$80,034,000 in additional programming within the capacity of the Measure R Highway Subregional Programs and funding changes via the updated project list shown in Attachment A for:
  - Highway Operational Improvements in Arroyo Verdugo
  - Highway Operational Improvements in Las Virgenes Malibu
  - I-405, I-110, I-105, SR-91 Interchange Improvement (South Bay)
  - I-605 Corridor "Hot Spots" Interchange Improvements in Gateway Cities
  - I-710 South Local Streets and Community-Benefiting Early action Projects in Gateway Cities
- B. deobligation of \$640,000 of previously approved Measure R Highway Subregional Program funds for re-allocation to Caltrans for I-105 ICM required reviews and the City of South Gate for two projects (MR306.58 and MR306.63); and
- C. AUTHORIZING the CEO or her designee to negotiate and execute all necessary agreements for the Board-approved projects.

**7. SUBJECT: COUNTYWIDE CALL FOR PROJECTS**

2021-0407

**APPROVED ON CONSENT CALENDAR:**

- A. RECERTIFYING \$12.78 million in existing Fiscal Year (FY) 2021-22 commitments from previously approved Countywide Call for Projects (Call) and AUTHORIZING the expenditure of funds to meet these commitments;
- B. DEOBLIGATING \$12.47 million of previously approved Call funding and hold in RESERVE;
- C. AUTHORIZING the Chief Executive Officer (CEO) or their designee to:
  - 1. negotiate and execute all necessary agreements and/or amendments for previously awarded projects; and
  - 2. amend the FY 2021-22 budget, as necessary, to include the 2021 Countywide Call Recertification and Extension funding in the Subsidies budget;
- D. changes to the scope of work for:
  - 1. City of Glendale - Purchase of Alternative Fuel Buses for Glendale Beeline (#F9435)
  - 2. City of Lawndale - Redondo Beach Boulevard Improvements (#F9101)
  - 3. City of Los Angeles - Stocker/MLK Crenshaw Access to Expo LRT Station (#F3409)
  - 4. City of Los Angeles - Interactive Bicycle Board Demo Project (#F7708)
  - 5. City of Los Angeles - LADOT Streets for People: Parklets and Plazas (#F7814); and
  - 6. City of Los Angeles - Slauson Avenue: Western Avenue to Crenshaw Boulevard Project (#F9204); and
- E. RECEIVING AND FILING:
  - 1. time extensions for 66 projects; and
  - 2. reprogram for nine projects.

**8. SUBJECT: METRO VANPOOL PROGRAM**

**2021-0315**

APPROVED ON CONSENT CALENDAR:

- A. the Chief Executive Officer (CEO) to execute financial incentives and updates to vehicle criteria guidelines in support of the Metro Vanpool Program Post-COVID Initiatives; and
- B. the CEO to execute Modification No. 3 to the Vanpool Vehicle Supplier Bench Contract Nos. PS10754400051491 for Airport Van Rental, PS10754300051491 for Green Commuter, and PS10754500051491 for Enterprise Rideshare (a division of Enterprise Holdings) to exercise the second, one-year option in an amount not to exceed \$9 million increasing the total contract value from \$27 million to \$36 million, and extending the period of performance from October 1, 2021 to September 30, 2022.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	C	Y	A	Y	Y	Y	C	Y	Y

**9. SUBJECT: VERMONT/SANTA MONICA JOINT DEVELOPMENT PROJECT**

**2021-0380**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer (CEO) to execute an amendment to the Purchase and Sale Agreement with SMV Housing, L.P., an affiliate of LTSC Community Development Corporation (LTSC) to amend the purchase price of approximately 33,682 square feet of real property (Metro Property) adjacent to the Vermont/Santa Monica B (Red) Line Station from \$7,140,000 to \$5,100,000, subject to Federal Transit Administration (FTA) concurrence.

**10. SUBJECT: EXPO/CRENSHAW STATION FIRST/LAST MILE PLAN**

**2021-0235**

ADOPTED the Expo/Crenshaw First/Last Mile Plan.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y

**11. SUBJECT: LONE HILL TO WHITE DOUBLE TRACK FINAL DESIGN, PLANS SPECIFICATIONS & ESTIMATES** **2021-0370**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer (CEO) to:

- A. REPROGRAM \$769,688 in project savings from Lone Hill to White (LHW) Preliminary Engineering to LHW Final Design and establish Life of Project Final Design budget of \$8,269,688 inclusive of all third-party and design-related costs;
- B. AWARD and EXECUTE a firm fixed price Contract No. AE73891000 with Moffatt and Nichol, for engineering services for the LHW Final Design Plans, Specifications and Estimates (PS&E) project, in an amount of \$6,498,899 subject to resolution of protest(s), if any; and
- C. ENTER INTO and EXECUTE all contracts, task orders and agreements within the Life of Project budget including third party agreements necessary to complete the LHW Final Design project.

<b>AN</b>	<b>JDW</b>	<b>KB</b>	<b>MB</b>	<b>JB</b>	<b>FD</b>	<b>EG</b>	<b>JH</b>	<b>PK</b>	<b>SK</b>	<b>HM</b>	<b>TS</b>	<b>HS</b>
Y	Y	C	Y	C	Y	A	C	Y	Y	C	Y	Y

**12. SUBJECT: VMT MITIGATION PROGRAM GRANT AWARD RESOLUTION** **2021-0471**

APPROVED ON CONSENT CALENDAR:

- A. the Chief Executive Officer (CEO) or her designee to execute Resolution in Attachment A and all Grant Agreements and any amendments thereto to claim funds awarded through the Fiscal Year (FY) 2021-22 California Department of Transportation (Caltrans) Sustainable Transportation Planning Grant Program; and
- B. PROGRAMMING \$90,692 in Proposition C (25%) Highway funds to meet the Sustainable Transportation Planning Grant Program local match requirements.

**14. SUBJECT: GROUP INSURANCE PLANS**

**2021-0426**

AUTHORIZED the Chief Executive Officer to renew existing group insurance policies covering Non-Contract and AFSCME employees, including the life and disability coverage for Teamster employees, for the one-year period beginning January 1, 2022.

<b>AN</b>	<b>JDW</b>	<b>KB</b>	<b>MB</b>	<b>JB</b>	<b>FD</b>	<b>EG</b>	<b>JH</b>	<b>PK</b>	<b>SK</b>	<b>HM</b>	<b>TS</b>	<b>HS</b>
Y	Y	C	Y	Y	Y	C	C	Y	Y	C	C	C

**16. SUBJECT: GLASS REPLACEMENT AND INSTALLATION SERVICES** **2021-0404**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer to execute Modification No. 2 to Contract No. OP1405120003367 with Los Angeles Glass Company, Inc. for Glass Replacement and Installation services in the amount of \$900,000, increasing the contract four-year base term authority from \$995,911 to \$1,895,911.

**17. SUBJECT: NEXTRIP BUS AND RAIL ARRIVAL INFORMATION SYSTEM UPGRADE** **2021-0376**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer (CEO) to award a firm fixed price Contract No. PS70644-2000 to Swiftly Inc. for the Nextrip Bus and Rail Arrival Information System, in the total amount of \$350,510.41 for the one-year base term, and \$325,000 for the one-year option, for a combined amount of \$675,510.41 subject to the resolution of protest(s), if any.

**22. SUBJECT: PUBLIC SAFETY ADVISORY COMMITTEE (PSAC) QUARTERLY UPDATE** **2021-0443**

APPROVED ON CONSENT CALENDAR:

- A. RECEIVING AND FILING Public Safety Advisory Committee (PSAC) quarterly update; and
- B. the recommended compensation for members of the public serving on the PSAC.

**25. SUBJECT: ENVIRONMENTAL SERVICES AND CONSTRUCTION SUPPORT**

**2021-0267**

APPROVED ON CONSENT CALENDAR:

- A. The Chief Executive Officer (CEO) to award and execute a three (3) year contract, Contract No. AE70151EN085, with Arcadis US, Inc. for Environmental Services and Construction Support on Task Orders, inclusive of the three years with a not-to-exceed amount of \$37,825,000;
- B. The CEO to award and execute individual Contract Work Orders and Task Orders within the total approved not-to-exceed funding limit of \$37,825,000; and
- C. Contract Modification Authority (CMA) in the amount of \$3,782,500 (10% of the not-to-exceed contract amount) and authorize the CEO to award and execute individual task order changes and/or modifications within the CMA amount.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	C	Y	A	Y	Y	Y	Y	Y	Y

**29. SUBJECT: MARKETING RESEARCH & BRANDING SERVICES**

**2021-0408**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer to award Contract No. PS74537000 to Sensis, Inc. to provide marketing research and branding services for a three-year base term in an amount not-to-exceed \$1,126,200, and \$375,400 for each of the two, one-year option terms, for a combined not-to-exceed amount of \$1,877,000, effective August 1, 2021, subject to resolution of protest(s), if any.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	Y	Y	A	Y	Y	Y	C	Y	Y

**30. SUBJECT: 2021 RECORDS RETENTION SCHEDULE**

**2021-0344**

APPROVED ON CONSENT CALENDAR:

- A. the 2021 Records Retention Schedule; and
- B. DELEGATING administrative authority to the CEO to eliminate obsolete records categories or to reduce retention periods as necessary due to changes in law or business requirements.



**31. SUBJECT: PARTNERSHIP FOR HOUSING ACCELERATION**

**2021-0409**

APPROVED ON CONSENT CALENDAR the Chief Executive Officer to execute a Memorandum of Understanding between the Southern California Association of Governments and Metro for reimbursement of up to \$1,600,000 for work associated with the implementation of the updated Joint Development Policy, the proposed Housing Lab, and accelerating the production of housing through the Joint Development program.

**33. SUBJECT: MEASURE R ORDINANCE AMENDMENT**

**2021-0377**

APPROVED ON CONSENT CALENDAR BY TWO-THIRDS VOTE:

- A. the Measure R Ordinance Amendment;
- B. the Measure R Transit Program Guidelines;
- C. PROGRAMMING of projects in the Measure R South Bay Transit Investments program, as shown in Attachment C; and
- D. AUTHORIZING the CEO or their designee to negotiate and execute all necessary agreements and/or amendments for approved projects, including:
  - 1. the potential future reassignment to the Inglewood Transit Connector Joint Exercise of Powers; and
  - 2. advancement of \$1.9 million in working capital funds as part of the funding agreement.

**37. SUBJECT: AMERICAN RESCUE PLAN ACT (ARPA) FUNDING**

**2021-0463**

APPROVED:

- A. the allocation of \$1.483 billion of Los Angeles County's share of Federal Transit Administration (FTA) Section 5307 ARPA funds to transit operators, inclusive of about \$1.465 billion from Los Angeles County's share of apportionments to the Los Angeles-Long Beach-Anaheim Urbanized Area (UZA), \$16.028 million apportioned to the Santa Clarita UZA, and \$1.666 million apportioned to the Lancaster-Palmdale UZA;

(continued on next page)

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- B. AUTHORIZING the Chief Executive Officer (CEO) or her designee to solicit proposals and allocate about \$1.327 million from Los Angeles County's share of FTA Section 5310 ARPA funds to Metro's existing subrecipients of Federal Section 5310 funds for operating expenses;
- C. AUTHORIZING the CEO to allocate Los Angeles County's share of FTA Section 5311 ARPA funds for transit service in rural areas upon notification by the California Department of Transportation (Caltrans), for operating expenses;
- D. exchanges of ARPA funding allocations, as appropriate, with other local or eligible State or Federal funds to accelerate grant approval and disbursement of funds by the FTA;
- E. DELEGATING to CEO or her designee the authority to administratively approve minor changes to the allocations to reflect any revisions made by the FTA and/or Caltrans that may impact Los Angeles County's share of ARPA funds; and
- F. AUTHORIZING the CEO or her designee to negotiate and execute all necessary agreements to implement Board approved support of transit programs in Los Angeles County.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**38. SUBJECT: FARELESS SYSTEM INITIATIVE (FSI) UPDATE JULY 2021 2021-0497**

RECEIVED oral report on Fareless System Initiative (FSI) Update.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
P	P	P	P	P	P	P	P	P	P	P	P	P

**39. SUBJECT: G LINE GRADE SEPARATION AND CROSSING GATES CONSTRUCTION SUPPORT SERVICES**

**2021-0362**

APPROVED UNDER RECONSIDERATION the Chief Executive Officer to:

- A. AWARD and EXECUTE a five-year cost plus fixed fee contract, Contract No. PS70129 with PMA Consultants LLC to provide Construction Support Services for the Metro G Line Grade Separation and Crossing Gates Project (Project), for an amount not-to-exceed \$17,273,075.56, with two (2) one-year options, \$3,498,933.58 for Option 1 and \$3,498,933.75 for Option 2 for a combined not-to-exceed amount of \$24,270,942.89, subject to the resolution of any timely protest; and
- B. EXECUTE individual Contract Modifications within the Board approved Life of Project Budget.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	C	Y	C	Y	Y	C	C	Y	C	Y	Y

**FOURTH VOTE TAKEN**

**APPROVED MOTION BY DUTRA TO RECONSIDER STAFF RECOMMENDATION:**

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	C	Y	C	Y	Y	C	C	Y	C	Y	Y

**THIRD VOTE TAKEN**

**FAILED MOTION TO APPROVE STAFF RECOMMENDATION:**

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
N	Y	C	Y	C	N	Y	C	C	Y	C	Y	Y

**SECOND VOTE TAKEN**

**FAILED MOTION BY DIRECTORS NAJARIAN & DUTRA TO REBID THE CONTRACT:**

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	N	C	N	C	Y	C	C	C	N	C	N	N

**FIRST VOTE TAKEN**

**FAILED AMENDING MOTION TO APPROVE STAFF RECOMMENDATION:**

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
N	Y	C	Y	C	N	C	C	C	Y	C	Y	Y

**40. SUBJECT: EXPANDING METRO'S EAT SHOP PLAY PROGRAM TO SUPPORT ECONOMIC RECOVERY AND RESTORE RIDERSHIP** **2021-0500**

APPROVED Motion by Directors Solis, Butts, Najarian, Dupont-Walker, and Sandoval that the Board of Directors direct the Chief Executive Officer or her designee to provide a report back in November 2021 that includes recommendations to expand the Eat Shop Play program to support small businesses in communities that have been most impacted by the COVID-19 pandemic. The report should consider the following:

- A. Focusing on small businesses located near existing major transit stops in communities who have been disproportionately impacted by the pandemic. Communities should be identified by referencing factors including, but not limited to, number of COVID-19 cases and deaths, economic impacts, household income, transit dependency, pollution burden, and race/ethnicity, and other resources such as redlining maps;
- B. Developing additional strategies to assist small businesses through recovery including, but not limited to, developing walking maps that showcase destinations near transit lines, creating promotional videos for businesses, and supporting businesses' online presence; and
- C. Potential funding sources such as American Rescue Plan Act funding.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**41. SUBJECT: DEVELOPING A BUSINESS UTILIZATION SCORECARD TO ENCOURAGE DBE, SBE, AND DVBE PARTICIPATION** **2021-0501**

APPROVED Motion by Directors Solis, Butts, Najarian, Dupont-Walker, and Sandoval that the Board of Directors direct the Chief Executive Officer or her designee to report back in November 2021 with the following:

- A. A certified Small, Disadvantaged, and Disabled Veteran business utilization scorecard framework for applicable primes and first-tier subcontractors doing business with Metro that demonstrates how often the firms have met their previous Disadvantaged Business, Small Business, and Disabled Veteran Business Enterprise participation commitments on Metro contracts (certified in accordance with Metro standards);
- B. Feasibility of considering a proposer's/bidder's business utilization scorecard as part of evaluation criteria for future contract awards; and

(continued on next page)

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- C. Any additional recommendations to encourage better utilization of Disadvantaged Business, Small Business, and Disabled Veteran Business Enterprises, as well as recommendations to increase disadvantaged and female worker participation as part of Metro contracts.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**42. SUBJECT: MEMORIAL TO THE 1871 ANTI-CHINESE MASSACRE** **2021-0502**

APPROVED Motion by Directors Garcetti, Solis, Dupont-Walker, Hahn, and Sandoval that the Board adopt as policy full support for temporary and permanent commemorations to the 1871 Anti-Chinese Massacre.


WE FURTHER MOVE that the Board direct the CEO to:

- A. Designate Metro representatives to participate in and advise the Civic Memory Group's 1871 Steering Committee in its efforts to commemorate the 1871 Anti-Chinese Massacre;
- B. Begin identifying Metro-owned land at or near Union Station that may be used as a potential memorial site;
- C. Collaborate and work with the City of Los Angeles Civic Memory Working Group and the 1871 Steering Committee to implement a memorial, should the steering committee identify Metro-owned land as a potential location for a temporary and/or permanent memorial;
- D. Develop recommendations related to a permanent marker of the history of Old Chinatown to be placed on Metro property at Union Station;
- E. Recommend strategies and consider additional opportunities to mark important historical events and historical locations throughout the Metro system, on Metro property, or otherwise related to Metro and its predecessors and the racial history of the region; and
- F. Report to the Board within 90 days on all the above.

AN	JDW	KB	MB	JB	FD	EG	JH	PK	SK	HM	TS	HS
Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**ADJOURNED AT 2:40 P.M.**

Prepared by: Jessica Vasquez Gamez  
Administrative Analyst, Board Administration



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Collette Langston, Board Clerk

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**Board Report**

**File #:** 2021-0527, **File Type:** Program

**Agenda Number:**

**PLANNING AND PROGRAMMING COMMITTEE  
SEPTEMBER 15, 2021**

**SUBJECT: MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM & MEASURE R TRANSIT INVESTMENTS PROGRAM UPDATE - SOUTH BAY SUBREGION**

**ACTION: APPROVE RECOMMENDATIONS**

**RECOMMENDATION**

CONSIDER:

A. APPROVING:

1. Programming of an additional \$2,157,200 within the capacity of Measure M Multi-Year Subregional Program (MSP) - Transportation System and Mobility Improvements Program (Expenditure Line 50), as shown in Attachment A;
2. Programming of an additional \$28,498,120 within the capacity of Measure M MSP - Transportation System and Mobility Improvements Program (Expenditure Line 66), as shown in Attachment C;
3. Programming of an additional \$113,230,555 within the capacity of Measure R South Bay Transit Investments Program, shown in Attachment D; and

B. DELEGATING the Chief Executive Officer (CEO) or their designee the authority to:

1. Amend Measure M MSP and Measure R Transit Investments Program funding agreements to modify the scope of work of projects and project development phases consistent with eligibility requirements;
2. Administratively extend funding agreement lapse dates for Measure M MSP and Measure R Transit Investments Program funding agreements to meet environmental, design, right-of-way, and construction time frames; and

C. AUTHORIZING the CEO or their designee to negotiate and execute all necessary agreements and/or amendments for approved projects.

**ISSUE**

Measure M MSPs and Measure R South Bay Transit Investments Programs, whose funds are limited to capital uses, are included in the Measure M and/or Measure R Expenditure Plans. The update approves additional eligible projects for funding and allows the South Bay Subregion and implementing agencies to revise scopes of work, schedules, and project budgets. This update includes changes to projects that previously received prior Board approvals and funding allocations.

The Board's approval is required to program additional funds and acknowledge the updated project lists, which will serve as the basis for Metro to enter into funding agreements and/or amendments with the respective implementing agencies.

## **BACKGROUND**

On May 24, 2018, a Funding Agreement was executed between Metro and the South Bay cities Council of Governments (SBCCOG) for the Planning Activities (Plan development and updates) for the MSPs. This fiscal year, staff will work with the SBCCOG to amend the Funding Agreement to incorporate the planning activities for the Local Travel Network (LTN) and LTN Wayfinding and Sharrow Design initiatives included in the SBCCOG annual work plan.

In September 2019, the Metro Board of Directors approved South Bay Subregion's first MSP Five-Year Plan and programmed funds in: 1) Transportation System and Mobility Improvements Program (expenditure line 50); 2) South Bay Highway Operational Improvements (expenditure line 63); and 3) Transportation System and Mobility Improvements Program (expenditure line 66). In August 2020, as part of the annual update, additional funds were programmed in the South Bay Highway Operational Improvements and Transportation System and Mobility Improvements Programs (expenditure line 66).

In July 2021, the Metro Board of Directors approved the Measure R Ordinance Amendment that authorized the transfer of up to \$400 million from the Measure R Highway Capital Subfund to eligible Transit Capital projects. The South Bay Transit Investments Program was added to the Measure R Expenditure Plan, and the Measure R Transit Investments Program Guidelines were also approved.

## **DISCUSSION**

Metro staff worked closely with the SBCCOG and the implementing agencies on project eligibility reviews for this annual update. To confirm project eligibility and establish the program nexus during project reviews, Metro reviewed detailed scopes of work, project location information, schedules, total estimated expenses, and links between provided information and funding requests. For those proposed projects with funds programming in FY 2023-24 and beyond, Metro accepted higher level, relevant project details for the review process. Through an annual process, Metro staff will work with the SBCCOG and the implementing agencies to update and refine project details. Those projects are proposed for conditional approval as part of this action. Final approval of funds for those projects shall be contingent upon the implementing agency demonstrating the eligibility of each project as required in the Measure M Master Guidelines and/or the Measure R Transit Investments Program Guidelines.



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The changes in this annual update include additional programming in the Transportation System & Mobility Improvement Programs (Attachments A & C) and the Transit Investments Program (Attachment D). There are no changes in the South Bay Highway Operational Improvements Program (Attachment B).

Transportation System and Mobility Improvements Program (Expenditure Line 50)

This update includes funding adjustments to one existing project as follows:

*Torrance*

- Program an additional \$2,157,200 in FY 24 for MM4601.05 - Torrance Schools Safety and Accessibility Program. The funds will be used to complete the Plan Specification and Estimates (PS&E) and construction phases of the project.

Transportation System and Mobility Improvements Program (Expenditure Line 66)

This update includes funding adjustments to one existing project and five new projects as follows:

*LA City*

- Program \$17,518,670 in FYs 23, 24, and 25 for MM5508.14 - Alameda St (South) Widening from Anaheim St to Harry Bridges Blvd Project. The funds will be used to complete the construction phase of the project.

*Manhattan Beach*

- Program an additional \$7,310,000 in FYs 23 and 24 for MM5508.04 - Advanced Traffic Signal System Project. The funds will be used to complete the PS&E and construction phases of the project.

*Manhattan Beach*

- Program \$1,200,000 in FYs 22 and 23 for MM5508.15 - Aviation Blvd Eastbound Left-Turn Improvements Project. The funds will be used to complete the Project Development, Project Approval/Environmental Document (PAED), PS&E, and construction phases of the project.

*Rolling Hills Estates*

- Program \$229,450 in FYs 22, 23, and 24 for MM4602.10 - Rolling Hills Road Bike Lanes Project. The funds will be used to complete the PAED and PS&E phases of the project.

*Torrance*

- Program \$1,631,000 in FY 22 for MM5508.16 - Torrance Transit Park and Ride Regional Terminal Project, an existing project funded by Measure R (MR312.23) Highway Operational

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funds. The funds will be used to complete the construction phase of the project.

*Torrance*

- Program \$609,000 in FY 22 for MM5508.17 - Crenshaw Blvd Improvements from Del Amo to Dominguez Street Project, an existing project funded by Measure R (MR312.60) Highway Operational funds. The funds will be used to complete the construction phase of the project.

Measure R Transit Investments Program

This update includes programming to nine new projects as follows:

*Carson*

- Program \$3,525,000 in FYs 22 and 23 for Carson Circuit: Fashion Outlet Regional Transit Center Project. The funds will be used to complete the PAED, PS&E, Right-of-Way (ROW), and construction phases of the project.

*Gardena*

- Program \$12,375,000 in FYs 23 and 24 for GTRANS: Purchase of up to 15 Expansion Buses Project. The funds will be used to complete the construction Capital phase of the project.

*Gardena*

- Program \$2,000,000 in FYs 22 and 23 for GTRANS: Solar Energy Generation/Bus Fueling Infrastructure Project. The funds will be used to complete the PS&E and construction phases of the project.

*Redondo Beach*

- Program \$32,090,555 in FYs 26, 27, 28, and 29 for Beach Cities Transit: Transit Operations & Maintenance Facility Project. The funds will be used to complete the Environmental, PS&E, and construction phases of the project.

*Torrance*

- Program \$4,500,000 in FYs 22 and 23 for Torrance Transit: Return of the Red Car Urban Circulator Trolley Project. The funds will be used to complete the construction capital phase of the project.

*Torrance*

- Program \$20,000,000 in FYs 22 and 23 for Torrance Transit Expansion Buses Project. The

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funds will be used to complete the construction capital phase of the project.

*Torrance*

- Program \$35,000,000 in FY 22 for Torrance Transit Regional Transit Center Parking Structure Project. The funds will be used to complete the construction capital phase of the project.

*Torrance*

- Program \$240,000 in FYs 22 and 23 for Micro transit Expansion of the Torrance Community Transit Program. The funds will be used to complete the construction capital phase of the project.

*Torrance*

- Program \$3,500,000 in FYs 22 and 23 for Construction of Heavy-Duty Electric Vehicle Charging Station Project. The funds will be used to complete the construction capital phase of the project.

**DETERMINATION OF SAFETY IMPACT**

Programming of Measure M MSP funds to the South Bay Subregion projects will not have any adverse safety impacts on Metro's employees or patrons.

**FINANCIAL IMPACT**

In FY 2021-22, \$7.11 million is budgeted in Cost Center 0441 (subsidies budget - Planning) for the Active Transportation Program (Project #474401), and \$11 million is budgeted in Cost Center 0442 (Highway Subsidies) for the Transportation System Mobility Improvement Program (Project #475502). Upon approval of this action, staff will reallocate necessary funds to appropriate projects within Cost Centers 0441 and 0442. Since these are multi-year projects, Cost Centers 0441 and 0442 will be responsible for budgeting the cost in future years.

Funding for Measure R Transit Investments Program projects is not included in the FY 2021-22 budget. The source of funding would be a transfer of available cash from the Measure R highway subfund.

Impact to Budget

The sources of funds for these projects are Measure M Highway Construction 17% and Measure R Transit Capital. These fund sources are not eligible for Metro bus and rail operating and capital expenditures.

**EQUITY PLATFORM**

This report seeks board approval of programming of funds, as proposed by the cities and/or

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implementing agencies and approved by the South Bay Subregion. Cities and/or implementing agencies lead and prioritize all proposed transportation improvements, including procurement, the environmental process, outreach, final design, and construction. Metro will continue to work with the SBCCOG and cities to encourage engagement of stakeholders, including those with the greatest mobility needs, that can enhance continued efforts to fund projects that improve transportation deficiencies.

The Subregion consists of 15 cities and the adjacent unincorporated area of Los Angeles County. Cities within the defined South Bay subregional boundary of the Measure M and Measure R programs are equity-focused cities/communities including Gardena, Hawthorne, Inglewood, City of Los Angeles, unincorporated County of Los Angeles. Based on the scopes submitted to Metro by the implementing agencies, local improvements have historically been within the public right-of-way and focused on infrastructure upgrades and/or enhancements such as, traffic signal upgrades, signal synchronization, turn pockets, intersection, curb, sidewalk, bike lanes, and center median improvements.

Future annual subregional reports presented to the Board for approval will identify any project level issues of concerns raised through cities' process.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommendation supports the following goals of the Metro Vision 2028 Strategic Plan:

Goal 1: Provide high-quality mobility options that enable people to spend less time traveling by alleviating the current operational deficiencies and improving mobility along the projects.

Goal 4: Transform LA County through regional collaboration by partnering with the Council of Governments and the local jurisdictions to identify the needed improvements and take the lead in development and implementation of their projects.

### **ALTERNATIVES CONSIDERED**

The Board could elect not to approve the additional programming of funds for the Measure M MSP and Measure R Transit Investments Program projects for the South Bay Subregion. This is not recommended as the Subregion developed the proposed projects in accordance with the Measure M Ordinance, Guidelines and the Administrative Procedures, as well as the Measure R Transit Investments Program Guidelines.

### **NEXT STEPS**

Metro staff will continue to work with the Subregion to identify and deliver projects. Funding Agreements will be executed with those who have funds programmed in FY 2021-22. Program/Project updates will be provided to the Board on an annual basis.

### **ATTACHMENTS**

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Attachment A - Transportation System and Mobility Improvements Program (expenditure line 50)  
Project List

Attachment B - South Bay Highway Operational Improvements Program (expenditure line 63) Project  
List

Attachment C - Transportation System and Mobility Improvements Program (expenditure line 66)  
Project List

Attachment D - Measure R Transit Investments Program Project List

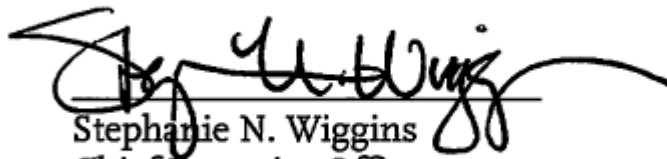
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Stephanie N. Wiggins  
Chief Executive Officer

**South Bay Subregion  
Measure M Multi-Year Subregional Plan - Transportation System & Mobility Improvements Program (Expenditure Line 50)**

	Agency	Project ID No.	Project/Location	Funding Phases	Note	Pror Alloc	Alloc Change	Current Alloc	Prior Year Prog	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
1	INGLEWOOD	MM5502.02	ITS (GAP) CLOSURE IMPROVEMENTS	CONSTRUCTION		\$13,500,000		\$13,500,000	\$ 6,000,000	\$ 7,500,000				
2	INGLEWOOD	MM5502.03	INGLEWOOD INTERMODAL TRANSIT/PARK AND RIDE FACILITY **	PAED, PS&E, CONSTRUCTION		9,193,082		9,193,082	4,596,541	4,596,541				
3	LA CITY	MM4601.01	SAN PEDRO PEDESTRAIN IMPROVEMENTS	PAED, PS&E, CONSTRUCTION		7,245,710		7,245,710	774,500	456,155	1,759,559	4,255,496		
4	LA CITY	MM4601.02	WILMINGTON NEIGHBORHOOD STREET IMPROVEMENTS	PAED, PS&E, CONSTRUCTION		3,000,600		3,000,600		175,035	187,538	2,638,027		
5	LA CITY	MM4601.03	AVALON PROMENADE AND GATEWAY *	CONSTRUCTION		8,050,000		8,050,000				8,050,000		
6	LA COUNTY	MM5502.04	182ND ST/ ALBERTONI ST. TRAFFIC SIGNAL SYNCH PROGRAM *	PAED, PS&E, CONSTRUCTION		4,228,500		4,228,500				4,228,500		
7	LA COUNTY	MM5502.06	VAN NESS TRAFFIC SIGNAL SYCH PROGRAM *	PAED, PS&E, CONSTRUCTION		1,702,000		1,702,000				1,702,000		
8	LA COUNTY	MM5502.07	DEL AMO BLVD (EAST) TRAFFIC SIGNAL SYCH PROGRAM *	PAED, PS&E, CONSTRUCTION		1,324,500		1,324,500				1,324,500		
9	LA COUNTY	MM4601.04	WESTMONT/WEST ATJENS PEDESTRIAN IMRROVEMENTS	PAED, PS&E, CONSTRUCTION		6,682,000		6,682,000	571,200	428,400	2,021,066	3,661,334		
10	SBCCOG	MM5502.05	SOUTH BAY FIBER NETWORK	CONSTRUCTION		6,889,365		6,889,365	4,165,114	2,724,251				
11	TORRANCE	MM4601.05	TORRANCE SCHOOLS SAFETY AND ACCESSIBILITY PROGRAM	PS&E CONSTRUCTION	Chg	5,027,800	2,157,200	7,185,000	51,600	2,406,500	1,839,200	730,500	2,157,200	
12	ROLLING HILLS ESTATES	MM5502.08	PALOS VERDES DRIVE NORTH AT DAPPLEYGRAY SCHOOL	PAED, PS&E, ROW, CONSTRUCTION		1,554,300		1,554,300	51,300	63,000	1,440,000			
13	INGLEWOOD	MM5502.09	PRAIRIE AVE DYNAMIC LANE CONTROL SYSTEM	PS&E, CONSTRUCTION		13,120,000		13,120,000	6,560,000	6,560,000				
<b>TOTAL PROGRAMMING AMOUNT</b>						<b>\$81,517,857</b>	<b>\$ 2,157,200</b>	<b>\$83,675,057</b>	<b>\$22,770,255</b>	<b>\$24,909,882</b>	<b>\$ 7,247,363</b>	<b>\$26,590,357</b>	<b>\$ 2,157,200</b>	<b>\$ -</b>

\* Conditional programming approval as only high level scope of work was developed and reviewed. Future annual update process will reconfirm the programming.

South Bay Subregion  
 Measure M Multi-Year Subregional Plan - South Bay Highway Operational Improvements (Expenditure Line 63)

	Agency	Project ID No.	Project/Location	Funding Phases	Note	Pror Alloc	Alloc Change	Current Alloc	Prior Year Prog	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
1	CARSON	MM5507.02	CARSON STREET ITS PROJECT	PAED, PS&E, CONSTRUCITON		\$ 700,000		\$ 700,000		\$ 550,000	\$ 150,000			
2	CARSON	MM5507.03	SEPULVEDA BLVD WIDENING FROM ALAMEDA ST TO ICTF	PS&E, CONSTRUCITON		6,019,999		6,019,999		1,535,437	2,562,607	1,921,955		
3	GARDENA	MM5507.04	REDONDO BEACH BLVD ARTERIAL IMPROVEMENTS	PAED, PS&E, CONSTRUCITON		5,567,000		5,567,000		104,000	516,000	2,320,000	2,627,000	
4	HAWTHORNE	MM5507.01	NORTH EAST HAWTHORNE MOBILITY IMPROVEMENT PROJECT	PS&E, ROW, CONSTRUCTION		\$ 2,000,000		\$ 2,000,000		\$ 250,000	\$ 950,000	\$ 800,000		
5	INGLEWOOD	MM5507.05	MANCHESTER BLVD/PRAIRIE AVE ITS & TRAFFIC SIGNAL IMPROVEMENTS *	PAED, PS&E		500,000		500,000					500,000	
6	INGLEWOOD	MM5507.06	DOWNTOWN ITS	PAED, PS&E, CONSTRUCITON		7,300,000		7,300,000			500,000	500,000	6,300,000	
7	LA COUNTY	MM5507.07	AVALON BOULEVARD TSSP IN THE CITY OF CARSON	PAED, PS&E, CONSTRUCITON		1,530,000		1,530,000		130,000	700,000	700,000		
8	METRO	MM5507.08	I-110 SOUTHBOUND OFF-RAMP TO PCH	PAED, PS&E		5,781,000		5,781,000		1,850,000	1,600,000	800,000	1,531,000	
9	METRO	MM5507.09	405/110 SEPERATION	PAED, PS&E		17,500,000		17,500,000		3,000,000	3,000,000	6,500,000	5,000,000	
<b>TOTAL PROGRAMMING AMOUNT</b>						<b>\$ 46,897,999</b>	<b>\$ -</b>	<b>\$ 46,897,999</b>	<b>\$ -</b>	<b>\$ 7,419,437</b>	<b>\$ 9,978,607</b>	<b>\$ 13,541,955</b>	<b>\$ 15,958,000</b>	<b>\$ -</b>

\* Conditional programming approval as only high level scope of work was developed and reviewed. Future annual update process will reconfirm the programming.

South Bay Subregion  
 Measure M Multi-Year Subregional Plan - Transportation System & Mobility Improvements Program (Expenditure Line 66)

	Agency	Project ID No.	Project/Location	Funding Phases	Note	Pror Alloc	Alloc Change	Current Alloc	Prior Year Prog	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
1	CITIES HEALTH DISTRICT	MM4602.01	DIAMOND ST TO FLAGLER LANE BICYCLE LANE	PS&E CONSTRUCTION		\$ 1,833,877		\$ 1,833,877	\$ 1,833,877					
2	EL SEGUNDO	MM4602.02	EL SEGUNDO BLVD	PAED, PS&E, CONSTRUCTION		4,050,000		4,050,000		465,000	3,585,000			
3	HAWTHORNE	MM4602.03	HAWTHORNE MONETA GARDEN MOBILITY IMPROVEMENTS	PS&E, ROW, CONSTRUCTION		3,320,000		3,320,000	200,000	800,000	1,220,000	1,100,000		
4	HAWTHORNE	MM5508.07	ROSECRANS AVE MOBILITY IMPROVEMENT PROJECT, PHASE II FROM PRAIRIE AVE TO CRENSHAW BLVD	PAED, PS&E		260,000		260,000		20,000	20,000	40,000	180,000	
5	HAWTHORNE	MM5508.08	CRENSHAW BLVD SIGNAL IMPROVEMENT AND INTERSECTION	PAED, PS&E		260,000		260,000		20,000	20,000	40,000	180,000	
6	HERMOSA BEACH	MM5508.09	MOBILITY AND ACCESSIBLTY IMPROVEMENTS PROJECT	PID, PAED		1,800,000		1,800,000		300,000	400,000	600,000	500,000	
7	INGLEWOOD	MM4602.06	FIRST/LAST MILE IMPROVEMENTS	PAED, PS&E, CONSTRUCTION		6,500,000		6,500,000			500,000	1,500,000	4,500,000	
8	INGLEWOOD	MM5508.10	CHANGEABLE MESSAGE SIGNS	PAED, PS&E		1,000,000		1,000,000					1,000,000	
9	LA CITY	MM4602.04	CROSSING UPGRADES AND PEDESTRIAN IMPROVEMENTS	PAED, PS&E, CONSTRUCTION		3,260,625		3,260,625	185,531	466,594	1,308,770	1,299,730		
10	LA CITY	MM5508.01	SIGNAL OPERATIONAL IMPROVEMENTS	PAED,PS&E, CONSTRUCTION		2,500,000		2,500,000	230,000	240,000	90,000	1,940,000		
11	LA CITY	MM5508.02	ATSAC COMMUNICATION SYSTEM IMPROVEMENT IN SAN PEDRO	PS&E, CONSTRUCTION		2,500,000		2,500,000	250,000	750,000	1,500,000			
12	LA CITY	MM5508.03	ASTAC COMMUNICATIONS NETWORK INTEGRATION WITH LA COUNTY	PAED, PS&E, CONSTRUCTION		2,000,000		2,000,000	40,000	160,000	400,000	1,400,000		
13	LA CITY	MM5508.14	ALAMEDA ST (SOUTH) WIDENING FROM ANAHEIM ST TO HARRY BRIDGES BLVD (MR312.48)	CONSTRUCTION	New	-	17,518,670	17,518,670				3,000,000	10,000,000	4,518,670
14	LA COUNTY	MM4602.05	DOMINGUEZ CHANNEL GREENWAY	PAED, PS&E, CONSTRUCTION		3,600,000		3,600,000		408,000	259,500	2,932,500		
15	LA COUNTY	MM4602.07	WESTMONT/WEST ATHENS PEDESTRAIN IMPROVEMENTS, PHASE II	PAED, PS&E, CONSTRUCTION		1,165,000		1,165,000		80,000	80,000	625,000	380,000	
16	MANHATTAN BEACH	MM5508.04	ADVANCED TRAFFIC SIGNAL SYSTEM	PS&E, CONSTRUCTION	Chg	5,440,000	7,310,000	12,750,000	1,100,000	2,540,000	1,800,000	5,310,000	2,000,000	



ATTACHMENT C

	Agency	Project ID No.	Project/Location	Funding Phases	Note	Pror Alloc	Alloc Change	Current Alloc	Prior Year Prog	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
17	MANHATTAN BEACH	MM5508.15	AVIATION BLVD EAST BOUND LEFT-TURN IMPROVEMENTS	PAED, PS&E, CONSTRUCTION	New	-	1,200,000	1,200,000			200,000	1,000,000				
18	PALOS VERDES ESTATE	MM5508.11	PALOS VERDES DRIVE WEST CORRIDOR EXPANSION PROJECT	PAED, PS&E		677,000		677,000		519,000	158,000					
19	RANCHO PALOS VERDES	MM5508.12	CONGESTION IMPROVEMENTS (25TH TO PV DR) **	PSR, PAED		1,330,000		1,330,000		90,000	120,000	120,000	1,000,000			
20	REDONDO BEACH	MM4602.08	NORTH REDONDO BEACH BIKEWAY (NRBB) EXTENSION -- FELTON LN TO INGLEWOOD AVE	PAED, PS&E, CONSTRUCTION		1,000,000		1,000,000		500,000	500,000					
21	REDONDO BEACH	MM4602.09	BIKEWAY (NRBB) EXTENSION -- INGLWOOD AVE	PAED, PS&E, CONSTRUCTION		200,000		200,000		60,000	140,000					
22	REDONDO BEACH	MM5508.05	REDONDO BEACH TRANSITY CENTER AND PARK AND RIDE	CONSTRUCTION		7,250,000		7,250,000	4,000,000	500,000	2,750,000					
23	REDONDO BEACH	MM5508.13	TRAFFIC SIGNAL COMMUNICATIONS AND NETWORK SYSTEM	PAED, PS&E, CONSTRUCTION		2,000,000		2,000,000		200,000	1,800,000					
24	ROLLING HILLS ESTATES	MM4602.10	ROLLING HILLS ROAD BIKE LANES ***	PAED, PS&E	New	-	229,450	229,450			30,250	182,700	16,500			
25	TORRANCE	MM5508.06	TRANSPORTATION MANAGEMENT SYSTEM IMPROVEMENTS	PS&E, CONSTRUCTION		390,000		390,000	30,000	360,000						
26	TORRANCE	MM5508.16	TORRANCE TRANSIT PARK AND RIDE REGIONAL TERMINAL (MR312.23)	CONSTRUCTION	New	-	1,631,000	1,631,000			1,631,000					
27	TORRANCE	MM5508.17	CRENSHAW BLVD IMPROVMENTS FROM DEL AMO TO DOMINGUEZ ST (MR312.60)	CONSTRUCTION	New	-	609,000	609,000			609,000					
<b>TOTAL PROGRAMMING AMOUNT</b>								<b>\$ 52,336,502</b>	<b>\$ 28,498,120</b>	<b>\$ 80,834,622</b>	<b>\$ 7,869,408</b>	<b>\$ 8,478,594</b>	<b>\$ 19,121,520</b>	<b>\$ 21,089,930</b>	<b>\$ 19,756,500</b>	<b>\$ 4,518,670</b>

\*\* Metro may procure services for the project development phases.

\*\*\* Further design details are subject to Metro approval.

South Bay Subregion  
Measure R South Bay Transit Investments Program

Agency	Project ID No.	Project/Location	Funding Phases	Note	Pror Alloc	Alloc Change	Current Alloc	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
1 CARSON	MRxxxx.02	CARSON CIRCUIT: FASHION OUTLET REGIONAL TRANSIT CENTER	PAED, PS&E ROW, CON	New		\$ 3,525,000	\$ 3,525,000	\$ 1,380,000	\$ 2,145,000							
2 GARDENA	MRxxxx.03	GTRANS: PURCHASE OF UP TO 15 EXPANSION BUSES	Construction Capital	New		12,375,000	12,375,000		4,950,000	7,425,000						
3 GARDENA	MRxxxx.04	GTRANS: SOLAR ENERGY GENERATION/BUS FUELING INFRASTRUCTURE PROJECT	PS&E CON	New		2,000,000	2,000,000	345,473	1,654,527							
4 INGLEWOOD	MRxxxx.01	INGLEWOOD TRANSIT CONNECTOR PROJECT	PAED, PS&E ROW, CON		233,700,000	-	233,700,000	65,555,118	137,726,003	10,124,967	20,293,912					
5 REDONDO BEACH	MRxxxx.05	BEACH CITIES TRANSIT: TRANSIT OPERATIONS & MAINTENANCE FACILITY	Env, PS&E CON	New		32,090,555	32,090,555					5,150,000	8,838,734	17,677,469	424,352	
6 TORRANCE	MRxxxx.06	TORRANCE TRANSIT: RETURN OF THE RED CAR URBAN CIRCULATOR TROLLEY	Construction Capital	New		4,500,000	4,500,000	2,000,000	2,500,000							
7 TORRANCE	MRxxxx.07	TORRANCE TRANSIT: EXPANSION BUSES	Construction Capital	New		20,000,000	20,000,000	17,100,000	2,900,000							
8 TORRANCE	MRxxxx.08	TORRANCE TRANSIT: REGIONAL TRANSIT CENTER PARKING STRUCTURE	Construction Capital	New		35,000,000	35,000,000	35,000,000								
9 TORRANCE	MRxxxx.09	MICROTRANSIT EXPANSION OF THE TORRANCE COMMUNITY TRANSIT	Construction Capital	New		240,000	240,000	60,000	180,000							
10 TORRANCE	MRxxxx.10	CONSTRUCTION OF HEAVY-DUTY ELECTRIC VEHICLE CHARGING STATION	Construction Capital	New		3,500,000	3,500,000	3,000,000	500,000							
<b>TOTAL PROGRAMMING AMOUNT</b>						<b>\$233,700,000</b>	<b>\$113,230,555</b>	<b>\$346,930,555</b>	<b>\$124,440,591</b>	<b>\$152,555,530</b>	<b>\$ 17,549,967</b>	<b>\$ 20,293,912</b>	<b>\$ 5,150,000</b>	<b>\$ 8,838,734</b>	<b>\$ 17,677,469</b>	<b>\$ 424,352</b>



Board Report

File #: 2021-0526, File Type: Program

Agenda Number: 6.

PLANNING AND PROGRAMMING COMMITTEE  
SEPTEMBER 15, 2021

**SUBJECT: MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM UPDATE - ARROYO VERDUGO SUBREGION**

**ACTION: APPROVE RECOMMENDATIONS**

**RECOMMENDATION**

CONSIDER:

- A. REPROGRAMMING of projects in the Measure M Multi-Year Subregional Program (MSP) - Modal Connectivity and Complete Streets Program, as shown in Attachment A; and
- B. DELEGATING the Chief Executive Officer (CEO) or their designee the authority to:
  - 1. Amend Measure M MSP funding agreements to modify the scope of work of projects and project development phases consistent with eligibility requirements;
  - 2. Administratively extend funding agreement lapse dates for Measure M MSP funding agreements to meet environmental, design, right-of-way, and construction time frames; and
- C. AUTHORIZING the CEO or their designee to negotiate and execute all necessary agreements and/or amendments for approved projects.

**ISSUE**

Measure M MSPs are included in the Measure M Expenditure Plan. All MSP funds are limited to capital projects. The annual update allows the Arroyo Verdugo Subregion and implementing agencies to revise the schedule. The Subregion will consider adding eligible projects in future updates.

This update includes changes to projects which have received Board approval in 2020. Funds are programmed through Fiscal Year (FY) 2023-24. The Board’s approval is required to update the project list (Attachments A), which serves as the basis for Metro to enter into agreements and/or amendments with the respective implementing agencies.

**BACKGROUND**

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In May 2019, the Metro Board of Directors approved Arroyo Verdugo Subregion's first MSP Five-Year Plan and programmed funds in: 1) Modal Connectivity/Complete Streets (expenditure line 62); and 2) Transit (expenditure line 65). The Subregion also identified several priority projects that were eligible for the Active Transportation and Highway Efficiency/Noise Mitigation/Arterial Programs (expenditure lines 71 and 83 - funds scheduled to be available in 2033 and 2048, respectively) and elected to borrow from the Modal Connectivity/Complete Streets and Transit Programs to advance those projects.

In November 2020, as part of the annual update, additional funds were programmed in the Modal Connectivity/Complete Streets, Transit, and Active Transportation Programs. All funds previously programmed under the Highway Efficiency/Noise Mitigation/Arterial Program were deobligated at the request of the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) and the implementing agency.

## **DISCUSSION**

For this update, Metro staff continued working closely with the AVCJPA and the implementing agencies on project schedule changes. The changes in this update include reprogramming of two previously approved projects in the Modal Connectivity/Complete Streets Program. There are no changes in the Transit (Attachment B) and Active Transportation (Attachment C) Programs.

### **Modal Connectivity and Complete Streets (expenditure line 62)**

This update includes funding adjustments to two existing projects as follows:

#### *La Canada Flintridge*

- Reprogram \$953,919 from FY 2018-19 to FY 2021-22 for MM4101.02 - Foothill Blvd. Link Bikeway and Pedestrian Greenbelt Project. The funds will be used to complete the construction phase of the project.

#### *Pasadena*

- Reprogram \$1,800,000 as follows: \$300,000 in FY 2020-21 and \$1,500,000 in FY 2021-22 for MM4101.03 - Avenue 64 Complete Street Project. The funds will be used for Plans Specification and Estimates (PS&E) and construction phases of the project.

## **DETERMINATION OF SAFETY IMPACT**

Programming Measure M MSP funds to the Arroyo Verdugo Subregion projects will not have any adverse safety impacts on Metro's employees or patrons.

## **FINANCIAL IMPACT**

In FY 2021-22, \$7.11 million is budgeted in Cost Center 0441 (subsidies budget - Planning) for the Active Transportation Program (Project #474401) and \$3.46 million is budgeted in Cost Center 0441

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(subsidies budget - Planning) for the Transit Program (Project #474102). Upon approval of this action, staff will reallocate necessary funds to appropriate projects within Cost Centers 0441. Since these are multi-year projects, Cost Center 0441 will be responsible for budgeting the cost in future years.

#### Impact to Budget

The source of funds for these projects are Measure M Highway Construction 17% and Measure M Transit Construction 35%. These fund sources are not eligible for Metro bus and rail operating and capital expenditures.

#### EQUITY PLATFORM

This report seeks board approval of the reprogramming of funds previously approved for Measure M MSP funds, as proposed by the cities and/or implementing agencies and approved by the Subregion. Cities and/or implementing agencies lead and prioritize all proposed transportation improvements, including procurement, the environmental process, outreach, final design, and construction. Metro will continue to work with the AVCJPA and cities to encourage them to reach out to broader stakeholders to fund projects that improve transportation deficiencies.

The Arroyo Verdugo Subregion consists of member agencies from the cities of Burbank, Glendale, La Canada Flintridge, Pasadena, South Pasadena and the adjacent unincorporated area of Crescenta Valley/Montrose within Los Angeles County. Cities within the defined Arroyo Verdugo subregional boundary of the Measure M programs that are equity-focused cities/communities, including Burbank and Glendale, have and will continue to develop projects that provide benefits and opportunities to their residents, including the underserved groups. Based on the scopes submitted to Metro by the implementing agencies, local improvements are generally within the public right-of-way and are infrastructure upgrades and/or enhancements such as, curb, sidewalk, bike lane and center median improvements.

Future annual subregional reports presented to the Board for approval will identify any project level issues of concerns raised through cities' process.

#### IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommendation supports the following goals of the Metro Vision 2028 Strategic Plan:

Goal 1: Provide high-quality mobility options that enable people to spend less time traveling by alleviating the current operational deficiencies and improving mobility along the projects.

Goal 4: Transform LA County through regional collaboration by partnering with the Council of Governments and the local jurisdictions to identify the needed improvements and lead the development and implementation of their projects.

#### ALTERNATIVES CONSIDERED

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The Board could elect not to approve the reprogramming of funds for the Measure M MSP projects for the Arroyo Verdugo Subregion. This is not recommended as the Subregion developed the proposed changes in accordance with the Measure M Ordinance, Guidelines, and Administrative Procedures.

### **NEXT STEPS**

Metro staff will continue to work with the Subregion to identify and deliver projects. Program/Project updates will be provided to the Board on an annual basis.

### **ATTACHMENTS**

Attachment A - Modal Connectivity and Complete Streets Program Project List

Attachment B - Transit Program Project List

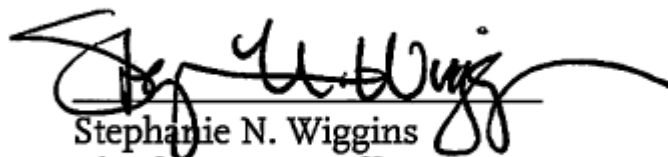
Attachment C - Active Transportation Program Project List

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Stephanie N. Wiggins  
Chief Executive Officer

## Arroyo Verdugo Subregion

## Measure M Multi-Year Subregional Plan - Modal Connectivity and Complete Streets Program (Expenditure Line 62)

	Agency	Project ID No.	Project/Location	Funding Phases	Note	Pror Alloc	Alloc Change	Current Alloc	Prior Year Prog	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24
1	La Canada Flintridge	MM4101.02	Foothill Blvd. Link Bikeway and Pedestrian Greenbelt	Construction	chg	\$ 953,919	\$ -	\$ 953,919			\$ 953,919		
2	Pasadena	MM4101.03	Avenue 64 Complete Street Project	PS&E Construction	chg	1,800,000	-	1,800,000		300,000	1,500,000		
3	Pasadena	MM4101.04	North Hill Complete Street Project	PS&E Construction		1,500,000		1,500,000	300,000	235,020	600,000	364,980	
4	Pasadena	MM4101.06	Pedestrian Crossing Enhancement Program *	Construction		236,148		236,148					236,148
5	Pasadena	MM4101.07	New Traffic Signals for Pedestrian Connectivity *	Construction		683,000		683,000					683,000
<b>Total Programming Amount</b>						<b>\$5,173,067</b>	<b>\$ -</b>	<b>\$5,173,067</b>	<b>\$ 300,000</b>	<b>\$ 535,020</b>	<b>\$ 3,053,919</b>	<b>\$ 364,980</b>	<b>\$ 919,148</b>

\* Conditional programming approval as only high level scope of work was developed and reviewed. Future annual update process will reconfirm the programming.

**Arroyo Verdugo Subregion  
Measure M Multi-Year Subregional Plan - Transit Program (Expenditure Line 65)**

	Agency	Project ID No.	Project/Location	Funding Phases	Note	Pror Alloc	Alloc Change	Current Alloc	Prior Year Prog	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24
1	Burbank	MM4102.01	BurbankBus State of Good Repair - Bus Replacement	Vehicle Purchase		\$ 1,800,000		1,800,000			\$ 1,800,000		
2	Glendale	MM4102.02	Beeline Maintenance Facility	Construction		4,426,000		4,426,000	4,426,000				
3	Glendale	MM4102.03	Beeline Replacement Buses (CFP# F9435)	Vehicle Purchase		832,051		832,051		832,051			
4	Glendale	MM4102.06	Beeline Bus Purchase and Bus-Related Infrastructure *	Vehicle Purchase		2,316,963		2,316,963					2,316,963
5	Pasadena	MM4102.04	Purchase Replacement Buses	Vehicle Purchase		5,370,015		5,370,015	700,000		2,600,000	2,070,015	
<b>Total Programming Amount</b>						<b>\$14,745,029</b>	<b>\$ -</b>	<b>\$14,745,029</b>	<b>\$5,126,000</b>	<b>\$ 832,051</b>	<b>\$4,400,000</b>	<b>\$2,070,015</b>	<b>\$2,316,963</b>

\* Conditional programming approval as only high level scope of work was developed and reviewed. Future annual update process will reconfirm the programming.



**Arroyo Verdugo Subregion  
Measure M Multi-Year Subregional Plan - Active Transportation Program (Expenditure Line 71)**

	Agency	Project ID No.	Project/Location	Funding Phases	Note	Pror Alloc	Alloc Change	Current Alloc	Prior Year Prog	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24
1	Burbank	MM4103.01	Victory Blvd. Connectivity Gap Closure and Transit Enhancements - Between Downtown Burbank Metrolink station and Alameda Ave.	PS&E ROW Construction		\$ 3,000,000	-	\$ 3,000,000	\$ 3,000,000				
2	Glendale	MM4103.02	Victory Boulevard Project - Burbank City Limit to River Walk bikeway entrance in Glendale	PS&E Construction		5,951,587		5,951,587		250,000	400,000	5,301,587	
<b>Total Programming Amount</b>						<b>\$ 8,951,587</b>	<b>\$ -</b>	<b>\$ 8,951,587</b>	<b>\$ 3,000,000</b>	<b>\$ 250,000</b>	<b>\$ 400,000</b>	<b>\$ 5,301,587</b>	<b>\$ -</b>



## Board Report

File #: 2021-0449, File Type: Agreement

Agenda Number: 7.

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### PLANNING AND PROGRAMMING COMMITTEE SEPTEMBER 15, 2021

**SUBJECT: CULVER CITY STATION ADJACENT DEVELOPMENT**

**ACTION: APPROVE RECOMMENDATION**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer or their designee to execute amendments to a Perpetual Easement Agreement and Perpetual Reciprocal Easement Agreement, accept Grant Deeds and enter into other related documents with Ivy Station LLC and/or its affiliates under common control (Developer) for the mixed-use development adjacent to the Metro E Line (Expo) Culver City Station.

#### **ISSUE**

In 2017, Metro, the City of Culver City (City) and the Developer entered into a Perpetual Easement Agreement and a Perpetual Reciprocal Easement Agreement (Easement Agreements) related to the development of a mixed-use development (Project) on certain real property, including some Metro-owned property, adjacent to the Metro E Line (Expo) Culver City Station (Station). The Project Site has been subdivided into several airspace lots associated with the Project's various uses such that the property for each development type can be sold or financed separately. However, numerous airspace lots straddle the boundary between property owned in fee by Metro and property owned in fee by the Developer and it has been determined that such straddle lots cannot legally or practically be conveyed or mortgaged. With construction substantially complete, amendments to the Easement Agreements and acceptance by Metro of Grant Deeds are necessary for the Developer to convert from construction financing to permanent financing. These actions will establish Metro as unified fee ownership of ground and airspace lots that straddle property lines (as an interim step and subject to easements and restrictions) and authorize Metro to reconvey such portions once the Developer secures approvals from local jurisdictions for revisions to subdivision maps.

#### **BACKGROUND**

In 2000, the City commenced planning for the redevelopment of parcels surrounding the planned Station, and subsequently began assembling parcels and working with Metro to incorporate portions of Metro's right-of-way with the intent of developing a transit-oriented development. In 2011, Metro entered into an Option Agreement (Option) with the City and the Culver City Redevelopment Agency to allow portions of the future development to be constructed on Metro-owned property adjacent to the Station (See Attachment A - Site Map). As a condition of allowing development on portions of

Metro property, a park-and-ride facility with 300 parking spaces for Metro transit riders was required to be constructed in the future development, as well as temporary transit rider parking on-site until the development began construction, and off-site during construction of the permanent facility.

In 2012, following a competitive solicitation, the City selected Lowe Real Estate (parent company of Ivy Station LLC) as the site's Developer. Metro did not participate in the scoping of the Project or solicitation of the developer and was not party to the Implementation Agreement between the Developer, the City, and the Successor Agency to the Culver City Redevelopment Agency.

In December 2016, the Metro Board of Directors authorized Metro to enter into the Easement Agreements with the City and Developer per terms substantially consistent with those authorized by the Board and contained in the Option. Upon exercise of the Option by the City, the parties entered into the Easement Agreements in June 2017, and construction commenced.

#### *Site Overview*

The 5.5-acre project site is triangular and bound by Washington Blvd. to the southeast, National Blvd. to the northeast, Venice Blvd. to the northwest, and the Station/Metro E Line (Expo) to the south (Project Site) (see area outlined in red on Attachment A - Site Map). The Project Site includes approximately 1.67 acres of Metro-owned property consisting of the northerly 91 feet of Metro right-of-way (Easement Area) (see blue highlighted area on Attachment A - Site Map). The southerly 59 feet of Metro property consists of the Station and operating right-of-way (Station Parcel) and is not a part of the Project Site (see yellow highlighted area on Attachment A - Site Map). Additionally, the municipal boundary between the City and the City of Los Angeles bisects the Project site.

#### *Project Overview*

The Project, commonly known as Ivy Station, includes a 148-room hotel, an approximately 197,000 square foot office building, 200 market-rate apartments, approximately 58,000 square feet of ground floor retail space, and parking including 300 stalls dedicated for Metro transit-riders (Project). Project amenities include more than two acres of publicly-accessible open space that will be programmed regularly, numerous public art installations, and design features intended to integrate the Project with transit by providing riders with safe, comfortable paths of travel to the Station from the surrounding community. Construction of the Project is substantially complete, except the hotel which is scheduled to open in late 2021. The Metro park-and-ride facility opened to the public in early September.

## **DISCUSSION**

#### *Subdivision Maps*

In fall 2020, final subdivision maps were recorded in the City of Culver City and the City of Los Angeles establishing ground lots and several airspace lots (legally defined, three-dimensional blocks of air). This subdivision technique intends to allow airspace lots at different elevations in the Project to be sold or financed separately. In the Project's case, separate uses (e.g.: office, apartments, hotel, parking) are located in one or more separate airspace lots clustered in distinct development zones intended to be sold or financed separately. The recorded final subdivision maps erroneously contained numerous single airspace lots, which straddled a portion of underlying ground lot owned in fee by Metro and a portion of underlying ground lot owned in fee by the Developer. Because an airspace lot cannot be lawfully conveyed or mortgaged unless the underlying ground lot has a unified

ownership, such “straddle lots” prevent Developer from being able to convey or mortgage each portion of the Project as was intended.

To address the subdivision map issue resulting from the circumstances described above and to facilitate timely refinance of the construction loan for the project, amendments to the Easement Agreements and conveyance of certain Grant Deeds are necessary.

Key terms include the following:

- Developer will convey fee ownership of its portion of each straddle lot (Conveyed Portions) to Metro via Grant Deeds
- Developer will retain ownership of all improvements and retain easements for all airspace lots, subject to easements in favor of Metro, where applicable
- Developer retains all obligations to maintain, repair, insure, indemnify with respect to its ownership and operation of the improvements with the exception that Metro will be responsible for maintaining and operating parking access and revenue control systems and equipment as well as collect parking revenues
- Additional indemnification provisions have been added to minimize any additional liability to Metro as a result of acquiring fee ownership of Conveyed Portions, including hazardous materials risk
- Metro will receive, at Developer’s cost, a title insurance policy to insure its fee interest in the Conveyed Portions
- Developer covenants to use good faith best efforts to obtain, at Developer’s cost, approvals for revised subdivision maps and/or lot line adjustment to establish separate legal lots that can be freely sold and financed
- Upon approval and recordation of revised maps, Metro will reconvey Conveyed Portions to the Developer or its successors, as applicable

Although the parties’ intend to adjust the maps to legally subdivide each straddle lot into two legal airspace lots, such approvals will require discretionary approvals by the cities of Culver City and Los Angeles that may take more than a year. The amendments to the Easement Agreements and conveyance of Grant Deeds will allow for Developer’s timely conversion from construction to permanent financing, which is necessary for the Project’s financial viability. Although acceptance by Metro of fee to Developer portions of the straddle lots (subject to easements and restrictions) is intended to be an interim condition, the terms described above will protect Metro should reconveyance be delayed or the subdivision map adjustments not be approved by one or both of the cities.

### **DETERMINATION OF SAFETY IMPACT**

Approval of this item which pertains to conveyance of real estate fee interests will have no impact on safety. However, the Project, which opened to the public earlier this year, activates the station area and improves connections between the Station, adjacent transportation amenities and the surrounding community.

## **FINANCIAL IMPACT**

The Reconveyance Lots are subject to easements and restrictions that render the value at zero. Metro will incur no additional costs as a result of the recommended actions.

### **Impact to Budget**

Funding for Project transaction costs are included in the FY22 budget in Cost Center 2210, Project 401041 and will be reimbursed by the Developer per terms of existing agreements. Additionally, the amendments to the Easement Agreements require the Developer cover all costs associated with the documentation and approvals of the revised subdivision maps and reconveyance back of Conveyed Portions to Developer, including reimbursing Metro for its related costs.

## **EQUITY PLATFORM**

The recommended action relates to the conveyance of real estate fee interests for an existing development which was envisioned, solicited and shaped by the City. The key terms of Metro's participation in the Project, namely granting certain development rights in the Easement Area in exchange for 300 Metro park-and-ride spaces, were defined in and limited by the Option executed in 2011, which predate the adoption of Metro's Equity Platform.

More recently, Metro has adopted a Supportive Transit Parking Program Master Plan (2018) and updates to its Joint Development Policy (2015 and 2021) which provide a strategic framework for leveraging Metro-owned property adjacent or proximate to transit. These plans and policies allow an equity-focused lens to guide future approaches to land development and public/private partnerships to maximize public benefits and prioritize transit-supportive uses, including affordable housing and investments in alternative modes of accessing the transit system.

## **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

This Project supports the Strategic Plan Goal 3 to "enhance communities and lives through mobility and access to opportunity" by helping to catalyze a transit-oriented community. The Project's community-oriented amenities such as the transit plaza, event lawn, and mix of uses, including extensive ground floor retail, activate the station area and encourage transit ridership. Additionally, the park and ride facility supports multi-modal access to the transit system.

## **ALTERNATIVES CONSIDERED**

The Board could choose not to authorize amendments to the Easement Agreements. Staff does not recommend this option as construction of the Project is substantially complete. Without the approval of the recommendations, the Developer will be unable to convert from construction financing to permanent financing. An extended delay could jeopardize the Project.

## **NEXT STEPS**

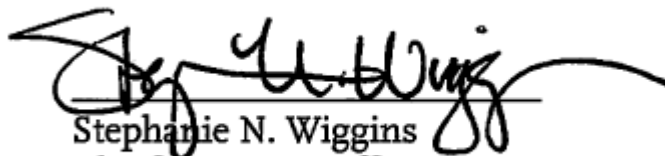
Upon Board approval of the recommended action, Metro and the Developer will execute the amendments to the Easement Agreements and accept Grant Deeds to the Conveyance Portions. Subsequently, Metro will work with the Developer in securing municipal approvals for revisions to the subdivision maps that will allow for the Conveyance Portions to become separate legal lots that will be reconveyed to the Developer.

### **ATTACHMENTS**

Attachment A - Site Map

Prepared by: Nick Saponara, EO, Countywide Planning & Development, (213) 922-4313  
Holly Rockwell, SEO, Countywide Planning & Development, (213) 922-5585







Reviewed by: James de la Loza, Chief Planning Officer, (213) 922-2920



Stephanie N. Wiggins  
Chief Executive Officer

# ATTACHMENT A Site Map



-  Project Site
-  Easement Area (Metro-owned)
-  Developer Property
-  Municipal Boundary
-  Station Parcel (Metro-owned)
-  "Straddle" Airspace Lots (representative)



# Next stop: vibrant communities.

**Culver City Station  
Adjacent Development**

**Planning and Programming Committee**

September 15, 2021

Legistar File 2021-0449





# Recommendation

## CONSIDER:

AUTHORIZING the Chief Executive Officer or her designee to execute amendments to a Perpetual Easement Agreement and Perpetual Reciprocal Easement Agreement, accept Grant Deeds and enter into other related documents with Ivy Station LLC and/or its wholly owned subsidiaries (Developer) for the mixed-use development adjacent to the Metro E Line (Expo) Culver City Station.

# Background

- Early 2000s: Culver City begins planning, assembling parcels for a TOD
- 2011: Metro enters into Option Agreement with Culver City
  - Allows future TOD development on portions of Metro ROW
  - 300 park-and-ride spaces to be constructed/reserved for Metro
- 2012: Culver City selects Lowe Real Estate following competitive solicitation
- 2016: Metro Board approves Easement Agreements
- 2017: City exercises Option; Metro/Culver City/Developer enter into Real Estate Agreements; construction commences
- 2020: Final Subdivision Maps recorded in LA and Culver City establishing numerous ground and airspace lots
- 2021: Construction completion; pending conversion to permanent financing

# Site Overview



- Project Site
- Easement Area (Metro-owned)
- Developer Property
- Municipal Boundary
- Station Parcel (Metro-owned)
- "Straddle" Airspace Lots (representative)

# Issue and Next Steps

- Project includes a hotel, office building, apartment building, ground floor retail and subterranean parking including 300 Metro spaces
- Numerous airspace lots straddle boundary between property owned by Developer and property owned by Metro and is unable to be conveyed or mortgaged as parties intended
- Amendments to Easement Agreements and conveyance of Grant Deeds to “straddle lots” from Developer to Metro is necessary to establish a singular fee ownership and allow conversion from construction to permanent financing
- Developer to pursue approvals from City of Culver City and City of Los Angeles for revised subdivision maps and upon recordation of revised subdivision maps, Metro to reconvey back to Developer

**Board Report**

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**File #:** 2021-0485, **File Type:** Plan**Agenda Number:** 8.

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**PLANNING AND PROGRAMMING COMMITTEE  
SEPTEMBER 15, 2021****SUBJECT: FIRST/LAST MILE PLAN FOR PURPLE (D LINE) EXTENSION TRANSIT PROJECT - SECTION 1****ACTION: APPROVE RECOMMENDATION****RECOMMENDATION**

ADOPT First/Last Mile Plan (Plan) for Purple (D Line) Extension Transit Project Section 1 (Attachment A).

**ISSUE**

Metro Board authorized the preparation of a first/last mile (FLM) plan for the Purple (D Line) Extension Transit Project, Section 1, in January 2020. The Plan was completed and includes FLM improvements around three future D Line stations: Wilshire/La Brea, Wilshire/Fairfax, and Wilshire/La Cienega. Adoption of the Plan by the Metro Board better positions FLM improvements for funding and implementation, including the pursuit of potential grant funding.

**BACKGROUND**

The Plan includes pedestrian and bicycle projects that improve safety, comfort, and access to the three future D Line stations. Pedestrian projects are identified within the ½-mile radius around each station, and bicycle projects are identified within the 3-mile radius around each station.

The Metro FLM methodology, described in the 2014 First Last Mile Strategic Plan, was used as the basis for plan development. A summary of planning steps are as follows:

- Review and analysis of existing conditions and relevant plans
- Walk audits of station areas
- Community engagement
- Draft and final plans with pathway networks and FLM projects
- Ongoing coordination with local jurisdictions

The consultant team included Los Angeles Walks, a community-based organization dedicated to promoting walking and pedestrian infrastructure in Los Angeles. Its efforts were deployed in the development and implementation of a community engagement strategy. As planning took place

during the COVID-19 pandemic, community outreach and engagement were conducted to accommodate safety mandates and protocol.

The Plan includes the following core planning products:

- Pathway Maps with FLM projects
- Project lists, that correspond to the Pathway Maps
- Cost estimation for FLM projects

The Plan also includes supporting documents that detail the planning process in a series of memos. The full Plan is available in Attachment A.

## **DISCUSSION**

### **Plan Summary and Key Findings**

The Plan presents project ideas to improve safety, connectivity, and station accessibility for pedestrians and people who use bicycles (or other modes of non-motorized wheeled transportation). Broadly, improvements include, but are not limited to, new or improved sidewalks and crosswalks, bus stop improvements, pedestrian lighting, landscaping and shade, and various types of bicycle facilities.

At the Wilshire/La Cienega station, the Plan recommends a suite of FLM improvements along the main arterials of Wilshire Blvd and La Cienega Blvd as these provide direct access to the future station entrance. The Plan aligns and coordinates with elements found in the City of Beverly Hills' Connect Beverly Hills streetscape project for these streets. Another major street - San Vicente Blvd - does not connect directly to the future station but is notable as the boundary between the City of Beverly Hills and the City of Los Angeles and its high volume of vehicular traffic. Improved bicycle facilities recommended on this corridor will help bicyclists connect safely to the station.

At the Wilshire/Fairfax station, the Plan recommends a variety of pedestrian amenities along the arterials of Wilshire Ave and Fairfax Ave. Project staff anticipates the need to safely connect future D Line riders to the many popular regional destinations in the area, including the Los Angeles County Museum of Art (LACMA), the La Brea Tar Pits, and the Original Farmers Market and the Grove to the north, and Little Ethiopia to the south. The Plan supports the City of Los Angeles' proposed bike lane on Fairfax Ave and seeks to provide east-west connectivity through bike facilities along 6th St and 8th St/Del Valle Dr.

At the Wilshire/La Brea station, the main arterials of Wilshire Blvd and La Brea Ave support commercial activity and are surrounded by predominantly residential streets. Enhanced sidewalks and crosswalks, among other FLM improvements, would improve the experience of future pedestrians getting to and from the station. The Plan supports the City of Los Angeles' proposed bike lane on La Brea Ave along with bike boulevards that provide alternative routes on parallel streets. Bicyclists can take these north-south routes to connect to existing facilities on 4th St and proposed facilities on 8th St.

## Process

The project team developed the Plan between February 2020 and July 2021 based on the methodology in the 2014 First/Last Mile Strategic Plan and experience with past FLM plans. Due to the COVID-19 pandemic, the project was placed on a temporary pause between May and October 2020. When the project resumed, adjustments were made to the planning process such that community engagement would be conducted to accommodate social-distancing and stay-at-home orders.

## Community Engagement

Community members provided local knowledge and insight about pedestrian and bicyclist needs in the three station areas. Staff aimed to reach a diversity of street users, including residents in the study area and people from elsewhere in the county who may be using, or are likely to use, transit to reach these areas.

Due to the COVID-19 pandemic, activities were conducted virtually or in an individual, socially-distanced manner to adhere to safety protocol. As part of the consultant team, the community-based organization, Los Angeles Walks, helped develop, review, and implement community engagement activities throughout the planning process.

The project team pursued multiple avenues to collect feedback from community members. Engagement activities included stakeholder interviews (20 participants), an online map-based survey (891 responses), community walk audits (36 individuals trained, approximately 21 audits completed), and a virtual roundtable discussion (10 participants). The online survey was shared through multiple channels, including targeted social media. During these activities, community participants noted observations about the needs and challenges of the station areas for pedestrians and bicyclists. These observations resulted in a rich body of geolocated and descriptive data that informed the final Plan.

In addition to these planned community engagement activities, Metro staff led presentations before the survey launch to demonstrate how to take the online survey. When a draft Plan was ready, Metro staff led presentations to inform communities of its recommended FLM projects.

A community engagement and local coordination memo, in Attachment A, provides greater detail.

## Coordination with Local Jurisdictions

FLM projects require close coordination with the local authorities that control the right-of-way around Metro stations. Metro held meetings with agency staff and elected offices from the City of Beverly Hills and the City of Los Angeles. Metro met with staff at the beginning of FLM planning to introduce activities, learn about FLM needs and challenges, and discuss community engagement approaches. Metro also communicated with them when the planning process was temporarily paused due to COVID-19 pandemic-related agency direction. At a later stage, Metro provided city agencies an opportunity to review and comment on drafts of the Plan.

A community engagement and local coordination memo, in Attachment A, provides greater detail.

### **DETERMINATION OF SAFETY IMPACT**

The recommended action has no direct safety impact. This Plan presents project ideas that promote improved safety for people walking or using non-motorized wheeled transportation around future D Line stations.

### **FINANCIAL IMPACT**

Adoption of this Plan has no impact to the budget.

Local jurisdictions lead project implementation; Metro support in implementation may come in the form of grant writing assistance and priority in future Metro Active Transportation (MAT) cycles.

### **EQUITY PLATFORM**

The Plan proposes projects that will improve safety, comfort, and accessibility for the most vulnerable users of our streets - pedestrians and bicyclists. According to Statewide Integrated Traffic Records System (SWITRS) data, between 2013-2017, there were 72 pedestrian and 66 bicycle collisions in the Wilshire/La Brea station area, 49 pedestrian and 34 bicycle collisions in the Wilshire/Fairfax station area, and 44 pedestrian and 22 bicycle collisions in the Wilshire/La Cienega station area. The Plan proposes projects that would improve the safety along many of the streets where these collisions happen. This includes improvements on corridors that have been identified as part of the City of Los Angeles' High Injury Network (HIN).

The Plan focuses on pedestrians and bicyclists getting to and from transit stations. By extrapolating from 2019 Metro On-Board Survey data for the existing D (Purple) line, the Plan will improve safety, comfort, and accessibility for a 62% transit dependent population, with 32.2% living below the poverty line and 77.5% identifying as non-white.

The Plan was developed with significant community feedback through the stakeholder interviews (20 participants), walk-audits (36 trainees; 21 audits), community roundtable discussions (10 participants), and map-based survey (891 responses). A partnership with the community-based organization, Los Angeles Walks, was established to help broaden the outreach effort and increase participation from communities that are generally underrepresented in public participation processes. The project team reached out to various institutions, including neighborhood councils, community organizations, religious institutions, businesses and business associations, schools, health centers, and cultural centers. Coordination with and presentations to the Metro Accessibility Advisory Committee were intended to increase participation from people living with disabilities. Materials and activities for community engagement were made available in English, Spanish, and Korean languages.

In the development of the Plan, the project team coordinated closely with the City of Los Angeles and City of Beverly Hills. Implementation of the Plan's recommendations is at their future discretion. As such, adoption of the Plan would not present any immediate burden. Were cities to advance this



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concept-level Plan, additional research is encouraged during design and engineering, to understand and mitigate potential impacts to businesses and residents in the station area in the medium term (i.e., construction) and long-term. Specifically, cities should conduct additional community engagement and data collection to understand the needs of businesses that may be impacted by the implementation of FLM projects, particularly those that are minority and women-owned. As part of a broader assessment of transit project impact, inclusive of FLM improvements, cities should forecast the magnitude of displacement and consider neighborhood stabilization activities. These recommended activities will help further Metro Transit Oriented Communities (TOC) Policy goals, including stabilizing and enhancing communities surrounding transit, engaging organizations, jurisdictions, and the public, and distributing transit benefits to all.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended actions support two Strategic Plan goals:

- Deliver outstanding trip experiences (Goal #2): the FLM plan recognizes that trip experience includes time getting to and from transit stations. The Plan prepares projects that make trip experiences safer, more comfortable, and more accessible.
- Transform LA County through collaboration and leadership (Goal #4): Metro is uniquely situated to prepare FLM plans that span jurisdictional boundaries. In adopting this Plan, Metro is leading this area by preparing FLM projects at the Wilshire/La Cienega station for both the City of Beverly Hills and the City of Los Angeles.

### **ALTERNATIVES CONSIDERED**

The Board could decide not to approve the FLM Plan. This is not recommended for the following reasons:

1. Previous Board action (Motion 14.1, 2016) directs FLM projects to be incorporated into transit corridor project delivery; and
2. An adopted plan better positions the FLM projects for future grant funding opportunities.

### **NEXT STEPS**

As described in the Board-approved First/Last Mile Guidelines, the adopted Plan will be provided to the City of Los Angeles and the City of Beverly Hills for implementation. Adoption of the Plan will qualify cities for Metro grant-writing assistance. The Guidelines specify that FLM credit toward the 3% local contribution is not available for this project.

### **ATTACHMENTS**

Attachment A - First/Last Mile Plan for Purple (D Line) Extension Transit Project Section 1

Prepared by:

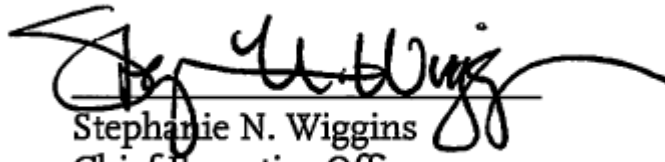
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Stephanie N. Wiggins  
Chief Executive Officer

# Next stop: a better journey.

## PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN Section 1



**Metro**<sup>®</sup>

FALL 2021

## Purple (D Line) Extension Transit Project First/Last Mile Plan Section 1

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<b>Core Documents</b>	<b>8</b>
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II. Project List	II-1
III. Rough-Order-of-Magnitude (ROM) Cost Estimation	III-1
<b>Supporting Documents</b>	<b>56</b>
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# Next stop: a better journey.

## PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN Section 1 – Executive Summary



**Metro**<sup>®</sup>

FALL 2021

# Executive Summary

The First/Last Mile (FLM) Plan (Plan) for the Purple (D Line) Extension Transit Project – Section 1 (PLE 1) analyzed FLM connections for the rail project’s three stations by executing Metro’s FLM planning methodology. The Plan responds to FLM policy directives: Metro Board Motion 14.1 in May 2016 and 14.2 in June 2016.

Section 1 of the Purple (D Line) Extension Transit Project will extend the subway west, through the City of Los Angeles and into the City of Beverly Hills, with scheduled completion in 2023. The three stations in PLE 1 include:

- Wilshire/La Brea
- Wilshire/Fairfax
- Wilshire/La Cienega

Figure 1 shows all three sections of the Purple (D Line) Extension Transit Project.



Figure 1: Purple (D Line) Extension Transit Project

For each station, the Plan identifies pedestrian-focused and bicycle-focused (inclusive of scooters, etc.) projects that improve safety and access to the station along specified routes that collectively are called the “Pathway Network”. The projects are located within the ½-mile radius of the station, otherwise referred to as the “access shed” or “station area”; bicycle projects extend beyond this radius to connect to other existing or proposed facilities.

The core products of FLM planning include the following for each of the stations:

- I. Pathway Maps
- II. Project List
- III. Rough-Order-of-Magnitude (ROM) Cost Estimation

Core documents are accompanied by supporting documents that detail additional findings and information regarding process and methodology.

# Executive Summary

## Key Findings

The existing conditions at each station vary in terms of the built environment, existing traffic, land-uses, and populations served. At the same time, there is a physical continuity between the station areas as they share some overlapping areas within their access sheds. The following key findings were determined through the planning process:

### ➤ **Wilshire/La Cienega**

The station study area is located in both the City of Beverly Hills and the City of Los Angeles. The main arterials of Wilshire Boulevard and La Cienega Boulevard would benefit from the full suite of FLM improvements to provide safe, direct access to the future station entrance. These streets support mostly commercial activity and are surrounded by other more residential streets. For these streets, the Plan aligns and coordinates with elements found in the City of Beverly Hills' *Connect Beverly Hills* streetscape project. Another major street – San Vicente Boulevard – does not connect directly to the future station but is notable as the boundary between the two cities and for its high volume of vehicular traffic. Improved bicycle facilities on this corridor will help bicyclists connect safely to the station.

### ➤ **Wilshire/Fairfax**

The future station will be located at a busy juncture, connecting visitors and residents to popular regional destinations such as Los Angeles County Museum of Art (LACMA), the La Brea Tar Pits, and the Original Farmers Market and the Grove to the north, and Little Ethiopia to the south. Pedestrian amenities along the arterials of Wilshire Avenue and Fairfax Avenue will help people safely access these destinations. The Plan supports the City of Los Angeles' proposed bike lane on Fairfax Avenue and seeks to provide east-west connectivity through bike facilities along 6<sup>th</sup> Street and 8<sup>th</sup> Street/ Del Valle Drive.

### ➤ **Wilshire/La Brea**

The main arterials of Wilshire Boulevard and La Brea Avenue support commercial activity and are surrounded by predominantly residential streets. Enhanced sidewalks and crosswalks, among other FLM improvements, would improve the experience of future pedestrians getting to and from the station. The Plan supports the City of Los Angeles' proposed bike lane on La Brea Avenue along with bike boulevards that provide alternative routes on parallel streets. Bicyclists can take these north-south routes to connect to proposed facilities on 4<sup>th</sup> Street and 8<sup>th</sup> Street.

# Executive Summary

## First/Last Mile Process

The FLM methodology is documented in Metro’s *First Last Mile Strategic Plan (2014)* and completed FLM plans (<https://www.metro.net/project/first-last>). A brief summary of the steps and timeline specific to the PLE 1 FLM Plan is presented in *Figure 2*.

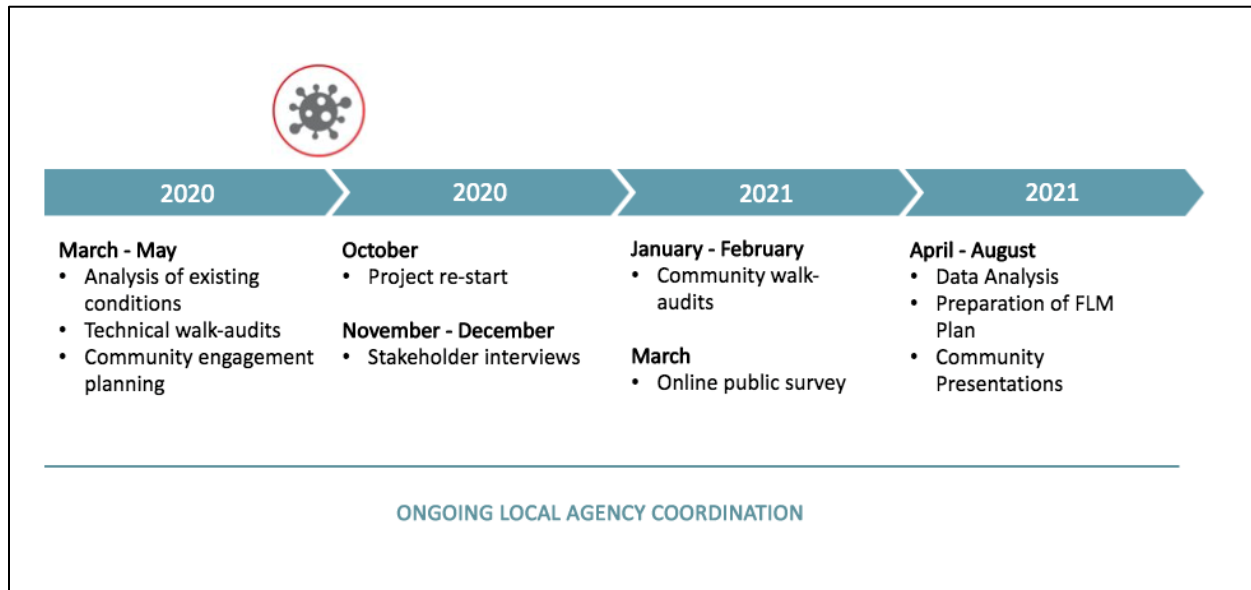


Figure 2: Summary of Planning Process and Timeline

The planning process for Section 1 took place during the COVID-19 pandemic, resulting in a pause of activities for several months, and changes related to community engagement and outreach. To accommodate safety mandates and protocol, these activities ensured social distancing and provided an option for online participation.

Throughout the process, the planning team worked with the community-based organization *Los Angeles Walks* and coordinated with staff and elected offices from the City of Los Angeles and the City of Beverly Hills.



# Executive Summary

## What's in the Plan

The Plan is composed of the following core and supporting documents.

### ➤ Core Documents:

- I. **Pathway Maps:** A Pathway Map displays the Pathway Network, which consists of key corridors, and the project ideas along them, that will help create safe and comfortable connections to the station. For each of the three stations in PLE 1, two pathway maps were created – one for pedestrian projects and one for bicycle projects.
- II. **Project List:** This document presents project ideas that correspond to those in the Pathway Maps. They are organized in the following order: FLM Pathway arterials (primary routes), FLM Pathway collectors (secondary routes), and FLM Pathway cut-throughs (shortcuts). The lists also separate project ideas as those running along a corridor and those at unique points (spot improvements).
- III. **Rough-Order-of-Magnitude (ROM) Cost Estimation:** This document presents Rough Order of Magnitude (ROM) cost estimates. Each station has a summary of total costs that are disaggregated into construction costs, soft costs, contingency, and escalation. Each station also has the cost estimates disaggregated by segment of the Pathway Network.

### ➤ Supporting Documents:

- IV. **Existing Conditions:** This document serves as an initial station analysis that includes research on existing conditions and local plans and projects. The research covers characteristics identified in Metro's *First Last Mile Strategic Plan & Planning Guidelines*: street grid, pedestrian shed, vehicular speeds, key access corridors, bicycle and pedestrian collisions, pedestrian facilities, bicycle connections, transit connections, land use, and points of interest. Early opportunities and constraints are identified in this document.
- V. **Community Engagement & Local Coordination:** This document provides information on the different activities conducted to procure community input and feedback for the planning process. Activities include stakeholder interviews, walk-audits, roundtable discussions, and surveys. It also provides information on meetings with local agencies and offices.
- VI. **Walk Audit Summary:** This document summarizes data from walk audits conducted by both community members and technical teams. Observations made by auditors as they walk along station area streets are mapped, aggregated, and analyzed to help inform the types of FLM improvements needed.
- VII. **Project Origins:** This document provides a high-level overview of how FLM Plan improvement ideas were sourced. For each station area and each Pathway Network segment, the document explains whether the origin was from technical or community walk-audits, stakeholder interviews, community roundtables, and/or the map-based survey. Some projects may have also been derived from separate technical team analysis.
- VIII. **Cost Assumptions:** This document summarizes the project elements and unit cost assumptions used in the development of conceptual-level cost estimates. It is divided into pedestrian and bicycle improvements.

# Core Documents

# Next stop: a better journey.

## PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN Section 1 – Pathway Maps



**Metro**

FALL 2021

# First/Last Mile Toolkit


## Proposed Improvements for Pedestrians

Images are for illustrative purposes only.




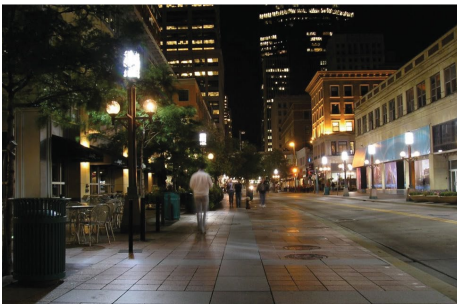
 **Bus Stop Improvements**  
*Enhanced shelter, bench, real-time signage, and other amenities*




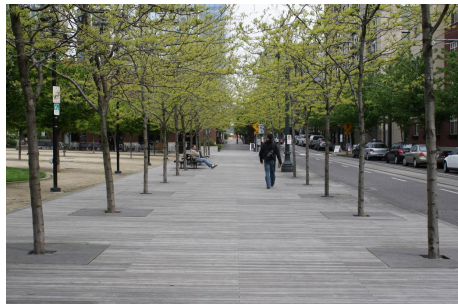
 **Landscaping & Shade**  
*Understory planting and street trees*




 **New or Improved Crosswalks**  
*New or upgraded crosswalks e.g. continental crosswalks*




 **Pedestrian Lighting**  
*Human-scaled lighting for comfort and safety*




 **Sidewalk/Curb-Extensions**  
*New sidewalks, widening, sidewalk extensions at corners, or upgrades to existing sidewalks*




 **Street Furniture**  
*Public benches, trash receptacles, and other sidewalk amenities*



 **Traffic Calming**  
*Measures to reduce traffic speeds, including speed humps, chokers, and other treatments*



 **Wayfinding Signs**  
*Signs that point to local destinations*

# First/Last Mile Toolkit

## Proposed Improvements for Bicyclists

Images are for illustrative purposes only.



### Sharrow

Street with lower vehicular speeds and traffic volumes, which are designed for shared use with cyclists via “sharrow” markings



### Bicycle Boulevard

Street with lower vehicular speeds and traffic volumes, which are specially enhanced for cyclists through landscaping, lighting, signage, and other improvements



### Bicycle Lane

On-street bicycle facility identified with striping



### Protected Bicycle Lane

On-street bicycle facility that is physically separated from vehicular traffic



### Shared Use Path (off-street)

Off-street, paved pathway used by cyclists and pedestrians



### Bicycle Friendly Intersection

Intersection improvements that enhance bicycle movement and safety



### Mobility Hub

Enhanced amenities for cyclists and micro-mobility users, such as secure bike parking, repair stations, rideshare, pick up and drop off, wayfinding, and real-time transit information.

# Wilshire/La Cienega Station

## Overview

The Wilshire/La Cienega Station study area is located within both the City of Beverly Hills and the City of Los Angeles. The station will serve dense commercial areas along Wilshire Blvd and La Cienega Blvd, as well as adjacent residential neighborhoods.

The main arterials of Wilshire Blvd and La Cienega Blvd would benefit from the full suite of first/last mile improvements, to provide comfortable, and safe direct pedestrian access to the station. These streets are wide commercial corridors with wide sidewalks that could accommodate new trees, pedestrian lighting, street furniture, wayfinding, enhanced crosswalks, sidewalk/curb extensions, and bus stop improvements. Wilshire Blvd is a bus priority corridor for Metro and recommended improvements will be coordinated with bus operations. Proposed improvements on Wilshire Blvd and La Cienega Blvd will support one of the possible “Expanded” options from the City of Beverly Hills’ Connect Beverly Hills streetscape project, for the length of the corridor.

Community members emphasized the need for pedestrian improvements along San Vicente Blvd. San Vicente Blvd is a wide street, including six lanes and a landscaped median. The street runs diagonally across the eastern half of the station area and poses an access barrier. To enhance access, safety, and comfort, pedestrian and bike improvements are recommended along San Vicente Blvd, including enhanced crosswalks, bus stop improvements, lighting, wayfinding, bike friendly intersections, and

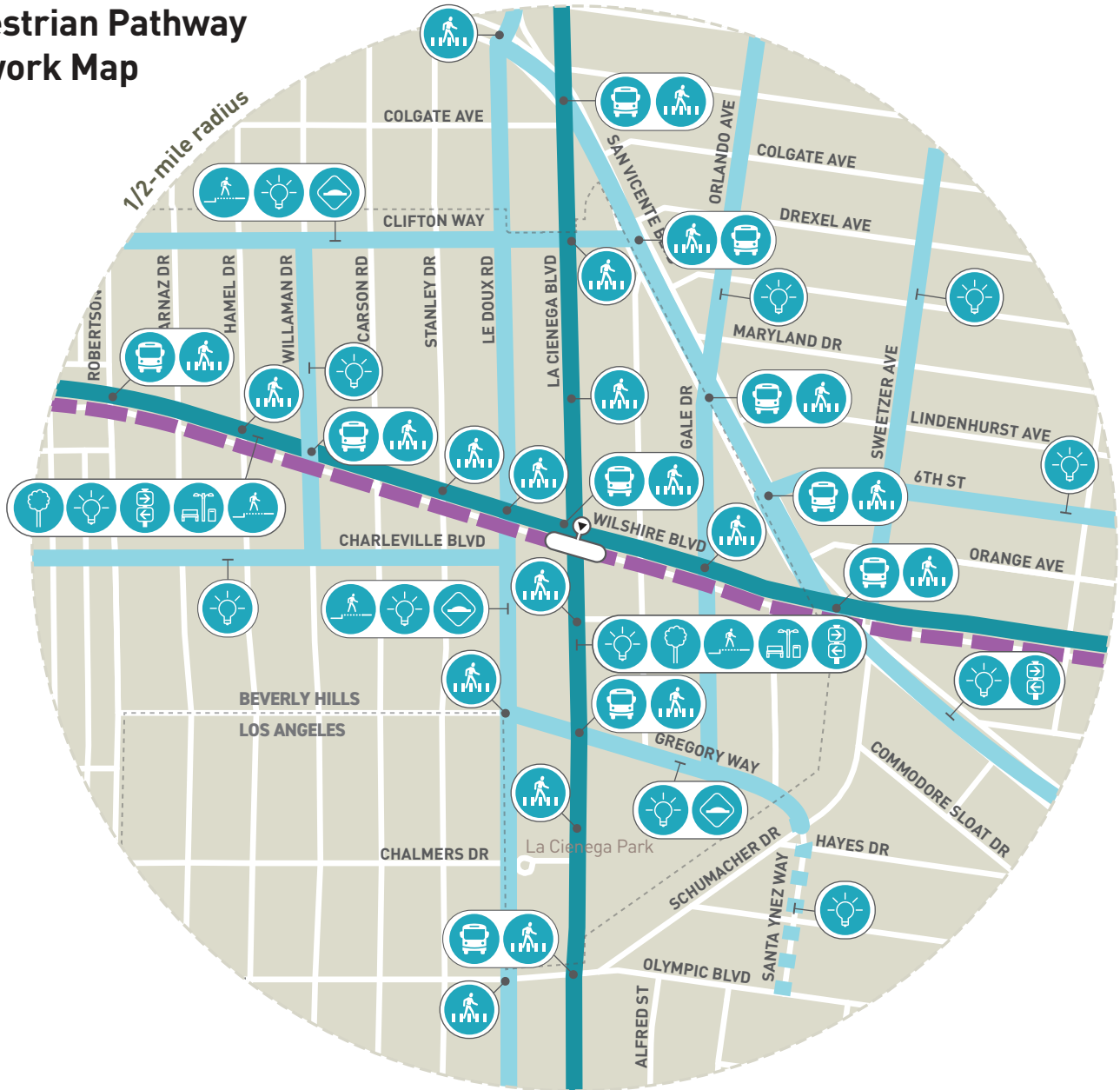
enhanced bike facilities. San Vicente Blvd acts as the dividing line between the City of Beverly Hills and the City of Los Angeles. Beverly Hills proposes a bicycle lane along the western side of the street, while Los Angeles proposes a protected bicycle facility. LA Metro recommends a protected bicycle lane along San Vicente Blvd to protect riders from high speed and high volume vehicular traffic.

Clifton Way, Charleville Blvd, Gregory Way, 6th St, Willaman Dr, Le Doux Rd, Orlando Ave/Gale Dr, and Sweetzer Ave are identified as first/last mile collector pathways. These streets connect residential areas to the first/last mile arterials. Recommendations on collector streets include pedestrian lighting, sidewalk/curb extensions, and enhanced crosswalks.

Due to high traffic volumes and uncomfortable conditions for people riding bikes on Wilshire Blvd and La Cienega Blvd, alternative adjacent streets are recommended for bicycle access, including Le Doux Rd, Charleville Blvd, and Clifton Way. When possible, bike boulevards should include traffic calming measures such as speed humps or mini-roundabouts. Traffic calming improvements are proposed on Clifton Way and Le Doux Rd to make the experience more comfortable for people riding bikes. The first/last mile bike network supports the City of LA’s proposed protected bicycle lane on San Vicente and the City of Beverly Hills’ proposed protected bike lanes on Charleville Blvd and Gregory Way as a potential one way couplet.

# Wilshire/La Cienega Station

## Pedestrian Pathway Network Map



### Legend

- Metro Station + Entrance (under construction)
- Purple (D Line) Extension Transit Project (under construction)
- City Boundary

### Pedestrian Pathway Network

- FLM Pathway Arterial (Primary Route)
- FLM Pathway Collector (Secondary Route)
- FLM Pathway Cut-Through (Public Shortcut)
- Spot Improvements
- Corridor Improvements

### Proposed Improvements

- Bus Stop Enhancements
- Landscaping and Shade
- New or Improved Crosswalks
- Pedestrian Lighting
- Sidewalk/Curb Extensions
- Street Furniture
- Traffic Calming
- Wayfinding Signs\*

\*This plan identifies key corridors that would benefit from wayfinding signs. A comprehensive wayfinding plan is recommended for the full station area.

# Wilshire/La Cienega Station

## Bicycle Pathway Network Map



Legend	Existing Bicycle Facilities	City/County Plan Proposed Facilities	First/Last Mile Proposed Facilities
Metro Station + Entrance (under construction)	Sharrow	Sharrow	Sharrow
Purple (D Line) Extension Transit Project (under construction)	Bicycle Boulevard	Bicycle Boulevard	Bicycle Boulevard
City Boundary	Bicycle Lane	Bicycle Lane	Bicycle Lane
	Protected Bicycle Lane	Protected Bicycle Lane	Protected Bicycle Lane
	Shared Use Path (off-street)	Shared Use Path (off-street)	Shared Use Path (off-street)
	Bicycle Friendly Intersection		Bicycle Friendly Intersection
	Mobility Hub		Mobility Hub



# Wilshire/Fairfax Station

## Overview

The Wilshire/Fairfax station will be located at the intersection of Ogden Dr and Wilshire Blvd and will serve regional destinations such as LACMA, the La Brea Tar Pits, and the Petersen Automotive Museum. Park La Brea is a high density apartment complex located in the northeast quadrant of the station area. The Farmers Market and the Grove are located north of the station area. Little Ethiopia is located on Fairfax Ave south of Olympic Blvd.

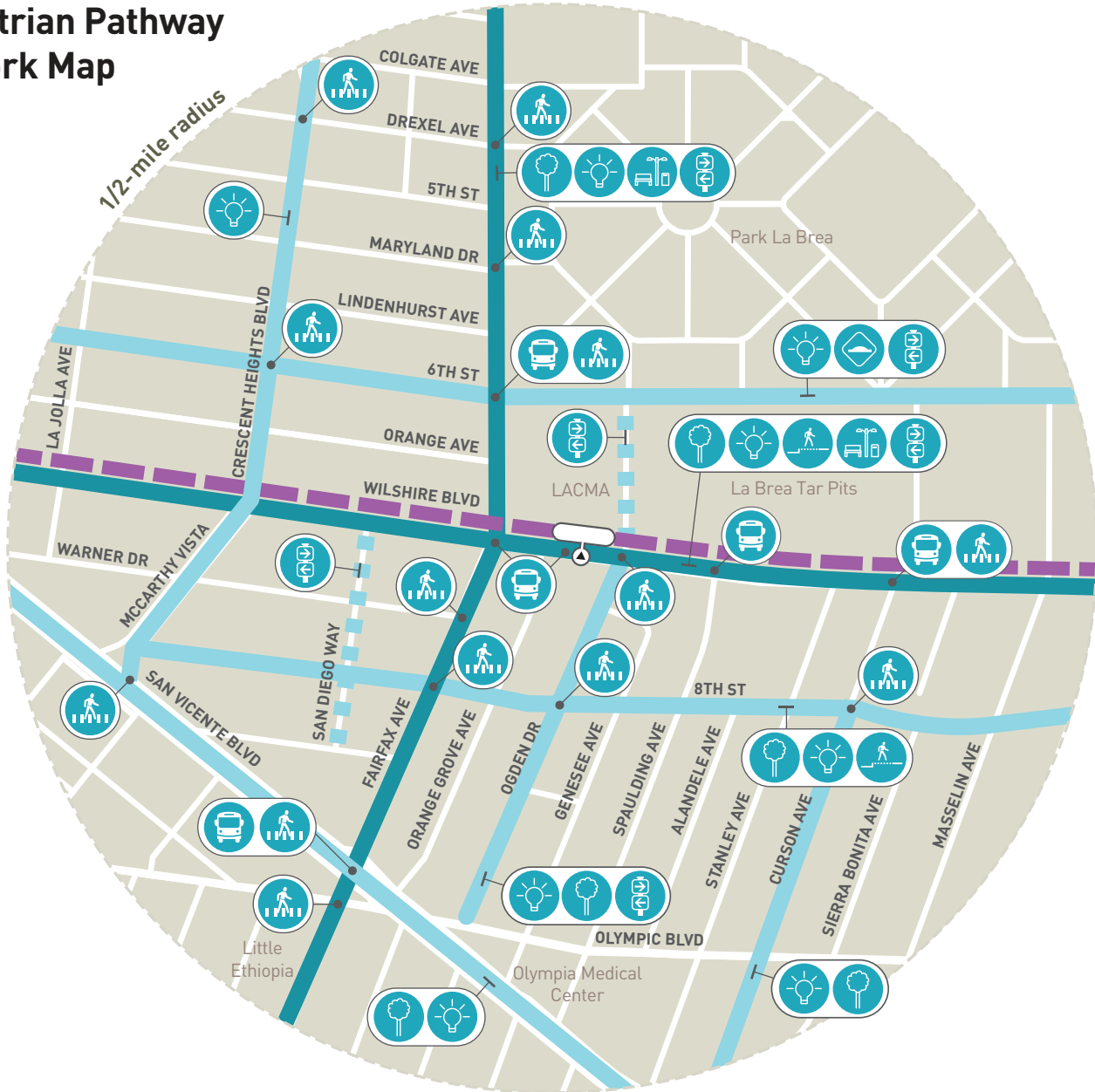
Pedestrian amenities should be focused on Fairfax Ave and Wilshire Blvd to enhance the experience for those walking to and from these destinations. Proposed improvements include street trees, lighting, and street furniture, and wayfinding. Bus stop enhancements and enhanced sidewalks are also proposed on Wilshire Blvd. Wilshire Blvd is a bus priority corridor for Metro and recommended improvements will be coordinated so as not to impede bus operations.

Proposed first/last mile collectors mainly serve residential uses in the station area, including Crescent Heights Blvd, McCarthay Vista, Ogden Dr, Curson Ave, 6th St, 8th St/Del Valle Dr, and San Vicente Blvd. Improvements on these streets include street trees, lighting, and enhanced crosswalks. San Diego Way, and the walkway at LACMA between 6th St and Wilshire Blvd are identified as cut-through pathways. Wayfinding is proposed on these cut-throughs to help direct pedestrians to and from the station.



As an alternative to Wilshire Blvd, bike facilities are proposed along 6th St and 8th St/Del Valle Dr. These streets offer lower vehicular traffic volumes and a more comfortable experience for people riding bikes, as compared to Wilshire Blvd. Traffic calming is proposed on 6th St to further enhance the comfort for bicyclists. The first/last mile bike network supports the City of LA proposed bicycle lane on Fairfax Ave and the protected bike lane on San Vicente Blvd.

# Wilshire/Fairfax Station

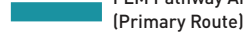
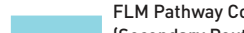



## Pedestrian Pathway Network Map



### Legend

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)

### Pedestrian Pathway Network

-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Public Shortcut)
-  Spot Improvements
-  Corridor Improvements

### Proposed Improvements

-  Bus Stop Enhancements
-  Landscaping and Shade
-  New or Improved Crosswalks
-  Pedestrian Lighting
-  Sidewalk/Curb Extensions
-  Street Furniture
-  Traffic Calming
-  Wayfinding Signs\*

\*This plan identifies key corridors that would benefit from wayfinding signs. A comprehensive wayfinding plan is recommended for the full station area.

# Wilshire/Fairfax Station

## Bicycle Pathway Network Map



Legend	Existing Bicycle Facilities	City/County Plan Proposed Facilities	First/Last Mile Proposed Facilities
Metro Station + Entrance (under construction)	Sharrow	Sharrow	Sharrow
Purple (D Line) Extension Transit Project (under construction)	Bicycle Boulevard	Bicycle Boulevard	Bicycle Boulevard
	Bicycle Lane	Bicycle Lane	Bicycle Lane
	Protected Bicycle Lane	Protected Bicycle Lane	Protected Bicycle Lane
	Shared Use Path (off-street)	Shared Use Path (off-street)	Shared Use Path (off-street)
	Bicycle Friendly Intersection	Bicycle Friendly Intersection	Bicycle Friendly Intersection
	Mobility Hub	Mobility Hub	Mobility Hub

# Wilshire/La Brea Station

## Overview

The Wilshire/La Brea Station is located at the intersection of Wilshire Blvd and La Brea Ave and will connect transit users to commercial areas along these streets, as well as adjacent residential neighborhoods.

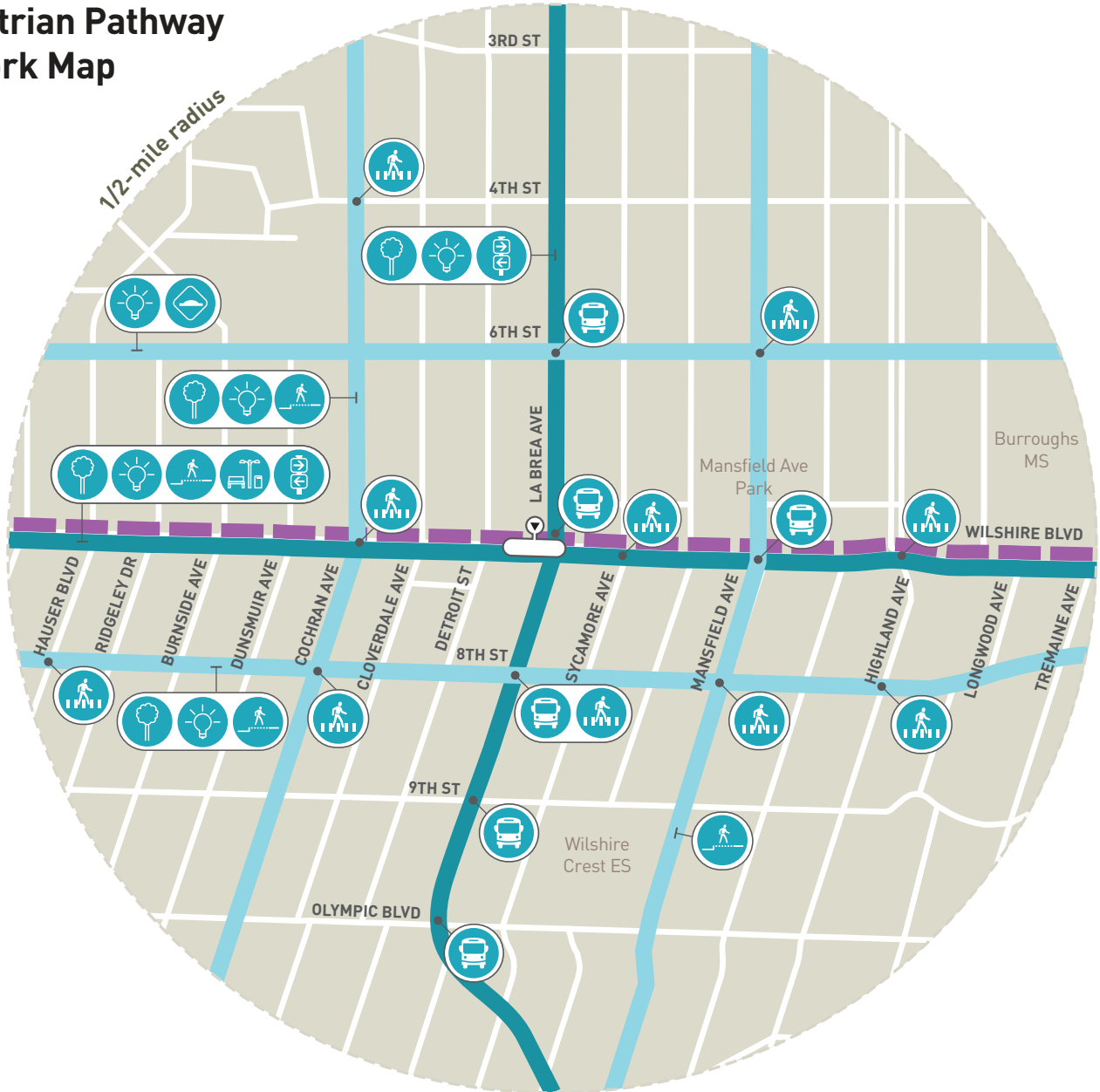
Pedestrian improvements are focused along first/last mile arterials Wilshire Blvd and La Brea Ave. Wilshire Blvd is a major vehicular thoroughfare and bus priority corridor. Landscaping and shade, lighting, enhanced sidewalks, street furniture, and enhanced crossings would improve the experience for people walking along Wilshire Blvd. Recommendations on Wilshire Blvd will be coordinated so as to not impede bus operations. La Brea Blvd has wide sidewalks and would benefit from street trees, lighting, and bus stop enhancements along its length. Wayfinding is also recommended on these streets to help orient people walking to and from the Wilshire/La Brea station.
















Collector streets provide connections to destinations such as Park La Brea, Mansfield Ave Park, and Wilshire Crest Elementary School. Recommended pedestrian amenities that will improve the experience for people walking along these streets include landscaping and shade, lighting, improved sidewalks/curb extensions, traffic calming, and enhanced crosswalks.

The first/last mile bike network supports the City of LA proposed bike lane on La Brea Ave. Cochran Ave and Mansfield Ave are recommended as bike boulevards that provide alternative bike routes to La Brea Ave. 8th St is recommended as a bike boulevard south of Wilshire Blvd. A bicycle facility is proposed along 6th St, ending at La Brea Ave. Bicycle riders will be able to jog north/south along La Brea Blvd to connect to the first/last mile proposed bicycle boulevard on 4th St, creating a continuous east/west connection for bicyclists.

# Wilshire/La Brea Station

## Pedestrian Pathway Network Map



<p><b>Legend</b></p> <ul style="list-style-type: none"> <li> Metro Station + Entrance (under construction)</li> <li> Purple (D Line) Extension Transit Project (under construction)</li> </ul>	<p><b>Pedestrian Pathway Network</b></p> <ul style="list-style-type: none"> <li> FLM Pathway Arterial (Primary Route)</li> <li> FLM Pathway Collector (Secondary Route)</li> <li> FLM Pathway Cut-Through (Public Shortcut)</li> <li> Spot Improvements</li> <li> Corridor Improvements</li> </ul>	<p><b>Proposed Improvements</b></p> <ul style="list-style-type: none"> <li> Bus Stop Enhancements</li> <li> Landscaping and Shade</li> <li> New or Improved Crosswalks</li> <li> Pedestrian Lighting</li> <li> Sidewalk/Curb Extensions</li> <li> Street Furniture</li> <li> Traffic Calming</li> <li> Wayfinding Signs*</li> </ul>
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\*This plan identifies key corridors that would benefit from wayfinding signs. A comprehensive wayfinding plan is recommended for the full station area.

# Wilshire/La Brea Station

## Bicycle Pathway Network Map



Legend	Existing Bicycle Facilities	City/County Plan Proposed Facilities	First/Last Mile Proposed Facilities
Metro Station + Entrance (under construction)	Sharrow	Sharrow	Sharrow
Purple (D Line) Extension Transit Project (under construction)	Bicycle Boulevard	Bicycle Boulevard	Bicycle Boulevard
	Bicycle Lane	Bicycle Lane	Bicycle Lane
	Protected Bicycle Lane	Protected Bicycle Lane	Protected Bicycle Lane
	Shared Use Path (off-street)	Shared Use Path (off-street)	Shared Use Path (off-street)
	Bicycle Friendly Intersection		Bicycle Friendly Intersection
	Mobility Hub		Mobility Hub

# Three-Mile Bicycle Network

## Overview

The Three-Mile Bicycle Network denotes existing bicycle facilities, City/County Plan proposed bicycle facilities, and bicycle facilities proposed as part of the Purple (D Line) Extension Section 1 First/Last Mile (FLM) Plan. The FLM proposed bicycle facilities extend beyond the half-mile pedestrian access shed in numerous locations to expand bicycle connectivity between the Section 1 stations and existing and City/County Plan proposed bicycle facilities.

The Federal Transit Administration (FTA) defines the bicycle catchment radius to be three miles from a transit station. This threshold corresponds to a number of funding mechanisms under FTA policy. The three-mile shed is an appropriate limit for other active transportation micro-mobility users as well, such as skateboarders and e-scooter riders.

The FLM proposed bicycle facilities may not extend to the three-mile radius limit in all cases. Instead, these proposed facilities may terminate once they connect with regional bicycle facilities identified City/County Plans or major destinations located within the three-mile radius.

Once implemented, the Three-Mile Bicycle Network would enhance key bicycle connections in both north-south and east-west directions to the Purple (D Line) Extension Section 1 stations. Within the half-mile station areas, these key north-south corridors include Robertson Boulevard, Fairfax Avenue, La Brea Avenue, Redondo Boulevard, and Highland Avenue. Key east-west corridors include 6th Street, San Vicente Boulevard, Wilshire Boulevard, Charleville Boulevard, Gregory Way, and 8th Street.

# Three-Mile Bicycle Network



## Purple (D Line) Extension

- Metro Station (under construction)
- Purple (D Line) Extension Transit Project (under construction)
- 1/2 mile radius
- Existing Metro Rail Lines

## Existing Bicycle Facilities

- Sharrow
- Bicycle Boulevard
- Bicycle Lane
- Protected Bicycle Lane
- Shared Use Path (off-street)

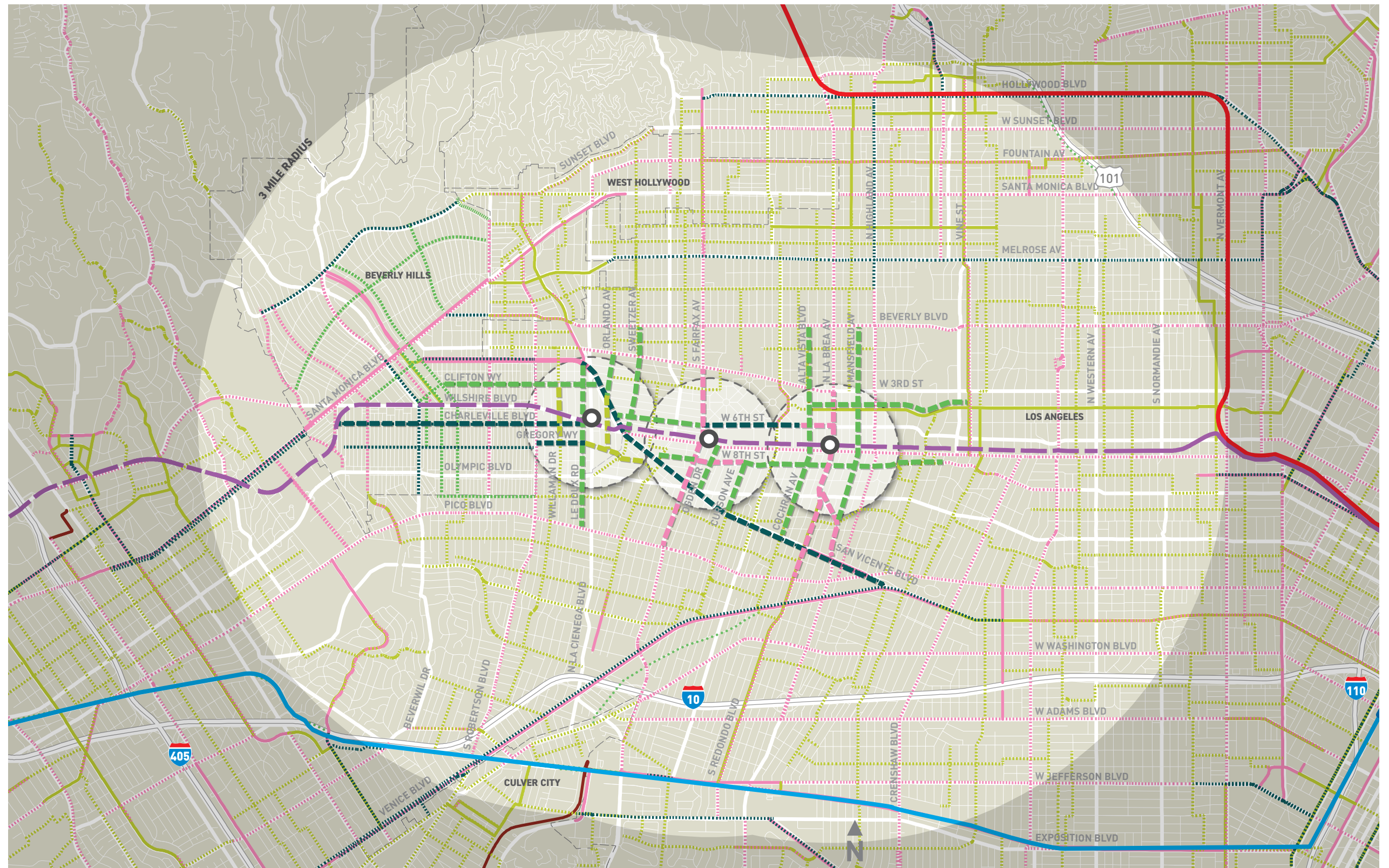
## City/County Plan Proposed Bicycle Facilities

- Sharrow
- Bicycle Boulevard
- Bicycle Lane
- Protected Bicycle Lane
- Shared Use Path (off-street)

## First/Last Mile Proposed Bicycle Facilities

- Sharrow
- Bicycle Boulevard
- Bicycle Lane
- Protected Bicycle Lane
- Shared Use Path (off-street)

\*Existing and City/County Plan proposed bicycle facilities are not shown within 1/2 mile radius of stations where first/last mile bicycle facilities are proposed. Refer to station specific Bicycle Pathway Network Maps for details.





**Next stop: a better journey.**

**PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN**  
Section 1 – Project List



**Metro**

FALL 2021

# PROJECT LIST

## WILSHIRE/LA CIENEGA STATION

Project	Description	Extents	Jurisdiction	Proposed Corridor Improvements	Proposed Spot Improvements	Proposed Project Justification
<b>Wilshire Blvd</b>	Arterial	Robertson Blvd to La Jolla Ave	City of LA, City of Beverly Hills	Landscaping and shade, pedestrian lighting, sidewalk/curb extensions, street furniture, wayfinding signs	New or improved crosswalks, bus stop enhancements, bike friendly intersections, mobility hub	Wilshire Blvd provides connections to the Wilshire/La Cienega station, bus stops, restaurants, hotels, and Saban Theatre. The existing conditions analysis identified 19 pedestrian and bicycle involved collisions on Wilshire Blvd. Community members mentioned the street 100 times during engagement activities throughout the planning process. In addition, selecting Wilshire Blvd and the proposed pathway improvements will support one of the possible “Expanded” options from the City of Beverly Hills’ streetscape project, for the length of the corridor.
<b>La Cienega Blvd</b>	Arterial	3rd St to Pico Blvd	City of LA, City of Beverly Hills	Landscaping and shade, pedestrian lighting, sidewalk/curb extensions, street furniture, wayfinding signs	New or improved crosswalks, bus stop enhancements, bike friendly intersections	La Cienega Blvd provides connections to the Wilshire/La Cienega station, bus stops, La Cienega Park, Restaurant Row, and hotels. The existing conditions analysis identified 21 pedestrian and bicycle involved collisions on La Cienega Blvd. New or improved crosswalks were identified by community members as the most needed improvement on this street. La Cienega Ave came up 105 times during community engagement activities.
<b>Clifton Way</b>	Collector	Robertson Blvd to San Vicente Blvd (Ped); Rexford Dr to San Vicente Blvd (Bike)	City of Beverly Hills	Sidewalk/curb extensions, pedestrian lighting, traffic calming, bicycle boulevard	New or improved crosswalks, bike friendly intersections	Clifton Way provides an east-west route for people walking and biking north of Wilshire Blvd. The existing conditions analysis identified 4 pedestrian and bicycle involved collisions on Clifton Way. Clifton Way came up 16 times during community engagement activities. The first/last mile bicycle boulevard aligns with the City of LA’s Mobility Plan and City of Beverly Hills’ Complete Streets Plan proposed bike network.
<b>Charleville Blvd</b>	Collector	Swall Dr to Le Doux Rd (Ped); Lasky Dr to Le Doux Rd (Bike)	City of Beverly Hills	Pedestrian lighting, protected bicycle lane	Bike friendly intersections	Charleville Blvd provides an east-west route for people walking and biking south of Wilshire Blvd. The street provides connections to Horace Mann Elementary School. The existing conditions analysis identified 1 pedestrian and bicycle involved collision on this street. Charleville Blvd came up 1 time during community engagement activities. The first/last mile protected bike lane aligns with the City of LA’s Mobility Plan and City of Beverly Hills’ Complete Streets Plan proposed bike network.
<b>Gregory Way</b>	Collector	Le Doux Rd to Schumacher Dr (Ped); Robertson to Schumacher Dr (Bike)	City of LA, City of Beverly Hills	Pedestrian lighting, traffic calming, protected bicycle lane, sharrow	New or improved crosswalks, bus stop enhancements, bike friendly intersections	Gregory Way provides an east-west route for people walking and biking south of Wilshire Blvd and connections to La Cienega Park. The existing conditions analysis identified 11 pedestrian and bicycle involved collisions on this street. Gregory Way came up 9 times during community engagement activities. The first/last mile bike lane aligns with the City of LA’s Mobility Plan and City of Beverly Hills’ Complete Streets Plan proposed bike network.
<b>6th St</b>	Collector	San Vicente Blvd to La Jolla Ave	City of LA	Pedestrian lighting, bicycle boulevard	New or improved crosswalks, bus stop enhancements, bike friendly intersections	6th St provides an east-west route for people walking and biking east of San Vicente Blvd. 6th St came up 7 times during community engagement activities. The first/last mile bike lane aligns with the City of LA’s Mobility Plan proposed bike network.
<b>Willaman Dr</b>	Collector	Clifton Way to Charleville Blvd (Ped); Clifton Way to Gregory Way (Bike)	City of Beverly Hills	Pedestrian lighting, sharrow	New or improved crosswalks, bike friendly intersections	Willaman Dr serves as a north-route for residential areas west of La Cienega Blvd. The existing conditions analysis identified 1 bicycle involved collision on this street. Willaman Dr came up 9 time during community engagement activities. The first/last mile sharrow closes the gap in the City of LA’s Mobility Plan proposed bike network between Clifton Way and Gregory Way, within the City of Beverly Hills.

# PROJECT LIST

## WILSHIRE/LA CIENEGA STATION (CONTINUED)

Project	Description	Extents	Jurisdiction	Proposed Corridor Improvements	Proposed Spot Improvements	Proposed Project Justification
<b>Le Doux Rd</b>	Collector	Burton Way to Whitworth Dr (Ped); Burton Way to Pico Blvd (Bike)	City of LA, City of Beverly Hills	Sidewalk/curb extensions, pedestrian lighting, traffic calming, bicycle boulevard	New or improved crosswalks, bike friendly intersections	Le Doux Rd provides connections to La Cienega Park and an alternative north-south route, west of La Cienega Blvd. The existing conditions analysis identified 7 pedestrian and bicycle involved collisions on Le Doux Rd. Le Doux Rd came up 17 times during community engagement activities. The first/last mile bicycle boulevard extends the City of Beverly Hills proposed bicycle boulevard through the station area.
<b>San Vicente Blvd</b>	Collector	Burton Way to La Jolla Ave	City of LA, City of Beverly Hills	Pedestrian lighting, wayfinding signage, protected bicycle lane	New or improved crosswalks, bus stop enhancements, bike friendly intersections	San Vicente Blvd provides connections to bus stops and the Cedars-Sinai Outpatient Rehabilitation Program. The existing conditions analysis identified 6 pedestrian and bicycle involved collisions on San Vicente Blvd. San Vicente Blvd came up 68 times during community engagement activities. The first/last mile protected bike lane aligns with the City of LA's Mobility Plan proposed bike network. The City of Beverly Hills' Complete Streets plan proposes a south bound bike lane.
<b>Gale Dr/ Orlando Ave</b>	Collector	Gregory Way to 3rd St (Ped); Gregory Way to 3rd St (Bike)	City of LA, City of Beverly Hills	Pedestrian lighting, bicycle boulevard, sharrow	New or improved crosswalks, bus stop enhancements, bike friendly intersections, mobility hub	Gale Dr/Orlando Ave provides connections to La Cienega Park, Saban Theatre, the City of Beverly Hill's proposed Mobility Hub, and residential areas. The existing conditions analysis identified 2 pedestrian involved collisions on this street. Gale Dr/Orlando Ave came up 4 times during community engagement activities. The first/last mile bicycle boulevard enhances City of LA's Mobility Plan proposed sharrow on Orlando Ave. The first/last mile proposed sharrow aligns with the City of Beverly Hills' Connect Beverly Hills Plan proposed sharrow on Gale Dr.
<b>Sweetzer Ave</b>	Collector	Wilshire Blvd to 3rd St (Ped); Wilshire Blvd to Beverly Blvd (Bike)	City of LA	Pedestrian lighting, bike boulevard	Bike friendly intersections	Sweetzer Ave provides a north-south route for residential areas east of San Vicente Blvd. Sweetzer came up 5 times during community engagement activities. The first/last mile bicycle boulevard provides an enhanced alternative to the City of LA's Mobility Plan proposed sharrow on Sweetzer Ave.
<b>Hayes Dr</b>	Collector	Santa Ynez Wy to Foster Dr (Bike)	City of LA	Sharrow	N/A	The Hayes Dr recommended sharrows extend the east/west facility that ends on Gregory Wy. The recommended bicycle sharrow markings aligned with what the City has proposed.
<b>Santa Ynez Way</b>	Cut-through	Hayes Dr to Olympic Blvd	City of LA	Pedestrian lighting	N/A	Santa Ynez Way is a pedestrian walkway that cuts through two residential blocks. Santa Ynez Way was noted 1 time during the community walk audits.

# PROJECT LIST

## WILSHIRE / FAIRFAX STATION

Project	Description	Extents	Proposed Corridor Improvements	Proposed Spot Improvements	Proposed Project Justification
Wilshire Blvd	Arterial	La Jolla Ave to Masselin Ave	Landscaping and shade, pedestrian lighting, sidewalk/curb extensions, street furniture, wayfinding signage	New or improved crosswalks, bus stop enhancements, bike friendly intersections, mobility hub	Wilshire Blvd provides connections to the Wilshire/Fairfax station, LACMA, La Brea Tar Pits, and the Petersen Automotive Museum. The existing conditions analysis identified 17 pedestrian and bicycle involved collisions on Wilshire Blvd. Community members mentioned the street 79 times during engagement activities throughout the planning process. In addition, selecting Wilshire Blvd and the proposed pathway improvements will support one of the possible "Expanded" options from the City of Beverly Hill's Connect Beverly Hills project, for the length of the corridor.
Fairfax Ave	Arterial	3rd St to Pico Blvd	Landscaping and shade, pedestrian lighting, street furniture, wayfinding signage, bicycle lane	New or improved crosswalks, bus stop enhancements, bike friendly intersections	Fairfax Ave provides connections to the Wilshire/Fairfax station, bus stops, LACMA, Shalhevet High School, Park La Brea, Farmers Market and The Grove. The existing conditions analysis identified 31 pedestrian and bicycle involved collisions on Fairfax Ave. Fairfax Ave came up 55 times during community engagement activities. The first/last mile bicycle lane aligns with the City of LA's proposed bike network.
6th St	Collector	La Jolla Ave to Masselin Ave	Pedestrian lighting, traffic calming, wayfinding signage, bicycle boulevard, protected bicycle lane	New or improved crosswalks, bus stop enhancements, bike friendly intersections	6th St provides connections to the LACMA, Park La Brea, and the La Brea Tar Pits. The existing conditions analysis identified 14 pedestrian and bicycle involved collisions on 6th St. 6th St came up 15 times during community engagement activities. The first/last mile bicycle lane aligns with the City of LA's proposed bike network. The first/last mile protected bicycle lane aligns with the City of LA's proposed bike network east of Fairfax Ave. The first/last mile bicycle boulevard west of Fairfax Ave provides an alternative that preserves on-street parking.
8th St/Del Valle Dr	Collector	McCarthy Vista to Hauser Blvd	Landscaping and shade, pedestrian lighting, sidewalk/curb extensions, bicycle lane, bicycle boulevard	New or improved crosswalks, bike friendly intersections	8th St/Del Valle Dr provides an east-west route south of Wilshire Blvd. The existing conditions analysis identified 6 pedestrian and bicycle involved collisions on 8th St/Del Valle Dr. 8th St/Del Valle Dr came up 35 times during community engagement activities. The first/last mile bicycle network provides enhanced alternatives to the City of LA's proposed sharrow along 8th St.
San Vicente Blvd	Collector	La Jolla Ave to Hauser Blvd (Ped); La Jolla Ave to Rimpau Blvd (Bike)	Landscaping and shade, pedestrian lighting, protected bicycle lane	New or improved crosswalks, bus stop enhancements, bike friendly intersections	San Vicente Blvd provides connections to bus stops, Shalhevet High, and the Olympia Medical Center. The existing conditions analysis identified 8 pedestrian and bicycle involved collisions on San Vicente Blvd. San Vicente Blvd came up 13 times during community engagement activities. The first/last mile protected bicycle lane aligns with the City of LA's proposed bike network.
Crescent Heights Blvd/McCarthy Vista	Collector	3rd St to San Vicente Blvd	Pedestrian lighting	New or improved crosswalks, bike friendly intersections	Crescent Heights Blvd/McCarthy Vista provides a north-south route west of Fairfax Ave. The existing conditions analysis identified 4 pedestrian and bicycle involved collisions on Crescent Heights Blvd/McCarthy Vista. Crescent Heights Blvd/McCarthy Vista came up 22 times during community engagement activities.
Ogden Dr	Collector	Olympic Blvd to Wilshire Blvd	Landscaping and shade, pedestrian lighting, bicycle boulevard, wayfinding signage	New or improved crosswalks, bike friendly intersections	Ogden Dr provides an north-south route to the Wilshire/Fairfax station, east of Fairfax Ave. Ogden Dr came up 26 times during community engagement activities.
Curson Ave	Collector	San Vicente Blvd to 8th St	Landscaping and shade, pedestrian lighting, bicycle boulevard	New or improved crosswalks, bike friendly intersections	Curson Ave provides a north-south route for residential areas in the quadrant of the station area. The existing conditions analysis identified 6 pedestrian and bicycle involved collisions on Curson Ave. Curson Ave came up 10 times during community engagement activities. The first/last mile bicycle boulevard provides an enhanced alternative to the City of LA's proposed sharrow.
San Diego Way	Cut-through	Barrows Dr to Wilshire Blvd	Wayfinding signage	N/A	San Diego Way is a pedestrian walkway that cuts through three residential blocks between Wilshire Blvd and Barrows Dr.
LACMA Plaza	Cut-through	6th St to Wilshire Blvd	Wayfinding signage	N/A	LACMA Plaza provides a pedestrian shortcut between 6th St and Wilshire Blvd. The cut-through will connect to the Wilshire/Fairfax Station.

# PROJECT LIST

## WILSHIRE / LA BREA STATION

Project	Description	Extents	Proposed Corridor Improvements	Proposed Spot Improvements	Proposed Project Justification
Wilshire Blvd	Arterial	Masselin Ave to Rimpau Blvd	Landscaping and shade, pedestrian lighting, sidewalk/curb extensions, street furniture, wayfinding signage	New or improved crosswalks, bus stop enhancements, bike friendly intersections	Wilshire Blvd provides connections to the Wilshire/La Brea station, bus stops, restaurants and other commercial uses. The existing conditions analysis identified 43 pedestrian and bicycle involved collisions on Wilshire Blvd. Community members mentioned the street 28 times during engagement activities throughout the planning process. In addition, selecting Wilshire Blvd and the proposed pathway improvements will support one of the possible options from the City of Beverly Hill's streetscape project, for the length of the corridor.
La Brea Ave	Arterial	San Vicente Blvd to 2nd St (Ped); San Vicente Blvd to 3rd St (Bike)	Landscaping and shade, pedestrian lighting, wayfinding signage, bicycle lane	New or improved crosswalks, bus stop enhancements, bike friendly intersections	La Brea Ave provides connections to the Wilshire/La Brea station and commercial uses along its length. The existing conditions analysis identified 42 pedestrian and bicycle involved collisions on La Brea Ave. Bus stop enhancements were identified by community members as the most needed improvement on La Brea Ave. La Brea Ave came up 32 times during community engagement activities. The first/last mile bike lane aligns with the City of LA's Mobility Plan proposed bike network.
6th St	Collector	Masselin Ave to Rimpau Blvd (Ped) Masselin Ave to La Brea Ave (Bike)	Pedestrian lighting, traffic calming, protected bike lane, bicycle lane	New or improved crosswalks, bus stop enhancements, bike friendly intersections	6th St provides connections to John Borroughs Middle School and Park La Brea. Community members noted bike facilities as the most needed improvement on this street. 6th St came up 26 times during community engagement activities. The first/last mile bike facilities close the gap in the City of LA's proposed bicycle network between Hauser Blvd and Cochran Ave.
8th St	Collector	Hauser Blvd to Rimpau Blvd (Ped) Hauser Blvd to Muirfield Rd (Bike)	Landscaping and shade, pedestrian lighting, sidewalk/curb extensions, bicycle boulevard	New or improved crosswalks, bus stop enhancements, bike friendly intersections	8th St provides an alternative east-west route, south of Wilshire Blvd. The existing conditions analysis identified 23 pedestrian and bicycle involved collisions on 8th St. Community members noted bike facilities as the most needed improvement on this street. 8th St came up 25 times during community engagement activities. The first/last mile bicycle boulevard provides an enhanced alternative to the City of LA proposed sharrow.
Cochran Ave	Collector	3rd St to Edgewood Pl (Ped); Beverly Blvd to San Vicente Blvd (Bike)	Landscaping and shade, pedestrian lighting, sidewalk/curb extensions, bicycle boulevard	New or improved crosswalks, bike friendly intersections	Cochran Ave provides connections to Park La Brea and an alternative north-south route, west of La Brea Ave. Community members noted bike facilities as the most needed improvement on this street. Cochran Ave came up 29 times during community engagement activities. The first/last mile bicycle boulevard provides an enhanced alternative to the City of LA proposed sharrow on Cochran Ave and closes the gap between 6th St and 4th St.
Mansfield Ave	Collector	3rd St to Edgewood Pl (Ped); Beverly Blvd to Edgewood Pl (Bike)	Sidewalk/curb extensions, bicycle boulevard	New or improved crosswalks, bus stop enhancements, bike friendly intersections	Mansfield Ave provides connections to Wilshire Crest Elementary School and Mansfield Ave Park. Community members mentioned the street 3 times during engagement activities throughout the planning process. The first/last mile bicycle boulevard extends and provides an enhanced alternative to the City of LA proposed sharrow on Mansfield Ave between 4th St and 8th St.
Redondo Blvd	Bicycle lane	La Brea Blvd to Pico Blvd	Bicycle lane	N/A	The first/last mile bicycle lane aligns with the City of LA proposed bike network, and extends bicycle facilities further south, connecting riders to San Vicente Blvd.
4th St	Bike Boulevard	Cochran Ave to Arden Blvd	Bicycle boulevard	N/A	The first/last mile bicycle boulevard on 4th St provides an enhanced alternative to the existing sharrow. 4th St is a key east-west route north of Wilshire Blvd and connects to Park La Brea.

# Next stop: a better journey.

## PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN Section 1 – Rough-Order-of-Magnitude (ROM) Cost Estimation



**Metro**<sup>®</sup>

FALL 2021

Item Description	QTY	Unit	Amount		TOTAL AMOUNT
			Unit Cost	Amount	Amount
<b>FTA SCC-50 CONSTRUCTION COSTS</b>					
La Cienega Boulevard	1	LS	\$ 5,562,300.00		\$ 5,562,300.00
Wilshire Boulevard	1	LS	\$ 6,110,100.00		\$ 6,110,100.00
Le Doux Road	1	LS	\$ 2,891,750.00		\$ 2,891,750.00
S Orlando Avenue/ N Gale Drive	1	LS	\$ 1,120,500.00		\$ 1,120,500.00
San Vicente Boulevard	1	LS	\$ 1,984,950.00		\$ 1,984,950.00
Clifton Way	1	LS	\$ 1,864,250.00		\$ 1,864,250.00
Charleville Boulevard	1	LS	\$ 1,542,000.00		\$ 1,542,000.00
Sweetzer Avenue	1	LS	\$ 975,550.00		\$ 975,550.00
Willaman Drive	1	LS	\$ 418,500.00		\$ 418,500.00
6th Street	1	LS	\$ 498,550.00		\$ 498,550.00
Gregory Way	1	LS	\$ 583,600.00		\$ 583,600.00
San Ynez Way	1	LS	\$ 141,400.00		\$ 141,400.00
Hayes Drive	1	LS	\$ 2,400.00		\$ 2,400.00
Wayfinding Sign Allowance (\$25K for Wayfinding Sign Allowance and \$5K for Wayfinding Sign Maintenance)	1	LS	\$ 30,000.00		\$ 30,000.00
Metro Factor			\$ 23,725,850.00	5%	\$ 1,186,292.50
<b>Construction Sub-Total</b>					<b>\$ 24,912,142.50</b>
<b>FTA SCC 80 SOFT COSTS</b>					
EIR/EIS Planning			\$ 24,912,142.50	2.0%	\$ 498,242.85
Artwork			\$ 24,912,142.50	0.5%	\$ 124,560.71
Preliminary Engineering			\$ 24,912,142.50	4.8%	\$ 1,195,782.84
Final Design Services			\$ 24,912,142.50	8.1%	\$ 2,017,883.54
Project Management for Design and Construction			\$ 24,912,142.50	9.8%	\$ 2,441,389.97
Construction Administration and Management			\$ 24,912,142.50	4.8%	\$ 1,195,782.84
Professional Liability & Other Non-Construction Insurance			\$ 24,912,142.50	0.003%	\$ 747.36
Legal, Permits, Review Fees by Other Agencies, Cities, and etc.			\$ 24,912,142.50	3.7%	\$ 921,749.27
Startup			\$ 24,912,142.50	1.6%	\$ 398,594.28
<b>Project Cost Sub-Total</b>					<b>\$ 8,794,733.67</b>
<b>FTA SCC 90 PROJECT CONTINGENCY</b>					
Unallocated			\$ 33,706,876.17	10.0%	\$ 3,370,687.62
<b>Project Cost</b>					<b>\$ 37,077,563.78</b>

Purple (D Line) Cost Estimates		Location: La Cienega Blvd (3rd St to Pico Blvd)			
					Prepared By: ESS
					Date: 2021-05-21
FTA SCC-50 CONSTRUCTION COSTS					
ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	0	Each	\$ -	\$ -	
Bus Stop Improvements	11	Each	\$ 45,600	\$ 501,600	
Landscaping & Shade	10	Block	\$ 40,600	\$ 406,000	
New or Improved Crosswalks	22	Leg	\$ 3,000	\$ 66,000	
New Sidewalks	26800	Sq. Ft.	\$ 44	\$ 1,179,200	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	148	Each (Both Sides of Street)	\$ 10,100	\$ 1,494,800	
Street Furniture	37	Each	\$ 3,100	\$ 114,700	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 3,762,300.00</b>
Purple (D Line) Cost Estimates		Location: Wilshire Blvd (Robertson Blvd to S La Jolla Ave)			
					Prepared By: ESS
					Date: 2021-05-21
FTA SCC-50 CONSTRUCTION COSTS					
ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	40	Each	\$ 30,425	\$ 1,217,000	
Bus Stop Improvements	6	Each	\$ 45,600	\$ 273,600	
Landscaping & Shade	13	Block	\$ 40,600	\$ 527,800	
New or Improved Crosswalks	24	Leg	\$ 3,000	\$ 72,000	
New Sidewalks	24800	Sq. Ft.	\$ 44	\$ 1,091,200	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	97	Each (Both Sides of Street)	\$ 10,100	\$ 979,700	
Street Furniture	48	Each	\$ 3,100	\$ 148,800	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 4,310,100.01</b>



Purple (D Line) Cost Estimates

Location: Le Doux Rd (Burton Wy to W Whitworth Dr)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	30	Each	\$ 30,425	\$ 912,750	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks	17	Leg	\$ 3,000	\$ 51,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	110	Each (Both Sides of Street)	\$ 10,100	\$ 1,111,000	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump	18	Each	\$ 3,000	\$ 54,000	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 2,128,750.00</b>		

Purple (D Line) Cost Estimates

Location: S Orlando Ave/ N Gale Dr (3rd St to Gregory Wy)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements	2	Each	\$ 45,600	\$ 91,200	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks	4	Leg	\$ 3,000	\$ 12,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	80	Each (Both Sides of Street)	\$ 10,100	\$ 808,000	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 911,200.00</b>		

Purple (D Line) Cost Estimates

Location: San Vicente Blvd (Burton Wy to La Jolla Ave)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks	7	Leg	\$ 1,150	\$ 8,050	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	89	Each (Both Sides of Street)	\$ 10,100	\$ 898,900	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 906,950.00</b>

Purple (D Line) Cost Estimates

Location: Clifton Wy (Robertson Blvd to San Vicente Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	26	Each	\$ 30,425	\$ 791,050	
Bus Stop Improvements	2	Each	\$ 45,600	\$ 91,200	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks	4	Leg	\$ 3,000	\$ 12,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	50	Each (Both Sides of Street)	\$ 10,100	\$ 505,000	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump	8	Each	\$ 3,000	\$ 24,000	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 1,423,250.00</b>

Purple (D Line) Cost Estimates

Location: Charleville Blvd (S Swall Dr to La Doux Rd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	50	Each (Both Sides of Street)	\$ 10,100	\$ 505,000	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 505,000.00</b>		

Purple (D Line) Cost Estimates

Location: Sweetzer Ave (3rd St to Wilshire Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	63	Each (Both Sides of Street)	\$ 10,100	\$ 636,300	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 636,300.00</b>		

Purple (D Line) Cost Estimates

Location: Willaman Dr (Clifton Wy to Charleville Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	31	Each (Both Sides of Street)	\$ 10,100	\$ 313,100	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 313,100.00</b>		

Purple (D Line) Cost Estimates

Location: 6th St (San Vicente Blvd to S. La Jolla Ave)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements	2	Each	\$ 45,600	\$ 91,200	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks	3	Leg	\$ 3,000	\$ 9,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	31	Each (Both Sides of Street)	\$ 10,100	\$ 313,100	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 413,300.00</b>		

Purple (D Line) Cost Estimates

Location: Gregory Wy (Le Doux Blvd to Schumacher Dr)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	30	Each (Both Sides of Street)	\$ 10,100	\$ 303,000	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump	5	Each	\$ 3,000	\$ 15,000	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 318,000.00</b>		

Purple (D Line) Cost Estimates

Location: Santa Ynez Way (Hayes Dr to Olympic Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	14	Each (Both Sides of Street)	\$ 10,100	\$ 141,400	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 141,400.00</b>		

Purple (D Line) Cost Estimates		Location: La Cienega Blvd (3rd St to Pico Blvd)			
					Prepared By: ESS
					Date: 2021-05-21
<b>FTA SCC-50 CONSTRUCTION COSTS</b>					
ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub	1	Each	\$ 1,800,000	\$ 1,800,000	
Bicycle Friendly Intersection		Each	\$ -	\$ -	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 1,800,000.00</b>
Purple (D Line) Cost Estimates		Location: Wilshire Blvd (Robertson Blvd to S La Jolla Ave)			
					Prepared By: ESS
					Date: 2021-05-21
<b>FTA SCC-50 CONSTRUCTION COSTS</b>					
ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub	1	Each	\$ 1,800,000	\$ 1,800,000	
Bicycle Friendly Intersection		Each	\$ -	\$ -	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 1,800,000.00</b>

Purple (D Line) Cost Estimates

Location: Le Doux Rd (Burton Wy to Pico Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	4	Each	\$ 100,000	\$ 400,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	6600	Feet	\$ 55	\$ 363,000	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 763,000.00</b>

IBI Purple Line Cost Estimates

Location: S Orlando Ave/ N Gale Dr (3rd St to Gregory Wy)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	1	Each	\$ 100,000	\$ 100,000	
Sharrow	8	Each	\$ 600	\$ 4,800	
Bicycle Blvd	1900	Feet	\$ 55	\$ 104,500	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 209,300.00</b>

Purple (D Line) Cost Estimates

Location: San Vicente Blvd (Burton Wy to La Jolla Ave)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	7	Each	\$ 100,000	\$ 700,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane	0.84	Mile	\$ 450,000	\$ 378,000	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 1,078,000.00</b>

Purple (D Line) Cost Estimates

Location: Clifton Wy (Rexford Dr to San Vicente Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	1	Each	\$ 100,000	\$ 100,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	6200	Feet	\$ 55	\$ 341,000	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 441,000.00</b>



Purple (D Line) Cost Estimates

Location: Charleville Blvd (Lasky Dr to La Doux Rd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	2	Each	\$ 100,000	\$ 200,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane	1.86	Mile	\$ 450,000	\$ 837,000	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 1,037,000.00</b>

Purple (D Line) Cost Estimates

Location: Sweetzer Ave (Beverly Blvd to Wilshire Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	1	Each	\$ 100,000	\$ 100,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	4350	Feet	\$ 55	\$ 239,250	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 339,250.00</b>

Purple (D Line) Cost Estimates

Location: Willaman Dr (Clifton Wy to Gregory Wy)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	1	Each	\$ 100,000	\$ 100,000	
Sharrow	9	Each	\$ 600	\$ 5,400	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 105,400.00</b>

Purple (D Line) Cost Estimates

Location: 6th St (San Vicente Blvd to La Jolla Ave)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection		Each	\$ -	\$ -	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	1550	Feet	\$ 55	\$ 85,250	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 85,250.00</b>

Purple (D Line) Cost Estimates

Location: Gregory Wy (Robertson Blvd to Schumacher Dr)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	1	Each	\$ 100,000	\$ 100,000	
Sharrow	6	Each	\$ 600	\$ 3,600	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane	0.36	Mile	\$ 450,000	\$ 162,000	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 265,600.00</b>

IBI Purple Line Cost Estimates

Location: Hayes Dr (Santa Ynez Wy to Foster Dr)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection		Each	\$ -	\$ -	
Sharrow	4	Each	\$ 600	\$ 2,400	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 2,400.00</b>

Item Description	QTY	Unit	Amount		TOTAL AMOUNT
			Unit Cost	Amount	Amount
<b>FTA SCC-50 CONSTRUCTION COSTS</b>					
Fairfax Avenue	1	LS	\$ 5,116,709.09		\$ 5,116,709.09
Wilshire Boulevard	1	LS	\$ 2,519,550.00		\$ 2,519,550.00
8th Street/Del Valle Drive	1	LS	\$ 2,916,000.00		\$ 2,916,000.00
6th Street	1	LS	\$ 1,746,600.00		\$ 1,746,600.00
San Vicente Boulevard	1	LS	\$ 2,543,900.00		\$ 2,543,900.00
Curson Avenue	1	LS	\$ 707,500.00		\$ 707,500.00
Ogden Drive	1	LS	\$ 666,200.00		\$ 666,200.00
Crescent Heights Boulevard/McCarthy Vista	1	LS	\$ 850,300.00		\$ 850,300.00
Wayfinding Sign Allowance (\$25K for Wayfinding Sign Allowance and \$5K for Wayfinding Sign Maintenance)	1	LS	\$ 30,000.00		\$ 30,000.00
Metro Factor			\$ 17,096,759.09	\$ 5%	\$ 854,837.95
<b>Construction Sub-Total</b>					<b>\$ 17,951,597.05</b>
<b>FTA SCC 80 SOFT COSTS</b>					
EIR/EIS Planning			\$ 17,951,597.05	\$ 2.0%	\$ 359,031.94
Artwork			\$ 17,951,597.05	\$ 0.5%	\$ 89,757.99
Preliminary Engineering			\$ 17,951,597.05	\$ 4.8%	\$ 861,676.66
Final Design Services			\$ 17,951,597.05	\$ 8.1%	\$ 1,454,079.36
Project Management for Design and Construction			\$ 17,951,597.05	\$ 9.8%	\$ 1,759,256.51
Construction Administration and Management			\$ 17,951,597.05	\$ 4.8%	\$ 861,676.66
Professional Liability & Other Non-Construction Insurance			\$ 17,951,597.05	\$ 0.003%	\$ 538.55
Legal, Permits, Review Fees by Other Agencies, Cities, and etc.			\$ 17,951,597.05	\$ 3.7%	\$ 664,209.09
Startup			\$ 17,951,597.05	\$ 1.6%	\$ 287,225.55
<b>Project Cost Sub-Total</b>					<b>\$ 6,337,452.30</b>
<b>FTA SCC 90 PROJECT CONTINGENCY</b>					
Unallocated			\$ 24,289,049.35	\$ 10.0%	\$ 2,428,904.94
<b>Project Cost</b>					<b>\$ 26,717,954.29</b>

Purple (D Line) Cost Estimates		Location: Fairfax Avenue (3rd St to Pico Blvd)			
					Prepared By: ESS
					Date: 2021-05-21
FTA SCC-50 CONSTRUCTION COSTS					
ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements	9	Each	\$ 45,600	\$ 410,400	
Landscaping & Shade	14	Block	\$ 40,600	\$ 568,400	
New or Improved Crosswalks	23	Leg	\$ 3,000	\$ 69,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	152	Each (Both Sides of Street)	\$ 10,100	\$ 1,535,200	
Street Furniture	38	Each	\$ 3,100	\$ 117,800	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 2,700,800.00</b>
Purple (D Line) Cost Estimates		Location: Wilshire Boulevard (La Jolla Ave to Masselin Ave)			
					Prepared By: ESS
					Date: 2021-05-21
FTA SCC-50 CONSTRUCTION COSTS					
ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	30	Each	\$ 30,425	\$ 912,750	
Bus Stop Improvements	4	Each	\$ 45,600	\$ 182,400	
Landscaping & Shade	9	Block	\$ 40,600	\$ 365,400	
New or Improved Crosswalks	5	Leg	\$ 3,000	\$ 15,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	96	Each (Both Sides of Street)	\$ 10,100	\$ 969,600	
Street Furniture	24	Each	\$ 3,100	\$ 74,400	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 2,519,550.00</b>

Purple (D Line) Cost Estimates

Location: 8th St/Del Valle (McCarthy Vista to Hauser Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	38	Each	\$ 30,425	\$ 1,156,150	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade	11	Block	\$ 40,600	\$ 446,600	
New or Improved Crosswalks	10	Leg	\$ 3,000	\$ 30,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	90	Each (Both Sides of Street)	\$ 10,100	\$ 909,000	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 2,541,750.00</b>		

Purple (D Line) Cost Estimates

Location: 6th Street (La Jolla Ave to Masselin Ave)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks	4	Leg	\$ 3,000	\$ 12,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	94	Each (Both Sides of Street)	\$ 10,100	\$ 949,400	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump	16	Each	\$ 3,000	\$ 48,000	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 1,009,400.00</b>		

Purple (D Line) Cost Estimates

Location: San Vicente (La Jolla Dr to Hauser Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade	9	Block	\$ 40,600	\$ 365,400	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	110	Each (Both Sides of Street)	\$ 10,100	\$ 1,111,000	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 1,476,400.00</b>		

Purple (D Line) Cost Estimates

Location: Curson Ave (8th St to San Vicente Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade	2	Block	\$ 40,600	\$ 81,200	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	41	Each (Both Sides of Street)	\$ 10,100	\$ 414,100	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>			<b>\$ 495,300.00</b>		

Purple (D Line) Cost Estimates

Location: S. Ogden Dr. (Wilshire Blvd to Olympic Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade	2	Block	\$ 40,600	\$ 81,200	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	38	Each (Both Sides of Street)	\$ 10,100	\$ 383,800	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 465,000.00</b>

Purple (D Line) Cost Estimates

Location: Crescent Heights Blvd/McCarthy Vista (3rd St to San Vicente)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks	4	Leg	\$ 3,000	\$ 12,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	83	Each (Both Sides of Street)	\$ 10,100	\$ 838,300	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 850,300.00</b>



Purple (D Line) Cost Estimates Location: Fairfax Avenue (3rd St to Pico Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub	1	Each	\$ 1,800,000	\$ 1,800,000	
Bicycle Friendly Intersection	4	Each	\$ 100,000	\$ 400,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes	1.44	Mile	\$ 150,000	\$ 215,909	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 2,415,909.09</b>

Purple (D Line) Cost Estimates Location: Wilshire Boulevard (La Jolla Ave to Masselin Ave)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection		Each	\$ -	\$ -	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ -</b>

Purple (D Line) Cost Estimates

Location: 8th St/Del Valle (McCarthy Vista to Hauser Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	2	Each	\$ 100,000	\$ 200,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	1750	Feet	\$ 55	\$ 96,250	
Class II Bike Lanes	0.52	Mile	\$ 150,000	\$ 78,000	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 374,250.00</b>

Purple (D Line) Cost Estimates

Location: 6th Street (La Jolla Ave to Masselin Ave)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	4	Each	\$ 100,000	\$ 400,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	2040	Feet	\$ 55	\$ 112,200	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane	0.50	Mile	\$ 450,000	\$ 225,000	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 737,200.00</b>

Purple (D Line) Cost Estimates Location: San Vicente (La Jolla Ave to Rimpau Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	1	Each	\$ 100,000	\$ 100,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane	2.15	Mile	\$ 450,000	\$ 967,500	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 1,067,500.00</b>

Purple (D Line) Cost Estimates Location: Curson Ave. (8th St to San Vicente Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	1	Each	\$ 100,000	\$ 100,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	2040	Feet	\$ 55	\$ 112,200	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 212,200.00</b>

Purple (D Line) Cost Estimates Location: S. Ogden Dr. (Wilshire Blvd to Olympic Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	1	Each	\$ 100,000	\$ 100,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	1840	Feet	\$ 55	\$ 101,200	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 201,200.00</b>

Item Description	QTY	Unit	Amount		TOTAL AMOUNT
			Unit Cost	Amount	Amount
<b>FTA SCC-50 CONSTRUCTION COSTS</b>					
La Brea Avenue	1	LS	\$ 4,987,600.00		\$ 4,987,600.00
Wilshire Boulevard	1	LS	\$ 3,739,000.00		\$ 3,739,000.00
8th Street	1	LS	\$ 4,114,720.00		\$ 4,114,720.00
Cochran Avenue	1	LS	\$ 3,259,400.00		\$ 3,259,400.00
Mansfield Avenue	1	LS	\$ 1,879,600.00		\$ 1,879,600.00
6th Street	1	LS	\$ 1,809,900.00		\$ 1,809,900.00
4th Street	1	LS	\$ 360,250.00		\$ 360,250.00
Wayfinding Sign Allowance (\$25K for Wayfinding Sign Allowance and \$5K for Wayfinding Sign Maintenance)	1	LS	\$ 30,000.00		\$ 30,000.00
Metro Factor				5%	\$ 1,009,023.50
<b>Construction Sub-Total</b>					<b>\$ 21,189,493.50</b>
<b>FTA SCC 80 SOFT COSTS</b>					
EIR/EIS Planning	\$ 21,189,493.50		2.0%	\$ 423,789.87	
Artwork	\$ 21,189,493.50		0.5%	\$ 105,947.47	
Preliminary Engineering	\$ 21,189,493.50		4.8%	\$ 1,017,095.69	
Final Design Services	\$ 21,189,493.50		8.1%	\$ 1,716,348.97	
Project Management for Design and Construction	\$ 21,189,493.50		9.8%	\$ 2,076,570.36	
Construction Administration and Management	\$ 21,189,493.50		4.8%	\$ 1,017,095.69	
Professional Liability & Other Non-Construction Insurance	\$ 21,189,493.50		0.003%	\$ 635.68	
Legal, Permits, Review Fees by Other Agencies, Cities, and etc.	\$ 21,189,493.50		3.7%	\$ 784,011.26	
Startup	\$ 21,189,493.50		1.6%	\$ 339,031.90	
<b>Project Cost Sub-Total</b>				<b>35.3%</b>	<b>\$ 7,480,526.89</b>
<b>FTA SCC 90 PROJECT CONTINGENCY</b>					
Unallocated	\$ 28,670,020.39		10.0%	\$ 2,867,002.04	
<b>Project Cost</b>					<b>\$ 31,537,022.43</b>

Purple (D Line) Cost Estimates		Location: La Brea Ave (San Vicente Blvd to 2nd St)			
					Prepared By: ESS
					Date: 2021-05-21
FTA SCC-50 CONSTRUCTION COSTS					
ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements	9	Each	\$ 45,600	\$ 410,400	
Landscaping & Shade	10	Block	\$ 40,600	\$ 406,000	
New or Improved Crosswalks	4	Leg	\$ 3,000	\$ 12,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	142	Each (Both Sides of Street)	\$ 10,100	\$ 1,434,200	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 2,262,600.00</b>

Purple (D Line) Cost Estimates		Location: Wilshire Blvd (Masselin Ave to Rimpau Blvd)			
					Prepared By: ESS
					Date: 2021-05-21
FTA SCC-50 CONSTRUCTION COSTS					
ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	52	Each	\$ 30,425	\$ 1,582,100	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade	18	Block	\$ 40,600	\$ 730,800	
New or Improved Crosswalks	8	Leg	\$ 3,000	\$ 24,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	129	Each (Both Sides of Street)	\$ 10,100	\$ 1,302,900	
Street Furniture	32	Each	\$ 3,100	\$ 99,200	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 3,739,000.00</b>

Purple (D Line) Cost Estimates

Location: 8th St (Hauser Blvd to Rimpau Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	52	Each	\$ 30,425	\$ 1,582,100	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade	15	Block	\$ 40,600	\$ 609,000	
New or Improved Crosswalks	8	Leg	\$ 3,000	\$ 24,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	121	Each (Both Sides of Street)	\$ 10,100	\$ 1,222,100	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 3,437,200.00</b>

Purple (D Line) Cost Estimates

Location: Cochran Ave (3rd St to Edgewood Pl)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	30	Each	\$ 30,425	\$ 912,750	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade	9	Block	\$ 40,600	\$ 365,400	
New or Improved Crosswalks	12	Leg	\$ 3,000	\$ 36,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	106	Each (Both Sides of Street)	\$ 10,100	\$ 1,070,600	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 2,384,750.00</b>

Purple (D Line) Cost Estimates

Location: Mansfield Ave. (3rd St to Edgewood Pl)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners	28	Each	\$ 30,425	\$ 851,900	
Bus Stop Improvements	2	Each	\$ 45,600	\$ 91,200	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks	8	Leg	\$ 3,000	\$ 24,000	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting		Each (Both Sides of Street)	\$ -	\$ -	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump		Each	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 967,100.00</b>

Purple (D Line) Cost Estimates

Location: 6th St (Masselin Ave to Rimpau Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bulb-outs at Corners		Each	\$ -	\$ -	
Bus Stop Improvements		Each	\$ -	\$ -	
Landscaping & Shade		Block	\$ -	\$ -	
New or Improved Crosswalks		Leg	\$ -	\$ -	
New Sidewalks		Sq. Ft.	\$ -	\$ -	
Improved Sidewalks		Sq. Ft.	\$ -	\$ -	
Pedestrian & Bike Lighting	129	Each (Both Sides of Street)	\$ 10,100	\$ 1,302,900	
Street Furniture		Each	\$ -	\$ -	
Traffic Calming - Speed hump	21	Each	\$ 3,000	\$ 63,000	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 1,365,900.00</b>

Purple (D Line) Cost Estimates Location: La Brea Ave (San Vicente Blvd to 3rd St)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycle Hub	1	Each	\$ 1,800,000	\$ 1,800,000	
Bicycle Friendly Intersection	7	Each	\$ 100,000	\$ 700,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes	1.50	Mile	\$ 150,000	\$ 225,000	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 2,725,000.00</b>

Purple (D Line) Cost Estimates Location: 8th St (Hauser Blvd to Muirfield Rd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycled Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	3	Each	\$ 100,000	\$ 300,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	6864	Feet	\$ 55	\$ 377,520	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 677,520.00</b>



Purple (D Line) Cost Estimates

Location: Cochran Ave (Beverly Blvd to San Vicente Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycled Hub		Each	\$ -	\$ -	-
Bicycle Friendly Intersection	4	Each	\$ 100,000	\$ 400,000	
Sharrow		Each	\$ -	\$ -	-
Bicycle Blvd	8630	Feet	\$ 55	\$ 474,650	
Class II Bike Lanes		Mile	\$ -	\$ -	-
Class IV Protected Bike Lane		Mile	\$ -	\$ -	-
Shared Use Path		Mile	\$ -	\$ -	-
<b>PROJECT SUB-TOTAL</b>					<b>\$ 874,650.00</b>

Purple (D Line) Cost Estimates

Location: Redondo Blvd. (La Brea Blvd to San Vicente Blvd)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycled Hub		Each	\$ -	\$ -	-
Bicycle Friendly Intersection		Each	\$ -	\$ -	-
Sharrow		Each	\$ -	\$ -	-
Bicycle Blvd		Feet	\$ -	\$ -	-
Class II Bike Lanes	0.76	Mile	\$ 150,000	\$ 114,000	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	-
Shared Use Path		Mile	\$ -	\$ -	-
<b>PROJECT SUB-TOTAL</b>					<b>\$ 114,000.00</b>

Purple (D Line) Cost Estimates

Location: Mansfield Ave. (Beverly Blvd to Edgewood Pl)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycled Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	5	Each	\$ 100,000	\$ 500,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd	7500	Feet	\$ 55	\$ 412,500	
Class II Bike Lanes		Mile	\$ -	\$ -	
Class IV Protected Bike Lane		Mile	\$ -	\$ -	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 912,500.00</b>

Purple (D Line) Cost Estimates

Location: 6th St (Masselin Ave to La Brea Ave)

Prepared By: ESS  
Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycled Hub		Each	\$ -	\$ -	
Bicycle Friendly Intersection	3	Each	\$ 100,000	\$ 300,000	
Sharrow		Each	\$ -	\$ -	
Bicycle Blvd		Feet	\$ -	\$ -	
Class II Bike Lanes	0.24	Mile	\$ 150,000	\$ 36,000	
Class IV Protected Bike Lane	0.24	Mile	\$ 450,000	\$ 108,000	
Shared Use Path		Mile	\$ -	\$ -	
<b>PROJECT SUB-TOTAL</b>					<b>\$ 444,000.00</b>

Purple (D Line) Cost Estimates

Location: 4th St (Cochran Ave to Arden Blvd)

Prepared By: ESS

Date: 2021-05-21

**FTA SCC-50 CONSTRUCTION COSTS**

ITEM DESCRIPTION	QTY	UNIT	AMOUNT		TOTAL AMOUNT
			Unit Cost	Amount	Amount
Bicycled Hub		Each	\$ -	\$ -	-
Bicycle Friendly Intersection		Each	\$ -	\$ -	-
Sharrow		Each	\$ -	\$ -	-
Bicycle Blvd	6550	Feet	\$ 55	\$ 360,250	
Class II Bike Lanes		Mile	\$ -	\$ -	-
Class II Protected Bike Lane - Raised Median		Mile	\$ -	\$ -	-
Class IV Protected Bike Lane		Mile	\$ -	\$ -	-
Shared Use Path		Mile	\$ -	\$ -	-
<b>PROJECT SUB-TOTAL</b>					<b>\$ 360,250.00</b>

# Supporting Documents

**Next stop: a better journey.**

**PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN**  
Section 1 – Existing Conditions



**Metro**

FALL 2021

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## 1. Introduction

The Purple Line Extension Section 1 First/Last Mile Plan is focused on identifying improvements for pedestrian and bicycle access to three new subway stations proposed as part of the extension of the Purple Line subway. The Purple Line is an underground subway line that originates at Union Station in Downtown Los Angeles and currently provides service to the west to its existing terminus at Wilshire Boulevard and Western Avenue. From the current terminus, the Purple Line Section 1 extension will extend the Purple Line nearly four miles westward and add three new stations, providing access to the Miracle Mile, Central Los Angeles, and southeast Beverly Hills. Section 1 is the first of a three-part planned extension, which will extend the Purple Line a total of approximately 9 miles westward while adding seven new stations.

The Purple Line Extension Section 1 First/Last Mile Plan aims to increase the mobility, accessibility, safety, and level of comfort for pedestrians, bicyclists, and other active modes of transportation surrounding three proposed rail stations. This report details the existing conditions for the area encompassing the three future stations along the Purple Line Extension Section 1:

- Wilshire / La Brea Station
- Wilshire / Fairfax Station
- Wilshire / La Cienega Station

This existing conditions report focuses on the approximate half-mile radius surrounding each station area. This report details the current built environment, examining and documenting numerous factors related to improving station access for pedestrians and bicyclists. These factors include:

- The street network around each station
- Each station's approximate half-mile pedestrian walk shed, or the area within a pedestrian could comfortably walk to access the station within 15 minutes
- Streets with high vehicular speeds around each station
- Existing bicycle facilities, including bicycle parking, around each station
- Existing pedestrian facilities, including wayfinding, around each station
- Bicycle and pedestrian collisions within a half-mile of each station
- Key access corridors, or the most logical paths a pedestrian or cyclist would take to access the station
- Bus transit routes that serve the approximate half-mile radius of each station
- Land use within an approximate half-mile of each station
- Points of interest, including major transit hubs, within an approximate half-mile of each station
- Equity statistics within an approximate half-mile radius of each station
- School district boundaries within an approximate half-mile of each station

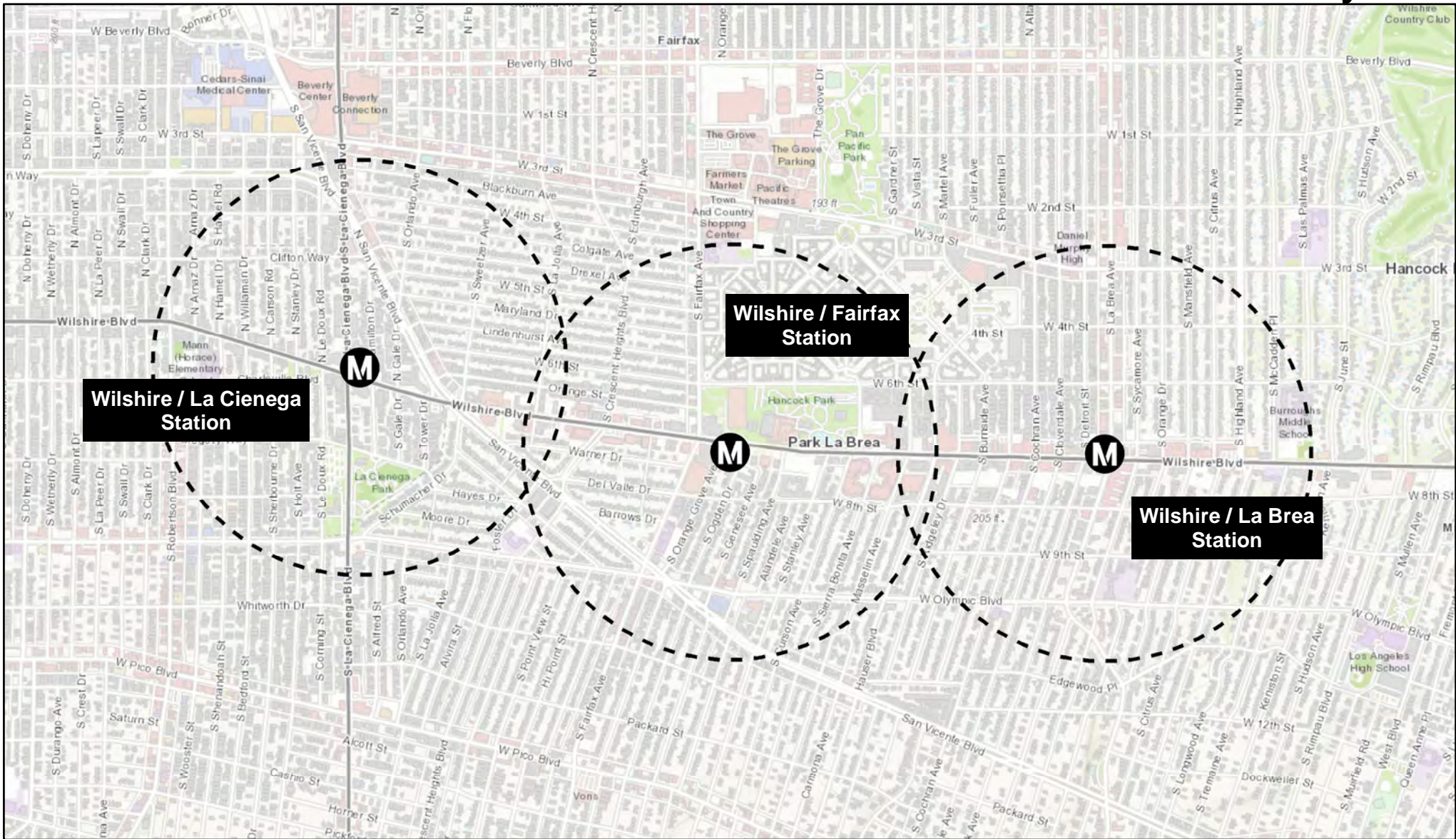
These factors were established in Metro's *First/Last Mile Strategic Plan & Planning Guidelines*, as well as the California Transportation Commission's *2019 Active Transportation Program Guidelines* and form the foundation for technical analysis of existing and future conditions for pedestrians and bicyclists in the station areas.

Figure 1.1 shows the location of the three future Purple Line stations for Section 1, as well as the approximate half-mile planning radius around each station.




# Purple Line Extension Section 1 Study Area

Figure 1.1

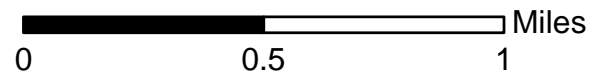


 Purple Line Extension Section 1 Station

 Purple Line Extension Section 1 Half-Mile Radii

 Metro

 IBI



## 2. Purple Line Section 1

The Purple Line Extension Project is being built in three sections. This First/Last Mile Plan focuses on Section 1. For reference, the Purple Line Extension Section 2 and 3 extends from the Wilshire / La Cienega Station and continues through Beverly Hills, Century City, and Westwood.

### 2.1. Alignment

The Purple Line Extension Section 1 alignment begins at the current Wilshire Boulevard and Western Avenue terminus and extends westward underneath Wilshire Boulevard.

Section 1 of the Purple Line Extension adds 3.92 miles of track to Metro’s Rail system with three new stations at Wilshire/ La Brea, Wilshire/ Fairfax, and Wilshire/ La Cienega. This extension received approval from Metro’s Board in July 2014 for construction and is scheduled for completion in 2023. The remaining two sections of the Purple Line Extension are expected to be completed before the Los Angeles Summer Olympics in 2028.

### 2.2. Station Locations

There are three stations under construction for the Purple Line Extension Section 1. These stations are located at the northwest corner of Wilshire Boulevard and La Brea Avenue, the southeast corner of Wilshire Boulevard and Orange Grove Avenue (just east of Fairfax Avenue), and the northeast corner of Wilshire Boulevard and La Cienega Boulevard.

### 3. Station Area Plans and Projects

This section discusses recent plans and programs completed or initiated by the City of Los Angeles and the City of Beverly Hills to plan for land use, transportation, or other improvements in the vicinity of the planned Section 1 stations. Information and recommendations contained in these plans will help to inform the development of the FLM pathway networks for each of the three Section 1 stations.

#### 3.1. Station Area Plans and Projects

The Purple Line Transit Neighborhood Plans (TNP) program, lead by Los Angeles City Planning and partially funded by Metro, aims to:

- establish new regulations and standards that encourage transit ridership
- promote job creation
- enhance the built environment by establishing standards for the design of new buildings
- focus new growth and housing in proximity to the three stations while maintaining the character of existing single-family neighborhoods
- Support walkable commercial corridors

Each station area is distinct and will be planned accordingly with different intensities, land uses, design guidelines, regulatory tools, and other strategies. The Purple Line TNP aims to foster a mix of uses around the transit stations that will encourage transit use and improve mobility for everyone. The goal of the TNP is to provide residents and employees with greater mobility choices and reduce automobile dependence.

The planning effort will develop new zoning for the three neighborhoods along the Purple Line, guide future development through 2040 through regulations on new developments. The Purple Line TNP established a vision for the plan including:

- Regional cultural and office hub along the Wilshire Boulevard corridor and major intersections
  - From the Plan: “Vibrant 24/7 activity and a fine grain of visitor-serving uses throughout the corridor, with high-quality and sustainable building design. Facilitate a compact mix of jobs and housing that complements existing uses and supports transit ridership. Enhance the regional center while promoting walkability and respecting the historic built environment by incorporating Miracle Mile Community Design Overlay regulations.”
- Improved walkability with a mix of uses on urban main streets, including La Brea Avenue, Fairfax Avenue, and San Vicente Boulevard
  - From the Plan: “Pedestrian friendly areas with small shops that serve adjacent neighborhoods and connect them to transit, while allowing some opportunities for more mixed-use development. These areas benefit from increased services and improved mobility and connections to Downtown and the Westside.”
- Compatibility with unique residential areas among the Citrus Avenue (south of Edgewood Place), Cloverdale Avenue (north of Wilshire Boulevard), and 6<sup>th</sup> Street (west of Fairfax Avenue) neighborhoods
  - From the Plan: “Use character and scale regulations to respect historically significant neighborhoods with a high percentage of rent-stabilized apartments. Consider additional density while ensuring compatibility through regulations that require new developments to be consistent with the existing pattern of development, massing, and prominent architectural features.”

The Purple Line TNP program has concluded its initial development, plan development, and concept plan and open house presentations. The Purple Line TNP is currently in the Environmental Review phase and has just concluded a Winter 2019 community engagement effort. Upcoming phases include Draft EIR and Draft Plan, Final EIR and Adoption, and finally plan implementation.

The Wilshire Community Plan is a part of the City of Los Angeles General Plan, which defines the framework by which the City's physical and economic resources are managed and utilized over time. The Wilshire Community Plan synthesizes the prevailing visions and objectives of the area's residents, property owners, and business owners. Policies and programs in the Wilshire Community Plan relate to land use, coordination opportunities, and urban design. The Wilshire Community Plan set forth planning goals and objectives to main the community's distinctive character by:

- Enhancing the positive characteristics of residential neighborhoods while improving a variety of housing opportunities
- Improving the function, design and economic vitality of commercial areas
- Preserving and enhancing the positive characteristics of existing uses while provide the foundation for community identity
- Maximizing development opportunities around existing and future transit systems while minimizing adverse impacts
- Preserving and strengthening commercial developments to provide a diverse job-producing economic base
- Improving the quality of the built environment through design guidelines, streetscape improvements, and other physical improvements which enhance appearance of the community

The Wilshire Community Plan identified public transit opportunities within the plan area to increase the use of public transit. Although the implementation of the Purple Line was not mentioned, this plan presented the following goals, with associated objectives and policies to achieve those goals:

- Develop additional public transit services which improve mobility with efficient, reliable, safe, convenient alternatives to automobile travel
- Encourage a system of safe, efficient, and attractive bicycle and pedestrian facilities
- Encourage alternative modes of transportation to reduce single-occupancy vehicular trips
- Provide a well-maintained, safe, efficient freeway and street network

The Miracle Mile Community Design Overlay District (CDO) provides guidelines and standards to enhance the identity and promote the pedestrian environment of the District. One of the goals of the District is to encourage development that adds to a pedestrian friendly environment and contributes to the safety and comfort of both pedestrian and automobile traffic. The Miracle Mile CDO was set upon the principles of consistency, activity, pedestrian orientation, safety, and simplicity. These principles are achieved mainly through the community design, building orientation, and land use planning considerations.

### 3.2. Citywide and Area Plans and Projects

Mobility Plan 2035, an element of the City of Los Angeles General Plan, provides the policy foundation for achieving a transportation system that balances the needs of all road users. One of the many key policy initiatives calls for the increased use of multi-modal options such as bus and rail transit, walking, and bicycling. The Purple Line Extension was identified in the Mobility Plan as a ‘Sign of Change’.

The Plan for a Healthy Los Angeles lays the foundation to create healthier communities for all Angelenos. The Plan calls for a balanced, multi-modal, and sustainable transportation system that offers safe and efficient options for all users. Within the outlined Transportation Element Policies, the Plan calls to promote local bus service in corridors served by the rail system, to increase transit ridership and prepare for future rail service.

## 4. Station Area Existing Conditions

It is critical to determine the existing conditions for first/last mile present in the vicinity of the three stations to be constructed in Section 1 of the Purple Line Extension Project. The following existing conditions analyses highlight key transportation features within the approximate half-mile radius for each of the three stations. This analysis serves as a preliminary station analysis, and examines access-related station area characteristics identified in Metro’s *First/Last Mile Strategic Plan & Planning Guidelines* and the California Transportation Commission’s *2019 Active Transportation Program Guidelines*. These access-related station area characteristics are:

- Street Grid
- Half-Mile Pedestrian Walk Shed
- Vehicular Speeds
- Key Access Corridors
- Pedestrian Facilities
- Bicycle Facilities
- Bicycle and Pedestrian Collisions
- Bus Transit Routes
- Land Use
- Points of Interest
- School Districts
- Equity

Equity was determined by using Metro’s Equity Focused Communities (EFC data, which highlights the most equity-impacted communities on Los Angeles County. Three factors were chosen as factors that have the highest statistical correlation to gaps in opportunity. These were low income, non-white, and zero-car households. The top 30% of Los Angeles census tracts that had the highest share of the three factors above were captured to determine the EFC metric. No EFC census tracts were found in any of the three Purple Line Extension Section 1 approximate half-mile station areas. Figure 4.1 shows the extent of EFCs located in proximity to the Purple Line Extension Section 1.

Identifying bicycle connections are important to illustrate access to bicyclists, either by Class I bike paths, Class II bike lanes, or Class III shared bike routes. Bicycle infrastructure is crucial to identify in a 3-mile radius rather than a half-mile radius, as bicyclists understandably have a greater travel range than a pedestrian. There are a limited number of existing bike facilities within a three-mile radius of the station, listed below in Table 4.1. Bicycle facilities that come within approximately a half-mile from any station are listed in italics. Figure 4.2 shows all bicycle facilities in the 3-mile radius of the three station areas.

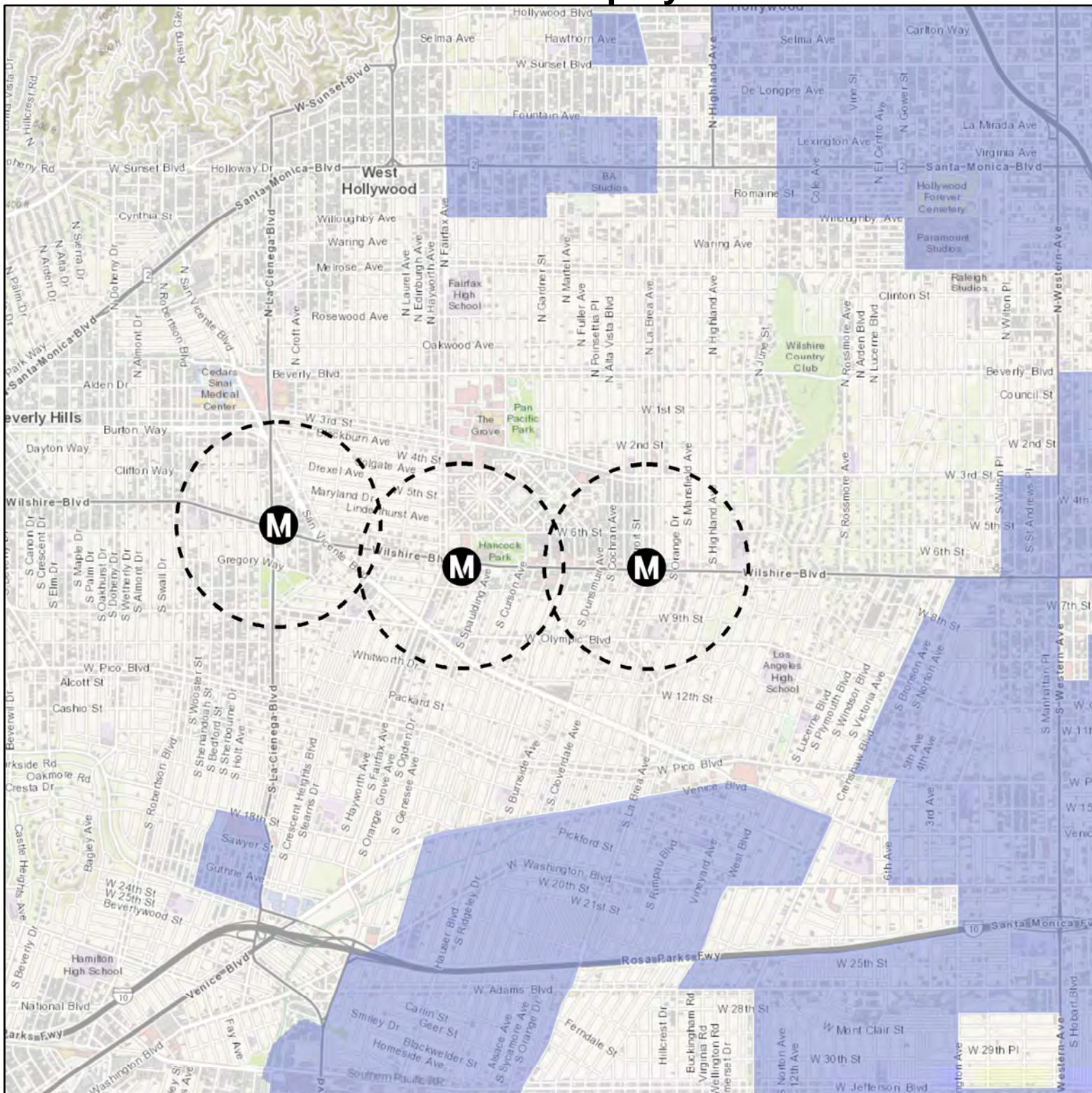
**Table 4.1: Purple Line Extension Section 1 Existing Bicycle Facilities Matrix**

<b>Bikeway Type</b>	<b>Street Name</b>	<b>Starting Street</b>	<b>Ending Street</b>
<b>Class II: Bicycle Lane</b>	<i>Hauser Blvd</i>	<i>6<sup>th</sup> St</i>	<i>3<sup>rd</sup> St</i>
	<i>Burton Way</i>	<i>Le Doux Rd</i>	<i>S Doheny Dr</i>
	<i>San Vincente Ave</i>	<i>W Pico Blvd</i>	<i>S Redondo Blvd</i>
		<i>Wilshire Blvd</i>	<i>W Beverly Blvd</i>
	<i>Venice Blvd</i>	<i>N Robertson Blvd</i>	<i>N La Cienega Blvd</i>
		<i>Venice Way</i>	<i>Arlington Ave</i>
	<i>4<sup>th</sup> Ave</i>	<i>Bagley Ave</i>	<i>Crenshaw Blvd</i>
	<i>Santa Monica Blvd</i>	<i>Adams Blvd</i>	<i>W Pico Blvd</i>
	<i>Roxbury Dr</i>	<i>Thayer Ave</i>	<i>Avenue of the Stars</i>
	<i>Jefferson Blvd</i>	<i>Cashio St</i>	<i>Beverly Green Dr</i>
	<i>Exposition Blvd</i>	<i>La Cienega Blvd</i>	<i>Harcourt Ave</i>
		<i>Harcourt Ave</i>	<i>9<sup>th</sup> Ave</i>
	<i>Martin Luther King Jr Blvd</i>	<i>Clarrington Ave</i>	<i>Exposition Bl / Palms St</i>
		<i>Coliseum St</i>	<i>Olympic Blvd</i>
	<i>Motor Ave</i>	<i>Northvale Rd</i>	<i>Manning Ave</i>
		<i>Monte Mar Dr</i>	<i>W Pico Blvd</i>
	<i>Wilshire Blvd</i>	<i>S Beverly Glen Blvd</i>	<i>Comstock Ave</i>
	<i>7<sup>th</sup> St</i>	<i>S Catalina St</i>	<i>S Vermont Ave</i>
	<i>Oxford Ave</i>	<i>3<sup>rd</sup> St</i>	<i>Beverly Blvd</i>
	<i>Bronson Ave</i>	<i>Santa Monica Blvd</i>	<i>Fountain Ave</i>
<i>Melrose Ave</i>		<i>Willoughby Ave</i>	
<i>Fairfax Ave</i>	<i>Fountain Ave</i>	<i>Hollywood Blvd</i>	
	<i>Redondo Blvd</i>	<i>Olympic Blvd</i>	<i>Jefferson Blvd</i>
<b>Class III: Sharrowed Bicycle Route</b>	<i>4<sup>th</sup> St</i>	<i>Cochran Ave</i>	<i>New Hampshire Ave</i>
	<i>Jefferson Blvd</i>	<i>La Cienega Pl</i>	<i>La Cienega Blvd</i>
	<i>S Harcourt Ave</i>	<i>Exposition Blvd</i>	<i>W Jefferson Blvd</i>
		<i>Wilshire Blvd</i>	<i>Arden Pl</i>
	<i>Arden Blvd</i>	<i>Arden Pl</i>	<i>Rossmore Ave</i>
		<i>Vine St</i>	<i>Melrose Ave</i>
	<i>Argyle Ave</i>	<i>Selma Ave</i>	<i>Carlos Ave</i>
	<i>Wilcox Ave</i>	<i>Willoughby Ave</i>	<i>Franklin Ave</i>
	<i>Selma Ave</i>	<i>N Highland Ave</i>	<i>Gower St</i>
	<i>Fountain Ave</i>	<i>Sycamore Ave</i>	<i>Western Ave</i>
	<i>Orange Dr</i>	<i>Willoughby Ave</i>	<i>Hollywood BLVD</i>
	<i>La Mirada Ave</i>	<i>N Bronson Ave</i>	<i>Van Ness Ave</i>
	<i>Willoughby Ave</i>	<i>N Vista St</i>	<i>Gower St</i>
	<i>Argyle Ave</i>	<i>Selma Ave</i>	<i>Yucca St</i>
	<i>New Hampshire Ave</i>	<i>6<sup>th</sup> St</i>	<i>3<sup>rd</sup> St</i>
	<i>Lucerne Blvd</i>	<i>8<sup>th</sup> St</i>	<i>4<sup>th</sup> St</i>
	<b>Class III: Bicycle Route</b>	<i>Venice Blvd</i>	<i>Arlington Ave</i>
<i>Motor Ave</i>		<i>Manning Ave</i>	<i>Monte Mar Dr</i>
<b>Bicycle Friendly Street</b>	<i>Yucca St</i>	<i>N Highland Ave</i>	<i>Ivar Ave</i>

Identifying points of interest is crucial in determining what brings transit users to utilize future Purple Line stations. Points of interest include any major art, attractions, education, open space, or shopping facilities surrounding a station. Figure 4.3 shows points of interest within a three-mile radius of each of the three station areas. The specific points of interest identified are found in Appendix A.

# Purple Line Extension Section 1 Equity Focused Communities

Figure 4.1



- Equity Focused Communities
- Purple Line Extension Section 1 Half-Mile Radii



Source: LA Metro, 2019

IV-12  Miles

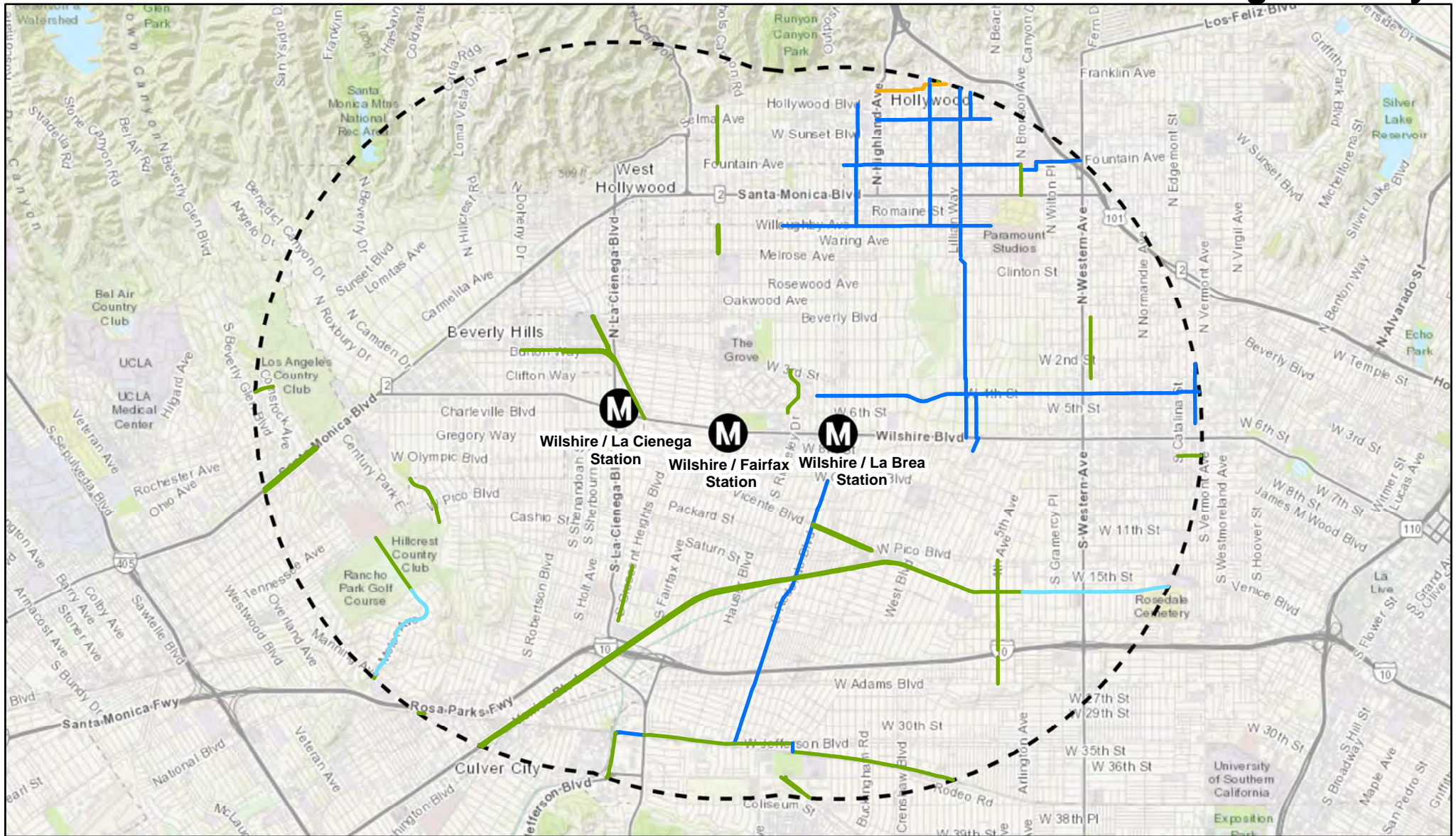
0 1 2





# Purple Line Extension Section 1 Existing Bikeways

Figure 4.2



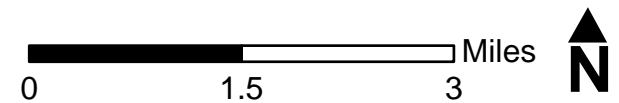
— Bicycle Friendly Street     — Class III: Sharrowed Bike Route

— Class II: Bike Lane     — Class III: Bike Route

  Section 1 Stations 3-Mile Radii



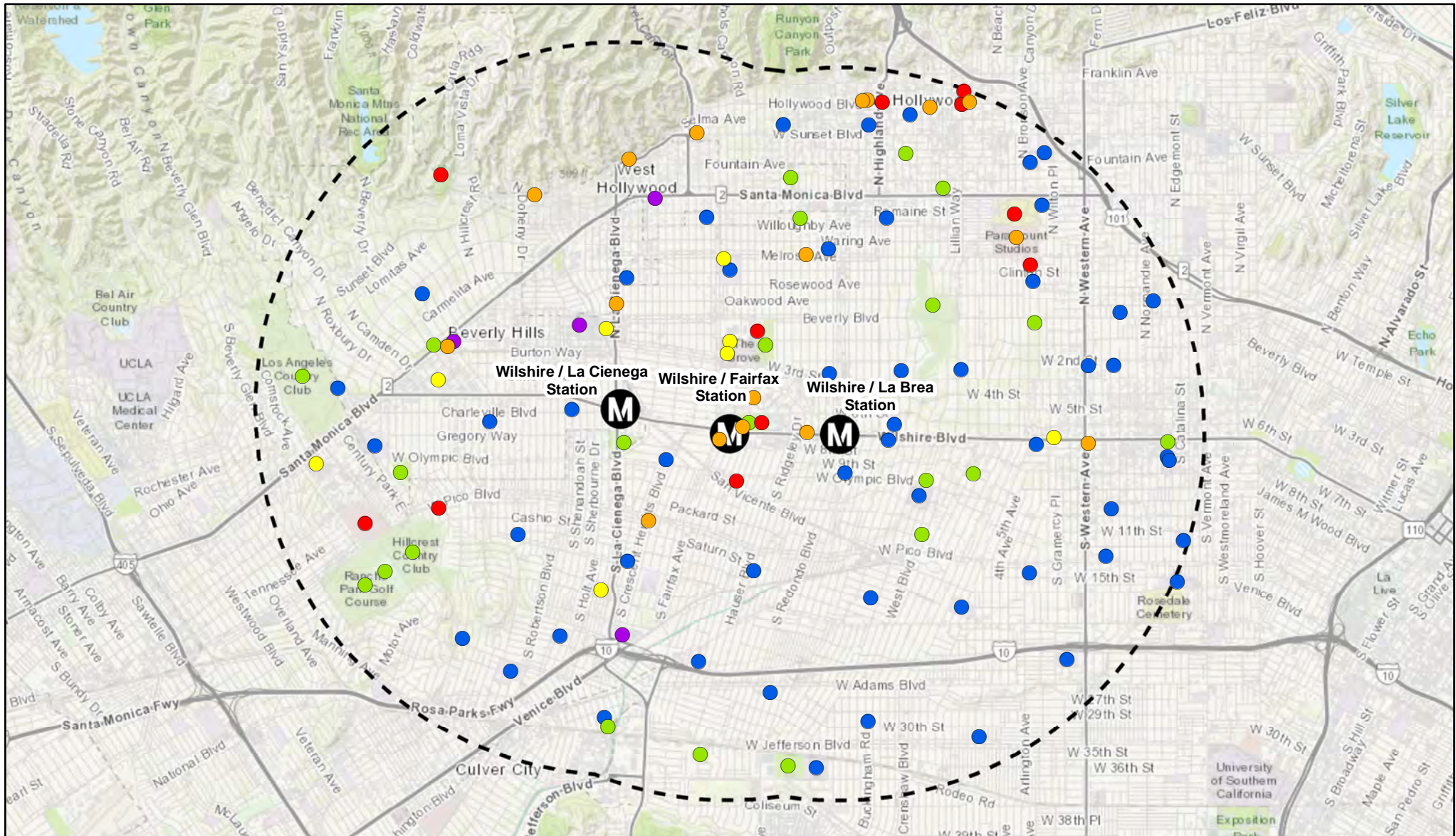
Source: LA Metro, 2015



# Purple Line Extension Section 1

## Points of Interest

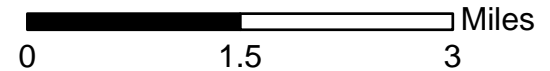
Figure 4.3



- Art
- Education
- Public
- Section 1 Stations 3-Mile Radii
- Attraction
- Open Space
- Shopping



Source: IBI Group, 2020



## 4.1. Wilshire / La Brea Station

The Wilshire/La Brea Station is the first of the three new stations for the Purple Line Extension. The residential neighborhoods of Park La Brea, Hancock Park, and Miracle Mile surround the station, with corridors of active commercial, retail, and office space located along Wilshire Boulevard and La Brea Avenue.

The Wilshire/La Brea Station will be located on the northwest corner of Wilshire Boulevard and La Brea Avenue, and will serve as the eastern gateway to the Miracle Mile area as well as provide efficient north-south connections to La Brea Avenue.

An approximate half-mile radius around this station location extends north of 3<sup>rd</sup> Street, and as far south as the La Brea Avenue/Orange Drive intersection. In addition, the approximate half-mile radius reaches west of Masselin Avenue, and as far east as Tremaine Avenue.

In general, the street network around the station follows a grid-like pattern, except for the area south of Wilshire Boulevard, which rotates the grid pattern approximately 30 degrees. Even though the grid-like pattern shifts slightly to the south of Wilshire Boulevard, many north/south streets line up directly on either side of Wilshire Boulevard, except for Citrus Avenue. The street grid around the station is shown in Figure 4.4.

A pedestrian walk shed is the area encompassed by a half-mile walking distance away from a transit station using the existing pedestrian network. Due to the existing street grid pattern around the Wilshire/La Brea Station, a pedestrian can reach either end of the station approximate half-mile radius, and most destinations are within a half-mile distance away from the station. The pedestrian walk shed is presented in Figure 4.5.

The approximate half-mile radius around the Wilshire/ La Brea Station features many streets with high vehicular speeds. Streets classified as Highway/Freeway, Arterial, or Collector by Caltrans in their Street Hierarchy dataset were determined as streets with high vehicle speeds. High vehicle speeds are those defined as greater than 25 miles per hour. Figure 4.6 shows streets with high vehicle speeds. Streets identified with high vehicular speeds are:

- Wilshire Boulevard
- Olympic Boulevard
- 8<sup>th</sup> Street
- 6<sup>th</sup> Street
- 3<sup>rd</sup> Street
- Hauser Boulevard
- La Brea Avenue
- Highland Avenue
- Redondo Boulevard

Key access corridors were determined by using Metro's Origin/Destination Analysis survey data and determining the locations where those who take active transportation begin or end their trip. The point data was used to determine the most logical route if that user were to access the station, and that pathway would be used to construct the key access corridor network. In summary, Metro's Origin/Destination survey identified origins and destinations a transit user may travel to. The key access corridors identify the most likely routes a pedestrian may take to get to or from the station considering

distance and travel time primarily. Figure 4.7 shows the key access corridors at the Wilshire / La Brea Station area.

Bus stops, sidewalks, and crosswalks were identified as pedestrian facilities. There are 22 bus stops in the Wilshire/La Brea Station area, mainly on Wilshire Boulevard and La Brea Avenue. There was only one section of street in the study area where sidewalks were missing, on Carling Way adjacent to the Wilshire/La Brea Station. In addition, there are 29 instances of missing crosswalks at intersections, either due to traffic flow purposes, the lack of traffic control (signal or stop-sign), or the intersection is located in a low traffic volume residential area. Figure 4.8 identifies the location of pedestrian facilities.

Bicycle and pedestrian collisions were identified from 2013 to 2017 to determine specific areas within a half-mile of the station that see higher rates of active transportation collisions. Data was used from the Statewide Integrated Traffic Records System (SWITRS). Over this 5-year period, the highest rate of collisions were on Wilshire Boulevard, La Brea Avenue, and Olympic Boulevard. There were 66 bicycle and 72 pedestrian collisions within a half-mile of the Wilshire/La Brea Station from 2013 to 2017. Over the 5-year period, the most common causes of collisions occurred when an automobile violated pedestrian right-of-way (34), a pedestrian violated automobile right-of-way (20), and pedestrian violations (17). Most of these collisions occurred on the intersections of La Brea Avenue/ 3<sup>rd</sup> Street (12), Wilshire Avenue/ Highland Avenue (6), and Wilshire Boulevard/ Hauser Boulevard (6). SWITRS data from 2018-2019<sup>1</sup> shows 28 pedestrian and 19 bicycle collisions within the half mile radius. Although there were no more than two collisions at any location, there was a fatal pedestrian collision at Mansfield Avenue and 9<sup>th</sup> Street in 2018. All bicycle and pedestrian collisions within the station's half mile radius from 2013-2017 is presented in Figure 4.9.

Four existing bus transit lines intersect the Wilshire/La Brea Station. Nine bus transit lines currently operate within the approximate half-mile radius. For the start and end locations of each bus route within the approximate half-mile radius, see Appendix B. The bus routes are shown in Figure 4.10.

Identifying land use in the half-mile radius study area is crucial in identifying the type of users of the Purple Line will service. There is an emphasis of commercial along Wilshire Boulevard and La Brea Avenue. There is a mixture of medium and low-density residential throughout the study area. Figure 4.11 details the land use surrounding the station. Land use categories are defined as follows:

- Low-density residential: 2 or fewer dwelling units per acre
- Medium-density residential: 3 to 8 dwelling units per acre
- General Commercial: Commercial that mainly generates demand within the neighborhood
- Office Commercial: Commercial that mainly is for office use
- Community Commercial: Commercial that can generate demand throughout Central LA
- Regional Commercial: Commercial that can generate demand throughout the larger LA region
- Public Facilities: Schools, public departments, and some museums
- Open Space: Parks and medians
- Mixed-Use: Residential/commercial-oriented mixed use

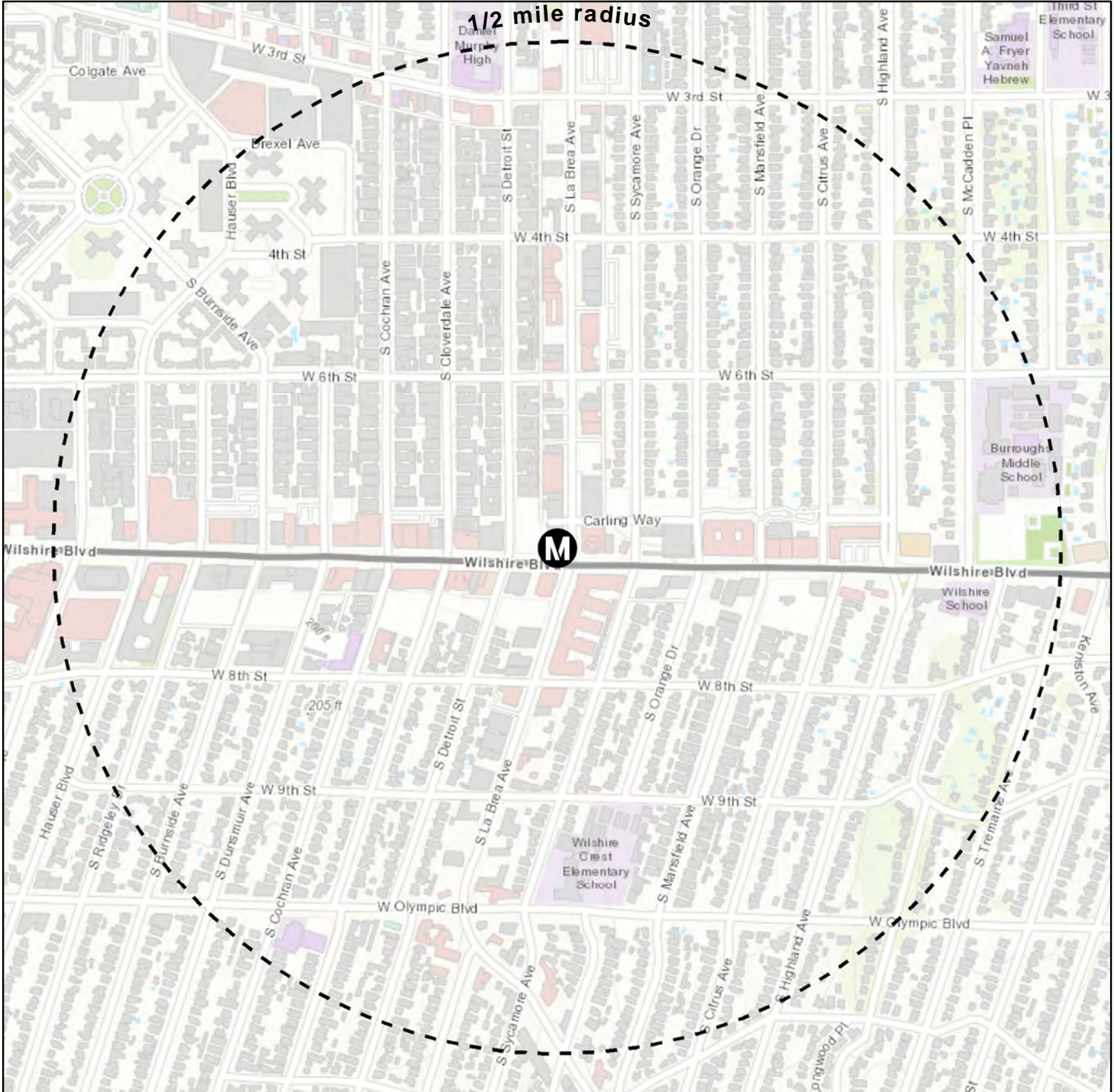
The approximate half mile radius of the Wilshire/La Brea Station is entirely within the Los Angeles Unified School District.

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<sup>1</sup> SWITRS data from 2018-2019 is provisional and subject to change.

# Wilshire / La Brea Station Street Grid

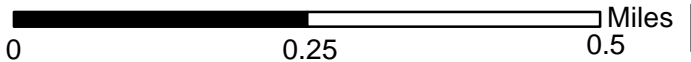
Figure 4.4



--- Wilshire / La Brea Station Half-Mile Radius

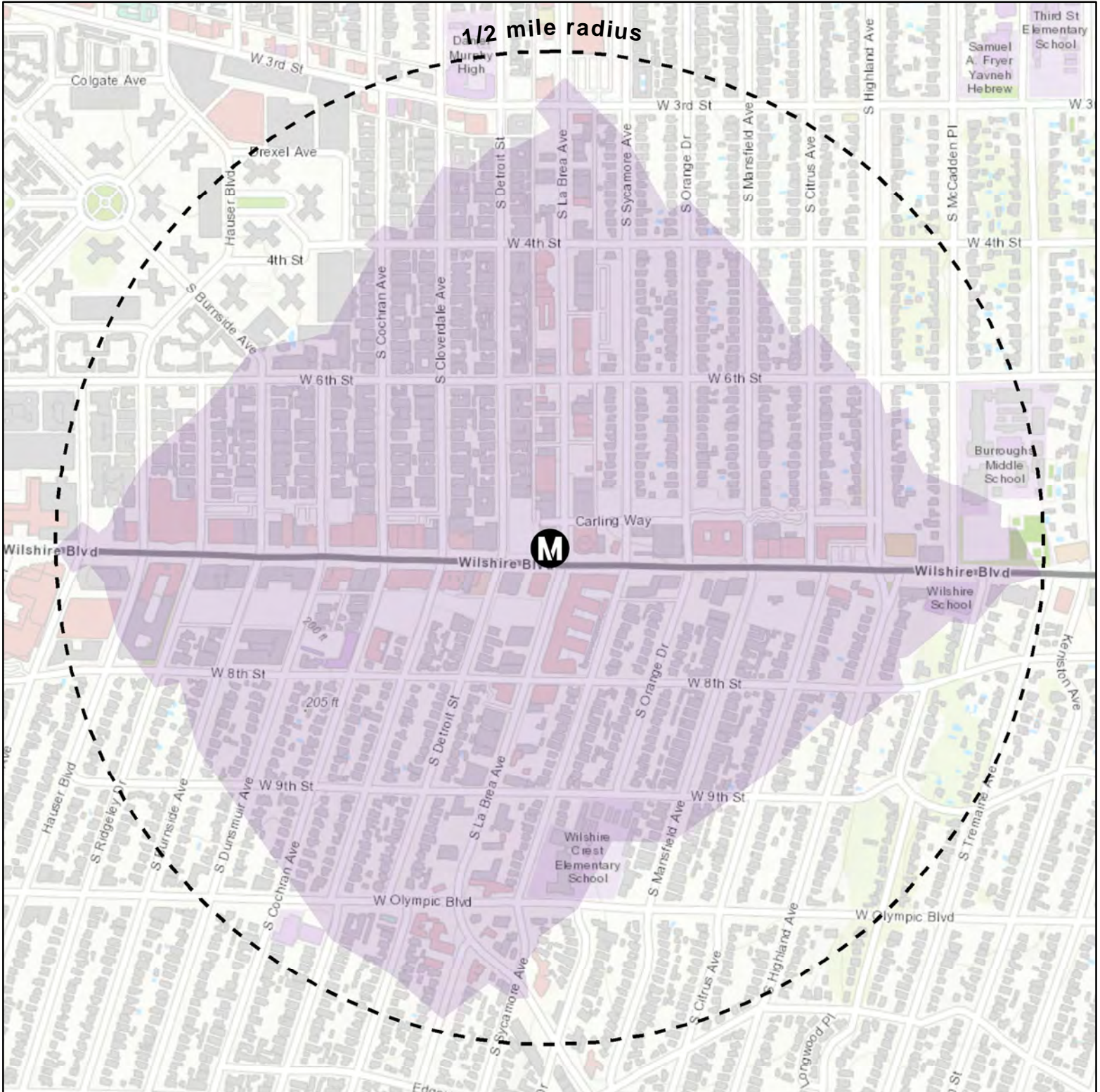


IV-17



# Wilshire / La Brea Station Half-Mile Pedestrian Walk Shed

Figure 4.5

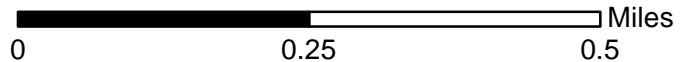


- La Brea Pedestrian Shed
- Wilshire / La Brea Station Half-Mile Radius



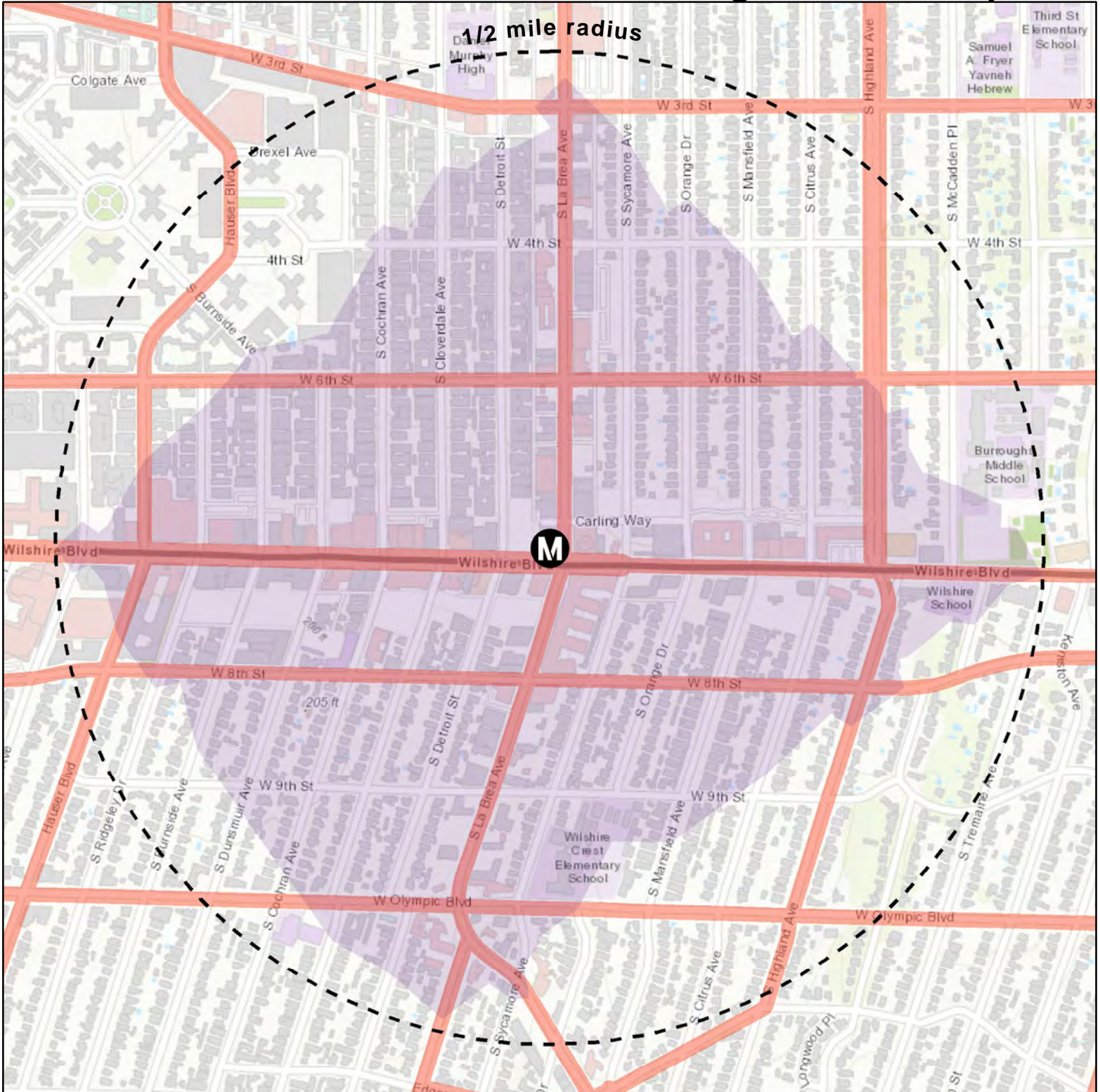
Source: IBI Group, 2020




IV-18



# Wilshire / La Brea Station Streets with High Vehicular Speeds

Figure 4.6

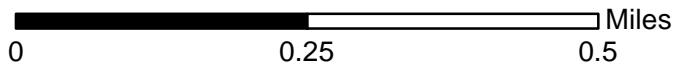


-  Streets with High Vehicular Speeds
-  La Brea Pedestrian Shed
-  Wilshire / La Brea Station Half-Mile Radius



Source: Caltrans, 2017

IV-19

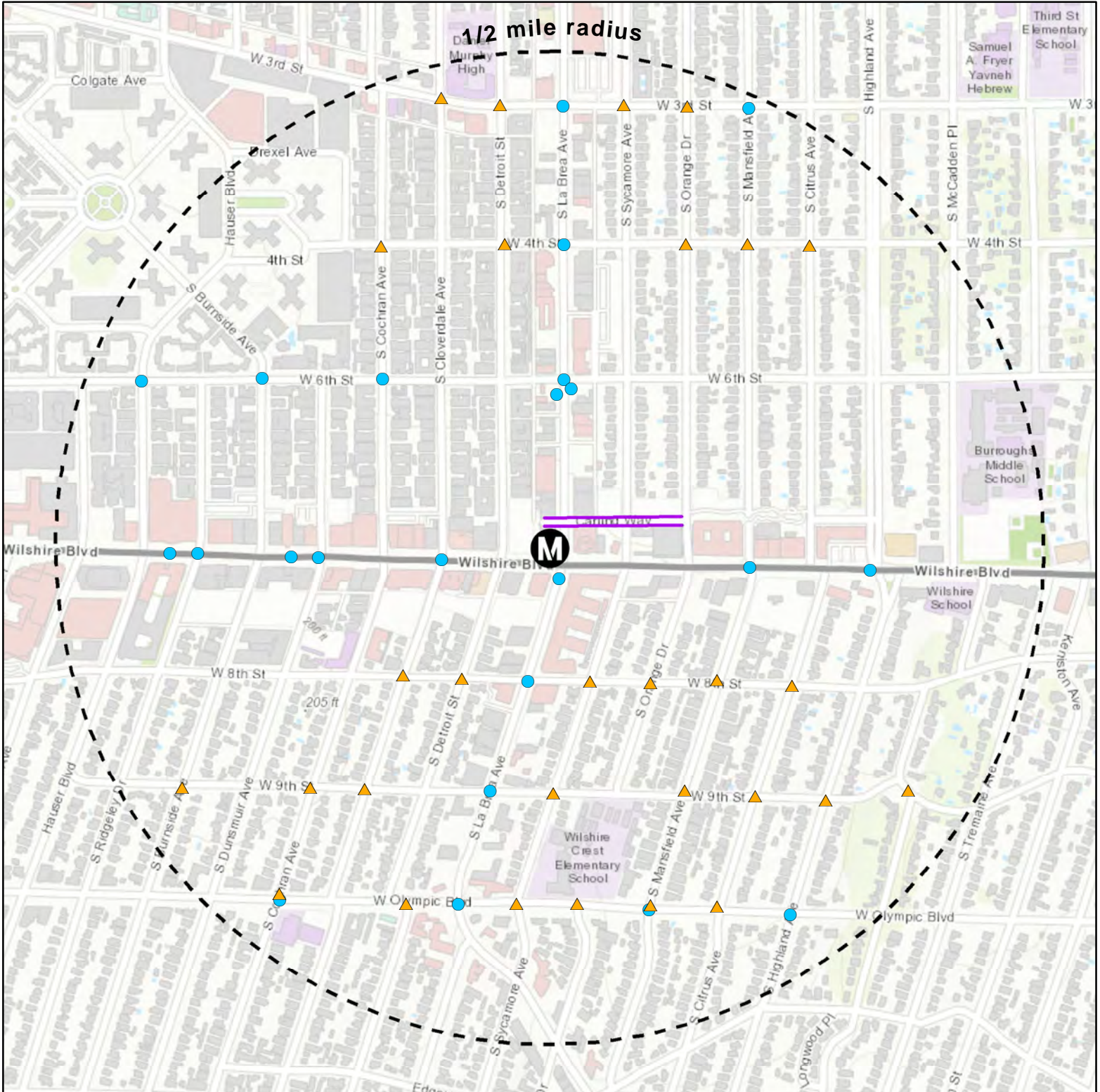






# Wilshire / La Brea Station Pedestrian Facilities

Figure 4.8



▲ Missing Crosswalk

● Bus Stop

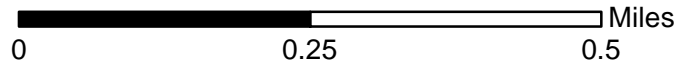
— Missing Sidewalk

⌋ Wilshire / La Brea Station Half-Mile Radius



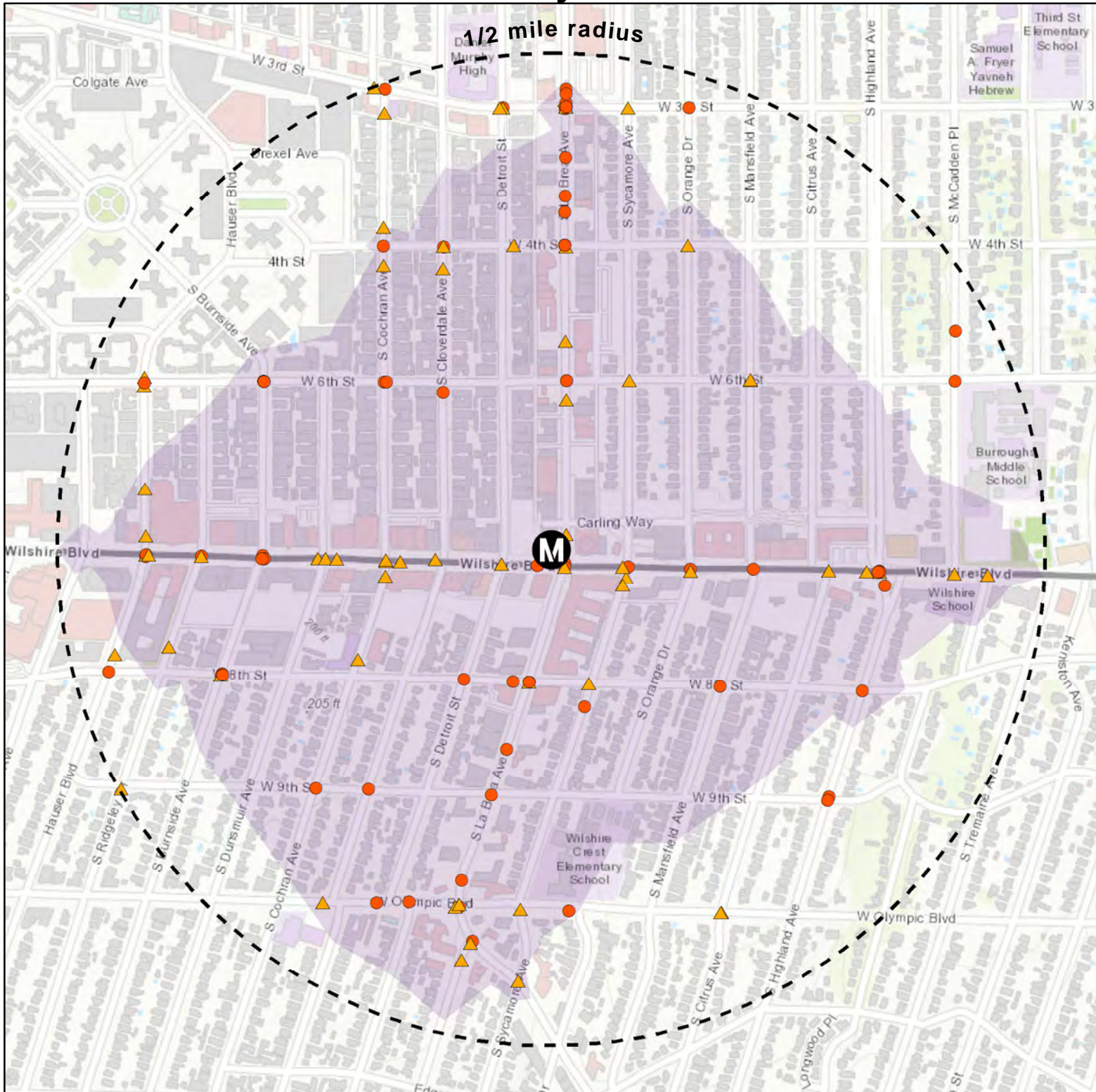
Source: IBI Group, 2020

IV-21



# Wilshire / La Brea Station Bicycle and Pedestrian Collisions

Figure 4.9

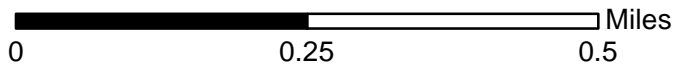


- Pedestrian Collision
- ▲ Bicycle Collision
- La Brea Pedestrian Shed
- Wilshire / La Brea Station Half-Mile Radius



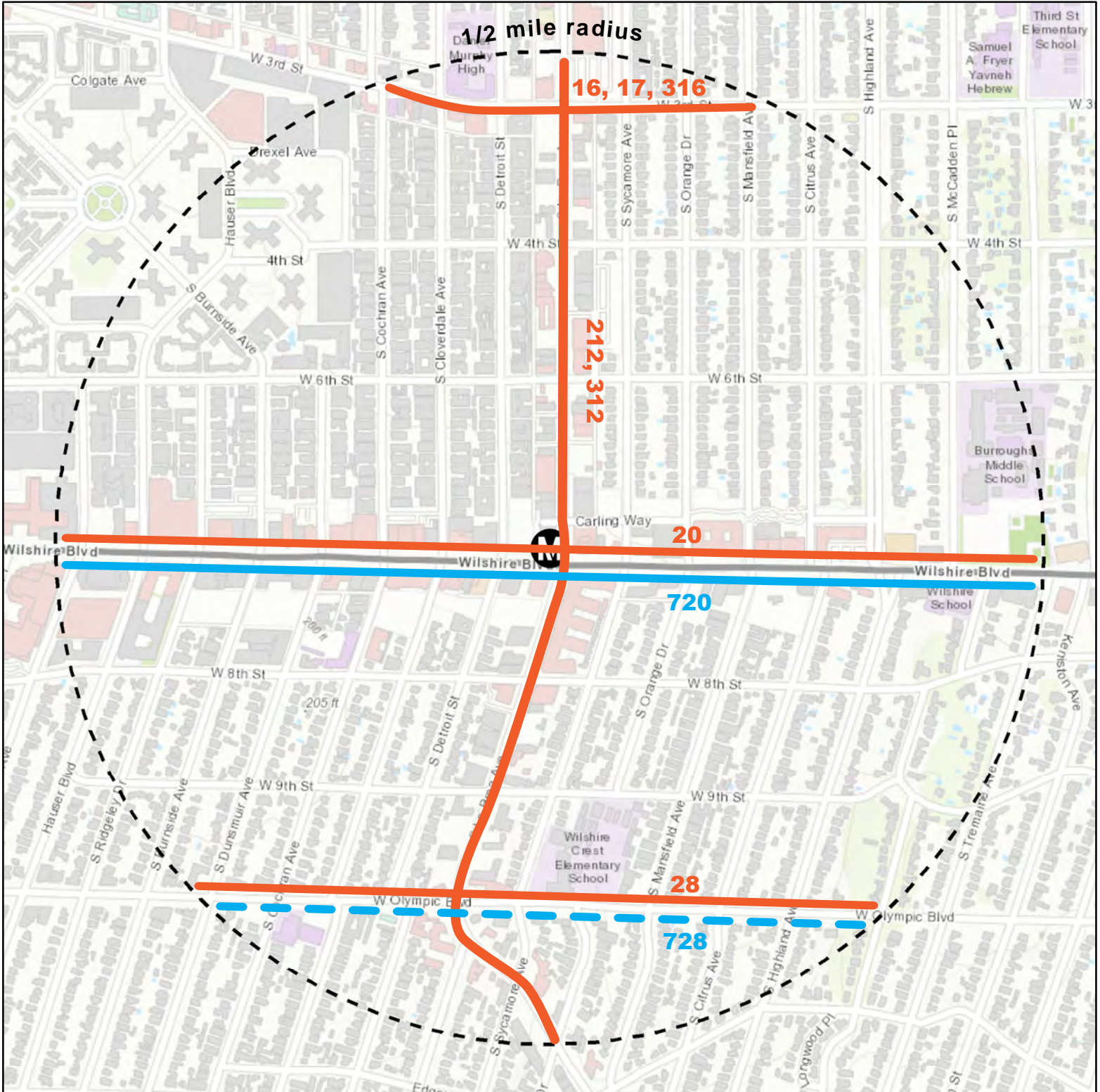
Source: IBI Group, 2020

IV-22



# Wilshire / La Brea Station Bus Transit Routes

Figure 4.10



## Metro Local

Routes 16, 17, 20, 28, 212, 312, 316

## Metro Rapid

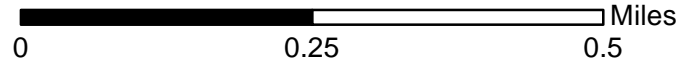
Route 728 (Service Not Offered Daily)

Route 720 (7 Day Service)



Source: LA Metro, 2018

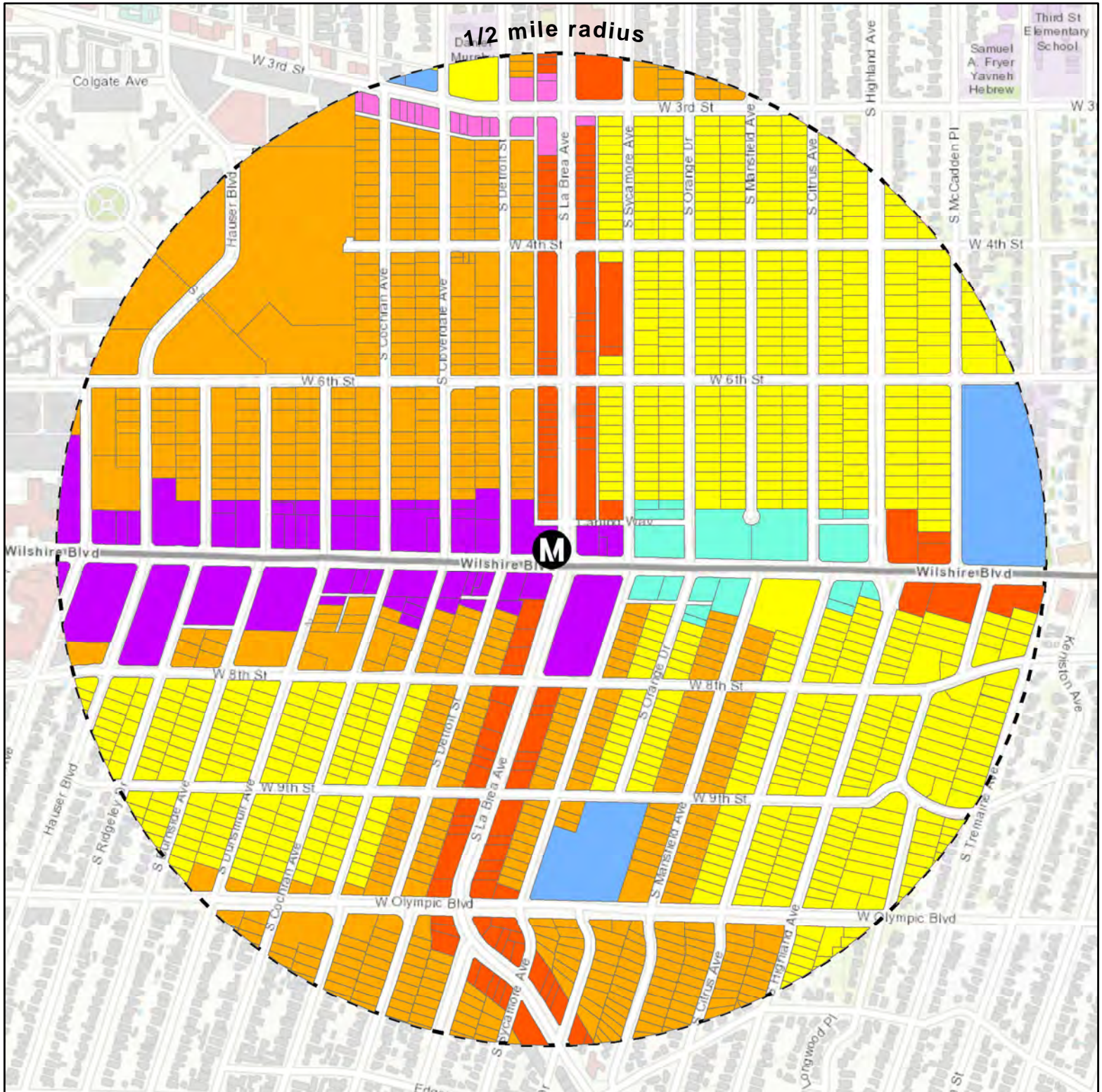
IV-23



# Wilshire / La Brea Station

## Land Use

Figure 4.11

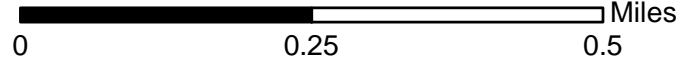


- Low-Density Residential
- Medium-Density Residential
- General Commercial
- Office Commercial
- Community Commercial
- Regional Commercial
- Public Facilities



Source: SCAG Land Use, 2016

IV-24



## 4.2. Wilshire/Fairfax Station

The Wilshire/Fairfax station is located in the Miracle Mile neighborhood, adjacent to several major city landmarks including the La Brea Tar Pits and the Los Angeles County Museum of Art (LACMA). The proposed station is located at the intersection of the main commercial corridor on Wilshire Boulevard, which has several medium- and high-rise commercial and office buildings, and smaller-scale Fairfax Avenue, which has several single-story restaurants and stores. There are also several multiple-family and single-family residential neighborhoods near the station, including Park La Brea and Carthay Circle.

The Wilshire/Fairfax Station is proposed to be located at the southeast corner of Wilshire Boulevard and Orange Grove Avenue. This station is situated in the center of one of the biggest hubs for museums in Los Angeles, and it is anticipated it will attract thousands of riders to the Purple Line for a variety of reasons.

An approximate half-mile radius around this station location extends north to Hancock Park Elementary School, and as far south as the San Vicente Boulevard/ Stanley Avenue intersection. In addition, the approximate half-mile radius reaches west of La Jolla Avenue, and as far east as Hauser Boulevard.

In general, the street network around the station is irregular, with Park La Brea apartment community to the northeast, and San Vicente Boulevard cutting diagonal through the southern portion of the study area. The residential areas, however, follow an elongated grid block pattern. The street grid around the station is shown in Figure 4.12.

A pedestrian walk shed is the area encompassed by a half-mile walking distance away from a transit station using the existing pedestrian network. Even though the existing street grid pattern around the Wilshire/ Fairfax Station is irregular, a pedestrian can reach either end of the station approximate half-mile radius, and most destinations are within a half-mile distance away from the station. The pedestrian walk shed is presented in Figure 4.13.

The approximate half-mile radius around the Wilshire/ Fairfax Station features many streets with high vehicular speeds. Streets classified as Highway/Freeway, Arterial, or Collector by Caltrans in their Street Hierarchy dataset were determined as streets with high vehicle speeds. High vehicle speeds are those defined as greater than 25 miles per hour. Figure 4.14 shows streets with high vehicle speeds. Streets identified with high vehicular speeds are:

- Wilshire Boulevard
- Olympic Boulevard
- 8<sup>th</sup> Street / Del Valle Drive
- 6<sup>th</sup> Street
- 3<sup>rd</sup> Street
- Hauser Boulevard
- Fairfax Avenue
- San Vicente Boulevard
- Crescent Heights Boulevard/ McCarthy Vista
- Carillo Drive

Key access corridors were determined by using Metro's Origin/Destination Analysis survey data and determining the locations where those who take active transportation begin or end their trip. The point data was used to determine the most logical route if that user were to access the station, and that pathway would be used to construct the key access corridor network. In summary, Metro's

Origin/Destination survey identified origins and destinations a transit user may travel to. The key access corridors identify the most likely routes a pedestrian may take to get to or from the station considering distance and travel time primarily. Figure 4.15 shows the key access corridors within the Station area.

Bus stops, sidewalks, and crosswalks were identified as pedestrian facilities. There are 24 bus stops in the Wilshire/Fairfax Station area, mainly on Wilshire Boulevard and Fairfax Avenue. There were no missing sidewalks in the station area. However, there are 17 instances of missing crosswalks at intersections, either due to traffic flow purposes, the lack of traffic control (signal or stop-sign), or the intersection is located in a low traffic volume residential area. Figure 4.16 identifies the location of pedestrian facilities.

Bicycle and pedestrian collisions were identified from 2013 to 2017 to determine specific areas within a half-mile of the station that see higher rates of active transportation collisions. Data was used from the Statewide Integrated Traffic Records System (SWITRS). Over this 5-year period, the highest rate of collisions were on Wilshire Boulevard, Fairfax Avenue, and Olympic Boulevard. There were 34 bicycle and 49 pedestrian collisions within a half-mile of the Wilshire/Fairfax Station from 2013 to 2017. Over the 5-year period, the most common causes of collisions occurred when an automobile violated pedestrian right-of-way (18), pedestrian violations (18), and a pedestrian violated automobile right-of-way (9). Notably, all improper turning violations (5) took place on Olympic Boulevard between Fairfax Avenue and Stanley Avenue. There were many traffic sign and signal violations (7) on Wilshire Boulevard east of Fairfax Avenue, and at the Olympic Boulevard / Fairfax Avenue intersection. SWITRS data from 2018-2019<sup>2</sup> shows 14 pedestrian and 17 bicycle collisions within the half-mile radius. In 2018, there were three bicycle collisions at the Wilshire Boulevard/ Crescent Heights Boulevard intersection for three separate causes. All bicycle and pedestrian collisions within the station's half mile radius from 2013-2017 is presented in Figure 4.17.

Four existing bus transit lines intersect the Wilshire/Fairfax Station. Six bus transit lines currently operate within the half-mile radius. For the start and end locations of each bus route within the approximate half-mile radius, see Appendix B. The bus routes are shown in Figure 4.18.

Identifying land use in the half-mile radius study area is crucial in identifying the type of users of the Purple Line will serve. There is an emphasis of commercial along Wilshire Boulevard and Fairfax Avenue. There is a mixture of medium and low-density residential to the south and northwest of the station. Medium-density Park La Brea and the LA County Museum of Art are to the north and northeast. Figure 4.19 details the land use surrounding the station. Land use categories are defined as follows:

- Low-density residential: 2 or fewer dwelling units per acre
- Medium-density residential: 3 to 8 dwelling units per acre
- General Commercial: Commercial that mainly generates demand within the neighborhood
- Office Commercial: Commercial that mainly is for office use
- Community Commercial: Commercial that can generate demand throughout Central LA
- Regional Commercial: Commercial that can generate demand throughout the larger LA region
- Public Facilities: Schools, public departments, and some museums
- Open Space: Parks and medians
- Mixed-Use: Residential/commercial-oriented mixed use

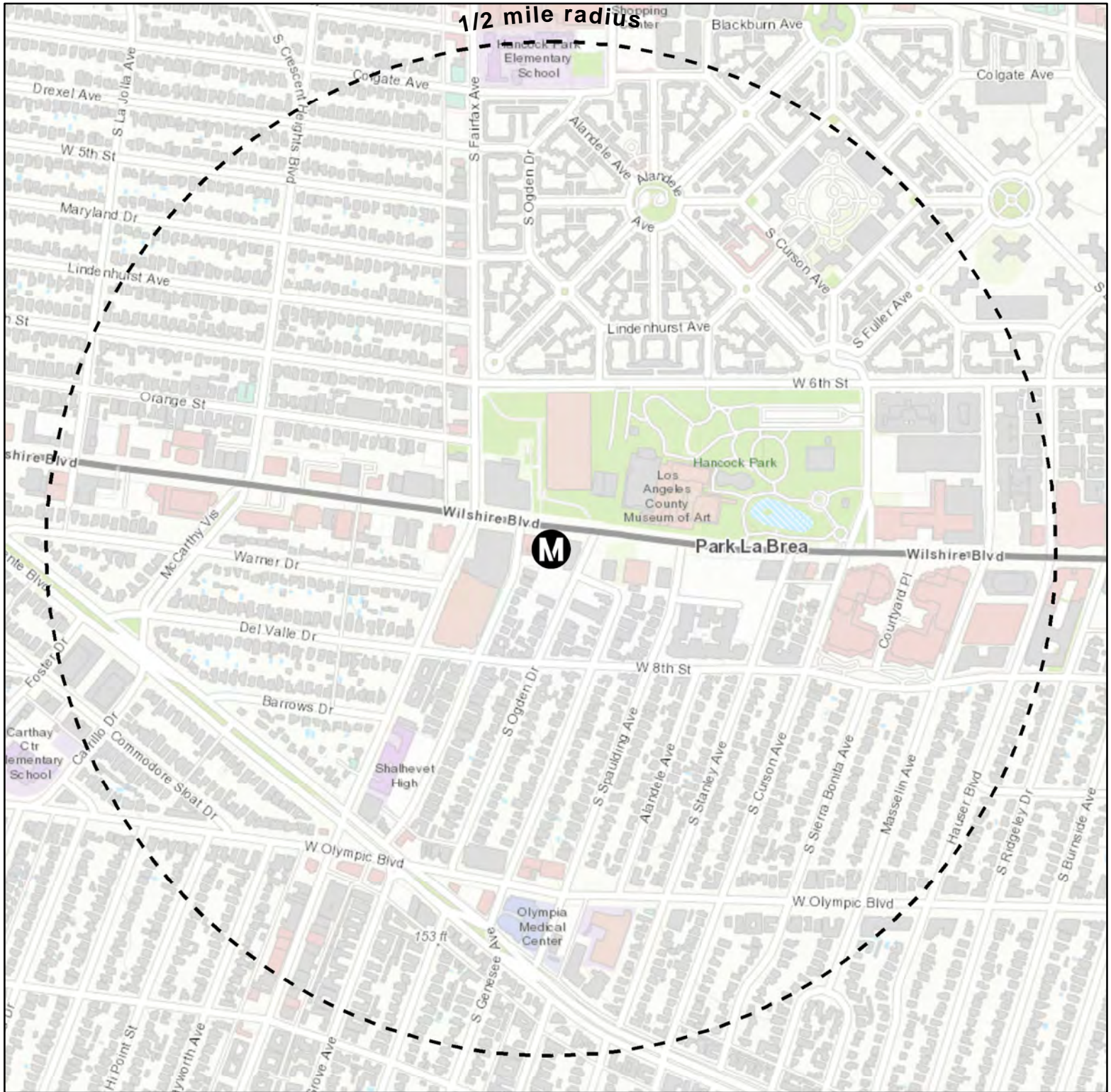
The approximate half mile radius of the Wilshire /Fairfax Station is entirely within the Los Angeles Unified School District.

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<sup>2</sup> SWITRS data from 2018-2019 is provisional and subject to change.

# Wilshire / Fairfax Station Street Grid

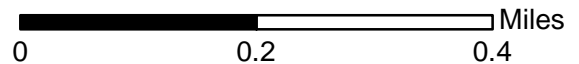
Figure 4.12



[- - -] Fairfax Station Half-Mile Radius

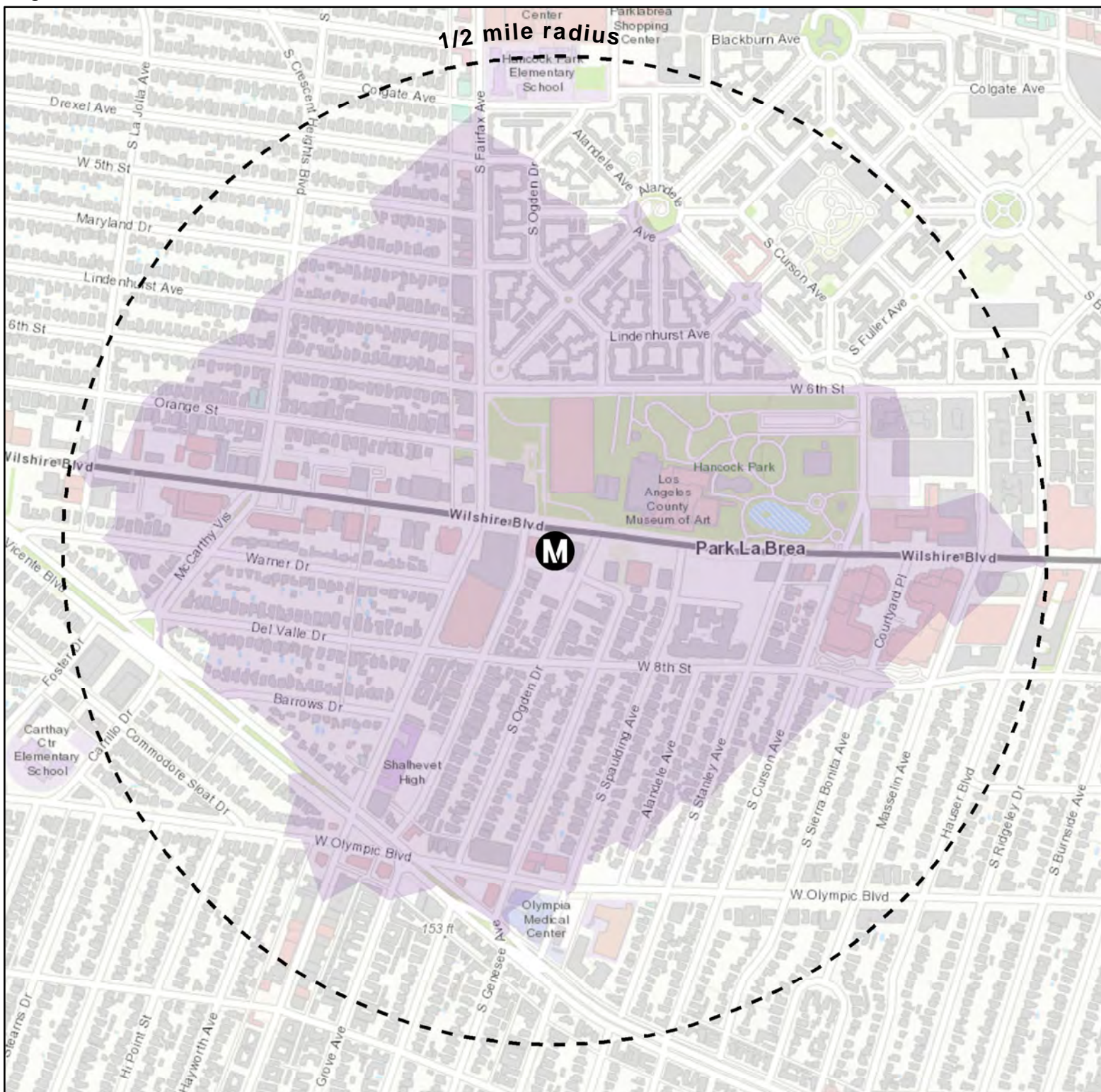


IV-27



# Wilshire / Fairfax Station Half Mile Pedestrian Walk Shed

Figure 4.13



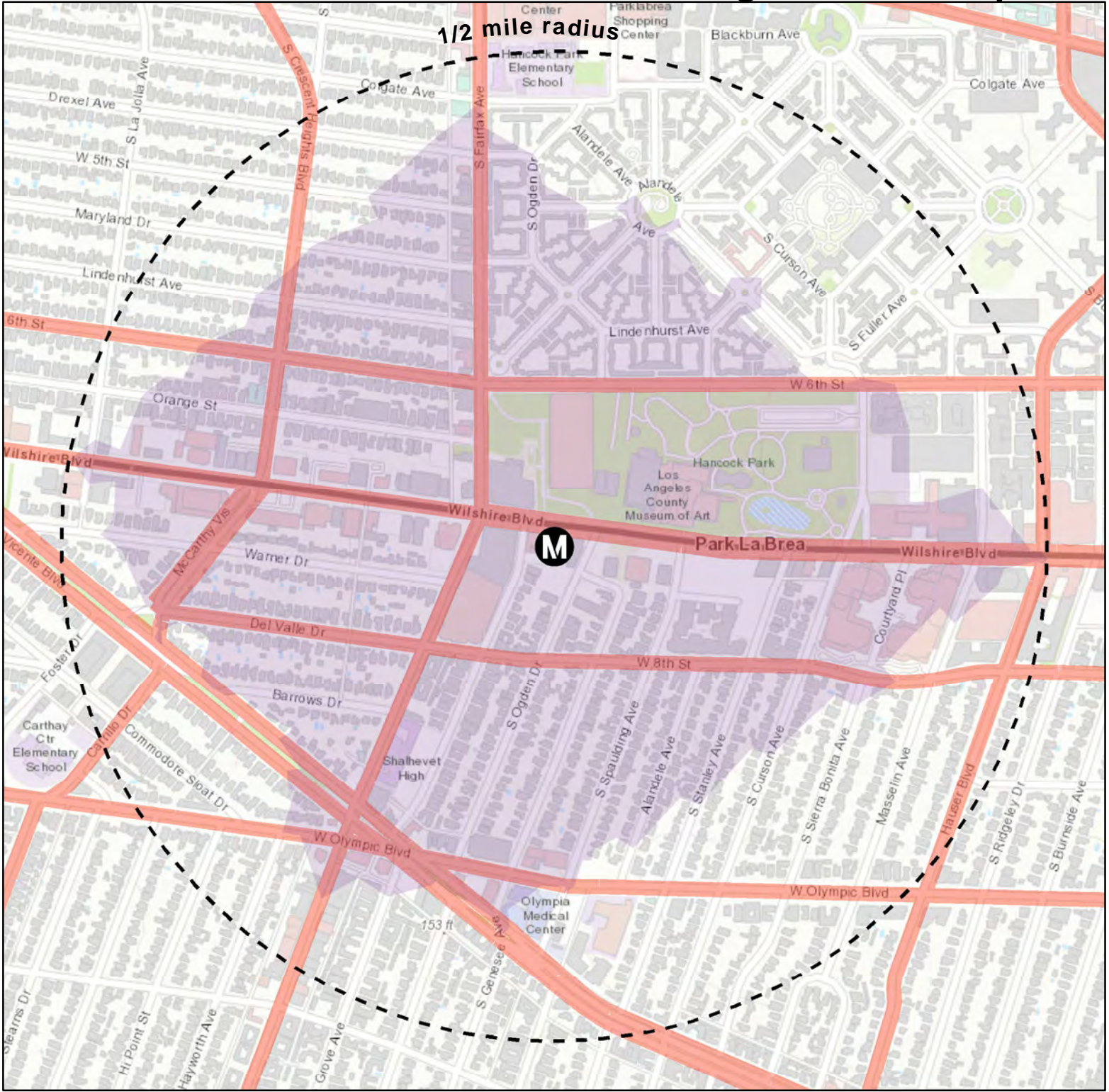
Fairfax Pedestrian Shed  
 Wilshire / Fairfax Station Half-Mile Radius



# Wilshire / Fairfax Station

## Streets with High Vehicular Speeds

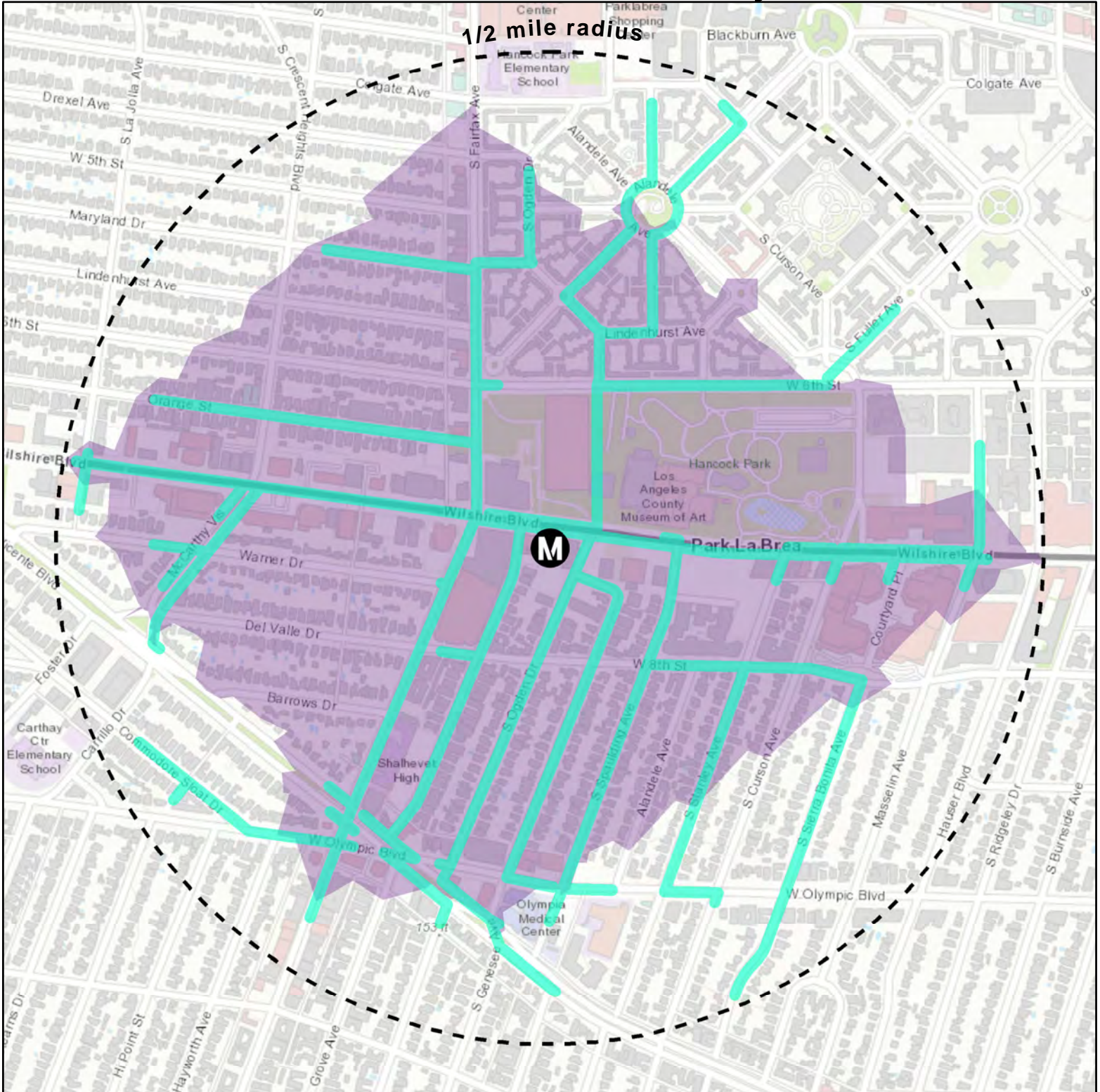
Figure 4.14



- Streets with High Vehicular Speeds
- Fairfax Pedestrian Shed
- Wilshire / Fairfax Station Half-Mile Radius

# Wilshire / Fairfax Station Key Access Corridors

Figure 4.15

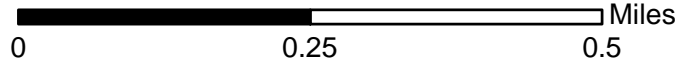


- Key Access Corridors
- Fairfax Pedestrian Shed
- Wilshire / Fairfax Station Half-Mile Radius



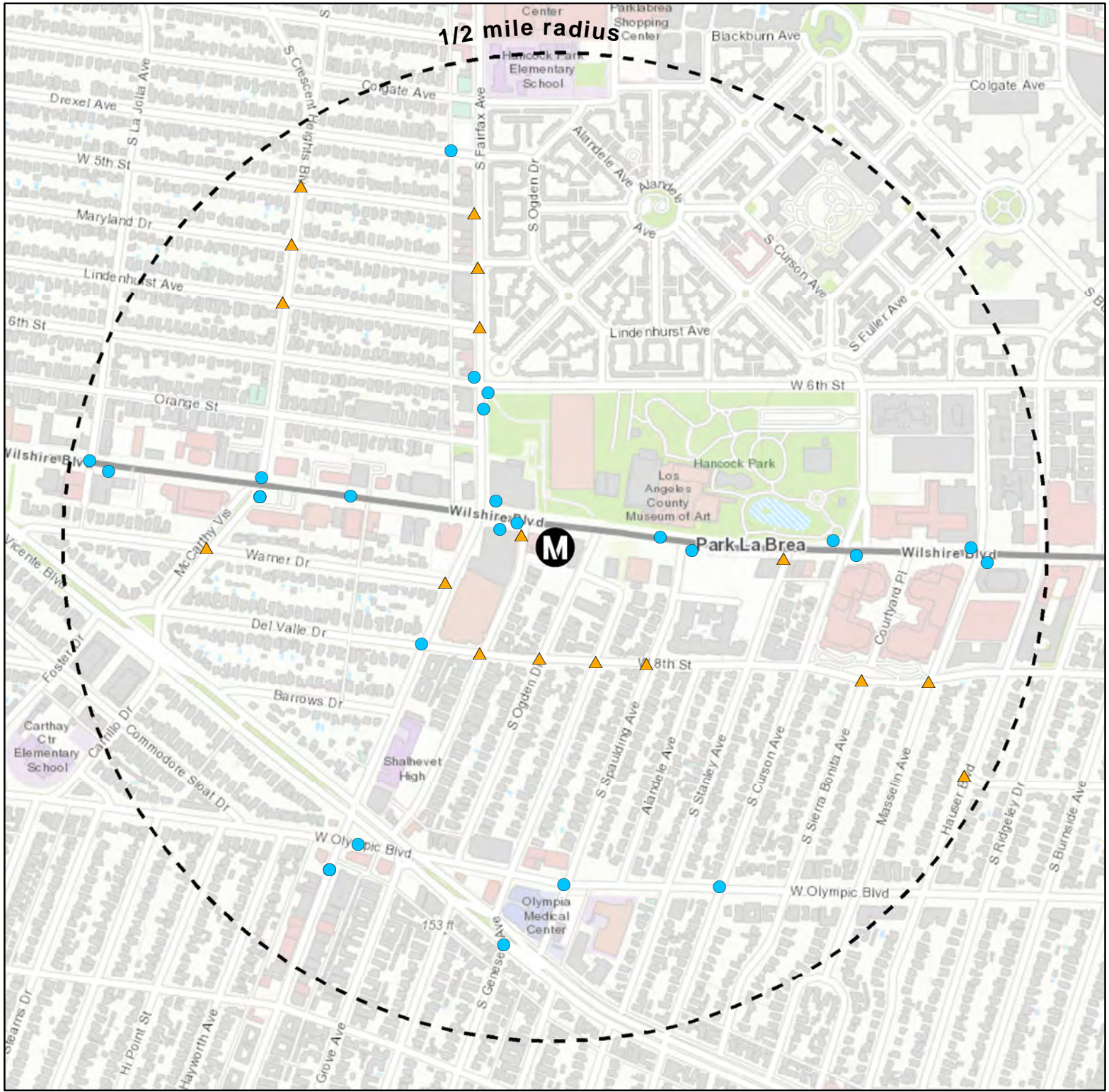
Source: LA Metro, 2012

IV-30



# Wilshire / Fairfax Station Pedestrian Facilities

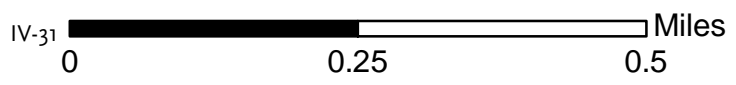
Figure 4.16



- ▲ Missing Crosswalk
- Bus Stop
- Wilshire / Fairfax Station Half-Mile Radius

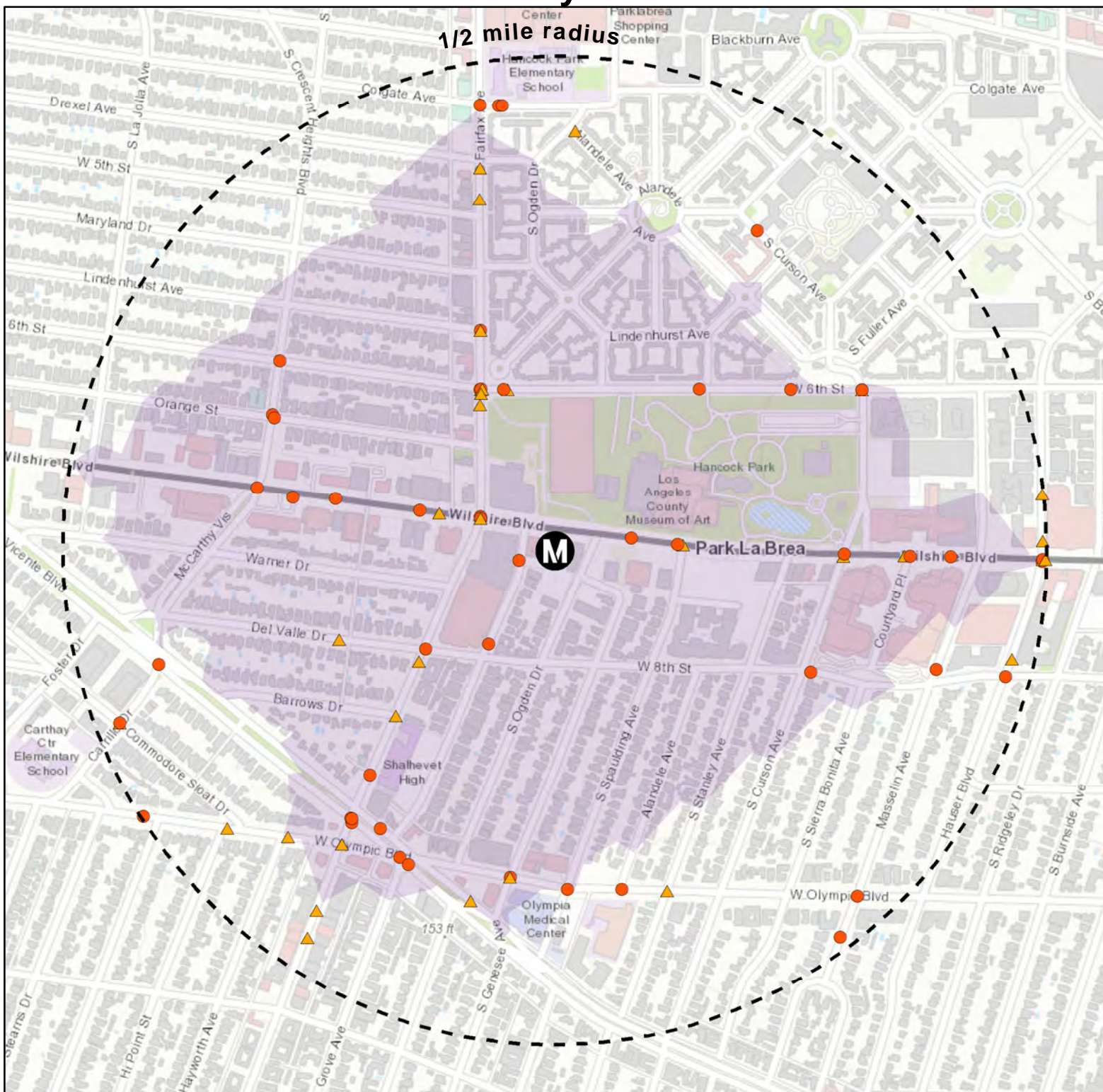


Source: IBI Group, 2020



# Wilshire / Fairfax Station Bicycle and Pedestrian Collisions

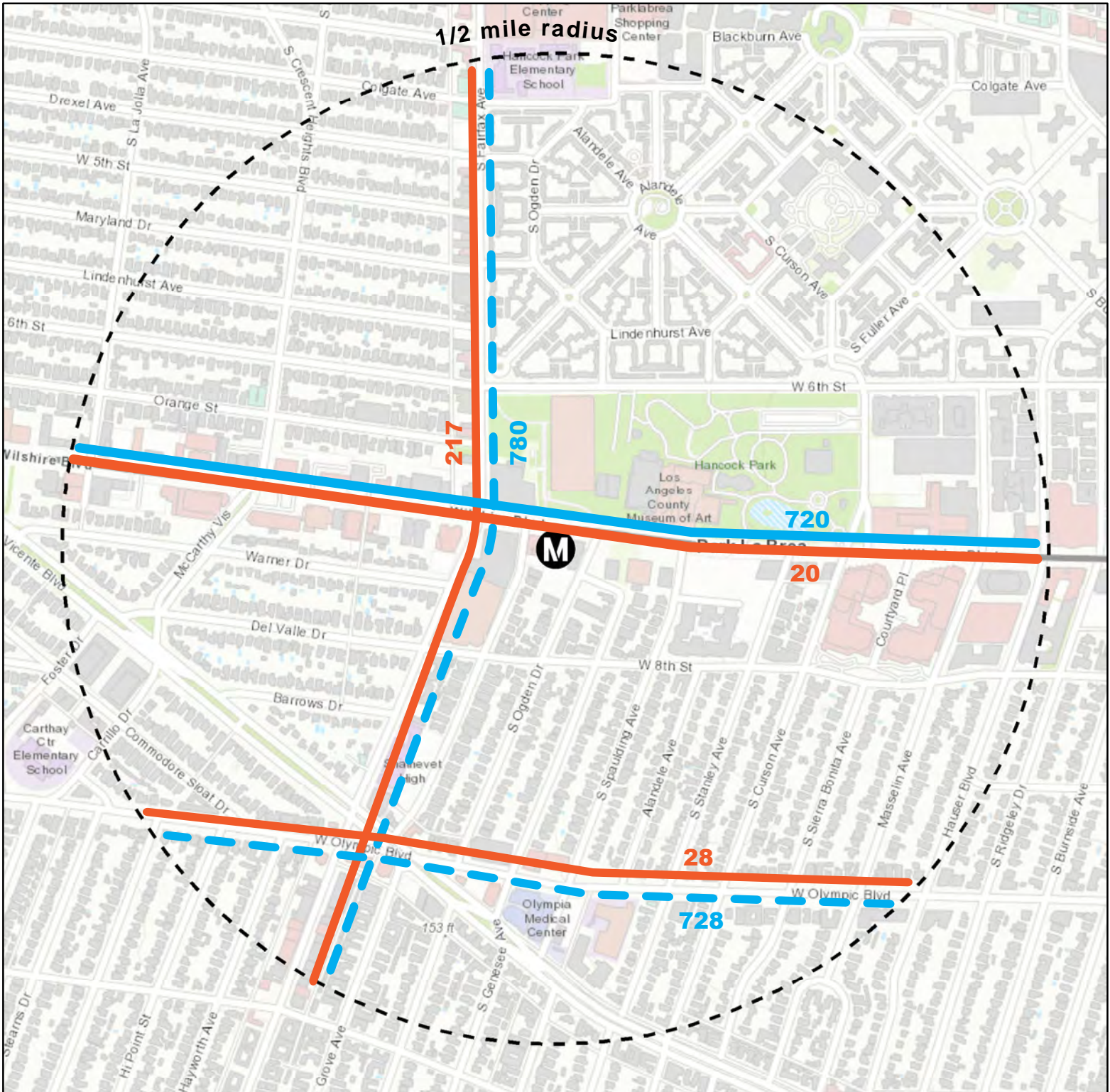
Figure 4.17



- Pedestrian Collision
- ▲ Bicycle Collision
- Fairfax Pedestrian Shed
- Wilshire / Fairfax Station Half-Mile Radius

# Wilshire / Fairfax Station Bus Transit Routes

Figure 4.18



## Metro Local

Routes 20, 28, 217

## Metro Rapid

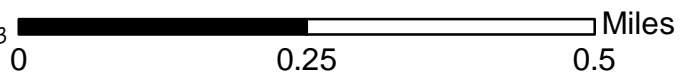
Routes 728, 780 (Service Not Offered Daily)

Route 720 (7 Day Service)



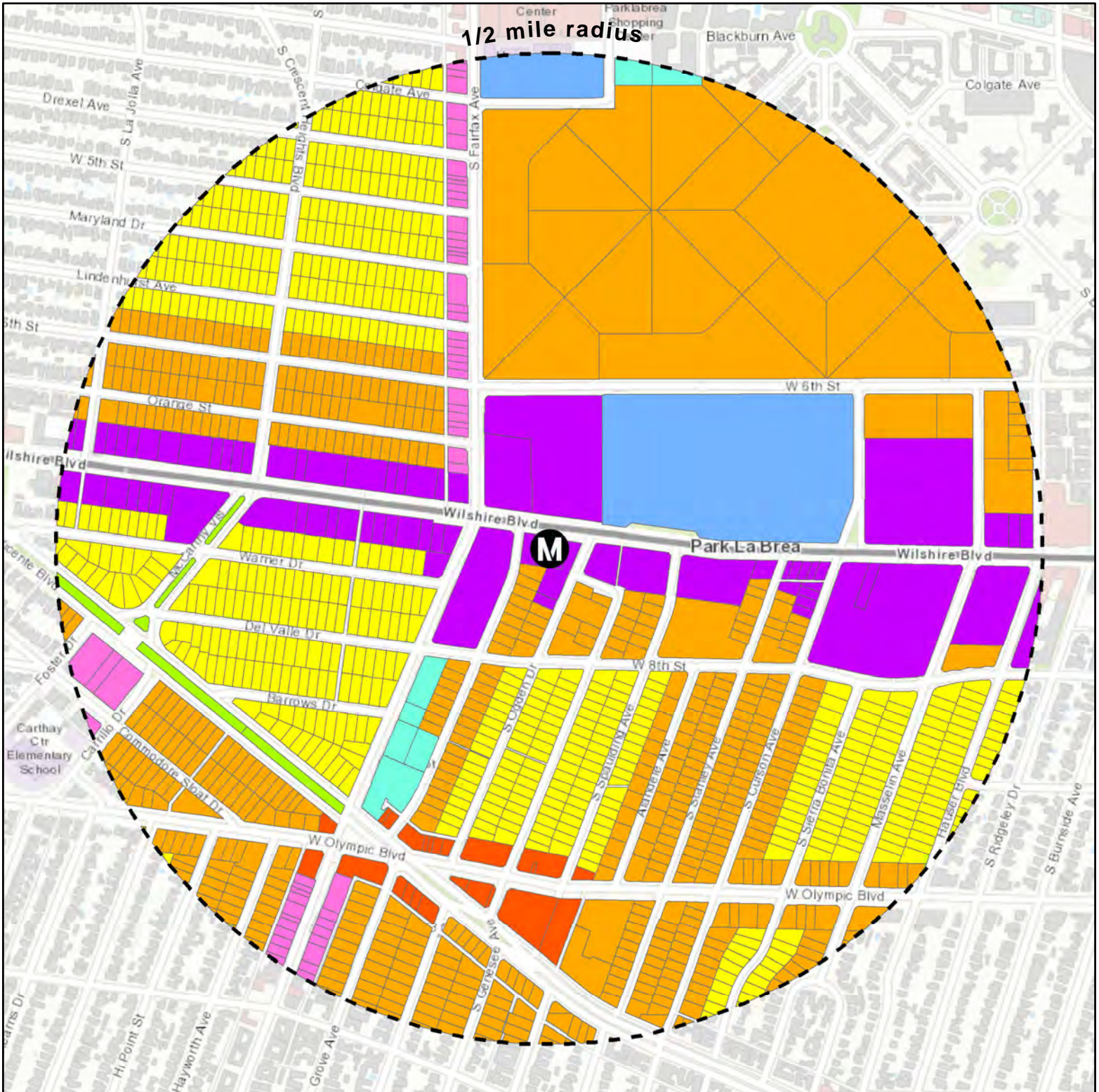
Source: LA Metro, 2018





IV-33



# Wilshire / Fairfax Station Land Use

Figure 4.19

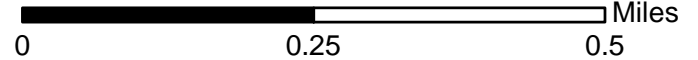


- |   |  |  |
|---|--|--|
|  Low-Density Residential    |  Office Commercial    |  Public Facilities |
|  Medium-Density Residential |  Community Commercial |  Open Space        |
|  General Commercial         |  Regional Commercial  |  |



Source: SCAG Land Use, 2016

IV-34



### 4.3. Wilshire/La Cienega Station

The Wilshire/La Cienega station is located at the intersection of Wilshire and La Cienega Boulevards in the City of Beverly Hills and just west of the City limit for the City of Los Angeles. The surrounding land uses are predominantly single-family residential, with vibrant commercial corridors along Wilshire and La Cienega Boulevards. Within the City of Los Angeles, the station area is largely multiple-family and single-family residential, with commercial buildings along Wilshire Boulevard and portions of San Vicente and La Cienega Boulevards.

The station portal for the Wilshire/La Cienega Station is located at the northeast corner of Wilshire Boulevard and La Cienega Boulevard. This station, located in southeast Beverly Hills, will provide patrons with access to numerous destinations, including Cedars-Sinai Medical Center and La Cienega Park.

An approximate half-mile radius around this station location extends north of Blackburn Avenue, and south beyond Olympic Boulevard. In addition, the approximate half-mile radius reaches west of Robertson Boulevard, and as far east as La Jolla Avenue.

In general, the street network around the station follows elongated vertical blocks to the west of La Cienega Boulevard. However, San Vicente Boulevard cuts diagonal through the northeast portion of the study area, while Schumacher Drive cuts diagonal through the southeast portion of the study area. The residential areas east of these streets follow a horizontal elongated grid pattern. The street grid around the station is shown in Figure 4.20.

A pedestrian walk shed is the area encompassed by a half-mile walking distance from a transit station using the existing pedestrian network. Due to the existing street grid pattern around the Wilshire/La Cienega Station, a pedestrian can reach either end of the station's approximate half-mile radius, and most destinations are within a half-mile distance away from the station. The pedestrian walk shed is presented in Figure 4.21.

The approximate half-mile radius around the Wilshire/ La Cienega Station features many streets with high vehicular speeds. Streets classified as Highway/Freeway, Arterial, or Collector by Caltrans in their Street Hierarchy dataset were determined as streets with high vehicle speeds. High vehicle speeds are those defined as greater than 25 miles per hour. Figure 4.22 shows streets with high vehicle speeds.

Streets identified with high vehicular speeds are:

- Wilshire Boulevard
- Olympic Boulevard
- 6<sup>th</sup> Street
- La Cienega Boulevard
- San Vicente Boulevard
- Robertson Boulevard

Key access corridors were determined by using Metro's Origin/Destination Analysis survey data and determining the locations where those who take active transportation begin or end their trip. The point data was used to determine the most logical route if that user were to access the station, and that pathway would be used to construct the key access corridor network. In summary, Metro's Origin/Destination survey identified origins and destinations a transit user may travel to. The key access corridors identify the most likely routes a pedestrian may take to get to or from the station considering distance and travel time primarily. Figure 4.23 shows the key access corridors within the Station area.

Bus stops, sidewalks, and crosswalks were identified as pedestrian facilities. There are 22 bus stops in the Wilshire/La Cienega Station area, mainly on Wilshire Boulevard and San Vicente Boulevard. There were no missing sidewalks in the station area. However, there are 51 instances of missing crosswalks at intersections, either due to traffic flow purposes, the lack of traffic control (signal or stop-sign), or the intersection is located in a low traffic volume residential area. Figure 4.24 identifies the location of pedestrian facilities.

Bicycle and pedestrian collisions were identified from 2013 to 2017 to determine specific areas within a half-mile of the station that see higher rates of active transportation collisions. Data was used from the Statewide Integrated Traffic Records System (SWITRS). Over this 5-year period, the highest rate of collisions were observed on Wilshire Boulevard, La Cienega Boulevard, and San Vicente Boulevard. There were 22 bicycle and 44 pedestrian collisions within a half-mile of the Wilshire/La Cienega Station from 2013 to 2017. Over the 5-year period, the most common causes of collisions occurred when an automobile violated pedestrian right-of-way (20), pedestrian violations (10), and improper turning (5). Notably, all biking on wrong side of road violations (3) took place on Wilshire Boulevard. Most collisions that occurred when an automobile violated pedestrian right-of-way took place on Olympic Boulevard west of La Cienega Boulevard, Gregory Way, and La Cienega Boulevard on and north of Clifton Boulevard. SWITRS data from 2018-2019<sup>3</sup> shows 21 pedestrian and 13 bicycle collisions within the half-mile radius. In 2018, there were three pedestrian collisions on Robertson Boulevard between Charleville Boulevard and Gregory Way, all of which were caused by automobile driver error. All bicycle and pedestrian collisions within the station's half mile radius from 2013-2017 is presented in Figure 4.25.

Four existing bus transit lines intersect with the Wilshire/La Cienega Station location. Nine bus transit lines currently operate within the half-mile radius. For the start and end locations of each bus route within the approximate half-mile radius, see Appendix B. The bus routes are shown in Figure 4.26.

Identifying land use in the half-mile radius study area is crucial in identifying the type of users of the Purple Line will serve. There is a substantial amount of commercial development along Wilshire Boulevard and La Cienega Boulevard. There is a mixture of medium and low-density residential in all areas around the station. Horace Mann School is located to the east and La Cienega Park is located to the south. Figure 4.27 details the land use surrounding the station. Land use categories are as follows:

- Low-density residential: 2 or fewer dwelling units per acre
- Medium-density residential: 3 to 8 dwelling units per acre
- General Commercial: Commercial that mainly generates demand within the neighborhood
- Office Commercial: Commercial that mainly is for office use
- Community Commercial: Commercial that can generate demand throughout Central LA
- Regional Commercial: Commercial that can generate demand throughout the larger LA region
- Public Facilities: Schools, public departments, and some museums
- Open Space: Parks and medians
- Mixed-Use: Residential/commercial-oriented mixed use

The Wilshire/La Cienega Station is located within the Beverly Hills Unified School District. The school district boundary follows the city's limits. That approximate half mile radius around the station also includes a portion of the Los Angeles Unified School District, mainly to the east. Figure 4.28 details the two school district boundaries.

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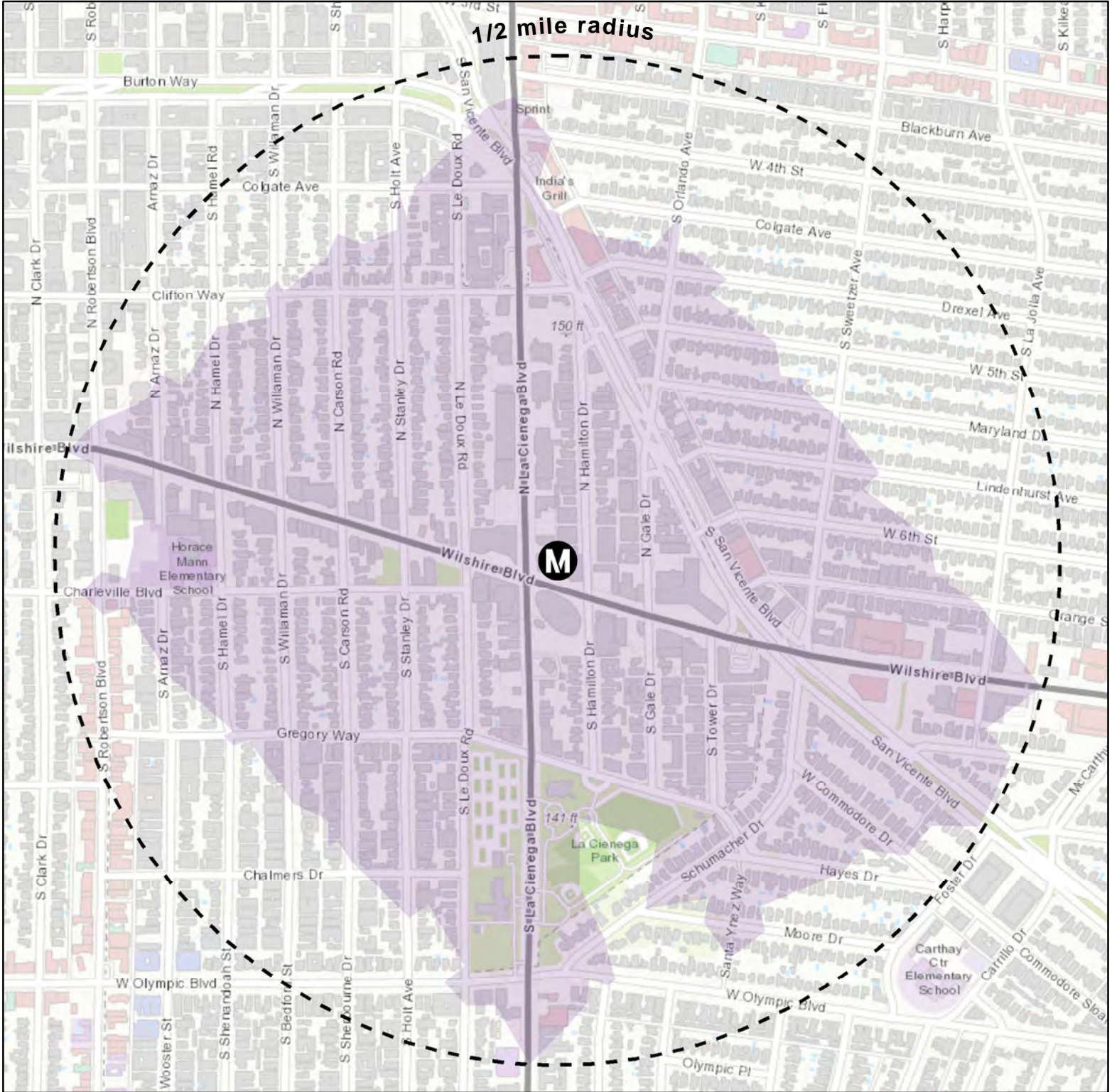
<sup>3</sup> SWITRS data from 2018-2019 is provisional and subject to change.





# Wilshire / La Cienega Station Half Mile Pedestrian Walk Shed

Figure 4.21

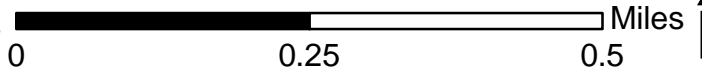


- La Cienega Pedestrian Shed
- Wilshire / La Cienega Station Half-Mile Radius



Source: IBI Group, 2020

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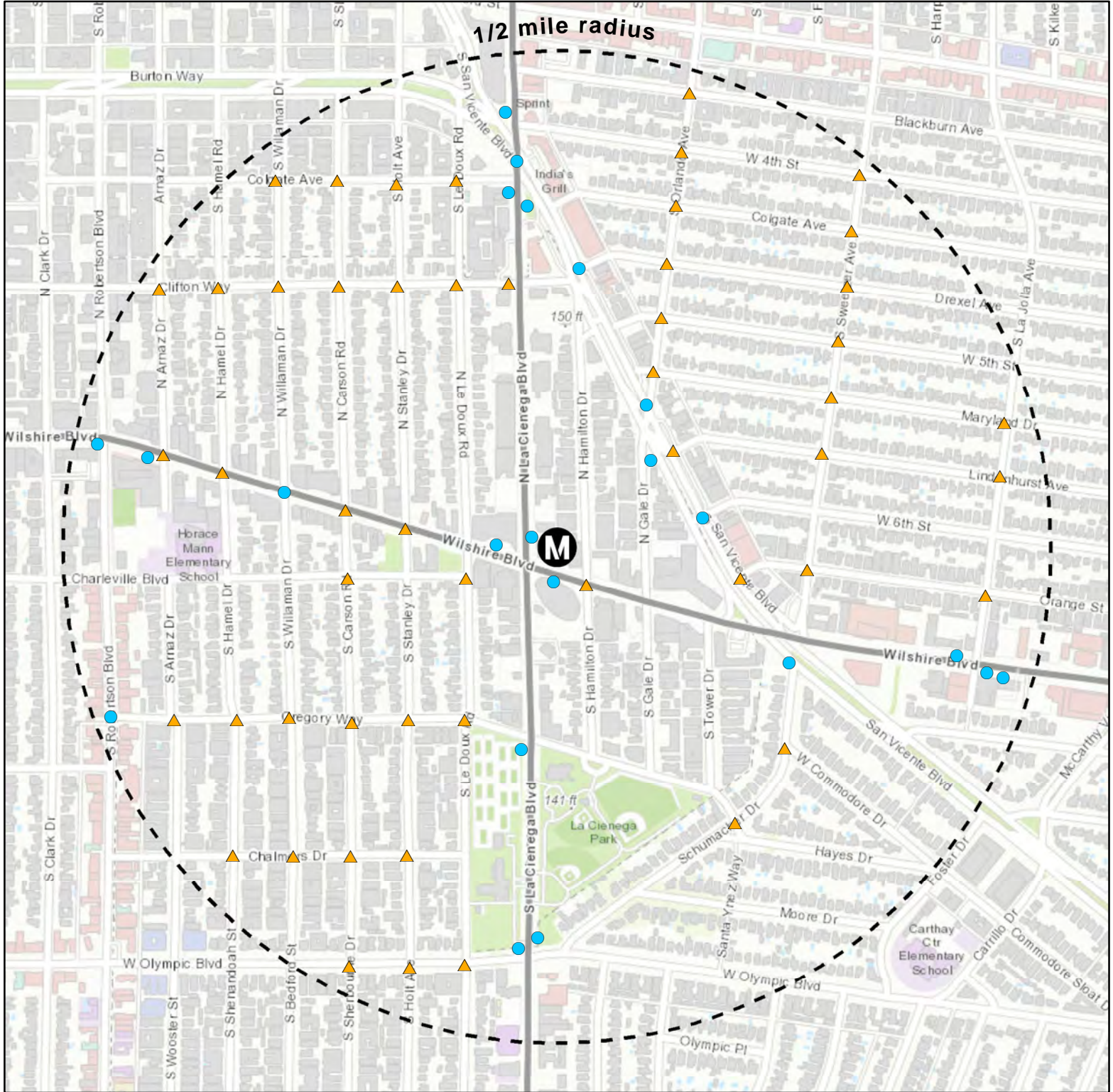






# Wilshire / La Cienega Station Pedestrian Facilities

Figure 4.24

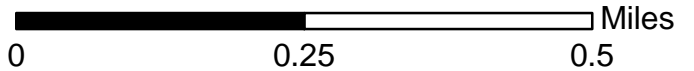


- ▲ Missing Crosswalk
- Bus Stop
- Wilshire / La Cienega Station Half-Mile Radius



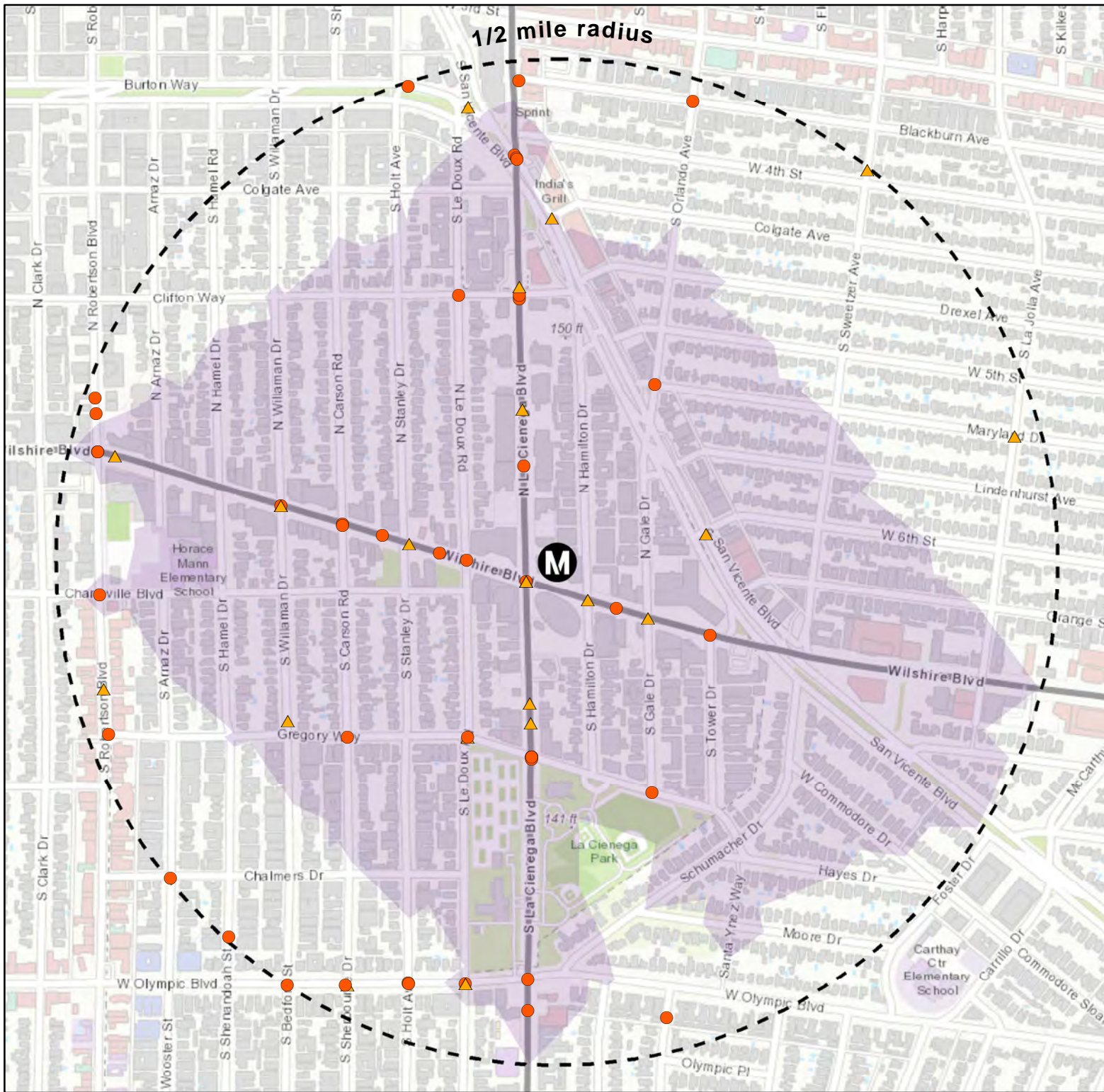
Source: IBI Group, 2020

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# Wilshire / La Cienega Station Bicycle and Pedestrian Collisions

Figure 4.25

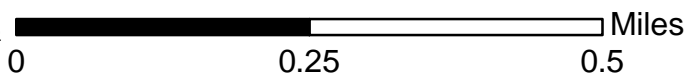


- ▲ Bicycle Collision
- Pedestrian Collision
- La Cienega Pedestrian Shed
- Wilshire / La Cienega Station Half-Mile Radius



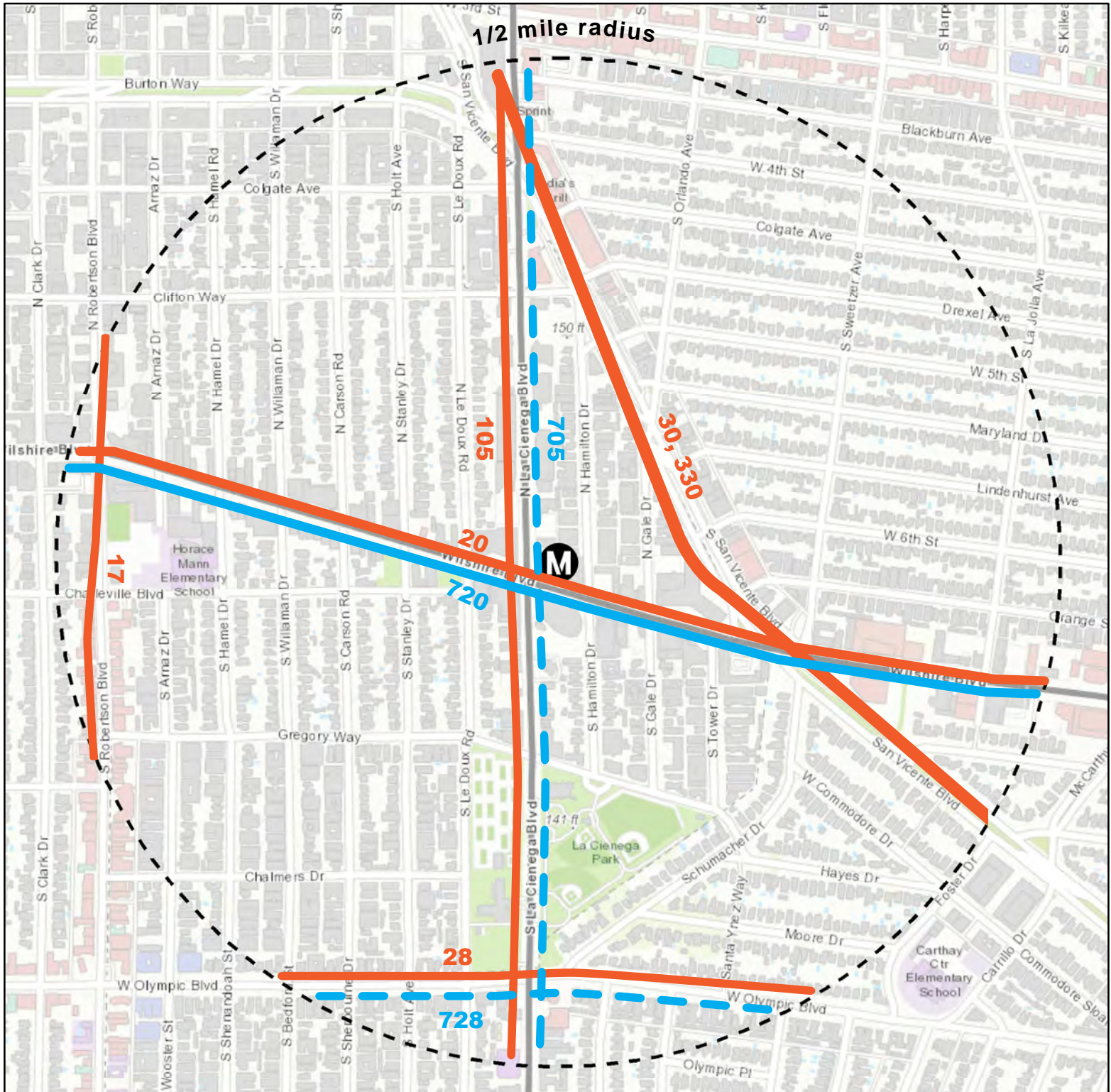
Source: IBI Group, 2020

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# Wilshire / La Cienega Station Bus Transit Routes

Figure 4.26



## Metro Local

— Routes 17, 20, 28, 30, 105, 330

## Metro Rapid

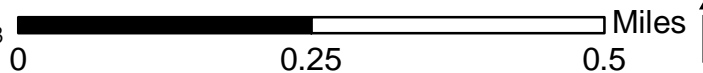
- - - Routes 705, 728 (Service Not Offered Daily)

— Routes 720 (7 Day Service)



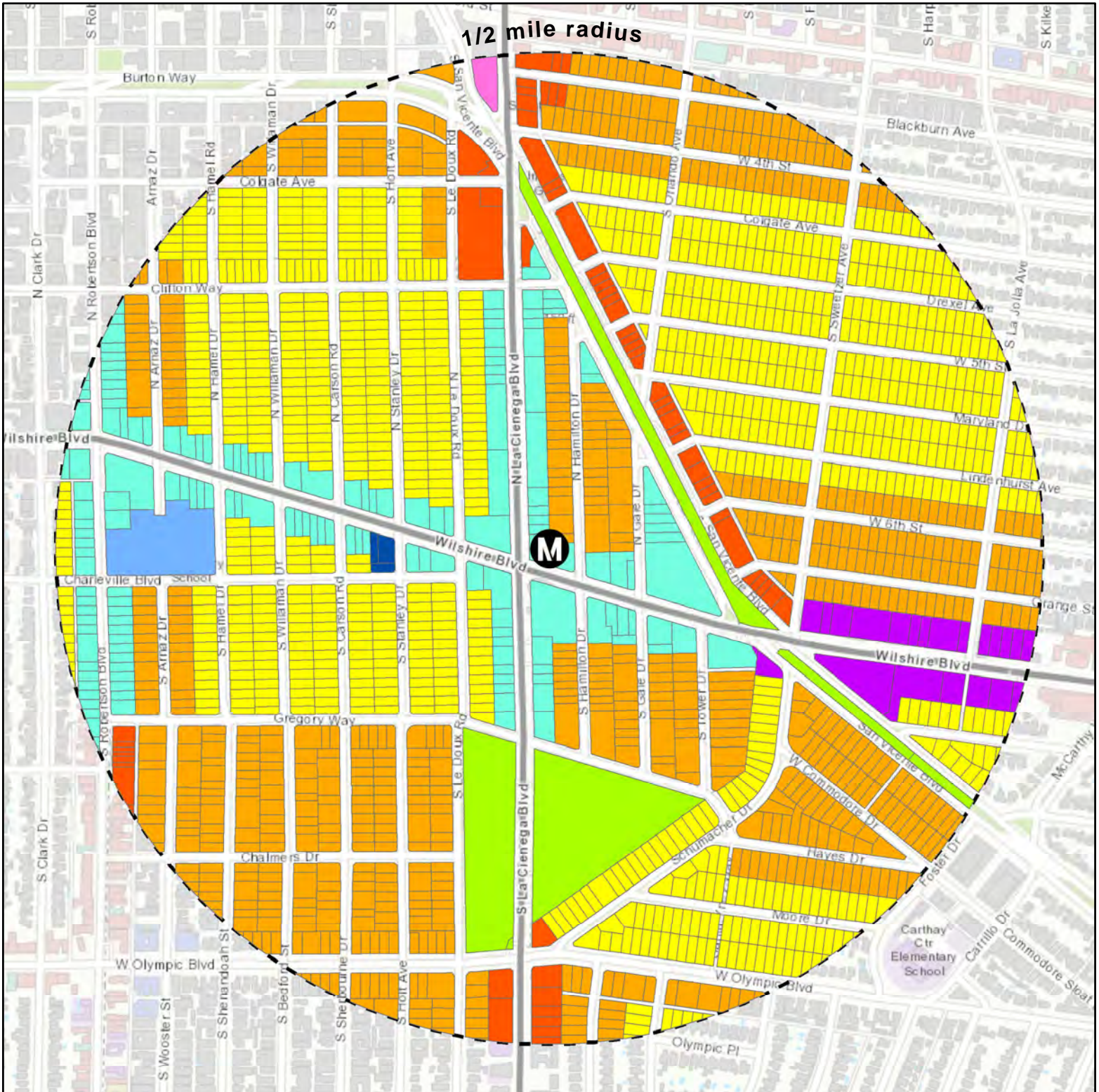
Source: LA Metro, 2018



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# Wilshire / La Cienega Station Land Use

Figure 4.27

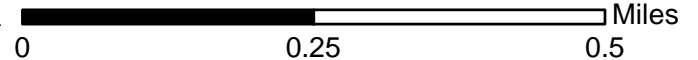


- |   |  |  |
|---|--|--|
|  Low-Density Residential    |  Office Commercial    |  Public Facilities |
|  Medium-Density Residential |  Community Commercial |  Mixed Use         |
|  General Commercial         |  Regional Commercial  |  Open Space        |



Source: SCAG Land Use, 2016

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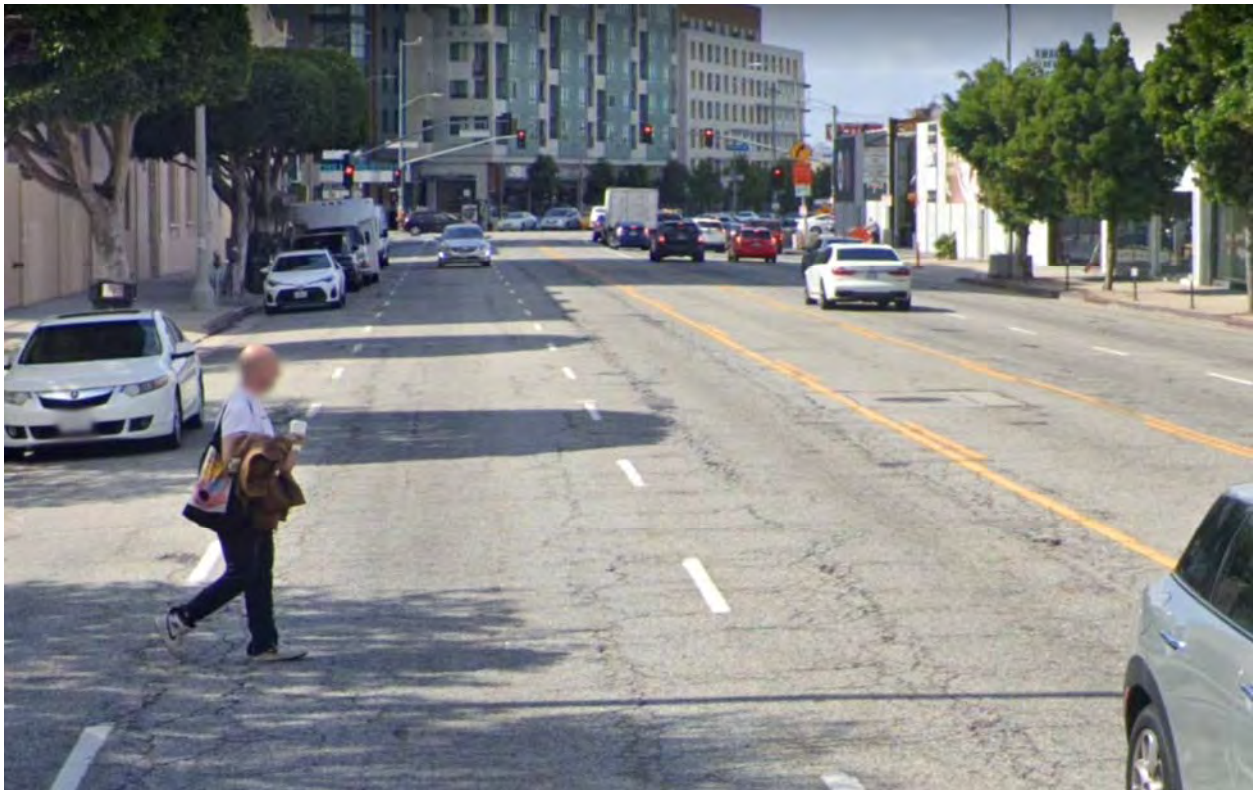
## 5. Analysis

This section highlights the opportunities and constraints for walking and bicycling within a half mile radius of the three station areas. This analysis is based on the existing conditions data collected for each of the three stations and presented on the previous pages. This section also highlights equity opportunities and constraints based upon median household income per census tract as an equity metric. As noted earlier in this report, the three station areas do not currently house any Metro-identified EFCs, so median household income was utilized as a stand-in metric for this equity analysis.

### 5.1. Walking Opportunities and Constraints

The area around the future Wilshire/La Brea Station presents numerous opportunities for pedestrians. Many buildings along Wilshire Boulevard and La Brea Avenue have street facing retail and residences, increasing the pedestrian-orientation of these streets and encouraging walking. There are small blocks when walking east and west further encouraging pedestrian travel and allowing for connectivity to the surrounding neighborhoods. However, the blocks are quite long for pedestrians walking north and south. This condition may create a need for mid-block crossings, such as on La Brea Avenue. There are numerous destinations within the half-mile walking shed, including a middle school to the east, and elementary school to the south, the El Rey Theater to the west, and numerous shops and residences to the north. The difficulty of long blocks on La Brea Avenue is highlighted by a jaywalker in Figure 5.1 below.

**Figure 5.1: La Brea Avenue facing south toward Wilshire Boulevard**



The future station at Wilshire Boulevard and Fairfax is well situated for pedestrians. The station is located within one block of four museums, and is in walking distance of numerous retail, commercial, and residential developments. Block lengths begin to extend on Wilshire Boulevard west of Fairfax Avenue, but there is a mid-block crossing between Fairfax Avenue and Crescent Heights Boulevard. There are numerous destinations in the approximate half-mile shed, including The Grove to the north, a popular shopping/dining destination on Fairfax Avenue south of Olympic Boulevard, and numerous museums central to the station. The most difficult intersection for pedestrians in this study area is the confluence of Fairfax Avenue, Olympic Boulevards, and San Vicente Boulevard, which is shown in Figure 5.2 below.

**Figure 5.2: Olympic Boulevard facing west toward San Vicente Boulevard and Fairfax Avenue**



Many shops, offices, and residential areas are located within walking distance from the future Wilshire/La Cienega Station. The station is situated close to a community park, recreation complex, and library to the south, a school to the west, and numerous fine-dining restaurants to the north. There are also two theatres on either side of the station along Wilshire Boulevard. Similar to the Wilshire/La Brea Station, pedestrians on La Cienega Boulevard may face challenges related to long blocks. Even though there are short blocks on Wilshire Boulevard west of La Cienega Boulevard in Beverly Hills, there are few opportunities to cross the street. San Vicente Boulevard creates numerous challenges for pedestrians as it cuts diagonally through multiple major streets in this study area, including Wilshire Boulevard and La Cienega Boulevard. Those intersections are highlighted below.

Figure 5.3: San Vicente Boulevard facing east toward Wilshire Boulevard



Figure 5.4: La Cienega Boulevard facing north on San Vicente Boulevard



Most streets in all three study areas have sidewalks, except for Carling Way adjacent to the Wilshire / La Brea Station. The sidewalks along Wilshire Boulevard and La Brea Avenue, Fairfax Avenue, and La Cienega Boulevard are wide, well maintained, and accommodating for street furniture, landscaping, patio space, and potentially microtransit. Most residential areas have a five-foot sidewalk, offset a few feet from the street curb. Further evaluation may need to be administered to determined pedestrian and bicyclist lighting quality throughout the study areas.

## 5.2. Bicycle Opportunities and Constraints

There is ample opportunity for bicycling within the three Purple Line Extension Section 1 study areas. However, existing bicycle facilities are a constraint in the Miracle Mile area. There is a Class II bike lane on for a brief portion of Hauser Boulevard east of Park La Brea, as well as on San Vicente Boulevard extending east until the Wilshire Boulevard connection. There is also a Class III shared bike route on 4<sup>th</sup> Street which extends west to Cochran Avenue.

According to the *Metro Active Transportation Improvement Plan Volume I*, many streets have been designated for bicycle facilities. This includes a Class II bike lane on Wilshire Boulevard, through all three station areas and connecting to the existing facility on northbound San Vicente Boulevard. Many north/south streets have been planned for Class II bike facilities, including Highland Avenue, La Brea Avenue, Fairfax Avenue, and southbound San Vicente Boulevard. 3<sup>rd</sup> Street is also planned for a Class II facility.

Although there are no Class IV bike facilities in the study areas, San Vicente Boulevard, Charleville Boulevard, and 6<sup>th</sup> Street from San Vicente Boulevard to Hauser Boulevard have been planned to provide protected on-street bike access.

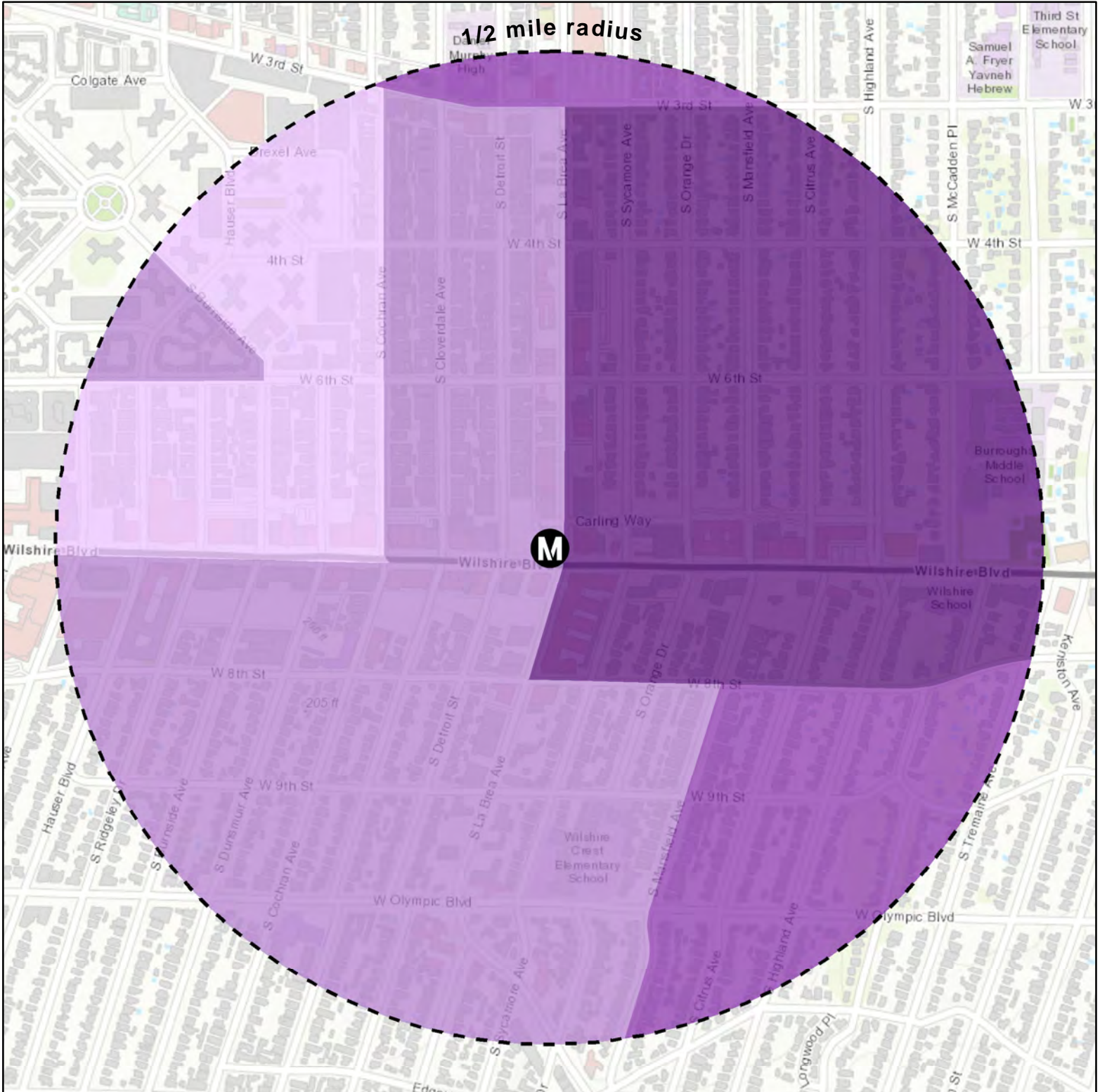
Many streets within the study are have been designated by the City of Los Angeles and the City of Beverly Hills as future Class III bike routes, including Mansfield Avenue, Cochran Avenue, the remainder of Hauser Boulevard, La Jolla Avenue, 8<sup>th</sup> Street, Drexel Avenue, McCarthy Vista, Le Doux Road, and Gregory Way. The implementation of all planned Class II, III, and IV bike facilities in the Section 1 study area would enhance connections to and from the three future Purple Line Stations.

## 5.3. Equity Opportunities and Constraints

There are no Equity Focused Communities (EFC) within the three study areas for Purple Line Extension Section 1, as shown in Figure 4.1. As such, it remains important to connect the Purple Line to as many residents, workers, and visitors as possible, which should include EFC's in the vicinity of these future Purple Line stations. For instance, finding pathways via public transit or micro-mobility from the Mid-City region to the Purple Line stations would be beneficial for this EFC.

Because there are no EFC's in the three study areas, median household income was used a basic equity factor. The area with the lowest median household income is located south of 6<sup>th</sup> Street, north of Wilshire Boulevard, east of Curson Avenue, and west of Cochran Avenue, to the south and southeast of Park La Brea. Figures 5.5 to 5.7 show the median household income by census tract within the three study areas.

# Wilshire / La Brea Station Median Household Income



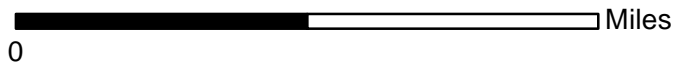
\$ 51,288 - 52,031  
 \$ 52,032 - 74,007

\$ 74,008 - 105,539  
 \$ 105,540 - 122,672

Wilshire / La Brea Station Half-Mile Radius

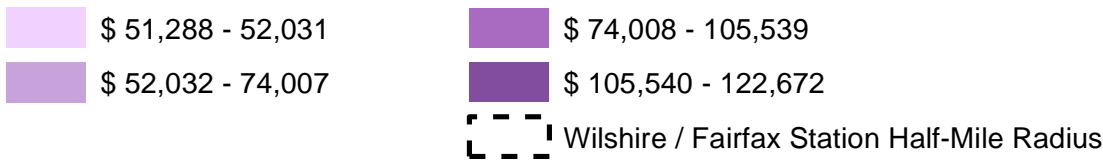
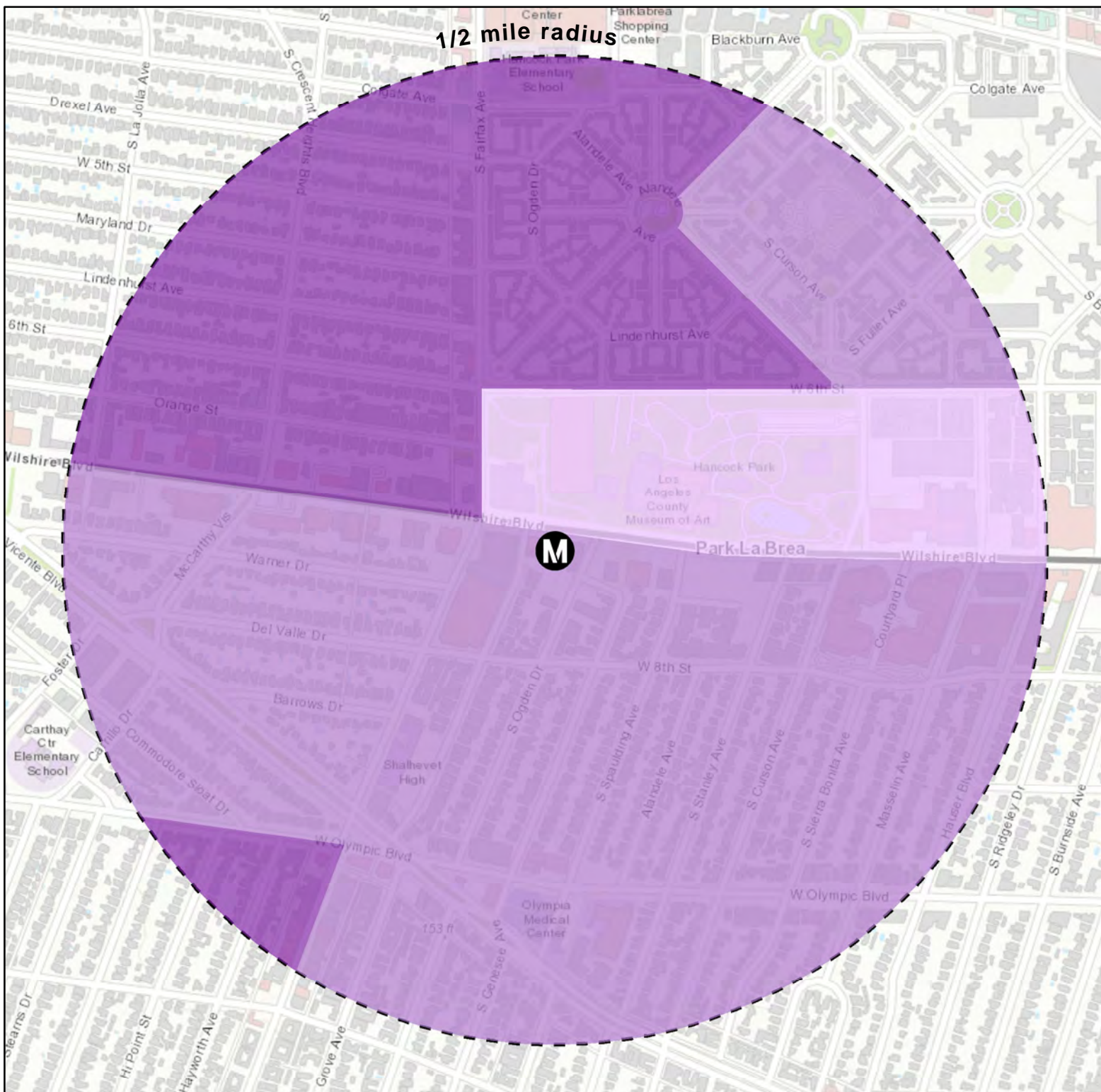


Source: US Census Bureau, 2010

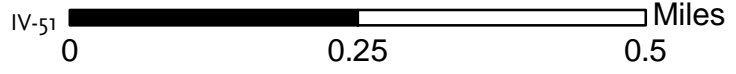


# Wilshire / Fairfax Station Median Household Income

Figure 5.6

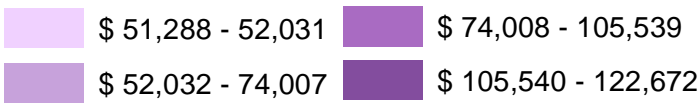
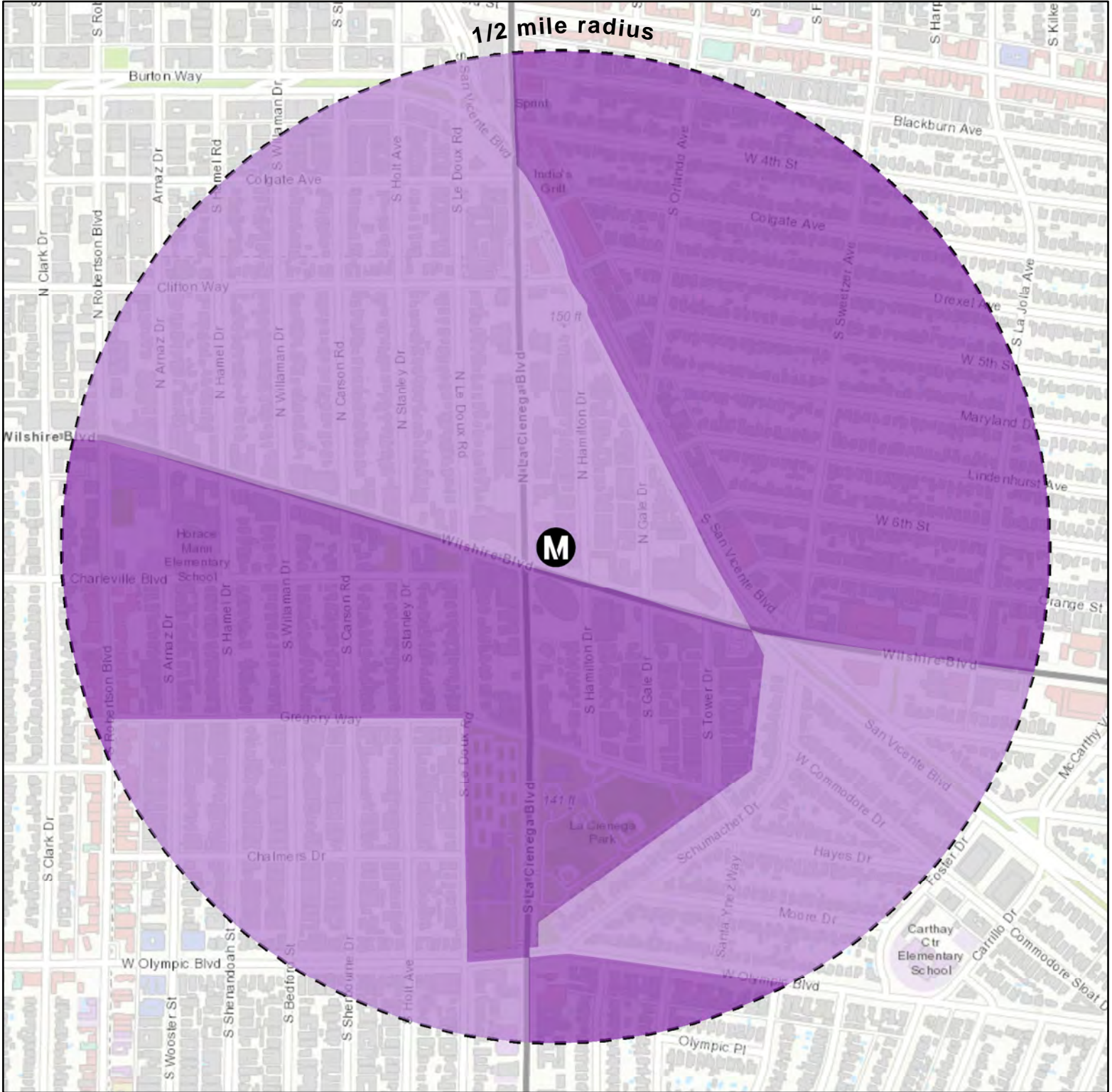


Source: US Census Bureau, 2010



# Wilshire / La Cienega Station Median Household Income

Figure 5.7

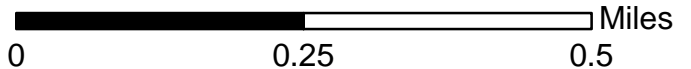


Wilshire / La Cienega Station Half-Mile Radius



Source: US Census Bureau, 2010

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## 6. Findings and Next Steps

### 6.1. FLM Areas of Interest for Walk Audit

The Purple Line Extension Section 1 Walk Audits are one of the first opportunities for the public, stakeholders, and local jurisdictions to be involved in this first/last mile study. During each walk audit, it is crucial to identify all areas that could benefit from pedestrian and bicycle improvements within each station area to make a successful first/last mile plan. Prior to the walk audits, areas of interest have been identified that note specific places of interest that should be assessed during each station’s walk audit in addition to the main station intersections. These include, but are not limited to:

- Wilshire/La Brea Station-Area Walk Audit:
  - McCadden Place adjacent to John Burroughs Middle School
    - Chosen to provide a special focus to students
  - The La Brea Avenue/Olympic Boulevard intersection
    - Chosen due to its high vehicular traffic volumes
  - Cochran Avenue adjacent to Cathedral Chapel School
    - Chosen to provide a special focus to students
  - The Wilshire Boulevard/Hauser Boulevard intersection
    - Chosen due to its high vehicular traffic volumes
  - Sycamore Avenue and 9<sup>th</sup> Street adjacent to Wilshire Crest Elementary School
    - Chosen to provide a special focus to students
  - Detroit Street and 3<sup>rd</sup> Street adjacent to Ohr Eliyahu Academy
    - Chosen to provide a special focus to students
- Wilshire/Fairfax Station-Area Walk Audit:
  - The San Vicente Boulevard/Olympic Boulevard/Fairfax Avenue intersection
    - Chosen due to the confluence of three major corridors
  - The San Vicente Boulevard/Carrillo Drive intersection
    - Chosen due to two pedestrians islands to cross
  - Park La Brea
    - Chosen for its higher-density housing; spans much of the northeast quadrant
  - McCarthy Vista
    - Chosen due to its wide right of way; cut-through possibilities
  - Colgate Avenue and Fairfax Avenue adjacent to Hancock Park Elementary School
    - Chosen to provide a special focus to students
  - 6<sup>th</sup> Street
    - Chosen for its potential Class IV bike facility
- Wilshire/La Cienega Station-Area Walk Audit:
  - The Wilshire Boulevard/San Vicente Boulevard intersection
    - Chosen due to its high vehicular traffic volumes
  - Hamel Drive and Charleville Boulevard adjacent to Horace Mann Elementary School
    - Chosen to provide a special focus to students
  - The San Vicente Boulevard/La Cienega Intersection including Le Doux Road
    - Chosen due to the confluence of three major corridors
  - All intersections adjacent to La Cienega Park
    - Chosen due to their relation to pedestrians/ recreation
  - The Wilshire Boulevard/Robertson Boulevard intersection
    - Chosen due to its high vehicular traffic volumes

## 6.2. Corridors Highlighted for Further Analysis

Roadways such as Wilshire Boulevard, La Brea Avenue, Fairfax Avenue, and La Cienega Boulevard, will likely be identified as primary pathways arterials. This existing conditions report has highlighted other corridors of note that may be candidates for evaluation as primary pathways/arterials, secondary pathways/collectors, or cut-throughs for this study. Corridors in the following list have been chosen as they:

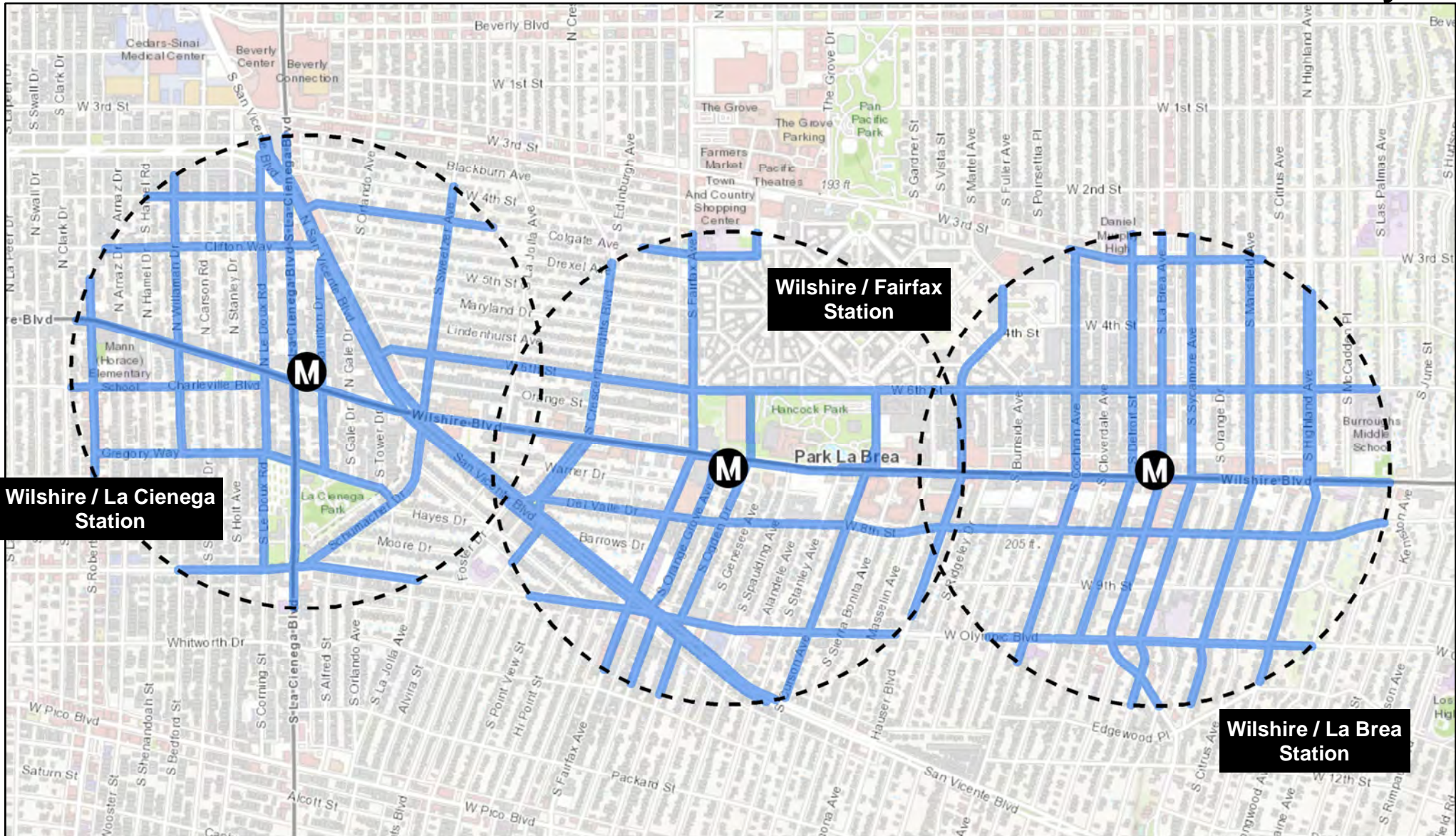
- May be a corridor with a high vehicular, pedestrian, or bicyclist traffic volume
- May be a corridor with or between numerous origins and destinations
- May be a corridor that is planned or has the potential to be a corridor with a bike facility
- May be a corridor in close proximity to the station

These corridors include, but are not limited to:


- Wilshire/La Brea Station-Area:
  - Olympic Boulevard
  - 8<sup>th</sup> Street
  - 6<sup>th</sup> Street
  - 3<sup>rd</sup> Street
  - Highland Avenue
  - Mansfield Avenue
  - Sycamore Avenue
  - Detroit Street
  - Cochran Avenue
  - Hauser Boulevard
- Wilshire/Fairfax Station-Area:
  - Olympic Avenue
  - 8<sup>th</sup> Street/Del Valle Drive
  - 6<sup>th</sup> Street
  - Colgate Ave
  - Hauser Boulevard
  - Curson Avenue
  - Ogden Drive
  - Orange Grove Avenue
  - Crescent Heights Boulevard/McCarthy Vista/Carrillo Drive
  - San Vicente Boulevard
- Wilshire/La Cienega Station-Area:
  - Olympic Boulevard
  - Gregory Way
  - Charleville Boulevard
  - Clifton Way
  - Sweetzer Avenue/Schumacher Drive
  - Hamilton Drive
  - Le Doux Road
  - Willaman Drive
  - Robertson Boulevard

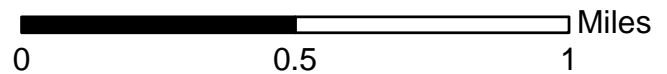
Figure 6.1 depicts each identified corridor within the three station areas below.

# Purple Line Extension Section 1 Corridors for Analysis





 Highlighted Corridors for Further Analysis (Not Exclusive)

 Purple Line Extension Section 1 Half-Mile Radii



## Appendix A: Points of Interest Matrix

This matrix includes all points of interest within the three-mile radius, categorized by points of interest type. Points of interest that are italicized are within the approximate half-mile radius of the station areas.

 		Public
<i>Wilshire Crest Elementary School</i>	Fairfax High School	<i>Westside Jewish Community Center</i>
<i>Ohr Eliyahu Academy</i>	Bancroft Middle School	<i>Cedar Sinai Medical Center</i>
<i>John Burroughs Middle School</i>	Melrose Ave Elementary School	Kaiser Permanente – West Los Angeles Medical Center
<i>Wilshire Private School</i>	Castle Heights Elementary School	Beverly Hills City Hall
<i>Third Street Elementary School</i>	Beverly Hills High School	West Hollywood City Hall
<i>Shalhevet High School</i>	El Rodeo Elementary School	<b>Shopping</b>
<i>Hancock Park Elementary School</i>	Hawthorne Elementary School	<i>Beverly Center</i>
<i>Cathedral Chapel School</i>	<b>Art</b>	<i>The Original Farmer’s Market</i>
<i>Horace Mann School</i>	<i>Los Angeles County Museum of Art</i>	<i>The Grove</i>
<i>Carthay School of Environmental Studies Magnet</i>	<i>Park La Brea Art Center</i>	Westfield Century City
Robert F Kennedy Community Schools	Wallis Annenberg Center for the Performing Arts	Rodeo Drive
Hobart Blvd Elementary School	Paramount Studios	Melrose Trading Post
Los Angeles High School	Hollywood Pantages Theatre	Wilshire Gramercy Plaza Shopping Center
Los Angeles Elementary School	Dolby Theatre	<b>Open Space</b>
Berendo Middle School	The Wiltern	<i>Hancock Park</i>
Loyola High School of Los Angeles	Largo at the Coronet	<i>Pan Pacific Park</i>
24 <sup>th</sup> Elementary School	Roxy Theatre	<i>Mansfield Ave Park</i>
Pio Pico Elementary School	The Mint	<i>Wilshire Green Park</i>
Sixth Ave Elementary School	The Comedy Store	<i>Alendale Park</i>
Cahuenga Elementary School	Laugh Factory	<i>Carthay Circle Park</i>
Dorsey High School	The Groundlings	<i>Lower Carthay Circle Park</i>
Cienega Elementary School	The Sayers Club	<i>La Cienega Park</i>
Arlington Heights Elementary School	TCL Chinese Theatre	<i>Frank Fenton Field at La Cienega Park</i>
Alta Loma Elementary School	Dolby Theatre	Hillcrest Country Club
Virginia Road Elementary School	El Rey Theatre	Rancho Park Golf Club
Crescent Heights Boulevard Elementary School	<b>Attraction</b>	Cheviot Hills Park and Recreation Center
Charles Kim Elementary School	<i>Los Angeles Museum of the Holocaust</i>	Pointsettia Recreation Center
Shenandoah St Elementary School	<i>The La Brea Tar Pits and Museum</i>	Wilshire Country Club
Canfield Elementary School	<i>Petersen Museum</i>	Harold A Henry Park
Beverly Vista Middle School	Hollywood Wax Museum	Queen Anne Recreation Center
Wilshire Park Elementary School	Hollywood Forever Cemetery	Syd Kronenthal Park
Rosewood Ave Elementary School	Hollywood Walk of Fame	Los Angeles Country Club
Laurel Elementary School	20 <sup>th</sup> Century Fox Studios	Baldwin Hills Recreation Center
Gardner St Elementary School	Raleigh Studios	Roxbury Park
Hollywood High School	Capitol Records Building	
Selma Ave Elementary School	Greystone Mansion	
Le Conte Middle School	Museum of Tolerance	
Berstein High School		
Santa Monica Blvd Community Charter School		
Van Ness Ave Elementary School		
Alexandria Ave Elementary School		
Saturn St Elementary School		
Echo Horizon School		
Hamilton High School		
Malborough Private School		
Marvin Avenue Elementary School		
New Open World Academy		

## Appendix B: Bus Transit Routes Matrix

This matrix includes all bus routes that come within a half-mile of any of the three station areas, categorized bus service type and bus route number. This matrix present the general starting and ending point of each bus route to provide an approximation of the possible destinations a transit user could travel if they utilized the Purple Line.

Service Type	Bus Route #	Street when in half-mile of Station Area	Start	End
Metro Local	16	W 3 <sup>rd</sup> St	Pershing Square Area	Westfield Century City
	17	N Robertson Blvd	Pershing Square Area	Culver City Expo Station
		W 3 <sup>rd</sup> St		
	20	Wilshire Blvd	7 <sup>th</sup> & Maple	Downtown Santa Monica Expo Station
	28	W Olympic Blvd	Eagle Rock Plaza	Westfield Century City
	30	San Vicente Blvd	Indiana Station	San Vicente & Sunset
	105	N La Cienega Blvd	San Vicente & Santa Monica	Pacific & Santa Fe
	212	N La Brea Blvd	Hawthorne/ Lennox Station	Hollywood/ Vine Station
	217	Fairfax Ave	Howard Hughes Center	Vermont/ Sunset Station
	312	N La Brea Blvd	Hawthorne/ Lennox Station	Hollywood/ Vine Station
316	W 3 <sup>rd</sup> St	Pershing Square Area	S Mansfield Ave	
Metro Rapid (service not offered daily)	330	San Vicente Blvd	Indiana Station	San Vicente & Sunset
	705	N La Cienega Blvd	San Vicente & Santa Monica	Pacific & Santa Fe
	728	W Olympic Blvd	Patsaouras Bus Plaza at LA Union Station	Westfield Century City
Metro rapid (7-Day service)	780	Fairfax Ave	Pasadena City College	Washington/ Fairfax Transit Hub
	720	Wilshire Blvd	East LA Commerce Center	Downtown Santa Monica

**Next stop: a better journey.**

**PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN**  
Section 1 – Community Engagement & Local Coordination



**Metro**<sup>®</sup>

# Community Engagement Summary

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## Purple (D Line) Extension Section 1 First/Last Mile Plan



Prepared for Metro  
by IBI Group  
With The Robert Group, HereLA, MottMacDonald, and LA Walks

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# 1 Introduction

The Metro Purple (D Line) Extension Section 1 First/Last Mile (FLM) Plan identifies improvements to pedestrian and bicycle access for three proposed Metro rail transit stations:

- Wilshire Boulevard/La Brea Avenue
- Wilshire Boulevard/Fairfax Avenue
- Wilshire Boulevard/La Cienega Boulevard

This summary report provides an overview of the community engagement activities conducted to support the development of the FLM plan. Community engagement and the resulting inputs are integral to the preparation of FLM plans, as the perspectives and viewpoints of local residents, transit riders, commuters, and stakeholders can help to expand the project team's understanding of current challenges and constraints related to walking and bicycling in the station areas. These perspectives and viewpoints help in the identification of proposed FLM projects and improvements to enhance station access and safety for people walking and bicycling to the stations. Community input is also a key component of the project scoring and prioritization effort, which is described in more detail elsewhere in this plan.

## 1.1 Project Team

The community engagement efforts conducted in support of the plan were led by IBI Group and supported by two subconsultants: The Robert Group and HereLA, as well as a non-profit community based organization (CBO): Los Angeles (LA) Walks.

Metro's FLM planning efforts are enhanced through the inclusion of one or more CBOs as part of the project team to assist in supporting elements of the community engagement effort. CBO participation in the FLM planning process can also extend to elements of the technical planning and analysis work effort to enhance the inclusion of community perspectives and viewpoints in the development of the FLM recommendations. LA Walks was selected as the CBO for the Metro Purple (D Line) Extension Section 1 Plan due to the organization's extensive work in the City of Los Angeles to promote and encourage walking as a safe, fun, and viable mode of transportation.

## 1.2 Engagement Approach

Due to the COVID-19 pandemic, in-person meetings, workshops, and events were not able to be conducted during the development of the FLM plan. Community engagement efforts took place between November 2020 and March 2021, which coincided with a period of peak case rates for the pandemic and stay-at-home orders issued by the County of Los Angeles and the State of California.

In response to the pandemic and restrictions on in-person meetings and events, alternative outreach methods were developed to ensure that the plan development effort remained on schedule and that the community would have a range of opportunities to participate and provide input into the development of the plan.

Community engagement opportunities included the following:

- Stakeholder Interviews
- Community Walk Audits and Roundtables

- Online Community Survey
- Other community presentations and info-sessions

This summary memo documents the engagement activities and tactics that were used to encourage community participation and gather input for the plan. Each section provides a brief overview of the engagement process associated with each activity. More detailed reports, results, and information for the various engagement activities are provided in the Appendix of this memo.

## 2 Stakeholder Interviews

As part of the Metro Purple (D Line) Extension Section 1 FLM planning efforts, members of the consultant team, including Bill Delo (IBI) and Marina Kay from The Robert Group (TRG), conducted a series of interviews with a variety of individuals and organizations that have a stake or interest in the future of Section 1 of the Metro Purple (D Line) Extension. The purpose of these interviews was to talk with representatives of institutions, businesses, and neighborhood groups about the FLM planning effort and to receive input about potential challenges and opportunities related to transit station access from the perspective of these stakeholders. These interviews are also a useful pathway to expand the potential pool of participants in subsequent community engagement efforts, as the stakeholders who participate can encourage participation from other residents, employees, and affiliates of the institutions, business, and neighborhood groups located in the station areas.

A total of 10 interviews were conducted in November 2020 and December 2020. Participating stakeholders included representatives from community organizations, residential neighborhoods, healthcare centers, the business community, and museum institutions. All 10 interviews (with a total of 20 participants) were conducted via video call/screen-sharing using the Microsoft Teams application.

### 2.1 Participation

The participating stakeholders were as follows:

#### Wilshire/La Cienega

- Todd Johnson & Blair Schlecter, *Beverly Hills Chamber of Commerce*
- Gabriela Flores, *Cedars Sinai Medical Center*
- Cyndie Ayala, *Jewish Federation of Los Angeles*

#### Wilshire/Fairfax

- LJ Hartman, *Los Angeles County Museum of Art (LACMA)*
- Museum Group
  - Peter Knezovich, Mariko Yoshimura-Rank, Lauren Girard, Andrew Werner - *Academy Museum of Motion Pictures (Oscars)*
  - Suzanne Isken - *Craft Contemporary Museum (CCM)*
  - Beth Keane, Lisa Barnett, Wendy Villalta - *Holocaust Museum LA*
  - Richard Hayden, *La Brea Tar Pits (NHM)*
- Meg McComb, *Greater Miracle Mile Chamber of Commerce*
- Chris Robertson, *The Grove/Caruso Development*

#### Wilshire/La Brea

- Conrad Starr & Philip Farha, *Greater Wilshire Neighborhood Council*
- Ileana Firchau, *Park La Brea*
- Liana Lassleben, *Mid City Neighborhood Council*

The stakeholder interviews helped to identify needs and priorities related to FLM in the three station areas, including specific improvements to walking and bicycling infrastructure that stakeholders felt are needed to help improve station access. Each interview participant was asked a similar set of questions, which were formulated to provide participants with an opportunity to share their opinions and insights. The interviews were conducted with the help of a Google Map of the stakeholder's corresponding station area. As the stakeholder analyzed the map and provided commentary on specific areas of concern, the planning team simultaneously populated the map with localized notes. This method allowed for a real-time visual discussion of the station

area. Inputs received from the interviews will be used in the development of the draft Pathway Network maps for each station area.

## 2.2 Key Findings

The most consistent themes heard from the stakeholders included:

### **Wilshire/La Cienega**

- Improve access to bike and scooter facilities on most major streets and intersections
- Stakeholders are currently working together with nearby city governments to plan and implement transportation programs such as bike-share, mobility hubs, and streetscape plans
- Need for safety enhancements at street crossings and improved markings for crosswalks
- Improve traffic conditions on major streets in the station area
- Important to study the impact of current and future development projects planned around station area on pedestrian and bicycle demand
- Need for improved signage and lighting to ensure pedestrian safety

### **Wilshire/Fairfax**

- Need for crossing and traffic improvements on major street intersections, especially along Fairfax Avenue, San Vicente Boulevard, and Olympic Boulevard
- 6<sup>th</sup> Street and Fairfax Avenue – Traffic signal timing and traffic calming improvements needed
- Street and sidewalk repairs on major and minor streets
- Pedestrian safety improvements on station adjacent secondary access streets including Ogden Drive and Orange Grove Avenue
- Address pedestrian safety concerns associated with homeless encampments, especially near Museum Row
- Importance of knowing parking arrangements of major venues and institutions along the corridor
- Importance of creating an inviting environment near museums and other recreational centers with spaces for food amenities such as food trucks and stands

### **Wilshire/La Brea**

- Major street pavement, sidewalk and lighting improvements needed on Fairfax Avenue
- Improve east-west connectivity for bicycles and pedestrians
- Add bike and scooter amenities in busier areas, especially near shops and restaurants
- Add bike lanes on major streets and some side streets in station area

### **Overlapping themes**

- Various station areas have narrow sidewalks that cause pedestrian congestion
- Connections to residential areas in station area are important
- Need for bike facility improvements in most station areas
- Need for wayfinding signage throughout station areas
- Bottleneck traffic conditions on major streets in station areas
- Importance of having pedestrian connections to major commercial centers, office buildings, hospitals, hotels, landmarks and other major destinations

Notes and summaries from each of the stakeholder interviews are provided in the Appendix.

## 3 Community Walk Audits and Roundtables

Walk Audits are collaborative, field-based research activities wherein participants are asked to walk around station areas (within the typical 1/2-mile radius representing a 10-minute walk to the station), observe the street environment for pedestrians and bicyclists, and provide observations and insights related to transit access, safety, comfort, and connectivity.

Community walk audits are an integral part of the FLM planning effort. The input and perspectives of people who walk, ride, and roll around the station areas on a day-to-day basis are foundational components in the development of the improvement recommendations and FLM Pathway Network maps.

### 3.1 Format

As part of previous Metro FLM planning efforts, walk audits were conducted in a group setting, with participants attending one of multiple sessions offered at each station to participate in a walk audit on a designated date and time. Due to the restrictions and precautions in place as a result of the COVID-19 pandemic, the approach to conducting the community walk audits for this plan was modified to comply with local health guidelines and provide adequate opportunity for social distancing for community participants. Instead of group meetings and walk audits, participants were provided with training online related to how to perform a walk audit, and then given a definite period time (three weeks) to conduct their audit individually using a mobile app that was accessible from Android and Apple iOS devices.

The community walk audit effort involved three primary elements, and was conducted between January 2021 and March 2021. These elements were:

- Online Training Webinar – This webinar was led by the project team and provided an introduction into the objectives behind the walk audit and instructions on how participants were to complete their audit using the mobile app.
- Individual Walk Audits – Participants were assigned to audit a specific quadrant at one station and given three weeks to conduct their audit.
- Online Roundtables – Following completion of the audits and preparation of the draft FLM Pathway Network maps, walk audit participants were invited to attend an online roundtable session to review the draft maps and provide their input on the draft recommendations.

Brief overviews of each of three activities are provided in the following subsections. More detailed information regarding the data and information collected during the walk audits is provided in the separate Community Walk Audit memo elsewhere in this FLM Plan.

### 3.2 Participant Recruitment

Recruitment of participants for the community walk audits began in December 2020. This recruitment effort involved reaching out via phone calls and sending invitations via email to community members and stakeholders located in all three station areas. The direct recipients of the invitations were encouraged to participate in the walk audits and to share the invitation within their network (i.e. employees, follow residents/neighbors, etc.). Invitations were sent to a variety of organizations, institutions, and businesses. These included neighborhood councils, community organizations and groups, businesses, museums, schools, and chambers of commerce. Interested participants were asked to complete an online form, identify their preferred station to audit, and to select a preferred time to participate in the online training webinar. The invitations also highlighted that participants who completed all three elements of

the walk audit effort (online training, walk audit, and roundtable) would be eligible to receive a \$50 gift card as a thank you for their dedication of time and effort.

### 3.3 Online Training Webinar

Online training webinars were conducted on Thursday, January 14, 2021 and Saturday, January 16, 2021. Webinars were conducted using the Zoom videoconference platform. Simultaneous English and Spanish-language webinars were offered during both time periods. A total of 36 people attended the online training webinars.

The purpose of the online training webinars was to inform walk audit participants about the process, the schedule for the activity, and how the information collected through the audit would be incorporated into the FLM planning effort.

The format of the webinar included an introductory presentation that covered the following topics:

- Definition of First/Last Mile
- Overview and purpose of walk audits
- Overview of the types of conditions auditors would be asked to record
- Training on how to use the walk audit app and record conditions
- Review of safety guidelines and who to contact in case of questions

### 3.4 Individual Walk Audits

Following completion of the online training webinars, participants were initially given a two week period between January 17, 2021 and January 31, 2021 to complete their individual walk audit. The deadline for completing the walk audit was subsequently extended by one week to February 5, 2021 as a result of poor weather conditions and walk audit app performance issues on selected days within the initial two week window.

Because walk audit participants were issued a generic login user id and password, it is not possible to specifically identify an exact number of unique participants who completed an audit. Through a review of time stamp differences in input data received from the walk audits, it is estimated that approximately 21 people completed walk audits. This represents about 55%-60% of the number of participants who attended the online training webinars.

### 3.5 Online Roundtables

Online roundtable sessions were added to the walk audit process as part of this FLM planning effort to respond to restrictions for in-person engagement activities as a result of the COVID-19 pandemic. In previous Metro FLM planning efforts, in-person pop-up activities and events were typically scheduled after the community walk audits were completed to share the draft FLM Pathway Networks and receive input from the community at-large on these materials. As part of the Metro Purple (D Line) Extension Section 1 FLM planning efforts, these online roundtables were envisioned as an alternative approach to provide walk audit participants with an opportunity to review and comment on the draft Pathway Networks since events and activities with the community at-large were not possible.

Roundtable sessions were conducted on Wednesday, March 24, 2021, Thursday, March 25, 2021, and Saturday, March 27, 2021. The Wednesday session included a simultaneous Spanish-language session. A total of 10 people attended the four Roundtable sessions. A detailed description of the Roundtable session approach and inputs received from participants is provided in the Appendix.

## 4 Online Survey

The third primary outreach activity conducted to support the development of the plan was an online public survey used to gather input and feedback on ways to improve the walking and bicycling environment around the three planned stations. The target audience for the survey was Los Angeles County residents and stakeholders who live, work, or spend time in three station areas.

This online survey was live for a period of 33 days, between March 1, 2021 and April 2, 2021. During this time, the survey received 891 responses from 863 unique computer IDs, with greater than 6,000 total comments or data points recorded. The survey was promoted through the following channels:

- Metro email blasts using the existing database of contacts for the Purple (D Line) Extension project
- Social media notices and ads distributed through Metro's existing social media channels, including Facebook, Twitter, and Instagram
- Encouragement to participants in the stakeholder interviews and community walk audits to have others in their networks (neighbors, co-workers, employees, etc.) participate in the survey

This section provides a brief overview of the survey format and results. A more detailed analysis of the survey results is provided in the Appendix.

### 4.1 Survey Format and Layout

Metro selected an interactive, map-based online survey application, Maptionnaire, as the method for soliciting input from the community online to inform the development of FLM project types and locations. Maptionnaire utilizes map-based tools to design questionnaires, collect location-specific data, and convey information. In addition to familiar question types, Maptionnaire provides respondents with an interactive, "gamified" experience with questions to identify their FLM challenges or ideas on a map. On the backend, Maptionnaire provides an automatic analysis of questionnaire data with detailed charts, maps, and GIS data for further analysis. The survey was available in English, Spanish, and Korean.

Participants in the survey received an introduction to the project, an overview of the FLM planning process, and instructions on how to provide input. The survey guided participants through each category of input, provided additional instructions for each category, and finished with a demographic survey.

Maptionnaire experienced a technical issue approximately two weeks after the survey was live and that continued through the end of the survey respondent period. The technical issue included the mapping feature showing a blank grey screen for respondents attempting to complete the survey on an iOS smartphone. To resolve the issue, respondents were advised to complete the survey on a laptop. The technical issue was reported to Maptionnaire after the first incident and was resolved after the close of the survey.

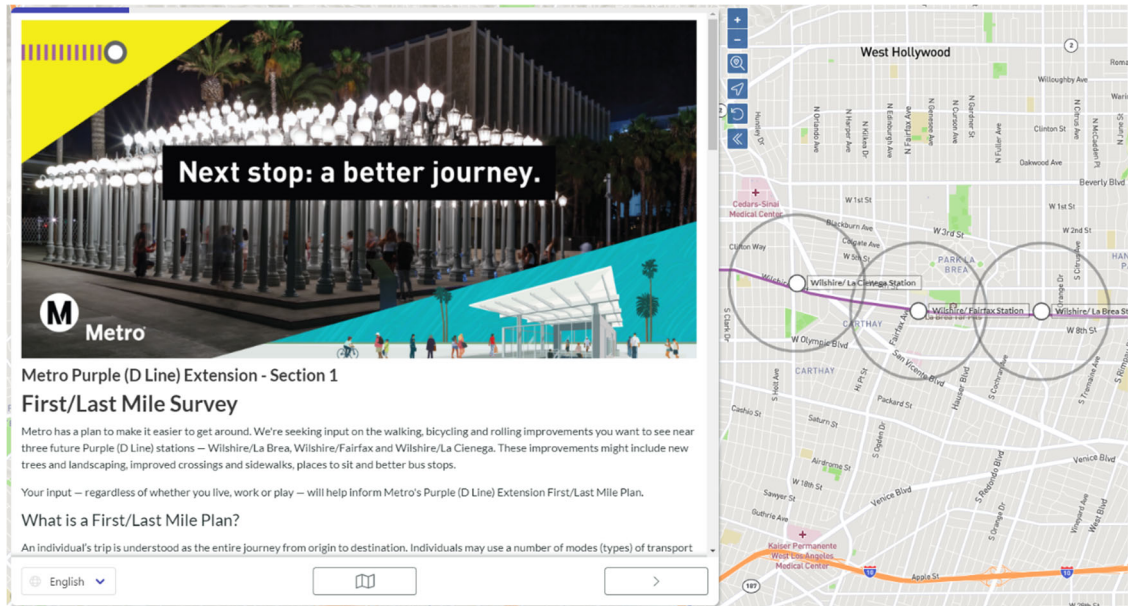


Figure 1: Maptionnaire Survey Welcome Screen

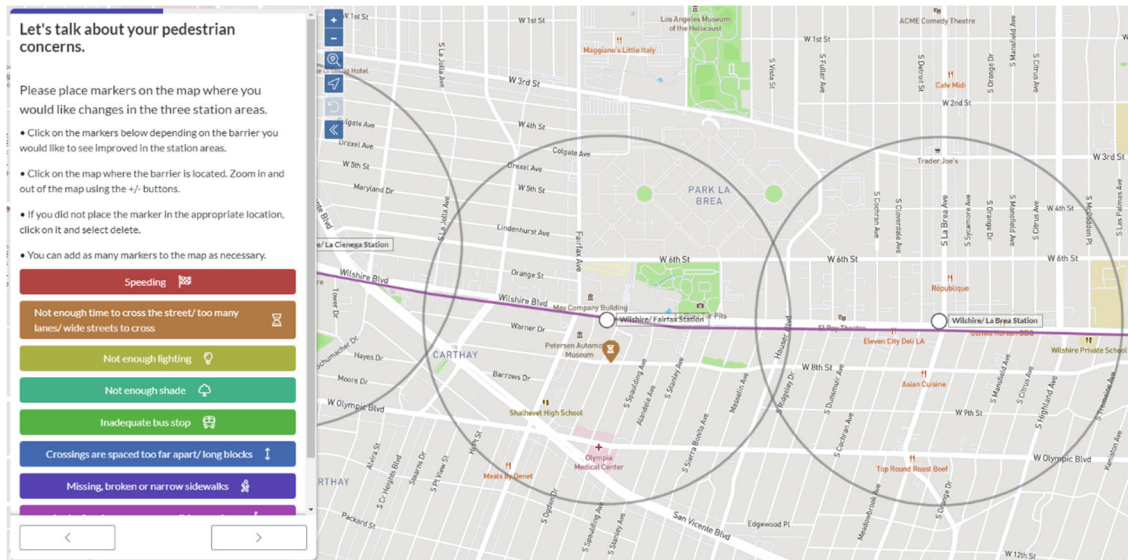


Figure 2: Maptionnaire Survey Input Screen



## 4.2 Key Survey Takeaways

Selected inputs and results from the online survey are noted below. As identified above, a more detailed summary report on the survey questions and results is provided in the Appendix.

### Station Use

Survey participants were asked about which station of the three study stations they would most likely utilize.

- Wilshire/La Cienega – 23%
- Wilshire/Fairfax – 44%
- Wilshire/La Brea – 33%

### Station Access Routes

The following streets were most often identified as the streets that riders would use most often to access the stations:

#### Wilshire/La Cienega Station

- La Cienega Boulevard
- Wilshire Boulevard
- San Vicente Boulevard

#### Wilshire/Fairfax Station

- Wilshire Boulevard
- Fairfax Avenue
- Crescent Heights Boulevard

#### Wilshire/La Brea Station

- Wilshire Boulevard
- La Brea Avenue
- Olympic Boulevard

### Types of Improvements

The survey asked respondents to identify needs in 14 different categories covering a range of factors related to FLM planning, including accessibility, bicycle and walking infrastructure, and perceptions of comfort and safety. The categories and number of responses for each are illustrated in the chart below.

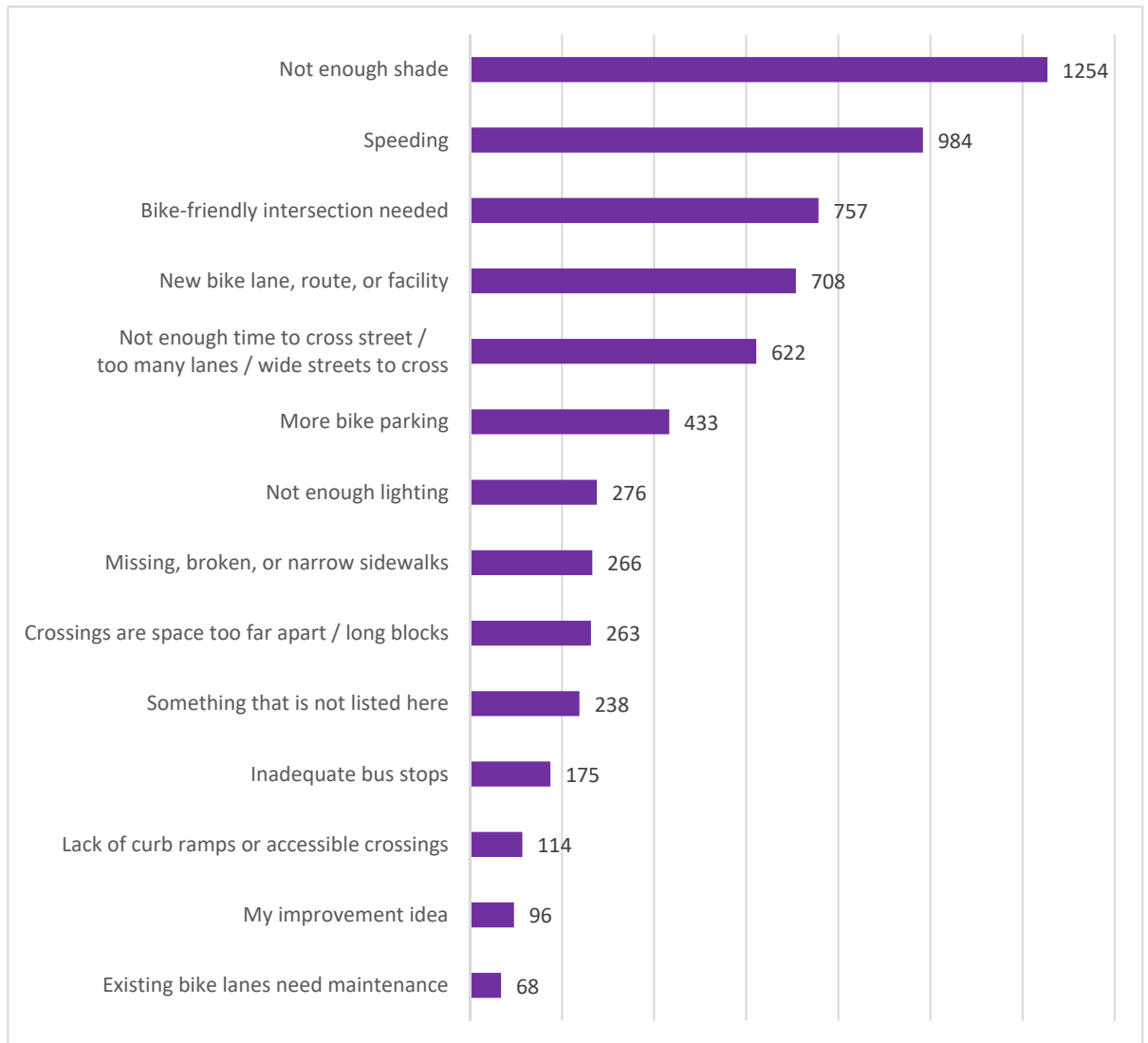


Figure 33: Needs Identification by Category

### 4.3 Application of Survey Results

Survey results were used to inform the development of the Pathway Network maps, providing support for the identification of specific pathways in each of the three station areas and for the identification of specific FLM access improvements along the designated pathways. Survey results are also incorporated into the project scoring and prioritization methodology, as described elsewhere in this Plan.

## 5 Other Community Presentations and Info-Sessions

The Metro First/Last Mile team organized several presentations to keep communities informed about the overall status of the project and specific opportunities to provide feedback.

In February 2021, the Metro FLM team met virtually with local residents (Carthay Circle and Miracle Mile Residential Association, among others) to explain the upcoming online survey and to demonstrate how individuals could log comments and feedback through the map-based survey platform. This presentation was recorded and the recording was subsequently shared with community members.

In March 2021, the team also met with the Metro Accessibility Advisory Committee, comprised of Los Angeles County residents living with disabilities, to present a similar status update and demonstration of how to complete the online survey. It had met previously with this group to recruit walk-audit participants.

In August 2021, the team organized virtual presentations to showcase the draft plan documents. The intention of these information sessions was to provide members of the public an opportunity to see and understand the plan before it went to the Metro Board for consideration in September 2021. The Metro FLM team also posted draft plan documents to the project webpage, along with information about how to participate and provide public comment at the Metro Board meetings.

In addition to these aforementioned sessions, the Metro FLM team met throughout the project with elected Los Angeles city council district offices (CD4 and 5) to keep representatives informed about the project and opportunities for constituents to provide input into the planning process. It also regularly coordinated with local agencies in both the City of Los Angeles and City of Beverly Hills; in May 2021, it presented a status update at the City of Beverly Hills Traffic and Parking Commission Meeting.

## 6 Local Agency Coordination

The development of the Metro Purple (D Line) Extension Section 1 FLM Plan included coordination with the cities of Los Angeles and Beverly Hills. This coordination process is important in the development of the FLM Plan, as local agencies will ultimately be responsible for the implementation and maintenance of FLM improvements located within their right-of-way.

To facilitate coordination with staff members from both cities, separate online video conference meetings were conducted in March 2021. The objectives of these meetings were to provide an update on the project process, present the draft Pathway Network maps for review by City staff, and to review proposed pathways and improvements with City staff prior to presentation of the draft concepts during the Community Roundtables. Meetings were conducted on March 18, 2021 with Beverly Hills and on March 22, 2021 with Los Angeles. The draft Pathway Network maps and project lists were shared with staff during these meetings. Both cities were provided with a review period following these meetings to review the draft materials and submit comments to Metro.

Following completion of these meetings and the subsequent review period, the project team updated the Pathway Network maps and project lists to incorporate comments received from city staff. Both cities received a second opportunity to review draft materials for the FLM Plan during May and June 2021. This second review cycle included the opportunity to review the draft final Pathway Network Maps and Project Lists, as well as portions of the plan related to Project Origins, Project Scoring and Prioritization, and Rough Order of Magnitude (ROM) Cost Estimates. Comments received from City staff during this review period were integrated as appropriate into the final Plan.

## 7 Lessons Learned

As highlighted throughout this summary, the community engagement effort conducted in support of the development of the Metro Purple (D Line) Extension Section 1 FLM Plan included the following primary elements:

- Stakeholder Interviews
- Community Walk Audits and Roundtables
- Online Survey
- Local Agency Coordination
- Other Community Presentations and Info-sessions

The primary elements of community engagement process were different than those typically employed by Metro as part of the development of FLM plans. Social distancing guidelines and stay-at-home regulations instituted by the County of Los Angeles and State of California as a result of the COVID-19 pandemic precluded the project team's ability to conduct in-person community engagement efforts during the development of the plan. These guidelines and regulations also limited the team's ability to go out into the community and get the word out about the project and opportunities for engagement.

Despite these challenges, the project team was able to execute a broad community engagement effort and many of the engagement activities received detailed and enthusiastic participation from community members and stakeholders. This input provided valuable contributions to the development of the FLM Plan.

With the different approaches to community engagement employed as part of this FLM planning effort, it can be valuable to review the lessons learned from each engagement activity. This review can help to inform future community engagement efforts conducted for FLM planning projects, as well as community engagement efforts conducted for other non-FLM Metro projects. Many of the online-based and virtual engagement activities utilized on this project would be appropriate for use on future projects in combination with in-person engagement activities. The lessons learned presented in this section begin with a discussion of demographics, and follows with an analysis of each engagement activity.

### **Demographic Comparison**

Metro regularly conducts on-board ridership surveys on its bus and rail lines. The demographic categories used for the on-board ridership surveys informed the Purple (D Line) FLM online survey, and the responses are therefore able to be compared. When compared with the most recent on-board survey results (Fall 2019), respondents to the FLM online survey were significantly more affluent, older, more male, and less ethnically diverse than Metro transit riders as a whole.

Among the 891 responses received for the survey, 605 provided a zip code, and 388 of those responses (64%) identified that they lived within a zip code that has a portion within at least one of the station areas. The zip codes that have a portion of its area within one of the three station areas include: 90005, 90010, 90019, 90020, 90035, 90036, 90048, and 90211.

To help address some of these differences in demographics, it is recommended that future online surveys be paired with in-person surveys and engagement as allowed by public health guidelines. According to the on-board survey, 40% of patrons survey do not own a smart phone that would make online engagement easier, 13% do not have internet access within their household, and less than half have access to a high-speed internet connection. The following strategies may help future online surveys to better reflect Metro's patrons:

- Identify and partner with CBOs that may be able to help bridge the “digital divide” for those who do not have the means or technical ability to participate in online surveys, and support those organizations with equipment, funding, or staff support.
- Identify new ways to promote and attract input from groups that are underrepresented in online engagement.
- Tailor public outreach strategies so that feedback received in-person or online engagement is similar and directly comparable.
- Continue to educate the public about the planning process and how input from mapping exercises can be of value to participants.
- In the future, consider collecting demographic data of walk audit participants to inform comparative analysis.

### **Stakeholder Interviews**

The stakeholder interview process conducted for the Metro Purple (D Line) Section 1 FLM Plan was very similar to the process used for the Metro Purple (D Line) Extension Section 2 & 3 FLM Plan. Interviews were conducted via online video conference, with the ability for facilitators to share their computer screens. This approach allowed for the discussion to be facilitated with the use of a Google Map of the station area, and participants could see in real time their inputs being marked and recorded on the maps. The approach of recording stakeholder inputs on an electronic Google Map also allowed for convenient integration of inputs into the Pathway Network map development process.

Key lessons learned from the Stakeholder Interviews include:

- For this FLM plan development, the interview process was initiated with the objective of conducting a similar number of interviews for each station (3 interviews per station). With the unique conditions present at the Wilshire/Fairfax Station with numerous museums located in close proximity to the station and each other, a single group interview was conducted with representatives from multiple museums. This unique opportunity allowed for additional input for the project. Opportunities to receive additional input from stakeholders are a positive, but the project team should be careful to not limit these opportunities to only one station.

### **Community Walk Audits and Roundtables**

The individual walk audit approach utilized for the Metro Purple (D Line) Extension Section 1 FLM Plan differed from previous FLM planning efforts and walk audits in that the training was completed online and walk audit participants conducted the audits by themselves on a date and time of their choosing. During past planning efforts, walk audits were conducted as a group activity with 8-12 auditors per station participating in-person on a designated day and meeting at a designated location. Training for the walk audit occurred in the field prior to participants being sent out to conduct their audits.

Observations and lessons learned from the consultant team include the following:

#### Recruitment

- Build in time for community engagement and participant recruitment, to include multiple waves of outreach (i.e.: initial touch, follow-up, second follow-up, etc.) in order to build trust and secure input and participation. The recruitment window for these walk audits was approximately six weeks in length, but occurred over the Christmas and New Year’s

Day holiday period, which impacted the team's ability to follow-up with potential participants.

- Retention – The initial recruitment effort obtained 48 sign-ups (43 English and five Spanish). Webinar attendance for the English language was 31 attendees over the two days and five Spanish attendees. Reminder follow-ups were sent to all signed-up participants prior to the webinar dates.
- Explain the recruitment process and its challenges to participants, be transparent about the process, timelines, and time commitments.

#### Training Webinar

- Schedule a dry test run of the webinar to iron out any issues and make sure the flow works.
- Allocate time during the webinars to have participants actually log in to the app, use it and be able to ask questions.
- Do not include a Web App Video on YouTube during the webinar. It would have been better to run through the instructions manually as a presenter. The video could be available after the webinar as a reference for attendees.
- Provide more opportunities of cohesion with the participants (i.e.: ice breakers, chat group to share best practice, experience of walk audit).
- Include time to build camaraderie between participants. It seemed they wanted to know who else was on the call. (E.g. "Please introduce yourself in the chat".)
- Provide the login and password information for the walk audit mobile app in multiple outlets (emails, presentation, cheat sheet).

At the end of the webinar, have the participants test log-in and add a condition in the mobile app. This would allow the team to address any technical issues before participants are in the field.

#### Walk Audit App

- The FLM app should be monitored for technical issues daily.
- Improve the FLM app functionality for iOS and Apple devices.
- If quadrants for future stations are not shown in the map in the app, having one login per station could simplify log-ins. We would tell participants which quadrant they are responsible for.

#### During Walk Audit Time Window

- Send a reminder email during audit week with a snapshot of how many people have completed their audits, how many points were logged and to encourage people who haven't already audited to go out.
- Allow flexibility with the walk audit completion deadline in case of weather-related issues (rain, heat, etc.) that may prevent auditors from conducting their audits in a timely fashion.

Overall, the individual walk audits would appear to be a viable alternative to the traditional in-person group walk audits that were previously conducted during first/last mile planning efforts. Additional benefits of this approach include the following:

- Flexibility in schedule for walk audit participants – Allowing two-three weeks to complete the audit instead of one specific day.
- Flexibility with weather events – Previous walk audits have been impacted by rain or hot days. Allowing participants a multi-week time window to conduct their audit allows them to avoid less than ideal weather conditions.

- Additional participants – Flexibility in the timing to conduct the audits allows for the recruitment of a wider variety of people, including those with work or school schedules that would have precluded participation in an event with a defined time and day.

The observed drawbacks to the individual walk audits include the following:

- The events are not community or group oriented – Performing the audit individually prevents participants from interacting with other participants and discussing/sharing observations. This could be addressed by allowing interaction in the webinar and the update emails sent to participants during the walk audit period.
- Participant retention – Through the process, we observed that about 75% of people who were originally recruited for participation attended the training webinars. Of these 36 participants, an estimated 55-60% completed a walk audit (approximately 21 people). However, only 10 people attended the March Roundtable sessions. The duration between events should be minimized to support retention of participants.

Overall, the individual walk audits are a viable alternative approach for inclusion in the FLM community engagement effort, and there is merit in continuing this approach on future FLM planning efforts even after the conclusion of the COVID-19 gathering restrictions. Individual walk audits could be conducted either in place of the traditional group walk audits or as a supplement to the group audits to further increase community participation. Key changes or improvements would be to reduce the amount of time between the walk audit data collection period and the follow-up roundtables to reduce attrition and to conduct the roundtable session on different weeks to allow for flexibility in attendance by participants. Consideration could also be given to increasing the incentive payment for participants who complete all three components (training, walk audit, and roundtable).

### **Online Survey**

Due to the COVID-19 pandemic and limitations on in-person engagement activities, the online survey assumed a greater role in gathering broad participation from the community during the development of this FLM plan. The use of the Maptionnaire online survey platform and its map-based format allowed the survey questions to be oriented around having participants identify and mark specific locations for needs and improvements on maps of each station area. This approach provides significant benefits for respondents, allowing them to visualize their station area and zoom in to identify specific locations on the maps. The survey platform also allows the project team to collect and process the data into GIS form, allowing for efficient consolidation with inputs from the community walk audits and other engagement activities.

Prior to the roll out of the survey, the project team and Metro evaluated two online map-based survey platforms for use on this project. The two programs were Maptionnaire and ArcGIS Survey123. Metro has been making greater use of the ArcGIS Survey123 platform for other planning projects being conducted by the agency. Both platforms offered the benefit of the surveys being map-based, allowing survey respondents to mark their inputs directly on maps of the station areas. Both platforms also allowed for the transfer of response data to GIS for use in the analysis efforts for the project.

A key difference in the two platforms was the user interface and the ability to incorporate multiple maps into the survey. ArcGIS Survey123 was limited to a single map for a survey. This format is more conducive to a single corridor-level project. With the need for inputs on a station-by-station basis across three separate station areas, the capability within the Maptionnaire platform to create and display multiple maps within a single survey allowed for an easier user experience for the survey. Another key limitation of the ArcGIS Survey123 was the need for the survey respondent to create a new map for each input that they submitted. In cases where respondents may provide numerous inputs for one station, this approach could make it difficult for the



respondent to recall their previous submittals and could lead to duplications in inputs. In the Maptionnaire platform, respondents can see their previous submittals and how each submittal relates to the others, allowing for more intuitive use and reducing the potential for duplicate inputs.

In terms of the performance of the survey and respondent demographics, there are several key takeaways:

- The survey received a high number of responses – over 860 unique responses, which was a very positive outcome.
- As highlighted in Section 4, the survey respondent demographics do not generally align with the demographics of typical Metro transit riders. Several factors play a role in these results including:
  - The availability of the survey only online, with no in-person surveys capable of being administered during the pandemic
  - The demographics of the station areas
  - The distribution of the survey, not only through Metro channels, but how the survey link may be distributed by individual people in their networks and by different organizations in theirs

For future FLM planning projects, it would be helpful to better leverage the ability of the participating CBOs to get out into the communities and gather input and completed surveys in person from transit riders and a more diverse audience of community members. This approach would help also in gathering input from people who do not have access to high quality internet services. Due to the COVID-19 pandemic, the project team was unable to employ these approaches for this project.

### **Community Based Organization (CBO) Participation**

CBO participation is an important and integral part of the development of FLM plans. CBOs provide unique perspectives and connections to the communities that would benefit from FLM improvements. These connections can help to provide more robust and broader community participation in the FLM planning process. For this project, LA Walks was selected as the CBO to support the community engagement effort due to the organization's extensive work to promote safe walking environments within the City of Los Angeles.

Participation by LA Walks staff helped to enhance the recruitment efforts for the community walk audits and roundtables. The CBO had extensive contacts and relationships with community organizations and community groups in the study area. Some of the potential benefits of LA Walks' connections and grass-roots engagement approaches were limited by the COVID-19 pandemic, which precluded getting out into the community in-person to talk to transit riders, commuters, and service employees. As part of future FLM planning efforts, assuming no long-term impacts from the pandemic, these approaches and tactics could be helpful to encourage additional participation from transit riders and underserved populations in the walk audits, surveys, and other engagement activities.

### **Additional CBO Observations**

LA Walks was also asked to provide inputs and thoughts regarding lessons learned for the community engagement process. The perspective of the participating CBO is a valuable element in assessing lessons learned and improving the process for community engagement in subsequent FLM planning efforts. Observations from LA Walks included the following:

- **Keep the digital format as a complementary aspect of outreach.** The online format for the community roundtables should be maintained, even coming out of the pandemic.

Providing both digital and in-person engagement, makes FLM projects even more accessible. It is recommended that Metro incorporate both approaches into the engagement and not take the online option away. This recommendation carries over to allowing the walk audits to be completed in groups and individually.

- **Need more time to develop interest and trust within the community.** It is recommended to provide more time and follow-up when trying to get interested parties to participate in the walk audits and other community engagement activities. Typically, to get people more actively involved, the project team and CBO need to have multiple touches with them. We see this is especially true for the employees of local groceries and fast food/restaurants. Access at these places often has to go through management and so an opportunity to build relations and initial trust is important.
- **Not all groups are equal when it comes to being willing to engage.** While groups like home owners associations or neighborhood councils are naturally built to give public feedback, other places and groups are not built in such a way, like churches, stores, and/or restaurants. A distinct approach and strategy should be made for these groups, instead of lumping them together with the aforementioned groups.
- **Continue to provide options for different language access.** The offering of content in Spanish and other languages as appropriate is very valuable for the process.
- **Canvassing on the ground.** LA Walks noted the value of being on the ground to encourage participation. They noted this goes beyond setting up a table near bus stations (which is still a good strategy), but also going door-to-door and knocking. Had this strategy been possible for this project, this approach would have been used to share the link to the online survey for those residents and people if they could not participate in the stakeholder meetings. Another potential strategy would involve making phone calls to area residents. This could be accomplished by buying call lists for the local community and make calls asking people to fill out the survey. Even without canvassing, the online survey was able to reach 388 respondents who lived in a zip code that was within or adjacent to at least one of the station areas (64% of all respondents who provided zip code data).

## Appendix A - Stakeholder Interviews

# Purple (D Line) Extension - Section 1 First / Last Mile Plan **Stakeholder Interview Summaries**

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Prepared for **Metro**  
By **IBI Group**, in association with **Mott MacDonald**, **HereLA**, **The Robert Group**,  
**Engineering Solutions Services**, and **LA Walks**  
February 2021

## Executive Summary

As part of the Metro Purple (D Line) Extension Section 1 First/Last Mile planning efforts, members of the consultant team including Bill Delo (IBI) and Marina Kay from The Robert Group (TRG), conducted a series of interviews with a variety of individuals and organizations that have a stake or interest in the future of Section 1 of the Metro Purple (D Line) Extension. This planning effort includes the following planned stations: Wilshire/La Cienega, Wilshire/Fairfax and Wilshire/La Brea.

A total of 10 interviews were conducted between November 2020 and December 2020. Stakeholders included representatives from community organizations, residential neighborhoods, healthcare centers, the business community and museum institutions. All 10 interviews were conducted via video call/screen-sharing using the Microsoft Teams application.

The participating stakeholders are as follows:

### Wilshire/La Cienega

- Todd Johnson & Blair Schlecter, *Beverly Hills Chamber of Commerce*
- Gabriela Flores, *Cedars Sinai Medical Center*
- Cyndie Ayala, *Jewish Federation of Los Angeles*

### Wilshire/Fairfax

- LJ Hartman, *Los Angeles County Museum of Art (LACMA)*
- Museum Group
  - Peter Knezovich, Mariko Yoshimura-Rank, Lauren Girard, Andrew Werner - *Academy Museum of Motion Pictures (Oscars)*
  - Suzanne Isken - *Craft Contemporary Museum (CCM)*
  - Beth Keane, Lisa Barnett, Wendy Villalta - *Holocaust Museum LA*
  - Richard Hayden, *La Brea Tar Pits (NHM)*
- Meg McComb, *Greater Miracle Mile Chamber of Commerce*
- Chris Robertson, *The Grove/Caruso Development*

### Wilshire/La Brea

- Conrad Starr & Philip Farha, *Greater Wilshire Neighborhood Council*
- Ileana Firchau, *Park La Brea*
- Liana Lassleben, *Mid City Neighborhood Council*

The purpose of these stakeholder interviews was to understand and identify first/last mile needs and priorities, including specific station area investments that people felt are currently needed or could help improve station access. Each interview participant was asked a similar set of questions, which were formulated to provide participants with an opportunity to share their opinions and insights. The interviews were conducted with the help of a Google Map of the stakeholder's corresponding station area. As the stakeholder analyzed the map and provided commentary on specific areas of concern, the planning team simultaneously populated the map with localized notes. This method allowed for a real-time visual discussion of the station area. Inputs received from the interviews will be used in the development of the draft Pathway Network maps for each station area.

## Key Findings

The most consistent themes heard from the stakeholders included:

### Wilshire/La Cienega

- Improve access to bike and scooter facilities on most major streets and intersections
- Stakeholders are currently working together with nearby city governments to plan and implement transportation programs such as bike-share, mobility hubs, and streetscape plans
- Need for safety enhancements at street crossings and improved markings for crosswalks
- Improve traffic conditions on major streets in the station area
- Important to study the impact of current and future development projects planned around station area on pedestrian and bicycle demand
- Need for improved signage and lighting to ensure pedestrian safety

### Wilshire/Fairfax

- Need for crossing and traffic improvements on major street intersections, especially along Fairfax Blvd, San Vicente Blvd, and Olympic Blvd
- 6<sup>th</sup> and Fairfax – Traffic signal timing and traffic calming improvements needed
- Street and sidewalk repairs on major and minor streets
- Pedestrian safety improvements on station adjacent secondary access streets including Ogden Dr and Orange Grove Ave
- Address pedestrian safety concerns associated with homeless encampments, especially near Museum Row
- Importance of knowing parking arrangements of major venues and institutions along the corridor
- Importance of creating an inviting environment near museums and other recreational centers with spaces for food amenities such as food trucks and stands

### Wilshire/La Brea

- Major street pavement, sidewalk and lighting improvements needed on Fairfax Blvd
- Improve east-west connectivity for bicycles and pedestrians
- Add bike and scooter amenities in busier areas, especially near shops and restaurants
- Add bike lanes on major streets and some side streets in station area

### Overlapping themes

- Various station areas have narrow sidewalks that cause pedestrian congestion
- Connections to residential areas in station area are important
- Need for bike facility improvements in most station areas
- Need for wayfinding signage throughout station areas
- Bottleneck traffic conditions on major streets in station areas
- Importance of having pedestrian connections to major commercial centers, office buildings, hospitals, hotels, landmarks and other major destinations

## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Todd Johnson & Blair Schlecter, *Beverly Hills Chamber of Commerce*

**Station:** Wilshire/La Cienega Station

**Date|Time:** November 5, 2020 | 4:00pm

**Facilitated by:** Bill DeLo, *IBI*

QUESTIONS	ANSWERS
<p><b>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</b></p>	<ul style="list-style-type: none"> <li>• La Cienega Station will attract workers (adjacent commercial/employment uses)</li> <li>• Restaurants (day and night) and hospital (Cedars Sinai Medical building on San Vicente Blvd) employees and visitors would likely use the station</li> <li>• Employees of offices along Wilshire Corridor toward Fairfax Ave are another demographic that would use transit</li> </ul>
<p><b>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</b></p>	<ul style="list-style-type: none"> <li>• City of Beverly Hills is working on a Streetscape plan</li> <li>• Wilshire Blvd/Gale Dr - City planned Mobility Hub</li> <li>• Robertson Blvd/Olympic Blvd - Scooter or bike access routes needed to get to and from the station as well as safely cross this intersection</li> <li>• Connections to Robertson Blvd corridor for bicycles and scooters</li> </ul>
<p><b>What specific locations in the station area present challenges to pedestrian and bicycle travel?</b></p>	<ul style="list-style-type: none"> <li>• Beverly Center/Robertson Blvd/3<sup>rd</sup> St - Could benefit from mobility options such as shuttles, scooters and bicycles since they are not exactly walking distance from station</li> </ul>
<p><b>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</b></p>	<ul style="list-style-type: none"> <li>• Various wide sidewalks but not many bike lanes in on La Cienega Blvd</li> <li>• La Cienega Blvd/Wilshire Blvd – No bike lanes and not pleasant streets to walk</li> <li>• Walkable distance-wise to Cedars Sinai but not pleasant</li> <li>• La Cienega Blvd - General high traffic volume and very noisy</li> <li>• Suggest putting an inviting entrance/exit environment and lighting amenities on Wilshire Blvd</li> <li>• City of Beverly Hills is looking at putting a mixed-use residence on Robertson Blvd which could lead to increased ridership</li> <li>• City of Beverly Hills may pass mixed-use zoning for Wilshire Blvd</li> <li>• Now that Proposition 22 passed, Uber and Lyft will continue to be in demand</li> <li>• Wilshire Blvd/La Cienega Blvd - Possible curb cut out on loading zone</li> </ul>

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
Stakeholder Interview Summaries

	<ul style="list-style-type: none"> <li>• 6<sup>th</sup> St/San Vicente Blvd - Crosswalk commonly used but not very inviting</li> <li>• La Cienega Park - Median fencing on La Cienega Blvd, no access between parks except at cross-street</li> <li>• Traffic congestion just north of La Cienega Park on La Cienega Blvd</li> <li>• City has planned park upgrades including planned pedestrian bridge over La Cienega Blvd</li> </ul>
<p><b>Where are key destinations near your location or the station?</b></p>	<ul style="list-style-type: none"> <li>• San Vicente Blvd/Colgate Ave - Cedars-Sinai Outpatient Rehabilitation Program</li> <li>• La Cienega Blvd/San Vicente Blvd - Planned 15-story Caruso development</li> <li>• Beverly Center</li> <li>• Restaurants and hotels in station area</li> </ul>
<p><b>Are there specific neighborhoods or uses that would benefit from improved access to the station?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>How else do you see people getting around this neighborhood? How else do you imagine people reaching the station when it's completed?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Summary by:** Marina Kay, TRG



Purple (D Line) Extension - Section 1 First / Last Mile Plan  
Stakeholder Interview Summaries

**Wilshire/La Cienega**

33 views

SHARE

**BH Chamber 11-5-2020**

- 1 Key destinations include restaurants and...
- 2 Offices along Wilshire Corridor towards ...
- 3 City Planned Mobility Hub - Wilshire/Gale
- 4 Connections to Robertson corridor for bl...
- 5 Beverly Center connections
- 6 Wide sidewalk, but no bike lanes currentl...
- 7 La Cienega oriented towards drivers/tra...
- 8 Traffic volumes and noise concerns along...
- 9 Have a good entrance/Exit environment
- 10 MFR - likely good ridership source
- 11 MFR - another ridership area
- 12 City may pass mixed-use zoning for Wils...
- 13 Uber/Lyft access and PU/DO
- 14 Existing crosswalk
- 15 Cedars Building
- 16 Planned 15-story development
- 17 Pedestrian Crossing
- 18 La Cienega - high traffic
- 19 High traffic volumes
- 20 City has planned park upgrades

Map data ©2021 Google Imagery ©2021 Maxar Technologies, U.S. Geological Survey, USDA Farm Service Agency Terms 500 ft

## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Conrad Starr, *Greater Wilshire Neighborhood Council*  
Philip Farha, *Greater Wilshire Neighborhood Council, Area 8 - Melrose*

**Station:** Wilshire/La Brea Station

**Date|Time:** November 17, 2020 | 2:45 pm

**Facilitated by:** Bill Delo, *IBI*, Renee Ho, *Metro*

QUESTIONS	ANSWERS
<p>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</p>	<ul style="list-style-type: none"> <li>• Pedestrian signalization improvement on Wilshire Blvd, understand that it depends on bus stop placement, etc.</li> <li>• The streets around the station area are in great disrepair, need major pavement improvement</li> <li>• Curious if there has been any discussion of diagonal crossing at Wilshire Blvd and La Brea Ave</li> </ul>
<p>What specific locations in the station area present challenges to pedestrian and bicycle travel?</p>	<ul style="list-style-type: none"> <li>• 3<sup>rd</sup> St – Competitive/dangerous</li> <li>• 4<sup>th</sup> St – Obvious choice for east-west biking access, Philip and Conrad part of discussions for biking mitigation, but there is significant pushback from adjacent residents</li> <li>• La Brea Ave has significant pedestrian activity, shopping, and dining up to Melrose Ave</li> <li>• 6<sup>th</sup> St – Provides access to John Burroughs School and Park La Brea, concern for cycling safety</li> <li>• Will not ride on 6<sup>th</sup> St north of La Brea because it's narrow and competition with vehicles</li> <li>• 8<sup>th</sup> St – heavily used for bikes and pedestrians, numerous stop signs and lights but very safe</li> <li>• 9<sup>th</sup> St/La Brea Ave – also provides good access</li> <li>• Detroit St/Cloverdale Ave – Both are one-way streets, Cochran Ave is preferred for bike lane</li> </ul>

<p><b>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</b></p>	<ul style="list-style-type: none"> <li>• Recommend significant investment in bike racks in busier area south of Wilshire Blvd</li> <li>• Create hub for electric scooters and bikes so they are not just thrown around</li> <li>• Electric bikes on the rise; not sure what concerns and consideration around them, but believe it is an important topic to research, especially regarding how to keep them safe as they are quite expensive</li> </ul>
<p><b>Where are key destinations near your location or the station?</b></p>	<ul style="list-style-type: none"> <li>• Various galleries along La Brea Ave all the way up to Melrose Ave</li> <li>• Synergy tapped into considering hotel being built on Wilshire Blvd/La Brea Ave and proximity to LACMA and other museums as source of tourism</li> <li>• Significant activity south of Wilshire Blvd</li> <li>• 8<sup>th</sup> St and La Brea Ave – Brewery opening soon</li> <li>• Various popular restaurants on that intersection</li> <li>• 9<sup>th</sup> St/La Brea Ave - More of a school zone</li> <li>• Miracle Mile is a key location but has been struggling, especially now with COVID-19 restrictions</li> <li>• El Rey Theatre is a large regional draw</li> <li>• Redondo Blvd starts just south of Olympic Blvd (or San Vicente Blvd), bike lane starts there and connects to Jefferson Blvd/Ballona Wetlands</li> </ul>
<p><b>Are there specific neighborhoods or uses that would benefit from improved access to the station?</b></p>	<ul style="list-style-type: none"> <li>• Recommend focusing on improving access on La Brea Ave between 9<sup>th</sup> St and 3<sup>rd</sup> St; stretch south of 9<sup>th</sup> is quieter</li> <li>• From east to west, right turn only from 3-7pm restriction on Sycamore Ave or Orange St, could potentially be a location for signal on 6<sup>th</sup> St between La Brea Ave and Highland Ave</li> <li>• Potential bike lane on Cochran Ave (Michael Schneider, MCWCC), connect NS and EW infrastructure</li> <li>• Cul-de-sac near Mansfield Ave and Carling Way could be a good ped/bike pass through</li> </ul>
<p><b>How else do you see people getting around this neighborhood? How else do you imagine people reaching the station when it's completed?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Summary by:** Marina Kay, TRG

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
Stakeholder Interview Summaries

☰
Wilshire/La Brea
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- 1 Supermarkets - key destinations
- 2 3rd Street has limited space for bikes
- 3 Possible traffic signal - Auto RT only
- 4 4th Street good for bikes, needs more fa...
- 5 Shuttle on La Brea linking Melrose to Wil...
- 6 Cloverdale/Detroit one-way couplet
- 7 6th Street - Cyclist safety - narrow
- 8 Access point to Park La Brea
- 9 High ped activity on La Brea to Melrose
- 10 Traffic signal to cross 6th Street
- 11 Access to JB Middle School
- 12 6th Street unsafe for cyclists e/o La Brea
- 13 Opportunity for cut-through cul-de-sac
- 14 Long wait time for signals on Wilshire
- 15 Diagonal crossing Wilshire/La Brea
- 16 Bike Hub at station
- 17 Bike racks and storage on La Brea
- 18 Regional destination for dining
- 19 8th Street is key bike and ped corridor
- 20 Sycamore narrow and slow street
- 21 Explore bike lane on cochran
- 22 Good bike/ped access on 9th Street
- 23 School Zone
- 24 Streets and sidewalks need rehab in this...
- 25 Fewer destinations on La Brea
- 26 Need for bike connection to PLE from Ol...

The map shows a dense urban grid in Los Angeles. Key streets include Wilshire Blvd, La Brea Ave, and various cross streets like 3rd, 4th, 6th, 8th, and 9th. Numbered markers (1-26) are placed at various points: 1-5 are near the top (3rd-5th St); 6-11 are near the center (6th-8th St); 12-15 are near the bottom (8th-9th St); 16-26 are scattered throughout the area, often near commercial buildings, schools, and transit points. Landmarks like 'Villas at Park La Brea Apartments', 'John Burroughs Middle School', and 'Wilshire Crest Elementary School' are labeled.

## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Gabriela Flores, *Cedars Sinai Medical Center*

**Station:** Wilshire/La Cienega Station

**Date|Time:** December 1, 2020 | 10:00 am

**Facilitated by:** Bill Delo, *IBI*

QUESTIONS	ANSWERS
<p>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</p>	<ul style="list-style-type: none"> <li>• Cedars Sinai works to promote ride share/ not taking car</li> <li>• Employees come from all over, 14,000 employees, 2,000 volunteers, 22,000 ppl on-site daily</li> <li>• Vanpools come in from valley and desert areas</li> <li>• Open to any and every avenue to ensure that anyone that needs to come to campus can do so easily</li> <li>• Incentivize use of alternative transportation methods</li> </ul>
<p>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</p>	<ul style="list-style-type: none"> <li>• Potential benefit if there was a facility near station where shuttles could stop on a schedule</li> <li>• Rideshare/scooters specifically for employees</li> <li>• Crenshaw Extension timeline is unknown, but that connection would be a plus</li> <li>• Limited bicycle access/facilities</li> <li>• City of West Hollywood worked with us to get bike-share in front of Beverly Center</li> <li>• Patient education regarding transportation methods will be crucial</li> </ul>
<p>What specific locations in the station area present challenges to pedestrian and bicycle travel?</p>	<ul style="list-style-type: none"> <li>• Wilshire Blvd/La Cienega Blvd – Need for safety enhancements such as pedestrian lead times for crossing, improved markings for drivers/vehicles</li> <li>• La Cienega Blvd – Bike safety concerns for connections from PLE station to Cedars Sinai campus</li> <li>• San Vicente Blvd/3<sup>rd</sup> St – Limited bicycle access/facilities, pedestrian facilities for access to Cedars Sinai and Beverly Center</li> </ul>
<p>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</p>	<ul style="list-style-type: none"> <li>• Safety conditions for bikes getting from station to hospital with traffic congestion; not sure about comfort levels</li> <li>• Cedars Sinai may be interested in collaboration with rideshare companies to facilitate access but not aware of extent of conversations with City of LA</li> <li>• Not aware of existing bike pathways nearby</li> <li>• Need for further conversations about bike access, lack of bike facilities or pedestrian access</li> </ul>

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
 Stakeholder Interview Summaries

	<ul style="list-style-type: none"> <li>• Future investments will likely not be in parking structures or parking spaces, instead multi-modal transportation</li> <li>• Cedars Sinai has invested in wayfinding for pedestrians and drivers</li> <li>• There is directional signage to find various buildings</li> <li>• Campus is well-lit on-site, should continue to off-site</li> </ul>
<p><b>Where are key destinations near your location or the station?</b></p>	<ul style="list-style-type: none"> <li>• Urgent and primary care right across from station</li> <li>• Cedars Sinai satellite offices located at 99 La Cienega Blvd, north of Wilshire Blvd/La Cienega Blvd</li> <li>• Large number of people walking to station from satellite facilities</li> <li>• Cedars Sinai has a robust shuttle system</li> <li>• Cedars Sinai recently purchased 6500 Wilshire where bulk of non-clinical staff work but are now working remotely due to COVID-19</li> </ul>

**Summary by:** Marina Kay, TRG



## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Cyndie Ayala, *Jewish Federation of Los Angeles*

**Station:** Wilshire/La Cienega Station

**Date|Time:** December 3, 2020 | 1:00 pm

**Facilitated by:** Bill Delo, *IBI*

QUESTIONS	ANSWERS
<p>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</p>	<ul style="list-style-type: none"> <li>• Most employees who use buses are coming from the east side</li> <li>• Would assume that more people will use the train once available</li> </ul>
<p>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</p>	<ul style="list-style-type: none"> <li>• Wilshire Corridor - There have been many recent changes to the area in terms of traffic and an increase in homeless encampments; lighting and other measures needed for safety</li> <li>• Improve lighting for pedestrian safety considering encampments and safety concerns</li> <li>• About half a dozen employees that bike to work regularly, maybe half a dozen more that would if it were easier</li> <li>• Bicycle commuters say drivers are aggressive</li> </ul>
<p>What specific locations in the station area present challenges to pedestrian and bicycle travel?</p>	<ul style="list-style-type: none"> <li>• La Jolla Ave and Wilshire Blvd – Open lot there currently being developed in last 8 months</li> <li>• Assume encampments and traffic congestion will improve upon completion</li> <li>• Wilshire Blvd/La Cienega Blvd - Intersection needs crosswalk improvements including time to cross and reduced street width; DOT often there to control traffic</li> <li>• Wilshire Blvd/McCarthy Vista - Food opportunities are a destination in the area so pedestrian activity is high</li> <li>• Wilshire Blvd/San Vicente Blvd – Short crossing time for walking, very wide intersection, safety concerns</li> </ul>
<p>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</p>	<ul style="list-style-type: none"> <li>• Evening lighting for pedestrian safety along Wilshire Blvd</li> </ul>
<p>Where are key destinations near your location or the station?</p>	

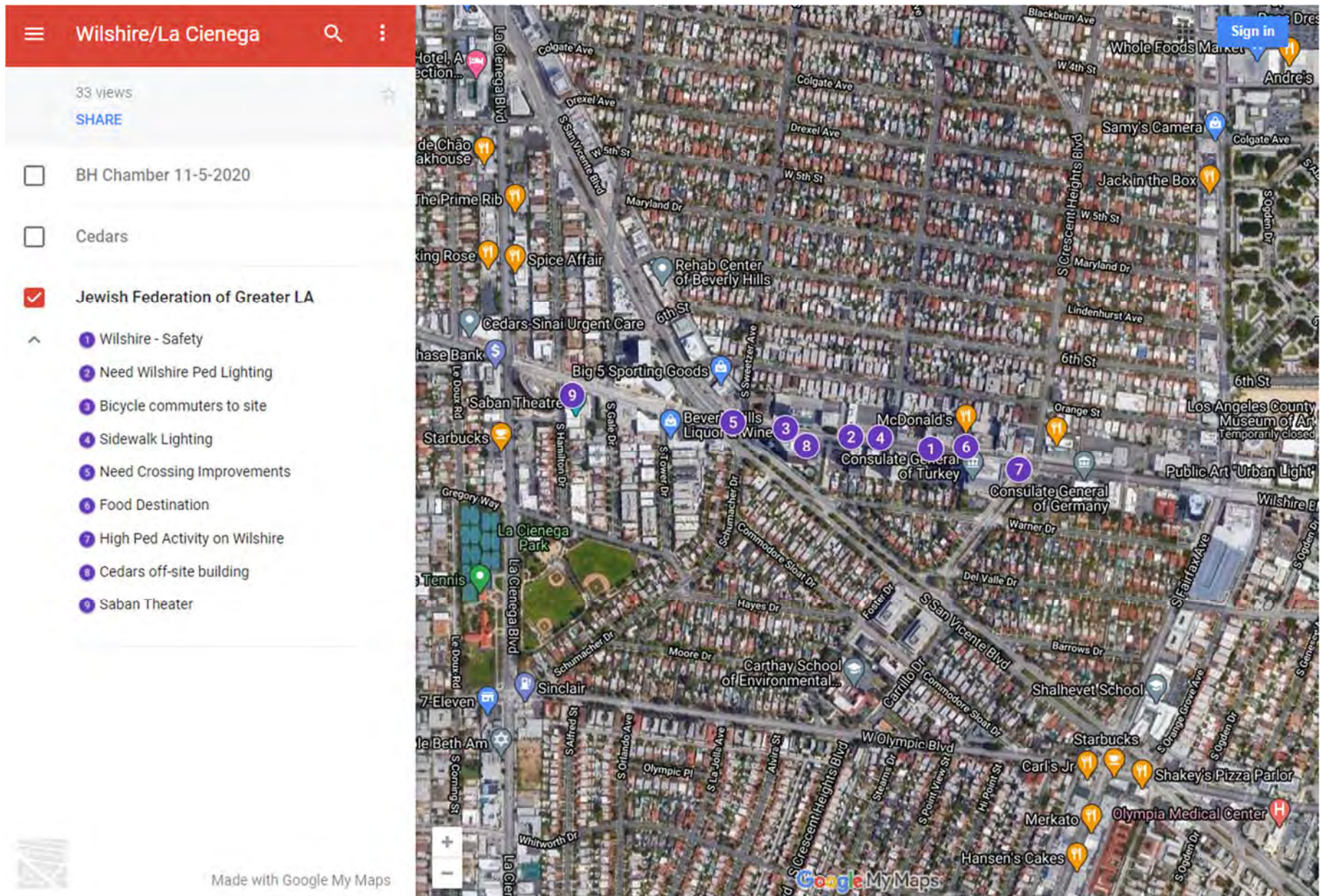


Purple (D Line) Extension - Section 1 First / Last Mile Plan  
Stakeholder Interview Summaries

	<ul style="list-style-type: none"><li>• Saban Theatre</li><li>• Wilshire Blvd/San Vicente Blvd - 6500 office building is a Cedars Sinai satellite location; would think employees would benefit from PLE</li></ul>
<b>Are there specific neighborhoods or uses that would benefit from improved access to the station?</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>How else do you see people getting around this neighborhood? How else do you imagine people reaching the station when it's completed?</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>

**Summary by:** Marina Kay, TRG

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
Stakeholder Interview Summaries



February 2021

## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** LJ Hartman, LACMA

**Station:** Wilshire/Fairfax Station

**Date|Time:** December 4, 2020 | 1:00 PM

**Facilitated by:** Bill Delo, IBI

QUESTIONS	ANSWERS
<p>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</p>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<p>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</p>	<ul style="list-style-type: none"> <li>Wilshire Blvd/Orange St - Lighting and safety important for pedestrians</li> <li>Wilshire Blvd/Ogden Dr - LACMA offices at 5900 Wilshire; requires staff to cross Wilshire Blvd, need for safe crossing both for staff and visitors</li> </ul>
<p>What specific locations in the station area present challenges to pedestrian and bicycle travel?</p>	<ul style="list-style-type: none"> <li>Fairfax Ave/6<sup>th</sup> St – Bus stop lighting and safety improvements needed</li> <li>Lighting for pedestrian safety is needed throughout the station area</li> </ul>
<p>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</p>	<ul style="list-style-type: none"> <li>Wayfinding improvements; direction to museums on north side of Wilshire; directions on how/where to cross</li> <li>Wilshire Blvd and Fairfax Blvd on LACMA side - Bus stop improvements; shelter and lighting on stop</li> <li>Wilshire Blvd and Spaulding Ave on LACMA side - Bus stop improvements; shelter and lighting on stop</li> </ul>
<p>Where are key destinations near your location or the station?</p>	<ul style="list-style-type: none"> <li>LACMA provides bike parking on property off 6<sup>th</sup> St, near Ogden Dr and Fairfax Ave; 248 covered parking stalls split between both areas; however probably temporary location due to construction; partial offset for parking</li> <li>Future LACMA parking structure on corner of Ogden Dr and Wilshire</li> <li>Ogden Dr/Wilshire Blvd an important crossing to LACMA from station</li> </ul>

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
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	<ul style="list-style-type: none"> <li>• Fairfax Ave/Wilshire Blvd an important crossing to LACMA from station</li> <li>• LACMA construction – will create entrance to new museum on the south side of Wilshire Blvd, bridges across Wilshire Blvd</li> <li>• Key pedestrian access on south side of Wilshire Blvd</li> <li>• Key pedestrian access to north entrance of LACMA near Orange Grove Ave and Wilshire Blvd</li> <li>• 20 space bike parking next to Urban Light public art structure at Wilshire Blvd/Ogden Dr</li> <li>• Planned parking garage anticipated to be vehicle-focused, include EV stations between Orange Grove Ave and Ogden Dr off of Wilshire Blvd</li> <li>• Access to current underground parking structure on 6<sup>th</sup> St and Ogden Dr; hours of operation are 5am-11pm</li> <li>• Wilshire Blvd/Curson Ave — Key crossing to La Brea Tar Pits on Wilshire Blvd</li> <li>• La Brea Tar Pits Kiosk for tickets off 6<sup>th</sup> Street on west side of Hancock Park</li> </ul>
<p><b>Are there specific neighborhoods or uses that would benefit from improved access to the station?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>How else do you see people getting around this neighborhood? How else do you imagine people reaching the station when it's completed?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Summary by:** Marina Kay, TRG

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
Stakeholder Interview Summaries

☰ Wilshire/Fairfax

🔍

LACMA

⌵

- 1 Bike parking provided
- 2 Bike parking provided
- 3 LACMA Parking structure
- 4 Important pedestrian crossing
- 5 important pedestrian crossing
- 6 LACMA Construction
- 7 Key Pedestrian Access
- 8 Key Pedestrian Access
- 9 Bike Parking
- 10 Planned Parking garage
- 11 Access to current parking structure
- 12 Park Closes
- 13 Wayfinding
- 14 Tour Bus
- 15 Need Bus Stop Improvements
- 16 Need Bus Stop Improvements
- 17 Improve Wilshire/Ogden crossing
- 18 New LACMA Building
- 19 Lighting and Safety
- 20 Key Crossing
- 21 Tar Pits Kiosk
- 22 Lighting/Safety

The map shows the Wilshire/Fairfax neighborhood in Los Angeles, centered around the Los Angeles County Museum of Art (LACMA). Numbered purple markers (1-22) are placed on the map to indicate specific project locations. The map includes street names such as Wilshire Blvd, Fairfax Ave, and W 8th St. Various landmarks and businesses are labeled, including Hancock Park, Edelman, and several museums and galleries. The map interface includes a search bar at the top and a zoom control at the bottom left.

## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Peter Knezovich, Mariko Yoshimura-Rank, Lauren Girard, Andrew Werner -  
*Academy Museum of Motion Pictures (Oscars)*  
Suzanne Isken - *Craft Contemporary Museum (CCM)*  
Beth Keane, Lisa Barnet, Wendy Villalta - *Holocaust Museum LA*  
Richard Hayden, *La Brea Tar Pits (NHM)*

**Station:** Wilshire/Fairfax Station

**Date|Time:** December 4, 2020 | 9:00 am

**Facilitated by:** Bill Delo, *IBI*

### **Academy Museum of Motion Pictures (Oscars)**

- Staff has grown over 5 years from 20 to 120 employees; last employees to come on board are frontline staff and have lower income so more likely to ride transit
- AMMP will lease parking at Peterson museum and other locations to use all entitlements
- Very supportive of multimodal transportation; want it to be accessible and hospitable to residents and not just for visitors
- Would abolish all parking minimums
- North of 6<sup>th</sup> St - Condition of sidewalks is extremely poor and there are high traffic speeds; recent collision destroyed protective wall on Wilshire Blvd and Fairfax Ave so traffic calming is incredibly important
- 6<sup>th</sup> St - Dangerous for bicycles
- 6<sup>th</sup> St and Fairfax Ave - Traffic calming improvements, more trees, covered bike parking, public restrooms, raised continuous sidewalks (cars slow to pass over ped zone), protected, bi-directional lanes for bikes, scooters etc.
- General station area and adjacent streets - Dedicated bus lanes with enforcement; space for shops (cafes, florists, sandwiches), remove street parking, create 'slow street'- replace parking with public amenities, sun/rain coverings
- San Vicente Blvd/Fairfax Ave - Lighting and crossing improvements
- 8<sup>th</sup> St - Improve pedestrian crossings
- Food trucks additional draw to the area for people; there are hotels west on Wilshire Blvd and luxury residential spaces

### **Craft Contemporary Museum**

- CCM has a much smaller staff and no parking
- Has staff that takes public transportation and others that would like to
- Number of transfers is very burdensome
- Think signage coming out of station is crucial for visitors
- Recommend more crosswalks in station area

- Farmers Market at The Grove and local market just east of The Grove are key local destinations

#### **Holocaust Museum of Los Angeles**

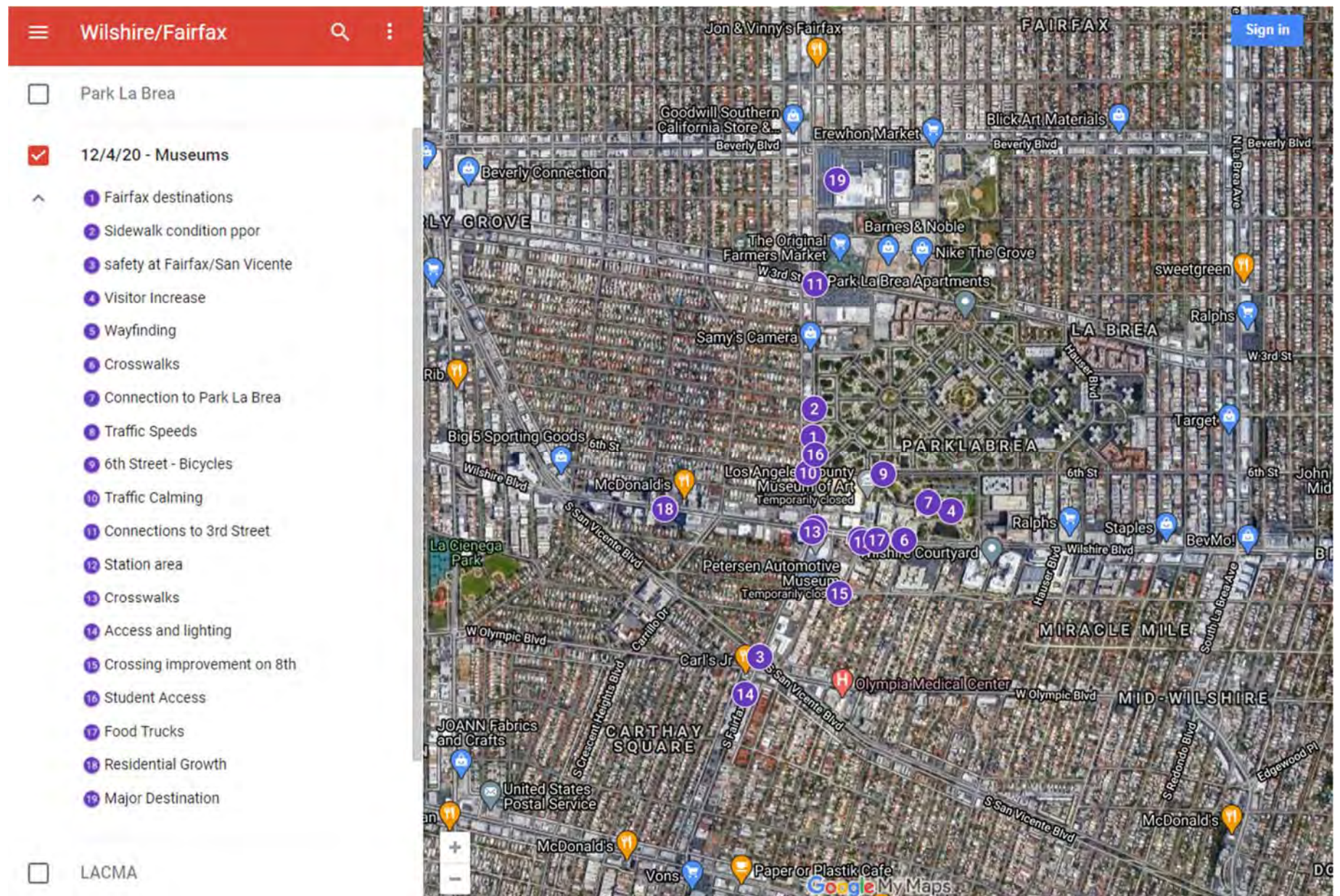
- 20 employees
- Pre COVID-19, 1 person took the bus every day
- Parking for staff in building underground
- Some park in the adjacent park and at The Grove right across the street
- Before COVID-19, many employees were taking Uber and scooters
- HMLA is very supportive of public transportation
- Believe that safe and pleasant path from station to museum might incentivize people to visit
- School bus transportation is expensive so LAUSD might be really excited about using Metro as an alternative but it's important to ensure that access is safe
- Planned improvements for major destination at TV studio property southeast of Fairfax Ave/Beverly Blvd

#### **La Brea Tar Pits**

- Guest relation folks would likely ride PLE
- Did not see increase in visitors when Expo Line was built
- LTP Master Plan design underway and are anticipating increases in visitation with expansion
- Way finding signage important
- Crosswalks on Wilshire Blvd from station to destinations on the north side of the street are important
- Interest in 24 hour access pathway connection to Park La Brea

**Summary by:** Marina Kay, TRG

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
Stakeholder Interview Summaries





## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Chris Robertson – *The Grove/Caruso*

**Station:** Wilshire/Fairfax Station

**Date|Time:** December 11, 2020 | 10:00am

**Facilitated by:** Bill Delo, *IBI*

QUESTIONS	ANSWERS
<p>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</p>	<ul style="list-style-type: none"> <li>• Anticipate that a good percentage of retail employees used transit prior to COVID-19</li> <li>• Many Grove corporate employees live close enough to walk to work</li> <li>• Consider shuttle system from Grove to Fairfax station given the distance to walk and fact that shoppers will be carrying bags and packages</li> </ul>
<p>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</p>	<ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Street has many long blocks and limited locations to cross the street</li> <li>• Sidewalks along Fairfax are narrow and lighting for pedestrians needs to be improved</li> <li>• Fairfax corridor does not seem safe as a pedestrian</li> <li>• There are limited bicycle facilities in the area, which does not encourage bicycle use</li> </ul>
<p>What specific locations in the station area present challenges to pedestrian and bicycle travel?</p>	<ul style="list-style-type: none"> <li>• Fairfax corridor due to the narrow sidewalks, limited pedestrian lighting and safety concerns</li> </ul>
<p>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</p>	<ul style="list-style-type: none"> <li>• Fairfax – improved lighting and wider sidewalks</li> <li>• 3<sup>rd</sup> Street – shade, it can be a hot walk, especially if wearing dress clothes/suits or uniforms for work</li> <li>• Diagonal crosswalk at Fairfax/3<sup>rd</sup> so people can access the various retail uses on all corners</li> </ul>
<p>Where are key destinations near your location or the station?</p>	<ul style="list-style-type: none"> <li>• The Grove, Farmers Market and other retail along 3<sup>rd</sup> Street</li> <li>• LACMA</li> <li>• New residential developments along Wilshire</li> </ul>
<p>Are there specific neighborhoods or uses that would benefit from improved access to the station?</p>	<ul style="list-style-type: none"> <li>• Park La Brea</li> <li>• Employees at the Grove will likely benefit</li> </ul>

**How else do you see people getting around this neighborhood? How else do you imagine people reaching the station when it's completed?**

- There is limited use of bicycles due to the lack of bike lanes

**Summary by:** Bill Delo, *IBI*



## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Meg McComb, *Greater Miracle Mile Chamber of Commerce*

**Station:** Wilshire/Fairfax Station

**Date|Time:** December 17, 2020 | 1:00pm

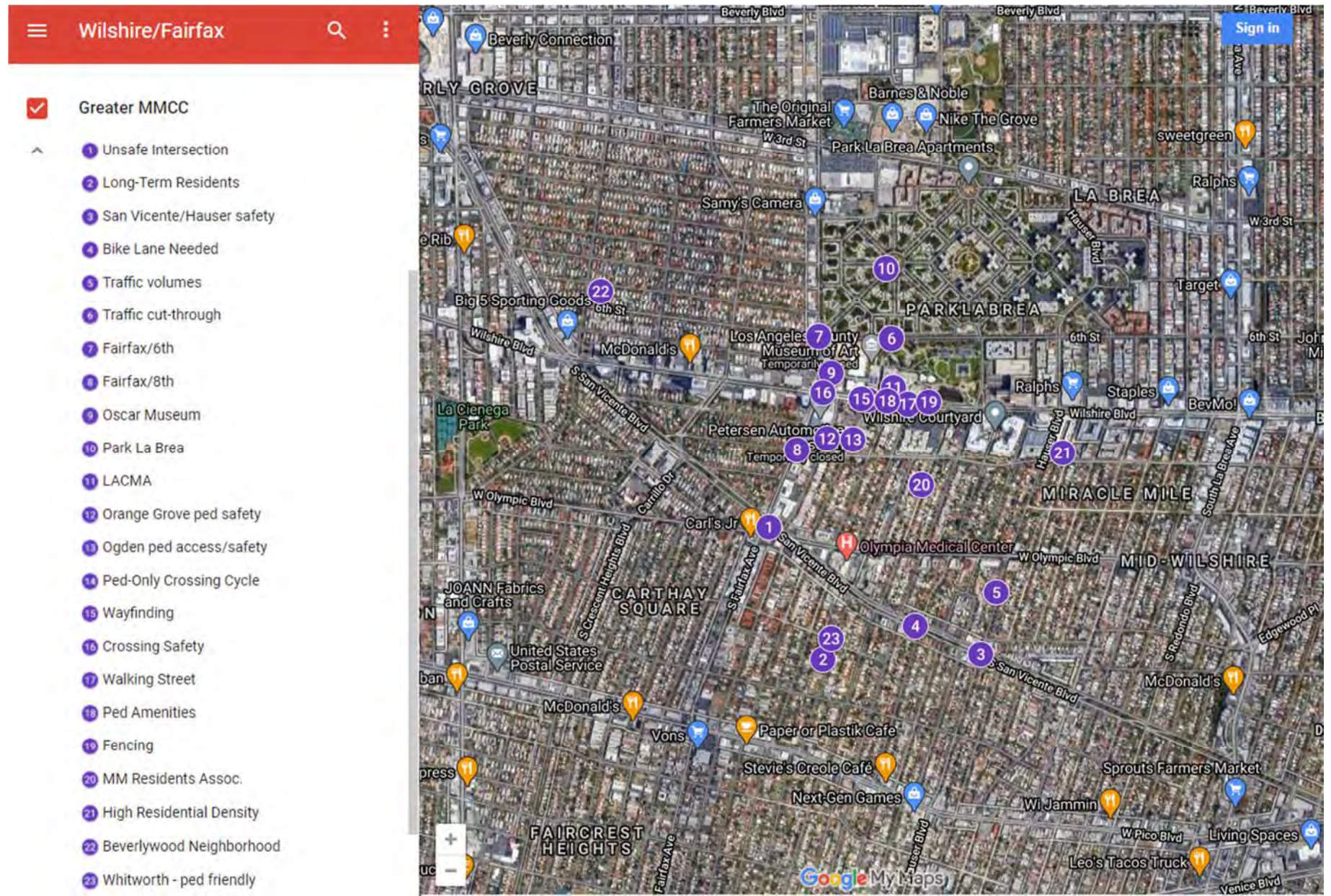
**Facilitated by:** Bill Delo, *IBI*

QUESTIONS	ANSWERS
<p>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</p>	<ul style="list-style-type: none"> <li>• Crossing and traffic improvements - Congestion, walking, bicycling crossings, and access; avoid many of the large streets in the area due to traffic safety concerns</li> <li>• Long term/aging residents in area avoid major street crossings due to pedestrian safety concerns</li> </ul>
<p>What specific locations in the station area present challenges to pedestrian and bicycle travel?</p>	<ul style="list-style-type: none"> <li>• Fairfax Ave, San Vicente Blvd and Olympic Blvd intersection crossing – previous comments from PICO NC, walkers and bicyclists find it grim, try to avoid it</li> <li>• San Vicente Blvd and Hauser Blvd – Cut through traffic corridor, highly congested very narrow street creates safety concerns, potential for better traffic control</li> <li>• 6<sup>th</sup> St – Traffic cut-through; parallel to Wilshire Blvd, high traffic volumes</li> <li>• 6<sup>th</sup> St and Fairfax Blvd – Traffic signal timing; high congestion</li> <li>• 8<sup>th</sup> St and Fairfax Blvd – 8<sup>th</sup> St is another parallel to Wilshire Blvd; but traffic diversion reduces some of the impact from through traffic</li> <li>• LACMA reconstruction related traffic in area</li> <li>• Station side streets Ogden Dr and Orange Grove Ave – Pedestrian safety needed along this street</li> <li>• Ogden Dr and Wilshire Blvd – Crosswalk is key for station visitors; consider pedestrian only crossing cycle given the number of people visiting LACMA and other museums</li> <li>• Wilshire Blvd and Fairfax Ave – High pedestrian crossings; need safety enhancements</li> </ul>

<p><b>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</b></p>	<ul style="list-style-type: none"> <li>• Bike lane on San Vicente Blvd to improve bike safety</li> <li>• Make Wilshire Blvd a walking street; create a plaza; will be seeing landscaping improvements through various construction initiatives/improvements but will need good wayfinding and public seating; broadening and evening walkways</li> <li>• More open and inviting space – Bars/fence around Tar Pits was not engaging; consider installing more inviting fencing and plants</li> <li>• LA City Great Streets Project – Pico got a new bike lane; Pico used to be collision center of LA; not an enjoyable walking/biking space; now there are more eateries, minority owned shops, etc.</li> <li>• Whitworth Dr – Example where traffic calming worked</li> <li>• Saturn St – Also got slow street designation, near Saturn Elementary</li> <li>• Adding more humps to slow down traffic has helped on other slow street designated streets</li> </ul>
<p><b>Where are key destinations near your location or the station?</b></p>	<ul style="list-style-type: none"> <li>• New Academy Museum of Motion Pictures will be a popular destination once open but LACMA will be closed for a while due to reconstruction</li> <li>• Park La Brea is a safe zone; easy to get around, managed traffic</li> <li>• Miracle Mile Residential Association – Key neighborhood for this section of corridor</li> <li>• Many new apartment complexes south of 8<sup>th</sup> Street; high residential density</li> <li>• Wilshire Blvd lacks vibrant retail; not keeping up with increase in residential complexes so people have to take car elsewhere; increases traffic</li> <li>• Beverlywood area – Single family dwellings – high income; may or may not be PLE riders; good to connect with them and understand their concerns</li> </ul>
<p><b>Are there specific neighborhoods or uses that would benefit from improved access to the station?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>How else do you see people getting around this neighborhood? How else do you imagine people reaching the station when it's completed?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Summary by:** Marina Kay, TRG

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
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## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Liana Lassleben, *Mid City Neighborhood Council*

**Station:** Wilshire/La Brea Station

**Date|Time:** December 16, 2020 | 4:00pm

**Facilitated by:** Bill Delo, *IBI*

QUESTIONS	ANSWERS
<p>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</p>	<ul style="list-style-type: none"> <li>• More east-west connectivity</li> <li>• Council has talked about how to make accessible north-south corridors, bike paths, etc.</li> <li>• Would be good to see more bikes and peds in our area; not too many city bikes and scooters now</li> </ul>
<p>What specific locations in the station area present challenges to pedestrian and bicycle travel?</p>	<ul style="list-style-type: none"> <li>• Olympic Blvd/San Vicente Blvd crosswalk is problematic</li> <li>• Some sidewalks on La Brea Ave in poor condition</li> <li>• Most other side street sidewalks are generally good</li> <li>• Sidewalks south of San Vicente Blvd are in poorer condition</li> <li>• Edgewood Place – common street vehicles turn on; common on GPS to get through Mid-City to northern areas</li> </ul>
<p>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</p>	<ul style="list-style-type: none"> <li>• More signage needed on La Brea Ave</li> <li>• More green space; not enough landscaping and shade</li> <li>• Council working on beautification project for Washington Blvd between Fairfax Ave and Crenshaw Blvd</li> </ul>
<p>Where are key destinations near your location or the station?</p>	<ul style="list-style-type: none"> <li>• Stretch of Pico Blvd that is a restaurant row is a key destination</li> <li>• Target and Sprouts</li> <li>• Nate Holden Performing Arts Center</li> <li>• Farmers Market on Sundays – Wellington Square Farmers Market</li> <li>• New Charter on Washington Blvd</li> </ul>

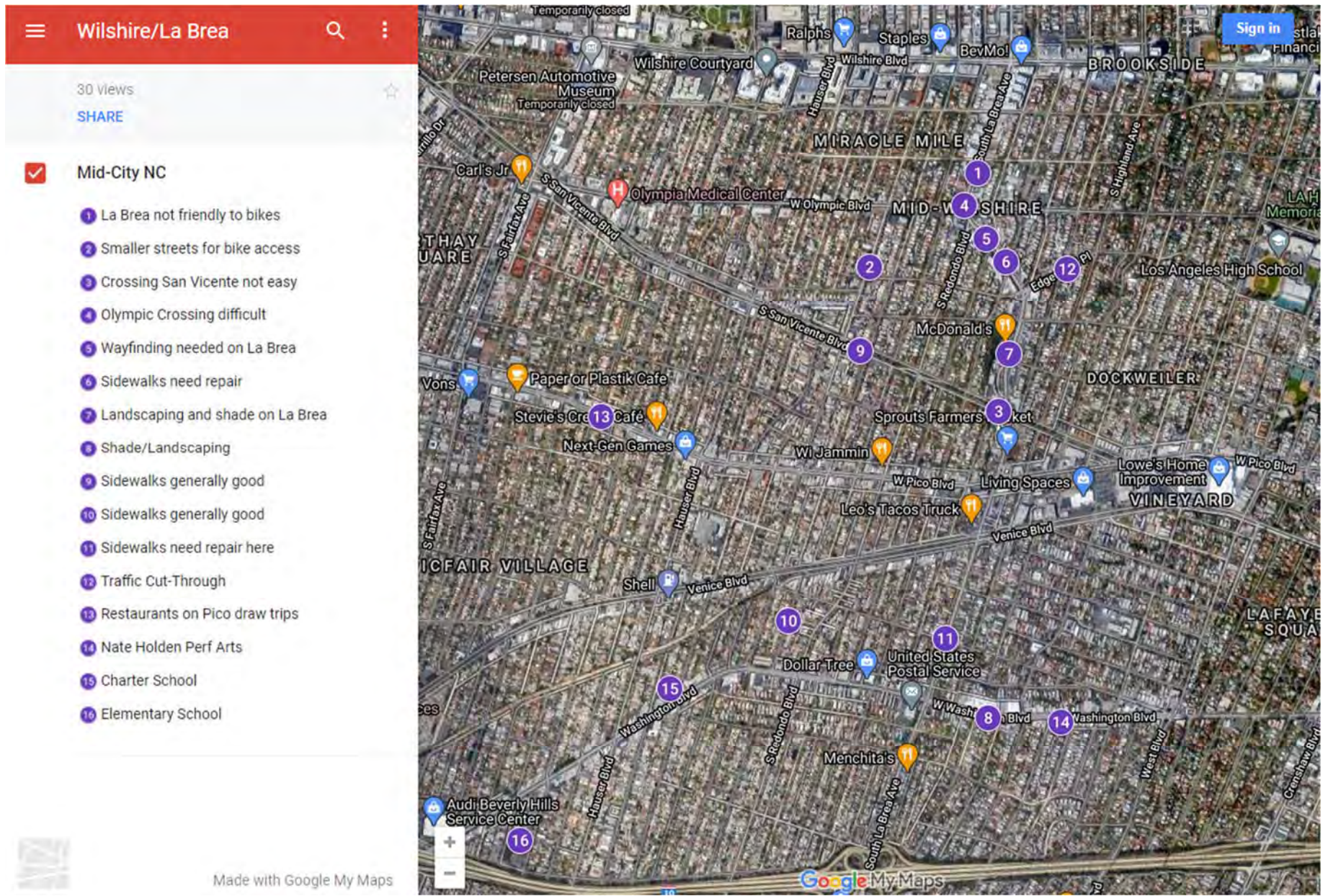
Purple (D Line) Extension - Section 1 First / Last Mile Plan  
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	<ul style="list-style-type: none"> <li>• Marvin Elementary School/Polling Center</li> </ul>
<p><b>Are there specific neighborhoods or uses that would benefit from improved access to the station?</b></p>	<ul style="list-style-type: none"> <li>• Residents located between West Blvd and Fairfax Ave might benefit significantly</li> <li>• Areas east of West Blvd are higher income and might be more likely to take personal transportation</li> </ul>
<p><b>How else do you see people getting around this neighborhood? How else do you imagine people reaching the station when it's completed?</b></p>	<ul style="list-style-type: none"> <li>• Might use Purple Line to get to Koreatown</li> <li>• Buses are widely used</li> <li>• Uber/Lyft are widely used</li> </ul>

**Summary by:** Marina Kay, TRG



Purple (D Line) Extension - Section 1 First / Last Mile Plan  
Stakeholder Interview Summaries



## Purple (D Line) Extension Section 1 First/Last Mile Stakeholder Interview

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**Stakeholder:** Ileana Firchau, *Park La Brea*

**Station:** Wilshire/La Brea Station

**Date|Time:** December 3, 2020 | 3:30 pm

**Facilitated by:** Bill Delo, *IBI*

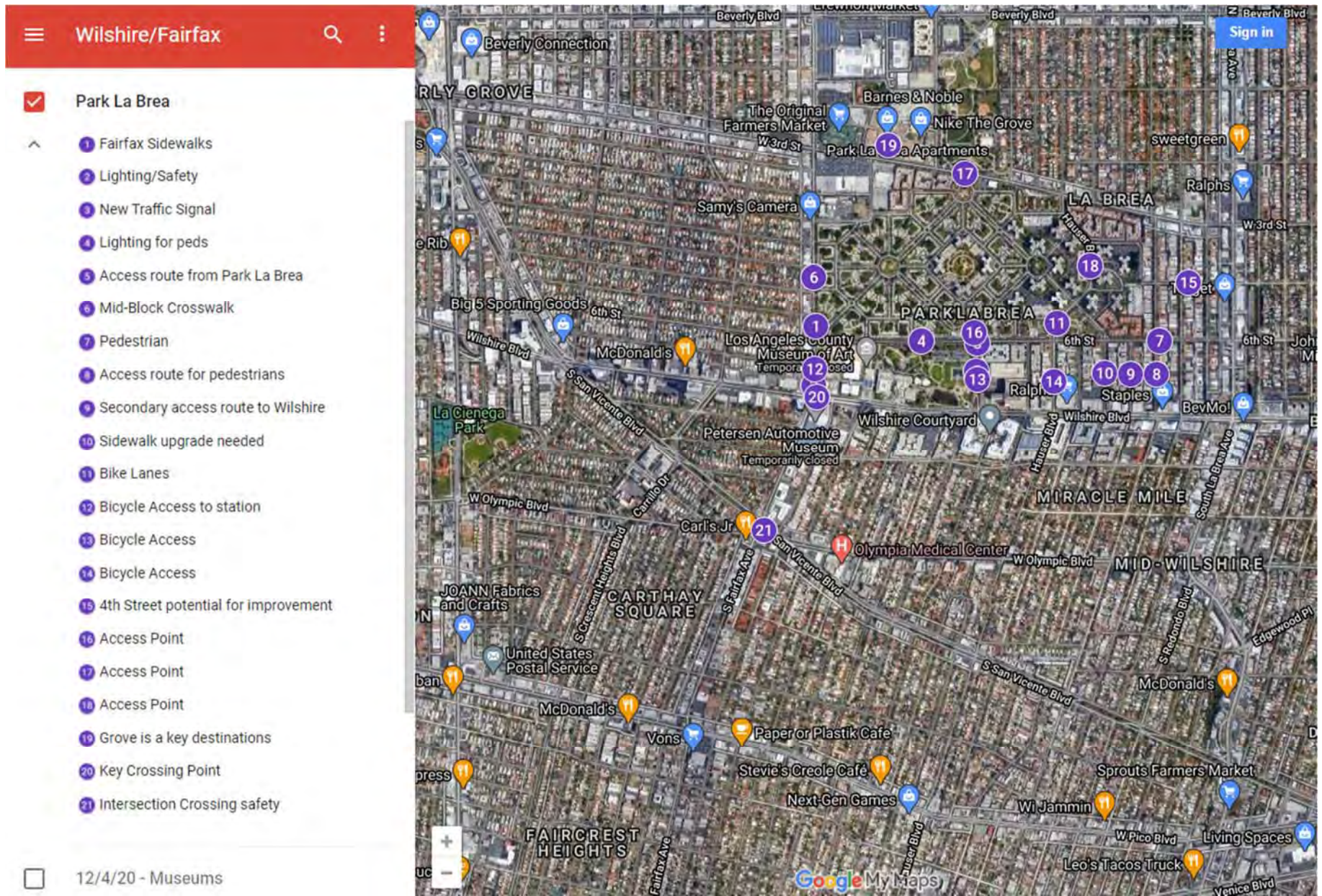
QUESTIONS	ANSWERS
<p><b>Do you or do employees/members/residents of your organization use transit often (pre-COVID-19)? Do you anticipate that you/they would use transit more often once the Purple Line Extension is completed?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>What do you see are the opportunities available to improve walking access to this station? What do you see are the opportunities available to improve wheeled access (via bicycle and scooter) to this station?</b></p>	<ul style="list-style-type: none"> <li>• Sidewalks on Fairfax Blvd need improvements</li> <li>• Lighting improvements needed on Fairfax Ave</li> <li>• 6<sup>th</sup> St/Curson Ave – New traffic signal recently installed</li> <li>• Mid-block crosswalk needed between Maryland Dr and W 5<sup>th</sup> Street</li> <li>• Bike lanes within Park La Brea and maybe on 6<sup>th</sup> Street</li> <li>• Fairfax Ave possible route for bike access</li> <li>• Curson Ave and Hauser Blvd are access points for Park La Brea</li> </ul>
<p><b>What specific locations in the station area present challenges to pedestrian and bicycle travel?</b></p>	<ul style="list-style-type: none"> <li>• 6<sup>th</sup> St and Cochran Ave – Good for walking, multiple crossings</li> <li>• Cochran Ave is an access route, possible alternative to La Brea for walking to station</li> <li>• Burnside Ave in need of maintenance and sidewalk repairs</li> <li>• A lot of the small streets need sidewalk improvements/maintenance</li> <li>• 4<sup>th</sup> St - Nice wide street potential for bikes and pedestrians as well as lighting improvements</li> <li>• San Vicente Blvd/Fairfax Ave - Safety concerns; pedestrians and bicyclists find it grim and try to avoid</li> </ul>
<p><b>What types of improvements would you suggest for these locations? (bicycle, sidewalk, shade, lighting, etc.) Are there other locations in the station area that present opportunities for improvement?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>Where are key destinations near your location or the station?</b></p>	<ul style="list-style-type: none"> <li>• Curson Ave and 6<sup>th</sup> St – Main guard gate/access point</li> <li>• Burnside and 3<sup>rd</sup> St – Main guard gate/access point</li> <li>• There are various pedestrian and bike access points around Park La Brea perimeter</li> </ul>

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	<ul style="list-style-type: none"> <li>• Hauser Blvd between Drexel Ave and Maryland Dr – Main guard gate/access point</li> <li>• Fairfax Ave and Wilshire Blvd - Key crossing point</li> <li>• Bike lanes are provided throughout Park La Brea</li> <li>• The Grove</li> </ul>
<p><b>Are there specific neighborhoods or uses that would benefit from improved access to the station?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>How else do you see people getting around this neighborhood? How else do you imagine people reaching the station when it's completed?</b></p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Summary by:** Marina Kay, TRG

Purple (D Line) Extension - Section 1 First / Last Mile Plan  
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## Appendix B - Community Roundtable Summary

# Roundtable #2 Summary

## Purple (D Line) Extension First/Last Mile

### Overview

The purpose of the Purple (D Line) Extension First/Last Mile Roundtable was to have community members review and comment on the draft Pathway Network maps. Community roundtables were conducted virtually and consisted of a presentation of community walk audit findings and draft pathway networks for each station. A series of prompts followed each station presentation to solicit feedback on the draft pathway networks. Participants responded to the prompts by using annotation tools to mark up a station map. The feedback prompts are listed below, followed by key takeaways for each station.

The community roundtables were held on March 23, 24, and 27, 2021 and included a total of two English and two Spanish sessions. A total of 10 community members attended the roundtables.

### Pathway Network Feedback Prompts

- > What are the top three most important streets for station access in the station area?
- > Are there streets for transit access that are not showing up in the draft pathways?
- > What are the top five improvements you would like to see?
- > What improvements are not showing up that you'd like to see?
- > What are the top three streets for people rolling to and from the station?
- > Open discussion with facilitator annotation.

### Key Takeaways

#### Wilshire/La Cienega

- > Wilshire Blvd, La Cienega Blvd, and San Vicente Blvd were the top 3 streets selected for station access.
- > Community members requested that San Vicente Blvd, Chalmers Dr, Schumaker Dr, Olympic Blvd, and Santa Ynez Way were included in the pathway network.
- > The proposed improvements were generally supported throughout the study area. The top improvement that people wanted to see in the station area was landscaping and shade on Wilshire Blvd.

- > Community members did not note any missing improvements in the study area.
- > San Vicente Blvd and Wilshire Blvd were the top streets supported for bike facilities.

#### Wilshire/Fairfax

- > Wilshire Blvd, Fairfax Ave, and 8th St were the top 3 streets selected for station access.
- > Community members requested that Crescent Heights Blvd, San Vicente Blvd, and Olympic Blvd were included in the pathway network.
- > Proposed improvements were generally supported throughout the study area. The top improvement that people wanted to see in the station area was landscaping and shade on Fairfax Ave.
- > Streets that would benefit from new sidewalks/curb-extensions included Colgate Ave, Crescent Heights Blvd, 6th St, and Olympic Blvd. Traffic Calming was requested on San Vicente Blvd. A new or improvement crossing was requested at McCarthy Vista and Warner Dr.
- > Bike facilities were supported on Wilshire Blvd, Fairfax Ave, 6th St, and 8th St.


#### Wilshire/La Brea

- > Wilshire Blvd, 8th St, and 6th St were the top 3 streets for station access.
- > Community members requested that 3rd St, Olympic Blvd, Hauser Blvd, Sycamore Ave, and Highland Ave were included in the pathway network.
- > Proposed improvements were generally supported throughout the study area. The top improvement that people wanted to see in the station area was landscaping and shade on Wilshire Blvd.
- > Traffic calming was requested on 8th St and Olympic Blvd. New or improved crosswalks were requested along 6th St, 9th St, and at the intersections of 3rd St and Mansfield Ave, and Highland Ave and 8th St.
- > 6th St and 8th St were the top streets supported for bike facilities.





# Breakout Room: Wilshire/La Cienega Station

(Consolidated results from all community roundtables)

What are the top three most important streets for station access in the station area?

 Each heart indicates one "vote" from the community. Participants could select up to three.

## Purple (D Line) Extension


-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  10 minute walk from station
-  City Boundary










# Breakout Room: Wilshire/La Cienega Station

(Consolidated results from all community roundtables)

Are there streets for transit access that are not showing up? If so, put a heart stamp on that street.

 Each heart indicates one "vote" from the community. Participants could select up to one street.

## Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Shortcut)
-  10 minute walk from station
-  City Boundary





# Breakout Room: Wilshire/La Cienega Station








(Consolidated results from all community roundtables)

## What are the top five improvements you would like to see?











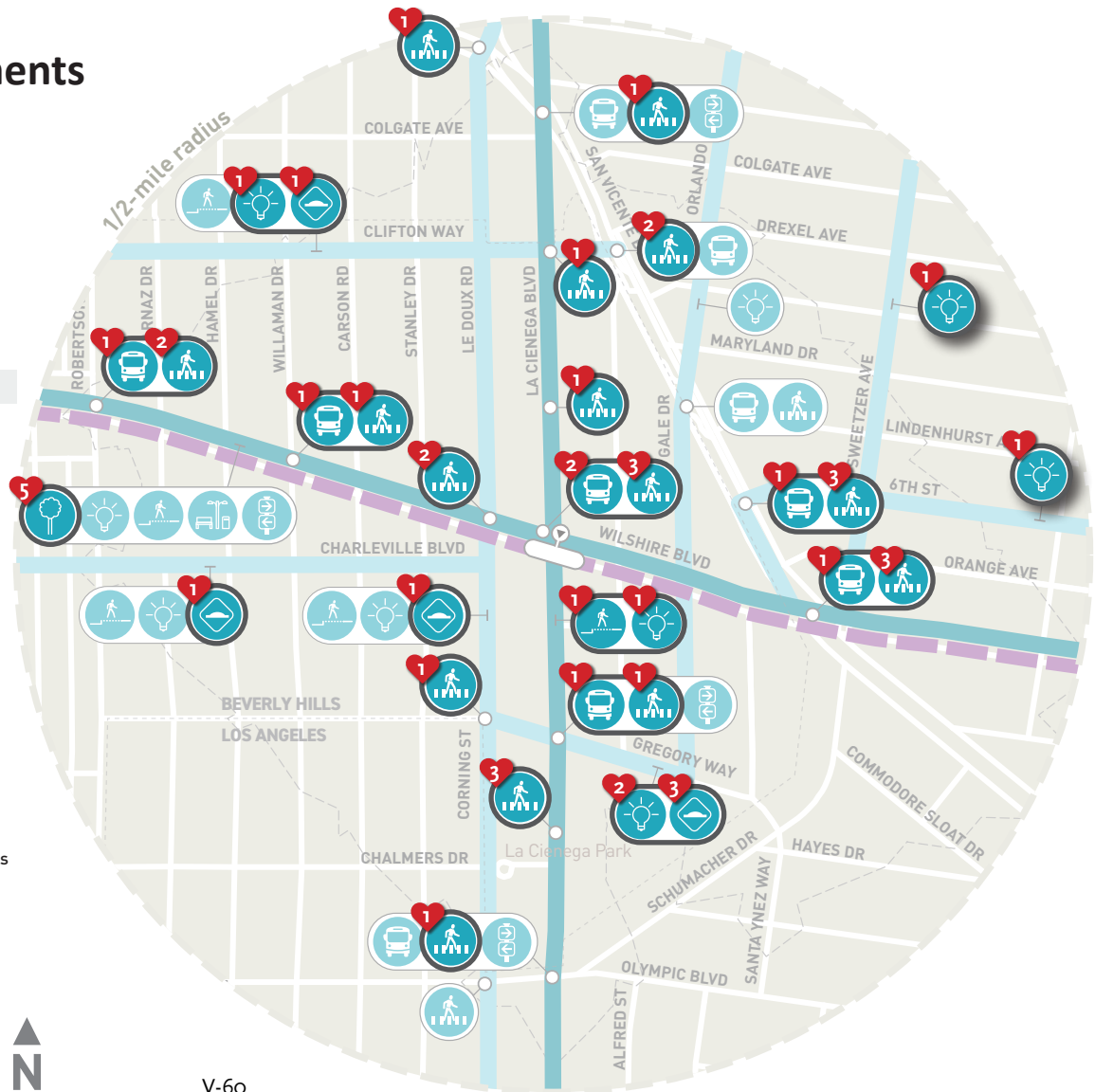
Each heart indicates the number of "votes" for the identified improvement. Participants could select up to five improvements.

### Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Shortcut)
-  10 minute walk from station
-  City Boundary

### Proposed Improvements

-  Landscaping and Shade
-  Pedestrian Lighting
-  Sidewalk/Curb-Extensions
-  Street Furniture
-  Traffic Calming
-  Bus Stop Enhancements
-  New or Improved Crosswalks
-  Wayfinding Signs










# Breakout Room: Wilshire/La Cienega Station

(Consolidated results from all community roundtables)









## What improvements are not showing up that you'd like to see?

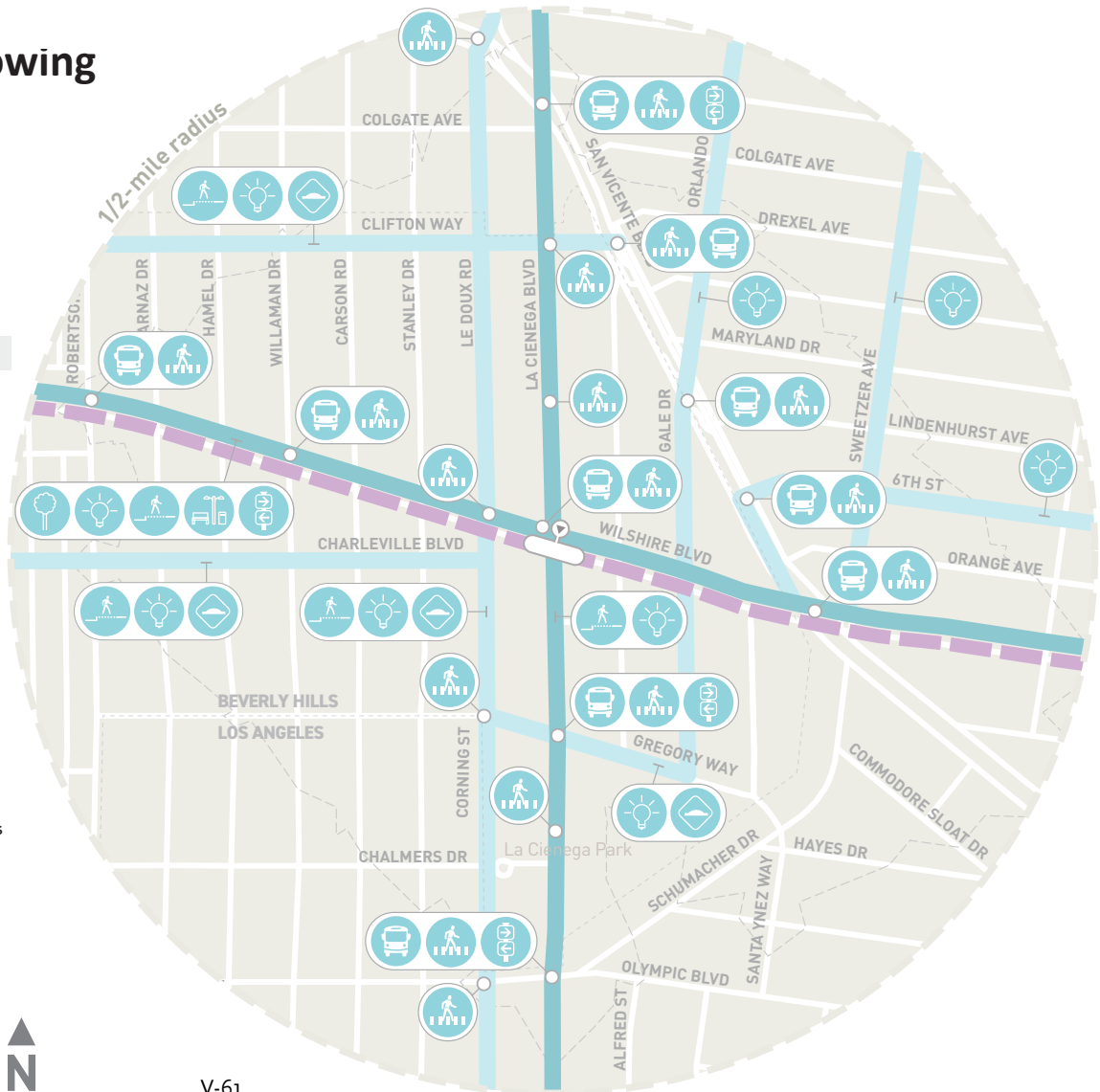
(No comments received)

### Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Shortcut)
-  10 minute walk from station
-  City Boundary

### Proposed Improvements


-  Landscaping and Shade
-  Pedestrian Lighting
-  Sidewalk/Curb-Extensions
-  Street Furniture
-  Traffic Calming
-  Bus Stop Enhancements
-  New or Improved Crosswalks
-  Wayfinding Signs





# Breakout Room: Wilshire/La Cienega Station

(Consolidated results from all community roundtables)






## What are the top three most important streets for people rolling to and from the station?

 Each heart indicates one "vote" from the community. Participants could select up to three.






### Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)






### Existing Bicycle Facilities



-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)

### City/County Plan Proposed Facilities

-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)

### First/Last Mile Proposed Facilities

-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)



-  Bicycle Friendly Intersection
-  Mobility Hub









# Breakout Room: Wilshire/La Cienega Station

(Consolidated results from all community roundtables)









## Open Discussion

-  Community comment along corridors
-  Community comment at spot locations

### Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Shortcut)
-  10 minute walk from station

### Proposed Improvements


-  Landscaping and Shade
-  Pedestrian Lighting
-  Sidewalk/Curb-Extensions
-  Street Furniture
-  Traffic Calming
-  Bus Stop Enhancements
-  New or Improved Crosswalks
-  Wayfinding Signs



# Breakout Room: Wilshire/Fairfax Station


(Consolidated results from all community roundtables)

What are the top three most important streets for station access in the station area?

 Each heart indicates one "vote" from the community. Participants could select up to three.

## Purple (D Line) Extension

 Metro Station + Entrance (under construction)

 Purple (D Line) Extension Transit Project (under construction)


 10 minute walk from station









# Breakout Room: Wilshire/Fairfax Station

(Consolidated results from all community roundtables)

Are there streets for transit access that are not showing up? If so, put a heart stamp on that street.

 Each heart indicates one "vote" from the community. Participants could select up to one street.

## Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Shortcut)
-  10 minute walk from station



# Breakout Room: Wilshire/Fairfax Station

(Consolidated results from all community roundtables)

## What are the top five improvements you would like to see?

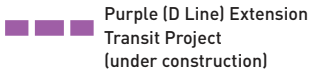


Each heart indicates the number of "votes" for the identified improvement. Participants could select up to five improvements.

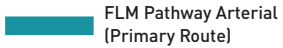
### Purple (D Line) Extension



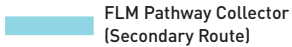
Metro Station + Entrance (under construction)



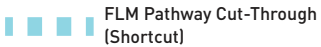
Purple (D Line) Extension Transit Project (under construction)



FLM Pathway Arterial (Primary Route)



FLM Pathway Collector (Secondary Route)



FLM Pathway Cut-Through (Shortcut)



10 minute walk from station



City Boundary

### Proposed Improvements



Landscaping and Shade



Pedestrian Lighting



Sidewalk/Curb-Extensions



Street Furniture



Traffic Calming



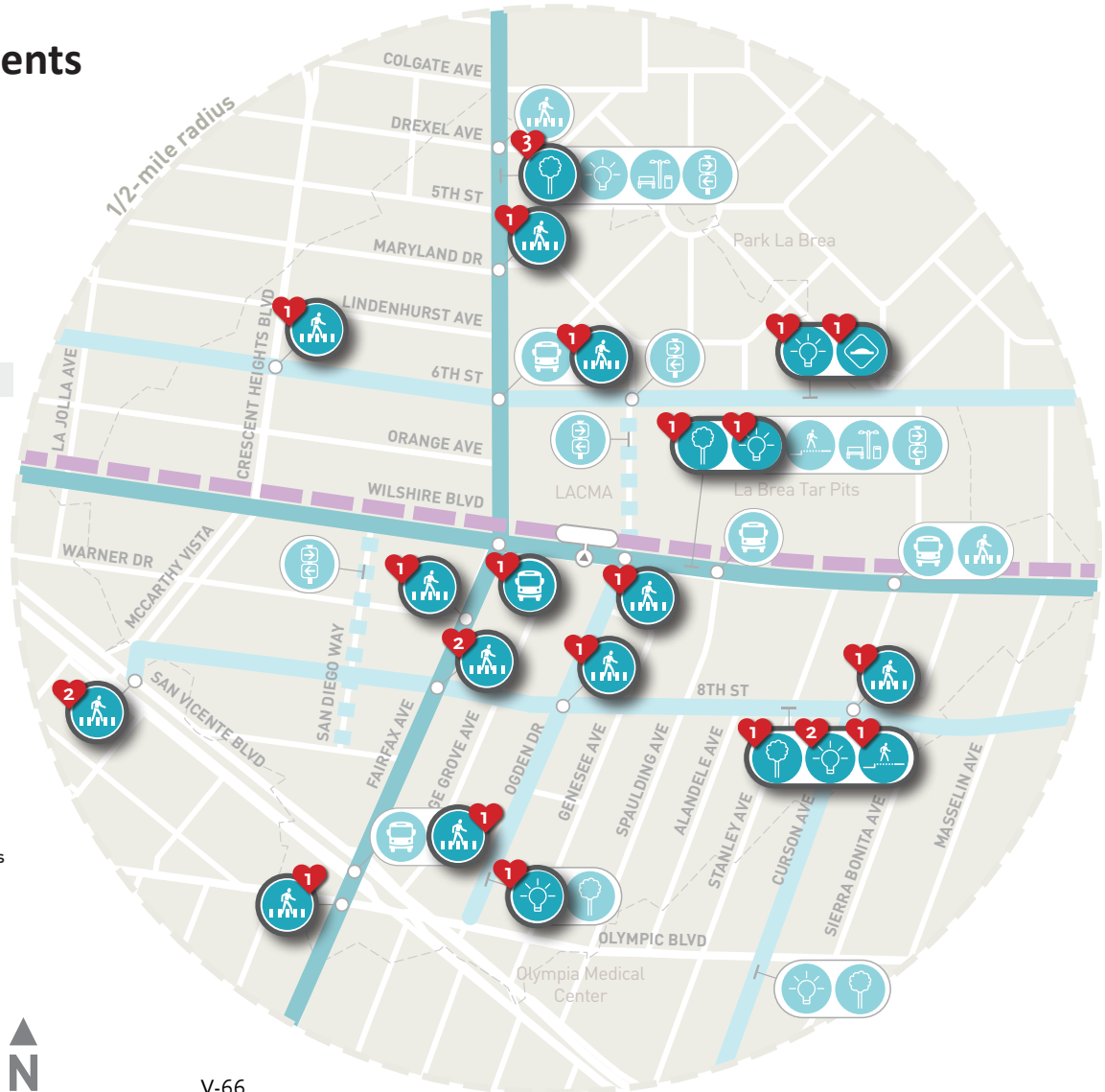
Bus Stop Enhancements



New or Improved Crosswalks





Wayfinding Signs

















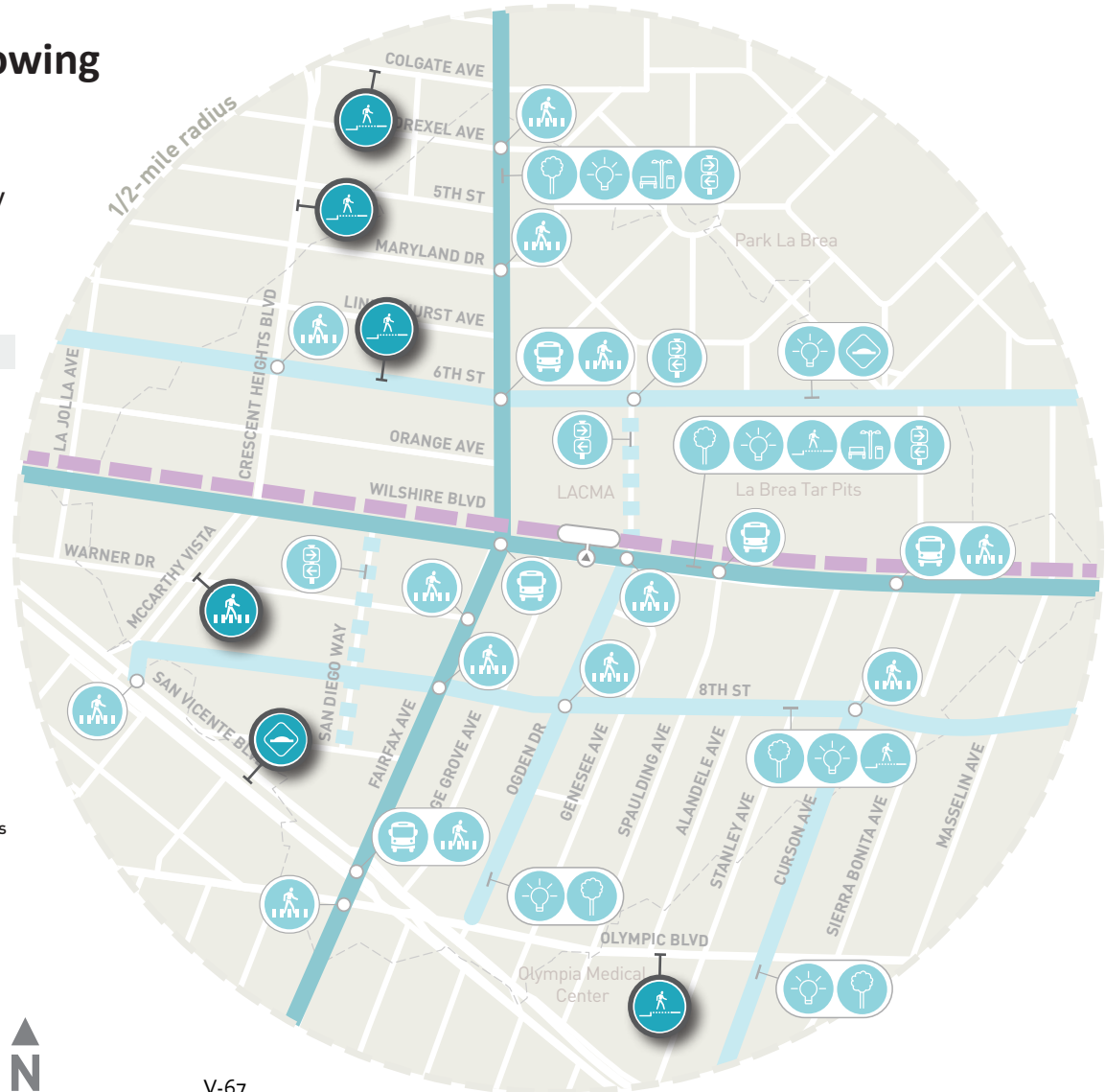
# Breakout Room: Wilshire/Fairfax Station

(Consolidated results from all community roundtables)

## What improvements are not showing up that you'd like to see?

-  Corridor improvement added the community
-  Spot improvement added the community

Purple (D Line) Extension	Proposed Improvements
 Metro Station + Entrance (under construction)	 Landscaping and Shade
 Purple (D Line) Extension Transit Project (under construction)	 Pedestrian Lighting
 FLM Pathway Arterial (Primary Route)	 Sidewalk/Curb-Extensions
 FLM Pathway Collector (Secondary Route)	 Street Furniture
 FLM Pathway Cut-Through (Shortcut)	 Traffic Calming
 10 minute walk from station	 Bus Stop Enhancements
	 New or Improved Crosswalks
	 Wayfinding Signs








# Breakout Room: Wilshire/Fairfax Station

(Consolidated results from all community roundtables)






## What are the top three most important streets for people rolling to and from the station?

 Each heart indicates one "vote" from the community. Participants could select up to three.






### Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)






### Existing Bicycle Facilities



-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)

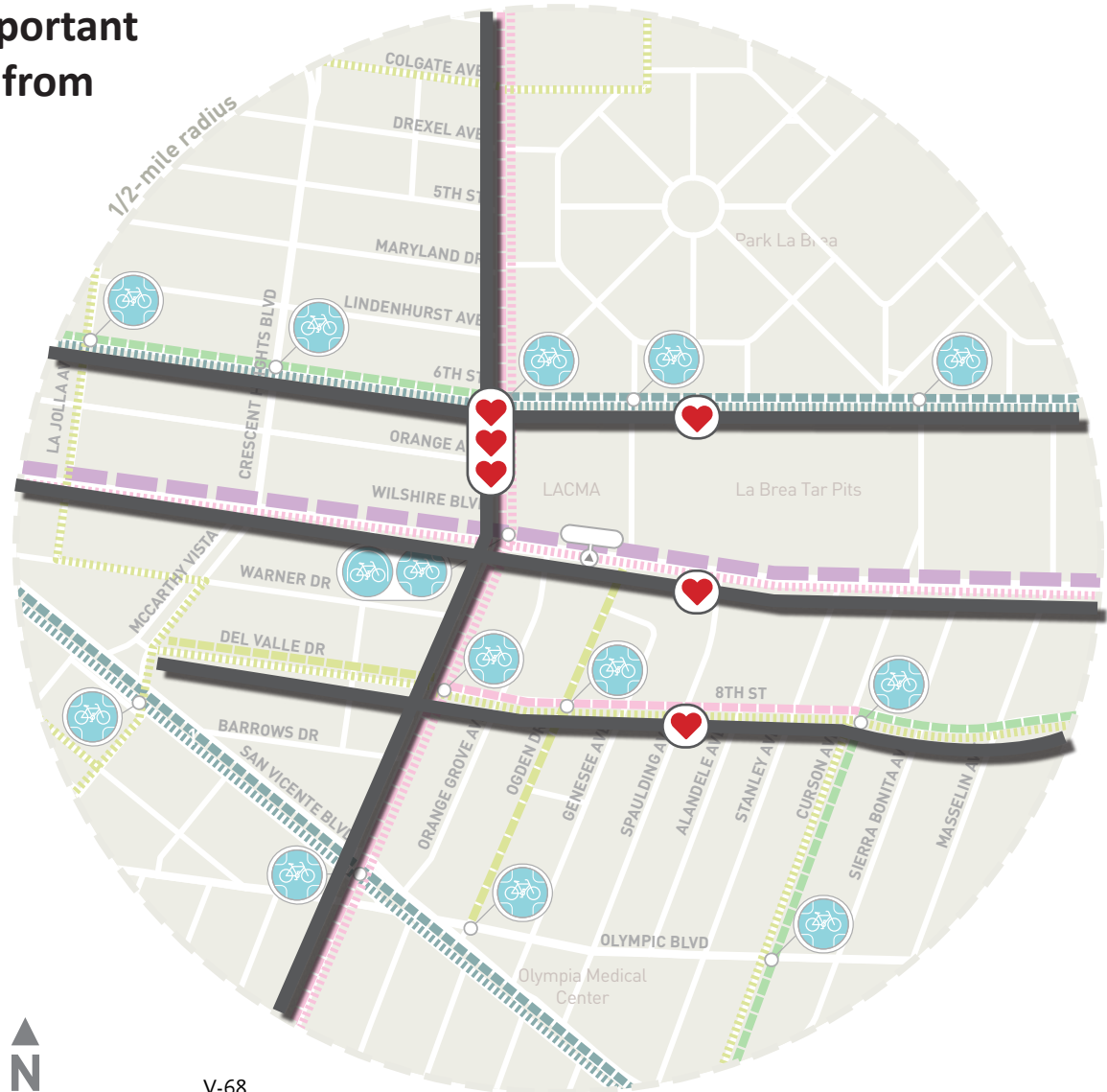
### City/County Plan Proposed Facilities

-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)

### First/Last Mile Proposed Facilities

-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)



-  Bicycle Friendly Intersection
-  Mobility Hub




# Breakout Room: Wilshire/Fairfax Station


(Consolidated results from all community roundtables)

## Open Discussion


-  Community comment along corridors
-  Community comment at spot locations


### Purple (D Line) Extension


 Metro Station + Entrance (under construction)

 Purple (D Line) Extension Transit Project (under construction)




 FLM Pathway Arterial (Primary Route)

 FLM Pathway Collector (Secondary Route)

 FLM Pathway Cut-Through (Shortcut)

 10 minute walk from station

### Proposed Improvements


-  Landscaping and Shade
-  Pedestrian Lighting
-  Sidewalk/Curb-Extensions
-  Street Furniture
-  Traffic Calming
-  Bus Stop Enhancements
-  New or Improved Crosswalks
-  Wayfinding Signs







# Breakout Room: Wilshire/La Brea Station

(Consolidated results from all community roundtables)

## What are the top three most important streets for station access in the station area?

 Each heart indicates one "vote" from the community. Participants could select up to three.

### Purple (D Line) Extension


-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  10 minute walk from station
-  City Boundary









# Breakout Room: Wilshire/La Brea Station

(Consolidated results from all community roundtables)

Are there streets for transit access that are not showing up? If so, put a heart stamp on that street.

 Each heart indicates one "vote" from the community. Participants could select up to one street.

## Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Shortcut)
-  10 minute walk from station



# Breakout Room: Wilshire/La Brea Station








(Consolidated results from all community roundtables)

## What are the top five improvements you would like to see?











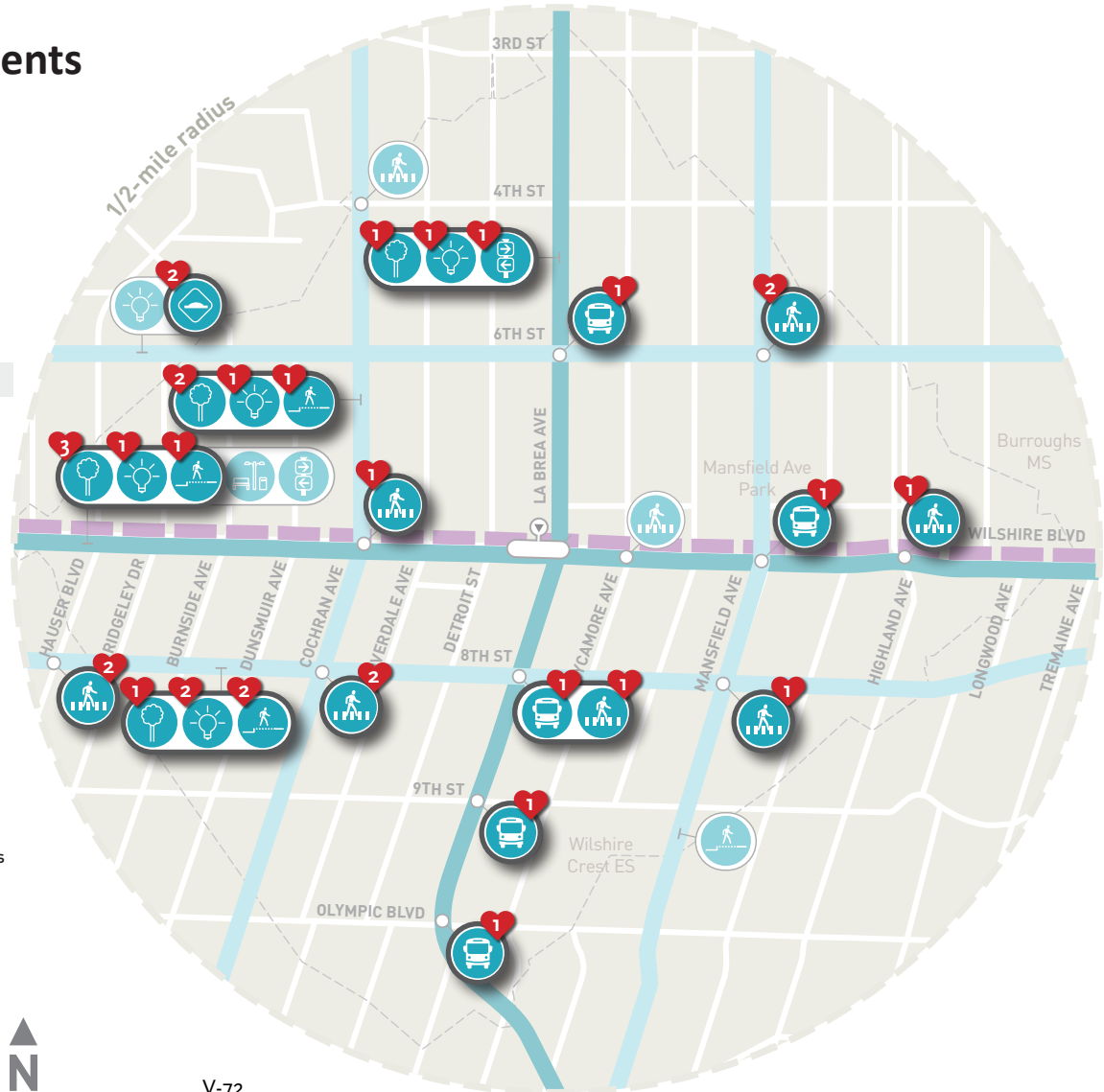
Each heart indicates the number of "votes" for the identified improvement. Participants could select up to five improvements.

### Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Shortcut)
-  10 minute walk from station
-  City Boundary

### Proposed Improvements



-  Landscaping and Shade
-  Pedestrian Lighting
-  Sidewalk/Curb-Extensions
-  Street Furniture
-  Traffic Calming
-  Bus Stop Enhancements
-  New or Improved Crosswalks
-  Wayfinding Signs















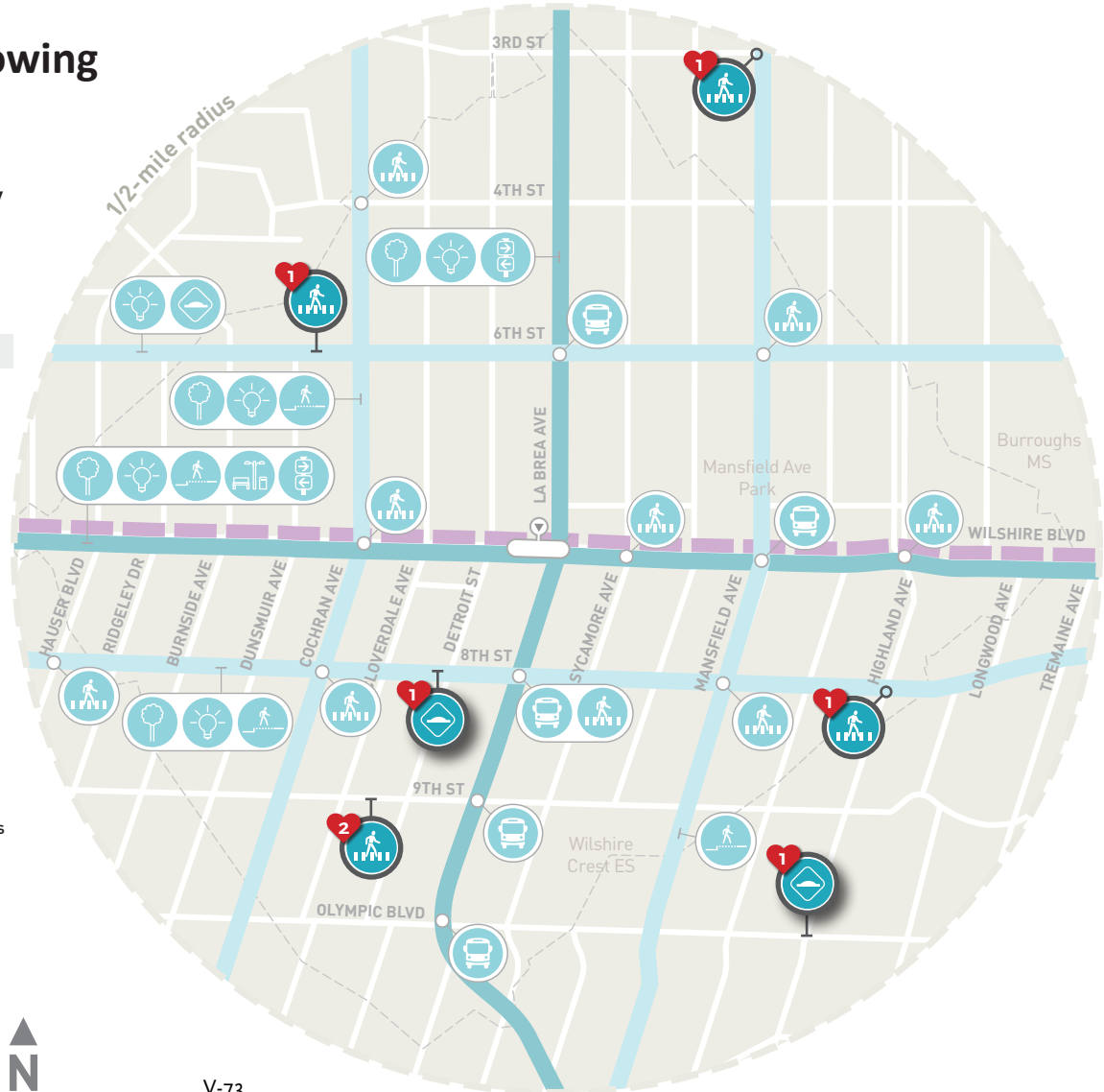
# Breakout Room: Wilshire/La Brea Station

(Consolidated results from all community roundtables)

## What improvements are not showing up that you'd like to see?

-  Corridor improvement added the community
-  Spot improvement added the community


Purple (D Line) Extension	Proposed Improvements
 Metro Station + Entrance (under construction)	 Landscaping and Shade
 Purple (D Line) Extension Transit Project (under construction)	 Pedestrian Lighting
 FLM Pathway Arterial (Primary Route)	 Sidewalk/Curb-Extensions
 FLM Pathway Collector (Secondary Route)	 Street Furniture
 FLM Pathway Cut-Through (Shortcut)	 Traffic Calming
 10 minute walk from station	 Bus Stop Enhancements
	 New or Improved Crosswalks
	 Wayfinding Signs





# Breakout Room: Wilshire/La Brea Station

(Consolidated results from all community roundtables)






What are the top three most important streets for people rolling to and from the station?

 Each heart indicates one "vote" from the community. Participants could select up to three.






## Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)






## Existing Bicycle Facilities



-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)

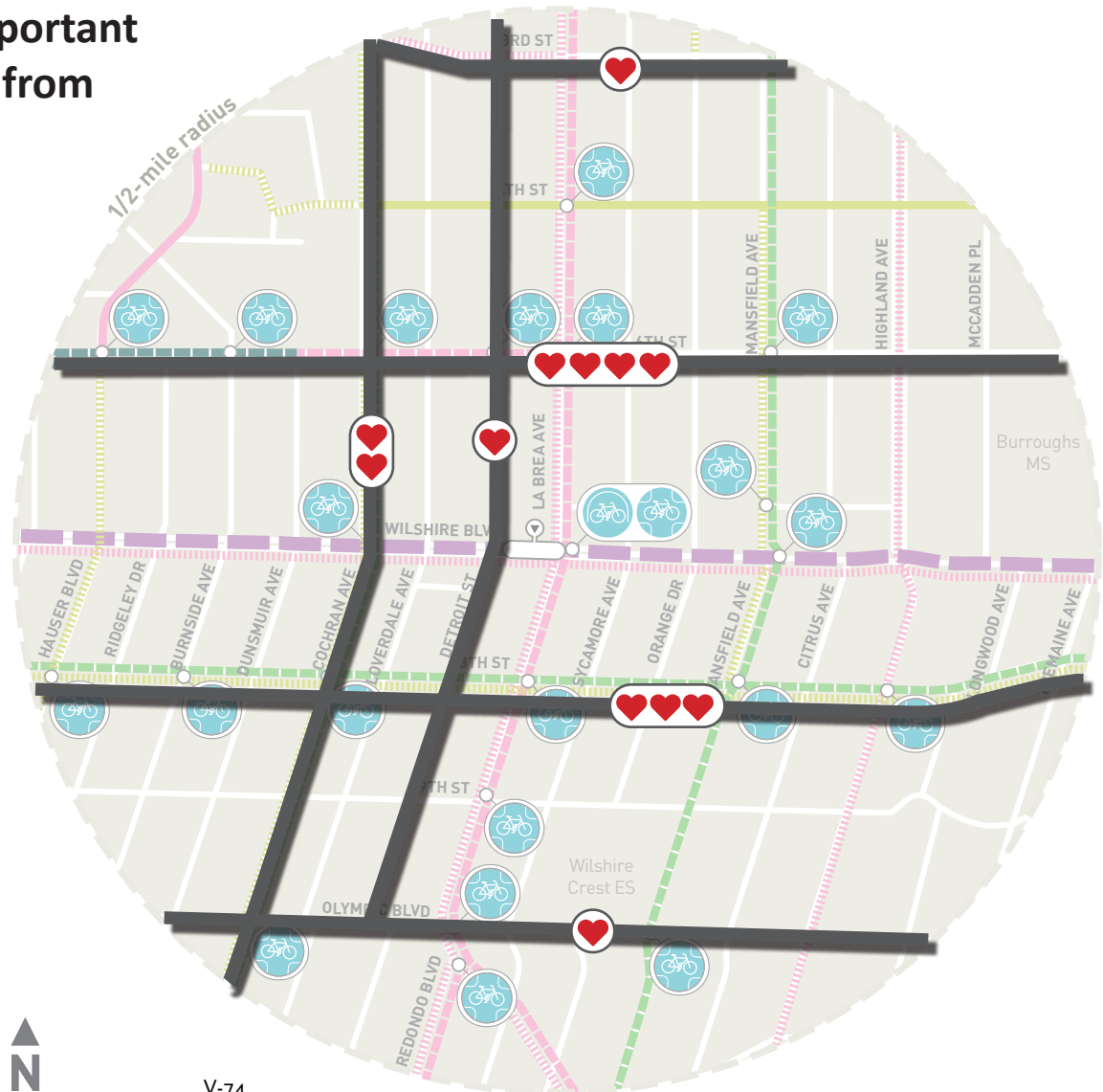
## City/County Plan Proposed Facilities

-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)

## First/Last Mile Proposed Facilities

-  Sharrow
-  Bicycle Boulevard
-  Bicycle Lane
-  Protected Bicycle Lane
-  Shared Use Path (off-street)



-  Bicycle Friendly Intersection
-  Mobility Hub









# Breakout Room: Wilshire/La Brea Station

(Consolidated results from all community roundtables)









## Open Discussion

-  Community comment along corridors
-  Community comment at spot locations

### Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  FLM Pathway Arterial (Primary Route)
-  FLM Pathway Collector (Secondary Route)
-  FLM Pathway Cut-Through (Shortcut)
-  10 minute walk from station

### Proposed Improvements

-  Landscaping and Shade
-  Pedestrian Lighting
-  Sidewalk/Curb-Extensions
-  Street Furniture
-  Traffic Calming
-  Bus Stop Enhancements
-  New or Improved Crosswalks
-  Wayfinding Signs





## Appendix C - Online Survey Summary

# Purple (D Line) Extension Section 1 First/Last Mile Plan

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Online Survey Summary Report



Prepared for Metro  
by IBI Group

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# 1 Online Survey Background and Overview

The Metro Purple (D Line) Extension Section 1 First/Last Mile Plan is focused on identifying walking and bicycling improvements to enhance access to three planned transit stations: Wilshire/La Brea, Wilshire/Fairfax, and Wilshire/La Cienega. To support the development of the First/Last Mile (FLM) Plan, an online public survey was created to gather input and feedback on ways to improve the walking and bicycling environment around these three future transit stations. The target audience for the survey was Los Angeles County residents and stakeholders who live, work, or spend time in the station areas.

## 1.1 Survey Format and Layout

Metro selected an interactive, map-based online survey application, Maptionnaire, as the method for soliciting input from the community online to inform the development of FLM project types and locations. Maptionnaire utilizes map-based tools to design questionnaires, collect data, and convey information. In addition to familiar question types, Maptionnaire provides respondents with an interactive, “gamified” experience with questions to identify their mobility challenges or ideas on a map. On the backend, Maptionnaire provides an automatic analysis of questionnaire data with detailed charts, maps, and GIS data for further analysis.

Participants in the survey received an introduction to the project, an overview of the FLM planning process, and instructions on how to provide input. The survey guided participants through each category of input, provided additional instructions for each category, and finished with a demographic survey. Screenshots from the survey are shown in Figure 1 and Figure 2 below.

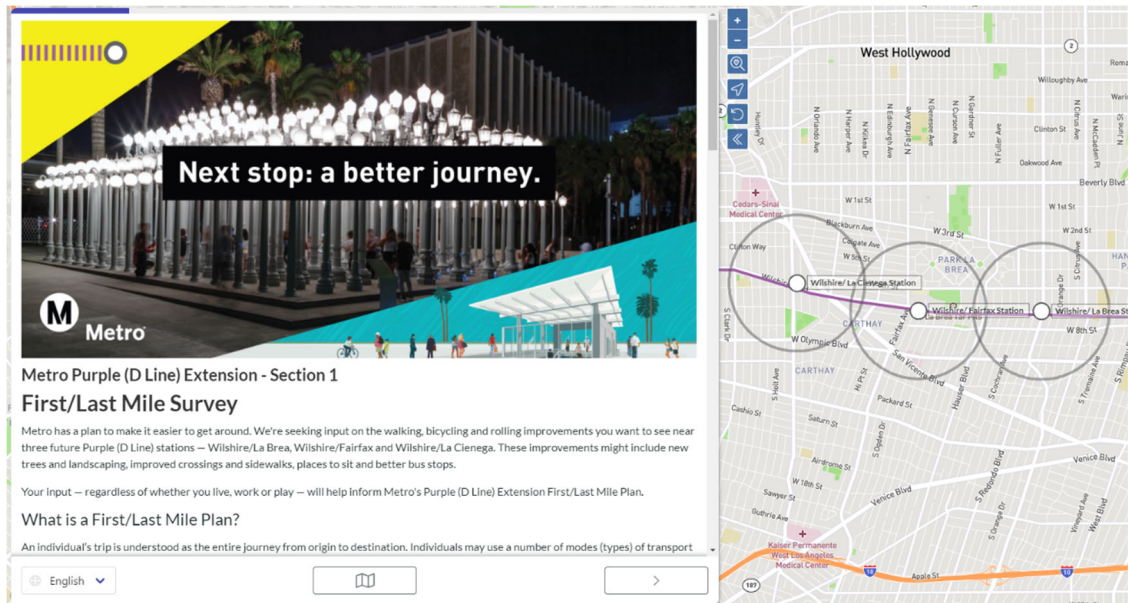


Figure 1: Maptionnaire Survey Welcome Screen

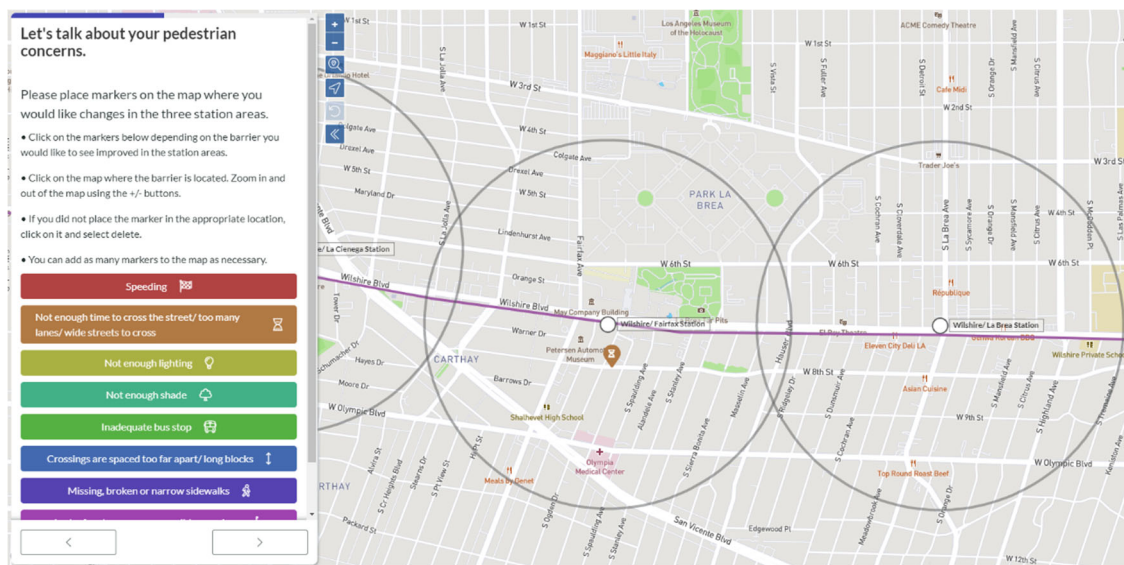


Figure 2: Maptionnaire Survey Input Screen

## 1.2 Survey Respondents and Demographics

The survey was open for comment for 33 days, from March 1, 2021 to April 2, 2021. The survey received 891 responses from 863 unique computer IDs, with greater than 6,000 total comments or data points recorded. The survey was promoted through the following channels:

- Metro email blasts using the existing database of contacts for the Purple (D Line) Extension project
- Social media notices and ads distributed through Metro’s existing social media channels, including Facebook, Twitter, and Instagram
- Encouragement to participants in the stakeholder interviews and community walk audits to have others in their networks (neighbors, co-workers, employees, etc.) participate in the survey

This online survey was one of several approaches used to gather input from community members and stakeholders in the three station areas. Other community engagement activities included interviews conducted with stakeholders representing businesses, institutions (museums, hospitals, etc.), neighborhood councils, and neighborhood associations, community walk audits, and online roundtable workshops with the community walk audit participants. The majority of the community engagement activities conducted in support of the plan occurred between November 2020 and March 2021, overlapping with the peak of the COVID-19 pandemic and stay-at-home orders within Los Angeles County. This environment made in-person community engagement activities infeasible. Instead the various online-based engagement efforts described above were completed.

Engaging the public online rather than in-person has both benefits and limitations. One limitation is the difficulty of knowing whether online engagement efforts are eliciting input from the target audience. Online engagement methods tend to elicit input from those with broadband internet access, technological literacy, and English-speaking households. In this way, online community engagement poses significant challenges to social equity. On the other hand, there are many benefits of online engagement, including time and cost savings for participants, an increased number of participants, and, in the context of the COVID-19 pandemic, safety. In recognition of these benefits and limitations, it is important to consider how online community engagement tools can supplement traditional community engagement efforts in the future.

To assess the performance of the online survey in gathering diverse input from the community, the consultant team extracted the demographic information provided by respondents. This information is listed in the figures below.

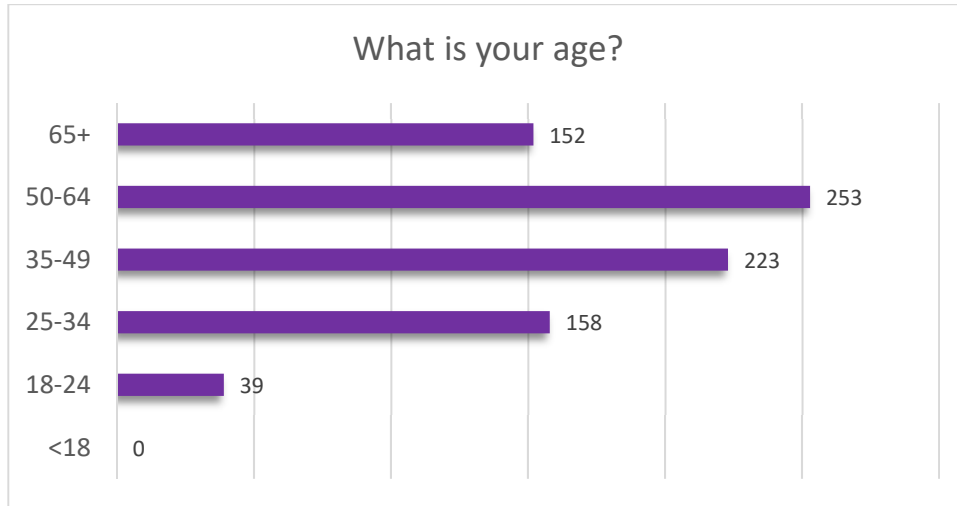


Figure 3: Survey Responses by Age

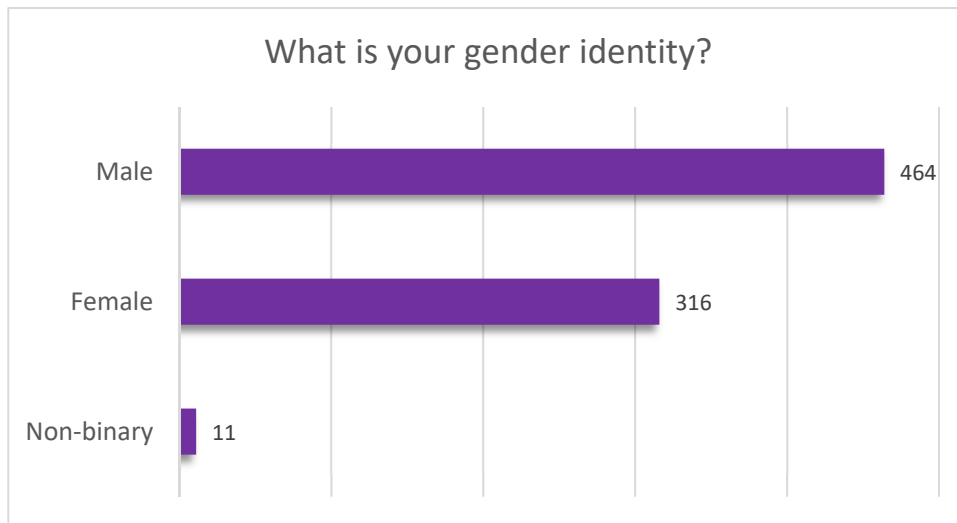


Figure 4: Survey Responses by Gender Identity

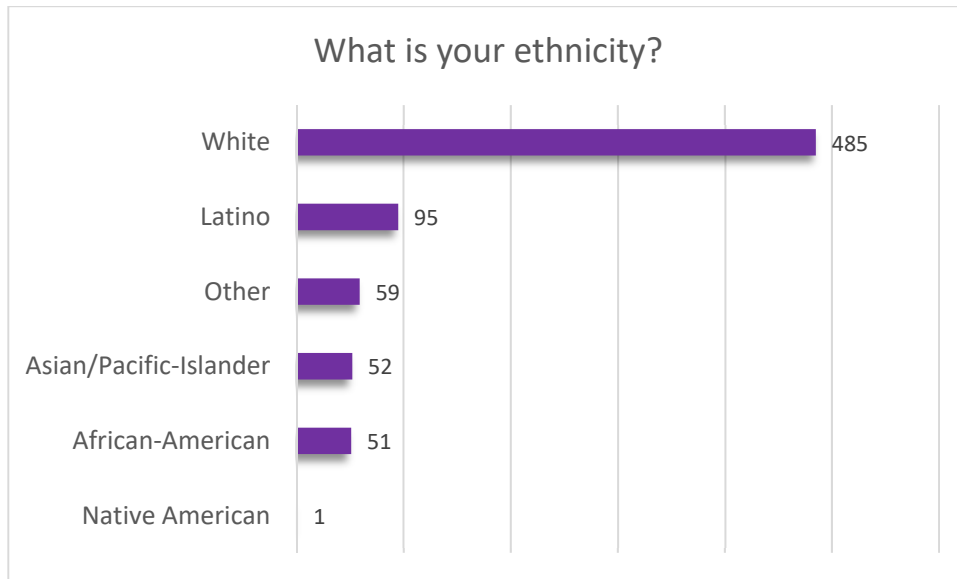


Figure 5: Survey Responses by Ethnicity

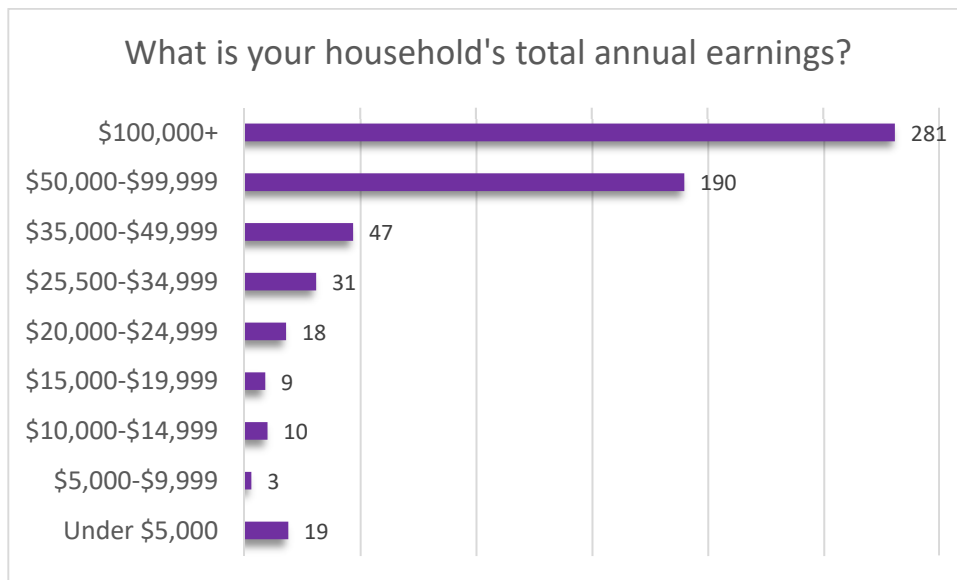


Figure 6: Survey Responses by Household Earnings

### 1.3 Demographics Comparison

As part of its efforts to better serve its patrons, Metro regularly conducts on-board ridership surveys on its bus and rail lines. The same demographic categories used for the on-board ridership surveys were used for the Purple (D Line) Extension Section 1 FLM online survey, and the responses are therefore directly comparable. When compared with the most recent Metro on-board survey results (Fall 2019), the FLM online survey respondents were significantly more affluent, older, more male, and less ethnically diverse than Metro transit riders as a whole.

Among the 891 responses received for the survey, 605 provided a zip code, and 388 of those responses (64%) identified that they lived within a zip code that has a portion within at least one

of the station areas. The zip codes that have a portion of its area within one of the three station areas include: 90005, 90010, 90019, 90020, 90035, 90036, 90048, and 90211.

To address these differences, it is recommended that future online surveys should continue to be paired with in-person surveys and engagement activities as allowed by public health guidelines. According to the on-board survey, 40% of patrons surveyed do not own a smart phone, 13% do not have internet access within their household, and less than half have access to a high-speed internet connection. These factors all contribute to a difficulty in participating in an online survey. The following strategies may help future FLM online surveys to better reflect Metro’s patrons:

- Identify and partner with community based organizations (CBOs) that may be able to help bridge the “digital divide” for those who do not have the means or technical ability to participate in online surveys, and support those organizations with equipment, funding, or staff support. This project effort included LA Walks as a participating CBO, but the COVID-19 pandemic prevented LA Walks from working in the community in person to encourage participation.
- Identify new ways to promote and attract input from groups that are underrepresented in online engagement.
- Refine public outreach strategies so that feedback received in-person or online engagement is similar and more directly comparable.
- Ensure that engagement materials are available in the languages that people can read.
- Incorporate feedback from community members in surveys and simplify the input process.
- Continue to educate the public about the planning process and how input from mapping exercises can be of value to participants.

Comparisons between demographic characteristics of respondents to the two surveys are shown in the tables below.

AGE	PURPLE (D LINE) FLM SURVEY %	METRO ON-BOARD SURVEY %
<18	0%	11%
18-24	5%	21%
25-34	19%	20%
35-49	27%	22%
50-64	31%	19%
65+	18%	8%

Table 1: Survey Comparison by Age

GENDER IDENTITY	PURPLE (D LINE) FLM SURVEY %	METRO ON-BOARD SURVEY %
Non-binary	1%	1%
Female	40%	51%
Male	59%	48%

Table 2: Survey Comparison by Gender Identity



ETHNICITY	PURPLE (D LINE) FLM SURVEY %	METRO ON-BOARD SURVEY %
Native American	0%	1%
African-American	7%	16%
Asian / Pacific-Islander	7%	8%
Other	8%	4%
Latino	13%	59%
White	65%	11%

Table 3: Survey Comparison by Ethnicity

HOUSEHOLD TOTAL ANNUAL EARNINGS	PURPLE (D LINE) FLM SURVEY %	METRO ON-BOARD SURVEY %
Under \$5,000	3%	23%
\$5,000-\$9,999	0%	7%
\$10,000-\$14,999	2%	6%
\$15,000-\$19,999	1%	16%
\$20,000-\$24,999	3%	10%
\$25,500-\$34,999	5%	7%
\$35,000-\$49,999	8%	12%
\$50,000-\$99,999	31%	13%
\$100,000+	46%	7%

Table 4: Survey Comparison by Household Earnings

## 2 Survey Results

### 2.1 Access Route Questions

The survey asked respondents to answer four basic questions about their route to the Purple (D Line), which future station would they most often utilize, and then for each station which streets would they be most likely to use to access that station.

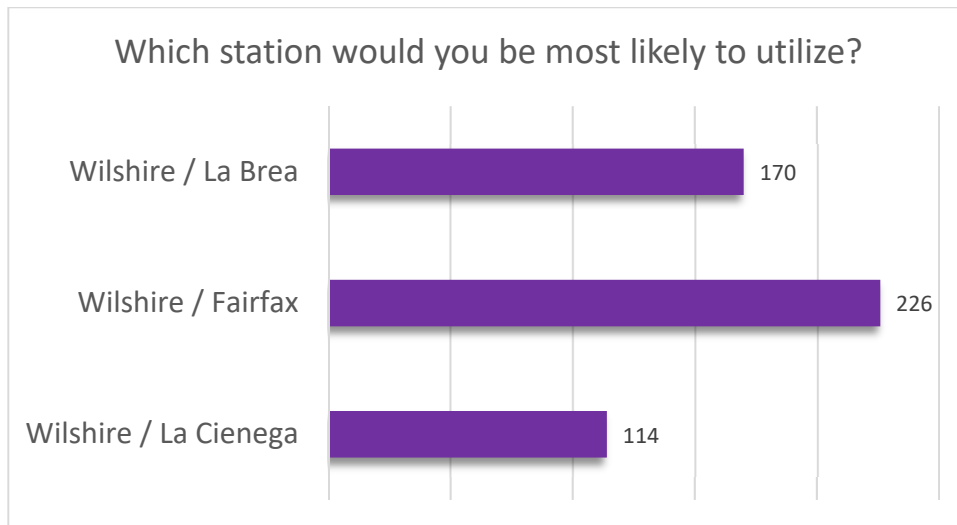


Figure 7: Potential Station Preferences

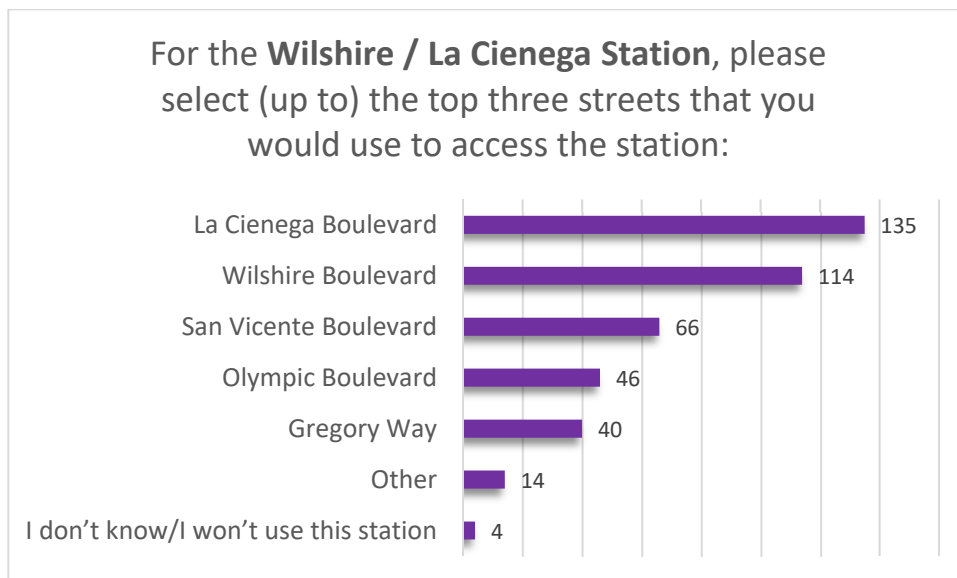


Figure 8: Wilshire / La Cienega Station Route Choices

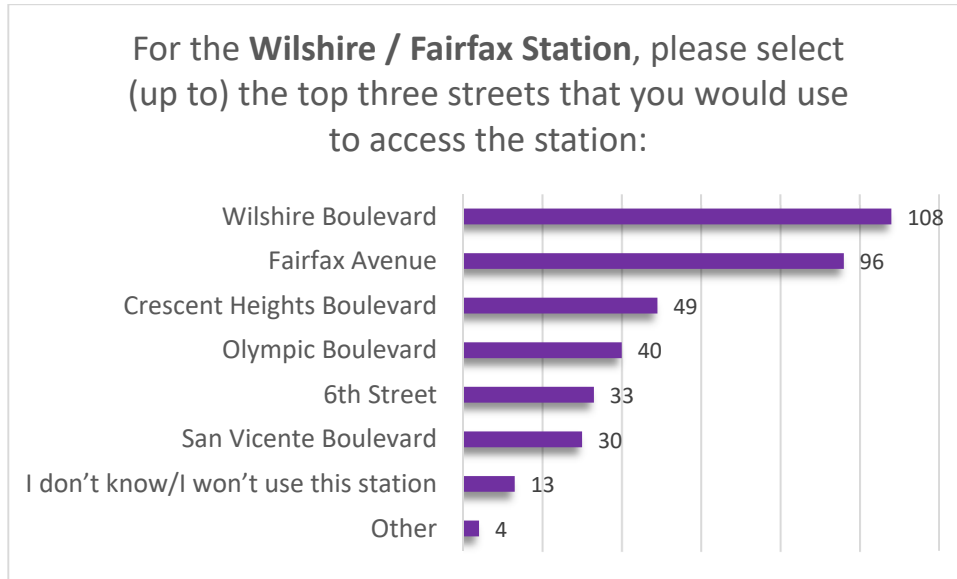


Figure 9: Wilshire / Fairfax Station Route Choices

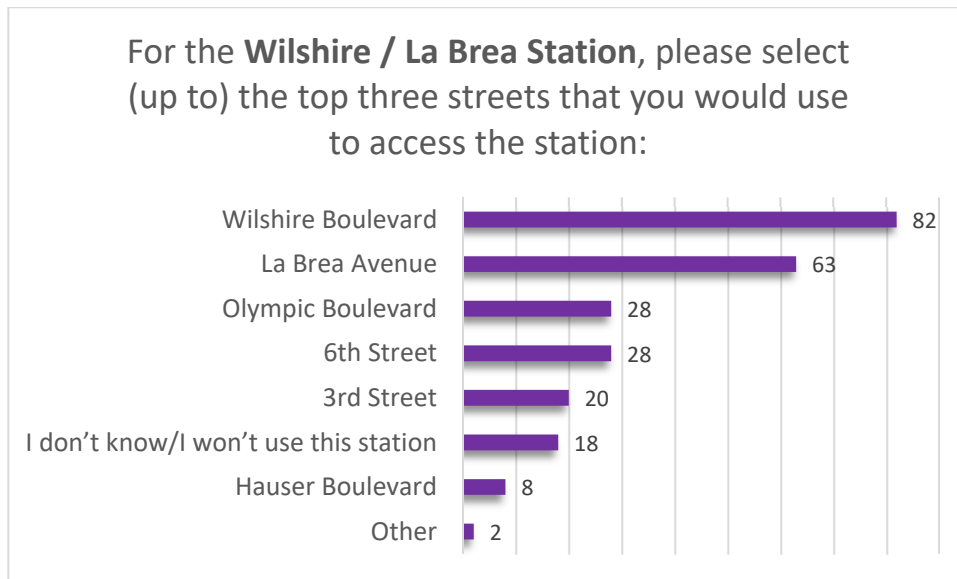


Figure 10: Wilshire / La Brea Station Route Choices

## 2.2 Category Questions

The survey asked respondents to identify needs in 14 different categories covering a range of factors related to FLM planning, including accessibility, bicycle and walking infrastructure, and perceptions of comfort and safety. The categories and number of responses for each are illustrated in the chart below.

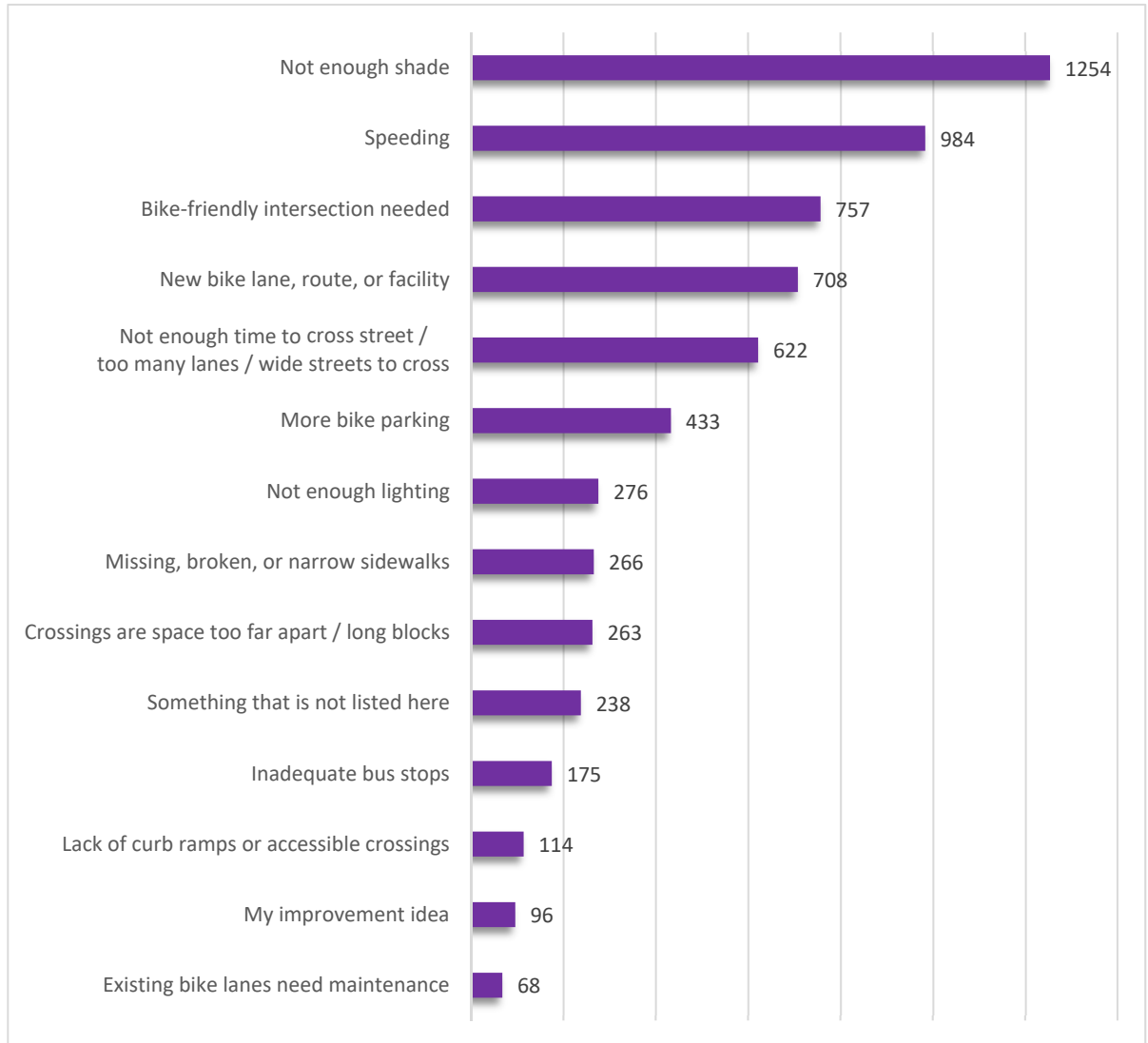


Figure 11: Needs Identification by Category

The response categories can also be broken down into five main themes: bicycling, walking, safety, comfort, and other. These themes and the number of responses in each category are illustrated in the table below and are used to organize the analysis in the section that follows.

THEME	CATEGORY	NUMBER OF COMBINED RESPONSES
Bicycling	Bicycle-friendly intersection needed	1,966
	New bicycle lane, route, or facility	
	More bicycle parking	
	Existing bicycle lanes need maintenance	
Walking	Missing, broken, or narrow sidewalks	643
	Crossings are space too far apart / long blocks	
	Lack of curb ramps or accessible crossings	
Safety	Speeding	1,882
	Not enough time to cross street / too many lanes / wide streets to cross	
	Not enough lighting	
Comfort	Not enough shade	1,429
	Inadequate bus stops	
Other	Something that is not listed here	334
	My improvement idea	
Total		6,254

Figure 12: Survey Responses Categorization

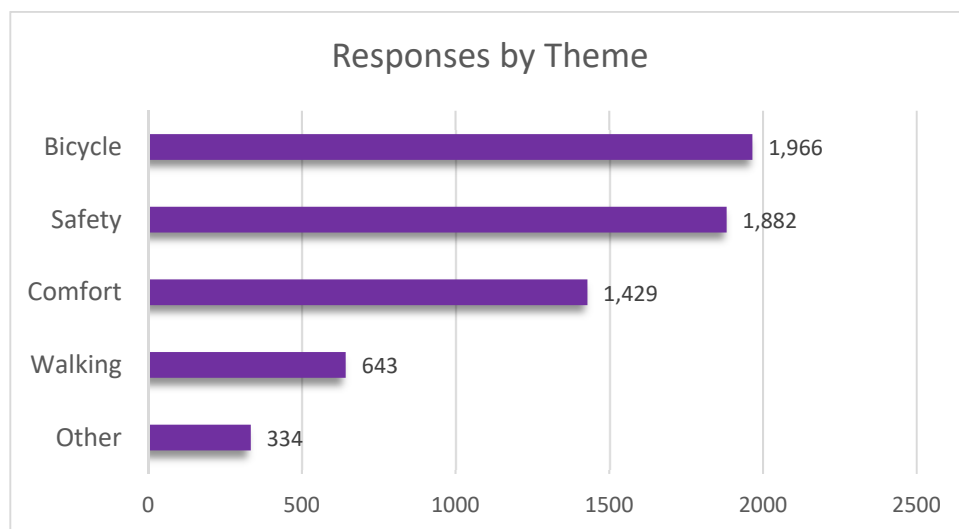


Figure 13: Survey Responses by Theme

## 2.3 Bicycle Improvements

The online survey gathered 1,966 responses related to bicycle improvements.

### 2.3.1 Bicycle-friendly intersection needed

Of the 1,966 responses related to bicycle improvements, 757 were in the category of bicycle-friendly intersection needed. Intersections introduce conflicts between vehicles traveling in opposite or perpendicular directions and can also be sources of distraction that endanger cyclists. The response locations are illustrated in the map below.

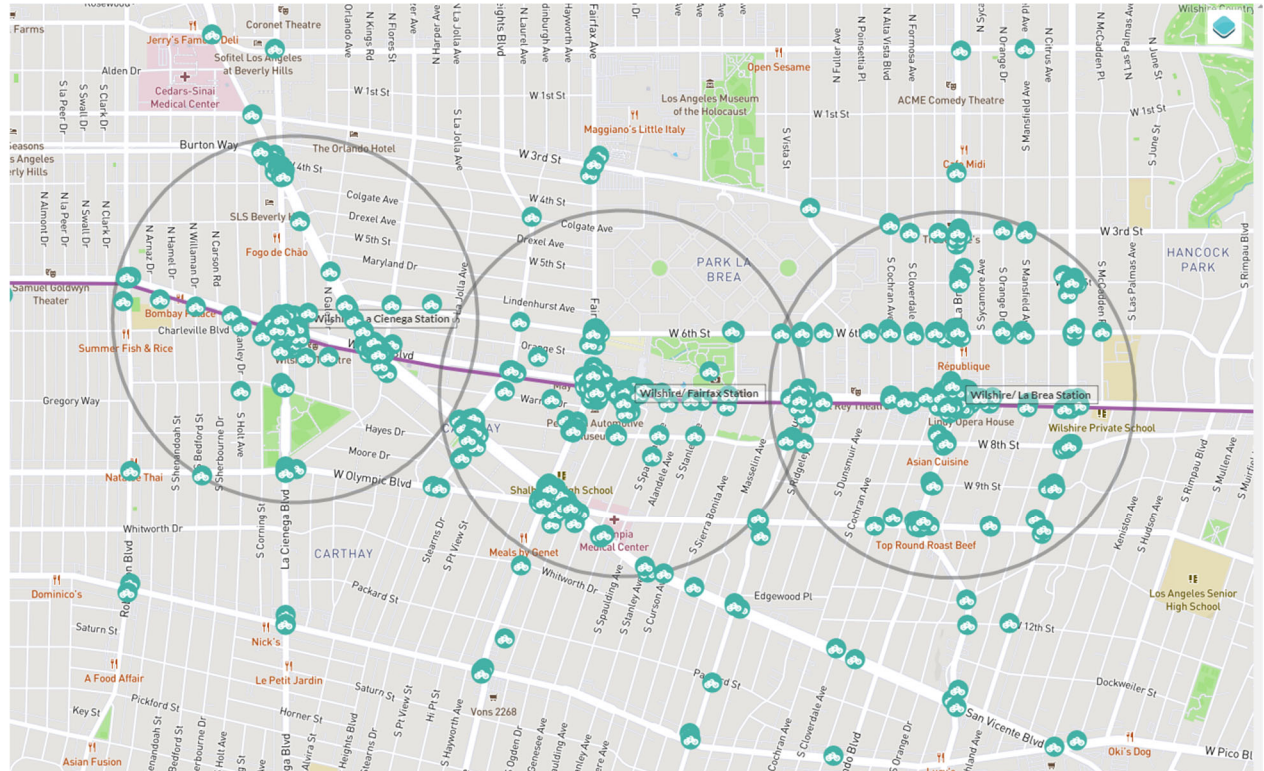


Figure 14: Map of Bicycle-Friendly Intersection Needs

Responses were clustered most densely around the major intersections/station locations along Wilshire Boulevard (La Cienega Boulevard, Fairfax Avenue, La Brea Avenue), as well as where San Vicente Boulevard intersects Olympic Boulevard, Crescent Heights Boulevard, and Wilshire Boulevard. Respondents also noted a high need for safer intersections along 6<sup>th</sup> Street, which is a popular parallel east-west alternative to Wilshire Boulevard. 6<sup>th</sup> Street does not currently have bicycle facilities.

### 2.3.2 New bicycle lane, route, or facility

Of the 1,966 responses related to bicycle improvements, 708 were in the category of new bicycle lane, route, or facility. Rather than using a point like in the other categories, respondents were asked to trace a line for the route. The response locations are illustrated in the map below.

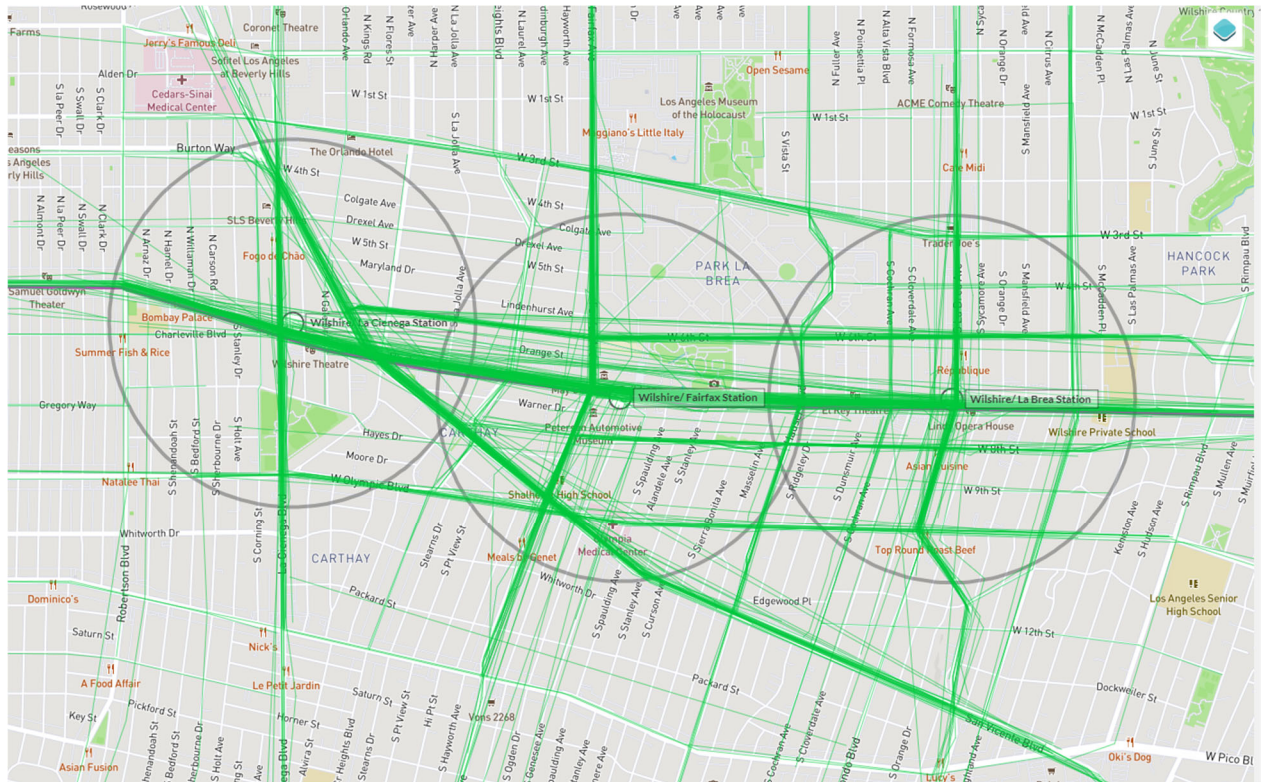


Figure 15: Map of New Bicycle Lane, Route, or Facility Needs

Responses were overlaid on the busiest and largest streets, including Wilshire Boulevard, Olympic Boulevard, 3<sup>rd</sup> Street, 6<sup>th</sup> Street, 8<sup>th</sup> Street, and San Vicente Boulevard in the east-west direction, and La Cienega Boulevard, Fairfax Avenue, and La Brea Avenue in the north-south direction.

### 2.3.3 More bicycle parking

Of the 1,966 responses related to bicycle improvements, 433 were in the category of more bicycle parking. The response locations are illustrated in the map below.

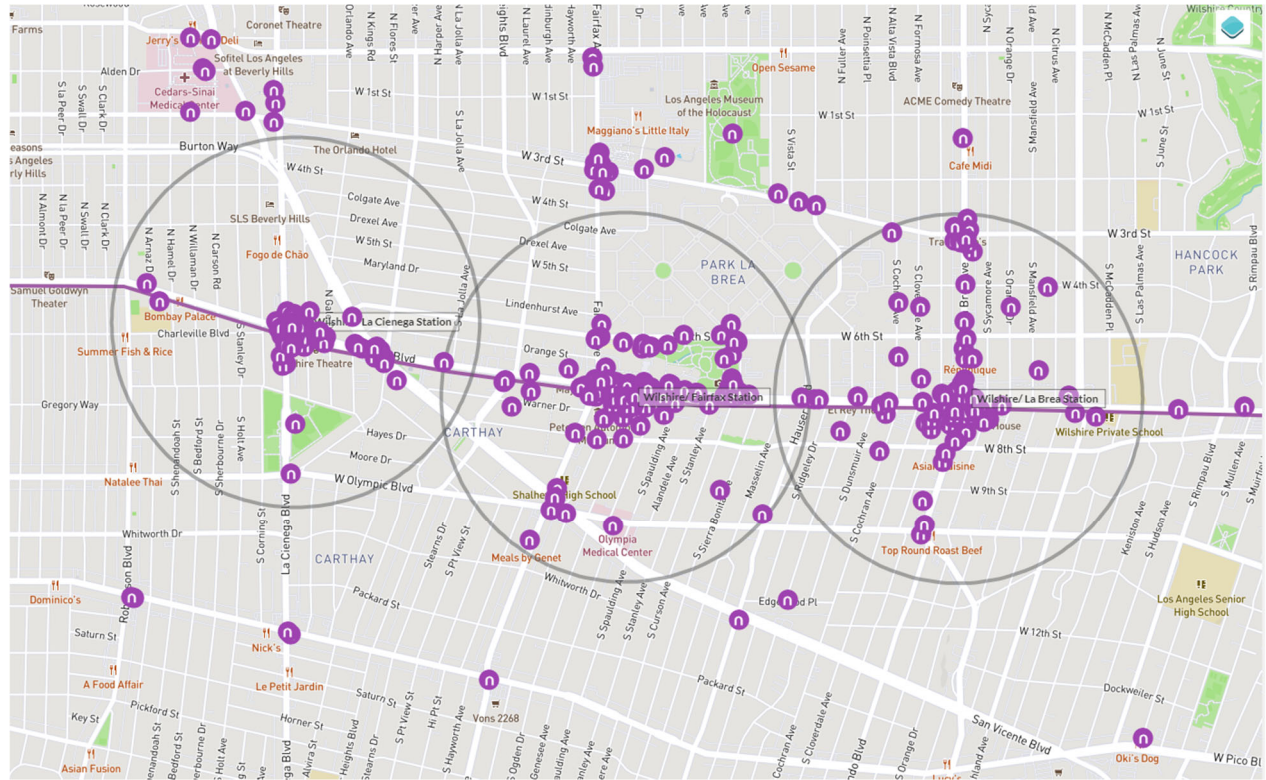


Figure 16: Map of Bicycle Parking Needs

The greatest number of responses were clustered at the future station locations at La Cienega Boulevard, Fairfax Avenue, and La Brea Avenue. Other significant clusters of bicycle parking locations recommended include the following key activity centers and corridors:

- Cedars Sinai Medical Center
- The Beverly Center shopping mall
- The Los Angeles County Museum of Art (LACMA)/La Brea Tar Pits complex
- Intersection of 3<sup>rd</sup> Street and Fairfax Avenue, adjacent to The Original Farmers Market and The Grove shopping mall
- La Brea Avenue between 8<sup>th</sup> Street and 3<sup>rd</sup> Street—a busy shopping and dining corridor



### 2.3.4 Existing bicycle lanes need maintenance

Of the 1,966 responses related to bicycle improvements, 68 were in the category of existing bicycle lanes need maintenance. The response locations are illustrated in the map below.

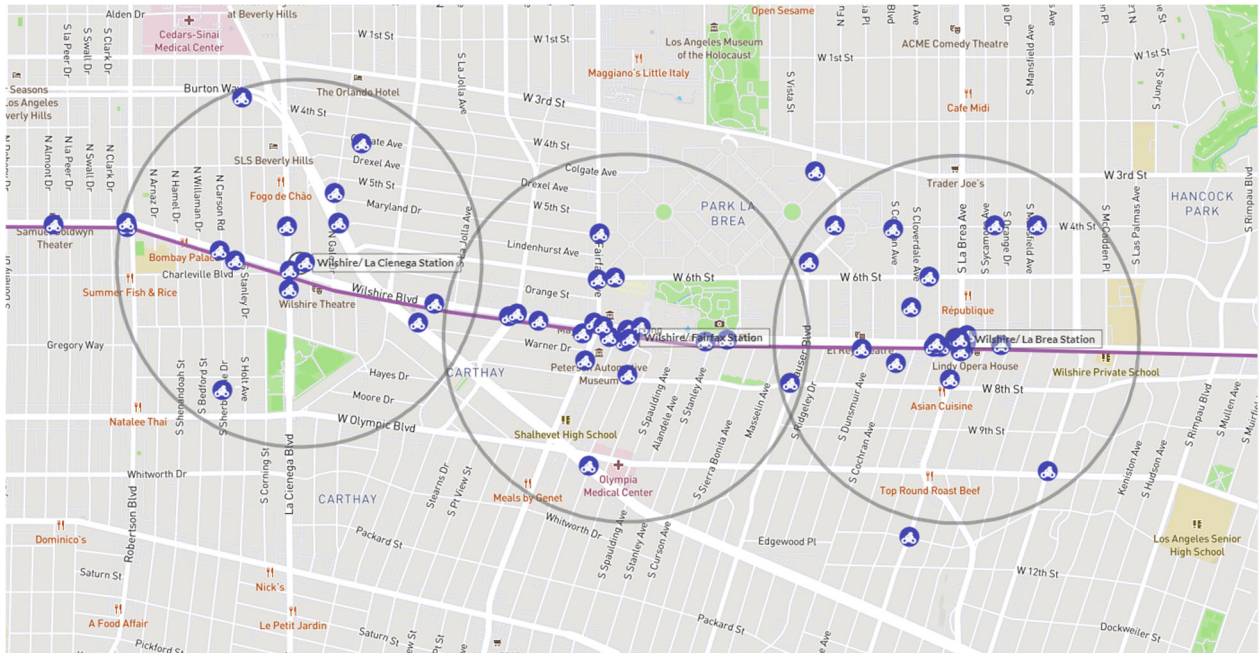


Figure 17: Map of Bicycle Lane Maintenance Needs

It is important to note that many streets in the project study (including major arterials like Wilshire Boulevard La Cienega Boulevard, Fairfax Avenue, and La Brea Avenue) do not have bicycle lanes in the existing condition. Select smaller neighborhood streets are designated as bicycle paths and some segments have sharrows to encourage cycling, but in general there is limited existing designated bicycle infrastructure in the three station areas. The only exception is an approximately half-mile segment of Hauser Boulevard between 3<sup>rd</sup> Street and 6<sup>th</sup> Street that has bicycle lanes on both sides of the street. When respondents provided comments, they generally noted locations where the pavement quality was particularly poor.



## 2.4.2 Crossings are spaced too far apart / long blocks

Of the 643 responses related to walking improvements, 263 were in the category of crossings are spaced too far apart / long blocks. The response locations are illustrated in the map below.

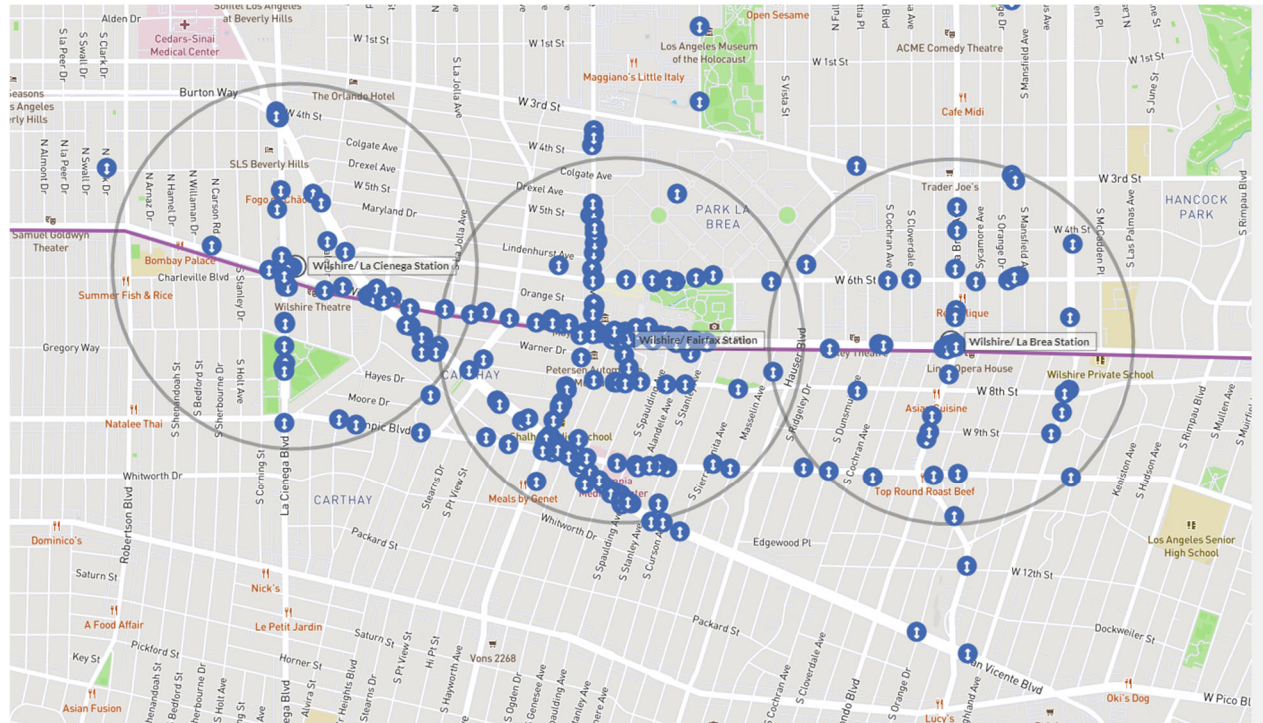


Figure 19: Map of Crossings Spaced Too Far Apart and Long Blocks

Similar to the category of missing and broken sidewalks, the Wilshire / Fairfax station area received the highest number of comments and issues identified. Fairfax Avenue, Wilshire Boulevard, San Vicente Boulevard, Olympic Boulevard, 8<sup>th</sup> Street, and 6<sup>th</sup> Street between Fairfax Avenue and Hauser Boulevard were highlighted as having insufficient crossings. Commenters also identified major arterials San Vicente Boulevard and La Cienega Boulevard in the Wilshire / La Cienega station area as needing crossings. Within the Wilshire / La Brea station walkshed, La Brea Avenue received the highest number of locations identified as needing crossings. Due to the complicated mixture of land uses and street configurations in these station areas conditions and needs may vary from block to block. For example, 6<sup>th</sup> Street in the Wilshire / La Brea station area has short block lengths, but many intersections were flagged for needing crossings. Just a half-mile west, 6<sup>th</sup> Street has much longer blocks due to the LACMA and Park La Brea complexes on opposite sides of the street. The same street therefore may need a combination of improvements (such as bulb-outs, lighting, or continental crosswalks) at existing crossings, or entirely new crossings where walkers do not feel protected under existing conditions.

### 2.4.3 Lack of curb ramps or accessible crossings

Of the 643 responses related to walking improvements, 114 were in the category of lack of curb ramps or accessible crossings. The response locations are illustrated in the map below.

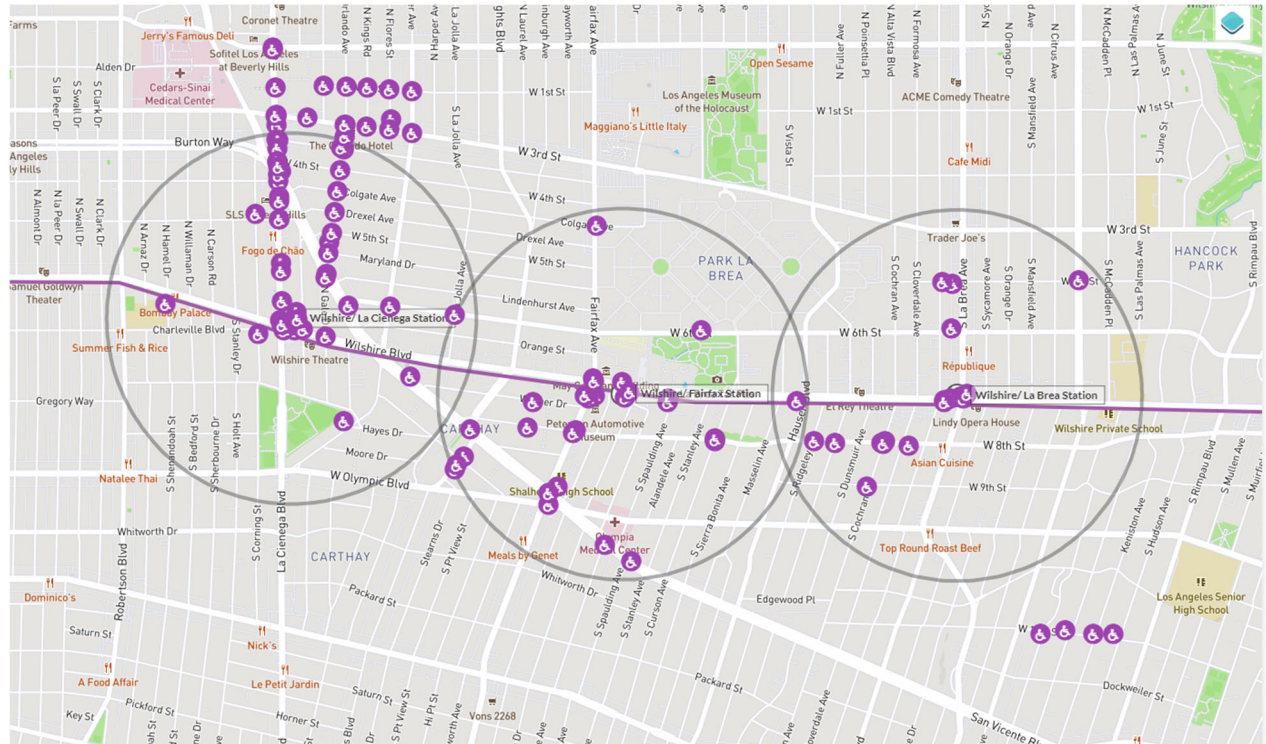


Figure 20: Map of Curb Ramp or Accessible Crossing Needs

Respondents to this category noted many locations where street crossings do not have curb ramps or where the crossings do not meet accessibility standards. Within the Wilshire / La Cienega station walkshed, one respondent noted long stretches of La Cienega Boulevard and Orlando Avenue that do not have tactile warning strips in the pavement to help navigate street and driveway crossings. A segment of 8<sup>th</sup> Street was also flagged due to a lack of curb ramps between Hauser Boulevard and Cochran Avenue. Respondents highlighted the need for improvements at all three major intersections adjacent to future station locations, as well as along San Vicente Boulevard.

## 2.5 Safety Improvements

The Maptionnaire survey gathered 1,882 responses related to safety improvements.

### 2.5.1 Speeding

Of the 1,882 responses related to environmental and safety, 984 were in the category of speeding. The response locations are illustrated in the map below.

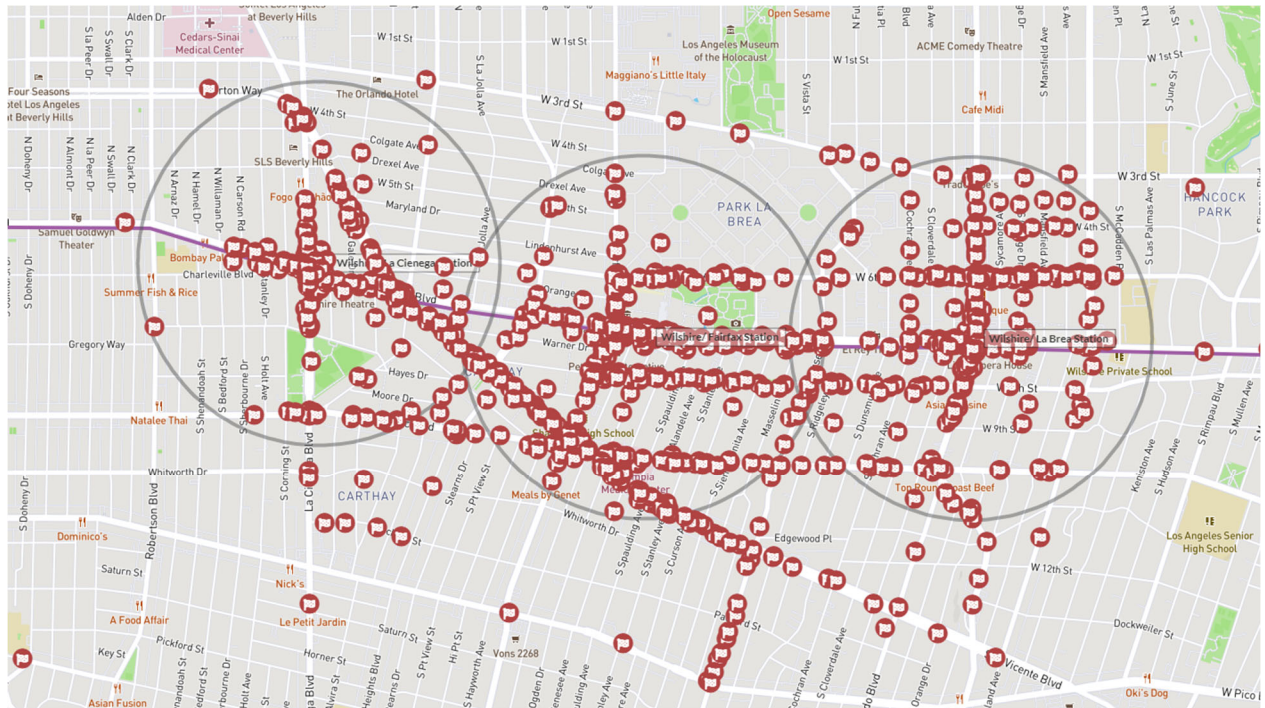


Figure 21: Map of Speeding Locations

Second only to the “not enough shade” category, speeding received a very high number of comments and suggestions. All of the major arterials in the study area received high concentrations of complaints, including Wilshire Boulevard, Olympic Boulevard, San Vicente Boulevard, 6<sup>th</sup> Street, La Cienega Boulevard, Fairfax Avenue, and La Brea Avenue. The category also received the highest number (186) of comments, noting dangerous behavior from drivers traveling through the area including red light running, failure to yield to walkers or leave room for cyclists, street racing, high speed cut-through traffic on smaller streets, and injuries and deaths of walkers and drivers.

### 2.5.2 Not enough time to cross street / too many lanes / wide streets to cross

Of the 1,882 responses related to comfort and safety, 622 were in the category of not enough time to cross street / too many lanes / wide streets to cross. The response locations are illustrated in the map below.

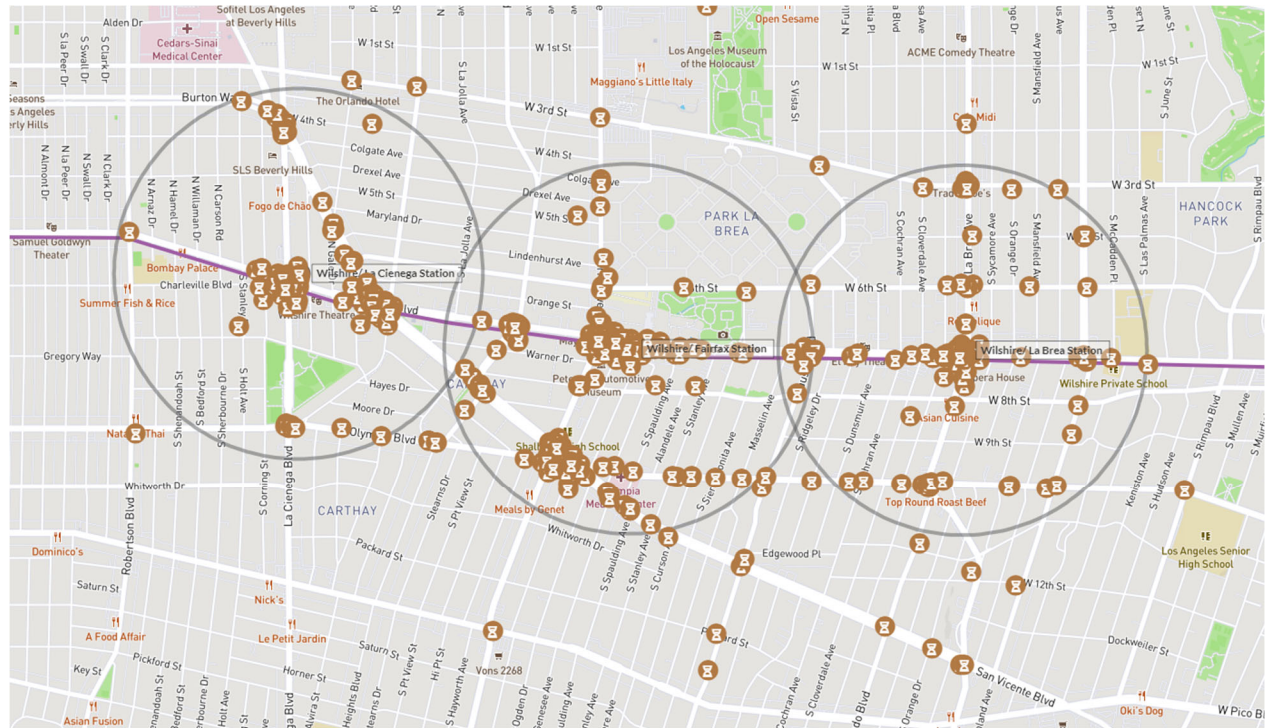


Figure 22: Map of Locations Needing Crossing Improvements

Major intersections immediately adjacent to and north and south of the future station locations were all flagged for being difficult to cross. Adjustments to curb configurations and geometries as well as leading intervals and signal retiming for walkers could all help to address these needs.

### 2.5.3 Not enough lighting

Of the 1,882 responses related to comfort and safety, 276 were in the category of not enough lighting. The response locations are illustrated in the map below.

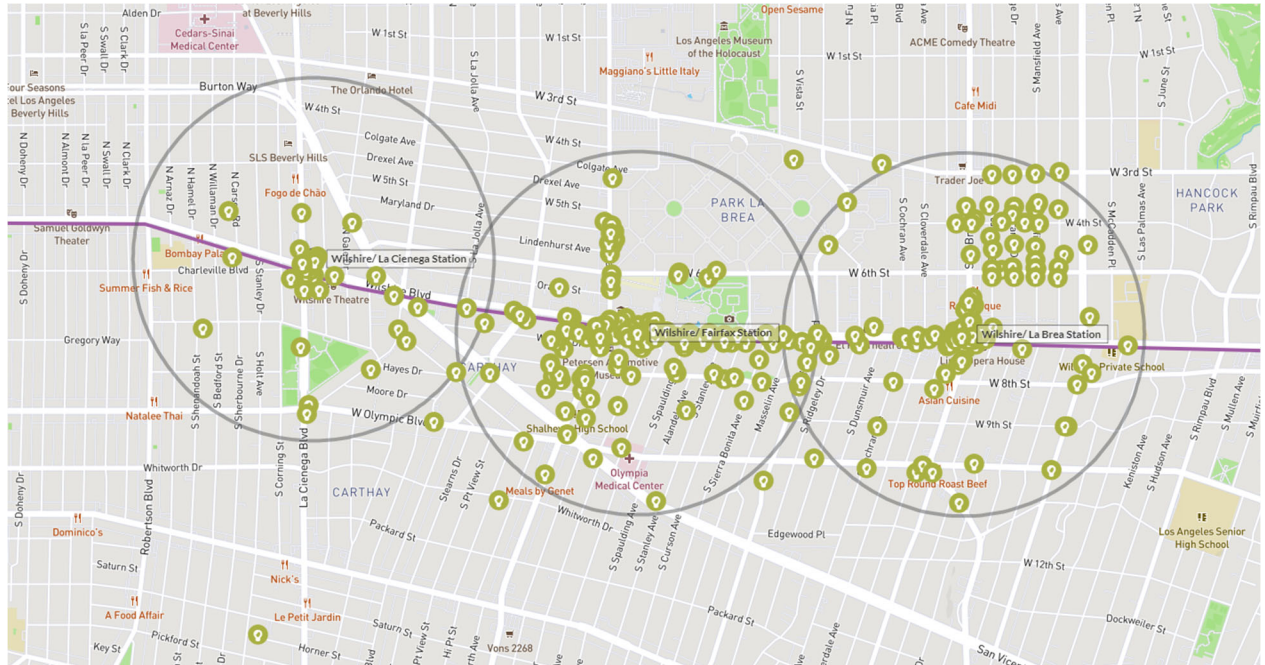


Figure 23: Map of Locations Needing Lighting

Respondents highlighted a need for lighting across the project study areas, with the highest concentrations at major intersections and within the Wilshire / Fairfax and Wilshire / La Brea station areas. Commenters highlighted many areas where they felt unsafe walking at night including along 4<sup>th</sup> Street between La Brea Avenue and Highland Avenue, along Wilshire Boulevard, and on Fairfax Avenue north of San Vicente Boulevard.

## 2.6 Comfort Improvements

### 2.6.1 Not enough shade

Of the 1,429 responses related to comfort, 1,254 were in the category of lack of not enough shade. The response locations are illustrated in the map below.

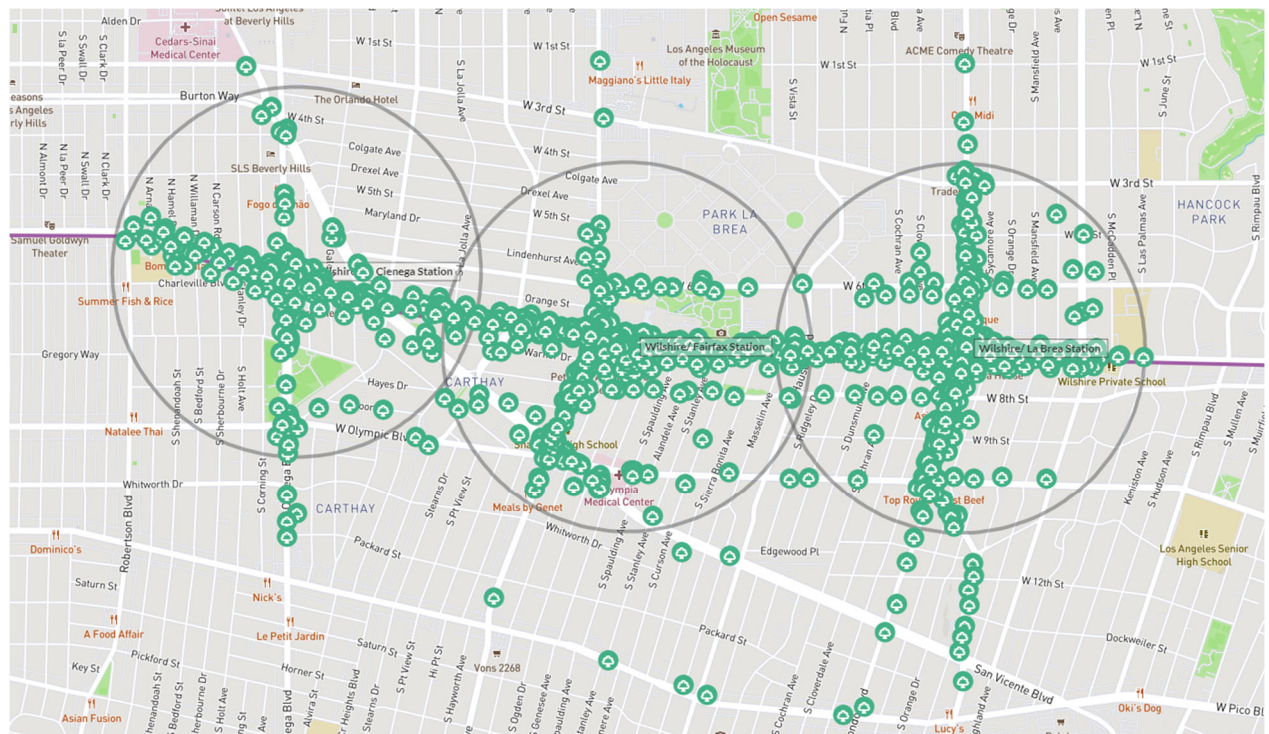


Figure 24: Map of Locations Needing Shade

Lack of shade was the category that received the greatest number of comments overall. The greatest number of requests were clustered along the entire length of Wilshire Boulevard, as well as the major north-south arterials of La Cienega Boulevard, Fairfax Avenue, and La Brea Avenue. Large numbers of requests were also placed along 6<sup>th</sup> Street, San Vicente Avenue, 8<sup>th</sup> Street, and Olympic Boulevard. Many requests for shade along these streets were placed at intersections with bus stops, which suggests that bus riders in particular are in need of additional protection from the elements.

### 2.6.2 Inadequate bus stops

Of the 1,429 responses related to comfort and safety, 175 were in the category of inadequate bus stops. The response locations are illustrated in the map below.



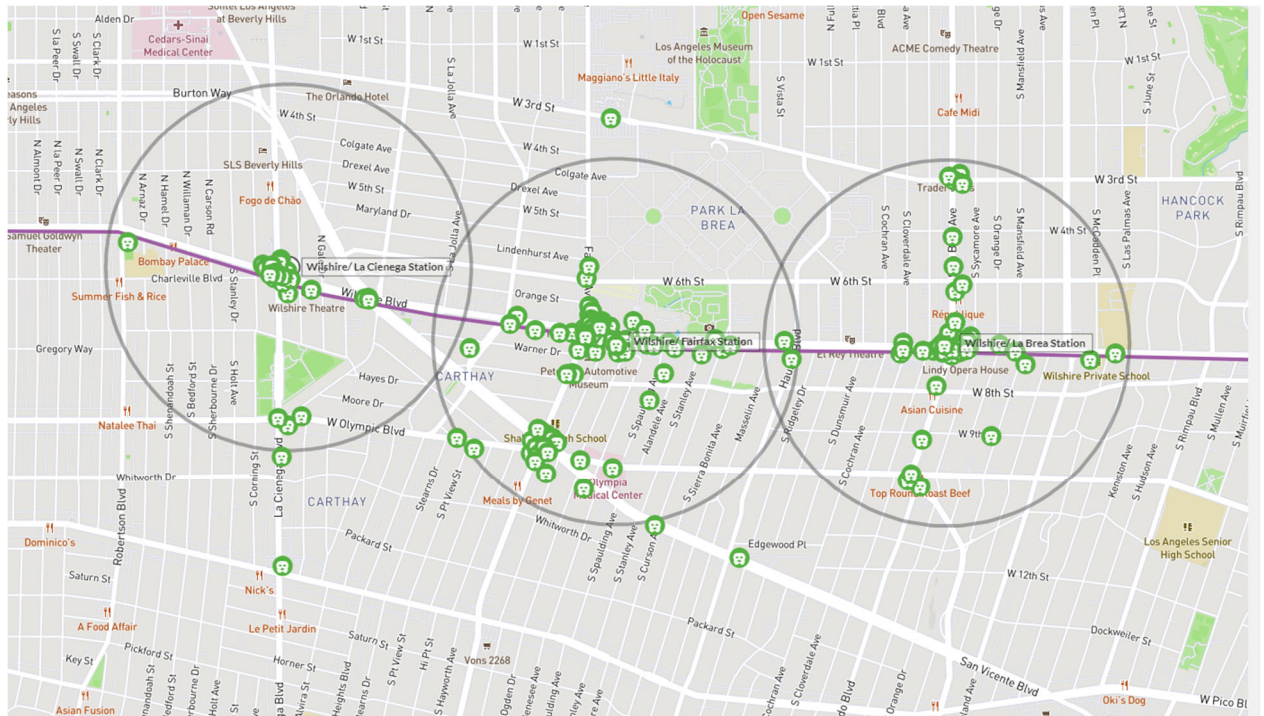


Figure 25: Map of Locations Needing Bus Stop Improvements

Respondents highlighted many improvements needed at bus stops in the study area. Concerns included a lack of shelter from the sun and rain, confusing signage or boarding/alighting areas, cars traveling in close proximity to waiting areas, and a lack of seating. Although the category was designed to gather input on the quality of existing bus stops, a few commenters also suggested locations for new bus stops. The majority of inadequate bus stop locations were focused at the D Line station areas, as well as at the intersections of Olympic Boulevard and La Brea Avenue, and Olympic Boulevard and San Vicente Boulevard.

## 2.7 Other Improvements

The online survey gathered 334 responses related to other improvements.

### 2.7.1 Something that is not listed here

Of the 334 responses related to other improvements, 238 comments were suggestions for something not listed in the other categories. The response locations are illustrated in the map below.

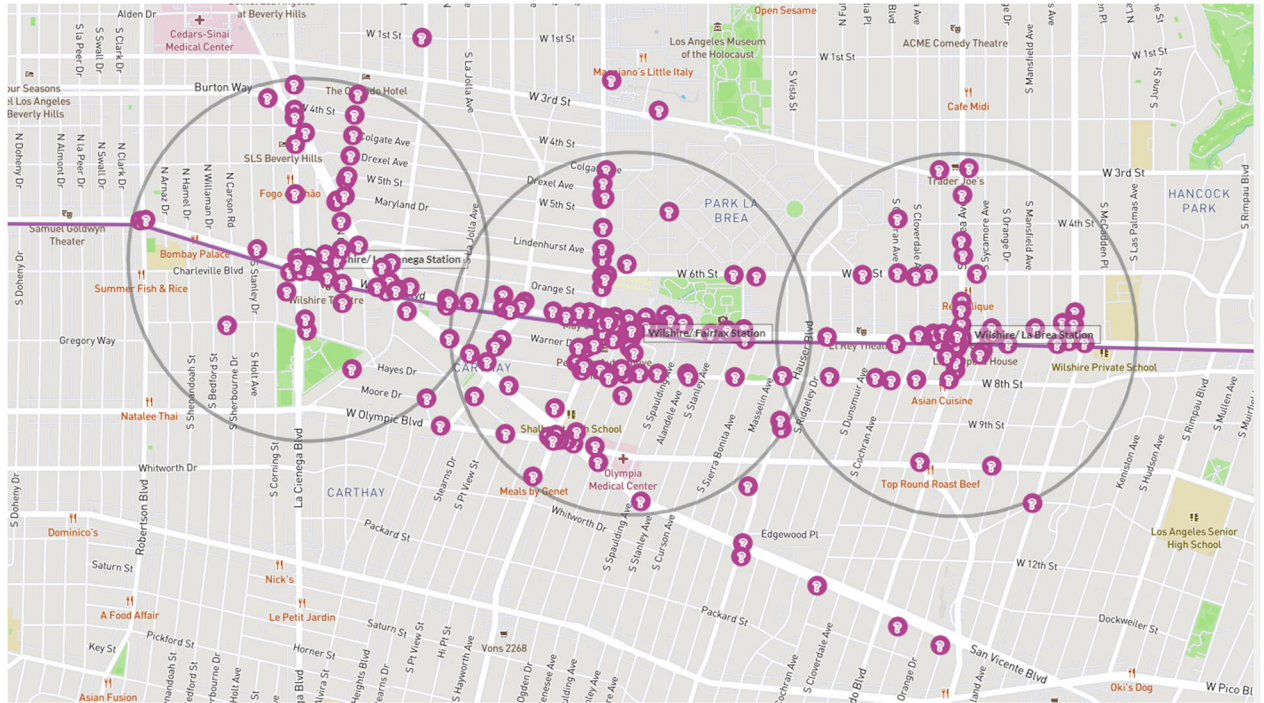


Figure 26: Map of Other Improvements Needed

Many comments fell into other categories, including suggestions for new bicycle lanes and other infrastructure for cyclists, identification of areas where drivers speed, or improvements needed to crosswalks. Some frequently mentioned themes also included:

- A need for new land uses like affordable housing, retail, restaurants, public restrooms, and other amenities close to stations.
- Concerns about safety—related in particular to individuals living in the area who are experiencing homelessness.
- A need for wayfinding, new or trimmed landscaping, sidewalk cleaning, and other streetscape beautification.
- Requests for dedicated scooter/bicycle parking

## 2.7.2 My improvement idea

Of the 334 responses related to other improvements, 96 were in the category of my improvement idea. The response locations are illustrated in the map below.

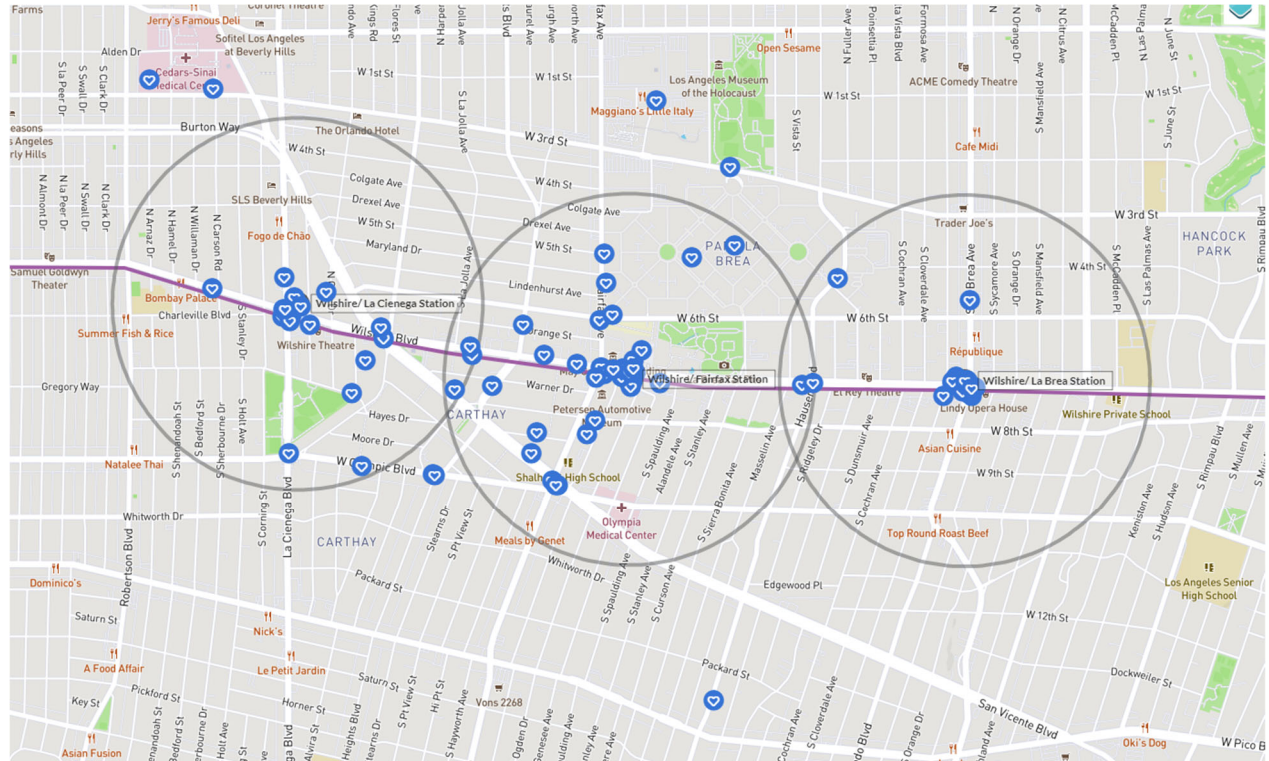


Figure 27: Map of "My Improvement Ideas"

As with the previous category, some of the improvement ideas related to new bicycle lanes, crosswalk improvements, the need to slow down automobile traffic, or other aspects related to the main categories. Several commenters suggested new bridges or tunnels to connect walkers to stations, additional parking for drivers at stations, or reducing parking minimums at new construction. Others suggested bus lanes to improve service, or new shuttle service from the future stations to Cedars-Sinai Medical Center, The Grove, or other areas to the north. Several commenters noted how the LACMA complex and Park La Brea impede north-south travel for walkers and cyclists.

# Next stop: a better journey.

## PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN Section 1 – Walk Audit Summary



**Metro**<sup>®</sup>

FALL 2021


# Community Walk Audits


Purple (D Line) Extension First/Last Mile


## 493 unique conditions inputted

### Wilshire/La Cienega Station

Top 3 Categories


 New or Improved Crosswalks (61)


 Sidewalks/ Curb-extensions (54)


 Bus Stop Enhancements (21)

### Wilshire/Fairfax Station

Top 3 Categories


 Sidewalks/ Curb-extensions (49)


 New or Improved Crosswalks (27)


 Bus Stop Enhancements (17)

### Wilshire/La Brea Station

Top 3 Categories

 Sidewalks/ Curb-extensions (52)

 Landscaping/Shade (29)

 New or Improved Crosswalks (21)

## Overview

This document summarizes the findings from the in-the-field walk audits conducted by community members for the Purple (D Line) Extension First/Last Mile Plan. The community walk audits kicked-off with a virtual webinar that included a project introduction, a training on identifying first/last mile barriers, and a tutorial of the Audit App. Following the webinar, participants were tasked with conducting individual walk audits in a station area quadrant. The virtual webinars occurred on Thursday, January 14, 2021 (6-7pm) and Saturday, January 16, 2021 (10-11am).

Community walk audits were conducted between January 17-31, 2021. An estimated 21 community members participated in the walk audits, which represents 55%-60% of the number of participants who attended the online training webinars.

First/last mile observations fell into safety, comfort, or bike categories.\* The following pages summarize community walk audit findings for each station, by category.

In addition to the Community Walk Audits, Technical Audits were carried out during April 2020. Over 720 unique conditions were inputted by the technical team in addition to the community inputs. This document focuses on findings from the Community Walk Audits, however the maps on page 6, 10, and 14, depict the density of all audit points received (technical and community together), for reference.

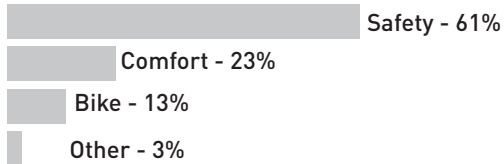
\*Some first/last mile observations fell into an 'other' category. These observations were noted by the project team and are not included in the station summary maps.

# Community Walk Audits

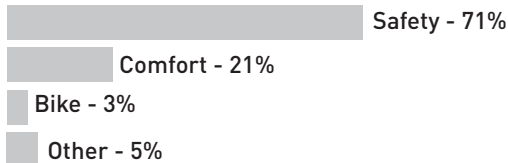
## Density of Observed Points



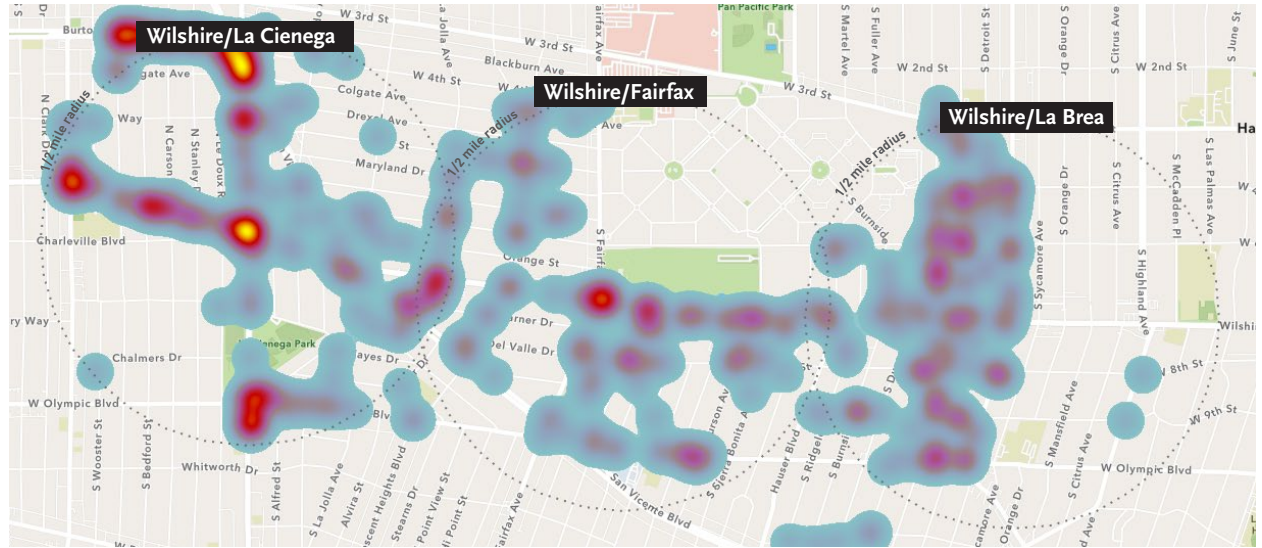
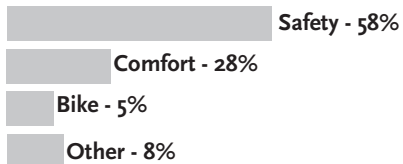
### Wilshire/La Cienega Station



### Wilshire/Fairfax Station



### Wilshire/La Brea Station



### Safety Categories

- > New or Improved Crosswalks
- > Sidewalks/Curb-Extensions
- > Pedestrian Lighting
- > Traffic Speed
- > Street Width

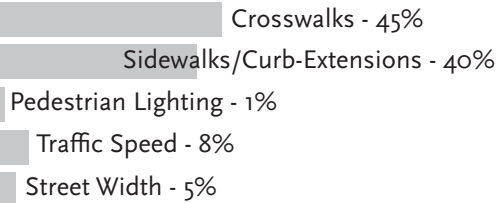
### Comfort Categories

- > Bus Stop
- > Landscaping/Shade
- > Signage
- > Street Furniture

# Wilshire/La Cienega Station


## SAFETY: COMMUNITY DATA

Total Safety Observations - 135







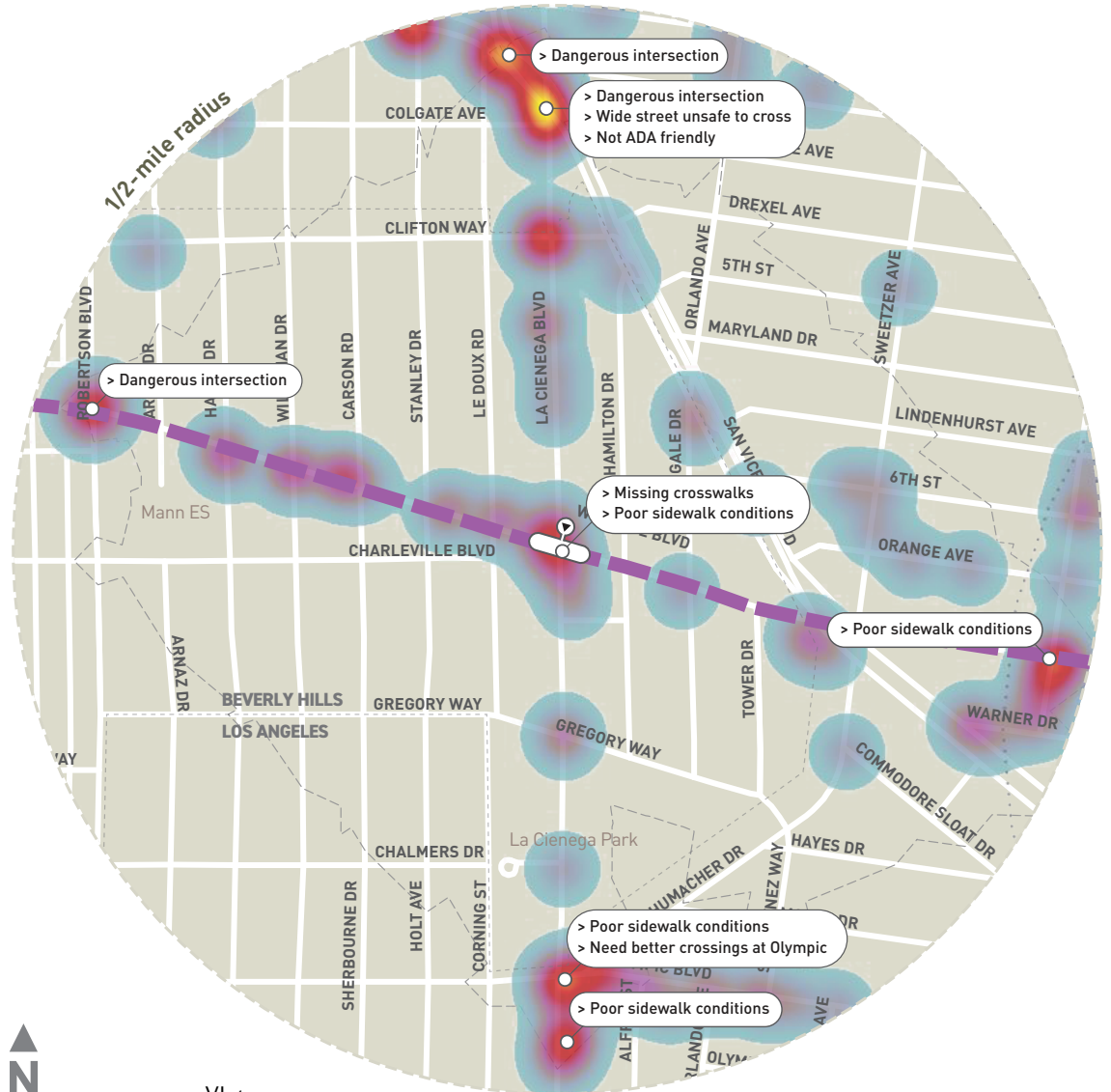
### Density of Observed Points



 Key observations for areas with high density of observed points

### Purple (D Line) Extension

-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  10 minute walk from station
-  City Boundary







# Wilshire/La Cienega Station

## BICYCLE: COMMUNITY DATA

Total Bicycle Observations - 29

### Density of Observed Points



Key observations for areas with high density of observed points

### Purple (D Line) Extension



Metro Station + Entrance (under construction)



Purple (D Line) Extension Transit Project (under construction)

--- 10 minute walk from station

--- City Boundary



# Wilshire/La Cienega Station: All Data

## COMMUNITY + PROJECT TEAM DATA

All Audit Conditions - 488

Density of Observed Points



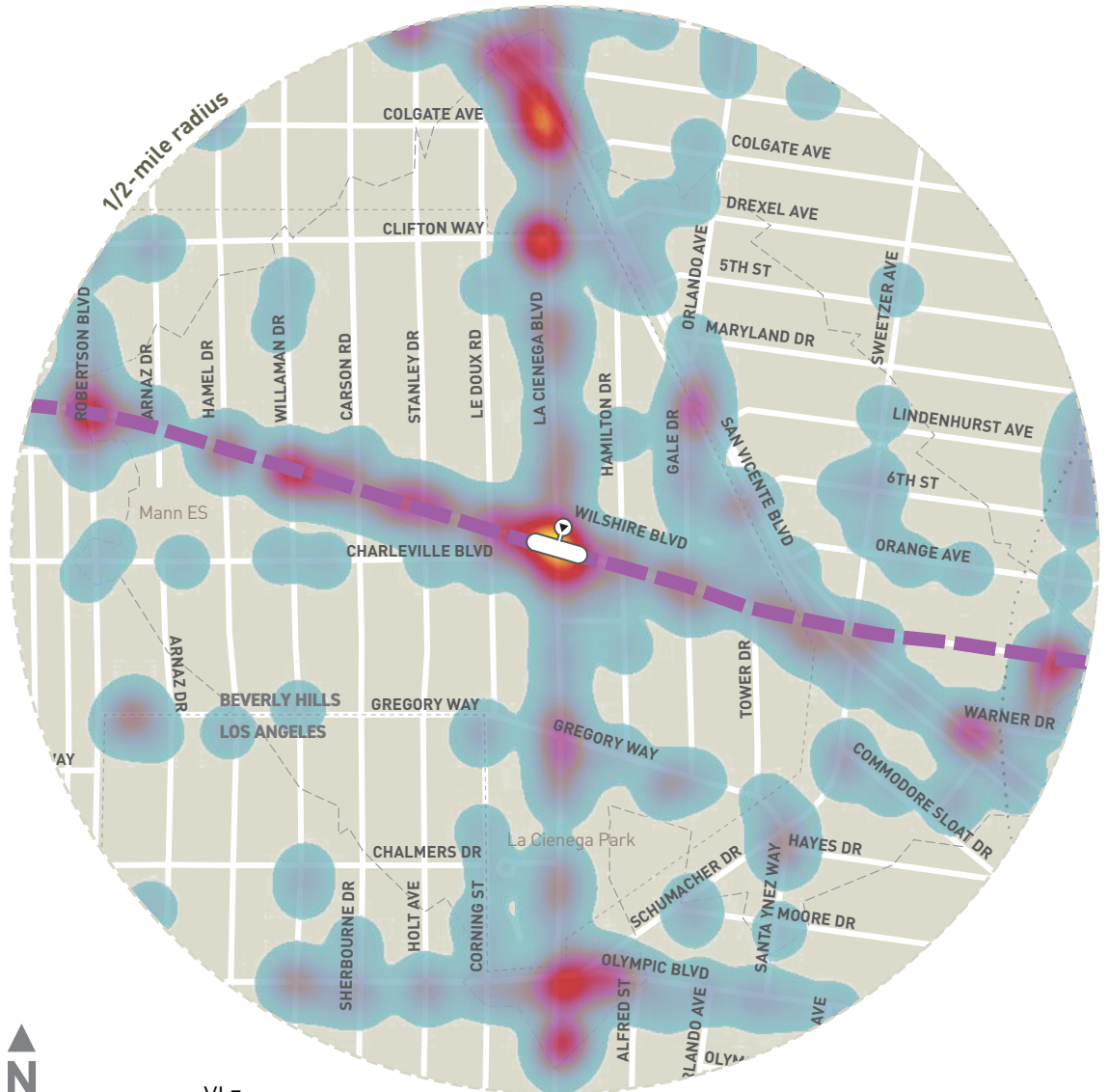
Purple (D Line) Extension

Metro Station + Entrance (under construction)

Purple (D Line) Extension Transit Project (under construction)

10 minute walk from station

City Boundary



# Wilshire/Fairfax Station


## SAFETY: COMMUNITY DATA

Total Safety Observations - 101




- Crosswalks - 30%
- Sidewalks/Curb-Extensions - 62%
- Pedestrian Lighting - 4%
- Traffic Speed - 3%
- Street Width - 1%

### Density of Observed Points



 Key observations for areas with high density of observed points

### Purple (D Line) Extension

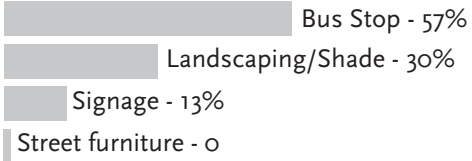
-  Metro Station + Entrance (under construction)
-  Purple (D Line) Extension Transit Project (under construction)
-  10 minute walk from station



# Wilshire/Fairfax Station


## COMFORT: COMMUNITY DATA

Total Comfort Observations - 30





### Density of Observed Points



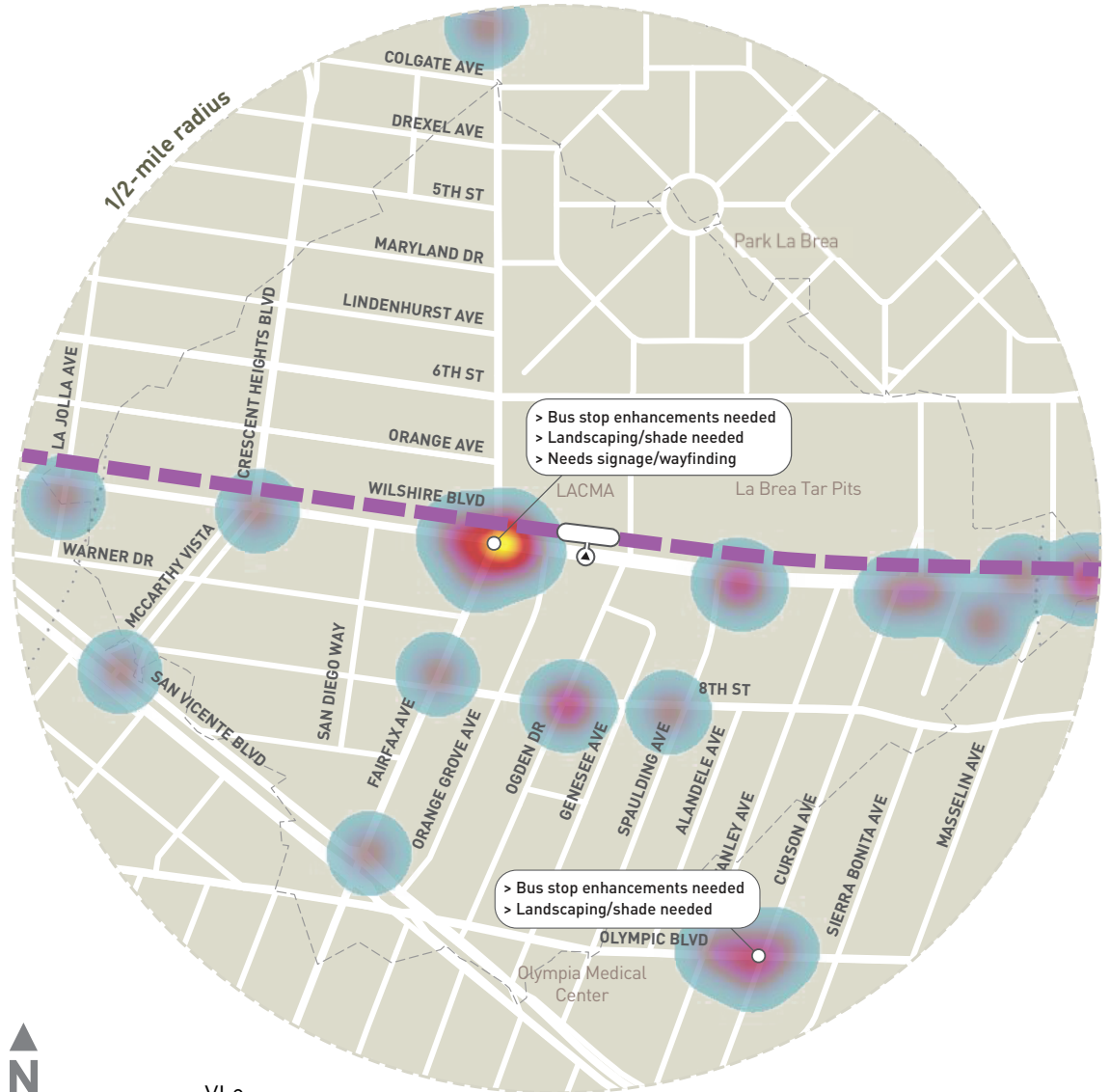
 Key observations for areas with high density of observed points

### Purple (D Line) Extension

 Metro Station + Entrance (under construction)

 Purple (D Line) Extension Transit Project (under construction)

 10 minute walk from station



# Wilshire/Fairfax Station

## BICYCLE: COMMUNITY DATA

Total Bicycle Observations - 5

### Density of Observed Points



Key observations for areas with high density of observed points

### Purple (D Line) Extension



Metro Station + Entrance (under construction)

Purple (D Line) Extension

Transit Project (under construction)

10 minute walk from station



# Wilshire/Fairfax Station: All Data


## COMMUNITY + PROJECT TEAM DATA


All Audit Conditions - 393

Density of Observed Points

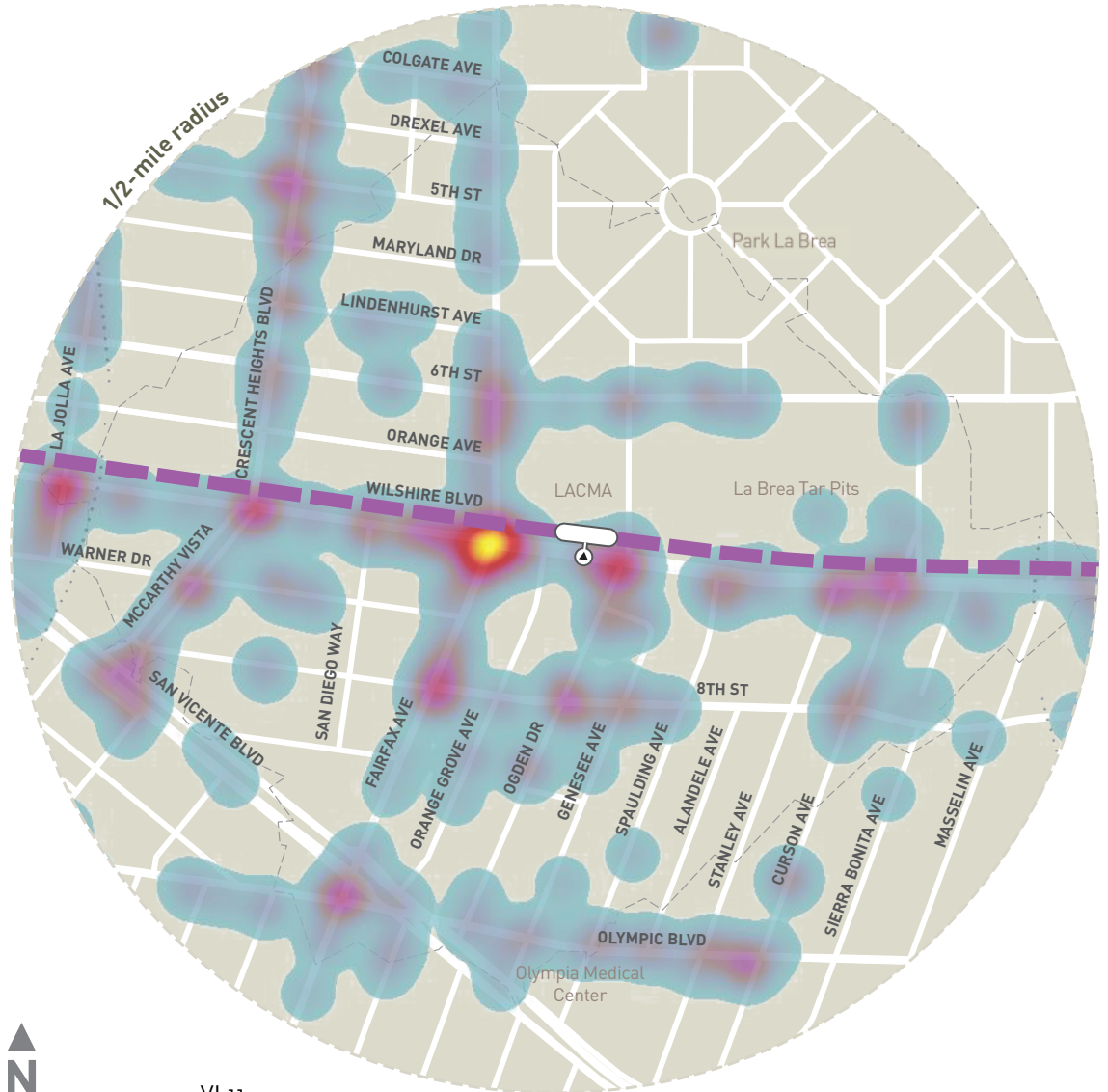


Purple (D Line) Extension

 Metro Station + Entrance (under construction)

 Purple (D Line) Extension Transit Project (under construction)

 10 minute walk from station



# Wilshire/La Brea Station


## SAFETY: COMMUNITY DATA

Total Safety Observations - 83


- Crosswalks - 23%
- Sidewalks/Curb-Extensions - 58%
- Pedestrian Lighting - 6%
- Traffic Speed - 11%
- Street Width - 2%


### Density of Observed Points



 Key observations for areas with high density of observed points

### Purple (D Line) Extension

 Metro Station + Entrance (under construction)

 Purple (D Line) Extension Transit Project (under construction)

 10 minute walk from station



# Wilshire/La Brea Station

## COMFORT: COMMUNITY DATA

Total Comfort Observations - 40

Landscaping/Shade - 70%


Bus Stop - 15%

Signage - 10%


Street furniture - 5%

### Density of Observed Points



 Key observations for areas with high density of observed points

### Purple (D Line) Extension

 Metro Station + Entrance (under construction)

 Purple (D Line) Extension Transit Project (under construction)

 Transit Project (under construction)

 10 minute walk from station






# Wilshire/La Brea Station

## BICYCLE: COMMUNITY DATA


Total Bicycle Observations - 7


Density of Observed Points



 Key observations for areas with high density of observed points

Purple (D Line) Extension

 Metro Station + Entrance (under construction)

 Purple (D Line) Extension Transit Project (under construction)

 10 minute walk from station



# Wilshire/La Brea Station: All Data

## COMMUNITY + PROJECT TEAM DATA

All Audit Conditions - 354

Density of Observed Points



Purple (D Line) Extension



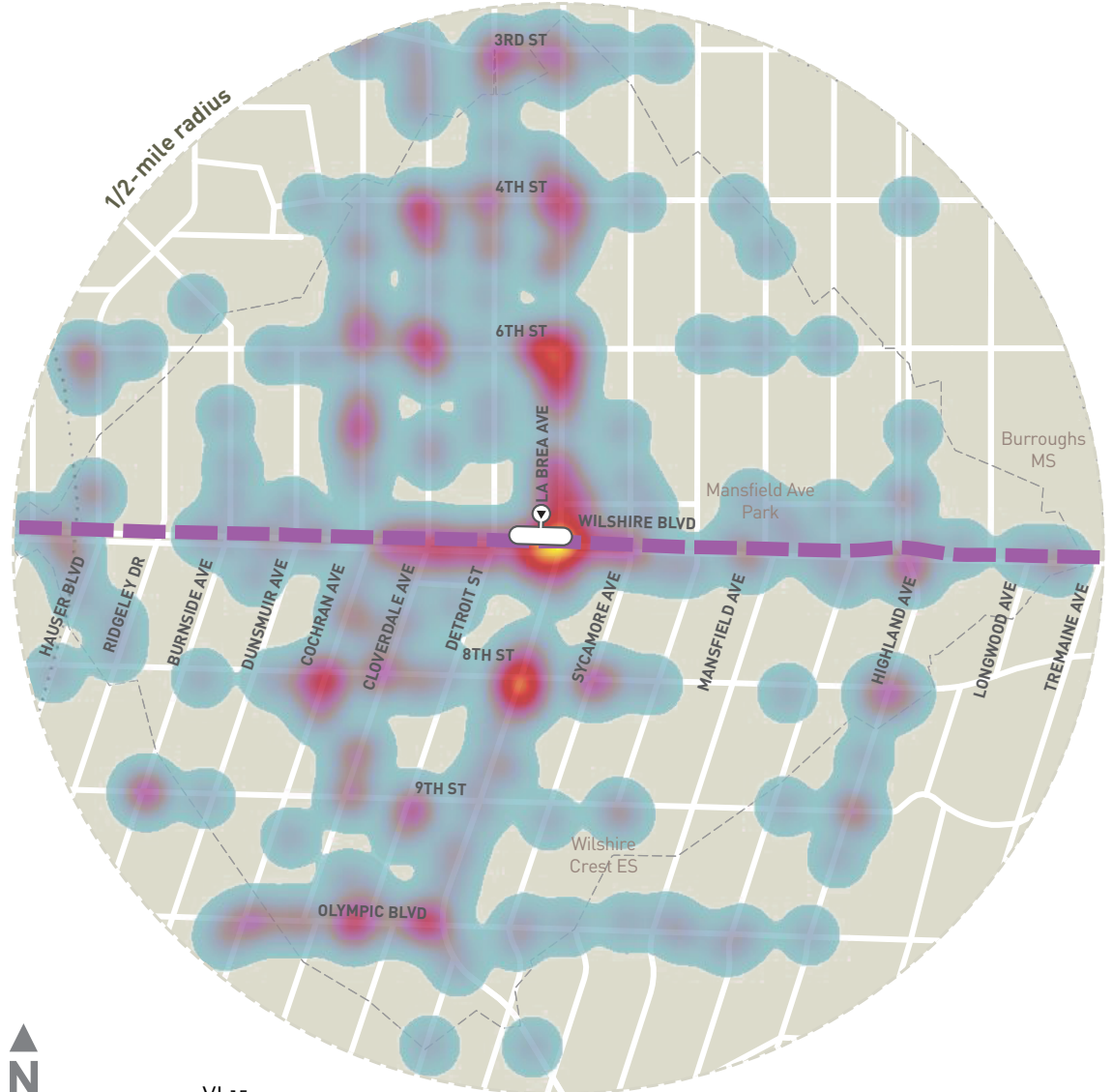
Metro Station + Entrance  
(under construction)



Purple (D Line) Extension  
Transit Project  
(under construction)



10 minute walk from station



# Next stop: a better journey.

## PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN Section 1 – Project Origins



**Metro**

FALL 2021

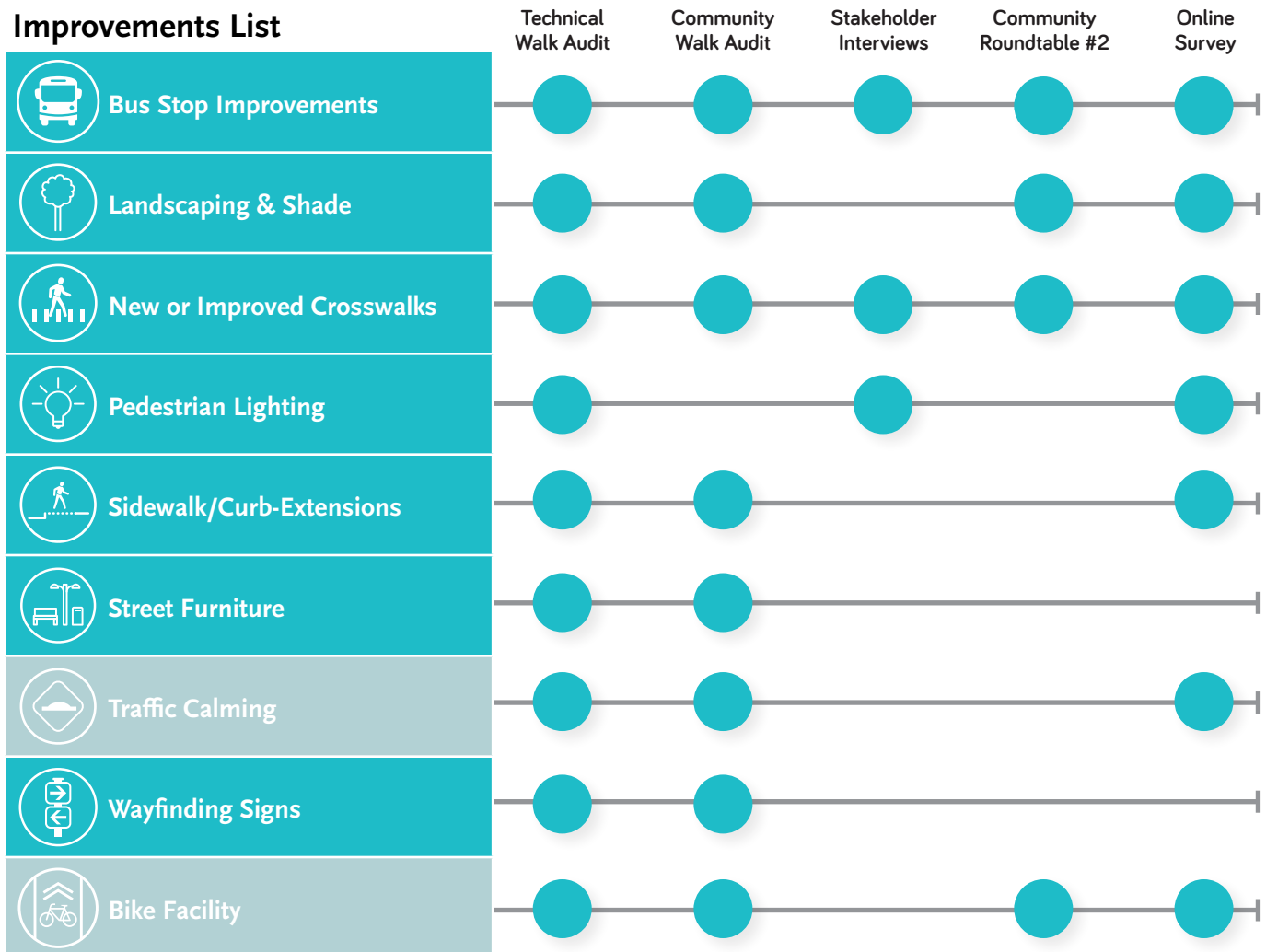
**PROJECT ORIGINS** WILSHIRE / LA CIENEGA

# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Wilshire Boulevard

The recommendation for Wilshire Blvd is to extend one of the possible “Expanded” options from the City of Beverly Hills’ Connect Beverly Hills plan, for the length of the corridor. These modifications include sidewalk extensions in key locations within the parking lane. The Connect Beverly Hills project also received overwhelming community support for essential infrastructure projects and design standards on Wilshire Blvd. Wilshire Blvd is an important connector for all stations within the study area. The busy street needs comfort and access enhancements for pedestrians, while cyclists are encouraged to take an adjacent street (e.g. Charleville Blvd) for safety and comfort.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

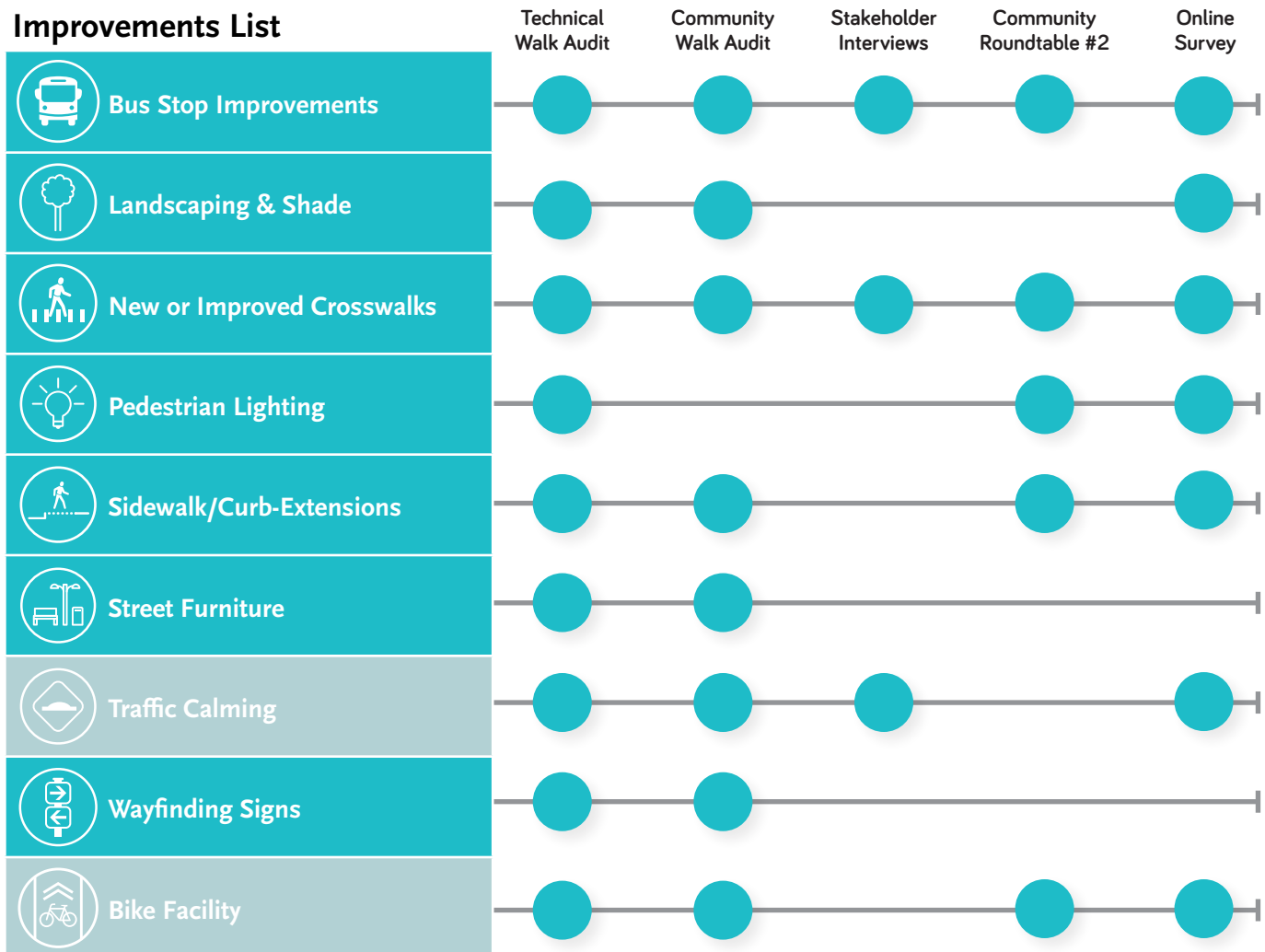
# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## La Cienega Boulevard


Long blocks should be split up with crosswalks, where possible. Mature trees already exist for much of the corridor, but pedestrian-oriented sidewalk lighting, sidewalk/curb-extensions, along with bus stop improvements at key locations, will help improve station access and transit transfer for this key corridor. The Connect Beverly Hills project also received overwhelming community support for essential infrastructure projects and design standards on La Cienega Blvd.

Proposed improvements first/last mile improvements will also support one of the possible “Expanded” options from the Connect Beverly Hills project.

### Improvements List



 Improvements recommended for this street

 Improvements not recommended for this street

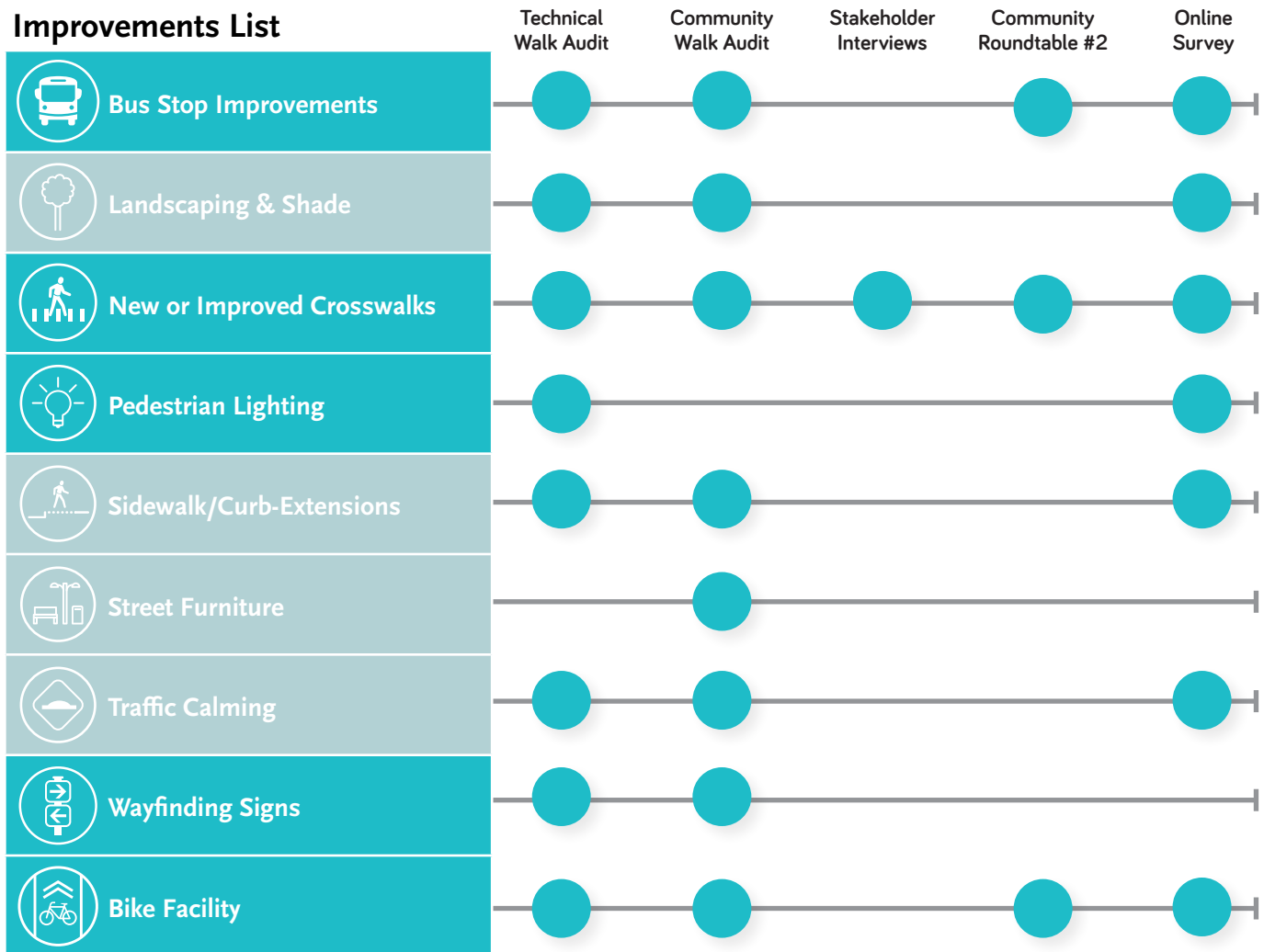
Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## San Vicente Boulevard

San Vicente Blvd is a wide, vehicular-oriented street, which needs a major overhaul if it is to feel completely comfortable for people walking and biking. While the First/Last Mile Pathway does not recommend a total street overhaul (e.g. road diet) due to practicality, there are several key improvements needed for transit riders, such as improved crossings for people walking and biking, a protected bike lane, bus stop enhancements, and lighting and wayfinding. Many trees already exist along the corridor in this station area. The first/last mile protected bike lane aligns with the City of LA's Mobility Plan proposed bike network. The City of Beverly Hills' Complete Streets plan proposes a south bound bike lane.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

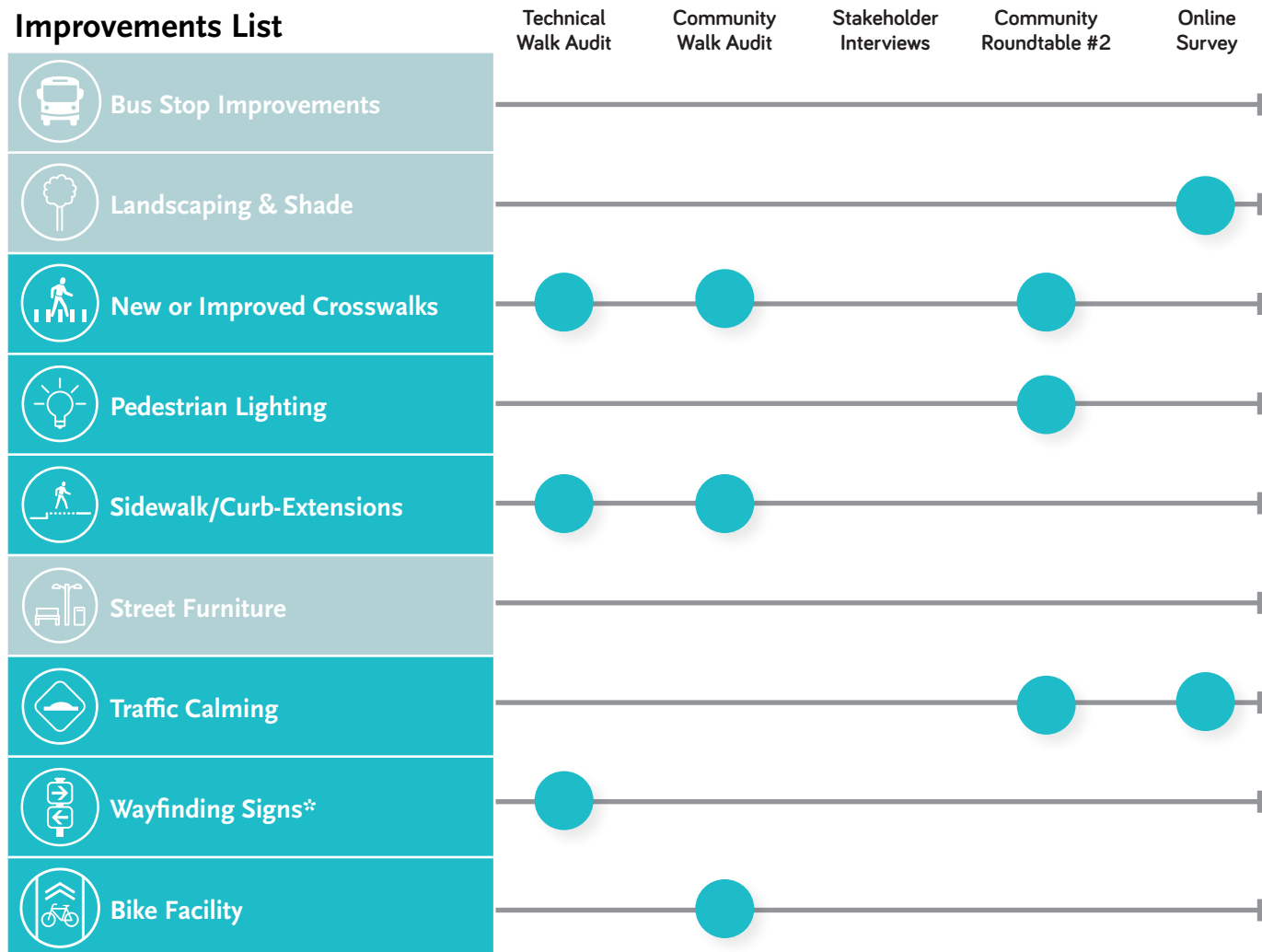
Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.



# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Clifton Way

Clifton Way is proposed as a pleasant, low-stress alternative to riding a bike on Wilshire Blvd. This proposed Bike Boulevard could include improvements like corner bulb-outs, traffic circles, pedestrian and bike signage, pedestrian and bike lighting, etc.

### Improvements List



-  Improvements recommended for this street
-  Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

\* Wayfinding recommended as part of Bike Boulevard suite of improvements.

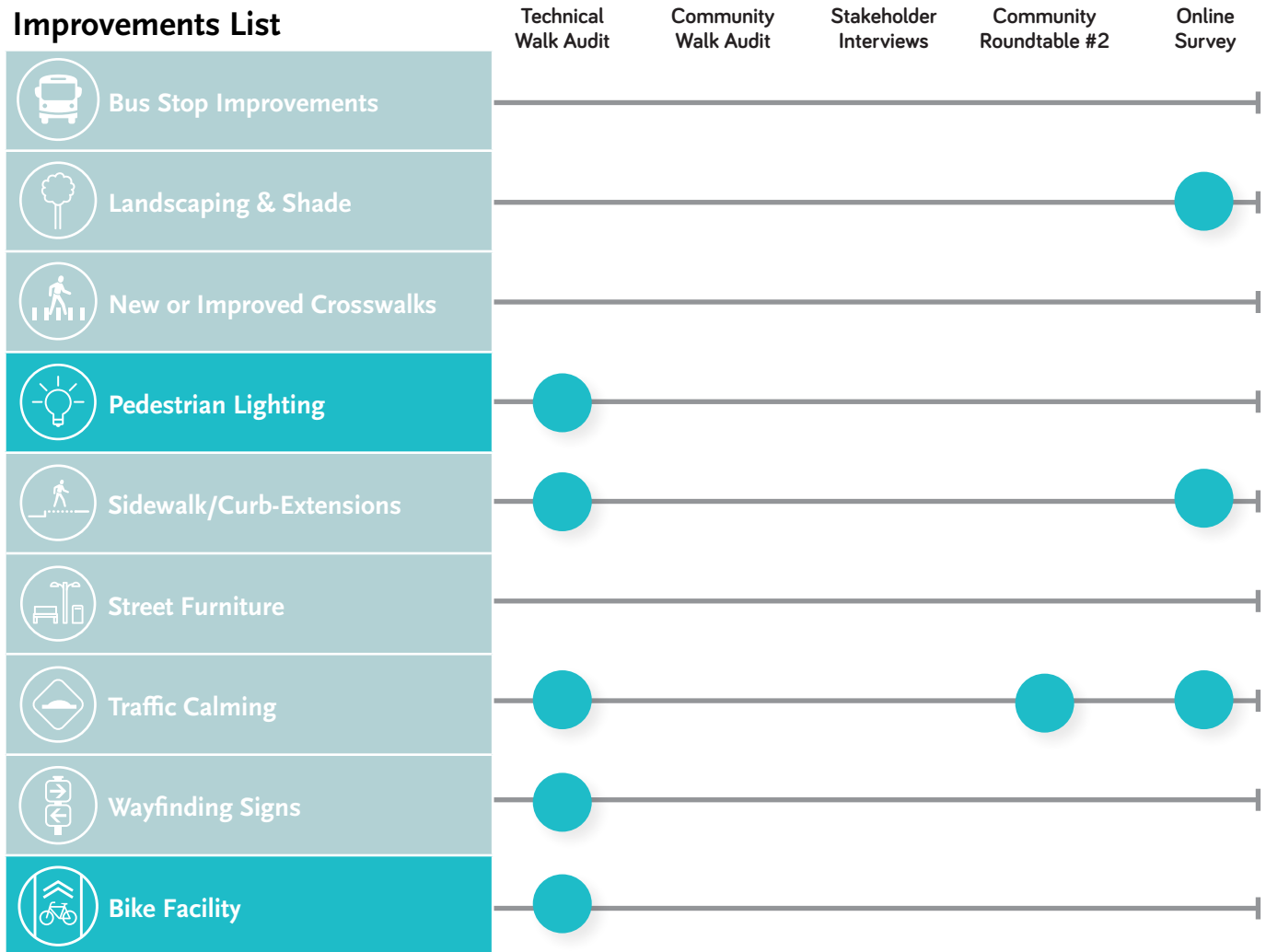


# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Charleville Boulevard

Charleville Blvd is proposed with a protected bike lane, as per City of Beverly Hills concepts, as part of a potential one-way couplet with Gregory Way. This residential street would also benefit from pedestrian lighting and bike friendly intersections.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

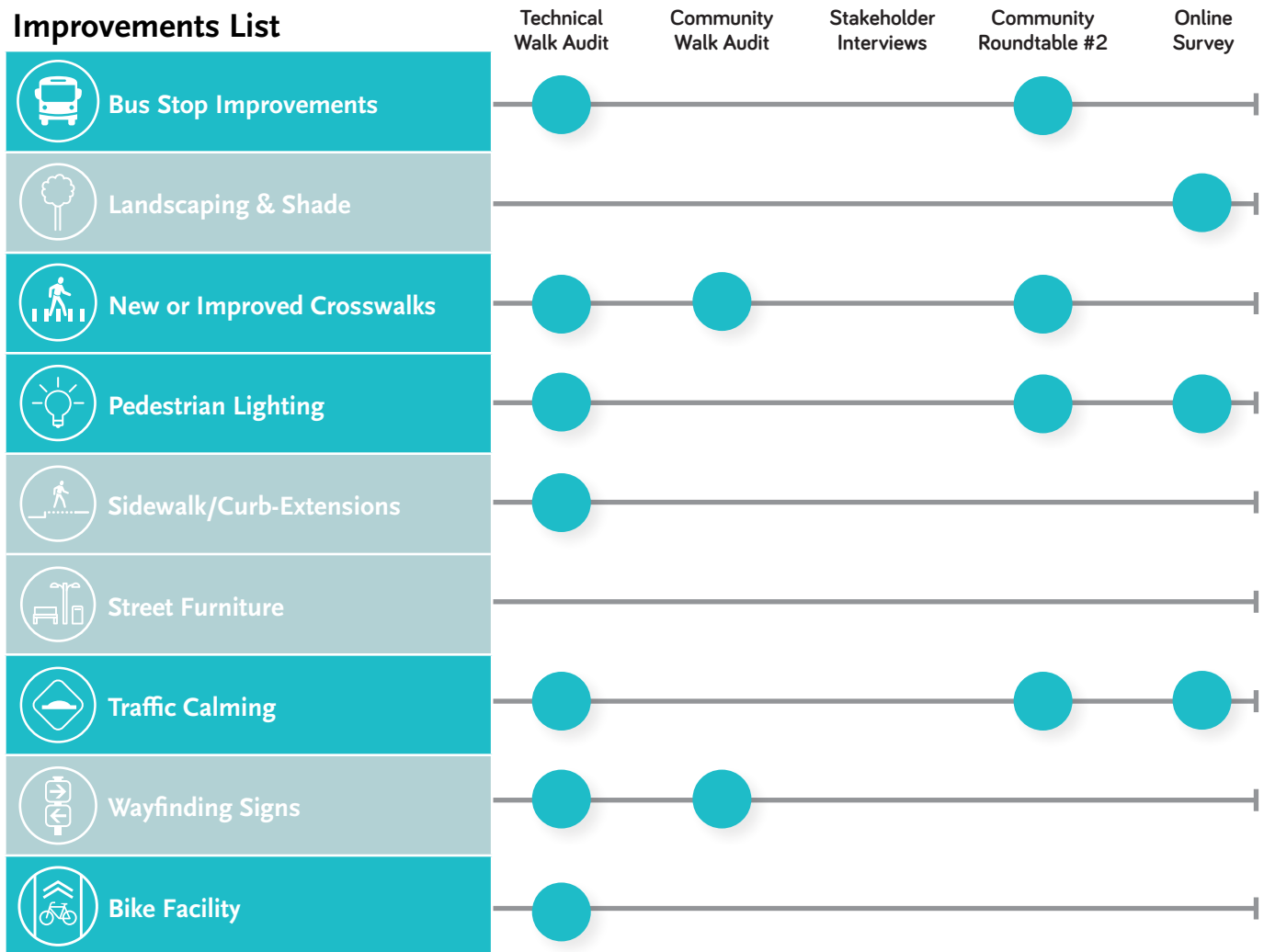
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# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Gregory Way

Gregory Way is a key access street for the park and for people accessing the station from the southeast. First/last mile improvements needed include traffic calming and pedestrian lighting, along with key enhancements at the La Cienega Blvd/Gregory Way intersection, including bus stop improvements and crosswalk enhancements. A bike sharrow is proposed adjacent to La Cienega Park, while a protected bike lane is proposed west of La Cienega Park, to form a potential one-way couplet with Charleville Blvd, as per City of Beverly Hills' concepts.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

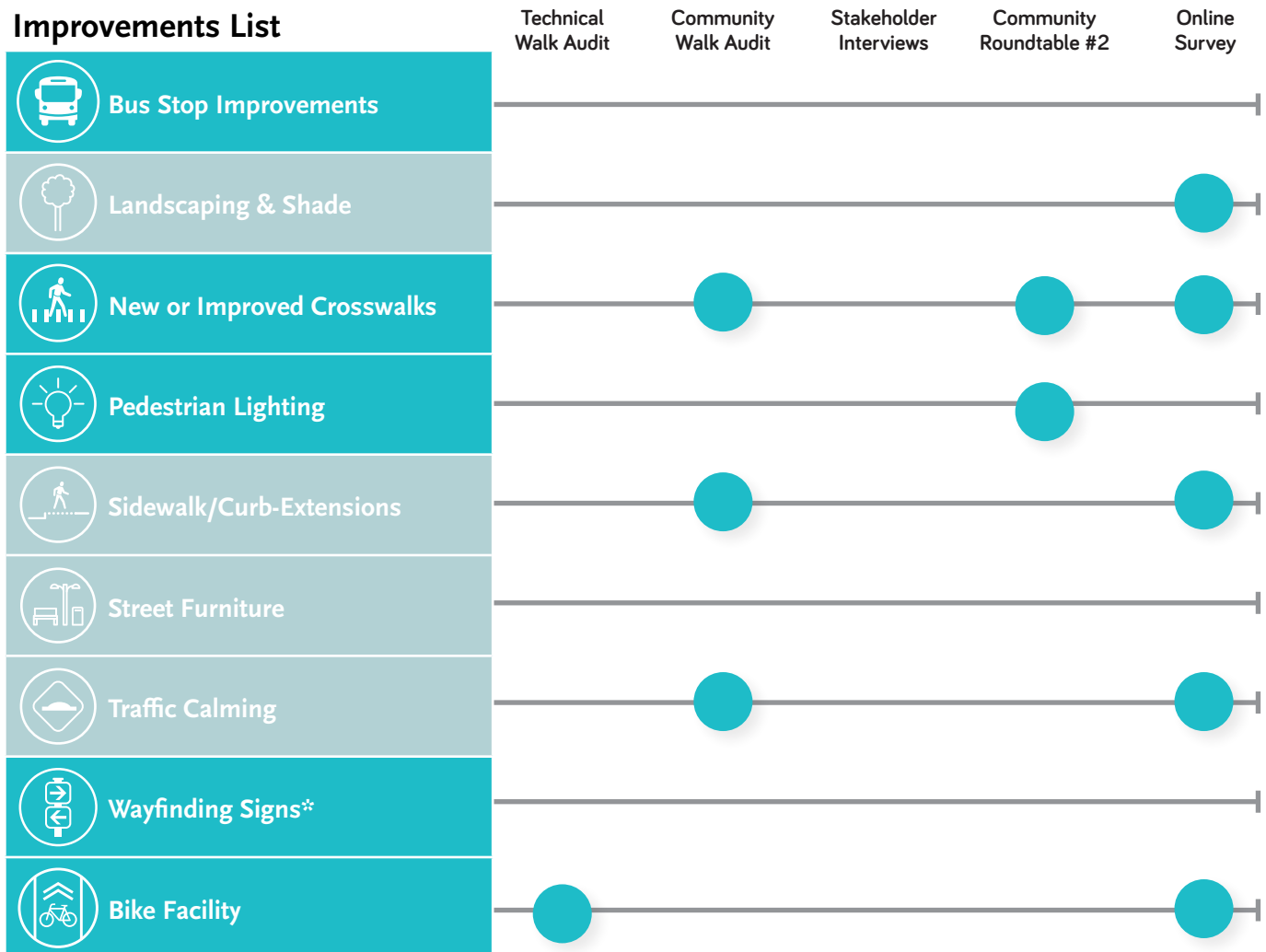
Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## 6th Street

6th Street offers a pleasant east/west alternative to Wilshire for people riding bikes. A Bike Boulevard is proposed along the street, as there are a number of driveways. This proposal differs from the City of LA proposed protected facility, which would likely require elimination of parking.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

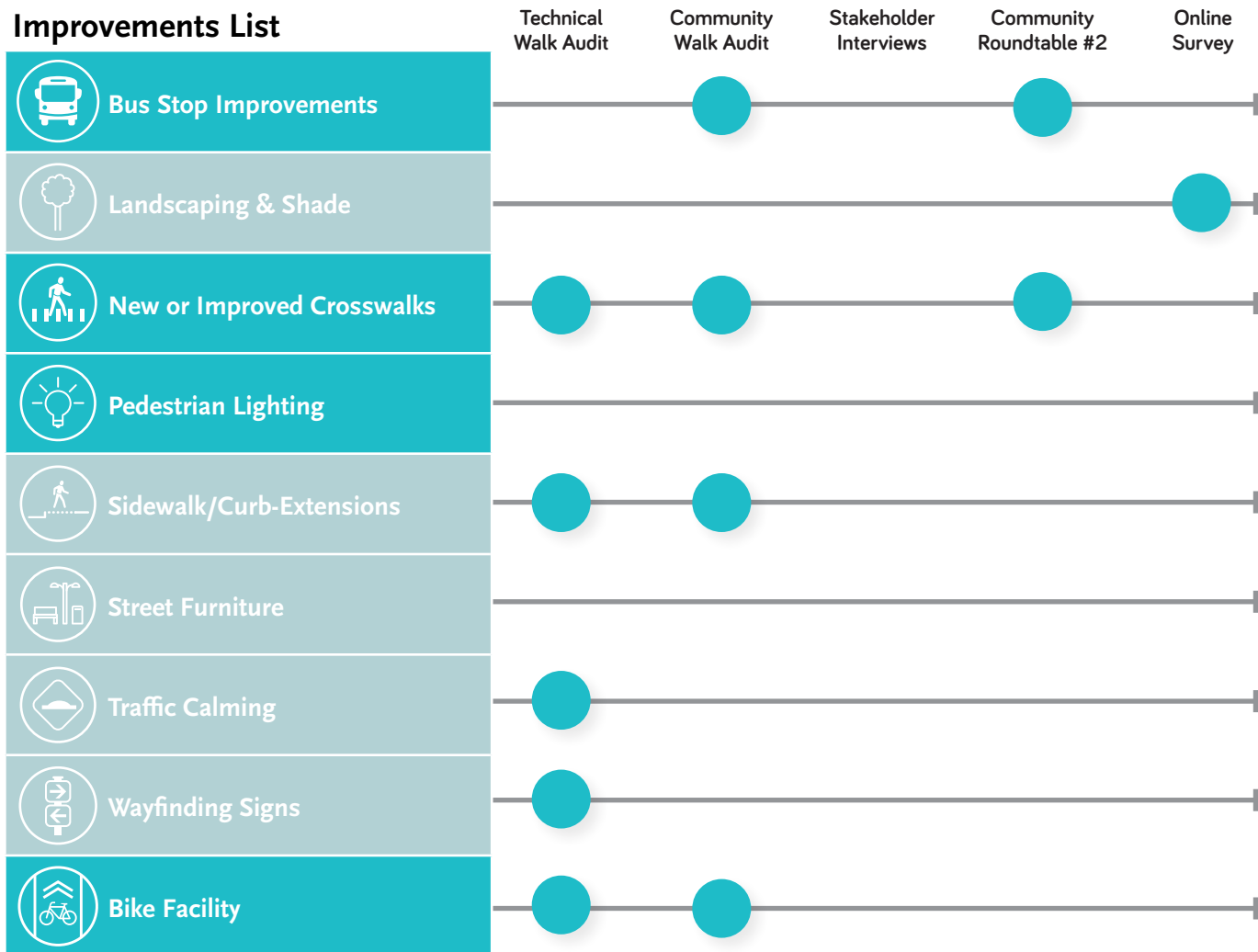
\* Wayfinding recommended as part of Bike Boulevard suite of improvements.

# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Willaman Drive

This pleasant north/south residential connector has a City of LA proposed sharrow that the First/Last Mile Pathway supports, to close a regional bike gap. To ensure a safe connection for people riding bikes, a bike friendly intersection should be included at Wilshire Blvd. Pedestrian lighting, bus stop improvements (on adjacent Wilshire Blvd), and crosswalk enhancements (at Wilshire Blvd) are also recommended.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

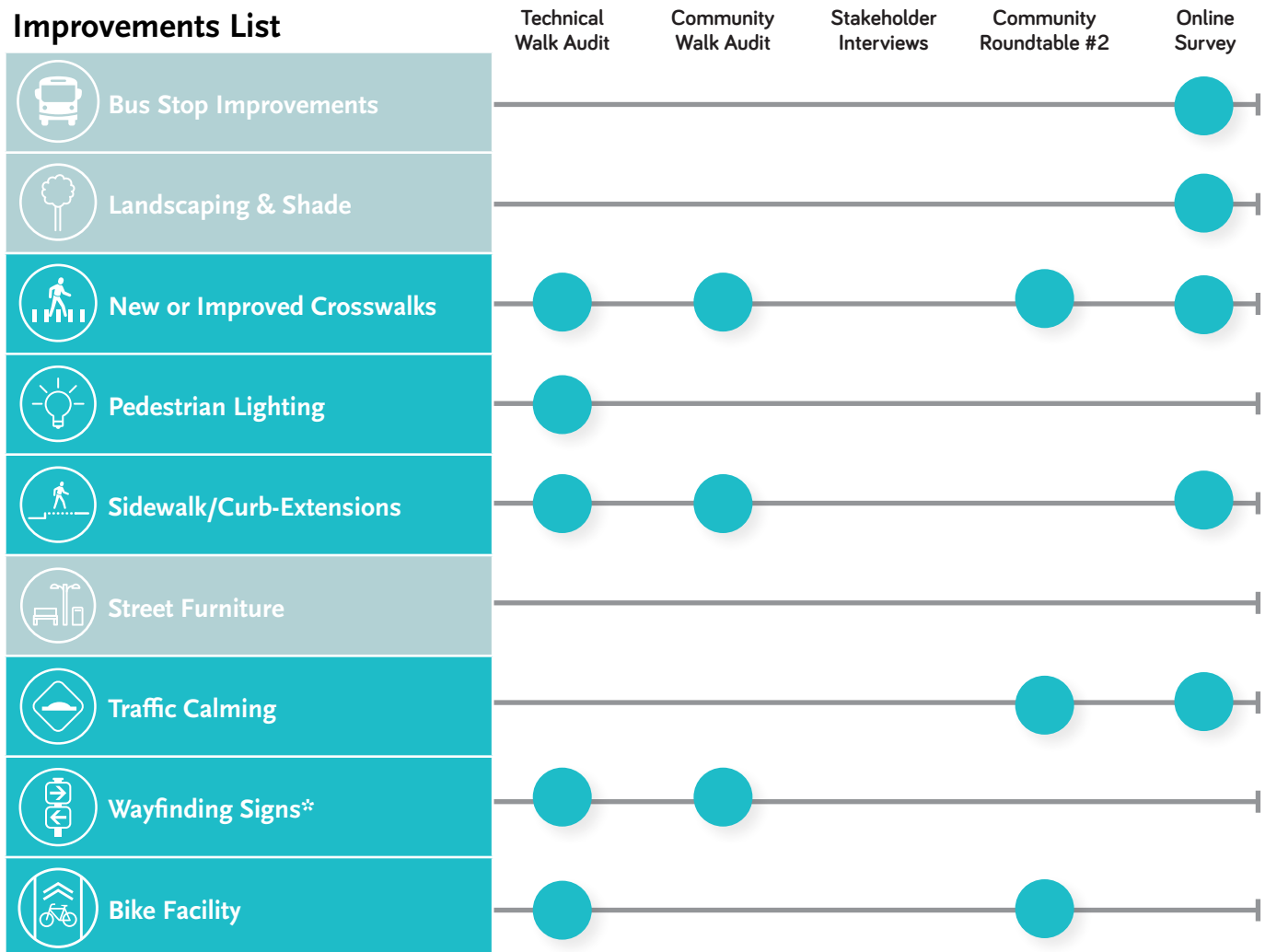
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# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Le Doux Road

Le Doux Rd offers a pleasant, low-stress north/south alternative to La Cienega for people cycling. On this proposed Bike Boulevard, treatments could include corner bulb-outs, traffic circles, pedestrian and bike signage, etc. Ensuring a safe crossing at Wilshire Blvd is especially important for this north/south connector.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

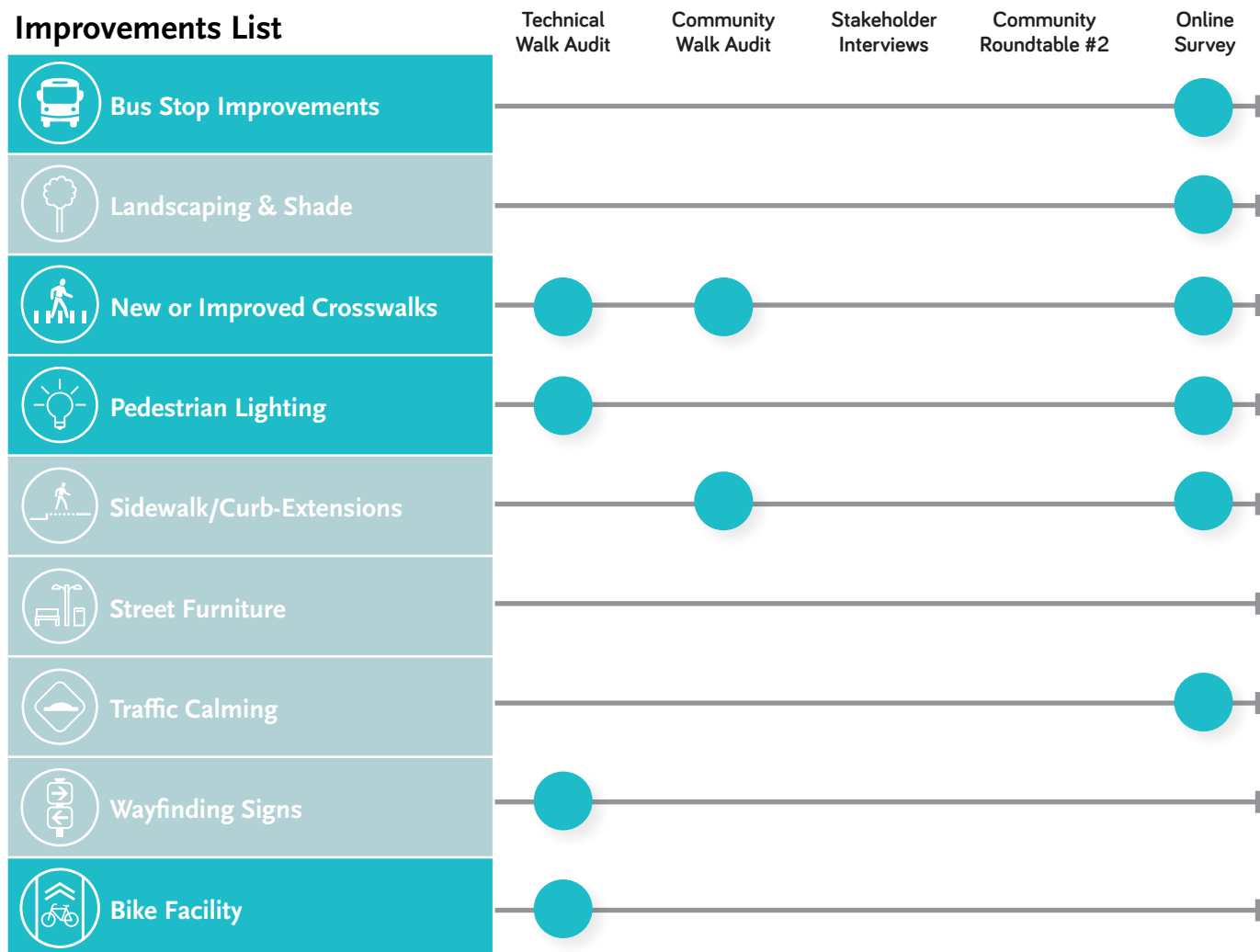
\* Wayfinding recommended as part of Bike Boulevard suite of improvements.

# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Gale Drive / Orlando Avenue

Sharrow markings, bicycle boulevard treatments and bike friendly intersections would help connect the northeast residential areas to the station. Safe crossing at San Vicente Blvd is critical on this corridor for station access.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

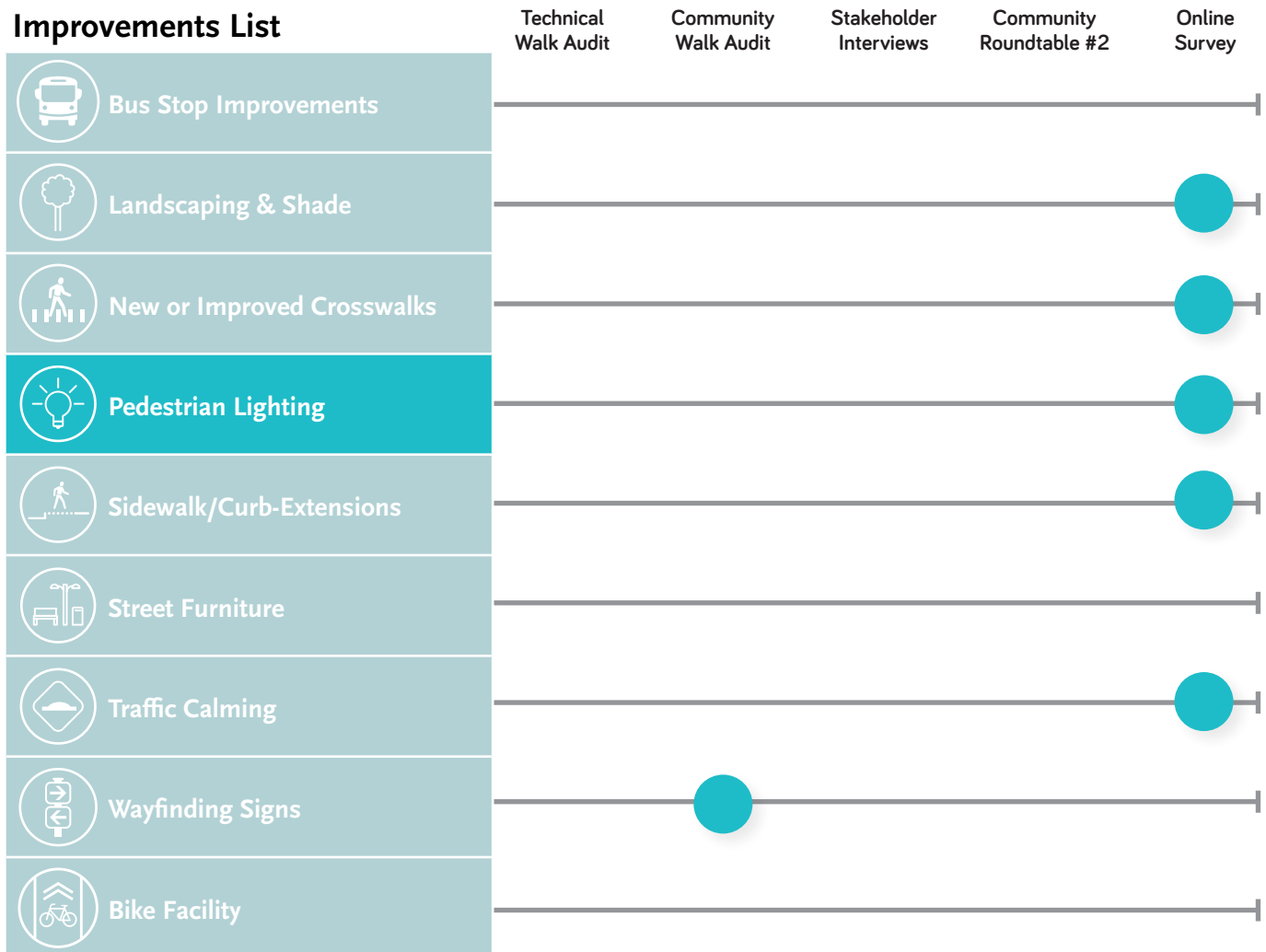
Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Santa Ynez Way

This pedestrian pathway can be used by transit riders who are walking from the southeast quadrant. While already pleasant, the pathway could be enhanced with regular and consistent pedestrian lighting. Wayfinding signage is not included on Santa Ynez Way, given the distance from the station.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

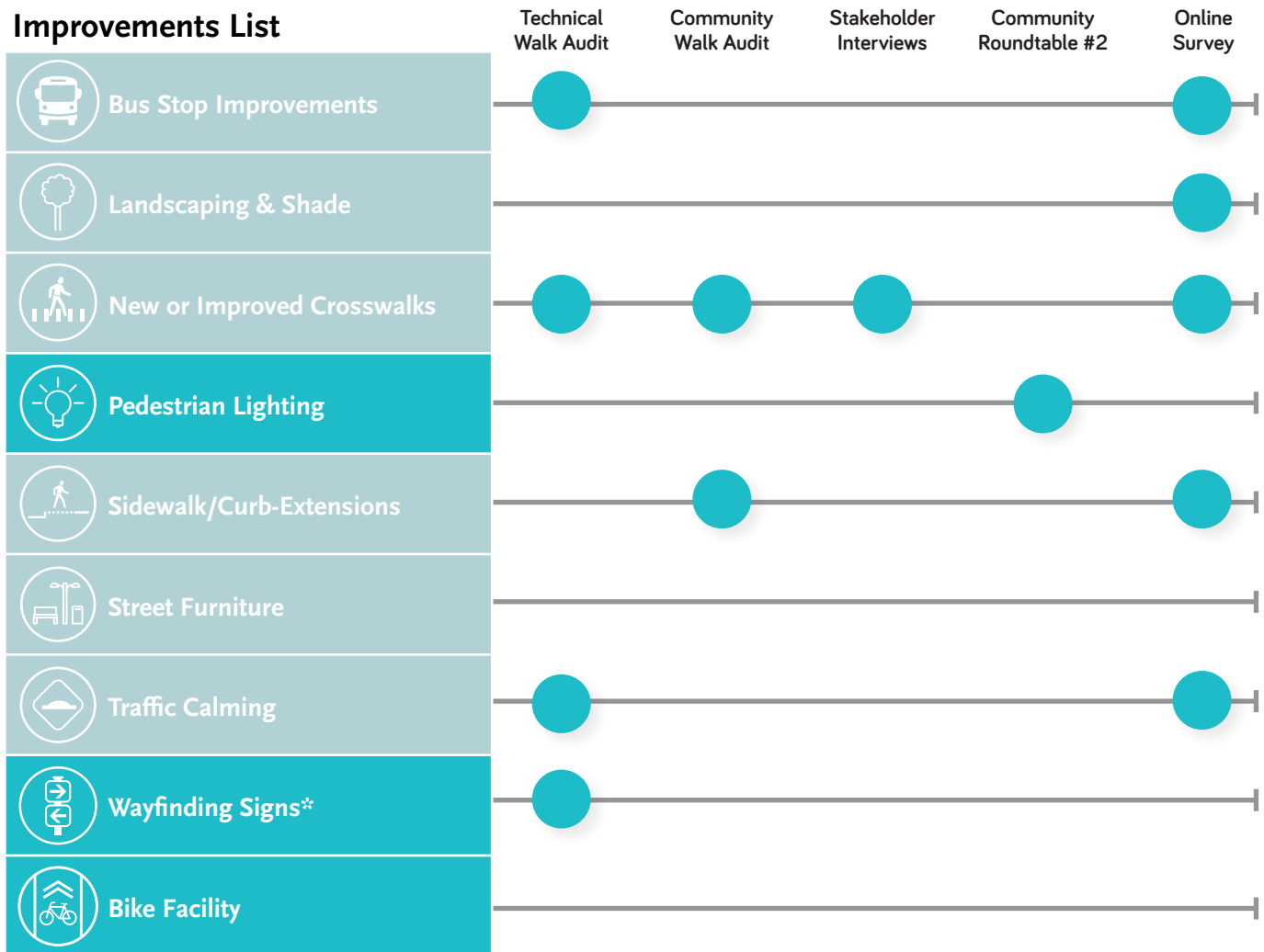
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# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Sweetzer Avenue

A proposed Bike Boulevard along Sweetzer Ave with an enhanced and safe crossing at San Vicente Blvd would facilitate access from the northeast. The proposed Bike Boulevard is not extended south of Wilshire Blvd onto Schumacher Dr, because it does not immediately facilitate direct connection to the station. From a bike network perspective Schumacher Dr makes sense, however the First/Last Mile Pathway selects streets that most directly serve station access.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

\* Wayfinding recommended as part of Bike Boulevard suite of improvements.

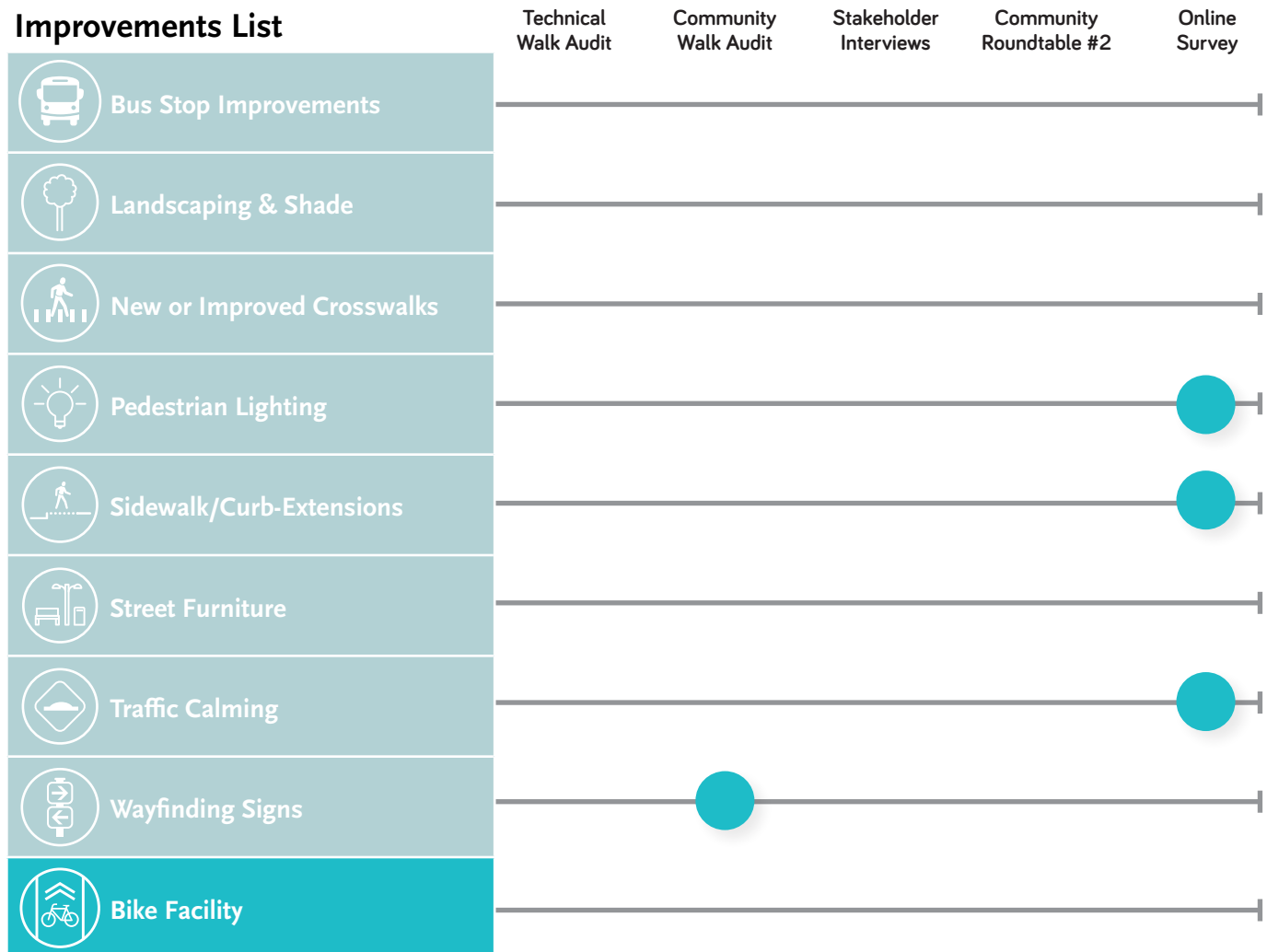




# PROJECT ORIGINS WILSHIRE / LA CIENEGA

## Hayes Drive

Sharrow markings on Hayes Dr will connect to and extend the proposed sharrow on Gregory Way, providing a continuous east-west bike route through the station area. Hayes Dr is a residential street with mature trees and traffic calming. Pedestrian improvements are not recommended this street.

### Improvements List



-  Improvements recommended for this street
-  Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.










**PROJECT ORIGINS** WILSHIRE / FAIRFAX


# PROJECT ORIGINS WILSHIRE / FAIRFAX


## Wilshire Boulevard

The recommendation for Wilshire Blvd is to extend one of the possible “Expanded” options from the City of Beverly Hills’ streetscape project, for the length of the corridor. These modifications include sidewalk extensions in key locations within the parking lane. Wilshire Blvd is an important connector for all stations within the study area. The busy street needs comfort and access enhancements for pedestrians, while cyclists are encouraged to take an adjacent street (e.g. 6th St or 8th St) for safety and comfort.

### Improvements List

	Technical Walk Audit	Community Walk Audit	Stakeholder Interviews	Community Roundtable #2	Online Survey
 Bus Stop Improvements	●	●	●	●	●
 Landscaping & Shade	●	●		●	●
 New or Improved Crosswalks	●	●	●	●	●
 Pedestrian Lighting	●	●	●	●	●
 Sidewalk/Curb-Extensions	●	●			●
 Street Furniture	●				
 Traffic Calming	●	●	●		●
 Wayfinding Signs	●	●	●		
 Bike Facility	●	●	●	●	●

 Improvements recommended for this street

 Improvements not recommended for this street










Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

# PROJECT ORIGINS WILSHIRE / FAIRFAX

## Fairfax Avenue

Fairfax Ave provides connections to LACMA, Peterson Automotive Museum, the Farmers Market, the Grove, and Little Ethiopia. The First/Last Mile Pathway supports the City of LA proposed bike lane. Long blocks should be split up with crosswalks, where possible. The key intersection at Fairfax Ave/San Vicente Blvd/Olympic Blvd will require further study and detailed design attention to make it safer and more pleasant for people walking and biking.

### Improvements List

	Technical Walk Audit	Community Walk Audit	Stakeholder Interviews	Community Roundtable #2	Online Survey
 Bus Stop Improvements	●	●		●	●
 Landscaping & Shade	●	●		●	●
 New or Improved Crosswalks	●	●	●	●	●
 Pedestrian Lighting	●		●		●
 Sidewalk/Curb-Extensions	●	●	●		●
 Street Furniture	●				
 Traffic Calming	●	●	●		●
 Wayfinding Signs	●	●			
 Bike Facility	●	●	●	●	●

- Improvements recommended for this street
- Improvements not recommended for this street

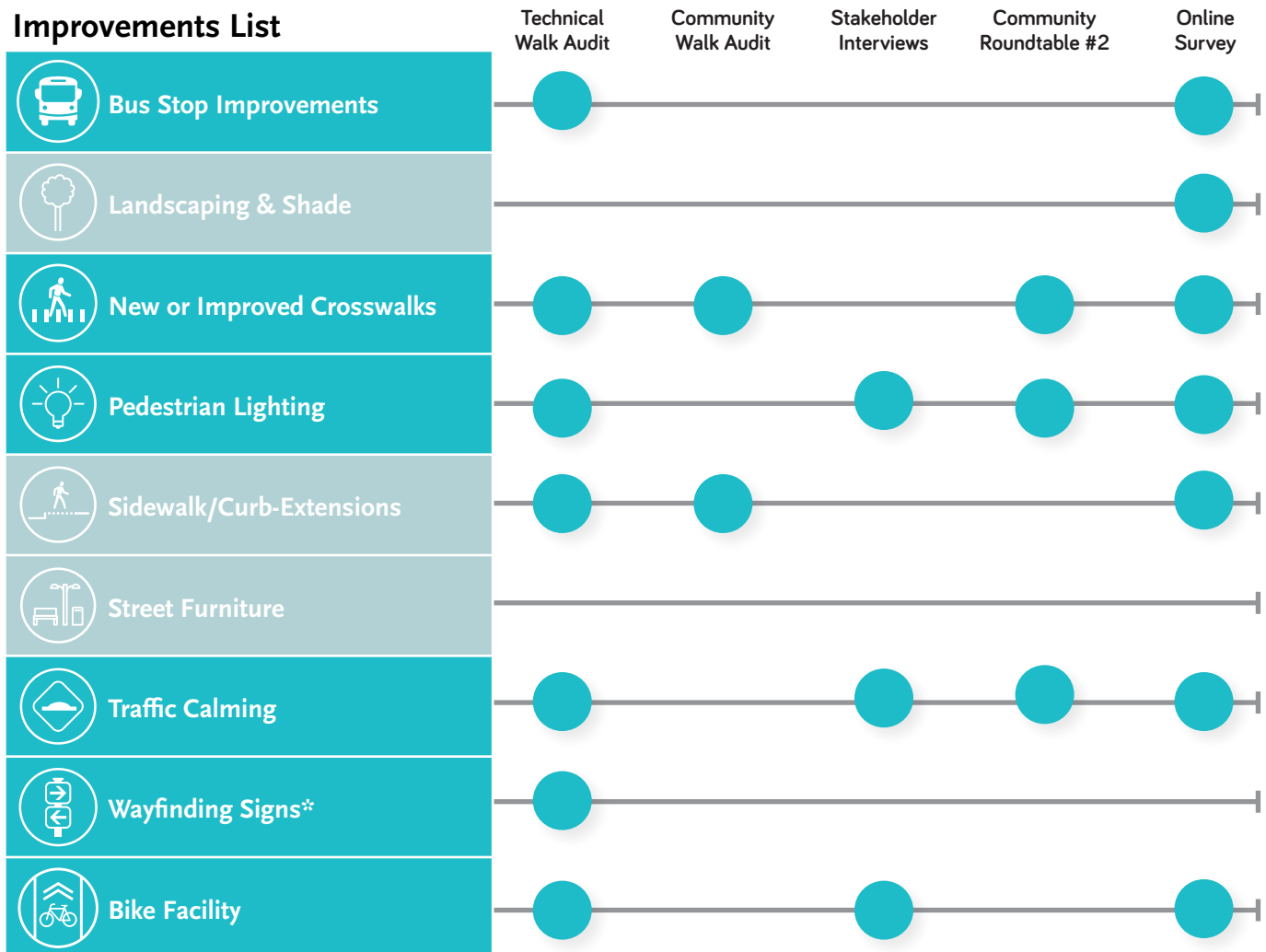
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# PROJECT ORIGINS WILSHIRE / FAIRFAX

## 6th Street

West of Fairfax, 6th St is a great candidate for a Bike Boulevard, which can provide regional connectivity. Elements along the Bike Boulevard portion of 6th St could include chicanes, diverters, pedestrian and bike signage, and lighting, etc. East of Fairfax, 6th St is wider and less friendly for active transportation users. Traffic calming is needed on this portion of the street and a protected bike facility would make it more comfortable for people riding a bike. This portion of the street would require more extensive modification to ensure a safe and comfortable experience for people walking and biking.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

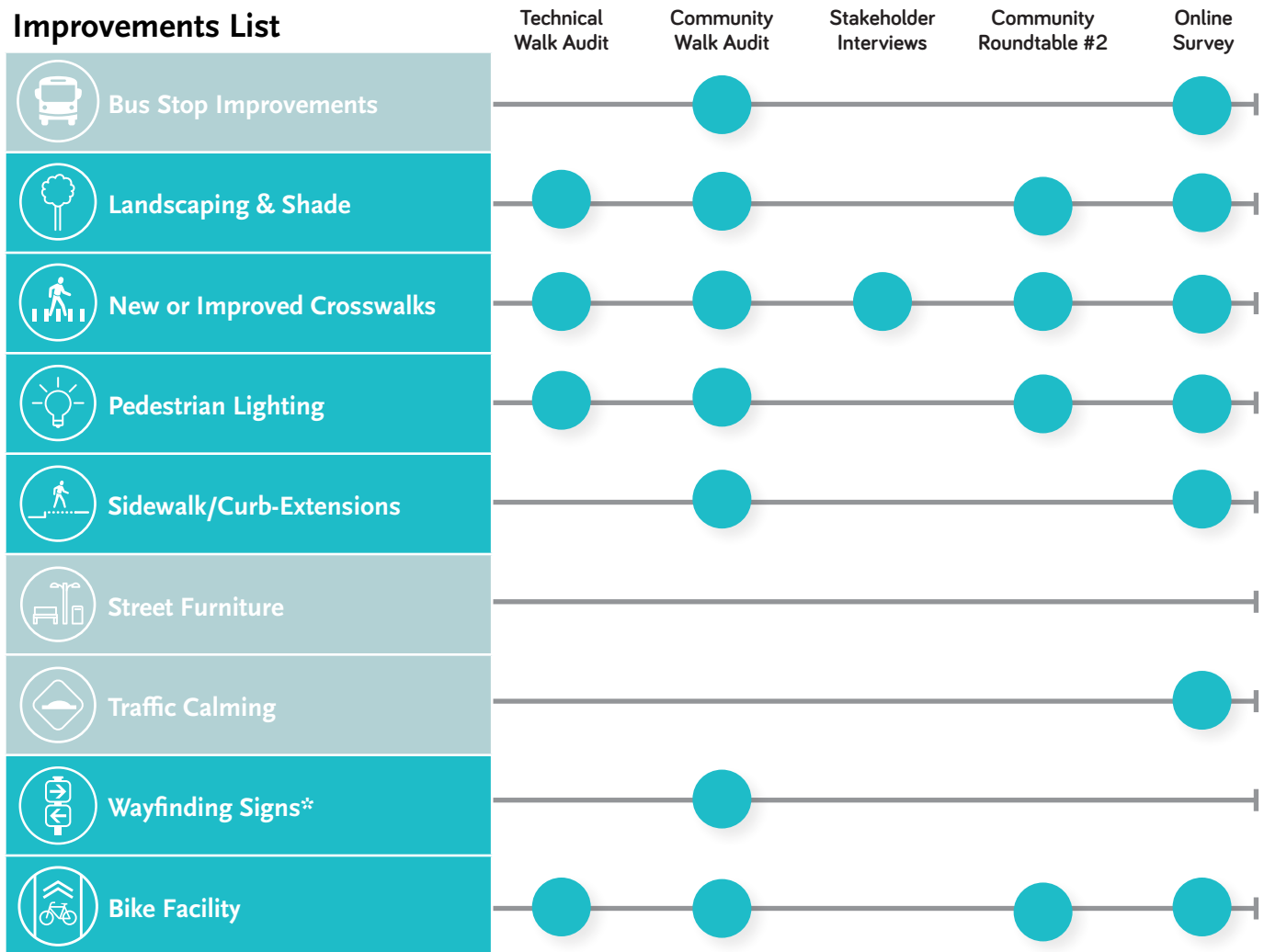
\*Wayfinding recommended as part of Bike Boulevard suite of improvements and at spot location.

# PROJECT ORIGINS WILSHIRE / FAIRFAX

## 8th Street/Del Valle Drive

As with 6th St, the character of 8th St changes along its length. East of Fairfax, there is more room for a bike lane, while west of Fairfax bicycle boulevard treatments are proposed. Bulb-outs at corners would help to make this street more pedestrian friendly. Trees and pedestrian lighting, along with enhanced crosswalks at key intersections would be helpful for station access.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

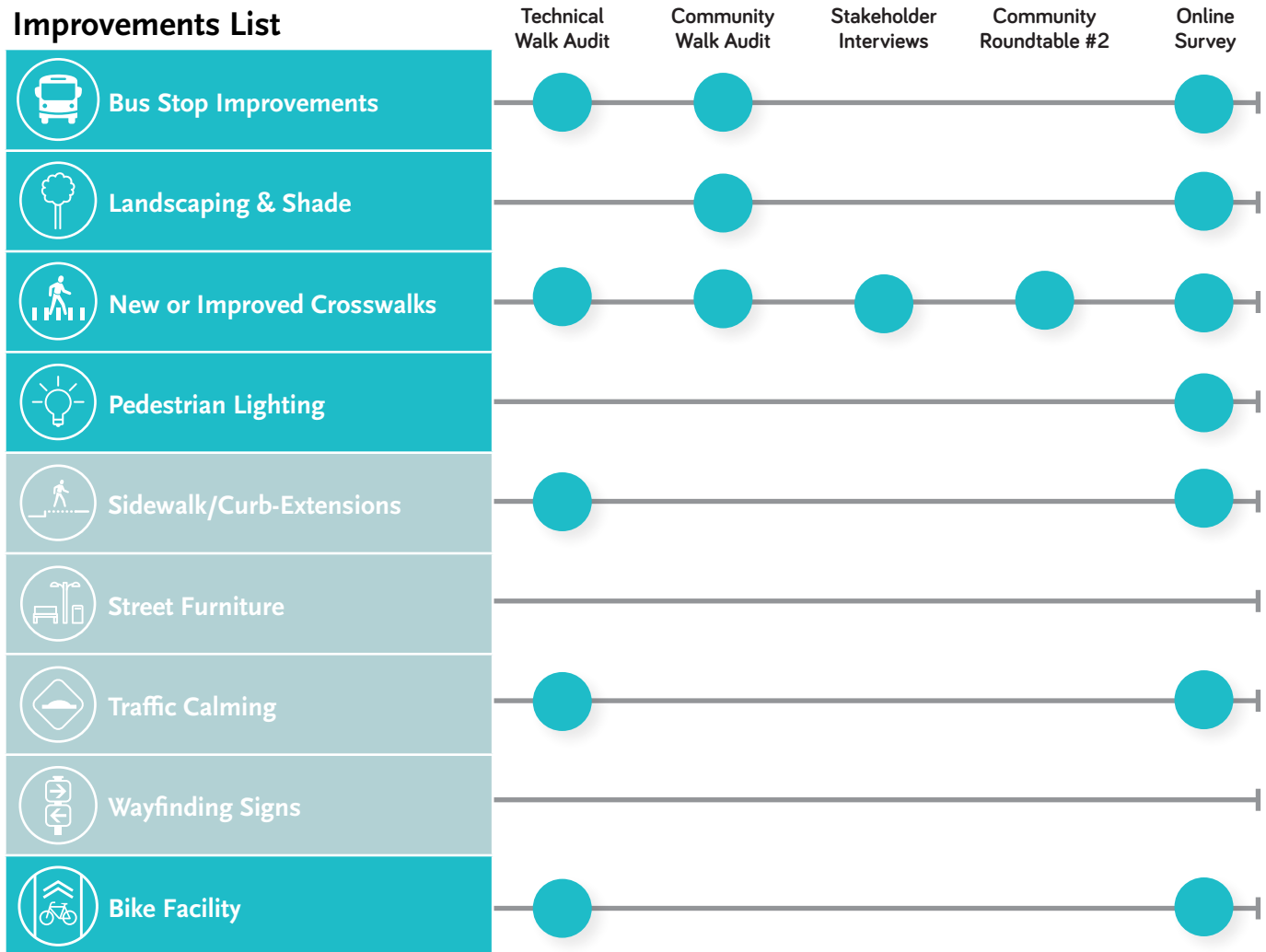
\* Wayfinding recommended as part of Bike Boulevard suite of improvements.

# PROJECT ORIGINS WILSHIRE / FAIRFAX

## San Vicente Blvd

San Vicente Blvd is a wide, vehicular-oriented street, which needs a major overhaul if it is to feel completely comfortable for people walking and biking. While the First/Last Mile Pathway does not recommend a total street overhaul (e.g. road diet) due to practicality, there are several key improvements needed for transit riders in this area, such as improved crossings for people walking and biking, a protected bike lane, bus stop enhancements, and lighting, trees, and wayfinding. The key intersection at Fairfax Ave/San Vicente Blvd/Olympic Blvd will require further study and detailed design attention to make it safer and more pleasant for people walking and biking.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street









Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

# PROJECT ORIGINS WILSHIRE / FAIRFAX

## Crescent Heights Blvd / McCarthy Vista

This busy residential street is often used for cut-through vehicular traffic. Especially critical for this street are safe and enhanced crossings for people walking and riding bikes. Pedestrian lighting is also recommended.

### Improvements List

	Technical Walk Audit	Community Walk Audit	Stakeholder Interviews	Community Roundtable #2	Online Survey
 Bus Stop Improvements					●
 Landscaping & Shade	●				●
 New or Improved Crosswalks	●	●		●	●
 Pedestrian Lighting	●				●
 Sidewalk/Curb-Extensions	●	●			●
 Street Furniture					
 Traffic Calming	●				●
 Wayfinding Signs	●				
 Bike Facility	●	●			●

 Improvements recommended for this street

 Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.





# PROJECT ORIGINS WILSHIRE / FAIRFAX

## San Diego Way

This helpful pedestrian passageway already has pedestrian lighting. Wayfinding signage would help Metro riders find and access the station given its proximity to the station.

### Improvements List



-  Improvements recommended for this street
-  Improvements not recommended for this street































Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.



# PROJECT ORIGINS WILSHIRE / FAIRFAX

## Ogden Drive

Ogden Dr connects directly to the station on Wilshire Blvd and has a pleasant street character. Improvements such as trees and pedestrian lighting could assist active transportation users.

### Improvements List

	Technical Walk Audit	Community Walk Audit	Stakeholder Interviews	Community Roundtable #2	Online Survey
 Bus Stop Improvements					
 Landscaping & Shade					
 New or Improved Crosswalks					
 Pedestrian Lighting					
 Sidewalk/Curb-Extensions					
 Street Furniture					
 Traffic Calming					
 Wayfinding Signs					
 Bike Facility					

-  Improvements recommended for this street
-  Improvements not recommended for this street

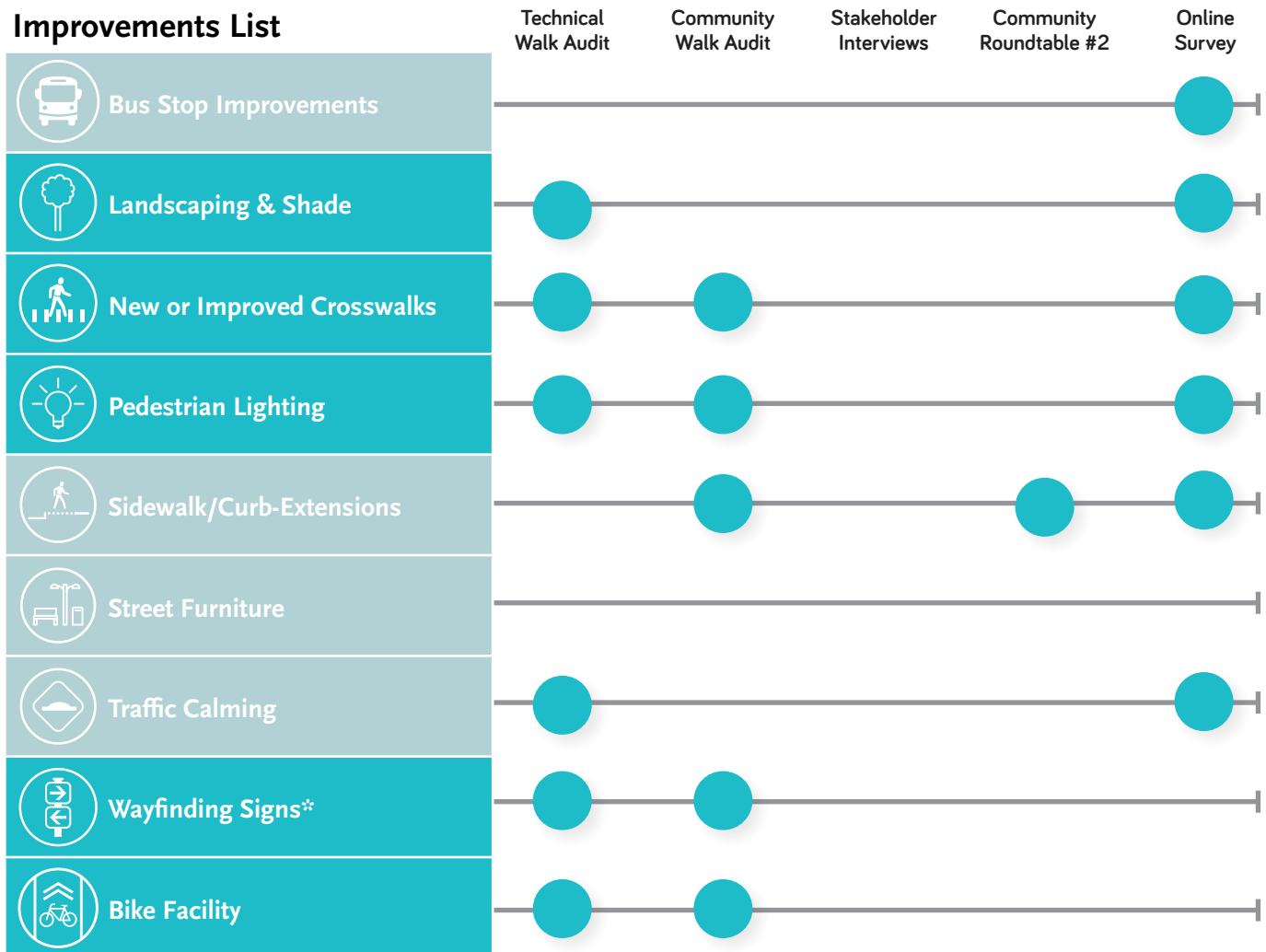
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# PROJECT ORIGINS WILSHIRE / FAIRFAX

## Curson Avenue

Curson Ave provides regional connectivity for people riding bikes and connects to the proposed east/west bike facility on 8th St. The Curson facility has not been extended to Wilshire Blvd because there is no proposed bike facility on Wilshire Blvd to receive cyclists. At Curson Ave/Wilshire Blvd an idea was generated from the walk audits to remove the slip road and create a larger triangular green/open space adjacent to the restaurant on the northeast corner. This would further serve transit riders and improve the experience for people walking and biking.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

\* Wayfinding recommended as part of Bike Boulevard suite of improvements.










**PROJECT ORIGINS** WILSHIRE / LA BREA

# PROJECT ORIGINS WILSHIRE / LA BREA

## Wilshire Boulevard

The recommendation for Wilshire Blvd is to extend one of the possible options from the City of Beverly Hills' streetscape project, for the length of the corridor. These modifications include sidewalk extensions in key locations within the parking lane. Wilshire Blvd is an important connector for all stations within the study area. The busy street needs comfort and access enhancements for pedestrians, while cyclists are encouraged to take an adjacent street (e.g. 8th St or 6th St) for safety and comfort.

### Improvements List

	Technical Walk Audit	Community Walk Audit	Stakeholder Interviews	Community Roundtable #2	Online Survey
 Bus Stop Improvements	●				●
 Landscaping & Shade	●	●		●	●
 New or Improved Crosswalks	●	●		●	●
 Pedestrian Lighting	●	●		●	●
 Sidewalk/Curb-Extensions	●	●		●	●
 Street Furniture	●	●			
 Traffic Calming	●				●
 Wayfinding Signs	●	●			
 Bike Facility	●				●

 Improvements recommended for this street

 Improvements not recommended for this street

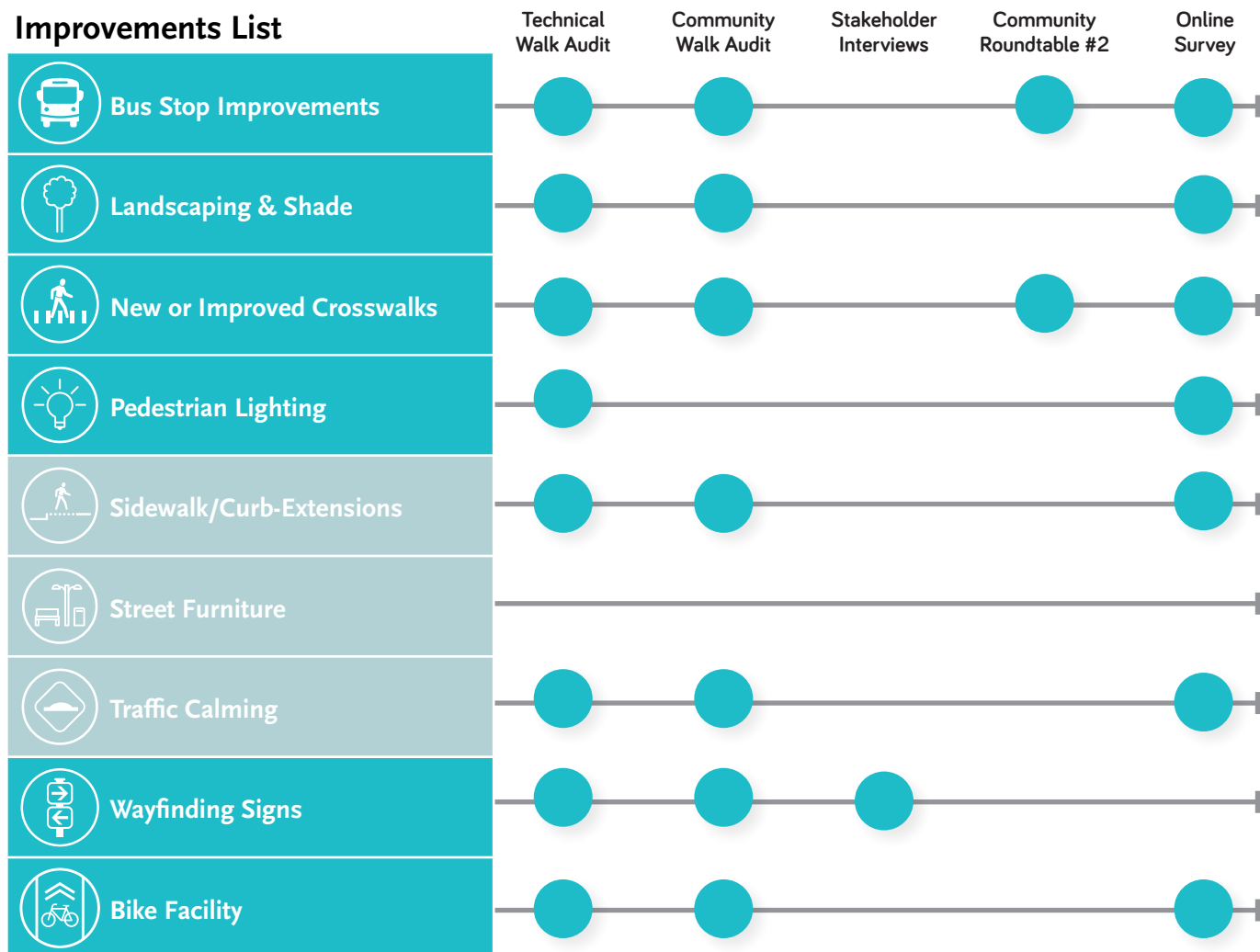
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# PROJECT ORIGINS WILSHIRE / LA BREA

## La Brea Avenue

Along La Brea Ave, the City of Los Angeles' proposed bike lane would greatly assist with station connectivity and access. The street is also in need of trees, lighting, and wayfinding signage. This vehicular oriented corridor has many destinations along its length and improved access for people walking and biking to and from the station, is critical.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

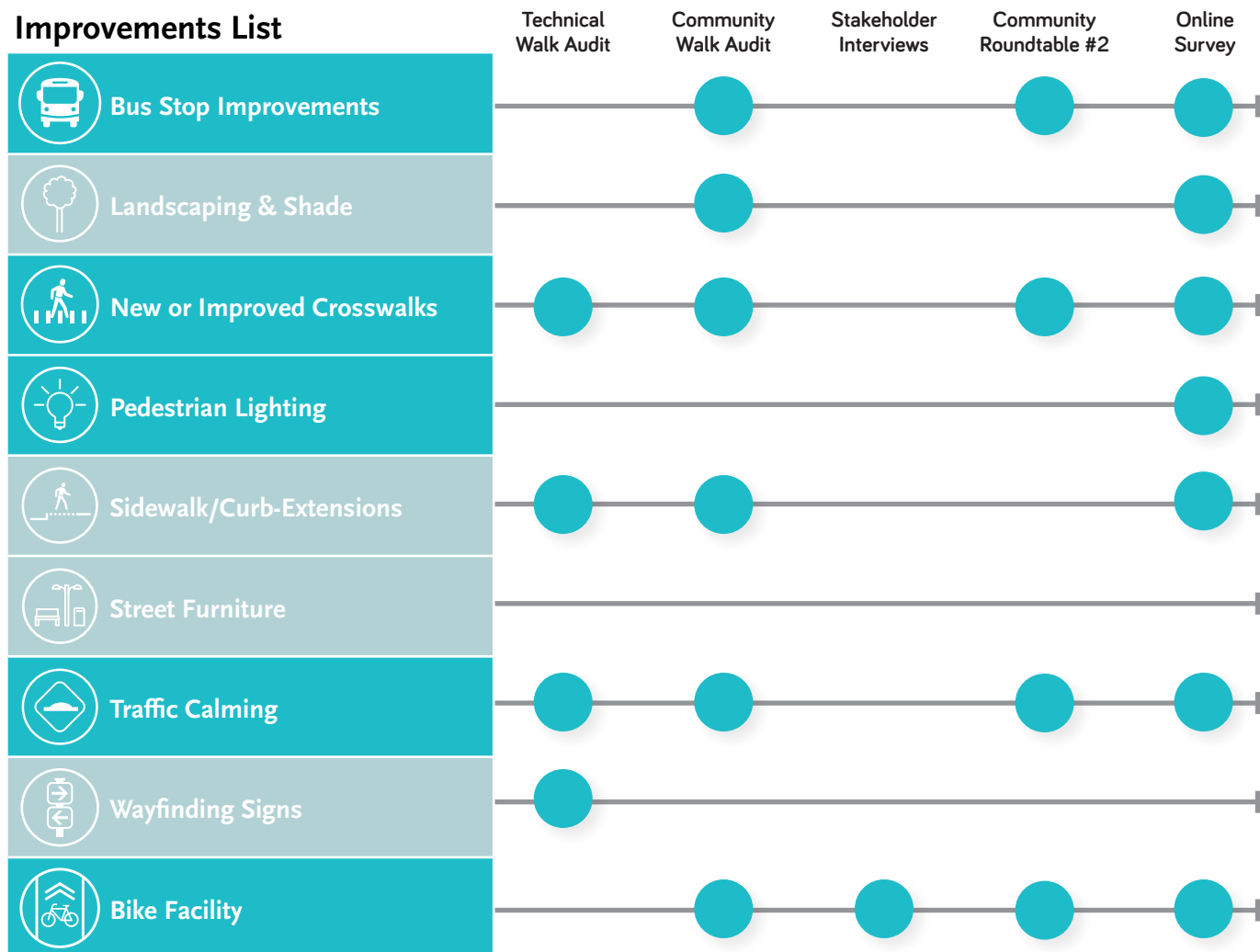
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# PROJECT ORIGINS WILSHIRE / LA BREA

## 6th Street

The goal for 6th St is to provide a high-quality bike facility along the length of the corridor. From west to east, 6th St becomes narrower, so removal of parking or other more intensive roadway modification may be necessary to accomplish this goal. 6th St is the only east-west street north of 8th St that connects to the bike network in the station area.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street










Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

# PROJECT ORIGINS WILSHIRE / LA BREA

## 8th Street

8th St provides regional connectivity for cyclists and is recommended as a Bike Boulevard. This street provides a more comfortable alternative to riding on Wilshire Blvd. Corner bulb-outs would help to make this street more pedestrian friendly. Bike Boulevard treatments could include elements like traffic circles, diverters, chicanes, greening, and pedestrian and bike signage. Key crosswalks are recommended for enhancement.

### Improvements List

	Technical Walk Audit	Community Walk Audit	Stakeholder Interviews	Community Roundtable #2	Online Survey
 Bus Stop Improvements		●		●	●
 Landscaping & Shade	●	●			●
 New or Improved Crosswalks	●	●		●	●
 Pedestrian Lighting				●	●
 Sidewalk/Curb-Extensions	●	●		●	●
 Street Furniture					
 Traffic Calming	●	●			●
 Wayfinding Signs*		●			
 Bike Facility	●	●	●	●	●

- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

\* Wayfinding recommended as part of Bike Boulevard suite of improvements.












# PROJECT ORIGINS WILSHIRE / LA BREA

## Cochran Avenue

Cochran Ave should be converted into a Bike Boulevard with elements like curb extensions, diverters, chicanes, and roundabouts, as appropriate.

### Improvements List

	Technical Walk Audit	Community Walk Audit	Stakeholder Interviews	Community Roundtable #2	Online Survey
 Bus Stop Improvements					
 Landscaping & Shade	●	●		●	●
 New or Improved Crosswalks	●	●		●	●
 Pedestrian Lighting		●			●
 Sidewalk/Curb-Extensions	●	●			●
 Street Furniture					
 Traffic Calming		●			●
 Wayfinding Signs*					
 Bike Facility	●		●	●	●

- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

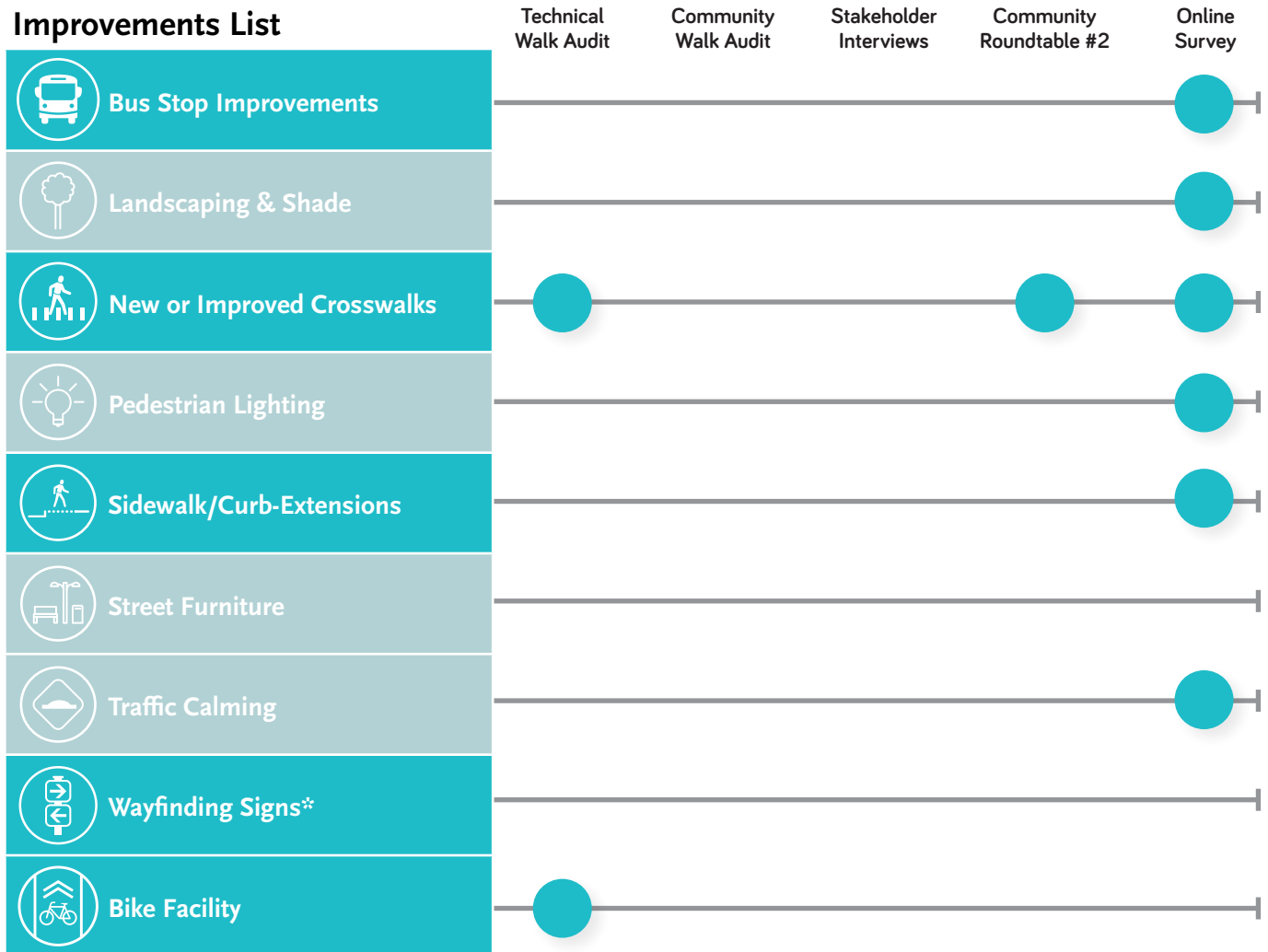
\* Wayfinding recommended as part of Bike Boulevard suite of improvements.

# PROJECT ORIGINS WILSHIRE / LA BREA

## Mansfield Avenue

Mansfield Ave has a pleasant street character because of its scale, trees, and pedestrian lighting. Transforming the street into a Bike Boulevard with elements like curb extensions, diverters, chicanes, and roundabouts, as appropriate would support active transportation and first/last mile improvements.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

\* Wayfinding recommended as part of Bike Boulevard suite of improvements.

# PROJECT ORIGINS WILSHIRE / LA BREA


## Redondo Boulevard

Redondo Blvd is a five lane residential street with on street parking and existing sharrow markings. The sharrow markings should be upgraded into a bike lane to provide a comfortable and safe alternative route to La Brea Ave.

### Improvements List



 Improvements recommended for this street

 Improvements not recommended for this street

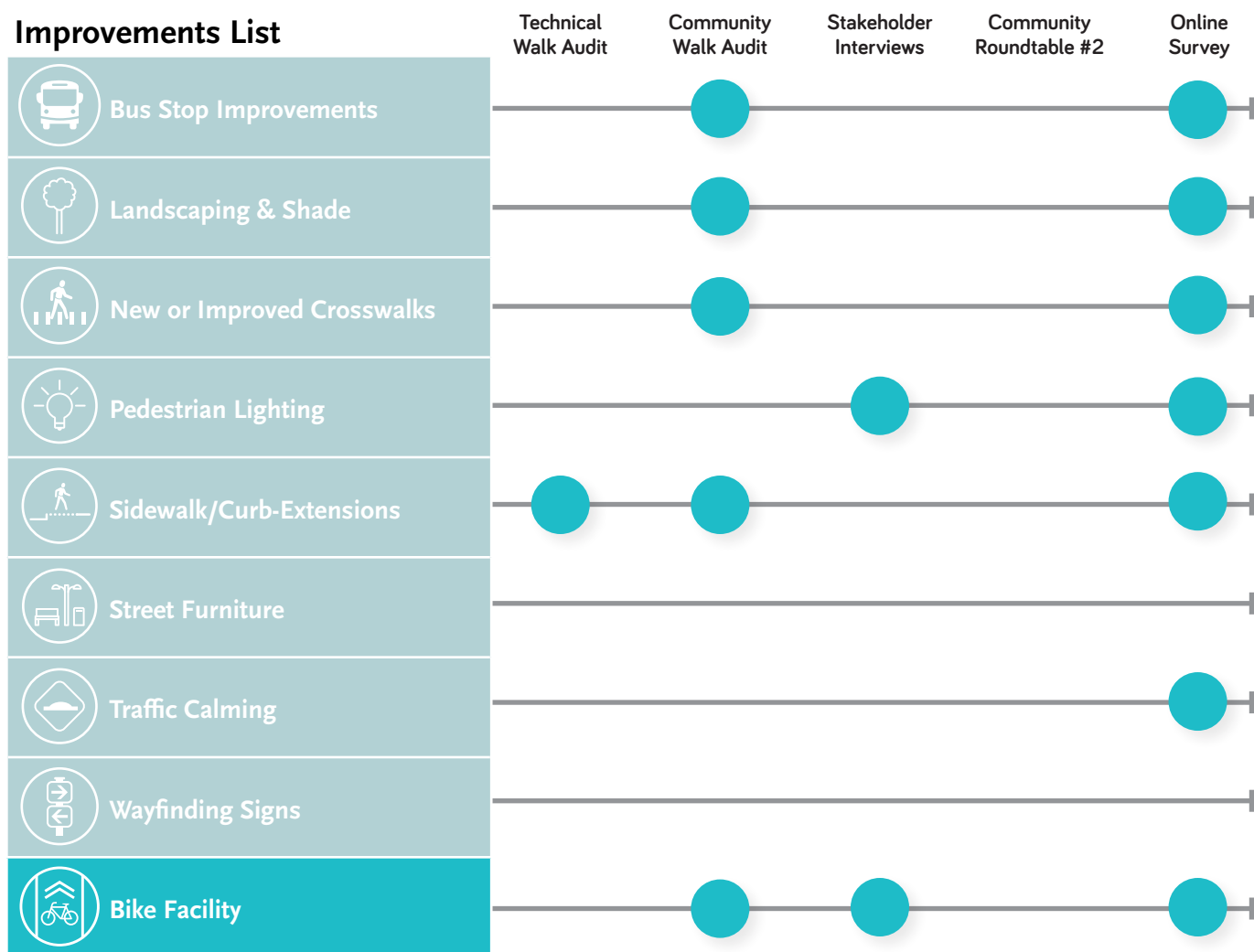
Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

# PROJECT ORIGINS WILSHIRE / LA BREA

## 4th Street

4th St is a residential street with on street parking and existing sharrow markings. Transforming the street into a Bike Boulevard with elements like curb extensions, diverters, chicanes, and roundabouts, as appropriate would support active transportation and first/last mile improvements.

### Improvements List



- Improvements recommended for this street
- Improvements not recommended for this street

Note: Recommended improvements may not always align with community comments. Some community comments were not included in recommendations because they were determined to be infeasible, had already been resolved, or did not directly support access to and from the station on the first/last mile network. Some recommended improvements that did not have community and/or technical audit comments were added, based on further analysis conducted by the design team.

# Next stop: a better journey.

## PURPLE (D LINE) EXTENSION TRANSIT PROJECT FIRST/LAST MILE PLAN Section 1 – Cost Assumptions



# COST ASSUMPTIONS

This memorandum summarizes the project elements and unit cost assumptions used in the development of conceptual-level cost estimates associated with the implementation of proposed improvements for the Purple (D Line) Extension Section 1 First/Last Mile Plan. Each individual improvement shown below is presented with unit type, and its associated unit cost. Cost estimates for improvements proposed by street on a station-by-station basis are found in the Rough Order of Magnitude (ROM) Cost Estimates Section.

## Proposed Pedestrian Improvements

Improvement	Unit	Cost	Comments
Sidewalk & Curb Extensions	Each	\$ 30,425	Assumes extension of sidewalks and curbs at intersections. Cost is per corner of the intersection.
Bus Stop Improvements	Each	\$ 45,600	Includes shelter, benches, trash receptacle, info/signage.
Landscaping & Shade	Block	\$ 40,600	Assumes tree spacing of 40 feet.
New or Improved Crosswalks	Leg	\$ 1,150	Assumes striping of new crosswalks at existing intersections, with no changes to the traffic control devices. Assumes crosswalks striped as continental crosswalks.
New or Improved Sidewalks	Square Foot	For new: \$ 44 For improved: \$ 13	Assumes concrete sidewalk extension with curb, not including crowning of the street
Pedestrian & Bike Lighting	Each (Both Sides of Street)	\$ 10,100	Assumes one pedestrian lighting post per 50 feet.
Street Furniture	Each	\$ 3,100	Assumes one bench and one trash receptacle every 200 feet.
Traffic Calming - Speed Hump	Each	\$ 10,000	Assumes one speed hump every 300 feet.

# COST ASSUMPTIONS

## Proposed Bicycle Improvements

Improvement	Unit	Cost	Comments
Mobility Hub	Each	\$ 1,800,000	Assumes installation of a new mobility hub.
Bicycle Friendly Intersection	Each	\$ 100,000	Assumes striping improvements at an intersection to create bicycle boxes and other designated bicycle waiting and crossing locations. \$50,000 for main street legs only.
Sharrow	Each	\$ 600	Beginning of each block and max of 250 foot spacing.
Bicycle Blvd	Feet	\$ 55	For signed bicycle routes, with some improvements designed to increase bicyclist visibility and calm auto traffic. Assumes average cost, dependent on context and magnitude of project.
Class II Bike Lanes	Mile	\$ 75,000	Signage and striping only. No pavement reconstruction.
Class IV Protected Bike Lane	Mile	\$ 450,000	Assumes asphalt is existing, and includes striping a 3-foot buffer, bike lane symbols, and vertical markers every 3 feet.

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.9200 Tel  
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*metro.net*







# Next stop: vibrant communities.

**First/Last Mile Plan  
Purple (D Line) Extension Transit Project  
Section 1**

Planning and Programming Committee  
September 15, 2021  
File ID 2021-0485



# Recommendation



CONSIDER:

**ADOPTING** First/Last Mile Plan for Purple (D Line) Extension Transit Project, Section 1

Section 1 Stations:

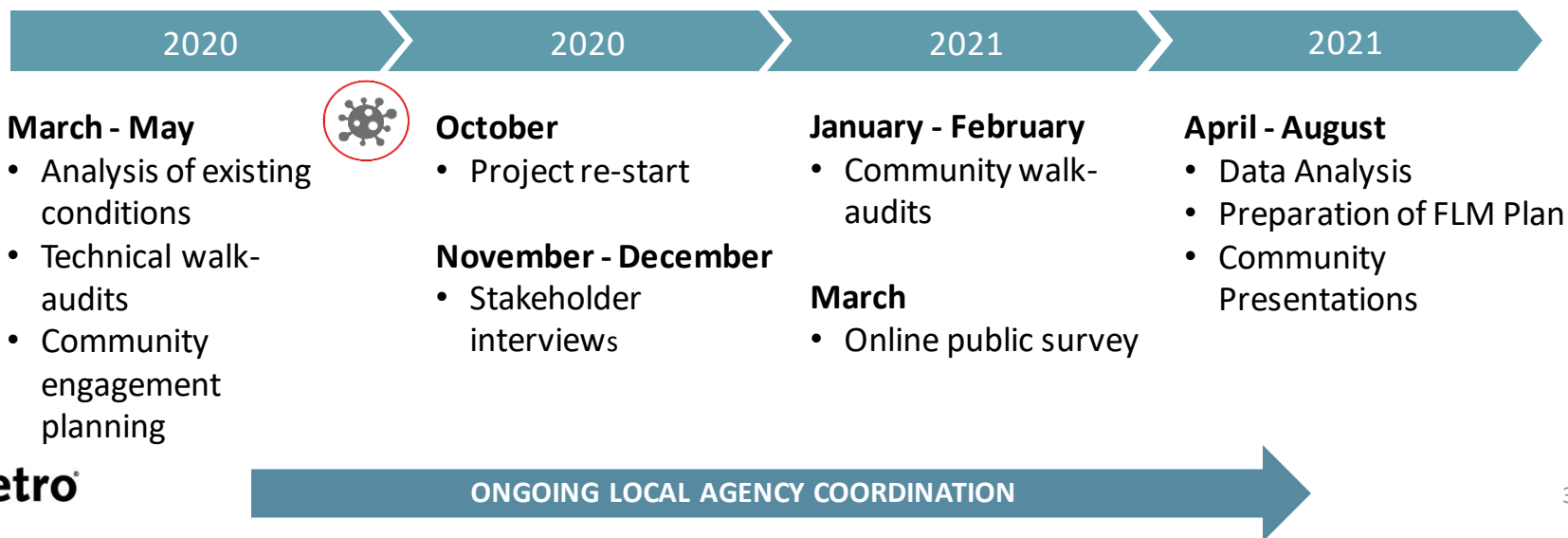
- Wilshire/La Brea
- Wilshire/Fairfax
- Wilshire/La Cienega



# First/Last Mile Methodology and Process

Followed methodology in the *2014 First/Last Mile Strategic Plan*

- Analysis of existing conditions
- Technical walk-audits
- Community engagement, adapted to COVID-19 pandemic context
- Analysis of community feedback
- Drafting of Pathway Networks
- Community Presentations



# Participatory Approach

Let's talk about your pedestrian concerns.

Please place markers on the map where you would like changes in the three station areas.

- Click on the markers below depending on the barrier you would like to see improved in the station areas.
- Click on the map where the barrier is located. Zoom in and out of the map using the +/- buttons.
- If you did not place the marker in the appropriate location, click on it and select delete.
- You can add as many markers to the map as necessary.

Speeding



Not enough time to cross the street/ too many lanes/ wide streets to cross



Not enough lighting



Not enough shade



Inadequate bus stop



Crossings are spaced too far apart/ long blocks

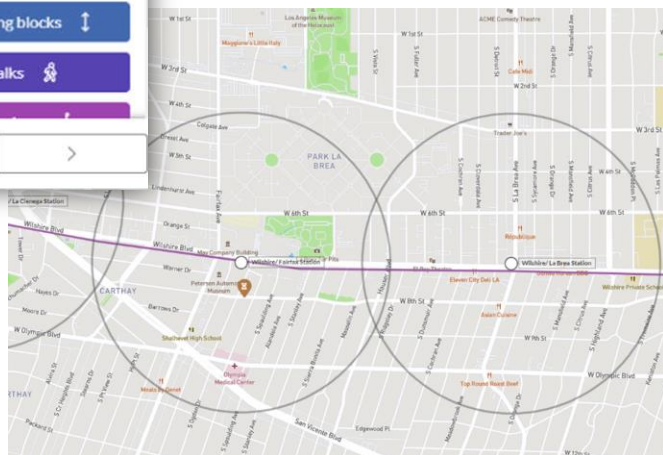


Missing, broken or narrow sidewalks



Community engagement included:

- Partnership with CBO, *Los Angeles Walks*
- Online map-based survey (891 responses)
- Stakeholder interviews (20 participants)
- Community walk-audits (36 trainees; 21 audits)
- Roundtable discussion (10 participants)



# First/Last Mile Plan Results

- The Plan resulted in project lists with pedestrian and bicycle improvements for each station area.
- Example projects: sidewalks/curb extensions, crosswalks, pedestrian lighting, traffic calming, wayfinding, landscaping/shade, bus stop improvements, street furniture, bicycle facilities
- Next steps:
  - Plan will be transmitted to local jurisdictions for implementation
  - Adoption of Plan qualifies cities for Metro grant-writing assistance

**Board Report**

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**File #:** 2021-0490, **File Type:** Project**Agenda Number:** 9.

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**PLANNING AND PROGRAMMING COMMITTEE  
SEPTEMBER 15, 2021****SUBJECT: NORTH HOLLYWOOD TO PASADENA BUS RAPID TRANSIT CORRIDOR  
PROJECT****ACTION: APPROVE RECOMMENDATIONS****RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to:

- A. INCREASE Contract Modification Authority (CMA) specific to Contract No. AE49369000 with Kimley-Horn and Associates, Inc. in the amount of \$580,000, increasing the total authorized CMA amount from \$676,889 to \$1,256,889 to support the additional environmental technical work needed for the Final Environmental Impact Report (EIR); and
- B. INCREASE CMA specific to the On-Call Communications Bench Contract No. PS44432010 with The Robert Group - Task Order No. 09 in the amount of \$380,000, increasing the total authorized CMA amount from \$100,000 to \$480,000 to implement additional community engagement activities to support the Final EIR, focusing outreach activities to better engage transit riders and equity focused communities.

**ISSUE**

At the May 2021 meeting, the Board approved the Proposed Project for the North Hollywood to Pasadena Bus Rapid Transit (BRT) Corridor Project, including two design options for Colorado Boulevard in Eagle Rock, with the understanding that staff conduct additional stakeholder outreach and continue coordinating with the corridor cities before completing the Final EIR. Board action is required to increase the Contract Modification Authority (CMA) for the additional outreach and conceptual engineering and environmental work needed to evaluate additional design options, finalize the Proposed Project for completion of the Final EIR, and other work identified through these efforts to complete the environmental process.

**BACKGROUND**

The North Hollywood to Pasadena BRT Corridor Project is a proposed 18.1-mile BRT transit corridor that would extend east from the North Hollywood Metro B/G Line (Red/Orange) Station to Pasadena City College (PCC). The study area serves as a key regional connection between the San Fernando

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and San Gabriel Valleys and serves North Hollywood, Burbank, Glendale, Eagle Rock, and Pasadena. The study area has a dense residential population with many cultural, entertainment, shopping and employment areas throughout, including the NoHo Arts District, Burbank Media Center, Glendale Galleria, Americana at Brand, Eagle Rock, and Old Pasadena.

In coordination with the cities of Los Angeles, Burbank, Glendale, and Pasadena, Metro completed and released the Draft EIR for public review and comment, beginning on October 26, 2020, and ending on December 28, 2020. Metro received almost 500 public comments, most of which were supportive of the project. After the Draft EIR, staff conducted additional stakeholder outreach and coordination. Based on all the feedback received, several refinements, including refinements in Burbank, Glendale, and Eagle Rock, were proposed.

In Eagle Rock, the Proposed Project included two design options for center-running bus lanes on Colorado Boulevard east of Eagle Rock Boulevard. One of those options converted one travel lane in each direction to bus lanes, while the other option converts portions of the landscaped median and street parking to bus lanes while preserving the existing travel lanes. In May 2021, these refinements and design options were presented and approved by the Board. However, on-going coordination with the cities and additional outreach efforts are needed before finalizing the EIR, including on-going discussions with the City of Burbank on potential design options for bus lanes on Olive Avenue.

Staff is requesting Board action to increase the CMA to support these efforts and any other work identified as part of these on-going efforts to complete the Final EIR and remain on schedule for the Measure M opening date of FY 2024.

## **DISCUSSION**

Due to the complexity of the project, additional CMA is being requested for both the technical and outreach contracts to support the additional stakeholder outreach and coordination and final CEQA analyses and account for any additional unforeseen expenses or level(s) of effort. This allows for flexibility and responsiveness necessary to maintain the project schedule.

## **DETERMINATION OF SAFETY IMPACT**

Approval of this item will not impact the safety of Metro's customers or employees.

## **FINANCIAL IMPACT**

The FY 2022 budget includes \$960,659 in Cost Center 4240, Project 471401 (North Hollywood to Pasadena BRT Corridor). Since this is a multiyear contract, the Cost Center Manager and Chief Planning Officer will be responsible for budgeting in future years for the balance of the remaining project budget.

### **Impact to Budget**

The source of funds is Measure M 35%. As these funds are earmarked for the North Hollywood to Pasadena BRT, they are not eligible for Metro bus and rail capital and operating expenditures.

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## **EQUITY ASSESSMENT**

This Board action will enable the North Hollywood to Pasadena BRT Corridor Project to avoid delays, engage in more community outreach, and perform additional analyses to advance the project.

The project area includes several Equity Focus Communities (EFCs). The project will provide the benefits of enhanced mobility and improved regional access for transit riders within the study area. The project would also provide multiple access points for people living in EFCs along the corridor that would allow them to connect with the greater regional transportation network and key destinations via Americans with Disabilities Act (ADA)-accessible stations. Improvements to bicycle and pedestrian facilities are also planned as part of the project, and a set of proposed mitigations would address any potential impacts to existing facilities within these communities during both construction and operation of this project to ensure safe and easily navigable options.

The outreach strategy for the project has been designed to engage with historically marginalized groups through the use of multilingual outreach materials (English, Spanish, Armenian, Tagalog), live-translation during project meetings, accessible meeting times and locations, regular project updates via a mailing list, as well as transit-intercept surveys to reach current riders otherwise unable to attend meetings. The project team will ground the environmental review in equity by continuing this robust stakeholder engagement and focusing outreach activities to better engage transit riders and EFCs to inform the environmental review and the ultimate recommendations that go before the Board of Directors.

## **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommendations in this report support the following goals outlined in the Metro Vision 2028 Strategic Plan:

- Strategic Goal #1: Provide high-quality mobility options that enable people to spend less time traveling;
- Strategic Goal #2: Deliver outstanding trip experiences for all users of the transportation system; and
- Strategic Goal #3: Enhance communities and lives through mobility and access to opportunity.

## **ALTERNATIVES CONSIDERED**

The Board may decide not to approve the recommended CMA increases for the North Hollywood to Pasadena BRT Corridor Project. This is not recommended as it would further delay the completion of the Final EIR and prevent the additional analyses and outreach requested by the Board. Delaying the project would further jeopardize the ability to meet the Measure M Expenditure Plan schedule, including the opening date of FY 2024.

## **NEXT STEPS**

Should the Board approve the recommendations, staff will continue completing the Final EIR, including additional stakeholder outreach and coordination. After completion of the Final EIR, staff



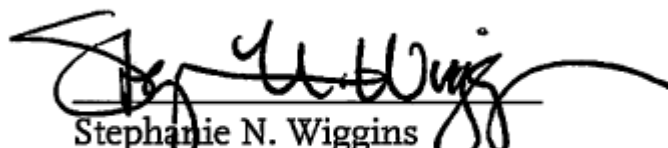
anticipates returning to the Board in late 2021 or early 2022 for certification of the EIR and final approval of the Proposed Project.

## **ATTACHMENTS**

- Attachment A-1 - Procurement Summary (AE49369000)
- Attachment A-2 - Procurement Summary (PS44432010, Task Order No. 09)
- Attachment B-1 - Contract Modification/Change Order Log (AE49369000)
- Attachment B-2 - Contract Modification/Change Order Log (PS44432010, Task Order No. 09)
- Attachment C-1 - DEOD Summary (AE49369000)
- Attachment C-2 - DEOD Summary (PS44432010, Task Order No. 09)

Prepared by: Gary Byrne, Senior Transportation Planner, (213) 922-3719  
Scott Hartwell, Manager, Transportation Planning, (213) 922-2836  
Martha Butler, Senior Director, (213) 922-7651  
Cory Zelmer, Deputy Executive Officer, (213) 922-1079  
David Mieger, Senior Executive Officer, (213) 922-3040  
Lilian De Loza-Gutierrez, Director, Community Relations, (213) 922-7475  
Anthony Crump, Deputy Executive Officer, Community Relations, (213) 922-3292

Reviewed by: James de la Loza, Chief Planning Officer, (213) 922-2920  
Debra Avila, Chief Vendor/Contract Management Officer, (213) 418-3051  
Yvette Rapose, Chief Communications Officer, (213) 418-3154



Stephanie N. Wiggins  
Chief Executive Officer

## PROCUREMENT SUMMARY

NORTH HOLLYWOOD TO PASADENA BUS RAPID TRANSIT (BRT)  
ENVIRONMENTAL AND PLANNING STUDY/AE49369000

1.	<b>Contract Number:</b> AE49369000		
2.	<b>Contractor:</b> Kimley-Horn and Associates, Inc.		
3.	<b>Mod. Work Description:</b> N/A		
4.	<b>Contract Work Description:</b> Environmental and Planning Study		
5.	<b>The following data is current as of:</b> 7/27/21		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	5/23/18	<b>Contract Award Amount:</b> \$6,768,898
	<b>Notice to Proceed (NTP):</b>	N/A	<b>Total of Modifications Approved:</b> \$5,532,164
	<b>Original Complete Date:</b>	10/21/20	<b>Pending Modifications (including this action):</b> N/A
	<b>Current Est. Complete Date:</b>	2/27/22	<b>Current Contract Value (with this action):</b> \$12,301,062
7.	<b>Contract Administrator:</b> Samira Baghdikian		<b>Telephone Number:</b> (213) 922-1033
8.	<b>Project Manager:</b> Scott Hartwell		<b>Telephone Number:</b> (213) 922-2836

**A. Procurement Background**

This Board Action is to approve an increase in Contract Modification Authority (CMA) to support the additional environmental technical work needed for the Final Environmental Impact Report for the North Hollywood to Pasadena BRT environmental and planning study.

Contract Modification(s) will be processed in accordance with Metro's Acquisition Policy and the contract type is a firm fixed price.

On May 23, 2018, the Board awarded a 40-month firm fixed price Contract No. AE49369000 to Kimley-Horn and Associates, Inc. to complete the Planning and Environmental Study for the North Hollywood to Pasadena BRT Corridor with one of two optional tasks to advance the design through either 1) Advanced Conceptual Engineering or 2) Preliminary Engineering.

Five modifications have been issued to date.

Refer to Attachment B – Contract Modification/Change Order Log.

**B. Cost Analysis**

Contract modification(s) will be determined to be fair and reasonable based upon an independent cost estimate, cost analysis, technical analysis, fact finding, and negotiations.

## PROCUREMENT SUMMARY

NORTH HOLLYWOOD TO PASADENA AND NORTH SAN FERNANDO VALLEY  
BRT IMPROVEMENTS PROJECTS/PS44432010 TASK ORDER 009

1.	<b>Contract Number:</b> PS44432010 Task Order No. 009		
2.	<b>Contractor:</b> The Robert Group		
3.	<b>Mod. Work Description:</b> N/A		
4.	<b>Contract Work Description:</b> Community Stakeholders Outreach		
5.	<b>The following data is current as of:</b> 8/9/21		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	7/10/18	<b>Contract Award Amount:</b> \$525,013
	<b>Notice to Proceed (NTP):</b>	7/10/18	<b>Total of Modifications Approved:</b> \$275,089
	<b>Original Complete Date:</b>	06/30/21	<b>Pending Modifications (including this action):</b> N/A
	<b>Current Est. Complete Date:</b>	2/27/22	<b>Current Contract Value (with this action):</b> \$800,102
7.	<b>Contract Administrator:</b> Antwaun Boykin		<b>Telephone Number:</b> (213) 922-1056
8.	<b>Project Manager:</b> Lilian De Loza Gutierrez		<b>Telephone Number:</b> (213) 922-9479

**A. Procurement Background**

This Board Action is to approve an increase in Contract Modification Authority (CMA) to support the Final EIR, focusing outreach activities to better engage transit riders and equity focused communities for the North Hollywood to Pasadena BRT environmental and planning study.

Contract Modification(s) will be processed in accordance with Metro's Acquisition Policy and the contract type is a firm fixed price.

On July 10, 2018, staff awarded firm fixed Contract No. PS44432010 Task Order No. 009 to The Robert Group to elicit feedback from community stakeholders to recommend a Proposed Project for both the North Hollywood to Pasadena and North San Fernando Valley BRT corridors.

Two modifications have been issued to date.

Refer to Attachment B-2 – Contract Modification/Change Order Log.

**B. Cost Analysis**

Contract modification(s) will be determined to be fair and reasonable based upon an independent cost estimate, cost analysis, technical analysis, fact finding, and negotiations.

## CONTRACT MODIFICATION/CHANGE ORDER LOG

NORTH HOLLYWOOD TO PASADENA BUS RAPID TRANSIT (BRT)  
ENVIRONMENTAL AND PLANNING STUDY/AE49369000

<b>Mod. No.</b>	<b>Description</b>	<b>Status (approved or pending)</b>	<b>Date</b>	<b>\$ Amount</b>
1	Additional technical meetings, community workshops and public hearings.	Approved	5/21/20	\$391,189
2	Updated operating plan, updated capital and operating cost estimates, and revised ridership model.	Approved	9/24/20	\$74,311
3	Period of performance (POP) extension through 6/24/21.	Approved	10/20/20	\$0
4	Authorizing Optional Task 7.0-2 for preliminary engineering per May 2018 Board approval and POP extension through 2/28/22.	Approved	3/2/21	\$4,860,264
5	Technical support to identify a refined proposed project.	Approved	4/14/21	\$206,400
	<b>Modification Total:</b>			<b>\$5,532,164</b>
	<b>Original Contract:</b>	Approved	5/23/18	<b>\$6,768,898</b>
	<b>Total:</b>			<b>\$12,301,062</b>

## CONTRACT MODIFICATION/CHANGE ORDER LOG

NORTH HOLLYWOOD TO PASADENA AND NORTH SAN FERNANDO VALLEY  
BRT IMPROVEMENTS PROJECTS/PS44432010 TASK ORDER 009

<b>Mod. No.</b>	<b>Description</b>	<b>Status (approved or pending)</b>	<b>Date</b>	<b>\$ Amount</b>
1	Exercise Task Order Option No. 1	Approved	10/3/19	\$175,089
2	Exercise Contract Modification Authority (CMA) for Task Order	Approved	10/15/20	\$100,000
	<b>Modification Total:</b>			<b>\$275,089</b>
	<b>Original Contract:</b>	Approved	7/10/18	<b>\$525,013</b>
	<b>Total:</b>			<b>\$800,102</b>

## DEOD SUMMARY

**NORTH HOLLYWOOD TO PASADENA BUS RAPID TRANSIT (BRT)  
ENVIRONMENTAL AND PLANNING STUDY/AE49369000**

**A. Small Business Participation**

Kimley-Horn and Associates, Inc. made a 21.23% Small Business Enterprise (SBE) and a 3.68% Disabled Veteran Business Enterprise (DVBE) commitment. Based on payments reported, the project is 53% complete and the current level of SBE is 21.61% and the current level of DVBE participation is 3.74%. Kimley-Horn and Associates, Inc. is exceeding its SBE/DVBE commitments by 0.38% and 0.06%, respectively.

<b>Small Business Commitment</b>	<b>SBE 21.23% DVBE 3.68%</b>	<b>Small Business Participation</b>	<b>SBE 21.61% DVBE 3.74%</b>
----------------------------------	----------------------------------	-------------------------------------	----------------------------------

	<b>SBE Subcontractors</b>	<b>% Committed</b>	<b>Current Participation<sup>1</sup></b>
1.	AFSHA Consulting	0.60%	0.97%
2.	CHS Consulting	3.04%	3.29%
3.	Coast Surveying	2.34%	2.11%
4.	Connectics Transportation Group	1.14%	0.84%
5.	GPA Consulting	1.19%	0.52%
6.	Here Design Studio	0.62%	1.11%
7.	Impact Sciences	0.74%	0.95%
8.	Katherine Padilla & Associates	0.31%	0.47%
9.	Kilograph	0.55%	0.84%
10.	Land Econ Group, LLC	1.03%	1.66%
11.	Paleo Solutions	0.43%	0.44%
12.	Parikh Consultants, Inc.	1.29%	1.25%
13.	Terry A Hayes Associates	3.34%	4.63%
14.	Translink Consulting	1.43%	2.53%
15.	W2 Design, Inc	3.18%	Substituted
	<b>Total</b>	<b>21.23%</b>	<b>21.61%</b>

	<b>DVBE Subcontractors</b>	<b>% Committed</b>	<b>Current Participation<sup>1</sup></b>
1.	Leland Saylor Associates	3.68%	3.74%
	<b>Total</b>	<b>3.68%</b>	<b>3.74%</b>

<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to certified firms ÷ Total Actual Amount Paid-to-date to Prime.



**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing Wage requirements are applicable to this project. DEOD will continue to monitor contractors' compliance with the State of California Department of Industrial Relations (DIR), California Labor Code, and, if federally funded, the U S Department of Labor (DOL) Davis Bacon and Related Acts (DBRA).

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

## DEOD SUMMARY

**NORTH HOLLYWOOD TO PASADENA AND NORTH SAN FERNANDO VALLEY  
BRT IMPROVEMENTS PROJECTS/PS44432010 TASK ORDER 009**

**A. Small Business Participation**

The Robert Group, a Small Business Prime, made a 100% Small Business Enterprise (SBE) commitment on this task order. Based on payments reported, the project is 100% complete and the current SBE participation is 100%.

<b>Small Business Commitment</b>	<b>SBE 100%</b>	<b>Small Business Participation</b>	<b>SBE 100%</b>
----------------------------------	-----------------	-------------------------------------	-----------------

	<b>SBE Prime Subcontractors</b>	<b>% Committed</b>	<b>Current Participation<sup>1</sup></b>
1.	The Robert Group	100%	100%
	<b>Total</b>	<b>100%</b>	<b>100%</b>

<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to certified firms ÷ Total Actual Amount Paid-to-date to Prime.

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

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**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

**Board Report**

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**File #:** 2021-0531, **File Type:** Agreement**Agenda Number:** 10.

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**PLANNING AND PROGRAMMING COMMITTEE  
SEPTEMBER 15, 2021****SUBJECT: ALAMEDA CORRIDOR-EAST (ACE) PROJECT MEASURE R WORKING CAPITAL  
LOAN RESTRUCTURING****ACTION: APPROVE RECOMMENDATION****RECOMMENDATION**

AUTHORIZE the Chief Executive Officer (CEO) or their designee to negotiate and execute a project amendment to the ACE Measure R Master Funding Agreement which will restructure the associated working capital loan by extending the loan term an additional three years and restructure the loan maturity terms to allow for adjustment based on a percentage of the outstanding loan balance, thereby allowing for additional pre-payments.

**ISSUE**

Metro and the San Gabriel Valley Council of Governments (SGVCOG) entered into a Measure R Master Funding Agreement on June 14, 2013. The Master Funding Agreement included a working capital loan in the amount of \$45,000,000. The SGVCOG has partially repaid \$15,000,000 toward the working capital loan, which was granted under a Measure R Master Funding Agreement with Metro. The SGVCOG has requested a restructuring of the loan terms and conditions (Attachment A) as Metro continues to support the delivery of the Alameda Corridor-East Grade Separation Phase II projects (ACE Project).

Under the existing agreement, payment of the outstanding balance of the working capital loan is due on the earlier of ten years (the "Initial Term") or the date in which Metro's outstanding Measure R fund obligation falls below \$75,000,000 (the "Early Trigger"). Based on a partial repayment of \$15,000,000 out of the total original loan amount of \$45,000,000, staff recommends extending the Initial Term by three additional years and adjusting the Early Trigger to reflect the \$15,000,000 partial payment and any additional future principal payment. The Early Trigger will be equal to five-thirds (5/3) of the current outstanding loan balance.

**BACKGROUND**

The SGVCOG established the Alameda Corridor-East (ACE) Construction Authority in 1998 to provide direction and oversight of the ACE Project, a series of rail-highway grade separation and at-grade safety improvement projects, to mitigate the impacts of significant increases in freight rail traffic

on over 70 miles of mainline railroad in the San Gabriel Valley. In the same year, Metro and SGVCOG entered into a funding agreement to support the ACE Project.

These projects are located within various San Gabriel Valley cities, primarily in the City of Industry, Diamond Bar, El Monte, Montebello, Pico Rivera and Pomona. Since then, Metro continues to support the SGVCOG in delivering the ACE Project through several commitments funded through LA County's sales tax measures.

In June 2013, Metro entered into a funding agreement with the SGVCOG to authorize Metro's Measure R contribution to the ACE Project. The agreement included a working capital loan to support the SGVCOG's cash flow needs during the project delivery.

The maximum loan amount of \$45,000,000 is counted towards the maximum Metro contribution of \$358,000,000 under the Master Funding Agreement, and is not intended to exceed the maximum Metro contribution amount outlined in Measure R.

Through the addendum No.3, dated on March 25, 2021, \$282,500,000 of Measure R funds has been authorized. The remaining balance under the Master Funding Agreement is \$75,500,000.

With the success of completing the Puente Avenue Grade Separation project, three projects presently under construction (Durfee Avenue, Fairway Drive, and Fullerton Road Grade Separation projects), the Turnbull Canyon Road Grade Separation project in construction contract award, three projects in final design (Montebello Corridor Grade Separation, Montebello At-Grade Crossing Improvements, and Pomona At-Grade Safety Improvements) and the Maple Avenue Overcrossing Safety Improvement project in right-of-way phase, the SGVCOG has determined that its cash flow needs have reduced.

The Master Funding Agreement presently stipulates that the loan repayment would be triggered either at ten (10) years from the time that the working capital loan commenced, or when Metro's outstanding obligation is at its last \$75,000,000. Based on a partial repayment of \$15,000,000 out of \$45,000,000, the SGVCOG requested that the Initial Term be extended by three additional years and the Early Trigger be adjusted accordingly to reflect the partial repayment and any future partial payments.

## **DISCUSSION**

Since its inception in 1998, the SGVCOG's Alameda Corridor-East Project has successfully implemented and delivered construction projects to mitigate vehicle delays and collisions at at-grade rail-highway crossings to address community concerns over safety, noise, air quality, and emergency vehicle access.

The SGVCOG has delivered 12 grade separation projects to date; eight projects are currently active. These completed projects have eliminated at-grade crossings and improved traveler safety throughout the San Gabriel Valley where Union Pacific's freight mainlines move containerized cargo through several communities. These projects strongly support Metro's Agency Strategic Goal as they eliminate vehicle delays at at-grade crossings caused by the movement of freight trains and improve

quality of life for the surrounding communities by improving safety, offering easier access and connectivity to communities that were previously separated by both rail tracks and roadways, and eliminating noise impacts and tailpipe emissions from idling vehicles at such crossings.

Implementation of ACE grade separation projects also improves safety and travel speeds for commuter rail service like Metrolink that operates on the Union Pacific shared use freight rail corridor, thus encouraging modal shift from long distance single occupancy vehicle commutes to rail transit while reducing disparities for adjacent communities caused by collisions, congestion, air pollution, and noise associated with the movement of freight trains across local highways.

### **DETERMINATION OF SAFETY IMPACT**

This Board action will further Metro's commitment to improving safety in the San Gabriel Valley by reducing collisions between freight rail and passenger vehicles at busy at-grade rail/highway crossings.

### **FINANCIAL IMPACT**

FY22 budget includes \$59,000,000 for this project under cost center 0441 (Subsidies to Others), project number 460307 (Phase II ACE Grade Separation). Adopting the Board action would result in restructuring the working capital loan terms and conditions outlined in the Master Funding Agreement. The Initial Term will be extended by three additional years, and the Early Trigger will be adjusted to reflect the \$15,000,000 partial payment and any additional future principal payment. The Early Trigger will be equal to five thirds (5/3) the current outstanding loan balance.

#### **Impact to Budget**

The source of funds is Measure R Highway Capital 20%, which is not eligible for bus and rail operating and capital expenditures.

### **EQUITY PLATFORM**

The SGVCOG established the ACE Project in response to growing community concerns over rapidly increasing rail freight volume as Ports of Long Beach, and Los Angeles solidified their positions as the preferred ports of entry to serve America's surging demand for imported goods.

As described in Attachment B, the ACE Project community outreach efforts have consistently sought to incorporate community concerns and input in the design of the specific improvement projects. The SGVCOG conducts extensive community engagement meetings once project design reaches the 65% level with renderings, property take and easement maps, and detour routes that provide sufficient details to allow meaningful community input. The SGVCOG ensures that translators are on hand at such meetings to provide input in English, Spanish, and Chinese languages.

This extensive community engagement seeks to establish informed opportunities for surrounding communities to shape each of the ACE projects so that the completed projects meet the communities' needs and desires. These projects enhanced safety for vulnerable roadway users by

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incorporating protected pedestrian walkways at grade separated project sites, as well as installation of active warning signs, new pedestrian sidewalks and protections, and a variety of median improvements to discourage and/or prevent motorists from driving around lowered crossing gates at at-grade rail and highway crossings.

Majority of the ACE Project elements are located in either disadvantaged communities as defined by the CalEnviroScreen or Metro's Equity Focus Communities (EFCs). The Board action will not eliminate any funding for projects or portions of planned or proposed projects for EFCs.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Board approval will support Metro's Strategic Plan Goals to (1) Provide high-quality mobility options that enable people to spend less time traveling and (3) Enhance communities and lives through mobility and access to opportunity.

### **ALTERNATIVES CONSIDERED**

The Board could choose not to approve this action. However, this is not recommended as the current terms and conditions outlined in the Master Agreement would continue withholding the last remaining \$75,000,000 of Measure R funds to be used for the ACE Project delivery. This would hinder Metro's commitment to supporting the completion of the ACE Project.

### **NEXT STEPS**

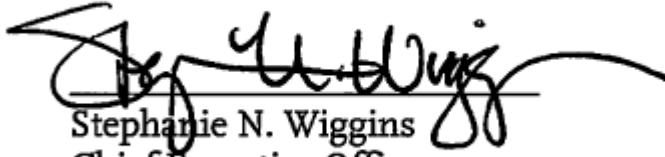
Upon Board approval, staff will execute an addendum to restructure the working capital loan terms and conditions to reflect the recent partial repayment.

### **ATTACHMENTS**

Attachment A - SGVCOG Letter on Partial Loan Repayment and Request  
Attachment B - ACE Project Equity Outreach Process

Prepared by: Akiko Yamagami, Manager, Countywide Planning & Development, (213) 418-3114  
Michael Cano, DEO, Countywide Planning & Development, (213) 418-3010  
Wil Ridder, EO, Countywide Planning & Development, (213) 922-2887 Laurie Lombardi,  
SEO, Countywide Planning & Development, (213) 418-3251

Reviewed by: James de la Loza, Chief Planning Officer, (213) 922-2920



Stephanie N. Wiggins  
Chief Executive Officer



*Via email to [JohnsonR5@metro.net](mailto:JohnsonR5@metro.net)*

August 17, 2021

Mr. Rodney Johnson  
Deputy Executive Officer, Finance  
Los Angeles County Metropolitan Transportation Authority  
One Gateway Center  
Los Angeles, CA 90012

**RE: Partial repayment of \$45 million working capital loan under MOU8002R**

Dear Mr. Johnson:

This letter is intended to accompany the simultaneous wire transfer from the San Gabriel Valley Council of Governments (SGVCOG) to the Los Angeles County Metropolitan Transportation Authority (LA Metro) of a total of \$15,000,000 in partial payment of an outstanding \$45,000,000 loan extended by LA Metro to SGVCOG for the purpose of financing the working capital needs of the Alameda Corridor-East (ACE) Project.

The partial repayment is based on a careful assessment of cash flow needs of the three grade separation projects currently in construction and the two projects anticipated to start construction next year. As you know, the Alameda Corridor-East Phase II Grade Separations Master Funding Agreement for the working capital loan stipulates that the loan repayment would be triggered either at 10 years from the time that the working capital loan commenced in June 2013, or when LA Metro's outstanding obligation of Measure R or Proposition C for the ACE Project reaches a trigger amount of \$75,000,000 or less. With the approval of addendum No. 3 dated March 25, 2021, \$282,500,000 of Measure R funds have been authorized, leaving a remaining balance under the Master Funding Agreement of \$75,500,000.

To provide for future, albeit reduced cash flow needs, the SGVCOG hereby requests that LA Metro amend the loan duration to extend it by three additional years and that the repayment trigger amount be adjusted accordingly to reflect the partial repayment.

I hope this information is helpful. Please contact me at [ralimoren@sgvcog.org](mailto:ralimoren@sgvcog.org) should you have questions or need more information.

Sincerely,

A handwritten signature in black ink that reads "Rey P. Alimoran".

Rey Alimoran  
Director of Finance

cc: Mr. Matthew Wingert ([WingertM@metro.net](mailto:WingertM@metro.net))  
Ms. Akiko Yamagami ([YamagamiA@metro.net](mailto:YamagamiA@metro.net))





*Via email to [yamagamia@metro.net](mailto:yamagamia@metro.net)*

August 16, 2021

Ms. Akiko Yamagami  
Transportation Planning Manager  
Goods Movement  
Los Angeles County Metropolitan Transportation Authority  
One Gateway Center  
Los Angeles, CA 90012

Dear Ms. Yamagami:

This letter is in response to your request for information on the consistency with LA Metro's Equity Platform of the community engagement conducted on behalf of the Alameda Corridor-East (ACE) Project, a comprehensive program of safety and mobility improvements along the freight mainline railroads in the San Gabriel Valley implemented by the San Gabriel Valley Council of Governments (SGVCOG) and funded in partnership by LA Metro.

The ACE Project was started in 1998, well before current equity considerations were in place. However, as illustrated below, the SGVCOG community outreach approaches since inception of the ACE Project have largely been consistent with the goals and objectives of LA Metro's equity framework. The SGVCOG established the ACE Project in response to sharpening community concerns over the safety, congestion, air pollution, noise and other local impacts of growing freight rail traffic at at-grade crossings in the San Gabriel Valley with the completion of the Alameda Corridor rail expressway between the San Pedro Bay ports and downtown Los Angeles. The ACE Project program goals are to increase safety, improve mobility, reduce emissions and foster economic vitality. These broad goals reflect desired community outcomes of reducing the impacts of increased freight rail traffic through San Gabriel Valley communities which otherwise are burdened with the growth of freight movement in Southern California, the nation's largest trade gateway and inland corridor. Further, quality of life benefits include restoration of community connectivity and cohesion, which was previously divided by the railroad tracks.

In addition to the overall ACE Project reflecting community outcomes, SGVCOG's community outreach efforts have sought to incorporate community concerns and input in the design of the specific improvement projects that make up the comprehensive ACE Project. During the design engineering phase for each ACE project, SGVCOG conducted extensive community engagement meetings once project design reached the 65% level. At that level of design, renderings, property take and easement maps and detour routes are sufficiently detailed to allow meaningful community input. SGVCOG ensured that translators were on hand at community engagement meetings to allow input to be provided in English, Spanish and Chinese languages.

This extensive community engagement seeks to establish informed opportunities for surrounding communities to shape each of the ACE projects so that the completed projects meet the needs and the desires of the communities. For instance, at the most recent community outreach meeting for the Turnbull Canyon Road grade separation project in July 2019, community input and concerns resulted in the addition to the project of street lights to deter crime and dumping, installation of no-truck-through traffic signs on residential streets and fencing to be added to a pedestrian overcrossing to deter graffiti and camping, among other design revisions. During individual project construction, communities are kept apprised in advance of impactful construction activities so mitigation efforts can be developed to ease or offset impacts on neighboring residents and businesses.

Attached to this letter in response to your request are the SB 535 Disadvantaged Communities and AB 1550 Low-income Communities assessments prepared as part of the applications seeking SB 1 Trade Corridor Enhancement Program funds for the ACE grade separation projects at Montebello Boulevard and Turnbull Canyon Road.

I hope this information is helpful. Please contact me at [phubler@sgvcog.org](mailto:phubler@sgvcog.org) should you have questions or need more information.

Sincerely,

A handwritten signature in black ink that reads "Paul R. Hubler". The signature is written in a cursive, flowing style.

Paul Hubler  
Director of Government and Community Relations

Attachment

Attachment  
SB535 Disadvantaged Communities and  
AB1550 Low-Income Communities Assessment



## vi. COMMUNITY INVOLVEMENT

ACE has conducted extensive community outreach for the Montebello Boulevard Grade Separation Project and planned safety improvements for the remaining at-grade crossings in the City of Montebello. In coordination with the City of Montebello, ACE held a community-wide project public information meeting on May 17, 2016. The meeting was well-publicized, with more than 22,000 invitation letters mailed to Montebello residents, businesses and key stakeholders and articles published in community newspapers. Nearly 90 people attended the meeting at a conference center in Montebello, including residents, business owners and representatives of the City of Montebello, Congresswoman Linda Sanchez's office, Montebello Unified School District, Montebello Chamber of Commerce and Beverly Hospital.

The purpose of the meeting was to provide information and solicit comments and questions based on updated concept design plans for the proposed roadway underpasses at Montebello Boulevard and Maple Avenue and safety gate and crossing improvements at Greenwood and Vail Avenues. Display boards were made available showing concept design plans, traffic detours and right-of-way/easements required at each crossing. Materials were made available in English, Spanish and Chinese and translators were on hand to provide assistance to attendees. The plans developed were based on conceptual proposals approved by the Montebello City Council in February 2015.

The community input and concerns and ACE responses were summarized in a written report sent to the Montebello City Manager. ACE staff presented the concept plans for review and approval by the Montebello City Council, and the final concept was approved in July 2016, with an amendment to replace the underpass on Maple Avenue with a pedestrian overcrossing and quad gates. The underpass was replaced due to concerns over potential property access impacts to a nearby dairy and the lack of significant vehicular traffic on Maple Avenue.

The Montebello Boulevard Grade Separation Project received clearance under the California Environmental Quality Act (CEQA) in November 2017.

## vii. COMMUNITY BENEFITS AND IMPACTS — DISADVANTAGED COMMUNITIES AND LOW-INCOME AREAS

The Project will produce mobility, safety, environmental, and quality-of-life benefits for the communities in and around the Project area by restoring connectivity and cohesion to a community divided by the UPRR rail line. That community is primarily Hispanic, lower-income and more transit-dependent than the overall population of Los Angeles County, with nearly 15% of residents living below the poverty level<sup>4</sup>.

The Project is located in Census tract #6037532101, which is designated as both a disadvantaged community and a low-income community. It is among the most disadvantaged 25% in the state,

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<sup>4</sup> <https://www.census.gov/quickfacts/fact/table/montebellocitycalifornia/PST045216>



according to the California Environmental Protection Agency pursuant to Section 39711 of the Health and Safety Code, and contains households with a median income at or below 80% of the statewide median or with median household incomes at or below the threshold designated as low income by the Department of Housing and Community Development’s list of state income limits adopted pursuant to Section 50093 of the Health and Safety Code.

Figure 4 shows the SB 535 Disadvantaged Communities and AB 1550 Low-income Communities impacted by the Project<sup>5</sup>. The red and blue circles indicate the area within .5 and 1.0 miles of the Project site, respectively, where property values are expected to increase due to the grade separation construction. These increased property values will all occur in communities designated as disadvantaged or low income.

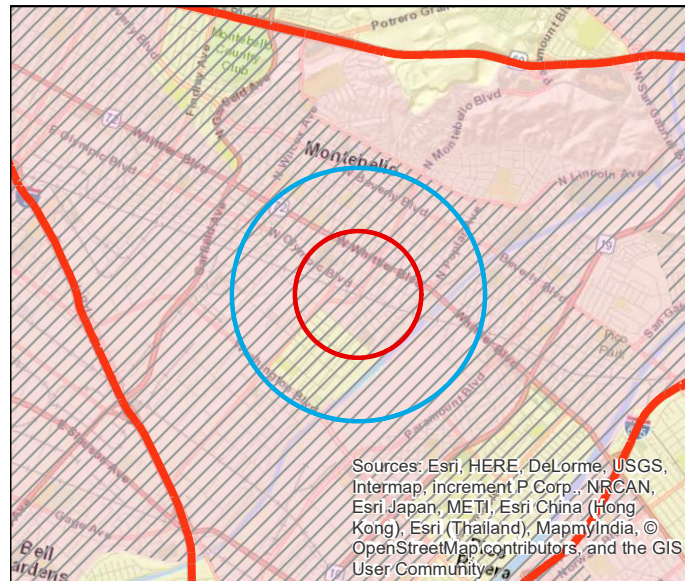


Figure 4: Montebello Boulevard Grade Separation Project Disadvantaged Communities and Low-Income Areas

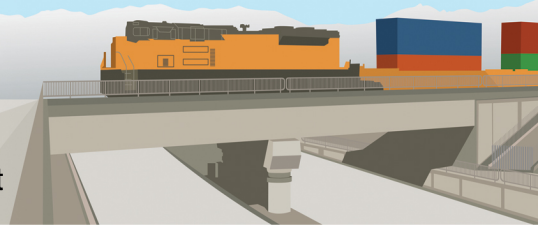
**viii. COMMUNITY BENEFITS AND IMPACTS – GENERAL**

As also described in the Benefit-Cost Analysis section of this narrative, the impact of the Project goes beyond the immediate project area, and extends to communities not designated as disadvantaged or low-income. The Project will improve the quality-of-life for residents in the City of Montebello and the San Gabriel Valley by reducing the hours that vehicles are delayed due to crossing trains, which will also lead to reductions in toxic emissions from idling vehicles, which will improve air quality throughout the region. The Project will improve safety for motorists, bicyclists and pedestrians by eliminating the possibility of a crash, and will also eliminate delays for emergency responders. These improvements will reduce traffic congestion and create travel time savings throughout the region’s highly congested

<sup>5</sup> <https://www.arb.ca.gov/cc/capandtrade/auctionproceeds/communityinvestments.htm>



highways, and improve the reliability of freight movement between the Ports of Los Angeles and Long Beach, thus reducing the costs associated with freight delays.



## **vi. COMMUNITY INVOLVEMENT**

The ACE Construction Authority intends to conduct community and public involvement for the Project throughout 2018. ACE staff has briefed the offices of Los Angeles County Supervisors Hilda Solis and Janice Hahn in preparation for holding a Community Open House meeting for the Project in 2018. The purpose of the open house meeting will be to present to residents and businesses the preliminary design plans and renderings, traffic detour information, and right-of-way/easements required from private property for the Project, as well to solicit comments from the public and affected parties. Public comments received at the meeting or by letter will be documented and responded to in writing. Information will be available in English, Spanish and Chinese languages.

## **vii. COMMUNITY-IDENTIFIED NEEDS, AND BENEFITS TO DISADVANTAGED AND LOW-INCOME COMMUNITIES**

The Project will produce mobility, safety, environmental, and quality-of-life benefits for the communities in and around the Project area by restoring connectivity and cohesion to a community divided by the UPRR rail line. Additionally, the Project will increase low-income and minority access to jobs located in the City of Industry by eliminating congestion and delay. The project census tract (#6037408202) and the surrounding area are home to both SB 535 disadvantaged communities and AB 1550 low-income communities.

Figure 3 shows the SB 535 Disadvantaged Communities and AB 1550 Low-income Communities impacted by the Project. The circles indicate the area within 0.5, 1.0 and 1.5 miles of the Project site, respectively, where property values are expected to increase due to the grade separation construction. These increased property values will primarily occur in communities designated as disadvantaged and low income.

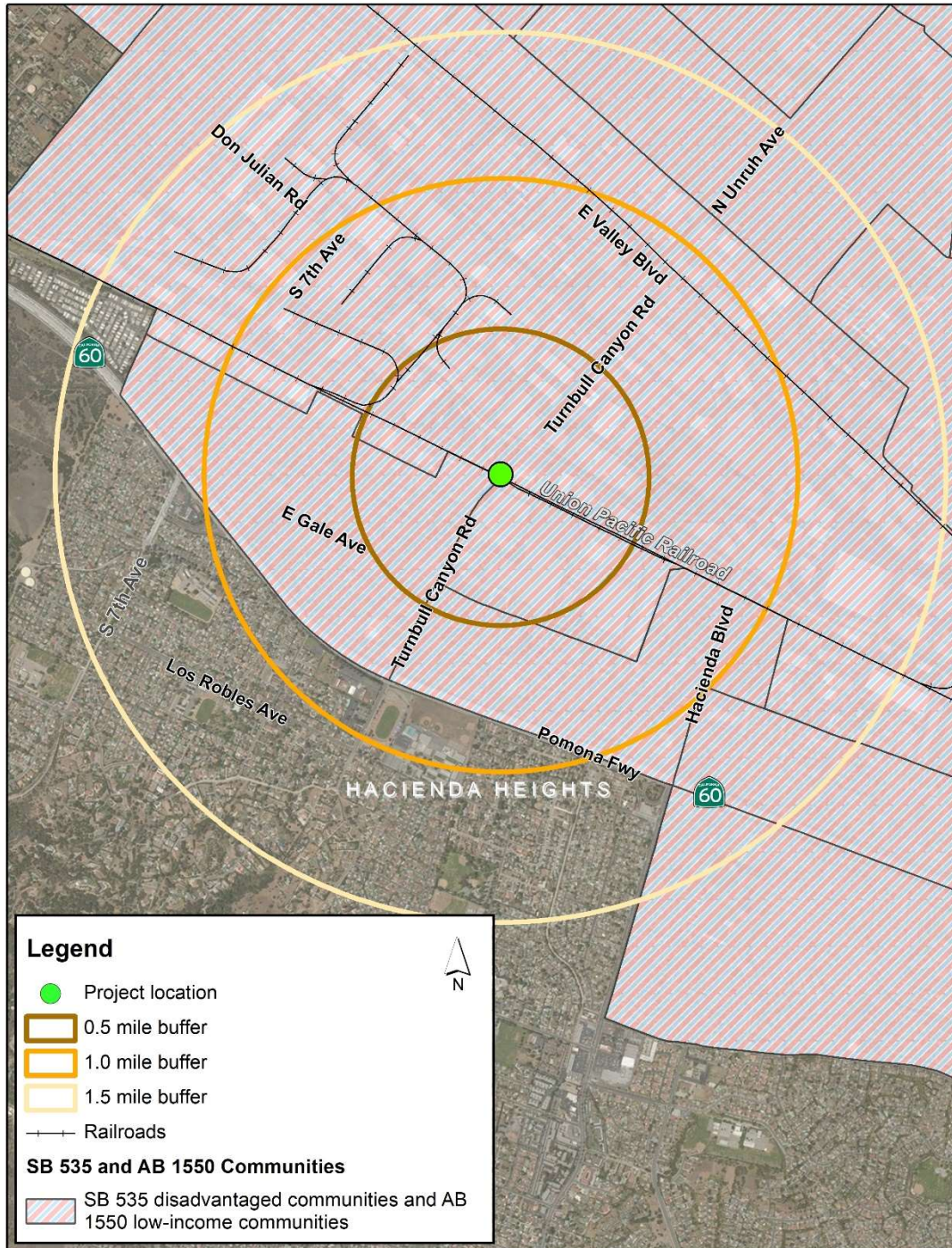
## **i. COMMUNITY-IDENTIFIED NEEDS AND BENEFITS TO OTHER AREAS**

As described above in Section VII and later in Section XI of this narrative, the Project will improve the quality-of-life for residents in the surrounding communities and the San Gabriel Valley. These benefits go beyond the immediate project area, and extend to communities not designated as disadvantaged or low-income.

The project will benefit these other communities by reducing the hours that vehicles are delayed due to crossing trains. Reducing vehicle hours and miles in the area will also lead to reductions in toxic emissions from idling vehicles, which will improve air quality throughout the region. The Project will improve safety for motorists, bicyclists and pedestrians by eliminating the possibility of a crash, and will also eliminate delays for emergency responders. These improvements will reduce traffic congestion and create travel time savings throughout the region's highly congested highways, and improve the reliability of freight movement between the Ports of Los Angeles and Long Beach, thus reducing the costs associated with freight delays. As mentioned above, the project is also the last at-grade crossing in the area, eliminating train horn noise at the crossing for all communities in the area.



Figure 3: Disadvantaged and Low-Income Communities



Source: California Air Resources Board





# We're planning a better way to move goods.

September 2021 Metro Board Meeting  
Item 2021-0531: ACE Project Measure R  
Working Capital Loan Restructuring



# Measure R Working Capital Loan

Measure R Master Funding Agreement includes a working capital loan to support the San Gabriel Valley Council of Governments with its cash flow to deliver the ACE Project.

## Current loan amount, terms and conditions

Loan amount: \$45 million

Terms and conditions:

- > 10-year loan term
- > Repayment will be triggered when Metro's outstanding Measure R fund obligation falls below \$75million.

## Proposed terms and conditions

Partial repayment amount: \$15 million  
(received on September 1, 2021)

Upon Board approval, update terms and conditions as follows:

New outstanding balance: \$30 million

- > Extend the initial term by additional 3 years
- > Adjust the repayment trigger to be equal to five thirds (5/3) the current outstanding loan balance



## Board Report

File #: 2021-0484, File Type: Contract

Agenda Number: 15.

### FINANCE, BUDGET AND AUDIT COMMITTEE SEPTEMBER 15, 2021

**SUBJECT: PUBLIC LIABILITY/PROPERTY DAMAGE THIRD PARTY CLAIMS  
ADMINISTRATION SERVICES**

**ACTION: APPROVE CONTRACT AWARD**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award an eight-year, firm fixed price Contract No. PS75821000, to Carl Warren & Company, LLC to provide Public Liability/Property Damage (PL/PD) claims administration services, in the amount of \$12,148,152 for the four-year base term, \$6,666,674 for the first, 2-year option term, and \$7,111,894 for the second, 2-year option term, for a combined amount of \$25,926,720, effective November 1, 2021, subject to resolution of protest(s), if any.

#### **ISSUE**

The current contract will expire on October 31, 2021. PL/PD claims administration services are necessary for the continuity of Metro's liability claims program.

#### **BACKGROUND**

Metro utilizes the services of a third party administrator (TPA) to investigate, evaluate, and resolve the majority of third party claims filed against Metro. Third party claims generally arise out of bus and rail operations.

#### **DISCUSSION**

Metro's Public Liability/Property Damage Claims Program is administered through a blend of in-house, contractor, and subcontractor staff. In-house Risk Management staff handles the more severe injury claims, while Contractor staff handles the more frequent, less severe injury claims. The subcontractor staff performs all field investigations and responds to an accident scene upon notification from Metro dispatch. Under this new contract, the Contractor shall handle all claims valued at \$100,000 or less while Risk Management will handle cases valued in excess of \$100,000.

Contractor's personnel shall be housed at Metro's Gateway building, similar to the arrangement with the current TPA. Co-locating TPA consultants with Metro's Risk Management's staff has proven to increase efficiencies in claims administration, better coordination and communication with Risk

Management, Operations, and other Metro Departments and reduces contract cost.

Subrogation of losses against a responsible third party is also a part of the services provided by the TPA. Over the last ten years, Metro has received total gross recoveries of \$11,942,917 from subrogation or cross complaints and the TPA recoveries are consistent with industry best practice since they encourage the TPA to recover as much as possible from third parties.

Metro receives an average of 2,500 new public liability/property damage claims a year. The open general liability claims inventory as of RFP issuance was 2,082 claims. Processing claims with an inventory of this size requires the issuance of approximately 150 plus payments monthly to claimants, attorneys, experts, and others. The expertise and infrastructure of a professional TPA in resolving these claims and litigation are essential for structuring a competitive and cost-effective program.

### **DETERMINATION OF SAFETY IMPACT**

Approval of this recommendation will not impact the safety of Metro's patrons or employees.

### **FINANCIAL IMPACT**

The funding for eight months of \$2.1 million for this action for PL/PD third party claims administration services is included in the FY22 budget in cost center 0531, Risk Management, Project 300018, PRMA-PLPD, line item 50316, Professional Services. Since this is a multi-year contract, the Chief Risk, Safety and Asset Management Officer will be accountable for budgeting the cost in future years, including any options exercised. In FY21, \$2.6 million was expended on these services.

#### **Impact to Budget**

The fiscal year funding for this action will come from the Enterprise, General and Internal Service funds paralleling funding for the actual benefiting projects charged. No other sources of funds were considered because these are the activities that benefit from these services. This activity will increase operating costs from the current fiscal year.

### **EQUITY PLATFORM**

The majority of Metro's claims arise from bus and rail operations which primarily include patrons from various equity focused communities, low-income riders, minorities, women, people of color, persons with physical disabilities, and persons with limited English proficiency.

Additionally, as we expand our mobility options with new transportation programs, such as the Crenshaw/LAX line, Regional Connector, Micro Transit, Express Lanes Expansion, NextGen Bus Plan implementation, and other future rail lines, the risks for incidents throughout the County expands, which leads to the potential increase in claims from the newly implemented service. Therefore, awarding this contract benefits the claimants from the various equity focused communities in which Metro provides services and ensures that existing and future claims will continue to be processed and managed without interruption or impact to individual claimants.

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Non-English speaking, visually impaired, and deaf claimants will have the same access to claim adjusters as other claimants since the Contractor will utilize various vendors that provide language translation and interpreting services. Although we do not foresee any other potential negative impact on the equity focused communities through the administration of claim handling activities, Metro will partner with the Contractor to identify activities which might impact those communities and seek remedies when possible. The Contractor will further assist by providing new claim data monthly for certain recurring incidents (such as wheelchair incidents). With this data, Risk Management can inform and work with other Metro departments, such as Operations, to help mitigate the impact on the mobility impaired community.

A 20% Disadvantaged Business Enterprise (DBE) goal was established for this solicitation. Carl Warren & Company met the goal by making a 20% DBE commitment, see Attachment B for details.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommendation supports strategic plan goal # 5 “Provide responsive, accountable and trustworthy governance within the LA Metro organization.” The responsible administration of Metro’s PL/PD claims includes the use of third-party claims administration services.

### **ALTERNATIVES CONSIDERED**

The Board may choose to self-administer Metro’s third party claim inventory. This alternative is not recommended as Metro does not have sufficient resources available to perform the work. This would require hiring approximately 30 FTEs. Further, although not known with certainty, the costs for self-administration would be similar or potentially higher than the costs of contracting for this service.

### **NEXT STEPS**

Upon Board approval, staff will execute Contract No. PS75821000 with Carl Warren & Company, LLC, effective November 1, 2021, to provide PL/PD third party claims administration services.

### **ATTACHMENTS**

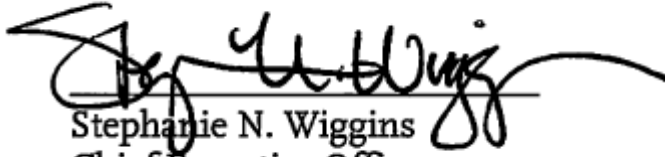
Attachment A - Procurement Summary

Attachment B - DEOD Summary

Prepared by: Juanita Welch, Director, Risk Management, (213) 922-4956

Reviewed by: Kenneth Hernandez, Chief Risk, Safety and Asset Management Officer, (213) 922-2990

Debra Avila, Chief Vendor/Contract Management Officer, (213) 418-3051



Stephanie N. Wiggins  
Chief Executive Officer

## PROCUREMENT SUMMARY

PUBLIC LIABILITY/PROPERTY DAMAGE THIRD PARTY CLAIMS  
ADMINISTRATION SERVICES/PS75821000

1.	<b>Contract Number:</b> PS75821000	
2.	<b>Recommended Vendor:</b> Carl Warren & Company, LLC	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	A. <b>Issued:</b> May 14, 2021	
	B. <b>Advertised/Publicized:</b> May 17, 2021	
	C. <b>Pre-Proposal Conference:</b> May 27, 2021	
	D. <b>Proposals Due:</b> June 17, 2021	
	E. <b>Pre-Qualification Completed:</b> August 30, 2021	
	F. <b>Conflict of Interest Form Submitted to Ethics:</b> July 29, 2021	
	G. <b>Protest Period End Date:</b> September 20, 2021	
5.	<b>Solicitations Picked up/Downloaded:</b> 24	<b>Bids/Proposals Received:</b> 3
6.	<b>Contract Administrator:</b> Marc Margoni	<b>Telephone Number:</b> (213) 922-1304
7.	<b>Project Manager:</b> Juanita Welch	<b>Telephone Number:</b> (213) 922-4956

**A. Procurement Background**

This Board Action is to approve the award of Contract No. PS75821000 to Carl Warren & Company, LLC, to provide public liability/property damage third party claims administration services. Board approval of contract award is subject to resolution of all properly submitted protest(s).

Request for Proposals (RFP) No. PS75821 was issued as a competitively negotiated procurement in accordance with Metro's Acquisition Policy and the contract type is a firm fixed price. DEOD recommended a Race Conscious Disadvantaged Business Enterprise (RC DBE) contract goal of 20%.

One amendment was issued during the solicitation phase of the RFP:

- Amendment No. 1, issued on May 27, 2021, updated Exhibit 5C – Payment Provisions.

A virtual pre-proposal conference was held on May 27, 2021. Thirty-one questions were received, and Metro provided responses prior to the proposal due date.

A total of 24 firms downloaded the RFP and were included on the plan holders list. A total of three (3) proposals were received by the due date of June 17, 2021 and are listed below in alphabetical order:

1. Carl Warren & Company, LLC



2. CorVel Enterprise Comp, Inc.
3. George Hills Company, Inc.

## **B. Evaluation of Proposals**

A Proposal Evaluation Team (PET) consisting of staff from Risk Management, Corporate Safety, and Transportation Operations were convened and conducted a comprehensive technical evaluation of the proposals received.

On June 17, 2021, the PET met to review the evaluation criteria package, process confidentiality and conflict of interest forms and take receipt of proposals to initiate the evaluation phase.

Proposals were evaluated based on the following evaluation criteria stated in the RFP:

Phase I Evaluation – Minimum Qualification Review: This is a pass/fail criteria. The criteria focused on the proposer’s experience in handling third party claims administration services and annual gross revenue; experience of on-site manager and supervisors; and submission by the proposer of evidence demonstrating that it has recently completed a Statement on Auditing Standards (SAS) 70 audit or Statement of Standards for Attestation Services (SSAE), and a statement confirming its agreement that it will only assign adjusters that have at least two years of California tort experience to the Metro contract, adjusters shall be physically located at Metro Headquarters and it will use any ancillary service as directed by Metro.

The PET reconvened and determined that all three (3) proposals received met all minimum qualification requirements and were further evaluated in accordance with the following Phase II- Technical Evaluation criteria and weights:

- Qualification and Experience of the Firm/Team 40 percent
- Qualifications and Experience of Key Personnel 25 percent
- Management Plan/Approach 20 Percent
- Price 15 Percent

The evaluation criteria are appropriate and consistent with criteria developed for similar third party administration services’ procurements. Several factors were considered in developing these weights, giving the greatest importance to qualification and experience of the firm/team.

### **Qualifications Summary of Firms**

#### **Carl Warren & Company, LLC**

Since 1944, Carl Warren & Company, LLC (Carl Warren) has been providing third party administration services specializing in property and casualty claims management, subrogation recovery, and litigation management for the public and private sectors. It currently provides third party administration services to over 150 public sector clients, including Metro. Other municipal/transit clients include the Long

Beach Transit, San Bernardino County Transportation Authority, San Joaquin Regional Transit District and the San Mateo County Transit District/Peninsula Corridor Joint Powers Board (PCJPB).

**CorVel Enterprise Comp Inc.**

CorVel Enterprise Comp, Inc., incorporated in 2006, is located in Fort Worth, Texas. It is a provider of risk management solutions for the workers’ compensation, auto, health and disability management industries. Public entity transportation clients include the State of Illinois, Illinois Tollway, State of Tennessee, Salt Lake City Corporation, Access Services City of Fort Collins, Pioneer Railroad Services, Inc., Matheson Trucking and State of Vermont.

**George Hills Company, Inc.**

George Hills Company, Inc., founded in 1954, is headquartered in Wildomar, California. It provides liability and property claims administration and litigation management services to the public sector and private insurance carriers. Public transit clients include Metrolink, Bay Area Rapid Transit, Golden Gate Bridge Highway and Transportation District, Soltrans, SMART and fixed route bus systems of cities that the firm administers.

Evaluations were conducted from June 26, 2021 through July 19, 2021. At the conclusion of the evaluation process, Carl Warren was determined to be the top ranked firm.

The following is a summary of the PET scores:

<b>1</b>	<b>Firm</b>	<b>Average Score</b>	<b>Factor Weight</b>	<b>Weighted Average Score</b>	<b>Rank</b>
<b>2</b>	<b>Carl Warren &amp; Company, LLC</b>				<b>1</b>
<b>3</b>	Qualification and Experience of the Firm/Team	89.18	40.00%	35.67	
<b>4</b>	Qualifications and Experience of Key Personnel	89.80	25.00%	22.45	
<b>5</b>	Management Plan/Approach	82.65	20.00%	16.53	
<b>6</b>	Price	100.00	15.00%	15.00	
<b>7</b>	<b>Total</b>		<b>100.00%</b>	<b>89.65</b>	
<b>8</b>	<b>George Hills Company, Inc.</b>				<b>2</b>
<b>9</b>	Qualification and Experience of the Firm/Team	81.68	40.00%	32.67	
<b>10</b>	Qualifications and Experience of Key Personnel	73.32	25.00%	18.33	
<b>11</b>	Management Plan/Approach	74.65	20.00%	14.93	
<b>12</b>	Price	72.87	15.00%	10.93	
<b>13</b>	<b>Total</b>		<b>100.00%</b>	<b>76.86</b>	

14	Firm	Average Score	Factor Weight	Weighted Average Score	Rank
15	<b>CorVel Enterprise Comp, Inc.</b>				<b>3</b>
16	Qualification and Experience of the Firm/Team	64.18	40.00%	25.67	
17	Qualifications and Experience of Key Personnel	52.88	25.00%	13.22	
18	Management Plan/Approach	70.65	20.00%	14.13	
19	Price	98.60	15.00%	14.79	
20	<b>Total</b>		<b>100.00%</b>	<b>67.81</b>	

### C. Cost/Price Analysis

The recommended price has been determined to be fair and reasonable based on adequate price competition, independent cost estimate (ICE), price analysis, and technical analysis.

	Proposer Name	Proposal Amount	Metro ICE	Negotiated Amount
1.	Carl Warren & Company, LLC	\$25,926,720	\$26,365,000	\$25,926,720
2.	CorVel Enterprise Comp., Inc.	\$35,568,958		
3.	George Hills Company, Inc.	\$26,288,937		

### D. Background on Recommended Contractor

The recommended firm, Carl Warren & Company, LLC, (Carl Warren) is headquartered in Anaheim, California. It has been handling and managing the claims process for California public entities for the past 47 years. It administers more than 150 public sector client's liability programs, providing claims & litigation management and adjusting services for all types of public entity claims. Public entity claims that Carl Warren currently handles range from employment practices liability, property damage, premises liability, sexual harassment and misconduct, inverse condemnation, jail/prison, professional, police, errors and omission to slip/trip falls, transit (rail, bus, ferry), and automobile throughout California. It also provides subrogation services to the public sector.

The Carl Warren team includes a DBE firm that has been providing field investigative services for California public entities for the past 27 years. The DBE firm shall assist in securing scene photographs, canvassing witnesses and surveillance cameras and conducting interviews. The firm has four (4) senior investigators that have a combined

average of 17 years' experience investigating public entity transportation accidents in Los Angeles County.

Carl Warren has been providing public liability/property damage (PL/PD) third party claims administration services to Metro since 2011 and performance has been satisfactory.

## DEOD SUMMARY

**PUBLIC LIABILITY/PROPERTY DAMAGE THIRD PARTY CLAIMS  
ADMINISTRATION SERVICES / PS75821000**

**A. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) established a 20% Disadvantaged Business Enterprise (DBE) goal for this solicitation. Carl Warren & Company met the goal by making a 20% DBE commitment.

<b>Small Business Goal</b>	<b>20% DBE</b>	<b>Small Business Commitment</b>	<b>20% DBE</b>
----------------------------	----------------	----------------------------------	----------------

	<b>DBE Subcontractors</b>	<b>Ethnicity</b>	<b>% Committed</b>
1.	Sam Hooper and Associates	African American	20%
<b>Total Commitment</b>			<b>20%</b>

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

**Board Report**

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**File #:** 2021-0383, **File Type:** Agreement**Agenda Number:** 16.

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**FINANCE, BUDGET AND AUDIT COMMITTEE  
SEPTEMBER 15, 2021****SUBJECT: FIFTH AMENDMENT TO LEASE AGREEMENT WITH BALDWIN STOCKER, LLC,  
FOR THE MICROWAVE RADIO STATION LOCATED AT LA CIENEGA BOULEVARD  
AND STOCKER STREET IN LOS ANGELES****ACTION: APPROVE RECOMMENDATIONS****RECOMMENDATION**

AUTHORIZE the Chief Executive Officer (CEO) or their designee to execute a ten (10)-year, Fifth Amendment to the Lease ("Amendment") commencing January 1, 2022, with Baldwin Stocker, LLC, ("Lessor") for the microwave radio station located at the Baldwin Hills Oil Field at La Cienega Boulevard and Stocker Street in Los Angeles at a rate of approximately \$46,465 per year with CPI escalations annually for a total of \$508,780 over the ten-year term.

**ISSUE**

Metro must maintain its radio tower on property leased at the Baldwin Hills Oil Field in Los Angeles ("Tower") to maintain rail and bus communications throughout Metro's transportation systems.

**BACKGROUND**

In 1992, Metro constructed a microwave relay radio facility at the Baldwin Hills Oil Field for continuity of communications with rail and bus operators and has been leasing the property from Baldwin Stocker, LLC ("Lessor") continuously ever since. The lease has been amended four times to extend the term, which expires on December 31, 2021. Metro's Operations & Service Delivery staff has confirmed that Metro continues to need this location for the next ten years.

**DISCUSSION****Findings**

The annual rental rate of \$46,465 commencing January 1, 2022, with annual CPI rent increases, is below the average lease rate of what Metro pays for other cell tower leases on an annual basis. A Broker's Opinion of Value by John Potts, Executive Officer, Real Estate (licensed real estate broker #01787671), determined that this lease rate is based on the current condition of the property and comparable rental rates and is within market rate.

### Considerations

Due to the Tower's location, it is a central hub for Metro's radio communications. Without the Tower, Metro would have to lease several other towers to maintain the same coverage this Tower provides, increasing operating costs substantially.

### **DETERMINATION OF SAFETY IMPACT**

This Board item will not have an impact on safety standards for Metro.

### **FINANCIAL IMPACT**

Approval of the Amendment with Baldwin Stocker, LLC is estimated to be a total of \$508,780 in rent over the ten-year term. The proposed lease obligations are included in the FY22 Budget. Future lease obligations will be included in annual budget preparation.

### Impact to Budget

The funding for the proposed lease is the general fund, right-of-way. The funding source is eligible for bus & rail operations and capital projects.

### **EQUITY PLATFORM**

Renewing this lease will maintain communications through this location and provide necessary rail and bus communications that have measurable improvements that bring, or aid in, more constant mobility options for disadvantaged communities. Continuing this lease will positively impact disadvantaged communities who are more reliant on Metro for transportation to get to places of employment or for medical services. Communication within the Metro system is key to delivering on-time, safe, and sanitary services.

As such, this radio tower is an essential link in Metro's bus and rail communication to ensure timely arrivals and stops and to facilitate repairs, maintenance, and janitorial services to keep the Metro system clean and dependable for all who rely on Metro for their transit options.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommendation supports strategic plan goal # 2, to provide "outstanding trip experiences for all."

### **ALTERNATIVES CONSIDERED**

If the board chooses not to extend the lease, the alternative is to lease several other towers to maintain the same coverage. This will increase operating costs substantially and is not recommended.

**NEXT STEPS**

Metro will execute the Amendment with Baldwin Stocker, LLC if the board approves, thereby securing the microwave radio station location through December 31, 2031.

**ATTACHMENTS**

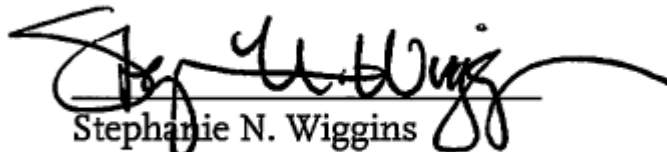
Attachment A - Lease Location

Attachment B - Deal Points

Prepared by: John Beck, Principal Real Estate Officer, Countywide Planning & Development, (213) 922-4435

John Potts, Executive Officer, Countywide Planning & Development, (213) 928-3397  
Holly Rockwell, SEO - Real Estate, Transit Oriented Communities and Transportation Demand Management, (213) 922-5585

Reviewed by: James de la Loza, Chief Planning Officer, (213) 922-2920

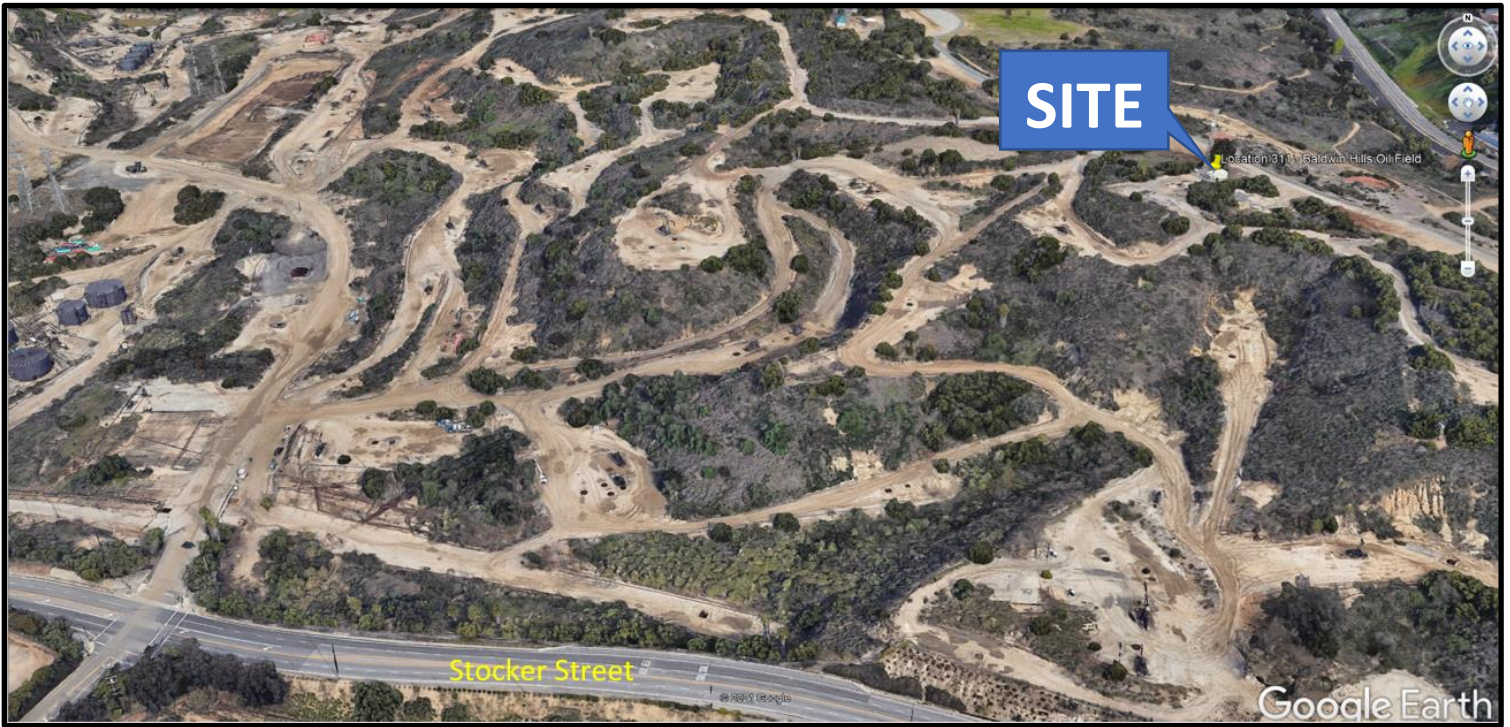


Stephanie N. Wiggins  
Chief Executive Officer



# Attachment A –Lease Location

## Location Map



**Baldwin Hills Oil Field , Los Angeles**

## Attachment B – Deal Points

<b>New or renewal</b>	Fifth Amendment to Lease
<b>Landlord/Owner</b>	Baldwin Stocker, LLC
<b>Location</b>	Baldwin Hills Oil Field, Los Angeles
<b>Premises</b>	Radio tower location
<b>Purpose</b>	Radio tower for rail and bus communications.
<b>Commencement and Duration (note any extensions)</b>	10-years commencing January 1, 2022.
<b>Total Cost</b>	The total lease value is approximately \$508,780 over the ten (10)-year term.
<b>Early Termination Clauses</b>	None.
<b>Determination of Lease Value</b>	Broker Opinion of Value.
<b>Background with this Landlord</b>	This will be the fifth transaction with the landlord at this location.
<b>Special Provisions</b>	None.



## Board Report

File #: 2021-0399, File Type: Appointment

Agenda Number: 19.

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### OPERATIONS, SAFETY AND CUSTOMER EXPERIENCE COMMITTEE SEPTEMBER 16, 2021

**SUBJECT: MEMBERSHIP ON METRO'S SAN FERNANDO VALLEY AND SOUTH BAY CITIES  
SERVICE COUNCILS**

**ACTION: APPROVE RECOMMENDATION**

#### **RECOMMENDATION**

APPROVE nominees for membership on Metro's San Fernando Valley and South Bay Cities Service Councils.

#### **ISSUE**

Each Metro Service Council (MSC) is comprised of nine Representatives that serve terms of three years; terms are staggered so that the terms of three of each Council's nine members expire annually on June 30. Incumbent Representatives can serve additional terms if re-nominated by the nominating authority and confirmed by the Metro Board.

#### **BACKGROUND**

Metro Service Councils were created in 2002 as community-based bodies tasked with improving bus service and promoting service coordination with municipal and local transit providers. The MSC bylaws specify that Representatives should live in, work in, or represent the region; have a basic working knowledge of public transit service within their region, and understand passenger transit needs. To do so, each representative is expected to ride at least one transit service per month.

The MSC is responsible for convening public hearings to receive community input on proposed service modifications and rendering decisions on proposed bus route changes considering staff's recommendations and public comments. All route and major service changes that the MSC approves will be brought to the Metro Board of Directors as an information item. Should the Metro Board decide to move an MSC-approved service change to an Action Item, the MSC will be notified of this change prior to the next Service Council monthly meeting.

#### **DISCUSSION**

The individuals listed below have been nominated to serve the remainder of the terms of their Councils' vacant seats by the Councils' appointing authority. If approved by the Board, these

appointments will serve out the remainder of the seat’s three-year term. A brief listing of qualifications for the new nominees and the nomination letters from the nominating authorities is provided in Attachments A and B.

For reference, the 2019 American Community Survey demographics and 2019 Metro Ridership Survey demographics for each region are compared to the membership, should these nominees be appointed.

San Fernando Valley

- A. Felipe Escobar, San Fernando Valley Service Council, New Appointment  
 Nominated by: Los Angeles Mayor Eric Garcetti  
 Term: July 1, 2021 - June 30, 2024

Should this nominee be appointed, the San Fernando Valley (SFV) Service Council membership will compare to the region and the region’s ridership as follows:

% Region Total	Hispanic	White	Asian	Black	Native Amer	Other
SFV Council Region	41.0%	41.1%	11.2%	3.7%	0.1%	2.9%
SFV Region Ridership	63%	13%	9%	9%	1%	5%
SFV Membership/No.	44% / 4	44% / 4	0% / 0	11% / 1	0% / 0	0% / 0

The gender makeup of the SFV Service Council will be as follows:

Gender	SFV Membership/No.*	Los Angeles County
Male	66.6% / 6	49.7%
Female	33.3% / 3	50.3%

South Bay Cities

- B. Charles Michel Deemer, South Bay Cities Service Council, New Appointment  
 Nominated by: South Bay Cities Council of Governments  
 Term: July 1, 2021 - June 30, 2024
- C. Bob Wolfe, South Bay Cities Service Council, New Appointment  
 Nominated by: South Bay Cities Council of Governments  
 Term: July 1, 2020 - June 30, 2023

Should these nominees be appointed, the South Bay Cities (SBC) Service Council membership will compare to the region and the region’s ridership as follows:

% Region Total	Hispanic	White	Asian	Black	Native Amer	Other
SBC Region	44.6%	21.6%	13%	17%	0.2%	3.7%

SBC Region Ridership	64%	5%	6%	22%	1%	3.7%
SBC Membership/No.	22% / 2	33% / 3	22% / 2	22% / 2	0% / 0	0% / 0

The gender makeup of the South Bay Cities Service Council will be is as follows:

Gender	SBC Membership/No.	Los Angeles County
Men	66.6% / 6	49.7%
Women	33.3% / 3	50.3%

**DETERMINATION OF SAFETY IMPACT**

Maintaining the full complement of representatives on each Service Council to represent each service area is essential. As each representative is to be a regular user of public transit, and each Council is composed of people from diverse areas and backgrounds, this enables each Council to better understand the needs of transit consumers including the need for the safe operation of transit service and safe location of bus stops.

**EQUITY PLATFORM**

Metro seeks to appoint Service Council members that represent the diverse needs and priorities reflective of the demographics of each respective region.

**IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Approval of this recommendation supports the following Metro Strategic Plan Goal: 30 Enhance communities and lives through mobility and access to opportunity.

**ALTERNATIVES CONSIDERED**

The alternative to approving these appointments would be for these nominees not to be approved for appointment. To do so would result in reduced effectiveness of the Service Councils, as it would increase the difficulty of obtaining the quorum necessary to allow the Service Council to formulate and submit recommendations to the Board. It would also result in the Service Council having less diverse representation of their respective service areas.

**NEXT STEPS**

A Westside Central Service Council member resigned effective May 12, 2021, which created one (1) vacancy on this Council. Staff is working with the nominating authority to identify a replacement candidate and will submit the nomination for Board approval in the near future.

Staff will continue to monitor the major contributors to the quality of bus service from the customer’s perspective and share that information with the Service Councils for use in their work to plan and to implement and improve bus service in their areas and the customer experience using our bus

service.

**ATTACHMENTS**

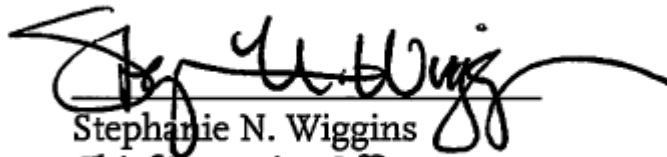
Attachment A - Nominee Listing of Qualifications

Attachment B - Nomination Letters

Prepared by: Conan Cheung, Sr. Executive Officer, Service Development, Scheduling  
and Analysis, (213) 418-3034

Dolores Ramos, Manager, Regional Service Councils, (213) 598-9715

Reviewed by: James T. Gallagher, Chief Operations Officer, (213) 418-3108



Stephanie N. Wiggins  
Chief Executive Officer

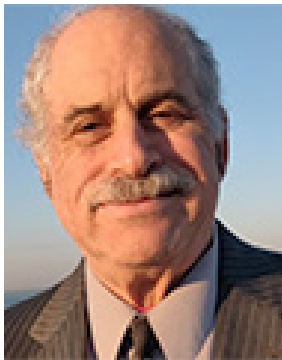
**NEW APPOINTEE BIOGRAPHY AND QUALIFICATIONS**

**Charles M. Deemer, Nominee for South Bay Cities Service Council**



Charles Deemer is resident of Torrance and works as a self-employed bookkeeper and tax preparer. Mr. Deemer previously served two consecutive terms on the South Bay Cities Service Council from July 2015 through June 2021. Mr. Deemer has also served on the City of Torrance's Environmental Quality & Energy Conservation Commission since 2013. Prior to that, he served on the City's Water Commission from 2004- 2013. Mr. Deemer is a graduate of California State University Long Beach and holds a degree in Finance and Accounting.

**Bob Wolfe, Nominee for South Bay Cities Service Council**



Bob Wolfe is a resident of Hermosa Beach and a pro bono appellate attorney. He currently serves as a commissioner on the Hermosa Beach Civil Service Board and as one of Supervisor Janice Hahn's four appointees on Metro's Community Advisory Council, Mr. Wolfe grew up in the area and attended Inglewood High School.

Mr. Wolfe holds a BA from University of California, Santa Cruz in Politics, and a Juris Doctorate from University of California, Davis School of Law. He also volunteers as a Member of the Board of Directors of the California Supreme Court Historical Society, and of Hillel Council UCLA.

**Felipe Escobar, Nominee for San Fernando Valley Service Council**



Felipe Escobar is the Organizing Director for Pacoima Beautiful, a grassroots environmental justice organization that provides education, impacts local policy, and supports local arts and culture to promote a healthy and sustainable San Fernando Valley. In this role, he works to elevate residents' lived experiences in frontline communities most impacted by climate change to ensure that they are the nearest to power and can inform and drive policies that will impact the community. Felipe also serves as a Board member for CHIRLA where he pursues his passion to achieve justice for immigrant communities. Felipe Escobar attended Los Angeles Valley College, where he was recruited to run for the school's cross-country team. Felipe graduated from California State University, Northridge (CSUN) with a degree in Political Science. In his free time, he enjoys running and occasionally participates in marathons such as the prestigious Boston Marathon.

APPOINTING AUTHORITY NOMINATION LETTERS

San Fernando Valley Service Council



ERIC GARCETTI  
MAYOR

August 20, 2021

Ms. Dolores Ramos  
Chief Administrative Analyst  
One Gateway Plaza  
Los Angeles, CA 90012

Ms. Ramos,

I hereby submit the nomination of Mr. Felipe Escobar to be appointed as a representative on the San Fernando Valley Service Council, for term ending on June 30, 2024.

I certify that in my opinion Mr. Escobar is qualified for the work that will devolve upon her, and that I make this appointment solely in the interest of the City.

Please let me know if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:cl



## South Bay Cities Service Council



2355 Crenshaw Blvd., #125  
Torrance, CA 90501  
(310) 371-7222  
[sbccog@southbaycities.org](mailto:sbccog@southbaycities.org)  
[www.southbaycities.org](http://www.southbaycities.org)

July 23, 2021

Ms. Dolores Ramos  
Chief Administrative Analyst  
Metro Regional Service Councils  
One Gateway Plaza MS 99-7-1  
Los Angeles, CA 90012

Dear Ms. Ramos:

This letter serves as the South Bay Cities Council of Governments (SBCCOG) recommendation to nominate representatives to serve on the South Bay Metro Service Council.

At their July 22, 2021 Board of Directors meeting, the SBCCOG Board approved the following nominees:

- Re-appoint **Charles Michel Deemer** for a 3 year term. This nominee is to replace the position not assumed by Hon. Richard Montgomery.
- Appoint **Bob Wolfe** to fill the two-year unexpired term of Luis Duran. Mr. Wolfe is an avid transit rider, Hermosa Beach resident and Civil Service Board Commissioner, and a member of the Metro Community Advisory Council. Mr. Wolfe can be reached at [Bob.Wolfe@outlook.com](mailto:Bob.Wolfe@outlook.com)

We respectfully request that the Metro Board appoint these nominees at its earliest convenience.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Drew Boyles", is written over a light blue horizontal line.

Drew Boyles, Chair  
South Bay Cities Council of Governments

LOCAL GOVERNMENTS IN ACTION

Carson El Segundo Gardena Hawthorne Hermosa Beach Inglewood Lawndale Lomita  
Manhattan Beach Palos Verdes Estates Rancho Palos Verdes Redondo Beach Rolling Hills  
Rolling Hills Estates Torrance Los Angeles District #15 Los Angeles County



## Board Report

File #: 2021-0520, File Type: Contract

Agenda Number: 20.

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### OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE SEPTEMBER 16, 2021

**SUBJECT: COMMERCIAL AND INDUSTRIAL DOOR REPAIR AND PREVENTIVE  
MAINTENANCE SERVICES**

**ACTION: APPROVE CONTRACT AWARD**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award a firm-fixed unit rate Contract No. OP754160008370 for commercial and industrial door repair and preventive maintenance services with Steelman Build & Construction Inc., for a not-to-exceed amount of \$1,682,736 for the three-year base period, \$560,912 for option year one, and \$560,912 for option year two, for a combined not-to-exceed amount of \$2,804,560, effective January 1, 2022.

#### **ISSUE**

The existing commercial and industrial door repair and preventive maintenance service contract expires December 31, 2021. To ensure service continuity along with safe and timely operations, a new contract award is required effective January 1, 2022.

#### **BACKGROUND**

On May 26, 2016 Metro Board of Directors awarded a five-year, firm-fixed unit rate Contract No. OP4260900 to Specialty Doors + Automation, to provide commercial and industrial door repair and preventive maintenance services for Metro's 935 doors. During the contract term, services were expanded to include 115 additional doors to accommodate Metro's system expansion projects.

#### **DISCUSSION**

Currently, there are over 1,050 doors throughout Metro bus and rail facilities. This includes steel roll-up doors, glass doors, bi-fold doors, roll-up grilles, sectional doors, fire doors, and counter shutters.

While Metro staff are first responders to electrical and power supply issues associated with inoperable doors, under the contract, the contractor is responsible for performing as-needed mechanical and any other repairs for damaged or malfunctioning commercial and industrial doors. The contractor is also required to provide semi-annual preventative maintenance inspections for roll-up doors and grilles.

Proactive preventative maintenance program and timely repair of damaged or malfunctioning doors are necessary to ensure safe operations, accessibility to Metro's system and timely bus roll-outs.

### **DETERMINATION OF SAFETY IMPACT**

The approval of this item will ensure safe, timely, and quality commercial and industrial door repair and preventive maintenance services throughout Metro bus and rail facilities.

### **FINANCIAL IMPACT**

Under FY22 Budget, funding of \$420,300 is included under cost center 8370 - Facilities Contracted Maintenance Services, account 50308, Service Contract Maintenance, under various projects.

Since this is a multi-year contract, the cost center manager and Sr. Executive Officer, Maintenance and Engineering (Chief Engineer) will be accountable for budgeting the cost in future years.

#### **Impact to Budget**

The current source of funds for this action are Federal, State, and Local funds including Fares. Use of these funding sources currently maximizes project funding use given approved provisions and guidelines.

### **EQUITY PLATFORM**

As part of this contract solicitation, a System-wide Metro Connect Industry Forum Outreach event was conducted on March 5, 2021, with the participation of 14 attendees representing SBE firms to increase SBE participation in this SBE Set-aside solicitation. Outreach events will continue to be conducted for upcoming contract solicitations to expand opportunities for engagement and participation of small businesses and groups within the equity platform framework.

This contract solicitation is part of the Small Business Enterprise (SBE) Prime (Set-Aside) Program. Steelman Build & Construction Inc. is a Metro certified SBE contractor and made an 86% SBE commitment as the Prime, meeting the Small Business Prime Set-Aside requirements established for this solicitation.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

This Board action supports Strategic Goal 5; Provide responsive, accountable, and trustworthy governance within the Metro organization. Performing semi-annual inspections, preventive maintenance inspections, and as-needed repairs to damaged or malfunctioning doors will extend their useful life, provide safe and reliable operations system-wide.

### **ALTERNATIVES CONSIDERED**

Staff considered providing this service with in-house staff. This would require the hiring and training

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of additional certified personnel, purchase of additional equipment, vehicles, and supplies to support the expanded responsibility. Staff's assessment indicates this is not a cost-effective option for Metro.

### **NEXT STEPS**

Upon approval by the Board, staff will execute a firm fixed unit rate Contract No. OP754160008370 with Steelman Build & Construction Inc., to provide commercial and industrial door repair and preventive maintenance services effective January 1, 2022.

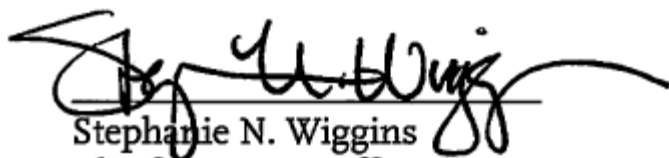
### **ATTACHMENTS**

Attachment A - Procurement Summary

Attachment B - DEOD Summary

Prepared by: Errol Taylor, Sr. Executive Officer, Maintenance & Engineering (Chief Engineer), (213) 922-3227  
Lena Babayan, Deputy Executive Officer, Facilities Contracted Maintenance Services, (213) 922-6765  
Carlos Martinez, Sr. Manager, Facilities Contracted Maintenance Services, (213) 922-6761

Reviewed by: James T. Gallagher, Chief Operations Officer, (213) 922-4424  
Debra Avila, Chief, Vendor/Contract Management Officer, (213) 418-3051



Stephanie N. Wiggins  
Chief Executive Officer

## PROCUREMENT SUMMARY

COMMERCIAL AND INDUSTRIAL DOOR REPAIR AND PREVENTIVE  
MAINTENANCE SERVICES/OP754160008370

1.	<b>Contract Number:</b> OP754160008370	
2.	Recommended Vendor: Steelman Build & Construction, Inc.	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> RFP <input checked="" type="checkbox"/> IFB <input type="checkbox"/> IFB-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	A. Issued: April 6, 2021	
	B. Advertised/Publicized: April 6, 2021	
	C. Pre-Proposal/Pre-Bid Conference: April 15, 2021	
	D. Proposals/Bids Due: May 18, 2021	
	E. Pre-Qualification Completed: July 28, 2021	
	F. Conflict of Interest Form Submitted to Ethics: June 2, 2021	
	G. Protest Period End Date: September 20, 2021	
5.	Solicitations Picked up/Downloaded: 17	Bids Received: 2
6.	<b>Contract Administrator:</b> Aielyn Dumaua	<b>Telephone Number:</b> (213) 922-7320
7.	<b>Project Manager:</b> Raffi Melconian	<b>Telephone Number:</b> (213) 922-5024

**A. Procurement Background**

This Board Action is to approve the award of Contract No. OP754160008370 to Steelman Build & Construction, Inc. (Steelman), to provide commercial and industrial door repair and preventive maintenance services for all Metro bus and rail facilities.

Prior to the release of the solicitation, a Metro Connect Industry Forum Outreach event was conducted on March 5, 2021, with participation of 14 attendees representing SBE firms to increase SBE participation in this SBE Set-aside solicitation.

On April 6, 2021, Invitation for Bids No. OP75416 was issued as a competitive sealed bid procurement in accordance with Metro's Acquisition Policy and the contract type is firm fixed unit rate. The IFB was open only to Metro Certified Small Business Enterprise (SBE) firms.

One amendment was issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on April 8, 2021, revised the minimum qualification requirements and changed the time of the pre-bid conference.

A virtual Pre-Bid Conference was held on April 15, 2021. There were no questions received prior to the bid due date.

**B. Evaluation of Bids**

This procurement was conducted in accordance with and complies with Metro's Acquisition Policy for a competitive sealed bid. A total of two bids were received on May 18, 2021, and are listed below in alphabetical order:

1. South Coast Industrial Door, Inc.
2. Steelman Build & Construction, Inc.

Metro's Diversity and Economic Opportunity Department (DEOD) determined South Coast Industrial Door, Inc. (South Coast) to be non-responsive to the mandatory SBE requirements. Certification verification revealed that South Coast was not SBE certified at the time of bid due date. Hence, the firm was excluded from further consideration.

The bid of Steelman was reviewed for responsiveness. Areas of responsiveness include meeting the minimum qualification requirements such as years of experience in performing commercial, industrial and roll-up door repair work and having the required license to perform the required services. Steelman was determined to be responsive and qualified to perform the required services based on the IFB requirements.

**C. Cost/Price Analysis**

The bid price from Steelman has been determined to be fair and reasonable based on price analysis, independent cost estimate, and technical analysis.

<b>BIDDER</b>	<b>BID AMOUNT</b>	<b>METRO ICE</b>	<b>AWARD AMOUNT</b>
Steelman Build & Construction, Inc.	\$2,804,560	\$2,556,016	\$2,804,560

**D. Background on Recommended Contractor**

The recommended firm, Steelman Build & Construction, Inc., located in Claremont, CA, was established in 2016. It is a commercial and public works general construction company that specializes in commercial door services.

Steelman is a Metro certified SBE firm and is a licensed general building and doors, gates and activating devices contractor.

## DEOD SUMMARY

**COMMERCIAL AND INDUSTRIAL DOOR REPAIR AND PREVENTATIVE  
MAINTENANCE SERVICES / OP754160008370**

**A. Small Business Participation**

Effective June 2, 2014, per Metro's Board-approved policy, competitive acquisitions with three or more Small Business Enterprise (SBE) certified firms within the specified North American Industry Classification System (NAICS) as identified for the project scope shall constitute a Small Business Set-Aside procurement. Accordingly, the Contract Administrator advanced the solicitation, including posting the solicitation on Metro's website, advertising, and notifying certified small businesses as identified by NAICS code(s) that this solicitation was open to **SBE Certified Small Businesses Only**.

Steelman Build & Construction Inc. (Steelman), an SBE Prime, is performing 86% of the work with its own workforce. Steelman listed one subcontractor to perform on this contract.

**SMALL BUSINESS SET-ASIDE**

	<b>SBE Prime Contractor</b>	<b>SBE % Committed</b>
1.	Steelman Build & Construction Inc. (Prime)	86%
	<b>Total Commitment</b>	86%

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing Wage requirements are applicable to this project. DEOD will monitor contractors' compliance with the State of California Department of Industrial Relations (DIR), California Labor Code, and, if federally funded, the U S Department of Labor (DOL) Davis Bacon and Related Acts (DBRA)..

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

**Board Report**

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**File #:** 2021-0523, **File Type:** Contract**Agenda Number:** 21.

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**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE  
SEPTEMBER 16, 2021****SUBJECT: CONTRACT NO. PS51796000 - TELEPHONE SYSTEM MAINTENANCE WITH  
NORSTAN COMMUNICATIONS****ACTION: APPROVE RECOMMENDATIONS****RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to execute Contract Modification No.1 to Contract No. PS51796000 for telephone system maintenance, service, and repair to Norstan Communications, Inc., dba Black Box Network Services, for telephone system maintenance, service, and repair, to exercise the first, two-year option in an amount of \$1,037,075, increasing the total contract amount from \$1,521,764 to \$2,558,839 and extending the contract term from October 31, 2021, to October 31, 2023.

**ISSUE**

The current contract expires on October 31, 2021. To continue services to provide maintenance and repair services for the Metro owned legacy NORTEL Networks (NORTEL) telephone systems and Cisco Network VoIP telephone equipment, a Contract Modification is required to exercise the first, two-year option and extend the contract term to October 31, 2023.

**BACKGROUND**

On October 18, 2018, Metro Board of Directors awarded a competitively negotiated procurement to Scottel Voice & Data, Inc., dba Black Box Network Services. Effective April 1, 2019, Metro agreed to the Consent to Assignment to Norstan Communications, Inc. dba Black Box Network Services.

These telephone systems provide telephone service at Metro Headquarters, Central Maintenance Facility (CMF), Bus/Rail operating divisions, Metro Red Line Stations, and other Metro support facilities. NORTEL and Cisco certified engineers and technicians must perform maintenance, service, and repair of the telephones systems. Although Metro technicians perform basic maintenance and repair on the NORTEL telephone system, they are not certified to perform the higher levels of maintenance and repair required for the major components. Also, it is not economical for Metro to maintain the extensive inventory of replacement parts necessary to keep the telephone system operational. Therefore, Metro has historically contracted with a qualified service provider.



## **DISCUSSION**

Metro operates six major Rail Lines, Bus Operating Divisions, Facilities Maintenance locations, and the Metro Headquarters. The telephone maintenance contract will provide maintenance and installation service to all telephone systems Nortel/Avaya, and Cisco VoIP, and call center equipment.

This maintenance contract will ensure voice network connectivity to maintain an agency wide customer and employee safety environment. In addition, this contract will provide technical and engineering support for future Nortel/Avaya legacy equipment conversion to Cisco VoIP network system. This contract will prepare Metro for a future state of the art communications systems.

## **DETERMINATION OF SAFETY IMPACT**

Approval of this item will ensure the continuity of a telephone maintenance provider, Cisco certified engineers, and technicians will strengthen employees and public safety while ensuring the security and movement of people throughout Metro Transportation network. Metro's telephone communications network is a major support system in providing public safety.

## **FINANCIAL IMPACT**

The annual funding of \$518,537 for this service is included in the FY22 budget in cost center 9220, ITS Operations, under project number 100001, General Overhead, 01.01 Contract Maintenance Services. Since this is a multi-year contract, the Chief Information Technology Officer will be accountable for budgeting the cost in the future years, including any option exercised.

### **Impact to Budget**

This service is funded via Metro's federally approved indirect cost allocation plan and includes sales tax, fares and grant funds. No other sources of funds were considered because this service is used enterprise wide.

## **EQUITY PLATFORM**

Metro is looking to improve telephone communication systems for employees and public safety throughout the Bus and Rail Transportation Network. The goal is to provide real-time communications at all Metro facilities. Additionally, to improve and maintain a more consistent safety experience for our employees and public riders.

Executing the telephone maintenance contract modification will minimize disruption to customer service telephones at Bus and Rail locations. The contractor's enhanced knowledge and capabilities along with 24X7 monitoring systems, will mitigate telephone system delays and/or any disruptions to

riders' communications at the Bus and Rail stations, including during emergencies.

As a result, Metro's transit riders will have an improved experience using public transportation for their commutes and daily activities public ridership enhancing ridership confidence.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended contract modification supports Metro Vision 2028 Strategic Goal 2: Metro will foster and maintain a strong safety culture. The telephone system maintenance contract will improve the ongoing commitment to safety culture as well as to continue to enhance and support programs designed to address workplace safety and security throughout the agency.

### **ALTERNATIVES CONSIDERED**

The alternative to not exercising the option term would be to shift the responsibility for repairing and maintaining the entire telephone system to Metro staff. This would require Metro to train and obtain NORTEL and Cisco certification for existing staff, hire a minimum of two additional NORTEL/Cisco Network Engineers and two additional NORTEL/Cisco trained technicians. Metro would need to maintain an extensive inventory of replacement parts. The expense to bring repair and maintenance of the telephone system in house would exceed the cost to retain a service provider.

### **NEXT STEPS**

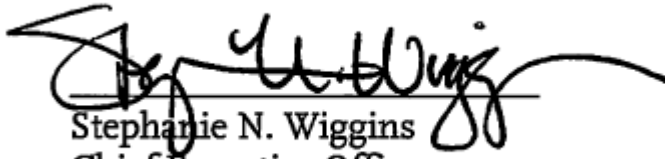
Upon Board approval, staff will execute Modification No.1 to Contract No. PS51796000 with Norstan Communications, Inc., dba Black Box Network Services, to exercise the first, two-year option and extending the contract term from October 31, 2021 to October 31, 2023 for Metro telephone systems maintenance, service and repair.

### **ATTACHMENTS**

Attachment A - Procurement Summary  
Attachment B - Contract Modification/Change Order Log  
Attachment C - DEOD Summary

Prepared by: Roger Largaespada, Sr Manager, Systems Maintenance, (213) 922-3490  
Joe Giba, EO, Information Technology - (213) 922-3450

Reviewed by: Bryan Sastokas, Chief Information Technology Officer - (213) 922-5510  
Debra Avila, Chief Vendor/Contract Management Officer, (213) 418-3051  
James Gallagher, Chief Operations Officer, (213) 418-3108



Stephanie N. Wiggins  
Chief Executive Officer

## PROCUREMENT SUMMARY

## TELEPHONE SYSTEM MAINTENANCE / PS51796000

1.	<b>Contract Number: PS51796000</b>		
2.	<b>Contractor:</b> Norstan Communications, Inc. dba Black Box Network Services		
3.	<b>Mod. Work Description:</b> Exercise First, Two-Year Option		
4.	<b>Contract Work Description:</b> Provide maintenance, service, and repair of Metro telephone system network.		
5.	<b>The following data is current as of:</b> 7/28/2021		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	10/18/2018	<b>Contract Award Amount:</b> \$1,521,764
	<b>Notice to Proceed (NTP):</b>	N/A	<b>Total of Modifications Approved:</b> \$0.00
	<b>Original Complete Date:</b>	10/31/2021	<b>Pending Modifications (including this action):</b> \$1,037,075
	<b>Current Est. Complete Date:</b>	10/31/2023	<b>Current Contract Value (with this action):</b> \$2,558,839
7.	<b>Contract Administrator:</b> Manchi Yi		<b>Telephone Number:</b> (213) 418-3332
8.	<b>Project Manager:</b> Roger Largaespada		<b>Telephone Number:</b> (213) 922-3490

**A. Procurement Background**

This Board Action is to approve Contract Modification No. 1 to exercise the first, two-year option in the amount of \$1,037,075, increasing the total contract amount from \$1,521,764 to \$2,558,839 and extending the contract term from October 31, 2021 to October 31, 2023.

This Contract Modification will be processed in accordance with Metro's Acquisition Policy and the contract type is a firm fixed price.

On October 18, 2018, Metro Board of Directors awarded a competitively negotiated Contract No. PS51796000 to Scottel Voice and Data, Inc. dba Black Box Network Services to provide maintenance, service, and repair of Metro telephone system network. Effective April 1, 2019, Metro agreed to the Consent to Assignment to Norstan Communications, Inc. dba Black Box Network Services to provide the services under Contract No. PS51796000.

Refer to Attachment B – Contract Modification/Change Order Log.

**B. Cost/Price Analysis**

The recommended price to exercise the first, two-year option has been determined to be fair and reasonable based upon technical evaluation, fact finding, price analysis, and negotiations.

<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$1,037,075	\$2,848,650	\$1,037,075

**CONTRACT MODIFICATION/CHANGE ORDER LOG**  
**TELEPHONE SYSTEM MAINTENANCE / PS51796000**

<b>Mod. No.</b>	<b>Description</b>	<b>Status (approved or pending)</b>	<b>Date</b>	<b>\$ Amount</b>
1	Exercise First Option (2 years) and Extend Contract Term	Pending	Pending	\$1,037,075
	<b>Modification Total:</b>			<b>\$1,037,075</b>
	<b>Original Contract:</b>			<b>\$1,521,764</b>
	<b>Total:</b>			<b>\$2,558,839</b>

**DEOD SUMMARY**

**TELEPHONE SYSTEM MAINTENANCE/PS51796000**

**A. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) did not establish a Disadvantaged Business Enterprise (DBE) goal for this procurement due to the lack of subcontracting opportunities and the lack of available DBE certified firms capable of performing the required scope of work. The prime, Scottel Voice & Data, Inc. dba Black Box Network Services did not make a DBE commitment.

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

**Board Report**

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**File #:** 2021-0499, **File Type:** Contract

**Agenda Number:** 22.

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**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE  
SEPTEMBER 16, 2021**

**SUBJECT: P3010 LIGHT RAIL VEHICLE PROCUREMENT CONSULTING SERVICES**

**ACTION: AUTHORIZE CEO TO INCREASE THE CHANGE MODIFICATION AUTHORITY AND INCREASE THE CONTRACT VALUE AND CHANGE PERIOD OF PERFORMANCE FOR CONTRACT (OP39602795A)**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to:

- A. INCREASE the Contract Modification Authority (CMA) from 10% to 15% of the total contract value through Contract Modification 32 to \$3,720,176 for Contract No. OP39602795A with LTK Engineering Services for Technical Support Services for P3010 Light Rail Vehicle Acquisition; and
- B. EXECUTE Modification No. 32 to Contract No. OP39602795A with LTK Engineering Services for Technical Support Services for P3010 Light Rail Vehicle Acquisition, to extend the Period of Performance until 2023 and increase the Not-to-Exceed Total Contract Price by \$1,513,854, from \$23,287,320 to \$24,801,174.

**ISSUE**

In March 2012, the Board approved a 5-year contract with LTK (OP39602795A) to support Metro's Project Manager in the technical and engineering oversight of the manufacture of the P3010 Light Rail Vehicle (LRV) by Kinkisharyo International, LLC (KI). Subsequently, in January 2017, the Board approved the award of the three 1-year options to support the additional four LRV Options for the P3010 LRV Project (CP 206035) for an additional 157 vehicles, for a combined total of 235 vehicles with anticipation of final deliveries in the latter half of 2020.

Due to unforeseen circumstances, including a global pandemic, unanticipated delays have pushed final acceptance of all 235 rail vehicles to mid-2023. To ensure continuity of consultant support for the P3010 LRV project, it is recommended that Metro extend the existing P3010 consultant contracts.

**BACKGROUND**

March 15, 2012, the Board approved two contracts to be awarded in response to RFP No.



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OP39602795, *Consulting Services for Light Rail Vehicle Acquisition, Technical and Program Management Support*, one to provide technical and one to provide program management support to Metro staff engaged in the management of the P3010 contract for the acquisition & on-time time delivery of a base order of 78 light rail vehicles (LRV) and up to four option orders totaling 235 LRVs for future line extensions and replacement of the aging Metro Blue Line fleet.

(LTK) Consultant for Light Rail Vehicle Acquisition, Technical Support Services

The objective is to support Metro's Project Manager with the engineering and technical oversight of the rail vehicle contractor to ensure performance consistent with the delivery requirements of the P3010 LRV procurement. The consultant provides staff support in the following disciplines:

- Systems Engineering
- Systems Integration
- Quality Assurance
- Design Conformance Tests
- Inspection/Audit of Fabrication and Assembly Site Activities

Actual work is as needed and directed by Metro through written task orders to the consultant contracts, using not to exceed prices based on the fixed labor rates in the contract. The consultants' staff is managed daily by Metro's P3010 LRV Project Manager.

**DISCUSSION**

Approval of Recommendation A increases the Contract Modification Authority to the LTK Contract, which will allow for continued technical support of the P3010 LRV project. Metro staff requires this project support to navigate the remaining technical issues and delays to achieve the final delivery and acceptance of the P3010 LRVs in June of 2023.

Approval of Recommendation B extends the engagement with LTK for the seamless provision of the technical consultant services in support of the P3010 LRV acquisition project.

**DETERMINATION OF SAFETY IMPACT**

The approval to transfer funds between the contracts and increase the CMA for the Technical Support and Program Management Support Services will ensure the LRV Procurement Project's continuity and maintain overall system safety, service quality, system reliability, and customer satisfaction.

**FINANCIAL IMPACT**

Funding for P3010 consultant support services has been allocated, and initial LOP budget of \$30,000,000 for Consulting Services for Light Rail Vehicle Procurement was approved by the Board in 2012 and extended in 2017. Funds required in fiscal year 2022 are included in Cost Center 3043, Capital Project (CP) 206036. Since this is a multi-year project, the Chief Operating Officer and the Project Manager have been responsible for budgeting. Within CP 206036, there are two consultant supporting services specified: Technical Support and Program Management Support Services.

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Increasing the funds and extending the consultant support services for Contract No. OP39602795A will not impact the Board-approved LOP of \$30,000,000.

#### Impact to Budget

Funding for these services includes Proposition A 35% Rail. This funding source is eligible for Rail Operations and Capital Projects and will maximize fund use based on funding allocation provisions.

#### **EQUITY PLATFORM**

This is an existing professional support contract needed to ensure continuity and proper project closeout of the new P3010 Light Rail Vehicle Acquisition Project and does not have any impacts on the previously approved Life-of-Project (LOP). In addition, approving the two recommended items ensures successful completion of the P3010 project, which provides accessible and affordable transportation for all who ride our light rail system.

#### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommendations supports strategic plan goal # 1.2 - Optimize the speed, reliability and performance of existing system by revitalizing and upgrading Metro's transit assets. The completion and roll out of the P3010 LRVs are state -of-the-art assets which will significantly reduce trip disruptions on rail networks and improve the integrity of the overall network.

#### **ALTERNATIVES CONSIDERED**

The Board may choose not to increase the CMA authority or extend the current contract. This is not recommended as critical project activities being supported by consultant staff will be interrupted, likely impacting the project schedule. These activities include but are not limited to; auditing manufacture and assembly site activities, witnessing commissioning tests, reviewing test procedures and test reports, providing warranty support, reviewing car history books before submittal to CPUC, and conducting schedule and milestone reviews. The Metro project team currently does not have the resources to absorb this work.

Additionally, disapproving the two recommended items will adversely impact the P3010 project completion due to the loss of the technical expertise provided through this professional support contract. The adverse impacts may result in insufficient vehicles to meet passenger demand and rollout schedules and degraded passenger wayfinding due to an unreliable passenger communication system. This would have a negative impact on providing transportation services due to being unable to provide sufficient vehicles to all who ride our light rail system and negatively impacting the rider experience.

#### **NEXT STEPS**

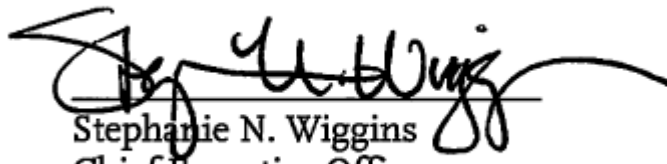
Upon Board approval, staff will increase the CMA amount and execute a Change Modification to extend the performance period and increase the Contract amount with LTK Engineering Services.

**ATTACHMENTS**

Attachment A - Procurement Summary  
Attachment B - Contract Modification Log  
Attachment C - DEOD Summary

Prepared by: Annie Yang, Sr. Director, Vehicle Acquisition, (213) 922-3254  
Jesus Montes, Sr. Executive Officer, Vehicle Engineering & Acquisition, (213) 922-3277

Reviewed by: James T. Gallagher, Chief Operations Officer, (213) 922-4424  
Debra Avila, Chief Vendor/Contract Management Officer, (213) 418-3051

  
Stephanie N. Wiggins  
Chief Executive Officer

## ATTACHMENT A

### PROCUREMENT SUMMARY

#### P3010 LIGHT RAIL VEHICLE PROCUREMENT CONSULTING SERVICES

1.	<b>Contract Number:</b> OP39602795A		
2.	<b>Contractor:</b> LTK Engineering Services		
3.	<b>Work Description:</b> Consulting Services for Light Rail Vehicle (LRV) Acquisition, Technical Support Services		
4.	<b>The following data is current as of:</b> 08/05/2021		
5.	<b>Contract Status:</b> Base Year Task Order Contract expires 11/25/2021		
	<b>Bids/Proposals Opened:</b>	11/30/2011	<b>Contract Award Amount:</b> \$15,236,445 Base
	<b>Contract Awarded:</b>	03/22/2012	<b>Total of Modifications Approved:</b> 31
	<b>NTP:</b>	08/13/2012	<b>Current Contract Value:</b> \$23,287,320 (Base & Options)
	<b>Original Complete Date:</b>	11/25/2021 (Base & Options)	<b>Current Est. Complete Date:</b> 06/30/2023 (Base & Options)
6.	<b>Contract Administrator:</b> Robert Pennington	<b>Telephone Number:</b> (213) 922-5527	
7.	<b>Project Manager:</b> Ray Saito	<b>Telephone Number:</b> (213) 922 -3254	

#### A. Procurement Background

On March 27, 2012, Contract No. OP39602795 for Element A was executed with LTK Engineering Services (LTK), in the not-to-exceed amount of \$15,236,445, for the five-year Base Contract for Consulting Services for light rail vehicle (LRV) acquisition, technical support. An aggregate total amount of \$5,972,304 for up to three one-year options was proposed and evaluated at the same time.

On March 15, 2012, the Board authorized the Chief Executive Officer to award the five-year base contract for the P3010 LRV Acquisition Technical Support Services to LTK. Subsequently on January 19, 2017, the Board approved the exercise of the three one-year options for LTK to continue to provide technical consulting services support to the P3010 LRV acquisition project. With the exercise of these Contract Options the technical services were to coincide with the delivery of the last P3010 car scheduled to be delivered by early 2020.

Due to unforeseen circumstances, including a global pandemic, unanticipated delays have pushed final acceptance of all 235 rail vehicles to mid-2023. To ensure continuity of consultant support for the P3010 LRV project, LTK was

requested to submit a proposal for extending the technical P3010 project support through June 30, 2023.

Attachment B shows that thirty-one (31) Contract Modifications totaling \$8,093,178 have been issued to date to Exercise the additional Option Years, address the need for additional technical support, update the names of the staff/personnel authorized in the various labor categories identified in Contract.

## **B. Evaluation of Proposal**

Meetings were held between Metro's Project Manager and Contracting Officer to review the remaining tasks that cannot be completed in the original time period specified in the Task order or Contract term. As a result of these discussions, both parties agreed on the tasks remaining and requested the Consultant to submit a proposal to complete. Metro staff issued a cost and schedule proposal request to extend LTK's technical support services to coincide with the revised P3010 vehicle delivery schedule. LTK's proposed Level of Effort was consistent with the Project Manager's Estimate dated July 2021 and was accepted by the Project Manager in the PM Memo/Technical Evaluation.

### **Cost/Price Analysis**

The recommended not-to-exceed amount for this extension in the Contract Period of Performance is consistent with the labor rates defined in the Base 5-year Contract that applied rate escalation and were included in the initial price proposal evaluation. The proposed labor rates were negotiated and deemed fair and reasonable as LTK applied the same rate escalation percentage that was audited and competitively negotiated for the base and option periods of this Contract.

CONSULTANT PROPOSAL	PM ESTIMATE (ICE)	RECOMMENDED PRICE
\$1,513,854	\$1,608,960	\$1,513,854

The recommended price of \$1,513,854, has been determined to be fair and reasonable based upon MAS audit findings, an independent cost estimate, cost analysis, technical evaluation, fact finding, and negotiations.

**ATTACHMENT B**

**CONTRACT MODIFICATION/CHANGE ORDER LOG**

**P3010 LIGHT RAIL VEHICLE PROCUREMENT CONSULTING SERVICES / OP39602795A**

<b>Mod. No.</b>	<b>Description</b>	<b>Status (approved or pending)</b>	<b>Date</b>	<b>Amount</b>
1	Mod. No. 1 - Modify Exhibit 1 Firm Fixed Labor Rates and Travel Costs to include additional personnel to the list and their respective fully burdened hourly rates.	Approved	10/01/12	\$0
2	Mod. No. 2 - Modify and replace Exhibit 1-A with Exhibit 1-B Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, and sub-contractors Turner and Virginkar, to the list and their respective fully burdened hourly rates	Approved	11/19/12	\$0
3	Mod. No. 3 - Modify and replace Exhibit 1-B with Exhibit 1-C Firm Fixed Labor Rates and Travel Costs to include additional personnel from sub-contractors Turner, Sean Costello, to the list and their respective fully burdened hourly rates	Approved	01/24/13	\$0
4	Mod. No. 4 - Modify and replace Exhibit 1-C with Exhibit 1-D Firm Fixed Labor Rates and Travel Costs to include additional personnel from sub-contractors Turner, Sean Costello, to the list and their respective fully burdened hourly rates	Approved	03/29/13	\$0
5	Mod. No. 5 - Update Statement of Work language consistent with Contract negotiations.	Approved	06/25/13	\$0
6	Mod. No. 6 - Modify Statement of Work to add language regarding transfer of electronic project files from the LTK Sharepoint Project Control Center to Metro servers upon project closeout.	Approved	06/26/13	\$0
7	Mod. No. 7 - Modify and replace Exhibit 1-D with Exhibit 1-E Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, K. Bisset, J. Morgan, A. Staytieh, M. Barbarash, and B. Whitbred	Approved	09/13/13	\$0
8	Mod. No. 8 - Modify and replace Exhibit 1-E with Exhibit 1-F Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, and modify travel costs and labor costs allocation. The total Contract Amount remain unchanged.	Approved	11/27/13	\$0

9	Mod. No. 9 - Modify and replace Exhibit 1-F with Exhibit 1-G Firm Fixed Labor Rates and travel costs. The total Contract Amount remain unchanged.	Approved	12/20/13	\$0
10	Mod. No. 10 - Modify and replace Exhibit 1-G with Exhibit 1-H Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, and modify travel costs and labor costs allocation. The total Contract Amount remain unchanged.	Approved	02/21/14	\$0
11	Mod. No. 11 - Modify and replace Exhibit 1-H with Exhibit 1-I Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, Judy Hong and modify travel costs and labor costs allocation. Reduction in Travel Cost..	Approved	03/31/14	-\$42,303
12	Mod. No. 12 - Modify and replace Exhibit 1-I with Exhibit 1-J Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, Louis Lim. The total Contract Amount remain unchanged.	Approved	07/09/14	\$0
13	Mod. No. 13 - Modify and replace Exhibit 1-J with Exhibit 1-K Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, Richard Whitwell. The total Contract Amount remain unchanged.	Approved	10/21/14	\$0
14	Mod. No. 14- Modify and replace Exhibit 1-K with Exhibit 1-L Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK sub-contractor, Virginkar & Associates, Inc., Clark Kidwell. The total Contract Amount remain unchanged.	Approved	10/21/14	\$0
15	Modification No. 15 - Revise Article VII: Invoices to change submittal of invoices to Annie Yang, Project Manager	Approved	01/12/15	\$0
16	Mod. No. 16- Modify and replace Exhibit 1-L with Exhibit 1-M Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, Correia, McKinley and Bakar, and Nicholas and Thornburg from TENCO. The total Contract Amount remain unchanged.	Approved	05/28/15	\$0
17	Mod. No. 17- Modify and replace Exhibit 1-M with Exhibit 1-N Firm Fixed Labor Rates and Travel Costs to include additional personnel from LTK, Ji, TENCO, Lawrence and VAI Arellano & Cosio. The total Contract Amount remain unchanged.	Approved	08/05/15	\$0

18	Mod. No. 18- Modify and replace Exhibit 1-N with Exhibit 1-O Firm Fixed Labor Rates and Travel Costs to replace Julio Jimenez with Diane Finkel for LTK, and add Magid Elgendi to TENCO. The total Contract Amount remain unchanged.	Approved	10/30/15	\$0
19	Mod. No. 19- Modify and replace Exhibit 1-O with Exhibit 1-P Firm Fixed Labor Rates and Travel Costs to replace Diane Finkel with Carol Joe for LTK, and add Bernice Lopp and Noah Jones to TENCO. The total Contract Amount remain unchanged.	Approved	01/07/16	\$0
20	Mod. No. 20- Modify and replace Exhibit 1-P with Exhibit 1-Q Firm Fixed Labor Rates and Travel Costs to replace FMI Inspector in Japan Keith Bates with a local Inspector from Osaka, Takahiro Matsumura. The total Contract Amount remain unchanged.	Approved	02/23/16	\$0
21	Mod. No. 21- Modify and replace Exhibit 1- Q with Exhibit 1-R for the addition of Daniel Davies of Virginkar & Associates to provide full time manufacturing inspection and testing support for the carbody shells and trucks. The total Contract amount remains unchanged.	Approved	05/04/16	\$0
22	Mod. No. 22- Exercise three one year options; Increase contract amount by \$5,972,304 for a total NTE amount of \$21,208,749; and Modify and replace Exhibit 1- R with Exhibit 1-S Firm Fixed Labor Rates. The total Contract amount remains unchanged.	Approved	03/16/17	\$5,972,304
23	Mod No. 23 replace Exhibit 1-R with Exhibit 1-S to add LTK Consultant Staff, Christopher Heil and TENCO Test Engineer, Brandon Whang. The total Contract amount remains unchanged.	Approved	09/08/17	\$0
24	Mod No. 24 replace Exhibit 1-S with Exhibit 1-T to add LTK Consultant Staff, Christopher Heil and TENCO Test Engineer, Brandon Whang. The total Contract amount remains unchanged.	Approved	06/01/18	\$0
25	Mod No. 25 replace Exhibit 1-T with Exhibit 1-U to add Franic Ji, Luke Morscheck, and Eric Eom. The total Contract amount remains unchanged.	Approved	06/22/18	\$0
26	Mod No. 26 replace Exhibit 1-S to add personnel from Tenco (John Otis). The total Contract amount remains unchanged.	Approved	01/18/19	\$0
27	Mod No. 27 modify Exhibit 1-U to add Geoff Elsmore (Tenco). The total Contract amount remains unchanged.	Approved	03/26/19	\$0



28	Mod 28 - Modify terms to extend Period of Performance 1-year; replaced Exhibit 1-T authorized LTK, Tenco and VAI personnel, modify SOW to allow Metro to assign tasks and schedule. The total Contract amount in increased by \$2,120,874.	Approved	04/24/20	\$2,120,874
29	Mod 29 - Modify and replace Exhibit 1-T Firm Fixed Labor Rates (Geffe Elsmore for Will Choi). The total Contract amount remains unchanged.	Approved	11/25/2020	\$0
30	Mod 30 - Extend Period of Performance from March 26, 2020 to November 25, 2021. The total Contract amount remains unchanged.	Approved	3/24/2021	\$0
31	Modify and replace Exhibit 1-T Firm Fixed Labor Rates and Travel Costs with Exhibit 1 – U Firm Fixed Labor Rates and Travel Costs. The total Contract amount remains unchanged.	Approved	3/27/2021	\$0
	<b>Modification Total:</b>			<b>\$ 8,093,178</b>
	<b>Original Contract:</b>			<b>\$15,236,445</b>
	<b>Current Contract Value</b>			<b>\$23,287,320</b>
<b>32</b>	<b><i>Pending Change Modification No. 32 Request</i></b>			<b>\$1,513,854</b>
	<b><i>Pending Total Not-To-Exceed Amount:</i></b>			<b>\$24,801,174</b>

## DEOD SUMMARY

## P3010 LIGHT RAIL VEHICLE PROCUREMENT CONSULTING SERVICES/OP-3960-2795-A

**A. Small Business Participation**

LTK Engineering Services made a 25.36% overall Small Business Enterprise (SBE) commitment on this task order contract. The overall SBE participation for this contract based on the cumulative value of all task orders issued.

To date, nine (9) task orders and their modifications have been awarded. Based on payments reported, the contract is 96.06% complete and the cumulative SBE participation of all task orders awarded is 26.49%. LTK is exceeding its commitment by 1.13%.

Regarding the firms that have been under-utilized, LTK offered that A-Train Enterprises, Inc. completed their assignment prior to going out of business, sometime in August 2018 and Virginkar & Associates, Inc. completed their assignment in January 2021, under budget. As such, the firms were utilized to the extent possible and neither will be able to contribute further to the SBE commitment for this contract, as their assignments have successfully concluded.

<b>Small Business Commitment</b>	<b>SBE 25.36%</b>	<b>Small Business Participation</b>	<b>SBE 26.49%</b>
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	<b>SBE Subcontractors</b>	<b>Ethnicity</b>	<b>% Committed</b>	<b>Current Participation<sup>1</sup></b>
1.	A Train Enterprises, Inc.	Caucasian Female	2.05%	0.69%
2.	Turner Engineering Corporation	Caucasian Male	2.80%	11.58%
3.	Virginkar & Associates, Inc.	Subcontinent Asian American	20.51%	14.22%
	<b>Total</b>		<b>25.36%</b>	<b>26.49%</b>

<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to DBE firms ÷ Total Actual Amount Paid-to-date to Prime.

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

**Board Report**

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**File #:** 2020-0188, **File Type:** Contract**Agenda Number:** 25.

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**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE  
SEPTEMBER 16, 2021****SUBJECT: ENTERPRISE ASSET MANAGEMENT SYSTEM****ACTION: APPROVE RECOMMENDATIONS****RECOMMENDATIONS****CONSIDER:**

- A. INCREASING the phased Life of Project (LOP) budget for the Enterprise Asset Management (EAM) Project, capital project number 207155, by \$22,950,000 from \$45,800,000 to \$68,750,000 to support Phase 2; and
- B. AUTHORIZING the Chief Executive Officer to award a firm fixed price Contract No. PS75040000 to KPMG LLP for the Enterprise Asset Management System (EAMS) Implementation Services, in the amount of \$36,525,318 for the 36-month base term, and for three options for annual assessments following implementation in the amounts of \$586,974.40 for the first assessment, \$395,138.64 for the second assessment, and \$227,875.28 for the third assessment, for a combined total amount of \$37,735,306.32, subject to the resolution of protest (s), if any.

**ISSUE**

The Maintenance and Materials Management System (M3) is a mission critical system with over 3,200 daily users. M3 is used extensively across Metro for Work Management, Maintenance and Repair of Assets, Material Management, Incident Tracking, and Timekeeping for operational employees. The system is over 15 years old and is no longer supported by the software vendor. M3 does not provide critical functionality now required to meet the federal State of Good Repair (SGR) requirements.

An LOP increase and award of the contract for the Enterprise Asset Management System (EAMS) Implementation Services is required to implement and integrate the new software system, develop the business processes improvements, and migrate Metro staff onto the new EAM solution.

**BACKGROUND**

In November of 2017, the Metro Board of Directors was notified of Metro's assessment of the M3 system and intent to procure a replacement EAM system. As the software is no longer supported or maintained by the vendor, the current M3 System is an antiquated technology application impacting employee productivity, operations, maintenance expenses, federal SGR reporting, and the ability to create data-driven, real-time maintenance strategies.

In July of 2019, the Metro Board of Directors authorized the CEO to award contract PS51755000 to 21Tech LLC for the EAM System Software Acquisition and Software Support Services and established an LOP (Board Report Number 2019-0373) for Phase I. A hybrid solution of the Infor EAM software supplemented by the cloud-based Bentley AssetWise software was selected as the best software solution in the Enterprise Asset Management industry that would meet Metro's requirements. Bentley AssetWise software is an analytical tool that supports rail infrastructure assets throughout their lifecycles.

### **Phase I**

Phase 1 of the EAMS project included (a) software acquisition/licensing, (b) software technical support, (c) development, testing, and documentation for integration between core EAMS software and supporting software applications from Infor and Bentley Systems, (d) technical training aids/documentation to be included in the conduct of training sessions, and (e) development, testing and documentation for selected custom functionality. The software solution has been installed and tested on five environments, including testing, development, production (etc.)

In FY20 and FY21, Metro expended \$13.3 million on the software, hardware, and internal labor for the EAMS system, a critical tool necessary to meet SGR commitments and manage over 521,000 assets. Ultimately, this system will replace our current obsolete 15-year old M3 system, no longer supported by the OEM, and used daily by 3,200 employees.

## **DISCUSSION**

### **Phase 2**

Metro has purchased and installed the EAMS solution as part of Phase 1 and now will be moving into Phase 2, including system implementation, integration, and business process engineering services. Award of this contract will implement the new, modern and fully integrated EAMS with comprehensive functionality, which will also include linear asset management, GIS, and more mobile capability. The services include implementing updated business processes across 14 functional business areas within Metro that with the EAMS software, will result in a more robust and efficient operations (i.e., improved productivity) and more effective asset management while enhancing data quality using industry-accepted asset classification schemes and hierarchy structures; refinement of location hierarchy and location codes; including asset condition scoring readily accessible by management for improved decision making and regulatory reporting. Other services included in Phase 2 include configuring and building interfaces to existing Metro systems, data conversion, testing configuration and interfaces, organizational change management, and delivering a comprehensive training program. The Phase 2 contractor will be responsible to lead Metro in changing and modernizing the current business processes to incorporate industry best practices and improve the degree of business process automation.

The LOP Budget increase includes additional funds needed for the system implementation contract (Phase 2) and the hardware and internal labor resources required to complete the implementation through FY25.

The initial LOP budget request was preliminary prior to finalization of the Phase 2 scope of work and was based on research and general market surveys for a single procurement of software and services. However, there were not many comparable projects of similar size and complexity that had been completed in North America. The procurement was separated with the intention of obtaining the best-in-class software and best-in-class implementer.

The requested LOP budget increase includes an additional \$4.6 million for internal labor and \$1.9 million for software maintenance/licensing due to an extended project timeline from a re-bid of the Phase 2 contract and

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delays from Covid-19. An additional \$16.5 million is needed for the award of the EAMS Implementation Services contracts and the optional assessments. The level of effort for interfaces, configuration, and training/change management required a higher level of effort than initially estimated.

The EAM system will be a critical tool used by 14 Metro business units comprised of 3,200 Metro employees and was selected to meet a comprehensive list of 1,981 functional requirements as set forth in the RFP.

### **DETERMINATION OF SAFETY IMPACT**

The approval of the contract award and LOP increase will have a direct and positive impact on safety, service quality, system reliability, performance, and overall customer satisfaction.

### **FINANCIAL IMPACT**

Adoption of Recommendation A will increase the LOP budget from \$45,800,000 to \$68,750,000 for this project in Cost Center 9210 - Information Management, Capital Project 207155 - Enterprise Asset Management System Replacement (EAMS Project). The additional LOP budget will cover expenditures through FY25.

The funding of \$10,644,594 for the EAM System Implementation Services is included in the FY22 budget under account 50316, in Cost Center 9210 in Project 207155 - Enterprise Asset Management System Replacement (EAMS Project).

Since this is a multi-year contract, the project manager and cost center manager will be accountable for budgeting the cost in future fiscal years. Additionally, an annual review of availability of funds, project progress and potential areas of project scope reduction will be performed within the EAMS governance structure prior to proceeding each fiscal year.

#### **Impact to Budget**

The initial source of funds for Capital Project 207155 Enterprise Asset Management System is TDA-4 which is a State Funding Source and is bus and rail eligible.

### **Equity Platform Section**

The EAM system will enable Metro to improve asset management and planning throughout the agency, improve FTA/NTD reporting as well as enhance predictive and preventative maintenance and inspections required for regulatory compliance. As a result of better capital planning and improved maintenance of our assets, Metro will provide a safer and more reliable transit system for all. Improved analytics, tracking and reporting provided by the new EAM system will also help ensure that Metro's assets are equally maintained regardless of service area or community.

All roll-out schedule has not been finalized however a priority will be given to business units with assets utilized and relied on by Equity Focused Communities to ensure there are no negative impacts to marginalized groups that will ultimately receive the output of this system.

This was an open solicitation and included a Small Business Enterprise (SBE) goal of 17%, a Disabled Veteran Business Enterprise (DVBE) goal of 3% For the system implementation services contract, the Contractor has made a 34.02% SBE commitment and a 3.00% DVBE commitment.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Recommendation supports strategic plan goal #1) to provide high-quality mobility options that enable people to spend less time traveling and #5) to provide responsive, accountable and trustworthy governance within the Metro organization.

### **ALTERNATIVES CONSIDERED**

The alternative is not to approve the LOP increase or award the Contract for the EAMS System which will risk our ability to implement the system needed to meet federal State of Good Repair requirements and will result in the continued use of the M3 software which is not supported and does not optimize maintenance and operational activities. Additionally, \$13.3 million has already been expended on the software acquisition including licensing, installation, internal labor, software maintenance and release management.

### **NEXT STEPS**

Upon approval by the Board, staff will execute Contract No. PS75040000 with KPMG LLP to implement the new EAMS.

Metro has purchased Bentley AssetWise, a gold-standard software for linear asset management, as part of the new EAMS solution. AssetWise is a railway decision support system that enables proactive management for linear railway assets. Bentley Systems, Inc. is the sole software publisher and implementer of its proprietary, closed-source software products. Negotiations with Bentley Systems are ongoing and will be concluded in the immediate future. Staff is proceeding with the contract award for System Implementation services to KPMG to minimize project delays. Staff will return to the Board to request approval for the implementation services for the Bentley AssetWise portion of the software solution. The expected cost for Bentley is included in the LOP budget increase request and will be part of the annual review of funding and project progress.

### **ATTACHMENTS**

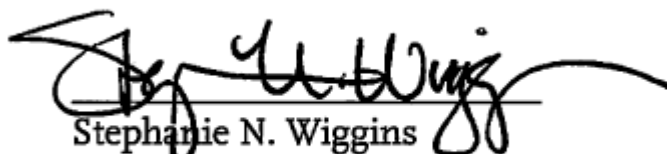
Attachment A - Procurement Summary

Attachment B - DEOD Summary

Attachment C - Phase 1 EAMS Board Report (2019-0373)

Prepared by: Amy Romero, Senior Director, Central Maintenance, (213) 922-5709

Reviewed by: James T. Gallagher, Chief Operations Officer, (213) 418-3108  
Debra Avila, Chief Vendor/Contract Management Officer, (213) 418-3051  
Bryan Sastokas, Chief Information Technology Officer, (213) 922-5510  
Kenneth Hernandez, Chief Risk, Safety and Asset Management Officer, (213) 922-2990



Stephanie N. Wiggins  
Chief Executive Officer

## PROCUREMENT SUMMARY

**ENTERPRISE ASSET MANAGEMENT SYSTEM IMPLEMENTATION  
SERVICES/PS75040000**

1.	<b>Contract Number: PS75040000</b>	
2.	<b>Recommended Vendor:</b> KPMG LLP	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> March 19, 2021	
	<b>B. Advertised/Publicized:</b> March 19, 2021	
	<b>C. Pre-Proposal Conference:</b> March 29, 2021	
	<b>D. Proposals Due:</b> April 29, 2021	
	<b>E. Pre-Qualification Completed:</b> August 30, 2021	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> July 29, 2021	
	<b>G. Protest Period End Date:</b> September 20, 2021	
5.	<b>Solicitations Picked up/Downloaded:</b> 195	<b>Bids/Proposals Received:</b> 2
6.	<b>Contract Administrator:</b> Ana Rodriguez	<b>Telephone Number:</b> (213) 922-1076
7.	<b>Project Manager:</b> Amy Romero	<b>Telephone Number:</b> (213) 922-5709

**A. Procurement Background**

This Board Action is to approve Contract No. PS75040000 for the system implementation services for the new Enterprise Asset Management System (EAMS) that shall replace Metro's existing legacy system, the Maintenance and Material Management System (M3). Board approval of contract award is subject to the resolution of any properly submitted protest.

The Request for Proposals (RFP) was issued on March 19, 2021 in accordance with Metro's Acquisition Policy and the contract type is a firm fixed price. The RFP was issued with an SBE goal of 17%, a DVBE goal of 3%, and a Contracting Outreach and Mentoring Plan (COMP) requirement to mentor two firms, one SBE, and one DVBE.

One amendment was issued during the solicitation phase of this RFP:

- Amendment No. 1 was issued on March 29, 2021 to update links in the document and update the COMP requirements in the DEOD Instructions to Proposers, Evaluation Criteria, and Submittal Requirements

A virtual pre-proposal conference was held on March 29, 2021 and was attended by 94 participants representing 43 firms. There were 50 questions submitted and responses were released prior to the proposal due date.



A total of 195 firms downloaded the RFP and were included on the plan holders list. A total of two proposals were received by the due date of April 29, 2021 from the following firms:

- Accenture LLP
- KPMG LLP

## **B. Evaluation of Proposals**

A Proposal Evaluation Team (PET) consisting of staff from Metro's Operations Department, Information and Technology Services Department, Vendor/Contract Management Department, and Risk, Safety, and Asset Management Department was convened and conducted a comprehensive technical evaluation of the proposals received.

The proposals were evaluated based on the following evaluation criteria as outlined in the RFP.

• Minimum Requirements and Qualifications	Pass/Fail
• Experience, Qualifications, and Past Performance	14 percent
• Implementation Strategy and Understanding of Software Solution	13 percent
• Project Management, Methodology and Approach	22 percent
• Project Schedule, Labor Resources, and Deliverables	15 percent
• Project Team Organization/Staffing and Key Personnel	12 percent
• Contract Outreach and Mentoring Plan	4 percent
• Price Proposal	20 percent

Several factors were considered when developing the evaluation criteria for this solicitation, giving the greatest importance to the Project Management, Methodology, and Approach.

The PET began its independent evaluation of the proposals on April 30, 2021 and all proposers were determined to have met the minimum requirements and qualifications identified in the RFP. Both proposers and their respective teams were interviewed by the PET during the week of May 15, 2021. During the interviews, proposers were asked to discuss their proposed team, project approach and delivery method, their knowledge of the EAM solution and their plan for interfaces, data migration, and performance/load testing.

The PET finalized their scores in June of 2021. The final scoring determined KPMG LLP (KPMG) to be the highest ranked firm.

During June and July of 2021, Metro engaged KPMG in further discussions on items such as implementation schedule, reporting requirements, functional and technical requirement clarifications, deliverables, price proposal, and payment schedule.

Additionally, KPMG submitted exceptions to the contract terms and conditions that needed to be discussed and resolved with KPMG's legal counsel and County Counsel. All matters were successfully resolved between Metro and KPMG in July of 2021.

### **Qualifications Summary of Firms within the Competitive Range:**

#### **KPMG LLP (KPMG)**

As the proposed Prime Contractor, KPMG brings their experience managing large, complex, technology-driven business transformation projects that have included end-to-end asset lifecycle management, business analysis, and organizational change management. KPMG has assembled a team of qualified subcontractor firms consisting of: Stratum Consulting Partners, Inc., a Metro-certified SBE who possesses considerable experience in the Infor EAM product line and its associated tools; DXC Technology, a global technology firm that will leverage its experience in the recent implementation of the Infor EAM software at New York Metropolitan Transportation Authority; Knowledge Architects, a Metro-certified SBE who will provide insight into operational procedures within asset management and support training delivery; Axsium Group a specialized firm dedicated to Workforce Management (WFM) implementations, with WFM being a critical component of Metro's new EAMS for employee timekeeping; DVBE Technology Group, a DVBE-certified firm that will support project management and coordination; and DataHouse Consulting, Inc. who will provide technical support for the enterprise architecture, EAMS technology infrastructure, data migrations, and legacy system integrations.

The team brings together many years of experience and expertise that will be an asset for an implementation of the breadth and scope of Metro's EAMS implementation. The team presented a detailed implementation plan that demonstrated their knowledge of the software solution, addressed implementation challenges and opportunities, and demonstrated their understanding of Metro's objectives.

#### **Accenture LLP (Accenture)**

Accenture LLP is a multinational professional services firm that provides strategy, consulting, digital, technology and operations consulting services across a number of industries. Accenture employs over half-a-million people worldwide in over 200 locations in 51 countries. Accenture's team has experience in large-scale software implementations and with transit agencies. Past clients include Metrolinx in Toronto, Ontario, Canada, New York City Transit, Massachusetts Bay Transit Authority (MBTA), Swiss Federal Railways (SBB), Metrolink, and FirstGroup America in the United Kingdom.

A summary of the PET scores is provided below.

<b>1</b>	<b>Firm</b>	<b>Average Score</b>	<b>Factor Weight</b>	<b>Weighted Average Score</b>	<b>Rank</b>
<b>2</b>	<b>KPMG LLP</b>				
<b>3</b>	Experience, Qualifications, and Past Performance	86.84	14.00%	12.16	
<b>4</b>	Implementation Strategy and Understanding of Software Solution	87.50	13.00%	11.38	
<b>5</b>	Project Management, Methodology and Approach	84.25	22.00%	18.54	
<b>6</b>	Project Schedule, Labor Resources, and Deliverables	84.57	15.00%	12.69	
<b>7</b>	Project Team Organization/Staffing and Key Personnel	88.57	12.00%	10.63	
<b>8</b>	Contract Outreach and Mentoring Plan	50.00	4.00%	2.00	
<b>9</b>	Price Proposal	100.00	20.00%	20.00	
<b>10</b>	<b>Total</b>		<b>100.00%</b>	<b>87.40</b>	<b>1</b>
<b>11</b>	<b>Accenture LLP</b>				
<b>12</b>	Experience, Qualifications, and Past Performance	62.81	14.00%	8.79	
<b>13</b>	Implementation Strategy and Understanding of Software Solution	63.04	13.00%	8.19	
<b>14</b>	Project Management, Methodology and Approach	70.16	22.00%	15.44	
<b>15</b>	Project Schedule, Labor Resources, and Deliverables	60.57	15.00%	9.09	
<b>16</b>	Project Team Organization/Staffing and Key Personnel	52.14	12.00%	6.26	
<b>17</b>	Contract Outreach and Mentoring Plan	75.00	4.00%	3.00	
<b>18</b>	Price Proposal	85.76	20.00%	17.15	
<b>19</b>	<b>Total</b>		<b>100.00%</b>	<b>67.92</b>	<b>2</b>

### **C. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based upon an independent cost estimate (ICE), price analysis, technical evaluation, clarifications, and negotiations.

Below are the originally proposed amounts inclusive of four optional tasks. Upon review of price proposals, one optional task related to additional training was determined not to be feasible. During negotiations, Metro made the decision not to proceed with that option which resulted in a significant cost reduction. Furthermore, additional reductions were realized through clarifications and discussions on the appropriate level of effort that would be required from the Contractor to perform the required tasks and deliverables.

	<b>Proposer Name</b>	<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated amount</b>
1.	KPMG LLP	\$45,934,161.32	\$38,400,000.00	<b>\$37,735,306.32</b>
2.	Accenture LLP	\$53,561,992.00		

### **D. Background on Recommended Contractor**

KPMG LLP is a United States member firm of the KPMG International Limited (KPMG International) organization. KPMG International operates in 146 countries and territories and employs 227,000 people worldwide and was formed in 1987. KPMG has provided services for many state, local, and federal government organizations, and transportation agencies such as the Chicago Transit Authority (CTA), Dallas Area Rapid Transit (DART), Washington Metropolitan Area Transit Authority (WMATA), Capital Metropolitan Transportation Authority (CapMetro), the California Department of Transportation, the Bay Area Toll Authority, the Colorado Department of Transportation, New Jersey Transit, and many more.

## DEOD SUMMARY

## ENTERPRISE ASSET MANAGEMENT SYSTEM / PS75040000

**A. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) established a 17% Small Business Enterprise (SBE) and 3% Disabled Veteran Business Enterprise (DVBE) goal for this solicitation. KPMG exceeded the goal by making a 34.02% SBE and 3% DVBE commitment.

<b>Small Business Goal</b>	<b>17% SBE 3% DVBE</b>	<b>Small Business Commitment</b>	<b>34.02% SBE 3% DVBE</b>
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	<b>SBE Subcontractors</b>	<b>% Committed</b>
1.	Stratum Consulting Partners, Inc.	29.71%
2.	Knowledge Architects, LLC	4.31%
	<b>Total SBE Commitment</b>	<b>34.02%</b>

	<b>DVBE Subcontractors</b>	<b>% Committed</b>
1.	DVBE Technology Group	3%
	<b>Total DVBE Commitment</b>	<b>3%</b>

**B. Contracting Outreach and Mentoring Plan (COMP)**

To be responsive, Proposers were required to submit a Contracting Outreach and Mentoring Plan (COMP) including strategies to mentor for protégé development one (1) SBE firm and one (1) DVBE firm for Mentor-Protégé development. KMPG proposed to mentor the following (3) protégé's: Stratum Consulting Partners, Inc. (SBE), Knowledge Architects, LLC (SBE), and DVBE Technology Group (DVBE).

**C. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**D. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.

**E. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.



## Board Report

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**File #:** 2019-0373, **File Type:** Contract

**Agenda Number:** 25.

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**OPERATIONS, SAFETY AND CUSTOMER EXPERIENCE COMMITTEE  
JULY 18, 2019**

**SUBJECT: ENTERPRISE ASSET MANAGEMENT SYSTEM**

**ACTION: APPROVE RECOMMENDATIONS**

**RECOMMENDATION**

CONSIDER:

- A. ESTABLISHING a Life of Project (LOP) Budget for the Enterprise Asset Management (EAM) Project, capital project number 207155, in the amount of \$45,800,000;
- B. AUTHORIZING the Chief Executive Officer to award a 37-month, firm fixed price Contract No. PS51755000 to 21Tech LLC, in the amount of \$10,205,207 for the Enterprise Asset Management System Software Acquisition and Software Support Services, subject to the resolution of any properly submitted protest(s), if any; and
- C. APPROVING Contract Modification Authority specific to Contract No. PS51755000 in the amount of \$2,041,041 or 20% of the total contract value, to cover the costs of any unforeseen services or license fees that may be necessary to complete this phase of the project.

**ISSUE**

The Maintenance and Materials Management System (M3) is a mission critical system with over 3,200 daily users. M3 is used extensively across Metro for Work Management, Maintenance and Repair of Assets, Material Management, Incident Tracking, and Timekeeping for operational employees. The 15 years old system is no longer supported by the software vendor. In addition, it does not comply with some of the critical functionality now required for meeting the Federal "Moving Ahead for Progress in the 21st Century Act" (MAP 21 State of Good Repair) requirements.

This Contract is for the acquisition of the core Enterprise Asset Management System (EAMS) software as well as the installation and demonstration of its initial/provisional acceptance by Metro. The Contractor is also responsible for the integration of third-party software proposed as part of their solution.

The LOP Budget includes the purchase of software and related support services (Phase 1), a Contract for a Systems Implementation, Integration and Business Process Services Provider (Phase

2) and the hardware and internal resources required to complete the three-year project.

Approval of the LOP Budget, award of the Contract for Phase 1, and Contract Modification Authority will allow Metro to replace the current legacy-based M3 system and provide a scalable technology to support Metro's expanding transit services with the tools needs to comply with MAP 21 State of Good Repair.

## **BACKGROUND**

In November of 2017, the Metro Board of Directors was notified of Metro's assessment of the M3 system and intent to proceed with the procurement of a replacement EAM system. As the software is no longer supported or maintained by the vendor, the current EAM (M3) system is an aging technology application impacting employee productivity, operations, maintenance expenses, and the ability to create data-driven maintenance strategies.

Metro intends to replace the current M3 system with a modern Commercial Off-the-Shelf (COTS) EAMS solution that includes:

- Implementing a new, modern transportation asset management software solution with comprehensive functionality including linear asset management, GIS, and mobility features.
- Implementing updated business processes across all functional areas that, when coupled with the EAMS software, will result in more efficient operations (i.e., improved productivity) and more effective asset management while enhancing data quality using industry-accepted asset classification schemes and hierarchy structures; refinement of location hierarchy and location codes; including asset condition scoring readily accessible by management for improved decision making and regulatory reporting.

## **DISCUSSION**

Staff is requesting approval for a LOP of \$45,800,000 be established to replace the current M3 System and implement business process improvement relating to the new system. The LOP will include the contract for software and services (Contract No. PS51755000), internal labor, hardware needed to support the system and contracting with a Business Systems Implementation and Integration Service provider to determine and implement a comprehensive EAMS solution using the selected EAMS software and to develop and prepare improved standard operational processes based on industry best practices.

The Phase 1 Contractor's primary focus is to deliver and install the proposed core EAMS software and provide support for the software during the contracted term which will cover some or all of the overall EAM Program timeline. Per Metro's requirements, the Contractor will provide (a) software acquisition/licensing, (b) software technical support, (c) development, testing and documentation for interfaces between core EAMS software and the proposed third party software (TPS), (d) technical training aids/documentation to be included in the conduct of training sessions, and (e) development, testing and documentation for selected custom functionality (by Metro Task Order, if applicable).



## **DETERMINATION OF SAFETY IMPACT**

The approval of this capital project and contract award will have a direct and positive impact to safety, service quality, system reliability, performance, and overall customer satisfaction.

## **FINANCIAL IMPACT**

Adoption of Recommendation will establish an LOP budget of \$45.8 million for this project in Cost Center 9210 - Information Management, Capital Project 207155 - Enterprise Asset Management System Replacement (EAMS Project).

The \$4,200,000 for EAM Software Acquisition and Software Support Services is included in the FY20 budget under several accounts in Cost Center 9210 in Project 207155 - Enterprise Asset Management System Replacement (EAMS Project).

Since this is a multi-year contract, the project manager and cost center manager will be accountable for budgeting the cost in future fiscal years.

### **Impact to Budget**

The initial source of funds for Capital Project 207155 Enterprise Asset Management System is TDA-4 for which is a State Funding Source.

## **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Recommendation supports strategic plan goal #1) to provide high-quality mobility options that enable people to spend less time traveling and #5) to provide responsive, accountable and trustworthy governance within the Metro organization.

## **ALTERNATIVES CONSIDERED**

The alternative is not to approve the LOP or award the Contract for the EAMS System risking our ability to meet Federal MAP 21 State of Good Repair requirements and resulting in the continued use of the M3 software which is not supported and does not optimize maintenance and operational activities.

## **NEXT STEPS**

Upon approval by the Board, Staff will execute Contract No. PS51755000 with 21Tech LLC for the EAMS Software Acquisition and Software Support Services and will release a Request for Proposals (RFP) for Phase 2 of the EAM Project for the System Implementation, Integration and Business Process Services.

## **ATTACHMENTS**

Attachment A - Procurement Summary  
Attachment B - DEOD Summary  
Attachment C - Capital Project 207155

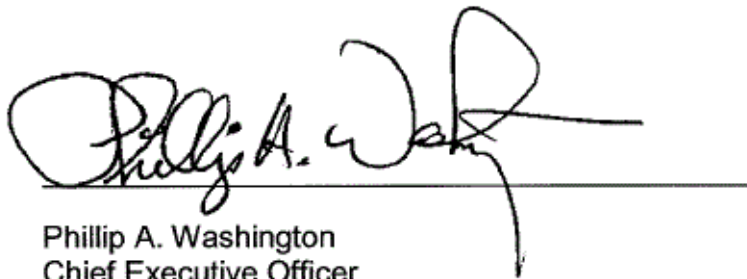
Prepared by: Amy Romero, Sr. Director of Central Maintenance, (213) 922-5709

Reviewed by: James T. Gallagher, Chief Operations Officer, (213) 418-3108

Debra Avila, Chief Vendor/Contract Management Officer, (213) 418-3051

Bryan Sastokas, Chief Information Technology Officer, (213) 922-5510

Vijay Khawani, Chief Risk, Safety and Asset Management Officer (Interim), (213) 922-4035



Phillip A. Washington  
Chief Executive Officer

## PROCUREMENT SUMMARY

**ENTERPRISE ASSET MANAGEMENT SYSTEM  
SOFTWARE ACQUISITION AND SOFTWARE SUPPORT SERVICES/PS51755000**

1.	<b>Contract Number: PS51755000</b>	
2.	<b>Recommended Vendor:</b> 21Tech LLC	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> August 23, 2018	
	<b>B. Advertised/Publicized:</b> August 23, 2018	
	<b>C. Pre-Proposal Conference:</b> September 5, 2018	
	<b>D. Proposals Due:</b> November 1, 2018	
	<b>E. Pre-Qualification Completed:</b> March 29, 2019	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> November 7, 2018	
	<b>G. Protest Period End Date:</b> July 22, 2019	
5.	<b>Solicitations Picked up/Downloaded:</b> 127	<b>Bids/Proposals Received:</b> 7
6.	<b>Contract Administrator:</b> Ana Rodriguez and Manchi Yi	<b>Telephone Number:</b> (213) 922-1076
7.	<b>Project Manager:</b> Amy Romero	<b>Telephone Number:</b> (213) 922-5709

**A. Procurement Background**

This Board Action is to approve Contract No. PS51755000 to 21Tech LLC to provide a Commercial Off-the-Shelf (COTS) Enterprise Asset Management System (EAMS) software solution. Board approval of contract award is subject to the resolution of any properly submitted protest.

Request for Proposals (RFP) No. PS51755 was issued in accordance with Metro's Acquisition Policy and the contract type is a firm fixed price.

Six amendments were issued during the solicitation phase of this RFP:

- Amendment No. 1 was issued on August 30, 2018 to provide proposers an option to participate in the pre-proposal conference via conference call;
- Amendment No. 2 was issued on September 6, 2018 to extend the proposal due date to October 25, 2018;
- Amendment No. 3 was issued on September 21, 2018 to provide answers to formally submitted questions;
- Amendment No. 4 was issued on October 3, 2018 to provide Attachment D (report samples) in a zip file.
- Amendment No. 5 was issued on October 9, 2018 to provide Attachment C (report samples) in a different file format.
- Amendment No. 6 was issued on October 19, 2018 to extend the proposal due date to November 1, 2018.

A pre-proposal conference was held on September 5, 2018 and was attended by 41 participants representing 27 firms. There were 210 questions submitted and responses were released prior to the proposal due date.

A total of 127 firms downloaded the RFP and were included on the plan holders list. A total of seven proposals were received by the due date of November 1, 2018.

## **B. Evaluation of Proposals**

A Proposal Evaluation Team (PET) consisting of staff from Metro's Operations Department, Information and Technology Services Department, Vendor/Contract Management Department, Asset Management Department and Accounting Department was convened and conducted a comprehensive technical evaluation of the proposals received.

The proposals were evaluated based on a three-step evaluation criteria as outlined in the RFP. In order to be considered technically qualified to perform the services, the Proposers had to meet the Minimum Requirements on a pass/fail basis. The pass/fail requirements were that the Proposer had to demonstrate that they had implemented an Enterprise Asset Management (EAM) solution at one of the 25 largest public transit authorities with bus and rail operations or an international public transit agency of similar size. In Step 2 and Step 3, the proposals were evaluated based on the criteria outlined in the RFP and were worth a total of 150 points combined. The amount of points for each criteria are listed below and have been converted to percentages.

Step 1: Minimum Requirements	Pass/Fail
Step 2: Evaluation Criteria (100 points)	66.67 percent
• Ability to Meet Software Requirements (45 points)	30.00 percent
• Project Management Plan and Timeline (15 points)	10.00 percent
• Proposer Qualification and Reference Checks (15 points)	10.00 percent
• Technical Proposal Cost and Total Cost of Ownership (25 points)	16.67 percent
Step 3: Demonstrations (50 points)	33.33 percent
Total (150 points)	100 percent

Several factors were considered when developing the evaluation criteria for this solicitation, giving the greatest importance to Step 2 which awarded the most points based on the Proposer's demonstrated ability to meet Metro's technical requirements for the system.

The PET began its independent evaluation of the proposals on November 6, 2019. Of the seven proposals received, three proposals were determined not to meet the minimum pass/fail requirements and were eliminated from further consideration. The remaining four firms' proposals were then evaluated based on the Step 2 evaluation criteria. All four remaining firms were determined to be within the competitive range

and were invited to participate in the Step 3, Demonstrations, evaluation phase. The firms that were in the competitive range are listed below in alphabetical order:

- 21 Tech LLC
- Interloc Solutions, Inc.
- International Business Machines Corp.
- Trapeze Software Group Inc.

Demonstration scripts were provided to each firm approximately three weeks prior to their scheduled demonstration date. Firms were required to demonstrate how their proposed core EAMS software's functionality met Metro's requirements. The demonstrations began on January 14, 2019 and concluded on February 7, 2019.

The PET finalized their scores in February of 2019. The final scoring determined 21Tech LLC to be the highest ranked firm and Metro engaged in further technical discussions and negotiations from March 2019 through June 2019.

### **Qualifications Summary of Firms within the Competitive Range:**

#### **21 Tech LLC (21Tech)**

21Tech is a California based firm that specializes in public sector EAM software deployments and integrations. The core software solution proposed is Infor EAM. 21Tech's experience with the Infor EAM product includes work for clients such as the San Francisco Municipal Transportation Agency, the San Francisco Department of Public Works, the Kansas City Transit Authority, the San Antonio VIA, the Toronto Metrolinx, and the Quebec RTC. For this project, 21Tech assembled a team of subcontractors that included Infor Public Sector, Inc., Bentley Systems, Inc., Accenture LLP, Knowledge Architects LLC, and Cognetic Technologies.

#### **Trapeze Software Group, Inc. (Trapeze)**

Trapeze is headquartered in Canada and is dedicated to public transit software solutions. With over 1,600 implementations across 15 countries worldwide, their clients include the Chicago Transit Authority, the Regional Transit District of Denver, and the Metropolitan Atlanta Rapid Transit Authority.

#### **International Business Machines Corporation (IBM)**

IBM is a globally integrated company based in New York that has been in business for over 100 years. Their proposed software solution, Maximo, is currently in production in agencies such as Amtrak, the Washington Metropolitan Area Transit Authority, and the San Francisco Bay Area Rapid Transit.

#### **Interloc Solutions, Inc. (Interloc)**

Interloc Solutions is based in Folsom, California and has been in business for approximately 14 years. As an IBM Gold Partner, Interloc focuses their work on the

IBM Maximo product. Interloc has provided services to agencies such as Amtrak, BART, and most-recently, the Dallas Area Rapid Transit.

The following table summarizes the PET's ranking and scores.

1	Firm	Average Score	Factor Weight	Weighted Average Score	Rank
2	<b>21 Tech LLC –Hybrid *</b>				
3	Ability to Meet Software Requirements	92.78	30.00%	27.83	
4	Project Management Plan and Timeline	91.00	10.00%	9.10	
5	Proposer Qualification and Reference Checks	84.33	10.00%	8.43	
6	Technical Proposal Cost and Total Cost of Ownership	73.08	16.67%	12.18	
7	Demonstration Score	70.66	33.33%	23.55	
8	<b>Total</b>		<b>100.00%</b>	<b>81.09</b>	<b>1</b>
9	<b>21 Tech LLC –Cloud *</b>				
10	Ability to Meet Software Requirements	92.78	30.00%	27.83	
11	Project Management Plan and Timeline	91.00	10.00%	9.10	
12	Proposer Qualification and Reference Checks	84.33	10.00%	8.43	
13	Technical Proposal Cost and Total Cost of Ownership	55.61	16.67%	9.27	
14	Demonstration Score	71.08	33.33%	23.69	
15	<b>Total</b>		<b>100.00%</b>	<b>78.32</b>	<b>2</b>
16	<b>Trapeze Software Group - Cloud</b>				
17	Ability to Meet Software Requirements	87.60	30.00%	26.28	
18	Project Management Plan and Timeline	82.00	10.00%	8.20	
19	Proposer Qualification and Reference Checks	85.33	10.00%	8.53	
20	Technical Proposal Cost and Total Cost of Ownership	41.46	16.67%	6.91	
21	Demonstration Score	48.54	33.33%	16.18	
22	<b>Total</b>		<b>100.00%</b>	<b>66.10</b>	<b>3</b>
23	<b>IBM –Cloud *</b>				
24	Ability to Meet Software Requirements	86.59	30.00%	25.98	
25	Project Management Plan and Timeline	40.53	10.00%	4.05	
26	Proposer Qualification and Reference Checks	44.00	10.00%	4.40	
27	Technical Proposal Cost and Total Cost of Ownership	83.91	16.67%	13.99	
28	Demonstration Score	41.16	33.33%	13.72	
29	<b>Total</b>		<b>100.00%</b>	<b>62.14</b>	<b>4</b>
30	<b>IBM –On Prem *</b>				
31	Ability to Meet Software Requirements	86.59	30.00%	25.98	
32	Project Management Plan and Timeline	40.53	10.00%	4.05	
33	Proposer Qualification and Reference Checks	44.00	10.00%	4.40	
34	Technical Proposal Cost and Total Cost of Ownership	60.13	16.67%	10.02	
35	Demonstration Score	41.16	33.33%	13.72	
36	<b>Total</b>		<b>100.00%</b>	<b>58.17</b>	<b>5</b>

<b>37</b>	<b>Interloc Solution, Inc. –Cloud</b>				
<b>38</b>	Ability to Meet Software Requirements	79.14	30.00%	23.74	
<b>39</b>	Project Management Plan and Timeline	46.00	10.00%	4.60	
<b>40</b>	Proposer Qualification and Reference Checks	46.27	10.00%	4.63	
<b>41</b>	Technical Proposal Cost and Total Cost of Ownership	43.03	16.67%	7.17	
<b>42</b>	Demonstration Score	50.10	33.33%	16.70	
<b>43</b>	<b>Total</b>		<b>100.00%</b>	<b>56.84</b>	<b>6</b>

\*Firm provided separate proposals for different deployment solutions

### **C. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based upon an independent cost estimate, adequate price competition, cost analysis, technical evaluation, fact finding, clarifications and negotiations.

The negotiated amount of the Contract is reflective of Metro's discussions with the Proposer. The original Statement of Work requested that the proposers provide license pricing for a limited number of users and provide options and recommendations on when would be the best time to implement enterprise-wide licensing, if that was an option. During discussions, Metro determined that it would be in its best interest to secure enterprise-wide licensing for the core EAM software. The negotiated amount reflects the additional amount for the enterprise-wide licenses.

	<b>Proposer Name</b>	<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
1.	21 Tech LLC –Hybrid *	\$8,983,563	\$10,498,000	<b>\$10,205,207</b>
2.	21 Tech LLC –Cloud *	\$9,051,423		
3.	Trapeze Software Group –Cloud	\$13,530,151		
4.	IBM –Cloud *	\$5,627,000		
5.	IBM –On-Prem *	\$11,041,000		
6.	Interloc Solutions, Inc. –Cloud	\$12,394,000		

\*Firm provided separate proposals for different deployment solutions

### **D. Background on Recommended Contractor**

The recommended firm, 21Tech LLC is located in Los Altos, California and has been in business for 22 years. 21Tech is a premier Infor EAM Transit certified partner and has completed large-scale Infor EAM implementations and upgrades across the country. 21Tech's proposed solution of the core Infor EAM system, supplemented by Bentley's AssetWise suite of products, demonstrated the functionality that Metro requires across the Agency.



## DEOD SUMMARY

**ENTERPRISE ASSET MANAGEMENT SYSTEM  
SOFTWARE ACQUISITION AND SOFTWARE SUPPORT SERVICES/PS51755000**

**A. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) established a 10% Small Business Enterprise (SBE)/Disabled Veterans Business Enterprise (DVBE) goal for this solicitation. 21 Tech, LLC exceeded the goals with a 24.59% SBE commitment and a 3.11% DVBE commitment.

<b>Small Business Goal</b>	<b>7% SBE 3% DVBE</b>	<b>Small Business Commitment</b>	<b>24.59% SBE 3.11% DVBE</b>
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	<b>SBE Subcontractors</b>	<b>% Committed</b>
1.	Knowledge Architect, LLC	24.59%
	<b>Total SBE Commitment</b>	<b>24.59%</b>

	<b>DVBE Subcontractors</b>	<b>% Committed</b>
1.	Cognetic Technologies	3.11%
	<b>Total DVBE Commitment</b>	<b>3.11%</b>

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy (LW/SCWRP) is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

**ATTACHMENT C- CAPITAL PROJECT 207155- LOP REQUEST**

<b>Use of Funds</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>Total</b>
COMPUTER SUPPLIES		\$600,000	\$600,000	\$100,000		\$1,300,000
SOFTWARE		\$1,000,000	\$1,100,000	\$1,100,000		\$3,200,000
SERV PROF AND TECH SERVICE	\$1,400,000	\$4,735,750	\$17,595,532	\$10,495,284	\$1,894,813	\$36,121,379
LABOR COSTS	\$600,000	\$964,250	\$1,177,468	\$1,203,716	\$1,233,187	\$5,178,621
Total	\$2,000,000	\$7,300,000	\$20,473,000	\$12,899,000	\$3,128,000	\$45,800,000

# Enterprise Asset Management System (EAMS)

LOP Budget Increase & Implementation  
Services Contract Award



# Introduction

## Objective:

Replace the over 15-year-old asset management system (M3) with a modern Enterprise Asset Management System (EAMS) that improves efficiency, data accuracy, reporting capabilities and Metro's ability to provide safe and reliable transportation.

## Background:

- M3 does not provide critical functionality now required to meet the federal State of Good Repair (SGR) requirements
- In 2017, Metro Board of Directors was notified of the intent to replace an existing maintenance management system with a new EAM system
- In 2019, the Metro Board of Directors approved Phase 1 of the project
  - Award of a contract for software and initial LOP request of \$45.8 million
  - \$13.3 million expended in FY20 and FY21 on software, hardware and internal labor.

## Next Steps:

- Phase 2 – EAMS implementation



# Recommendations

- A. Approve Life of Project (LOP) budget increase of \$22.9 million from \$45.8 million to \$68.7 million.
- B. Authorize the CEO to award
- A firm fixed price contract to KPMG LLP for implementation of the Enterprise Asset Management System (EAMS) in the amount of \$36.5 million
  - Three options for annual assessments for \$587K, \$395K, and \$228K for a total of \$37.7 million

DEOD Goal (Recommendation B):

KPMG exceeded the Small Business Enterprise (SBE) goal of 17% with a commitment of 34.02% and meets the Disabled Veteran Business Enterprise (DVBE) goal of 3% for this solicitation.

# LOP Budget Increase

- The recommendation to increase the LOP budget is required in order to complete the project
- Initial LOP budget estimates were based on research and general market surveys but Metro's implementation is unique and complex
- LOP budget request was preliminary prior to finalization of the Phase 2 scope (similar to a design build approach)
  - Procurement separated in two phases to ensure best-in class software and implementation services obtained
  - Higher effort needed for interfaces, configuration, and training/change management
- LOP budget also includes an estimated \$3.45 mil for the implementation services for Bentley AssetWise
  - Software needed for managing linear railway assets
  - In negotiations and will return to the board for approval



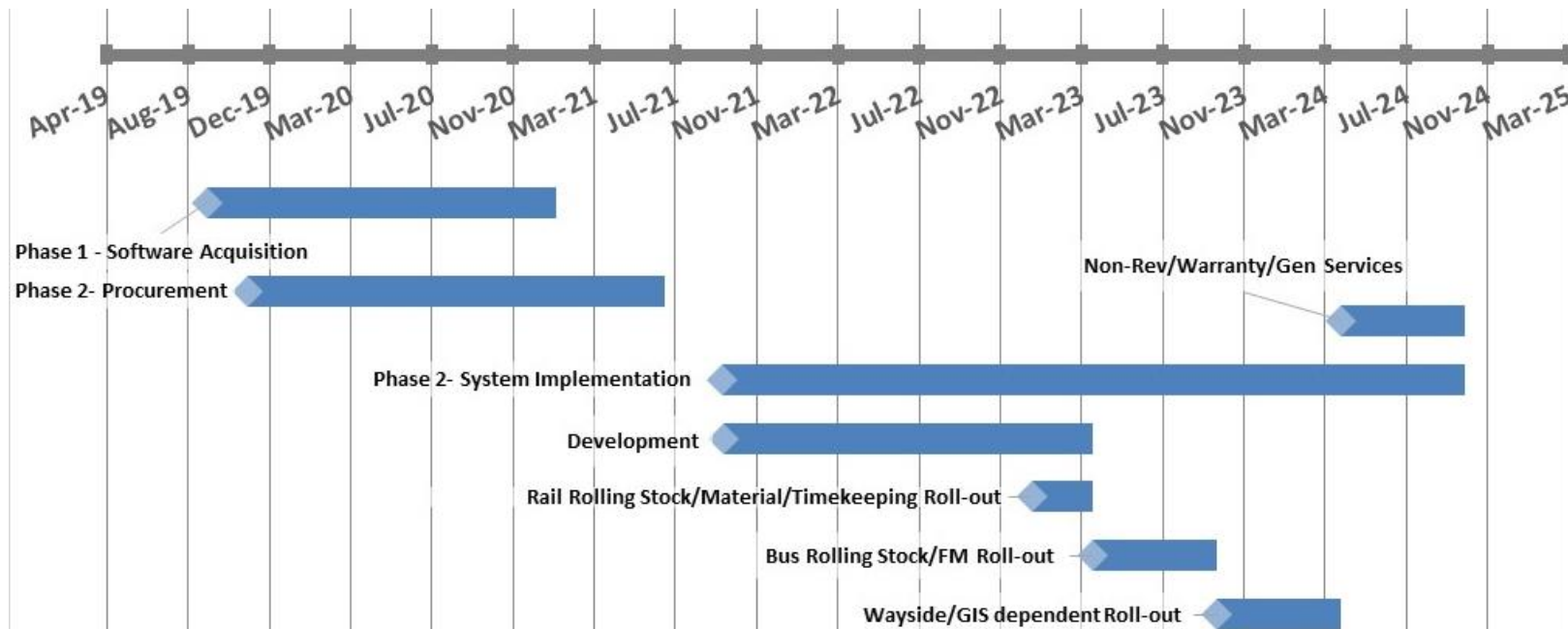
# LOP Budget Increase

	Initial LOP Budget	Increase
Internal Labor	\$5,248,042	\$4,550,000
Software	\$8,205,991	\$0
Maint/ Licensing	\$1,800,000	\$1,890,000
Hardware	\$1,450,000	\$0
Misc	\$754,525	\$0
Implementation Services	\$28,341,442	\$15,300,012
Annual Assessments		\$1,209,988
<i>Total</i>	<i>\$45,800,000</i>	<i>\$22,950,000</i>

\* An annual review of availability of funds, project progress and potential areas for project scope reduction will be performed each fiscal year

# Project Timeline

## Proposed Project Timeline for EAMS Project







## Board Report

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File #: 2021-0546, File Type: Informational Report

Agenda Number: 29.

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### CONSTRUCTION COMMITTEE SEPTEMBER 16, 2021

**SUBJECT: THIRD PARTY ADMINISTRATION**

**ACTION: APPROVE RECOMMENDATION**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to execute the annual expenditure budget plan for the FY22 Annual Work Plan for the City of Los Angeles (Attachment A).

#### **ISSUE**

During the design, construction, and maintenance phases of Metro projects, a significant amount of support is required from local jurisdictions via an annual work plan. The annual work plan shall serve as a commitment from the agency for the reimbursement of services provided by the City of Los Angeles reviewing jurisdictions for an estimated amount of services. Without an annual work plan, the City of Los Angeles jurisdictions have no funding sources to support Metro projects.

#### **BACKGROUND**

In December of 2002, A Master Cooperative Agreement (MCA) was executed between Metro and the City of Los Angeles. The intent of the agreement was to establish a streamlined process among both entities to successfully construct Metro's ongoing projects. A function of the MCA was to clearly identify a yearly budget for each City department to provide those city services. This function was labeled as the Annual Work Plan. A new MCA is currently being negotiated between Metro and the City of Los Angeles. The 2002 MCA will remain in effect until the new MCA is finalized. The new MCA is an effort to support the Metro construction program by capturing lessons learned, updating, and enhancing processes, and enhancing overall relationships between the two agencies. Upon execution of the new MCA, the 2002 MCA shall be terminated.

#### **DISCUSSION**

The action contained herein provides funding for the City of Los Angeles participation in the projects within the limit of the current approved FY22 budget for Third Party Review and maintenance. (See

Attachment A).

Metro staff efforts to proactively manage these costs will include the following:

- A. Controlling the design review process through the early coordination of design efforts to define scope and establish/clarify standards and requirements.
- B. Reviewing submittals for completeness.
- C. Ensuring that third party requirements are identified and addressed before sending to the third party.
- D. Reviewing timesheets with each third-party organization monthly to ensure that hours charged are appropriate.
- E. Conducting executive and staff level partnering with third parties

### **DETERMINATION OF SAFETY IMPACT**

The recommended action has no impact on safety.

### **FINANCIAL IMPACT**

The funding, which may be obligated and spent under this one-year work plan of \$17,285,619 is included in the FY22 budget in each of the project budgets that will require services to be performed by the City of Los Angeles. See attachment "A." Since these are multi-year projects, the Project Managers will be responsible for budgeting future year costs.

#### **Impact to Budget**

The funding for this Annual Work Plan will come from various sources of funds. See attachment "A". With the exception of major construction projects funded with specific grant funds, these funds are eligible for bus and rail operating and capital expenditures. No other sources of funds were considered for this activity because the primary beneficiary of the service is bus, rail and capital projects.

### **EQUITY PLATFORM CONSISTENCY**

The Annual Work Plan funds Metro project plan reviews from various City of Los Angeles departments to support the review of design and construction project plans annually. These services are essential for streamlining project delivery, which includes expediting plan reviews and approvals, ensuring quality and effective construction measures, timely inspections, and other functional efforts as described above. All services are centered on avoiding project delays and promoting cost saving measures to effectively deliver the project with minimal impacts on the community and provide benefits of enhanced mobility and regional access to underserved populations within the respective project areas.

While considering the projects, Metro will provide an estimated 42 miles of new transit systems (pedestrian, bicycle, rail and bus) and 11 potential passenger stations within the City of L.A limits and

equity focused communities (EFC). Further, project specific equity considerations for this Board items include job opportunities and enhanced business opportunities for local communities. This Board item action will reduce the likelihood of transit and active transportation project delays.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

By executing the Annual Work Plan for FY22 and allowing the City departments to successfully review plans and provide a streamlined approval process to successfully construct Metro's ongoing projects, it would positively support Metro's overall plan and goal of expanding the transportation network, increase mobility for all users and improve LA County's overall transit networks and assets.

### **ALTERNATIVES CONSIDERED**

The Board may reject the recommendation and direct us to include this work under Construction Contracts. Unfortunately, this is not recommended because it will delay each of the projects.

### **NEXT STEPS**

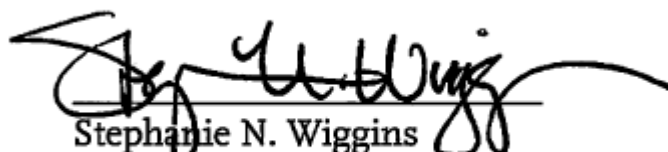
Upon MTA board approval of the annual work plan, the City of Los Angeles shall submit the annual work plan to the Los Angeles City Council and Mayor's Office for adoption.

### **ATTACHMENT**

Attachment A - FY22 Annual Work Plan Anticipated Budget for the City of Los Angeles

Prepared by: Androush Danielians, Sr. Executive Officer; 213-922-7598  
Eduardo Cervantes, Deputy Executive Officer; 213-922-7255.

Approved by: Bryan Pennington, Interim Chief Program Management Officer; 213-922-7449

  
Stephanie N. Wiggins  
Chief Executive Officer

## ATTACHMENT A

### FY22 ANNUAL WORK PLAN ANTICIPATED BUDGET FOR CITY OF LOS ANGELES

#### **RAILTO RAIL**

Bureau of Engineering	\$75,000
Dept. of Transportation	\$800,000
Bureau of Street Services	75,000
Bureau of Street Lighting	\$165,020
<hr/>	
Subtotal:	\$1,115,020

#### **UNION STATION FORECOURT AND ESPLANADE PROJECT**

Bureau of Engineering	\$150,000
Dept. of Transportation	\$25,000
Bureau of Street Lighting	\$50,000
Bureau of Street Services	\$50,000
LASAN	\$20,000
LASAN (WPD)	\$25,000
<hr/>	
Subtotal:	\$320,000

#### **ORANGE LINE**

Bureau of Engineering	\$300,000
Dept. of Transportation	\$909,032
Bureau of Street Services	\$50,164
Bureau of Street Lighting	\$276,403
LACon Ad	\$697,813
<hr/>	
Subtotal:	\$2,233,412

#### **ESVTC**

Bureau of Engineering	\$1,200,000
Dept. of Transportation	\$1,023,538
Bureau of Street Services	\$204,757
Bureau of Street Lighting	\$939,999
LASAN (WESD)	\$140,274
Con Ad	\$715,526
Cross Coordination Support	\$153,010
<hr/>	
Subtotal:	\$4,377,100

**ATTACHMENT A (Continued)**

**Link US**

Bureau of Engineering	\$1,150,000
Dept. of Transportation	\$430,845
Bureau of Street Services	\$53,375
Bureau of Street Lighting	\$295,549
LASAN (WESD)	\$33,347
Con Ad	\$50,000

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Subtotal: \$ 2,013,117

**Brighton to Roxford**

Bureau of Engineering	\$700,000
Dept. of Transportation	\$1,086,532
Bureau of Street Services	\$20,624
Bureau of Street Lighting	\$439,504

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Subtotal: \$ 1,846,660

**Doran Street Grade Separation**

Bureau of Engineering	\$200,000
Dept. of Transportation	\$255,250
Bureau of Street Services	\$75,242
Bureau of Street Lighting	\$352,314
LASAN (WESD)	\$347,504

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Subtotal: \$1,230,310

**WEST SANTA ANA**

Bureau of Engineering	\$50,000
Dept. of Transportation	\$50,000
Bureau of Street Services	\$25,000
Bureau of Street Lighting	\$25,000

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Subtotal: \$150,000

**LADOT / METRO SPEED RELIABILITY PROGRAM**

Dept. of Transportation	\$4,000,000
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Subtotal: \$4,000,000

**GRAND TOTAL: \$17,285,619**

**TOTAL FY22 BUDGET: \$17,285,619**



## Board Report

File #: 2021-0503, File Type: Contract

Agenda Number: 33.

### EXECUTIVE MANAGEMENT COMMITTEE SEPTEMBER 16, 2021

**SUBJECT: METRO EMPLOYEE ASSISTANCE PROGRAM**

**ACTION: APPROVE CONTRACT AWARD**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award a five-year, firm fixed unit rate Contract No. PS186372000 to ComPsych Corporation to provide a comprehensive Employee Assistance Program in an amount not-to-exceed \$531,103 for the three-year base term, plus \$187,761 for the first option year, and \$193,394 for the second option year, for a combined not-to-exceed amount of \$912,258, inclusive of two, one-year options effective November 1, 2021 subject to resolution of protest(s), if any.

#### **ISSUE**

The existing contract for Employee Assistance Program will expire on October 31, 2021. To ensure continuity of service, particularly during the Covid-19 pandemic, a new contract award is required effective November 1, 2021.

#### **BACKGROUND**

The Metro Employee Assistance Program (EAP) is a service that provides personal counseling benefits to Metro employees, including part-time, and temporary employees and their immediate family members. The program aims to promote job effectiveness and productivity by helping employees and their immediate family members cope with challenges on the job and in the home.

Services provided include crisis management counseling for traumatic events, including immediate intervention following serious bus and rail accidents, and other tragic events, confidential counseling, child, and elder care referrals, as well as legal and financial guidance.

Metro and its predecessor agencies have continuously provided EAP since 1981. The EAP contract is currently managed by the Helping Employee Access Resources (H.E.A.R.) Office under the Human Capital & Development department.

## **DISCUSSION**

In accordance with HR 40, the Employee Assistance Program policy, Metro is committed to maintain a safe and healthy work environment for its employees and provide support to employees who experience personal or work-related challenges, particularly during the Covid-19 pandemic. The EAP is designed to identify and assist employees in recognizing and resolving personal challenges that may be adversely affecting their performance at work, such as marital, financial, emotional problems, family issues, or substance or alcohol abuse. The program offers a friendly, accessible, and confidential platform wherein licensed professionals identify stressors, explore behavioral changes, and provide support and resources that enable the employee to solve personal problems.

EAP also serves as a resource to managers in dealing with employees experiencing personal problems affecting job performance, conduct and reliability. EAP interventions act to reduce distress and provide the skills necessary to handle personal and work-related problems more effectively.

Finally, EAP is a vital component of Metro's overall effort to comply with federal regulations governing the prevention of drug abuse and alcohol misuse in transit operations. The EAP contractor also provides mandated services of a Substance Abuse Professional (SAP), as required whenever an employee tests positive for drugs or alcohol. The primary role of the SAP is to evaluate the employee and coordinate rehabilitation to ensure the safety of all employees and the traveling public.

## **DETERMINATION OF SAFETY IMPACT**

The Metro Employee Assistance Program (EAP) will provide the capability to support employees through challenges in multiple areas of their lives, ensuring job effectiveness and improved safety for employees and patrons.

## **FINANCIAL IMPACT**

The funding for EAP services is included in cost center 2465, EO, HC&D under project 100001, General Overhead. Since this is a multi-year contract, the Cost Center Manager and Chief, Human Capital and Development Officer will be responsible for budgeting the cost in future years, including any options exercised.

### **Impact to Budget**

The source of funds for this contract is General Overhead funds, comprised of Federal, State, and local funds. These funds are eligible for bus and rail operating costs.

## **EQUITY PLATFORM**

All employees and their household members are eligible for services and resources offered under the EAP. Based on approximately 11,000 employees, the EAP utilization rate is between 15-20% on the average. The program is promoted throughout Metro in announcements via the Daily Brief, posters and flyers distributed at Metro facilities, periodic home mailers, on Metro's intranet as well as phone, online website, and mobile app. Services are available 24/7 to accommodate employees'

communication preferences and busy schedules.

Metro reached out to a total of 304 DBE certified firms to notify them of this procurement opportunity. Further, advertisements were placed with the Los Angeles Daily News. The awarded contractor has met the 8% DBE commitment goal for the contract.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommendation supports Strategic Plan Goal #5: To provide responsive, accountable, and trustworthy guidance within the Metro Organization; Initiative 5.6: As Metro will foster and maintain a strong safety culture for all. By approving this recommendation Metro will be able to ensure the safety for Metro's patrons and employees.

### **ALTERNATIVES CONSIDERED**

Perform the services in-house. This option is not a viable alternative because Metro does not have sufficient internal resources or subject matter experts available to perform the work. Contracted services of professionally certified counselors with diverse backgrounds and specializations would still need to be obtained by Metro if the subject services were brought in-house. Difficulties would also be encountered in serving the multiple locations and large number of family members throughout the local geographic area, as well as overcoming employee concerns about confidentiality issues. Metro has no history or experience with an internal EAP. Metro would not only need to undertake costly recruitment and training of Metro staff to perform these services, but Metro would also assume direct liability for any potential claims of malpractice. This is not a feasible alternative and therefore, is not recommended.

### **NEXT STEPS**

Upon Board approval, staff will execute Contract No. PS186372000 with ComPsych Corporation, effective November 1, 2021 and continue to provide EAP services.

### **ATTACHMENTS**

Attachment A - Procurement Summary

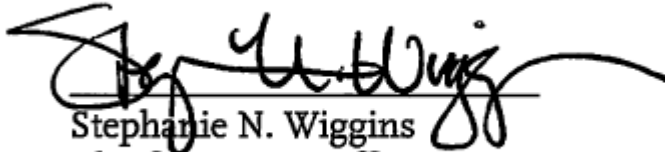
Attachment B - DEOD Summary

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Stephanie N. Wiggins  
Chief Executive Officer

## PROCUREMENT SUMMARY

## METRO EMPLOYEE ASSISTANCE PROGRAM / PS186372000

1.	<b>Contract Number:</b> PS186372000	
2.	<b>Recommended Vendor:</b> ComPsych Corporation	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> May 10, 2021	
	<b>B. Advertised/Publicized:</b> May 11, 2021	
	<b>C. Pre-Proposal Conference:</b> N/A	
	<b>D. Proposals Due:</b> June 9, 2021	
	<b>E. Pre-Qualification Completed:</b> August 10, 2021	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> July 28, 2021	
	<b>G. Protest Period End Date:</b> September 20, 2021	
5.	<b>Solicitations Picked up/Downloaded:</b> 11	<b>Bids/Proposals Received:</b> 1
6.	<b>Contract Administrator:</b> Marc Margoni	<b>Telephone Number:</b> (213) 922-1304
7.	<b>Project Manager:</b> Gabriela Hernandez	<b>Telephone Number:</b> (213) 922-4867

**A. Procurement Background**

This Board Action is to approve the award of Contract No. PS186372000 to ComPsych Corporation, to provide Employee Assistance Program (EAP) services to employees and immediate family members to cope with challenges on the job and in their homes on an “as-needed” basis.

Request for Proposals (RFP) No. PS73629-2 was issued as a competitive negotiated procurement in accordance with Metro’s Acquisition Policy and the contract type is a firm fixed unit rate. The RFP was issued with a Race Conscious DBE contract goal of 8%.

One amendment was issued during the solicitation phase of this RFP:

- Amendment No. 1, issued on May 20, 2021, updated the minimum qualification requirements and changed the DEOD Instructions and the Contract Compliance Manual to align with the funding source and the DBE contract goal.

The solicitation was available for download from Metro’s website. Advertisements were placed with the Los Angeles Daily News to notify potential proposers of this solicitation. Metro also notified proposers from Metro’s vendor database based on applicable North American Industry Classification System (NAICS) codes.

There was no pre-proposal conference held for this solicitation.

A total of 11 firms downloaded the RFP and were included on the plan holders list.

Only one proposal was received on June 9, 2021.

Metro staff canvassed firms on the plan holders list to determine why no other proposals were received. No response was received. The plan holders list consisted of the incumbent contractor, one company that provides integrative therapy interventions, five management consulting firms, one business computer consulting firm, one company that provides access to bid plan rooms and upcoming bid opportunities, an insurance company, and an HR consulting firm.

## **B. Evaluation of Proposals**

A Proposal Evaluation Team (PET) consisting of staff from Human Resources, Talent Development, and Transit Security were convened and conducted a comprehensive technical evaluation of the proposal received from the incumbent, ComPsych Corporation.

On June 15, 2021, the PET met to review the evaluation criteria package, process confidentiality and conflict of interest forms and take receipt of proposals to initiate the evaluation phase.

Proposals were evaluated based on the following evaluation criteria stated in the RFP:

- |   |            |
|---|------------|
| • Prime Contractor/Team Qualifications  | 20 percent |
| • Program Management & Administration   | 15 percent |
| • Service Delivery Plan – EAP Intake, Assessment & Referral                             | 15 percent |
| • Service Delivery Plan – Substance Abuse Professional (SAP) Services                   | 10 percent |
| • Service Delivery Plan – Crisis Intervention and Traumatic Incident Counseling Program | 10 percent |
| • Service Delivery Plan – Management Support Consultation and Work/Life Services        | 10 percent |
| • Cost Proposal   | 20 percent |

Several factors were considered in developing these weights, giving the greatest importance to prime contractor/team qualifications and cost proposal.

Evaluations were conducted from June 25, 2021 through July 9, 2021. After evaluation of the proposal, the PET determined ComPsych Corporation to be technically qualified to perform the services as outlined in the Scope of Services.

The following is a summary of the PET scores:

1	Firm	Average Score	Factor Weight	Weighted Average Score	Rank
2	<b>Compsych Corporation</b>				<b>1</b>
3	Prime Contractor/Team Qualifications	96.65	20.00%	19.33	
4	Program Management and Administration	100.00	15.00%	15.00	
5	Service Delivery Plan – EAP Intake, Assessment & Referral	100.00	15.00%	15.00	
6	Service Delivery Plan – Substance Abuse Professional (SAP) Services	100.00	10.00%	10.00	
7	Service Delivery Plan – Crisis Intervention and Traumatic Incident Counseling Program	100.00	10.00%	10.00	
8	Service Delivery Plan – Management Support Consultation and Work/Life Services	93.30	10.00%	9.33	
9	Cost Proposal	100.00	20.00%	20.00	
10	<b>Total</b>		<b>100.00%</b>	<b>98.66</b>	

### **C. Cost/Price Analysis**

The recommended fully burdened rate per employee per month has been determined to be fair and reasonable based on historical costs, technical evaluation, price analysis and independent cost estimate.

This is a unit rate contract that is based on actual number of employees every month, which can vary. The price evaluation was based on monthly rates for the 5 year term (including options). A cost/price analysis was based on the fairness and reasonableness of the rates.

### **D. Background on Recommended Contractor**

The recommended firm, ComPsych Corporation (ComPsych), located in Chicago, Illinois, was founded in 1984. It is a worldwide provider of fully integrated employee assistance programs, behavioral health, wellness, work-life, HR, US Family and Medical Leave Act (FMLA) and absence management services.

ComPsych provides services to more than 56,000 organizations, covering more than 127 million individuals throughout the United States and 190 countries. Its clientele range from Fortune 100 companies to smaller public and private organizations, as well as government entities.

ComPsych Corporation has been providing EAP services to Metro since 2016 and performance has been satisfactory.

## DEOD SUMMARY

## EMPLOYEE ASSISTANCE PROGRAM SERVICES / PS186372000

**A. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) established an 8% Disadvantaged Business Enterprise (DBE) goal for this solicitation. ComPsych Corporation met the goal by making an 8% DBE commitment.

<b>Small Business Goal</b>	<b>8% DBE</b>	<b>Small Business Commitment</b>	<b>8% DBE</b>
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	<b>DBE Subcontractor</b>	<b>Ethnicity</b>	<b>% Committed</b>
1.	Paper Jungle	Asian Pacific	8%
<b>Total Commitment</b>			<b>8%</b>

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**C. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.

# **Metro Employee Assistance Program**

## **Agenda Item #33**

Executive Management Committee  
September 16, 2021



# Employee Assistance Program (EAP)

- The Metro Employee Assistance Program (EAP) is a service that provides personal counseling benefits to Metro employees and their families.
- Award a five-year firm fixed rate unit rate contract to ComPsych Corporation to provide a comprehensive EAP.
- The contract amount is for an amount not-to-exceed \$531,103 for the three-year base term, plus \$187,761 for the first option year, and \$193,394 for the second option year.
- The cost of the current contract is \$1.25 per employee per month (pepm).
- There is no cost increase for new contract. The price will remain the same throughout the life of the new five-year contract.
- DEOD recommends an 8% DBE goal for this procurement. This goal remained the same from current contract and ComPsych Corporation proposes to meet that goal.
- New contract will take effect **November 1, 2021**.



**Board Report**

**File #:** 2021-0509, **File Type:** Policy

**Agenda Number:** 34.

**REVISED**  
**EXECUTIVE MANAGEMENT COMMITTEE**  
**SEPTEMBER 16, 2021**

**SUBJECT: METRO ADVISORY BODY COMPENSATION POLICY**

**ACTION: APPROVE RECOMMENDATIONS**

**RECOMMENDATION**

CONSIDER:

- A. APPROVING the Metro Advisory Body Compensation Policy (ABCP) (Attachment B); and
- B. DELEGATING authority to the CEO, or CEO’s designee, to compensate Metro advisory body members pursuant to Metro’s ABCP Administrative Policy or as otherwise approved by the Metro Board.

**ISSUE**

During the Metro Board Meeting on February 25, 2021, Directors Mitchell, Garcetti, Solis, Kuehl, and Dupont-Walker requested a report to the Board with a review of compensation for Metro’s advisory bodies and a policy for the reasonable compensation of their members (see Attachment A).

**BACKGROUND**

Metro hosts a diverse range of councils, committees, and other advisory groups, most of whom have members who are not compensated for their time or expertise. The Advisory Body Compensation Policy offers a compensation model for participation by public members in Metro’s advisory bodies across its portfolio. Metro recognizes that our planning and decision-making processes could perpetuate practices that harm our most marginalized and vulnerable users without the participation of advisory group members with diverse and important cultural, geographic, or historically marginalized experiences. The time, expertise, and responsibility that public members bring to Metro advisory bodies are valuable to the agency and should be duly compensated through a standardized process.

The ABCP was developed by the Office of Equity and Race in partnership with the Offices of Communications, Ethics, Planning, and County Counsel to ensure the Policy is holistic and comprehensive in its application. Lead departments, offices, or units of existing advisory bodies were



also consulted in the development of the ABCP.

## **DISCUSSION**

The Advisory Body Compensation Policy was developed after a review of best practices. Staff conducted a literature review of national and local government agencies that have developed compensation policies for advisory bodies, including the cities/towns of Seattle, Los Angeles, Boulder, Chicago, Mill Valley, and Palm Beach, the county of Los Angeles, and Oregon Metro. Compensation frameworks of Oregon Metro, Palm Beach (town), and Los Angeles County emerged as the most compelling and relevant case studies and were used to develop the framework for ABCP.

All compensation policies reviewed recognize that compensation for advisory members acknowledges the unique expertise that public members bring forth to advisory bodies through lived experience and cultural expertise that an Agency would otherwise not have if members of the public were not on advisory bodies.

### **Defining Advisory Bodies**

Advisory bodies are groups, regardless of name, that provide input to Metro on program, project, and other issues, and develop recommendations, when requested, to enhance projects, programs, or other provisions. Below is a list of factors for determining whether a body is an eligible advisory body under the ABCP. An eligible advisory body does not need to fulfill every qualifier listed below to be eligible for the ABCP, nor is the list intended to be inclusive of all roles that advisory bodies may play at Metro.

Advisory bodies are groups that:

- Have defined roles, responsibilities, and membership
- Have members who offer specific or unique perspective, knowledge, skills, or experience which Metro may not have or otherwise adds value to Metro's work
- Provide input and recommendations to Metro on projects, scopes of work, programs, policies, budgets, and other provisions
- Review and evaluate the various transportation proposals and alternatives within Los Angeles County
- Provide technical input and assistance to Metro on issues affecting local transit systems or transportation programs in Los Angeles County
- Assist Metro in improving and promoting bus and rail services to specific populations
- Assist Metro in improving and promoting transportation related projects and programs to specific populations
- Provide independent oversight and enhanced level of accountability for expenditures of sales tax revenues made under the adopted expenditure plan(s)

### Eligibility for Advisory Body Compensation Policy

Members of any formal advisory body, which has been created or sanctioned by Metro now or in the future, are eligible for compensation as of the effective date unless determined ineligible by preceding legislation or charters or bylaws.

Metro currently has 16 advisory bodies, with the five service councils, Measure M Oversight Committee, and the Public Safety Advisory Committee (as of July 2021) being the only groups currently receiving or approved to receive compensation. All advisory bodies created or sanctioned by Metro in the future will be eligible for compensation under the ABCP, unless determined ineligible by legislation or provisions in the ABCP. See Attachment C-B for eligibility determinations for existing advisory bodies.

### Advisory Body Member Tiers

The ABCP has three tier categories for compensation: 1) Advise, 2) Advise and Prepare, and 3) Advise and Collaborate. The level of responsibility and roles of the advisory member increase with each tier, along with the compensation rate. Tiers focus on the advisory body member's potential time commitment, roles, and responsibilities while serving on the advisory body.

- The Advise tier applies to advisory body members who largely play an advisor for Metro staff with minimal responsibilities outside of attending meetings.
- The Advise and Prepare tier applies to body members responsible for one to two hours of preparation for meetings on top of attending meetings.
- The Advise and Collaborate tier applies to members whose responsibilities include collaboration with other members, Metro staff, and/or other community members or external partners, to develop a shared vision and outcomes.

### Advisory Body Compensation Structure

The ABCP compensation structure includes three tiers of compensation, starting at \$100 per meeting, with a maximum of \$200 per meeting. Alternates encouraged to attend and/or participate in their body meetings will be paid \$25 less than the assigned compensation tier for their advisory body. Participation in any subcommittee meetings will be compensated at a rate of \$50 per meeting and count toward the annual cap rate for their compensation tier or advisory body membership type. All compensation is subject to increases based upon the Consumer Price Index (CPI). See the table below for a full outline of the compensation fee structure by compensation tier.

The ABCP includes an annual cap on compensation totals for advisory body member participation for

each fiscal year. A cap, or maximum, serves to manage budget and workload for each advisory body, but does not preclude a department from providing additional compensation with justification. All advisory members will be compensated only for meetings attended, regardless of the advisory body meeting schedule.

<b>Metro Advisory Body Compensation Structure*</b>				
<b>Compensation Type</b>	<b>Regular Compensation Rate</b>	<b>Maximum Compensation Per Fiscal Year</b>	<b>Alternate Rate</b>	<b>Maximum Compensation Per Fiscal Year</b>
<b>Advise</b>	\$ 100 per meeting	\$3,100	\$75 per meeting	\$2,500
<b>Advise and Prep</b>	\$ 150 per meeting	\$4,300	\$125 per meeting	\$3,700
<b>Advise and Collaborate</b>	\$ 200 per meeting	\$5,500	\$175 per meeting	\$4,900
<b>Subcommittee Participation On</b>	\$ 50 per meeting	\$1,200	\$50 per meeting	\$1,200

\*CPI annual increases can occur.

#### Advisory Body Member Compensation Eligibility

All public members serving on Metro advisory bodies will be eligible for compensation regardless of immigration status, housing status, ability, or any other status that may be a barrier to participation. The ABCP excludes Metro employees and any public agency, Councils of Government, or elected office staff who serve on advisory bodies as part of their professional role. Members who 1) work for a contractor or organization holding an active contract with LACMTA and 2) participate or are listed in the contract activities, while serving on an advisory body are not eligible for advisory body compensation for the contract duration. This applies to all contractors, including non-profit organizations and community-based organizations. Further, the ABCP only applies to members of the public who are formal members of Metro created and sanctioned advisory bodies. Application of the ABCP to future advisory bodies will be determined on a case-by-case basis.

The ABCP includes potential compensation alternatives for those who may not be able to accept compensation in the form of a check or direct deposit, which will be finalized in the forthcoming Implementation Guidelines.

#### Compensation Agreement

Receiving compensation from Metro is entirely voluntary and is not required. Members of the public can choose to opt in or out of receiving compensation from Metro via the Compensation Agreement which all advisory body members will be required to sign.

## **FINANCIAL IMPACT**

The financial impact to the FY22 budget will be determined by individual departments, in consultation with the Office of Equity and Race and Community Relations, as they implement the ABCP. Overall, the financial impact is estimated to range from \$331,200 to \$1,518,000 per fiscal year, inclusive of all existing advisory bodies eligible. The actual amount will depend on the final determination of the tier level for each existing advisory body and the determination of eligibility for new advisory bodies.

## **EQUITY PLATFORM**

The Advisory Body Compensation Policy is one tool in a growing toolkit, that helps reduce barriers and support participation in Metro's decision-making and planning processes. The ABCP helps advance equitable outcomes that uplift the lived experiences of historically marginalized and vulnerable users by providing compensation and alleviating a financial barrier to participation for members who do not have the ability to donate their time to Metro. All public members, regardless of immigration status, housing status, ability, or any other status that may be a barrier to participation, are eligible for the ABCP.

## **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

This recommendation supports strategic plan goals #4.1 and #3.3 by helping Metro collaborate with the public, foster trust with everyday stakeholders in its planning processes and creates an opportunity for robust community engagement opportunities that reflect the communities Metro serves.

## **NEXT STEPS**

The Office of Equity and Race will develop Implementation Guidelines to accompany the ABCP and support staff implementing the ABCP to their advisory bodies. Training will also be provided to all Metro staff who lead an advisory body to ensure comprehensive application of the ABCP.

## **ATTACHMENTS**

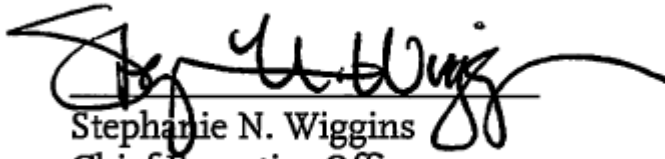
Attachment A - 2021-0187 Board Motion

Attachment B - Advisory Body Compensation Policy

Attachment B C - Existing Advisory Body Compensation Charts

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Reviewed by: Nicole Englund, Chief of Staff, (213) 922-7950



Stephanie N. Wiggins  
Chief Executive Officer

**Board Report**

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**File #:** 2021-0187, **File Type:** Motion / Motion Response**Agenda Number:**

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**REGULAR BOARD MEETING  
MARCH 25, 2021****Motion by:****DIRECTORS MITCHELL, GARCETTI, SOLIS, KUEHL, AND DUPONT-WALKER**

Related to Item 26: Transit Law Enforcement Services

Metro's efforts to reimagine public safety requires the expertise of its riders. Members of the newly formed Public Safety Advisory Committee (PSAC) will provide their time in meetings and reflection outside of meetings to make recommendations about the future of public safety. Metro should ensure that members of this committee are appropriately compensated for their time, as it should with other areas of expertise.

Related to discussions on whether to amend Metro's existing Transit Law Enforcement Services contract, the Chief Executive Officer has recommended that even greater expectation be placed on PSAC members to meet over the next six months and present a set of recommendations on Transit Law Enforcement Services. The justification for compensation and appropriate resourcing is stronger than ever. We stress the urgency of this action, as PSAC intends to hold its first meeting in April 2021.

Moreover, PSAC is but one of many advisory committees that Metro convenes to seek expertise from its ridership and broader community. Compensating advisory committee members - in some way - means that more people can participate, including people who are most reliant on Metro services. This aligns with Metro's efforts to fix racial and income inequities across the region. Metro must prioritize compensating expertise across the Agency, in accordance with its values. For these reasons, Metro should take a broader reevaluation of if and how advisory committees should be compensated, including but not limited to stipends, reimbursements, and other potential forms of compensation.

**SUBJECT: AMENDMENT TO TRANSIT LAW ENFORCEMENT SERVICES****RECOMMENDATION**

WE, THEREFORE, MOVE that the Board direct the Chief Executive Officer to:

A. Report to the Operations Committee in April 2021 on a plan to reasonably compensate members of the Public Safety Advisory Committee, including but not limited to options for stipend,

reimbursement, and other forms of compensation;

B. Report to the Board in June 2021 with a review of compensation for Metro's advisory committees and a policy for the reasonable compensation of their members; and

C. Include in each monthly Transit Public Safety report updates on the progress and activities of the Public Safety Advisory Committee



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**GENERAL MANAGEMENT  
Advisory Body Compensation Policy (ABCP)**

(GEN 62)

**POLICY STATEMENT**

Pursuant to the Board Approved Equity Platform (March 2018), Los Angeles County Metropolitan Transportation Authority (LACMTA) is committed to incorporating equity into all facets of LACMTA’s decision-making and genuinely engaging impacted communities in it’s processes, while continuously pursuing equitable outcomes in everything it does. This commitment includes investing resources to remove barriers and eliminate disparities in the participation of Black, Indigenous, People of Color (BIPOC) and other marginalized people in decision-making processes. This includes but is not limited to households with low-incomes, people with disabilities, immigrants, people with limited English proficiency, members of the lesbian, gay, bisexual, transgender and queer community, older adults, and youth. LACMTA acknowledges the systemic barriers and financial and emotional costs faced by BIPOC and other marginalized people in participating in LACMTA’s decision-making processes. The Advisory Body Compensation Policy (“Policy”) offers a compensation model designed to support and sustain participation by members of the public in advisory bodies across LACMTA’s portfolio.

**PURPOSE**

The Advisory Body Compensation Policy applies to LACMTA-established or sanctioned advisory bodies and is intended to determine when and how to compensate members of the public who serve on advisory committees.

**APPLICATION**

This policy applies to members of LACMTA-created or sanctioned advisory bodies.

Advisory body members are independent, and no language in the Policy will be construed to create the relationship of agent or employee, as between an advisory body member and LACMTA. Advisory body members will not be, or be construed to be, the employees or agents of LACMTA.

\_\_\_\_\_  
APPROVED: County Counsel or N/A

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
ADOPTED: CEO

Effective Date: \_\_\_\_\_

Date of Last Review: \_\_\_\_\_





**Metro**

## **GENERAL MANAGEMENT**

### **Advisory Body Compensation Policy (ABCP)**

(GEN 62)

#### **1.0 GENERAL**

The Office of Equity and Race will administer this policy by serving as a resource for departments through implementation, overseeing eligibility determinations, overseeing, and tracking compensation tier determinations in coordination with Community Relations, and leading policy review and updates, as necessary.

The department, office, or unit responsible for administering an advisory body will be responsible for ensuring a compensation tier determination is made, budgeting for, funding, and ensuring payment of compensation for that advisory body, submitting five-year reviews to the CEO, and otherwise implementing the policy, as necessary.

#### **2.0 PROCEDURES**

These procedures establish administrative guidelines for determining compensation of members of the public serving on advisory bodies.

##### **2.1 Defining Advisory Bodies**

Advisory bodies are LACMTA-created or sanctioned groups, regardless of name, that voluntarily provide input to LACMTA on program, project, and other issues, and develop recommendations, when requested, to enhance projects, programs, or other provisions. The primary purpose of advisory bodies is to provide LACMTA with input and/or expertise from the perspective of members of the public or experts in specific fields. Advisory bodies can also bring together members of the public with views that are not often heard by LACMTA. Below is a list of factors for determining whether a body is an eligible advisory body under the Policy. An eligible advisory body does not need to fulfill every qualifier listed below in order to be eligible for the Policy, nor is the list intended to be inclusive of all roles that advisory bodies may play at LACMTA.

Advisory bodies are groups that:

- Have defined roles, responsibilities, and membership
- Have members who offer specific or unique perspective, knowledge, skills, or experience which LACMTA may not have or otherwise adds value to LACMTA's work
- Provide input and recommendations to LACMTA on projects, scopes of work, programs, policies, budgets, and other provisions
- Review and evaluate the various transportation proposals and alternatives within Los Angeles County
- Provide technical input and assistance to LACMTA on issues affecting local transit systems or transportation programs in Los Angeles County



**Metro**

## **GENERAL MANAGEMENT**

### **Advisory Body Compensation Policy (ABCP)**

(GEN 62)

- Assist LACMTA in improving and promoting bus and rail services to specific populations
- Assist LACMTA in improving and promoting transportation related projects and programs to specific populations  
Provide independent oversight and enhanced level of accountability for expenditures of sales tax revenues made under the adopted expenditure plan(s)

Any new advisory body that is created or sanctioned by LACMTA will need to pose a unique or different value than existing advisory bodies and be reviewed for eligibility under the Policy.

#### **2.2 Advisory Body Eligibility**

Members serving on any formal advisory body, that has been or is created or sanctioned by LACMTA, are eligible for compensation under the Policy as of the effective date unless determined ineligible by the preceding legislation, charters or bylaws, or provisions in the Policy. Eligibility for the Policy may include informal advisory bodies that have been created by LACMTA and will be assessed on a case-by-case basis. Upon a determination that members of the public are asked to fulfill the same or similar roles as those described in compensation tiers below for informal advisory bodies, they will be eligible for compensation based on the tier that best fits their role. Groups that LACMTA participates in or facilitates but did not create or sanction will not be eligible for compensation under this Policy. Advisory bodies developed for project-based needs will be assessed on a case-by-case basis for eligibility under the Policy. Further information on the eligibility of project-based groups will be outlined in the forthcoming Implementation Guidelines.

#### **2.3 Advisory Body Member Eligibility**

All members of the public serving on LACMTA advisory bodies will be eligible for compensation regardless of immigration status, housing status, ability, or any other status that may be a barrier to participation. The Policy currently excludes LACMTA employees and any public agency, Councils of Governments, or elected office staff who serve on advisory bodies as part of their professional role. Members who 1) work for a contractor or organization holding an active contract with LACMTA and 2) participate or are listed in the contract activities, while serving on an advisory body are not eligible for advisory body compensation for the duration of the contract. This applies to all contractors, including non-profit organizations and community-based organizations. Once no longer under contract with LACMTA, an advisory body member may receive compensation. Further, the Policy only applies to members of the public who are formal members of LACMTA created and sanctioned advisory bodies. Application of the Policy to unofficial advisory bodies will be determined on a case-by-case basis.



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**2.4 Advisory Body Member Tiers**

The Policy has three tier categories for compensation: 1) Advise, 2) Advise and Prepare, and 3) Advise and Collaborate. The level of responsibility and roles of the advisory member increase with each tier, along with the compensation rate. Tiers focus on the advisory body member's potential time commitment, roles, and responsibilities while serving on the advisory body.

- The Advise tier applies to advisory body members that largely play the role of an advisor for LACMTA staff with minimal responsibilities outside of attending meetings.
- The Advise and Prepare tier applies to body members responsible for one to two hours of advance preparation for meetings on top of attending meetings.
- The Advise and Collaborate tier applies to members whose responsibilities include collaboration with other members, LACMTA staff, and/or other community members or external partners, to develop a shared vision and outcomes. The Advise and Collaborate tier should be applied when advisory members have a moderate to significant workload outside of advisory committee meetings.

Determination of an advisory body's categorization in a specific tier will be determined by the LACMTA department managing the respective advisory body, in consultation with the Office of Equity and Race and Community Relations.



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<b>LACMTA Advisory Body Compensation Policy Tiers</b>	
<b>Tiers</b>	<b>Roles and Responsibilities</b>
<b>Advise</b>	<ul style="list-style-type: none"> <li>-Participate in advisory body meetings once a month or less</li> <li>-Provide feedback on topics discussed at the advisory body meeting</li> <li>-Includes light advance review of materials in preparation for meetings</li> </ul>
<b>Advise and Prepare</b>	<ul style="list-style-type: none"> <li>-Participate in advisory body meetings once a month or less</li> <li>-May participate in advisory subcommittees</li> <li>-Provide feedback on topics discussed at the advisory body meeting</li> <li>-Advise or provide feedback on pieces of LACMTA's scope of work, such as draft community engagement plans</li> <li>-May require 1-2 hours of advance review of materials or other preparation for meetings, including workgroup meetings, community engagement efforts, and other tasks per meetings</li> </ul>
<b>Advise and Collaborate</b>	<ul style="list-style-type: none"> <li>-Participate in advisory body meetings twice a month or more</li> <li>-Participate in advisory subcommittees</li> <li>-May require 2-4 hours of advance review of materials or other preparation for meetings, including readings, workgroup meetings, and other tasks per meeting</li> <li>-Provide input on how LACMTA will design, plan, and execute pieces of LACMTA's scope of work</li> <li>-Provide input on substantial scopes of work from LACMTA, provide expertise on topics that other technical consultants are typically compensated for</li> <li>-Support LACMTA with external outreach or engagement with the public, a particular community or population, an affiliated group, and/or community-based organizations (CBO) on topics addressed in the advisory body</li> </ul>

**2.5 Advisory Body Compensation Structure**

The compensation structure has three tiers which align with the advisory body member tiers. Compensation will be provided on a per meeting basis, with a fiscal year maximum. Payments will be provided by a check or direct deposit, unless an alternate form of compensation is required, as described in section 2.5.6.

**2.5.1 Compensation Structure**

The Advise tier compensation rate is set on a per meeting attended basis, with each subsequent tier increasing per meeting, up to the CEO-approved maximum. Alternates encouraged to attend and/or that participate in their body meetings will be paid at lower rates than the assigned compensation tier for their advisory body. (See Attachment 1: Advisory Body Compensation Charts, Table 1 for



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current rates).

The Policy includes an annual cap on compensation totals for advisory body member participation for each fiscal year. A cap, or maximum, serves to manage budget and workload for each advisory body, but does not preclude a department from providing higher compensation with justification. All advisory members will be compensated only for meetings attended, regardless of the advisory body meeting schedule. Advisory body members are responsible for determining accuracy of their meeting attendance, as discussed in section 2.5.6 below. Compensation will only apply to roles and responsibilities identified by advisory body administrators. Advisory body members will not be compensated for time spent on activities conducted outside of defined roles and responsibilities.

#### **2.5.2 Subcommittee Meeting Rates**

Advisory committee members may participate in both regular and subcommittee meetings. Some committees may include alternate and/or non-voting members who may only actively participate in subcommittee meetings. Participation in any subcommittee meetings will be compensated at a designated rate per meeting, regardless of whether the participant is a regular advisory committee member or an alternate/non-voting member, up to the cap rate for their compensation tier or member status. (See Attachment 1: Advisory Body Compensation Charts, Table 1 for current rates). Members of the public who participate in subcommittee meetings but are not regular or alternative members of the general advisory body will not be eligible for compensation under this Policy.

If an advisory body does not have existing subcommittees as of the effective date of the Policy, the body will need to have a process to define subcommittees and require approval from LACMTA staff who facilitate the body for subcommittee participation to be eligible for compensation. Advisory body members will be required to provide a justification for the creation of the subcommittee as well as identify scope. An acceptable justification may include a reason, such as regular body meetings not providing sufficient time to discuss critical topics relevant to the advisory body.

#### **2.5.3 Maximum Compensation**

Each compensation tier includes a maximum amount a participant may receive as a committee member in a single fiscal year. After a member's fiscal year maximum is reached, additional participation will be uncompensated until the start of the next fiscal year. Maximum compensation thresholds apply to eligible advisory bodies for each individual member. For example, if a member of the public serves on more than one LACMTA advisory body, that individual is subject to separate capped maximum compensation amounts for each separate advisory



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body.

Each department will be responsible for funding and tracking the compensation for advisory bodies they manage. A cap, or maximum, serves to manage budget and workload for each advisory body, but does not preclude a department from providing higher compensation with justification. It will be up to the individual discretion of the lead department, office, or unit to budget for, justify during the tier determination process, and provide compensation beyond the annual maximum compensation amount identified in the Policy. For projects that include advisory bodies in their scope of work, sufficient budget should be allocated for advisory member compensation at the determined tier.

#### 2.5.4 Compensation Tier Determination

Each department, office, or unit responsible for administering an advisory body will submit their proposed compensation tier, maximum budget for the advisory body including any justification if higher than prescribed under the Policy, and documentation of Policy funding in the annual budget to the Office of Equity and Race and Community Relations for review of consistency with the Policy. Once the Office of Equity and Race and Community Relations approve the proposed compensation tier, LACMTA staff will commence payment of the advisory body. If the proposed compensation tier is determined to be inconsistent with the Policy, the lead department, office, or unit will be requested to resubmit for another round of review. If the lead department, office, or unit determines that the body is not eligible for compensation, a justification must be submitted for review and confirmation by the Office of Equity and Race. If the roles and responsibilities of an advisory body change or expand, the lead will be required to submit for another review of the compensation tier for that body. Further guidance on compensation tier determination will be provided in the Implementation Guidelines.

#### 2.5.5 Memorandum of Understanding and Compensation Agreement

Advisory members who serve on a body without existing bylaws and charters must sign a Memorandum of Understanding (MOU) that summarizes the roles and responsibilities for participation on their advisory body and the determined compensation tier. The MOU provided with the Policy is meant to serve as a template for advisory bodies and should be amended to fit application to eligible bodies as necessary. Bodies with existing bylaws and charters will be required to amend their bylaws and charters with the compensation tier determination and updated roles and responsibilities, and payment details as applicable by the Policy.

Receiving compensation from LACMTA is entirely voluntary and is not required.



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Members of the public can choose to opt in or out of receiving compensation from LACMTA via the Compensation Agreement which all advisory body members will be required to sign. Compensation Agreements will be valid for the length of the advisory body's established term or one fiscal year for advisory bodies without established terms. Compensation Agreements will require annual review and updates only if needed to reflect any changes in membership or anything that would affect a member's eligibility, the advisory body's tier status determination, or the payment agreement among advisory body members.

If an advisory body member wishes to change their opt-out decision during the fiscal year after a Compensation Agreement was finalized, they will need to request a change with a staff representative of the LACMTA department managing their advisory body to determine budget and administrative feasibility for a mid-year change. Retroactive payment will not apply for the period the member opted out of payment.

All advisory members who receive compensation will also be required to submit a W4 and/or other required documentation if a compensation alternative is needed.

#### **2.5.6 Payment Processing**

Advisory body members will be paid within one (1) month of their last meeting, pending confirmed attendance of each meeting. It is the responsibility of advisory body members to clarify or correct inaccurate record of their meeting attendance with the managing LACMTA staff of the advisory body. Compensation alternatives will be available for advisory body members who may require compensation in a form other than check or direct deposit.

Payment will be issued via check or direct deposit unless a member requires a compensation alternative. Members who request a check will have it mailed to the address provided or will be able to pick up checks at LACMTA Headquarters or a Division nearest to them. Office, department, or unit leads must notify advisory body members of the option to pick up checks at nearby LACMTA Divisions if an alternative is requested.

## **2.6 Compensation Alternatives**

### **2.6.1 Compensation Alternatives Criterion**

This Policy seeks to reduce barriers to advisory body participation for all members of the public. Compensation alternatives are available to accommodate advisory body members who may not be able to accept compensation in the form of a check or direct deposit. Reasons for requesting compensation alternatives must be kept private and not impact the participation of an advisory body



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member. Compensation alternatives will only be available for advisory members who qualify for any of the following criterion:

- The advisory body member is unbanked and/or unable to open a financial institution account;
- The advisory body member is a minor under the age of 18 years old;
- The advisory body member concurrently receives social or public benefits during their tenure **and** additional forms of income would make them ineligible for these existing benefits; and/or
- The advisory body member does not have a United States Social Security card or number.

If an advisory body member qualifies under one or more of the criterion above, LACMTA may provide potential payment alternatives such as pre-paid cards, gift cards, or an LACMTA-provided TAP Card at an amount equal to the member's determined compensation rate. Some compensation alternatives may still be considered income and may not be a suitable alternative for those who receive social benefits and for whom additional forms of income would make them ineligible for these existing benefits. Additional compensation alternatives are being explored and will be finalized in the forthcoming Implementation Guidelines.

#### **2.6.2 Compensation Alternative Eligibility Review**

Eligibility for alternative compensation will be reviewed by an inter-departmental team comprised of representatives from the Office of Equity and Race and Community Relations on an as-needed basis. Eligibility for alternative compensation accommodations would be set for the tenure of an advisory member's service on all LACMTA advisory bodies unless the member requests a re-evaluation due to a change in eligibility. Acceptable changes in eligibility are loss, or a reasonable anticipation of loss, of social or public benefits, an advisory member becoming eligible to receive compensation via check or digital transfer or change in possession of a Social Security number.

#### **2.7 Compliance Oversight**

The Policy and all activities will be monitored on an annual basis through an independent review and/or audit performed by LACMTA Management Audit Services to ensure compliance by all LACMTA-created or sanctioned advisory bodies.

#### **2.8 Participation Support**

Participation support is a tool for promoting more equitable outcomes for members of the public who may experience barriers to participating in advisory bodies. It includes





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resources provided to facilitate public participation in advisory body meetings, such as food, childcare, transportation, translation/live interpretation, and other incentives that facilitate public participation towards equitable outcomes. Participation support is different from compensation and should not be considered a replacement for compensation as established by this Policy.

#### **2.9 ABCP Best Practices**

The following best practices are to be implemented with every advisory body that is eligible under the Policy. ABCP best practices are meant to support staff in implementation of the Policy and ensure that implementation is consistent. They are as follows:

- Build advisory body compensation costs into department budgets annually.
- Advise members that compensation received as part of the advisory body constitutes income and could impact any public benefits.
- Determine and clearly communicate compensation tiers and payment methods before any participation begins.
- Issue payment to advisory body members within one (1) month of their last meeting, pending confirmed attendance of each meeting.

The Office of Equity and Race will regularly review the ABCP best practices, incorporating internal and/or external agency practices, as appropriate.

#### **3.0 Sunset Dates**

Existing advisory bodies, with the exception of those governed by legislation, will have sunset dates established every five years from the date of their tier determination for a review of the body's scope, role, compensation tier, and accomplishments, to be evaluated by the CEO. Sunset dates will be up to five years after the Policy tier determination date for existing and future advisory bodies.

#### **4.0 DEFINITION OF TERMS**

**Compensation Alternatives** – Payment accommodations, such as general gift cards or pre-paid cards, available to advisory body members who may be unbanked, who concurrently receive social or public benefits during their tenure and where additional forms of income would make them ineligible for these existing benefits, and/or who do not have a United States Social Security card or number.

**Compensation Agreement** – A signed payment agreement between the advisory body members and LACMTA that outlines requirements to receive payment and allows the advisory body member to opt in or out of receiving payment.



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**Memorandum of Understanding (MOU)** – An agreement made between LACMTA and the advisory member that outlines roles and responsibilities, expectations, compensation tier, payment process and timeline, and schedule.

**Social or Public Benefits** – Payments received by an individual for membership or eligibility in various government programs including, but not limited to, Social Security, Disability (short-term, Social Security, veterans, workers' compensation, long-term, retirement, etc.), Family and Medical Leave Act (FMLA) or Pregnancy Disability Leave, CalFresh, Women, Infants, & Children (WIC), Medi-Cal or Health Care/Coverage, and/or Unemployment.

**Unbanked Populations** – Members of the public who may not have a bank account or may be unable to open a financial institution account that can receive direct payment from LACMTA.

### **5.0 RESPONSIBILITIES**

**Community Relations** reviews compensation tiers for each advisory body and requests for compensation alternatives.

**Management Audit Services (MAS)** will conduct annual audits of advisory body compliance and compensation.

**Office of Equity and Race** oversees implementation of the Policy; oversee advisory body eligibility determinations; advises departments, offices, or units on Policy implementation; reviews compensation tier for each advisory body; reviews requests for compensation alternatives

**Office, Department or Unit Leading Advisory Body** determines and submit compensation tier review for each advisory body it leads; submits requests for compensation alternatives; executes MOUs and Compensation Agreements with advisory body members; budgets appropriate funding for payment of advisory body members from the office, department, or unit's budget; and submits attendance forms to Payroll for payment of advisory body members.

**Payroll** issues payment to advisory body members for bodies with completed attendance form

### **6.0 FLOWCHART**

Not applicable.

### **7.0 REFERENCES**



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- Metro Equity Platform (2018)

**8.0 ATTACHMENTS**

1. Advisory Body Compensation Charts
2. Memorandum of Understanding
3. Compensation Agreement

**9.0 PROCEDURE HISTORY**

XX/XX/21    New policy



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**ADVISORY BODY COMPENSATION CHARTS**

Advisory body compensation tiers are as follows, subject to CEO approval.

**Table 1: Compensation Structure**

LACMTA Advisory Body Compensation Structure				
Compensation Tier	Regular Compensation Rate	Maximum Compensation Per Fiscal Year	Alternate Rate	Maximum Compensation Per Fiscal Year
<b>Advise</b>	\$ 100 per meeting	\$3,100	\$75 per meeting	\$2,500
<b>Advise and Prepare</b>	\$ 150 per meeting	\$4,300	\$125 per meeting	\$3,700
<b>Advise and Collaborate</b>	\$ 200 per meeting	\$5,500	\$175 per meeting	\$4,900
<b>Subcommittee Participation Only</b>	\$ 50 per meeting	\$1,200	\$50 per meeting	\$1,200

LACMTA has 16 advisory bodies as listed below. Six of the 16, including the Service Councils and Measure M Oversight Committee, received compensation and one was approved for compensation prior to the Policy. The table below lists existing advisory bodies and their proposed eligibility under the Policy.

This table will be updated as the Board of Directors or the Chief Executive Officer approve new advisory bodies.

**Table 2: Advisory Body Eligibility**

Advisory Body	Current Compensation	Eligibility for ABCP	Justification
Office of Extraordinary Innovation Advisory Board	Not currently compensated	Eligible	Fulfill roles and responsibilities in ABCP
Accessibility Advisory Committee	Not currently compensated	Eligible	Fulfill roles and responsibilities in ABCP
Technical Advisory Committee (TAC)	Not currently compensated	Eligible with exception	Majority of advisory body members work for government, city, or other agencies. One member is a member of the public.
Transportation Business Advisory Council (TBAC)	Not currently compensated	Eligible	Fulfill roles and responsibilities in ABCP



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Public Safety Advisory Committee	Not currently compensated	Eligible	Compensation approved by LACMTA Board in July 2021
Community Advisory Council (CAC)	Not currently compensated	Eligible	Fulfill roles and responsibilities in ABCP
Policy Advisory Council (PAC)	Not currently compensated	Eligible with exception	Majority of advisory body members work for government, city, or other agencies.
Metro Sustainability Council	Not currently compensated	Eligible	Fulfill roles and responsibilities in ABCP
Independent Citizen's Advisory and Oversight Committee - Prop A and C (ICAOC)	Not currently compensated	Not eligible	Not eligible for compensation per ICAOC Bylaws
Measure M Independent Taxpayer Oversight Committee	\$100/meeting	Eligible	Currently receive compensation. Fulfill roles and responsibilities in ABCP
Measure R Independent Taxpayer Oversight Committee*	Not currently compensated	Not eligible	Legislation prohibits compensation
Gateway Cities Service Council*	\$100/meeting	Eligible	Currently receive compensation. Fulfill roles and responsibilities in ABCP
San Fernando Valley Service Council*	\$100/meeting	Eligible	Currently receive compensation. Fulfill roles and responsibilities in ABCP
San Gabriel Valley Service Council*	\$100/meeting	Eligible	Currently receive compensation. Fulfill roles and responsibilities in ABCP
South Bay Service Council*	\$100/meeting	Eligible	Currently receive compensation. Fulfill roles and responsibilities in ABCP
Westside/Central Service Council*	\$100/meeting	Eligible	Currently receive compensation. Fulfill roles and responsibilities in ABCP

\*Advisory bodies approved by the Board of Directors

# Advisory Body Compensation Policy

Executive Management Committee– September 16, 2021

# Agenda

- The Why
- Defining Advisory Bodies
- Roles and Responsibilities
- Compensation Tiers and Rates
- ABCP Eligibility
- Compensation Alternatives
- Application to Existing Bodies



# Why Compensate Advisory Bodies?

- Compensating advisory members for their **time and expertise**
- Helps advance equitable outcomes that uplift the lived experiences of our historically marginalized and most vulnerable users
- Without the participation of community members with cultural, geographic, or historically marginalized experiences, our planning process could perpetuate harm



# Defining Advisory Bodies

- Have defined roles, responsibilities, and membership
- Have members who offer specific or unique perspective, knowledge, skills, or experience which LACMTA may not have or otherwise adds value to LACMTA's work
- Provide input and recommendations to LACMTA on projects, scopes of work, proposals, programs, policies, budgets, and other provisions
- Provide technical input and assistance to LACMTA on issues affecting local transit systems or transportation programs in LA County
- Assist LACMTA in improving and promoting bus and rail services to specific populations
- Assist LACMTA in improving and promoting transportation related projects and programs to specific populations
- Provide independent oversight and enhanced level of accountability for expenditures of sales tax revenues made under the adopted expenditure plan(s)

# LACMTA Advisory Body Compensation Policy Tiers

Tiers	Roles and Responsibilities
<b>Advise</b>	<ul style="list-style-type: none"><li>-Participate in advisory body meetings once a month or less</li><li>-Provide feedback on topics discussed at the advisory body meeting</li><li>-Includes light advance review of materials in preparation for meetings</li></ul>
<b>Advise and Prepare</b>	<ul style="list-style-type: none"><li>-Participate in advisory body meetings once a month or less</li><li>-May participate in advisory subcommittees</li><li>-Provide feedback on topics discussed at the advisory body meeting</li><li>-Advise or provide feedback on pieces of LACMTA's scope of work, such as draft community engagement plans</li><li>-May require 1-2 hours of advance review of materials or other preparation for meetings, including workgroup meetings, community engagement efforts, and other tasks per meetings</li></ul>
<b>Advise and Collaborate</b>	<ul style="list-style-type: none"><li>-Participate in advisory body meetings twice a month or more</li><li>-Participate in advisory subcommittees</li><li>-May require 2-4 hours of advance review of materials or other preparation for meetings, including readings, workgroup meetings, and other tasks per meeting.</li><li>-Provide input on how LACMTA will design, plan, and execute pieces of LACMTA's scope of work</li><li>-Provide input on substantial scopes of work from LACMTA, provide expertise on topics that other technical consultants are typically compensated for</li><li>-Support LACMTA with external outreach or engagement with the public, a particular community or population, an affiliated group, and/or community-based organizations (CBO) on topics addressed in the advisory body</li></ul>

# LACMTA Advisory Body Compensation Structure

Compensation Tier	Regular Compensation Rate	Maximum Compensation Per Fiscal Year	Alternate Rate	Maximum Compensation Per Fiscal Year
Advise	\$ 100 per meeting	\$3,100	\$75 per meeting	\$2,500
Advise and Prepare	\$ 150 per meeting	\$4,300	\$125 per meeting	\$3,700
Advise and Collaborate	\$ 200 per meeting	\$5,500	\$175 per meeting	\$4,900
Subcommittee Participation Only	\$ 50 per meeting	\$1,200	\$50 per meeting	\$1,200

# ABCP Eligibility for Members

- **All members of the public**, regardless of immigration status, housing status, ability, or any other status that may be a barrier to participation
- Excludes LACMTA employees and any public agency, Council of Governments, or elected office staff who serve on advisory bodies as part of their professional role
- Excludes members who work for an organization or contractor holding an **active contract** with LACMTA and **participate** in contract activities while serving on an advisory body
  - Exclusion applies to contractors, including non-profit organizations and community-based organizations

# Compensation Alternatives

## Criterion for Compensation Alternative Eligibility

- Member is unbanked and/or unable to open a financial institution account;
- Member is a minor under the age of 18 years old;
- Member concurrently receives social or public benefits during their tenure **and** additional forms of income would make them ineligible for these existing benefits; and/or
- Member does not have a United States Social Security card or number.



# Proposed Eligibility for Existing Bodies

Advisory Body	Current Compensation	Eligibility for ABCP
Office of Extraordinary Innovation Advisory Board	None	Eligible
Accessibility Advisory Committee	None	Eligible
Technical Advisory Committee (TAC)	None	Eligible with exception
Transportation Business Advisory Council (TBAC)	None	Eligible
Public Safety Advisory Committee	\$200/meeting	Eligible
Community Advisory Council (CAC)	None	Eligible
Policy Advisory Council (PAC)	None	Eligible with exception
Metro Sustainability Council	None	Eligible
Independent Citizen's Advisory and Oversight Committee - Prop A and C (ICAOC)	None	Not eligible

# Proposed Eligibility for Existing Bodies (cont)

Advisory Body	Current Compensation	Eligibility for ABCP
Measure M Independent Taxpayer Oversight Committee	\$100/meeting	Eligible
Measure R Independent Taxpayer Oversight Committee	None	Not eligible
Gateway Cities Service Council	\$100/meeting	Eligible
San Fernando Valley Service Council	\$100/meeting	Eligible
San Gabriel Valley Service Council	\$100/meeting	Eligible
South Bay Service Council	\$100/meeting	Eligible
Westside/Central Service Council	\$100/meeting	Eligible

# Next Steps

- Develop Implementation Guidelines
- Facilitate staff training on the Policy
- Support all existing bodies with developing compensation tier and policy application

